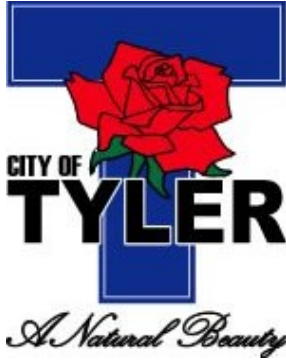


HALF CENT SALES TAX  
CORPORATION  
MEETING



TUESDAY, MARCH 12, 2019  
4:00 PM  
TYLER DEVELOPMENT CENTER  
LARGE CONFERENCE ROOM  
423 W. FERGUSON  
TYLER, TEXAS

\*\*\*\*\*

**AMERICANS WITH DISABILITIES ACT NOTICE**

The City of Tyler wants to ensure that Half Cent Sales Tax Board Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend this meeting, please contact Lisa Crossman at 903-531-1126 in advance so that accommodations can be made.

\*\*\*\*\*

Please call (903) 531-1126 if you need assistance with interpretation or translation for this City meeting.

*Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1126.*

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**AGENDA**

- 1. Call meeting to order and establish a quorum.
- 2. Consider approval of Minutes of Board Meeting held on February 12, 2019

- 3. Request that the Half Cent Sales Tax Board consider approving additional funds for Bid 19-019 for Fun Forest Park Part A of the project by adding in demolition work bid line item 50 in the amount of \$38,270.
- 4. Request that the Half Cent Sales Tax Board consider authorizing funds for Lindsey Park Restrooms repurposing in the amount of \$383,671 and for The C.T. Brannon Corporation to begin the design phase in an amount not to exceed \$24,000.
- 5. Project update on the status of Half Cent Projects and the Revenue and Expense Report.
- 6. Adjourn.

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**CERTIFICATE OF POSTING**

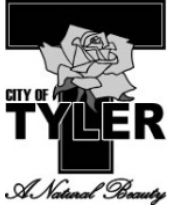
This is to certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ M., the above notice was posted on the bulletin boards of City Hall.

\_\_\_\_\_  
City Clerk or Staff Designee

This is to certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ M., the above notice was posted at the Tyler Development Center, 423 W. Ferguson, Tyler, Texas.

\_\_\_\_\_  
Staff Designee





**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
TYLER HALF CENT SALES TAX CORPORATION, INC.  
CITY OF TYLER, TEXAS  
FEBRUARY 12, 2019**

A meeting of the Board of Directors of the Tyler One-Half Cent (½¢) Sales Tax Corporation, Inc. was held on Wednesday, February 12, 2019 at 4:00 p.m. in the large conference room of the Tyler Development Center, 423 W. Ferguson, Tyler, Texas, with the following persons in attendance (unless noted otherwise):

Board of Directors: Mark Whatley  
Ralph Caraway  
Jason Trimble  
Nick Pesina Jr.  
Jeff Buie  
Dr. Aubrey Sharpe  
Darryl Bowdre

City Engineer: Lisa Crossman  
Admin Assistant:  
Project Engineer: Chuck Samson  
Interim Managing Director Utilities & PW: ReNissa Wade  
Engineering Technician: DeAnn Dowdy  
Assistant City Attorney: Sharon Roberts  
City Manager: Edward Broussard  
Tyler Paper: Erin Mansfield  
Parks Director: Russ Jackson  
Visitor Facilities Supervisor: Leanne Robinette  
CFO Finance: Keidric Trimble  
Council Member: Bob Westbrook

:

**1. PUBLIC MEETING OPENED**

Chairman, Mark Whatley established a quorum @ 4:04pm.

**2. APPROVAL OF MINUTES – January 8, 2019**

On motion by Mr. Trimble, seconded by Mr. Pesina Jr., and carried unanimously, the Tyler One-Half Cent (½¢) Sales Tax Board approved the minutes of the January 8, 2019 meeting.

**PRESENTATION BY RUSS JACKSON**

Director of Parks Russ Jackson presented to the Board to consider authorizing funds for the purchase of Inclusive Playground Equipment for the re-development project of Southside Park from the TIPS Cooperative Purchasing vendor Child's Play, Inc., of Dallas, Texas, to furnish all necessary materials, equipment, superintendence, and labor in the amount not to exceed \$557,600.50.

3. **CONSIDER AUTHORIZING FUNDS FOR THE PURCHASE OF INCLUSIVE PLAYGROUND EQUIPMENT FOR THE RE-DEVELOPMENT PROJECT OF SOUTHSIDE PARK FROM THE TIPS COOPERATIVE PURCHASING VENDOR CHILD'S PLAY, INC., OF DALLAS, TEXAS, TO FURNISH ALL NECESSARY MATERIALS, EQUIPMENT, SUPERINTENDENCE, AND LABOR IN THE AMOUNT NOT TO EXCEED \$557,600.50.**

On motion by Mr. Bowdre, seconded by Dr. Sharpe, and carried unanimously, the Tyler One-Half Center (½¢) Sales Tax Board to consider authorizing funds for the purchase of Inclusive Playground Equipment for the re-development project of Southside Park from the TIPS Cooperative Purchasing vendor Child's Play, Inc., of Dallas, Texas, to furnish all necessary materials, equipment, superintendence, and labor in the amount not to exceed \$557,600.50.

**\*\*PLEASE NOTE THAT BOARD MEMBER JASON TRIMBLE RECUSED HIS VOTE ON THE ABOVE ITEM.**

**PRESENTATION BY RUSS JACKSON**

Director of Parks Russ Jackson presented to the Board to consider authorizing funds for the ADA Review, Plan Review, Site Inspection, Electrical and Plumbing Design for Fun Forest Park and Woldert Park construction projects provided by various professional services and paid for by Brannon Corporation in the amount of \$20,190.50.

