



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
TYLER HALF CENT SALES TAX CORPORATION, INC.  
CITY OF TYLER, TEXAS  
MARCH 14, 2017**

A meeting of the Board of Directors of the Tyler One-Half Cent ( $\frac{1}{2}\phi$ ) Sales Tax Corporation, Inc. was held on Tuesday, March 14, 2017 at 4:00 p.m. in the large conference room of the Tyler Development Center, 423 W. Ferguson, Tyler, Texas, with the following persons in attendance (unless noted otherwise):

Board of Directors:	Mark Whatley
	Chris Simons
	Jason Trimble
	Jeff Buie
	Ralph Caraway (absent)
	Eloyce Green
	Brian Brandt (absent)
City Engineer:	Carter Delleney
Project Engineer:	Kyle Dykes
Traffic Engineer:	Peter Eng
Project Engineer:	Adrienne Leach
Tyler Newspaper Reporter:	Faith Harper
KSA Consultant:	Davis Dickson
Half Associates:	Bill Hick

**1. PUBLIC MEETING OPENED**

Chairman, Mark Whatley established a quorum.

**2. APPROVAL OF MINUTES – February 14, 2016**

On motion by Corporate Member Eloyce Green, seconded Corporation Member Chris Simons, and carried unanimously, the Tyler One-Half Cent ( $\frac{1}{2}\phi$ ) Sales Tax Board approved the minutes of the February 14, 2017 meeting.

**PRESENTATION BY KYLE DYKES**

Project Engineer Kyle Dykes presented to the Board on the proposed amendment to the agreement with Adams Engineering for the design of the Courtney Miller Drainage Project. This presentation included an overview of the drainage issues on Courtney Miller and the history of the City's efforts to address those drainage issues.

**3. AMENDMENT TO THE AGREEMENT WITH ADAMS ENGINEERING FOR DESIGN OF THE COURTNEY MILLER DRAINAGE PROJECT.**

On Motion by Corporation Member Eloyce Green, seconded by Corporation Member Jeff Buie and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board approved authorizing funding an amendment to the agreement with Adams Engineering for design of the Courtney Miller Drainage Project for an additional \$28,500.00.

**PRESENTATION BY PETER ENG**

Traffic Engineer Peter Eng presented to the board on the proposed Transportation Alternative Set Aside Program grant application for the City of Tyler Bike Stripe project to be filed with the Texas Department of Transportation.

On request by Chairman Mark Whatley, City Engineer Carter Delleney presented to the Board on how much local matching funds are expected to be should the city be awarded the Transportation Alternative Set-Aside Program Grant.

**4. SUPPORT OF A RESOLUTION BY CITY COUNCIL AUTHORIZING THE TRANSPORTATION ALTERNATIVE SET-ASIDE PROGRAM GRANT APPLICATION**

On Motion by Corporation Member Jason Trimble, seconded by Corporation Member Eloyce Green and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board recommended the support of a Resolution by City Council authorizing the Transportation Alternative Set-Aside Program (TA Set-Aside) grant application for the City of Tyler BikeStripe project to be filed with the Texas Department of Transportation, and committing the local matching funds.

**PRESENTATION BY ADRIENNE LEACH**

City Engineer Carter Delleney presented to the Board on the proposed authorization to advertise for bids for the construction of the 2017 Asphalt Enhancement Program.

**5. AUTHORIZATION FOR CITY STAFF TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF THE 2017 ASPHALT ENHANCEMENT PROGRAM.**

On Motion by Corporation Member Chris Simons, seconded by Corporation Member Jeff Buie and carried by 100% of the vote, the Tyler One-Half Cent (½¢) Sales Tax Board authorized City staff to advertise for bids for the construction of the 2017 Asphalt Enhancement Program.

6. **CITY ENGINEER’S REPORT – STATUS OF HALF CENT SALES TAX PROJECTS UNDER CONSTRUCTION**

City Engineer Carter Delleney provided the Board with an update of the Half Cent Sales Tax major projects.

- Revenue Report
- 10 Year Forecast
- Bergfeld Park
- Palace 26<sup>th</sup> and Grande
- Animal Care Facility
- Ashmore
- Airport
- Old Bullard Road

No Action Required

**RECOGNITION OF SERVICE**

Chairman Mark Whatley thanked Corporation Member Chris Simons for his service on the Tyler One-Half Cent (½¢) Sales Tax Board and recognized his years of public service. This was Corporation Member Chris Simon’s last official meeting.

7. **ADJOURNMENT**

Meeting was adjourned at 4:38 pm.