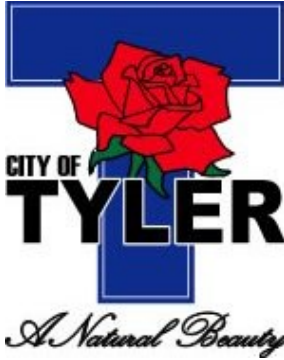


HALF CENT SALES TAX CORPORATION MEETING



TUESDAY, MAY 9, 2017
4:00 PM

TYLER DEVELOPMENT CENTER
LARGE CONFERENCE ROOM
423 W. FERGUSON
TYLER, TEXAS

AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that Half Cent Sales Tax Board Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend this meeting, please contact, Carter Delleney at 903-531-1126 in advance so that accommodations can be made.

Please call (903) 531-1126 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1126.

AGENDA

1. Call meeting to order and establish a quorum.
2. Consider approval of Minutes: March 14, 2017.

3. Request that the Half Cent Sales Tax Board consider funding the 10% local share and ratify staff action in executing Amendment No. 1 for Work Order No. 9 with Wisenbaker, Fix and Associates in an amount not to exceed \$12,375.00 for the Instrument Landing System Relocation of the Runway 4/22 Rehabilitation Project at Tyler Pounds Regional Airport.

4. Request that the Half Cent Sales Tax Board consider funding the construction contract for the 2017 Asphalt Enhancement Program to the lowest bidder, Reynolds & Kay, Limited, in the amount of \$3,171,239.98.

5. Request that the Half Cent Sales Tax Board consider funding a contract with Benchmark Design Group for engineering services for the Cloverdale Drainage Feasibility Study in the amount of \$35,720.

6. Update on the 2017 Open Call for Projects.

7. Report on the status of Half Cent Projects, and the Half Cent 10-year Capital Improvement Projects Forecast.

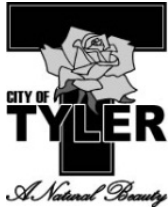
8. Adjourn.

CERTIFICATE OF POSTING

This is to certify that on Tuesday 5/2/2017 6:00 PM., the above notice of meeting was posted @ City Hall.

CERTIFICATE OF POSTING

This is to certify that on Wednesday 5/3/2017 at 8:15 AM., the above notice of meeting was posted @ Tyler Development Center.



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
TYLER HALF CENT SALES TAX CORPORATION, INC.
CITY OF TYLER, TEXAS
MARCH 14, 2017**

A meeting of the Board of Directors of the Tyler One-Half Cent ($\frac{1}{2}\phi$) Sales Tax Corporation, Inc. was held on Tuesday, March 14, 2017 at 4:00 p.m. in the large conference room of the Tyler Development Center, 423 W. Ferguson, Tyler, Texas, with the following persons in attendance (unless noted otherwise):

Board of Directors:	Mark Whatley
	Chris Simons
	Jason Trimble
	Jeff Buie
	Ralph Caraway (absent)
	Eloyce Green
City Engineer:	Carter Delleney
Project Engineer:	Kyle Dykes
Traffic Engineer:	Peter Eng
Project Engineer:	Adrienne Leach
Tyler Newspaper Reporter:	Faith Harper
KSA Consultant:	Davis Dickson
Half Associates:	Bill Hick

1. PUBLIC MEETING OPENED

Chairman, Mark Whatley established a quorum.

2. APPROVAL OF MINUTES – February 14, 2016

On motion by Corporate Member Eloyce Green, seconded Corporation Member Chris Simons, and carried unanimously, the Tyler One-Half Cent ($\frac{1}{2}\phi$) Sales Tax Board approved the minutes of the February 14, 2017 meeting.

PRESENTATION BY KYLE DYKES

Project Engineer Kyle Dykes presented to the Board on the proposed amendment to the agreement with Adams Engineering for the design of the Courtney Miller Drainage Project. This presentation included an overview of the drainage issues on Courtney Miller and the history of the City's efforts to address those drainage issues.

3. AMENDMENT TO THE AGREEMENT WITH ADAMS ENGINEERING FOR DESIGN OF THE COURTNEY MILLER DRAINAGE PROJECT.

On Motion by Corporation Member Eloyce Green, seconded by Corporation Member Jeff Buie and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board approved authorizing funding an amendment to the agreement with Adams Engineering for design of the Courtney Miller Drainage Project for an additional \$28,500.00.

PRESENTATION BY PETER ENG

Traffic Engineer Peter Eng presented to the board on the proposed Transportation Alternative Set Aside Program grant application for the City of Tyler Bike Stripe project to be filed with the Texas Department of Transportation.