4. **CONSIDER AUTHORIZING FUNDS FOR THE ADA REVIEW, PLAN REVIEW, SITE INSPECTION, ELECTRICAL AND PLUMBING DESIGN FOR FUN FOREST PARK AND WOLDERT PARK CONSTRUCTION PROJECTS PROVIDED BY VARIOUS PROFESSIONAL SERVICES AND PAID FOR BY BRANNON CORPORATION IN THE AMOUNT OF \$20,190.50.**

On motion by Mr. Pesina Jr., seconded by Mr. Buie, and carried unanimously, the Tyler One-Half Center (½¢) Sales Tax Board to consider authorizing funds for the ADA Review, Plan Review, Site Inspection, Electrical and Plumbing Design for Fun Forest Park and Woldert Park construction projects provided by various professional services and paid for by Brannon Corporation in the amount of \$20,190.50.

**PRESENTATION BY LISA CROSSMAN**

City Engineer Lisa Crossman presented to the Board to consider authorizing award of the construction contract for the construction of the Old Bullard Road at W Mud Creek Drainage Improvements in the amount of \$476,138.00.

**5. CONSIDER AUTHORIZING AWARD OF THE CONSTRUCTION CONTRACT FOR THE CONSTRUCTION OF THE OLD BULLARD ROAD AT W MUD CREEK DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$476,138.00.**

On motion by Mr. Buie, seconded by Mr. Bowdre, and carried unanimously, the Tyler One-Half Cent ( $\frac{1}{2}\phi$ ) Sales Tax Board to consider authorizing award of the construction contract for the construction of the Old Bullard Road at W Mud Creek Drainage Improvements in the amount of \$476,138.00.

**6. CITY ENGINEER LISA CROSSMANS REPORT ON THE STATUS OF HALF CENT PROJECTS AND THE REVENUES V. EXPENDITURES.**

City Engineer Lisa Crossman provided the Board with an update of the Half Cent Sales Tax major projects and also on the Revenues v. Expenditures report.

**7. ADJOURNMENT**

Meeting was adjourned at 4:32 pm.





**CITY OF TYLER  
ONE-HALF CENT SALES TAX COMMUNICATION**

**Agenda Number:** H-

**Date:** March 12, 2019

**Subject:** Request that the Half Cent Sales Tax Board consider approving additional funds for Bid 19-019 for Fun Forest Park Part A of the project by adding in demolition work bid line item 50 in the amount of \$38,270.

**Page:** 1 of 1

**Item Reference:** Agenda's on 9/11/18; 1/8/19

City opened bids December 20<sup>th</sup> for Bid 19-019. The approved low bid Vendor, Garrett and Associates General Contractors of Whitehouse, Texas, was selected to furnish all labor, equipment and superintendence for the selected bid alternates in the amount of \$491,850 for Part A, (Fun Forest Park) and \$437,174 for Part B and Alternates, (Woldert Park). Both splash pads for both parks came in way over bid and were set aside for re-evaluation for possible change order.

Part of the demolition work in the splash pad area is now ready for approvals to move forward to prepare the area for the ADA ramp and other areas as indicated in the bid on line 50 of Garrett and Associates bid.

FUNDING: Half Cent Sales Tax Fund

**RECOMMENDATION:**

It is recommended that the Half Cent Sales Tax Board authorize additional funds for Fun Forest Part A of the project in the amount of \$38,270 for Part A, Line Item 50, for demolition work.

**ATTACHMENTS:**

- 1. Bid Proposal Sheet**

**Drafted/Recommended By:**  
**Department Leader**

**Lisa Crossman, P.E., City Engineer**







**CITY OF TYLER  
ONE-HALF CENT SALES TAX COMMUNICATION**

**Agenda Number:** H-

**Date:** March 12, 2019

**Subject:** Request that the Half Cent Sales Tax Board consider authorizing funds for Lindsey Park Restrooms repurposing in the amount of \$383,671 and for The C.T. Brannon Corporation to begin the design phase in an amount not to exceed \$24,000.

**Page:** 1 of 2

**Item Reference:**

As part of the regular Half Cent CIP five (5) year project list, Lindsey Park have planned funds for FY 2018/2019 Budget. There are currently funds available to begin the process of design and engineering.

Design and Engineering will be done by The C.T. Brannon Corporation in an amount not to exceed \$24,000, unless a change order is made.

This project will work along with the Parks Capital Fund that is being spent for the sewer connection at the Soccer Field portion of the park. As part of their design and pending construction, we will connect both the new designed and old bathrooms to the new sewer on the Soccer Field lines north of Spur 364.

**Scope of Repurpose for Fun Forest Park:**

- Design Work to connect all bathroom facilities to the new sewer lines at the soccer field side of the park
- New Lighting in parking areas
- ADA requirements for access to bathrooms and to current sidewalks or parking
- Fencing
- Bathroom renovation and/or replacement
- Irrigation and sod as needed
- General Improvements where needed and fund availability
- Improve bathroom facilities at current site

FUNDING: Half Cent Sales Tax Fund and Parks Capital Funds

**RECOMMENDATION:**

It is recommended that the Half Cent Sales Tax Board authorize funds for Lindsey Park in the amount of \$383,671 and authorize C.T. Brannon Corporation to begin design work in the amount not to exceed \$24,000.

**ATTACHMENTS:**

1. Scope and Fee Summary
2. Location Map

**Drafted/Recommended By:  
Department Leader**

**Lisa Crossman, P.E., City Engineer**