



City of Tyler

In 2030 the City of Tyler will be known for

Its commitment to community

Its robust business environment, and

Beauty of its public places



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Tyler
Texas**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

TYLER CITY COUNCIL



MAYOR JOEY SEEBER



RALPH CARAWAY, SR.
Councilmember - District 3



DONALD SANDERS
Councilmember - District 2



STEVE SMITH
Councilmember - District 1

CITY OF TYLER
TEXAS
CITY HALL

1850



OUR MISSION

To create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

OUR VISION

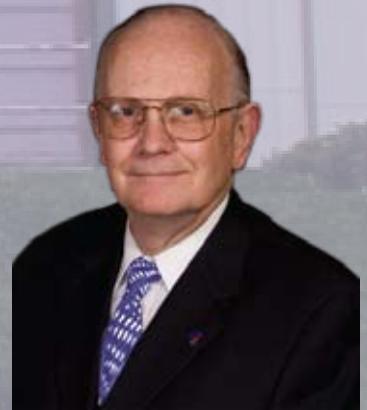
The Mayor and City Council envision a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.



CHRIS SIMONS
Councilmember - District 4
Mayor Pro-tem



NATHANIEL MORAN
Councilmember - District 5



CHARLES ALWORTH
Councilmember - District 6



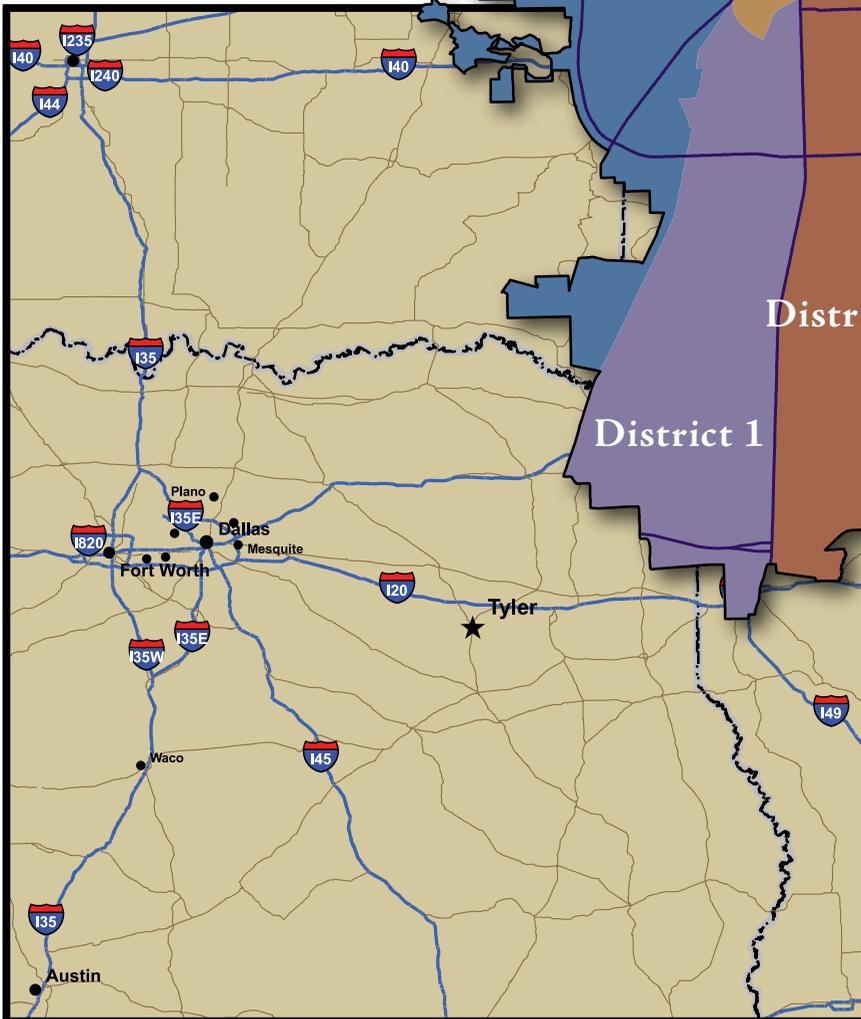
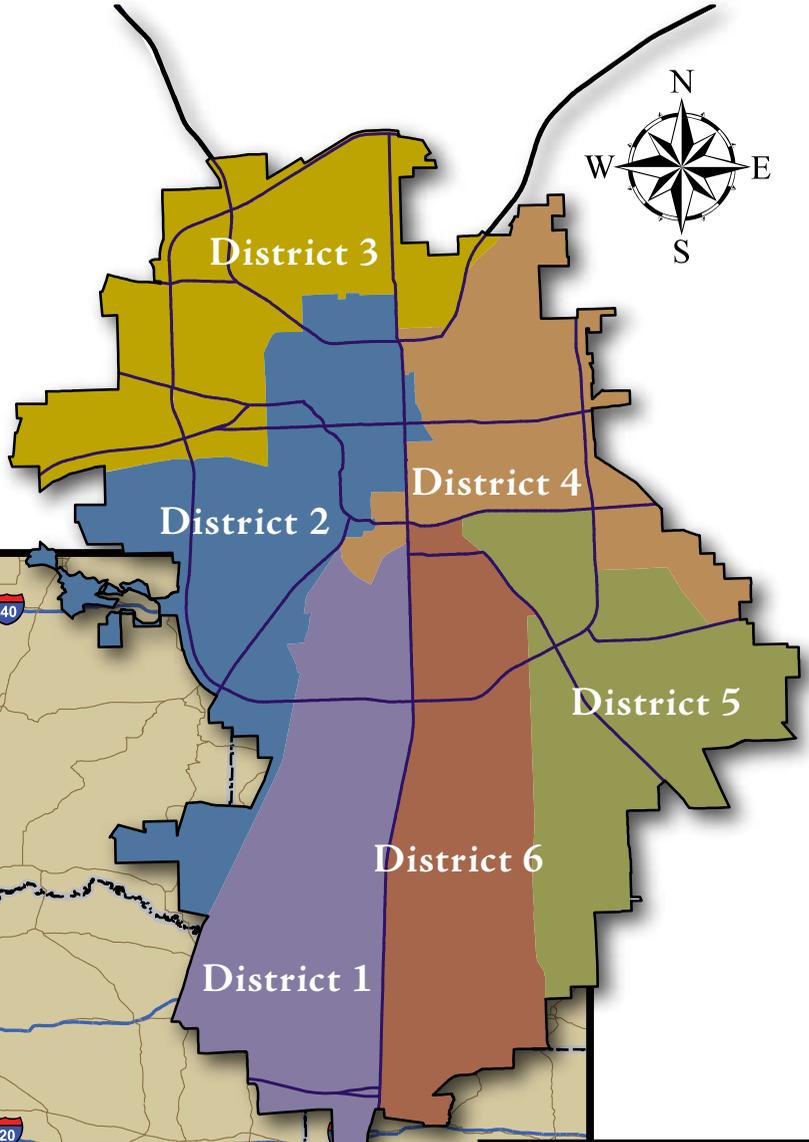
ROSE CAPITAL
OF
AMERICA