On request by Chairman Mark Whatley, City Engineer Carter Delleney presented to the Board on how much local matching funds are expected to be should the city be awarded the Transportation Alternative Set-Aside Program Grant.

4. SUPPORT OF A RESOLUTION BY CITY COUNCIL AUTHORIZING THE TRANSPORTATION ALTERNATIVE SET-ASIDE PROGRAM GRANT APPLICATION

On Motion by Corporation Member Jason Trimble, seconded by Corporation Member Eloyce Green and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board recommended the support of a Resolution by City Council authorizing the Transportation Alternative Set-Aside Program (TA Set-Aside) grant application for the City of Tyler BikeStripe project to be filed with the Texas Department of Transportation, and committing the local matching funds.

PRESENTATION BY ADRIENNE LEACH

City Engineer Carter Delleney presented to the Board on the proposed authorization to advertise for bids for the construction of the 2017 Asphalt Enhancement Program.

5. AUTHORIZATION FOR CITY STAFF TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF THE 2017 ASPHALT ENHANCEMENT PROGRAM.

On Motion by Corporation Member Chris Simons, seconded by Corporation Member Jeff Buie and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board authorized City staff to advertise for bids for the construction of the 2017 Asphalt Enhancement Program.

6. **CITY ENGINEER'S REPORT – STATUS OF HALF CENT SALES TAX PROJECTS UNDER CONSTRUCTION**

City Engineer Carter Delleney provided the Board with an update of the Half Cent Sales Tax major projects.

- Revenue Report
- 10 Year Forecast
- Bergfeld Park
- Palace 26th and Grande
- Animal Care Facility
- Ashmore
- Airport
- Old Bullard Road

No Action Required

RECOGNITION OF SERVICE

Chairman Mark Whatley thanked Corporation Member Chris Simons for his service on the Tyler One-Half Cent ($\frac{1}{2}\%$) Sales Tax Board and recognized his years of public service. This was Corporation Member Chris Simon's last official meeting.

7. **ADJOURNMENT**

Meeting was adjourned at 4:38 pm.



**CITY OF TYLER
ONE-HALF CENT SALES TAX BOARD
COMMUNICATION**

Date: May 9, 2017

Subject: Request that the Half Cent Sales Tax Board consider funding the 10% local share and ratify staff action in executing Amendment No. 1 for Work Order No. 9 with Wisenbaker, Fix and Associates in an amount not to exceed \$12,375.00 to increase preliminary design services from \$91,800.00 to \$104,175.00 for the Instrument Landing System Relocation of the Runway 4/22 Rehabilitation Project at Tyler Pounds Regional Airport.

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Item Reference: FAA AIP Project No. 3-48-0215-37-2016

The Federal Aviation Administration (FAA) and Airport Staff have worked to plan future projects for the airport in accordance to the Airport Master Plan. The rehabilitation of runway 4/22 is a priority project within the Airport Master Plan, and is a proactive project due to the pavement section being over 20 years old. Additionally the runway weight capacity is below anticipated activity levels forecasted within the next five years.

On October 12, 2016 the Tyler City Council approved Work Order No. 9 with Wisenbaker, Fix and Associates (WFA) for the engineering design services for the Runway 4/22 Instrument Landing System (ILS) Relocation Project, with a total maximum contract amount of \$165,000.00. FAA Grant 37 will reimburse 90% of the engineering fees. A local share amount, not to exceed 10%, is funded from the Half Cent Sales Tax Fund

The proposed Amendment is necessary to add to the scope of items for engineering design of a simulation for the proposed glideslope (GS) site on Runway 4. This simulation will determine the optimum GS locations for a three (3) degree path angle and Threshold Crossing Height (TCH) of 55 feet; predict the signal performance approach, level and tilt runs in CAT I tolerances; and outline the minimum terrain grading to meet CAT I tolerances.

Original ILS Relocation Scope of Work with Proposed Fees

Item No.	Description	Invoicing Method	Total Amount
1	Preliminary Design	Lump Sum	\$91,800.00
2	Final Design	Lump Sum	\$61,200.00
3	Design Phase Surveying	Hourly	\$6,000.00
4	Printing of Plans and Specifications - Design	Direct Cost + 5%	\$6,000.00
Total:			\$165,000.00

Amended ILS Relocation Scope of Work Fees

Item No.	Description	Invoicing Method	Total Amount
1	Preliminary Design	Lump Sum	\$104,175.00
2	Final Design	Lump Sum	\$61,200.00
3	Design Phase Surveying	Hourly	\$6,000.00
4	Printing of Plans and Specifications - Design	Direct Cost + 5%	\$6,000.00
Total:			\$177,375.00

FUNDING:

FAA Grant 3-48-0215-37-2016 (90%)	\$11,137.50
Half Cent Sales Tax Fund (10%)	\$1,237.50
Total:	\$12,375.00

It was necessary to fast tract this amendment in order to maintain design schedules for future grant applications later this summer.

