



Northeast Texas Public Health District

P.O. BOX 2039 • TYLER, TEXAS 75710

NORTHEAST TEXAS PUBLIC HEALTH DISTRICT BOARD MEETING AGENDA

WIC Training Room
904 North Beckham, Tyler, TX 75702
5:00 p.m.

Wednesday, February 2, 2011

The Northeast Texas Public Health District wants to assure that District Board meetings are accessible to disabled persons. If any individual needs special assistance or accommodations in order to attend a District Board meeting, please contact Patty Roberts, Administrative Assistant, at 903-535-0053 in advance so accommodations can be made.

Time Allotment / Presentation

- 1. District Board meeting called to order by James Hartung, Chair.
- 2. Invocation/Pledge of Allegiance.
- 15 minutes 3. Presentation by Sylvia Warren, R.N., Immunization/TB Program Director.
- 5 minutes 4. Execution of Oath of Office for Jonathan MacClements, M.D., reappointed to third term as the Smith County Health Authority, by George T. Roberts, Jr., Chief Executive Officer.

Action Items

- 5 minutes 5. Consider approval of minutes of November 18, 2010 and December 7, 2010 regular meetings.
- 10 minutes 6. Consider approval of December 2010 monthly financial report, Mike Graham, Human Resources Director.
- 5 minutes 7. Consider approval of new Northeast Texas Public Health District Board member, by James Hartung, Board Chair.
- 5 minutes 8. Consider approval of appointments to Board committees, by James Hartung, Chair.

Informational Items

- 5 minutes 9. Update on employees' insurance benefits package for 2011, by Mike Graham, Human Resources Director.
- 5 minutes 10. Health Authority Report, by Jonathan MacClements, M.D., Smith County Health Authority, concerning:
 - a. Disease Surveillance update
- 5 minutes 11. Initial draft of Strategies for the Northeast Texas Public Health District for 2011, by George Roberts, Chief Executive Officer.
- 5 minutes 12. Chief Executive Officer Report, by George Roberts, Chief Executive Officer, concerning:
 - a. Monthly Activity Report
 - b. Fit City Challenge
 - c. Sign Update
 - d. Chamber of Commerce After Hours – March
- 13. Next Board meeting will be Thursday, February 24, 2011.

Executive Session

“As allowed by the Texas Open Meetings Law, Chapter 551, Government Code, the Board may convene in closed session to consider the following:
-- under 551.074 ‘Personnel,’ to discuss evaluation of the Chief Executive Officer and other personnel.”

AFTER DISCUSSION IN EXECUTIVE SESSION, ANY FINAL ACTION OR VOTE TAKEN WILL BE IN PUBLIC SESSION.

Adjournment

James Hartung, Chair
Northeast Texas Public Health District Board

CERTIFICATE OF POSTING

This is to certify that on _____, at _____, I, _____, posted the above notice of meeting at City Hall on the Bulletin Boards.

City Clerk's Office