Tyler Map Legend

-  Main Roads
-  Charles Alworth
-  Chris Simons
-  Ralph Caraway, SR.
-  Donald Sanders
-  Nathaniel Moran
-  Steve Smith
-  Tyler City Limits

1 inch equals 2 miles



State Map Legend

-  Interstate Highways
-  US Highways

Major Cities

-  Over 1,000,000
-  500,001-1,000,000
-  100,001-500,000
-  Tyler

1 inch equals 70 miles

THE STORY SO FAR...

Innovation, integrity and tenacity are key attributes of true leadership. Over the past twelve years I have been privileged to serve with City Councilmembers who have demonstrated those qualities along with a never-ending desire to make our City a better place to live. Twelve years ago we made a promise to the citizens of Tyler to run the City in a more fiscally responsible manner. We let our citizens keep more of their money in their pockets by reducing the property tax rate by 63 percent over the past 15 years. A promise made and a promise kept.

Another promise made was to eliminate general obligation bond debt. We will fulfill that promise in this year's budget. This is an accomplishment that I have looked forward to achieving since I was elected to the City Council in 1996.

Providing the very highest quality services for our growing city in a fiscally responsible manner continues to be the top priority in this year's budget. We have increased funding for growth-driven initiatives such as public safety, traffic management, street maintenance, as well as renewal and redevelopment for the downtown and north end, and much-needed improvements to our parks.

I could not have chosen a better decade to be a part of City government. As pleased as I am of our accomplishments, I am certain that Tyler's best and brightest days are ahead of us. Thank you for giving me the opportunity to serve you.



A handwritten signature in black ink that reads "Joey Seeber".

Mayor Joey Seeber

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MANAGER'S MESSAGE

FISCAL YEAR 2007-2008



Beauty of its public places...

ROSE RUDMAN PARK



Honorable Mayor, City Council Members, and Citizens of Tyler:

With the implementation of the Blueprint, City Officials made a promise to the citizens of Tyler, that the City would deliver competitive services, have a productive staff, and ensure technologically correct processes in a business like manner. I am proud to say that those promises have been delivered. Thanks to the citizens of Tyler, our elected officials, and dedicated city staff; this City has not only delivered the initial promises, but has moved beyond everyone's expectations with the creation of the **TYLER21** plan.

TYLER21 has taken this City past the traditional approach to government. It has placed the focus not on the here and now, but on future generations.

This focus is evident in our overriding budget themes, which address growth driven initiatives such as public safety, traffic management, and infrastructure extensions. We are focusing on initiatives that will move Tyler into being a premier city with pro-active code enforcement, an effective **Transportation and Circulation** program, and excellent **Public Facilities and Services**.

As with past initiatives the only way we can succeed is by gaining support from individuals and organizations. In order to gain support you must have trust. The City of Tyler has worked hard to earn that trust from its citizens by providing an open, honest and transparent government.

We will not rely on the successes of the past to sustain our place among the leading cities. We are setting the course to move forward with new initiatives and with the continued support of our City Council and the help of our citizens we will achieve those goals.