On March 20, 2017, the Airport Advisory Board unanimously recommended approval of this request.

FAA Grant 37 will reimburse 90% of the engineering design fees with the Half Cent Sales Tax Board funding the 10% local share in the amount, not to exceed, \$1,237.50

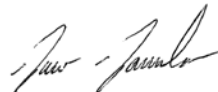
RECOMMENDATION:

It is recommended that the Half Cent Sales Tax Board fund the 10% local share and ratify staff action in executing Amendment No. 1 for Work Order No. 9 with Wisenbaker, Fix and Associates in an amount not to exceed \$12,375.00 to increase preliminary design services from \$91,800.00 to \$104,175.00 for the Instrument Landing System Relocation of the Runway 4/22 Rehabilitation Project at Tyler Pounds Regional Airport.

ATTACHMENTS:

- Amendment No. 1 for Work Order No. 9

Drafted/Recommended By:
Department Leader



Drew Danielson



**CITY OF TYLER
HALF CENT SALES TAX BOARD**

Date: May 9, 2017

Subject: Request that the Half Cent Sales Tax Board consider funding the construction contract for the 2017 Asphalt Enhancement Program to the lowest bidder, Reynolds & Kay, Limited, in the amount of \$3,171,239.98.

Page: 1 of 1

Item Reference: March 14, 2017 item

Based on the pavement ratings, a list of streets in need of asphalt enhancement were identified and were put out to bid. Bids were received for the 2017 Asphalt Enhancement Program on Tuesday, April 11, 2017. Construction will begin during the Spring 2017 and should be completed in 160 calendar days.

The bids are as follows:

COMPANY	BASE BID	ALT 1	ALT 2	ALT 3
EAST TEXAS BRIDGE INC.	\$ 3,115,560.15	\$ 499,409.00	\$ 336,827.60	\$ 197,836.00
LB&R	\$ 3,273,414.58	\$ 562,950.00	\$ 365,084.45	\$ 215,956.65
REYNOLDS & KAY	\$ 2,970,537.98	\$ 470,906.60	\$ 325,310.62	\$ 200,702.00
IOC Co. LLC	\$ 3,253,676.70	\$ 494,804.00	\$ 354,250.25	\$ 203,605.50
Old Castle	\$ 3,519,487.55	\$ 561,762.00	\$ 365,728.80	\$ 238,841.80

The base bid for Reynolds & Kay, Limited includes \$148,610 for waterline pavement repair and \$14,071.66 for long and short line striping for the Traffic Department. The engineering department recommends the acceptance of the Base Bid and Alternate 3. The engineering department has reviewed the bids and they appear to be in order.

FUNDING: Half Cent Sales Tax Fund, TWU Fund, Traffic Operations General Fund

RECOMMENDATION:

It is recommended that the Half Cent Sales Tax Board fund the construction contract for the 2017 Asphalt Enhancement Program to the lowest bidder, Reynolds & Kay, Limited, in the amount of \$3,171,239.98.

ATTACHMENTS:

1. List of 2017 Asphalt Enhancement Streets

Drafted/Recommended By:
Department Leader

Carter Delleney, P.E. City Engineer



**CITY OF TYLER
HALF CENT SALES TAX COMMUNICATION**

Date: May 9, 2017

Subject: Request that the Half Cent Sales Tax Board consider funding a contract with Benchmark Design Group for engineering services for the Cloverdale Drainage Feasibility Study in the amount of \$35,720.

Page: 1 of 1

Item Reference:

As part of the Drainage CIP Strategy Report presented in 2016, The Cloverdale Drive Drainage Study (102) was identified as a system that needs to be studied for future improvements and evaluated for improvement options.

This feasibility study will include a preliminary hydrologic and hydraulic model and an engineering estimate for probable cost for possible solutions to the drainage/flooding issues.

The system to be studied follows along the neighborhood of Cloverdale and Silverwood Drive and extends from Woodlark Drive to Caperton Boulevard.

FUNDING: Half Cent Sales Tax

RECOMMENDATION: It is recommended that the Half Cent Sales Tax Board fund a contract with Benchmark Design Group for engineering services for the Cloverdale Drainage Feasibility Study in the amount of \$35,720.

ATTACHMENTS:

1. Benchmark Consultant Contract

Drafted/Recommended By:
Department Leader

Carter P. Delleney, P.E., City Engineer