



Youth Volunteer Community Service Policy

*Community Service is a **commitment** and a **privilege**.*

Application

- The volunteer **must apply** through the Programming Associate in advance of service.
- The Tyler Public Library has a limited number of volunteer positions available. Completing the application **does not** guarantee volunteer hours will be provided for the applicant.
- Youth Volunteers must be **12 years of age and older**.
- Community Service opportunities are available as required by schools, scouts, honor societies, civic organizations, etc. *(No court-ordered community service opportunities for individuals under the age of 18.)*

Rules of Service

- The volunteer must **set** and be **faithful** to a schedule. The volunteer should not expect to work solely at his/her convenience.
- The volunteer **must** contact the Programming Associate **in advance** if he/she will be absent on his/her workday.
- If the volunteer is **absent without notice more than three (3) times**, the volunteer will not be allowed to complete their community service requirements at the Library.

Duties may include:

- Book shelving, sorting and packing
- Room set-up and clean-up before and after programs
- Assisting younger children in crafts and reading
- Program photography
- Manning hospitality, sales and information stations

Call or email the Programming Associate to apply.
(903) 593-7323 x 0707 / programs@tylertexas.com