MAJOR FISCAL EXPENDITURES

The Fiscal year 2007-2008 Operating Budget provides funding for the following major items:

Street Improvement Program	\$800,000
Traffic Management Enhancements	\$698,700
New Fire Truck and Capital Items Associated with the Truck	\$449,954
Four percent (4%) pay adjustment for Police Officers and Firefighters	\$516,137
Four percent (4%) performance/productivity pay pool for Non-civil service employees	\$476,435
Parks and Recreation Improvements	\$421,580
§ Phase II Senior Citizen Renovations	
§ ADA Compliance Golden Road Park	
§ Fun Forest Field Renovations	
§ Contract Tree Service	
Downtown WiFi	\$75,000

STAFFING, COMPENSATION AND BENEFITS

Positions Added

City Manager's Office	1	Redevelopment Specialist
Environmental Services	2	Code Enforcement Officers
Legal	1	Assistant City Attorney
Parks Administration	1	Recreation Specialist
Police	2	Police Recruit
	3	Public Service Officers
	3	Tele-communicators
Solid Waste	1	Foreman
	1	Code Enforcement Officer
Traffic	5	School Crossing Guard
Tourism	1	Groundskeeper
Water Business Office	1	City Trainer
TOTAL	22	FULL TIME POSITIONS

The City of Tyler is committed to providing the most effective and cost efficient service that meets the needs of our citizens. The **TYLER21** planning process allowed the Citizens of Tyler to voice their needs and concerns. The focus of the citizen driven **TYLER21** initiatives were public safety, beautification of our public places, enhanced code

enforcement, and redevelopment of the downtown area. Current employees plus the new full-time positions in this year's budget will be dedicated to enhancing the level of services currently provided to the Citizens of Tyler as well as allowing us to address the citizen driven **TYLER21** initiatives requested during the process.

Compensation

The City of Tyler current employment turnover rate is 6.69%, which is well below the state average for municipalities of 8.31%. We attribute the success of recruiting and retaining our highly skilled workforce to a progressive work environment with an emphasis on training and our outstanding compensation and benefits package. The City continues to focus on preserving our greatest resource, our employees, by providing them with the tools they need to perform the job our citizens expect. For the second consecutive year, funding is included in the fiscal year 2007-2008 Annual Operating Budget for:

- § A four percent (4%) pay adjustment for Police Officers and Firefighters and a four percent (4%) performance/productivity pay pool for non-civil service employees.
- § Step Adjustments for the Police and Fire Departments
- § Sick Leave Buy Back Program

Benefits

The City of Tyler has successfully funded the employees' health insurance for the fourth consecutive year without a programmed increase in health insurance premiums or reduced benefits for the City's employees. The City has continued

to effectively control health claim costs by negotiating and securing contracts with the local health providers.

Not unlike other municipalities across the state the City of Tyler is gearing up to comply with the Government Accounting Standards Board (GASB) new standard for government agencies (GASB 45), which mandates reporting on post employment benefits other than retirement plans. The first order of business for the new fiscal year will be to create separate active and retiree funds in order to effectively track the costs of the two groups. By tracking these expenses the City will develop a multi-year plan setting the appropriate premium adjustments to fund long term liabilities and to ensure that the City keeps pace with current costs. We are anticipating an increase to the cost of benefits beginning in January 2009. The City has had an outstanding track record of maintaining the benefit rates of the employees. There has only been one rate increase since 1990 that impacted the pay of the employees. By announcing the increase now, we are giving the City's active employees and retirees time to adjust to the anticipated increase in premiums. In addition to the increase in premiums, the City will begin funding the annual required contribution (ARC) from the Health Benefits Fund's fund balance.



THE FOCUS FOR FISCAL YEAR 2007-2008

Growth and Redevelopment

The City of Tyler experienced tremendous growth in Fiscal Year 2006-2007, and we anticipate similar growth rates for Fiscal Year 2007-2008. We received 6,920 requests for building permits. Of these permits, 568 were for new residential construction and 98 were for new commercial construction. The commercial construction included permits for 4 new restaurants, 12 new retail stores, and 21 new businesses. This added growth means a greater demand on services creating challenges for staff, City-owned facilities, and our infrastructure.

In addition to new growth, there is also an initiative taking place in Tyler that brings the efforts of commercial and residential redevelopment together in a way that is unprecedented in our community. **TYLER21** can be credited with much of the redevelopment interest in various commercial sectors. Increased activity in *North End Revitalization*, including our *Downtown* area, as well as *Historic Preservation*, serve as examples of the City Council's support for redevelopment in all parts of Tyler. An unplanned advantage is the *Housing Neighborhood and Community Identity* resulting from redevelopment activity as single family homes, duplexes, and even the possibility of small sub-divisions on contiguous vacant lots are being built as the program grows.

As our population increases so does the need for additional amenities such as *Parks, Open Space, Recreation and Lakes*. All of this adds to the attraction of Tyler as a destination creating a strong *Business and Economy*.

We continue to build a great City on a solid base anchored by the tenants of responsiveness, accountability, efficiency, effectiveness, and most importantly – trust. I am pleased to present to you

a balanced budget that focuses on the priorities of the City Council, requests from our citizens, and operational needs of the various City Departments. This is a budget that is focused on results.

Promises Delivered:

- § *Elimination of Debt: General Obligation, Tax Supported*
- § *Reduction of Property Tax Rate: 63% over 15 year period*
- § *Major Pay-as-You-Go Capital Improvements: over \$126 million in capital improvements funded by the Half Cent Sales Tax since FY 1996-97*

New Partnerships:

- § *Adopt-a-Park: Andrew Center - Windsor Park*
- § *East Texas Leadership Council Program: University of Texas at Tyler*
- § *Hispanic Business Office: Hispanic Business Association and Tyler Area Chamber of Commerce*
- § *Downtown WiFi and Tourism: Downtown Business Community*

Revenue Highlights

- § *46% of income derives from Sales Tax*
- § *Projected Sales Tax Growth of 5%*
- § *Total Increase in Taxable Values of 10.8%: 3.6% representing New Construction*
- § *Proposed Tax Rate Decrease of 2.5 cents per \$100 value*



FUNDING FOR OTHER AGENCIES

The Fiscal Year 2007-2008 General Fund Operating Budget includes funding for the outside agencies as listed:

AGENCY	FY 2006-2007	FY 2007-2008
Smith County Public Health District	\$675,000	\$675,000
SCPHD Animal/Vector Control	317,000	317,000
Smith County Juvenile Attention Center	115,000	115,000
Animal Shelter Services	113,400	113,400
Tyler/Smith County Child Welfare	31,108	31,108
Heart of Tyler/Tyler Main Street	32,000	32,000
Truancy Abatement (TABS)	18,000	-
Tyler Civic Theatre	9,000	9,000
Tyler Metro Chamber of Commerce	25,000	25,000
Tyler Teen Court	9,649	-
Discovery Science Place	36,000	36,000
Hispanic Alliance	15,000	15,000
People Attempting to Help (PATH)	20,000	-
St. Paul Children's Foundation	25,000	-
Bright and Fair Home	8,991	8,991
TOTAL	\$1,450,148	\$1,377,499

General Projects Fund

The City's General Projects Fund, serves as a supplemental resource to pay for one-time related capital expenditures on a pay-as-you-go basis. This fund was established from the General Fund

annual operating surplus over and above the 15% reserve, and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not have otherwise been funded.

Traffic Management Enhancements	\$698,700
New Fire Truck and Capital Items Associated with the Truck	\$449,954
Parks and Recreation Improvements	\$421,580
§ Phase II Senior Citizen Renovations	
§ ADA Compliance Golden Road Park	
§ Fun Forest Field Renovations	
§ Contract Tree Service	
Street Improvement Program	\$400,000 *
Neighborhood Services Building	\$265,000
Comprehensive Plan	\$100,000
Library Projects	\$60,000
Technology Projects	\$45,400

* The General Projects Fund supports \$400,000 of the \$800,000 funded. The remaining amount is funded in the General Fund.

Strategic Tax Management

The fiscal year 2006 -2007 total property tax rate as adopted was \$.223657 cents per \$100 of assessed property tax value. The property tax rate proposed for fiscal year 2007-2008 is proposed as \$.199000 cents per \$100 of valuation.

The property tax rate proposed for fiscal year 2007-2008 maintenance and operations (M&O) rate of \$.198080 cents by \$.001396 cents to \$.196684 cents per \$100 of assessed property tax value.

Property Tax Value Comparison

	FY 2006-2007	FY 2007-2008
Total Taxable Value	\$5,571,800,477	\$6,170,194,892
Total Tax Rate	.223657	.199000
Total Tax Levy	12,461,722	12,278,688
Estimated Collection Rate	98%	98.756%
TOTAL BUDGET	\$12,212,488	\$12,125,927

Debt Services Fund

The fiscal year 2007-2008 General Fund Operating Budget is supported by a total tax rate of \$.199000 cents, of which \$.002316 cents is applied to fund General Obligation debt. The new

Debt Services Rate of \$.002316 cents represents a \$.023261 cents reduction from the current Debt Service Rate of \$.025577.

DEBT SERVICE REVENUE	FY 2006-2007	FY 2007-2008
General Property Taxes	\$1,240,832	\$6,170,194,892
Debt Service Fund Interest	104,000	50,000
TOTAL	\$1,344,832	\$175,046

DEBT SERVICE EXPENDITURES	FY 2006-2007	FY 2007-2008
General Obligation Debt Payments	\$1,236,832	\$3,389,211
Agent Fees	4,000	4,000
TOTAL	\$1,240,832	\$3,393,211

The Debt Service Fund projects a closing balance of \$0; outstanding debt principal of \$0; and we

will be debt free before September 30, 2008 from General Obligation bonds.



WATER UTILITIES FUND FY 2007-2008

The fiscal year 2007-2008 Water Utilities Operating Budget projects revenues of \$27,497,592; a working capital carry-over of \$3,150,807; and expenditures of \$26,597,319.

Capital Funding for the following major projects is included in the fiscal year 2007-2008 Water Utilities Operating Budget:

Miscellaneous Construction	\$2,000,000
Golden Road Plant	\$750,000
Water System Improvements	\$179,397
Waste Water Improvements	\$88,000

SOLID WASTE FUND FY 2007-2008

The fiscal year 2007-2008 Solid Waste Operating Budget projects revenues of \$9,489,000 working capital carry-over of \$2,496,398; and expenditures of \$9,090,187 for residential and commercial Solid Waste collection services and opera-

tions; and capital transfer of \$1,531,683.

Capital Funding for the following major projects is included in the fiscal year 2007-2008 Solid Waste Operating Budget:

City Hall Renovations (loan to General Fund)	\$2,500,000
Sanitation Containers	\$360,000
New Commercial Trucks	\$170,000
Other Projects	\$80,000

AIRPORT FUND FY 2007-2008

The fiscal year 2007-2008 Airport Fund Annual Operating Budget projects revenues of \$1,155,765; working capital carry-over of \$615,231 and expenditures of \$1,270,331.

operating subsidy from the General Fund made possible by improved fiscal management of the Airport Fund.

Capital Funding for the following major projects is included in the fiscal year 2007-2008 Airport Operating Budget:

PFC Project Consultant	\$35,000
Carpet Replacement	\$13,000

FLEET MAINTENANCE FUND FY 2007-2008

The fiscal year 2007-2008 Fleet Maintenance Services Annual Operating Budget projects

revenues of \$6,663,696; working capital carry-over of \$845,513; and expenditures of \$6,472,981.



TOURISM AND CONVENTION FACILITIES FUND

The fiscal year 2007-2008 Tourism and Convention Facilities Fund Operating Budget includes projected revenues and inter-fund trans-

fers of \$1,223,882 a carry-over fund balance of \$24,771.; and expenditures of \$1,223,653.

HOTEL/MOTEL OCCUPANCY TAX FUND

The fiscal year 2007-2008 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$1,961,000; a carry-over fund balance of \$1,371,497; and expenditures of \$1,835,568.

tax revenue will support the promotion of conventions, visitors, and tourism activity in Tyler through funding a portion of the operating costs of the Rose Garden Center and providing appropriations for the following agencies:

Projected fiscal year 2007-2008 Hotel-Motel

SOURCE	FY 2006-2007	FY 2007-2008
Tourism Fund/Rose Garden	\$854,238	\$900,582
East Texas Symphony Orchestra	12,500	12,500
Tyler Museum of Art	49,500	49,500
Smith County Historical Society/Historic Museum	9,500	11,756
Convention and Visitors Bureau	548,033	600,230
Bonner-Whitaker-McClendon House	5,000	5,000
Downtown Tourism	-	50,000
Harvey Convention Roof Replacement	200,000	200,000
Professional Audit Services	-	6,000
TOTALS	\$1,678,771	\$1,835,568

MAJOR BUDGET REVENUES/EXPENDITURES

FUND	PROJECTED	PROJECTED	BUDGETED	BUDGETED
	REVENUES	EXPENDITURES	REVENUES	EXPENDITURES
	2006-2007	2006-2007	2007-2008	2007-2008
General Fund	\$49,721,818	\$45,584,983	\$52,737,004	\$52,737,004
Water Utilities Fund	25,609,938	24,845,943	27,497,592	26,597,319
Solid Waste Fund	9,180,658	8,852,201	9,489,000	9,090,187
Debt Service Fund	1,521,287	1,240,833	175,046	3,393,211
Hotel/Motel Tax Fund	1,925,900	1,678,771	1,961,000	1,835,568
Airport Fund	1,180,439	1,181,168	1,155,865	1,270,331



MAJOR BUDGET REVENUES/EXPENDITURES

The chart below shows fiscal year 2007-2008 revenues, expenditures and changes

in working capital for the funds listed at the bottom of the previous page.

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFER IN/ TRANSFER OUT	CLOSING BALANCE
General Fund	\$9,835,550	\$52,737,004	\$52,737,004	(\$1,340,000)	\$8,495,550
Water Utilities Fund	3,150,807	27,497,592	26,597,319	-	4,051,080
Solid Waste Fund	2,496,398	9,489,000	9,090,187	(1,531,683)	1,363,528
Debt Services	3,218,165	175,046	3,393,211	-	-
Hotel/Motel Tax Fund	1,371,497	1,961,000	1,835,568	-	1,496,929
Airport Fund	615,231	1,155,765	1,270,331	-	500,665



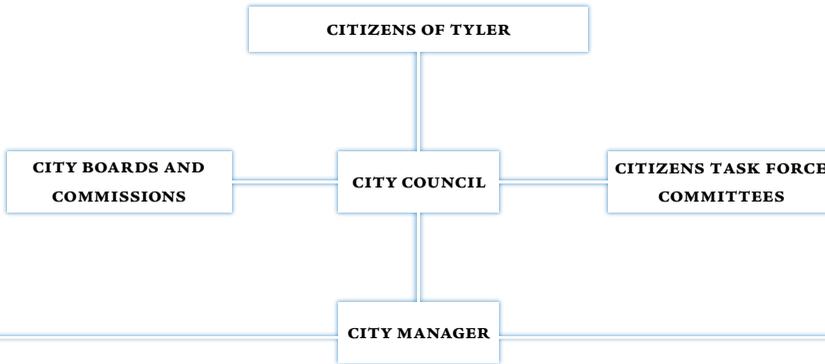
Delivering promises. ♦ ♦ *These are exciting times to be living, working, shopping, building, and entertaining in Tyler, Texas. As we look back, we are pleased that we were able to deliver on promises of the past. As we close one fiscal year and begin another, we are proud that we are able to continue to deliver on promises of the present.*

But most importantly, we are encouraged by the opportunities facing each of us as we prepare to deliver on promises of the future.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bob Turner", with a long horizontal flourish extending to the right.

Bob Turner



TYLER 21

KEY LEADERS

- Legal
- Capital Projects
- Internal Auditor
- CDBG/Housing
- Planning and Zoning
- Transit
- Airport
- Solid Waste
- Code Enforcement
- GIS
- VES
- Police
- 911 Dispatch
- Engineering
- Traffic Engineering
- Streets

S streamline
E empower
R respond
V venture
E evaluate

KEY LEADERS

- Administrative Services
- Communications
- Library
- Information Technology
- Municipal Court
- Parks and Recreation
- Development Services
- Water Administration
- Water Business Office
- Water Production
- Waste Water Treatment
- Water Distribution
- Waste Water Collection
- Fire
- EOC
- 911 General Operations
- EMS-Contract Admin

B

Highest premium placed on responsiveness to citizens' requests.

All city services competitively or contractually delivered.

Department Heads value being in accountable leadership. City Council, Mayor, and City Manager are committed to the highest quality of service and the most efficient and cost-effective organization possible.

Innovation, service and performance are the focus.

All employees trained and quantifiably productive.

Postured with 21st Century technology.

Excellence in minimizing liabilities and costs, improving service quality & delivery, identifying and implementing efficiency alternatives, measuring service costs, and managing contracts for services.

Constantly audited for performance productivity and operational effectiveness.

City Manager as business manager for city's new blueprint for competitive services, productive staff, & technologically correct process.

READER'S GUIDE

FISCAL YEAR 2007-2008



A commitment to community...

FREE SPRAYGROUND - FUN FOREST PARK



BUDGET PROCESS

Form of Government

The City of Tyler operates under a Council-Manager form of government incorporated as a home rule corporation under the Constitution and laws of the State of Texas. The City Charter was adopted February 9, 1937. The City Council is comprised of a Mayor who is elected at large and six, single member district City Council members. The City Council appoints the City Manager, boards and commissions and citizen advisory group who work with direction from the City Council. All other staff members work under the direction of the City Manager, Deputy City Manager and Key Leaders.

Budget Adoption

The City's fiscal year is from October 1 through September 30. The City Charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City Charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year unencumbered balances. During a budget cycle any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget amounts between funds or base increases in appropriations must be approved by City Council. Appropriations lapse at fiscal year end unless lawfully reappropriated in ensuing adopted budgets. Budgets of the governmental fund types are prepared on a cash basis of accounting, which is based on real time cash flow. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The financial records are maintained on the modified accrual basis. Obligations in these funds are recorded as expenditures, but revenues are recognized only when they are actually received. Budgets of the enterprise fund types are also pre-

pared on a cash basis, but financial records are maintained on the accrual basis of accounting. Not only are expenses recognized when a commitment is made but revenues are also recognized when they are obligated to the City.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input, and are used as major guidelines in the development of funding recommendations.

Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of its assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with GAAP, the City's

funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

Governmental Fund Types

Governmental funds are primarily used to account for tax-supported and grant activities. The measurement focus is upon determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long term liabilities such as debt service, compensated absences and claims and judgments which are recognized when payment is due. The City utilizes the following governmental fund types:

General - The City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance and equipment purchase requirements associated with the General Fund.

Debt Service - This fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City plans to pay off all tax supported debt by fiscal year 2007-2008.

Capital Projects - The City operates two capital projects funds. The major fund associated with capital projects is the one-half cent sales tax corporation which is used for infrastructure improvements in an effort to eliminate tax supported debt. This fund is not included in this document and has no formally adopted budget by City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental resource to pay for one-time related capital expenditures from the General Fund.

Permanent Funds - The City operates two permanent funds for the perpetual care and maintenance to the City's cemeteries. One of these funds operates in a trust environment and the other operates as an operations fund for the City cemeteries.

Special Revenue - The City uses special revenue funds to account for proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- § Police Forfeiture - Established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- § Court Technology - Established to track the receipt of court fees restricted for court technology purchases.
- § Hotel-Motel Tax - Established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.
- § Donations - Established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by City Council, but is included in the annual financial audit.
- § Tourism - Established to account for the operations of the Rose Garden, Rose Garden Building, Harvey Convention Center and Goodman Museum.
- § Passenger Facility - Established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds Regional Airport.
- § Oil and Natural Gas - Established to track revenue received from lease royalties to be used for future one time projects identified by City Council.
- § Homeownership/Housing - Established to ac-

count for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.

- § CDBG - Established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.
- § HOME - Established to account for the receipt and disbursement of HOME Grant monies allocated to the City to provide affordable housing for low income households.
- § HAPP - Established to account for the receipt and disbursement of Department of Housing and Urban Development – Housing Assistance Payments Program Funds.
- § State and Federal Grants - Created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library public safety and human services. Only major grants with known awards are included in this document and have a formally adopted budget. All other budgets are adopted with the grant award documentation.
- § Transit System - Established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City's Transit System.

Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus for proprietary funds is on total economic resources. As such these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. For budgeting purposes the proprietary fund types are budgeted on a cash bases to better manage available working capital. The City utilizes the following proprietary fund types.

Enterprise - These funds cover the cost of their operations through fees charged to individual users.

- § Utilities - Accounts for the maintenance and operations of the infrastructure of the City's Water and Sewer system including administration, billing, distribution, treatment, waste collection, waste treatment, Lake Tyler and storm water drainage.
- § Utility Construction - Established to track the costs of capital improvements to the utility system.
- § Utility Debt Service - Established to track the debt service costs related to revenue bond indebtedness.
- § Solid Waste - Accounts for the maintenance and operations of the garbage collections and litter abatement operated by the City of Tyler. This includes administration, residential collections, commercial collections, litter control and complex maintenance.
- § SW Construction - Established to track the costs of capital purchases and improvements to the garbage collection operations.
- § Airport - Accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.

Internal Service - These funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:

- § Productivity - Established to track performance pay of City employees.
- § Fleet Maintenance/Replacement - Accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.
- § Property and Liability Insurance - Accounts for the City's property, casualty, liability and worker's compensation insurance programs.
- § Active Employee Benefits - Accounts for the

City's self-insurance program for health and dental insurance benefits for active employees.

- § Property and Facility Management - Established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.
- § Technology - Established to account for the City's investment in technology and office automation, as well as current maintenance and repair items.
- § Retiree Employee Benefits - Accounts for the City's self-insurance program for health and dental insurance benefits for retired employees.

Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, but the funds themselves are appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates two Fiduciary funds including an Employee Benefit Trust – Section 125 Plan and the Greenwood Landfill Private Purpose Trust. Both funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City's Comprehensive Annual Financial Report (CAFR) based on "generally accepted accounting principles" (GAAP) reflecting the City's financial position at the end of its fiscal year. The CAFR reports expenditures and revenues both on a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City's financial records to GAAP:

- § Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- § Compensated absence liabilities are accrued as

earned on a GAAP basis, but expensed when paid on a budget basis.

- § Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within sixty days of year end on a GAAP basis.
- § Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- § Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- § Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

Budget Phases

The City of Tyler begins in April with the development of next year's budget. The budget development process requires input from the City staff, the City Council and the citizens. In order for this input to be given appropriate consideration, the process begins approximately six months before the budget is adopted. There are seven distinct phases in the development of the City's budget.

Budget Goals. The process starts with the development of budget goals based on the City's Financial Plan and the continuous feedback received from the City Council and the citizens. After the goals are developed, meetings with the City's administrative team will set the stage for budget formation.

Revenue Forecast Schedule and Strategy Development. This phase provides strategic fiscal forecasting, financial assumptions, revenue and reserve information as well as management's expectations about the development of departmental budgets. At the meetings, the budget calendar is established. The calendar includes internal and external dead-

lines. The calendar allows the citizens and City Council to be aware of the schedule and the official dates for public input.

Budget Development. Departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the city’s financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight changing trends in their service levels in addition to making proposals for new services or changes to existing services.

Capital Improvements Plan. The Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for excess revenue, that revenue is con-

sidered for additional projects. Additional projects are prioritized and then placed on next year’s schedule when funding is available.

Budget Presentation. Once all of the input is received, the budget is developed and the City Manager presents it to the City Council during August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a summary of the major changes being recommended.

City Council Consideration. The City Council then has over one month to receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will be provided to City Council during this time.

Budget Adoption. The City Council will adopt the budget by fund and adopt the new property tax rate before the start of the fiscal year on October

BUDGET CALENDAR

DATE	ACTION
1 Apr 16 th	Distribution of Budget materials and instructions
2 Apr 17 th	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Service training center
3 Apr 18 th	Human Resources will schedule appointments with each Department to review, correct and make additions/deletions to payroll projections
4 Apr 26 th	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Services training center
5 May 4 th	TAP Presentations
6 May 18 th	Deadline for Departments to submit budget projections and requests
7 May 21 st -31 st	All projections and request combined into City Manager’s Budget Work File
8 June 4 th -29 th	Meetings to review departmental budget projections and requests
9 July 2 nd -27 th	Staff helps City Manager prepare budget for City Council
10 July 27 th	City Manager’s proposed Budget filed with the City Clerk
11 Aug 1 st	City Clerk publishes the “Notice of Proposed Budget Hearing scheduled for August 22”
12 Aug 8 th	Proposed Budget presented to City Council
13 Aug 22 nd	Public Hearing On proposed Budget. Schedule and announce meeting to adopt tax rate
14 Aug 24 th	City Clerk Publishes the “Notice of Intent to Adopt Tax Rate and Budget on September 12”
15 Sept 12 th	City Council adoption of Budget
16 Sept 14 th -28 th	Final preparation and printing of adopted Budget
17 Oct 8 th	Distribution of adopted Budget document and its placement on web site

FINANCIAL POLICY

FISCAL YEAR 2007-2008



A robust business environment...

CUMBERLAND PARK



FINANCIAL POLICY

Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

Budgeting, Accounting, Auditing and Financial Planning Criteria

- § Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- § Submit to the City Council quarterly revenue, expenditure and investment report to show the financial position of the City of Tyler which meets / exceeds the requirements of the Public Funds Investment Act. The reports include budgetary forecasts and year to date actual comparisons to show the financial conditions of the City of Tyler.
- § File with the City Clerk for public review a copy of the proposed ensuing fiscal year budget by the last working day of July of each year.
- § City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required by City Council for external audit services every

five years.

- § The annual audit shall be conducted in accordance with Generally Accepted Accounting Principles (GAAP).
- § Long range forecasts shall be made for major operating funds as necessary for financial planning.
- § A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to determine compliance with current controls and to make recommendations for change.
- § It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

Operating Criteria

- § Estimated expenditures shall in no case exceed proposed revenue plus prior year undesignated balances.
- § Unused appropriations may be transferred to any item required for the same general purpose within the same department and fund if approved by the City Manager. All other transfers and base increases to appropriations must be approved by City Council.
- § All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully re-appropriated in subsequent year's adopted budgets.
- § A fund balance shall be maintained at a level of 15% of estimated annual operating expenditures for the General Fund and at 15% of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- § Investments shall be managed in accordance with the current Investment Policy. Investments shall comply with federal, state and local

laws. Investments will consider protection of principal first, with the intent to diversify as well as provide the daily cash needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.

- § Fixed assets shall be managed in accordance with the current Fixed Asset Policy. Properly classifying and recording the asset shall safeguard fixed assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- § City Council shall designate a City depository. The term of the bank depository shall be two years with three additional one year options for renewal.

Capital Improvement Projects

- § A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- § Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these expenditures shall be identified prior to the ap-

proval of such capital improvements.

- § The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- § Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

Debt Management

- § Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.
- § Interest earnings on bond proceeds shall be credited to the debt service fund.
- § The City of Tyler intends to pay for tax supported construction and capital improvements with cash.
- § When appropriate the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- § Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to two times (2.0x) average annual debt service is preferred. In no annual period shall the coverage fall below (1.50x). Bond ordinance covenants require coverage of (1.50x).
- § The City Council shall exhibit a willingness to raise the revenue to fully fund the debt necessary to implement the adopted capital improvement plan and to maintain the City's bond rating.



INVESTMENT POLICY

FISCAL YEAR 2007-2008



A robust business environment...

DOWNTOWN SKYLINE



INVESTMENT POLICY

Introduction And Scope.

The Public Funds Investment Act, Chapter 2256, Texas Government Code, requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board. The Employees Deferred Compensation Agency Fund is also excluded. This Policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Strategy.

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiencies, to the extent that is practical and legal. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds, and special projects. The liquidity requirements of the pooled investment portfolio will be estimated and matched.

To implement the investment strategy the City shall:

- § Identify and utilize suitable investment options as described in this Policy.
- § Preserve principal by investing in options with limited perceived credit risk and manage the portfolio to reduce market and opportunity risk as described in this Policy.
- § Provide adequate liquidity by using short-term investment pools and bank deposits, and staggering investment maturities based on anticipated cash flow needs.
- § Diversify investment types and maturities throughout the cash flow and market cycles as described in this Policy.
- § Seek to attain a competitive market yield for comparable security-types and portfolio restrictions.

The maximum maturity of any security in the portfolio will not exceed two (2) years and the overall weighted average maturity of the portfolio will not exceed 270 days. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Objectives.

Principal investment objectives in order of priority are:

- § Preservation of capital and the protection of investment principal.
- § Maintaining public trust by avoiding any transaction, which might impair public confidence in the City's ability to manage public funds with which it is entrusted.
- § Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements.

- § Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows.
- § Diversification to avoid incurring unreasonable risks regarding securities owned.
- § Attainment of a market rate of returns equal to or higher than the performance of comparable portfolios. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Officers.

The Chief Financial Officer, Accounting Manager, and Accountants are appointed as Investment Officers. The Investment Officer's authority will be limited by applicable laws, regulations and this policy.

The City shall provide periodic training in investments for the investment personnel through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within twelve months of assuming their duties. An additional ten hours of training will be required in each succeeding two-year period. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NTCOG, TCMA, TML, and UNT as independent sources for training. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Standards of Care, Ethics and Conflicts of Interest.

As provided for in the Public Funds Investment Act, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an Investment Officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and officers shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City,

except when disclosure is required by law.

All Investment Officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Authorized Investments.

The Investment Officers shall use only investment options approved by City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, (including but not limited to Chapter 2256 Texas Government Code, the Public Funds Investment Act), the following securities and deposits are the only ones permitted as investments for the City's funds:

- § Direct obligations of the United States government with a maturity not to exceed two (2) years from the date of purchase; U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed).
- § Debentures or discount notes with a maturity not to exceed two (2) years from the date of purchase issued by, guaranteed by, or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- § Bonds or other interest bearing obligations of

which the principal and interest are guaranteed by the full faith and credit of the United States government with a stated maturity not to exceed two (2) years from the date of purchase. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.

- § Certificates of Deposit with a maturity not to exceed two (2) years from the date of purchase, insured by the Federal Deposit Insurance Corporation (FDIC) or its successor, in banks doing business in Texas which have been approved as a depository by the City. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories. .
- § Local government investment pools organized under the Interlocal Cooperation Act that meet the requirements of Chapter 2256 Texas Government Code and have been specifically approved and authorized by the City Council.
- § Direct obligations of the State of Texas or its agencies with a maturity not to exceed two (2) years from the date of purchase.

A security's "average life" does not constitute a stated maturity.

No security type approved by the Legislature for public investment will be authorized by the City without specific City Council approval and adoption in this investment Policy. And securities, which become unauthorized by legislative action or changes in credit rating/status, need not be liquidated immediately. The Investment Officer will make specific suggestions as to the possible liquidation or retention.

This Policy does not apply to an investment donated to the City for a particular purpose or under terms of use specified by the donor (Section 2256.004). (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04)

(Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Limits.

It is the City's policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations, and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term securities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in local government pools and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

The City will not directly invest in securities maturing more than two (2) years from the date of purchase. The maximum average dollar-weighted maturity for the total City portfolio, including funds at the City's depository bank, shall not exceed two hundred seventy (270) days. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Selection of Broker/Dealers.

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities. Other broker/dealers meeting the qualifications of this Policy section and selected by the Investment Officers for competitive assurance that the best investment available is purchased and

shall be annually approved by the City Council.

The approved list of broker/dealers includes the following firms:

- ☒ Banc of America Securities
- ☒ Apex Pryor Securities
- ☒ Duncan-Williams Securities

For brokers and dealers of investment securities, the City shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers," unless a credit and capitalization analysis reveals that other firms are adequately financed to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

Annual audited financial statements

- § Proof of Texas State Securities Commission registration
- § Proof of National Association of Securities Dealers (NASD) certification
- § Completed broker/dealer questionnaire

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City's Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy.

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for transactions with money market mutual funds and local government investment pools. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Safekeeping.

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall be held in the name of the City. The original copy of all safekeeping receipts shall be delivered to the City. An independent custodian will be used for securities safekeeping. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Reporting and Audits.

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with Section 2256.023 of the Public Funds Investment Act. The market valuations obtained by the City shall be from sources believed to be accurate and representative of the securities' true values. The reports shall be submitted to City Council.

An annual compliance audit of management's controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports.

The benchmark for the portfolio will be three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio's performance and a measure of risk. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Review of Investment Policy.

The City Council will review and adopt this Investment Policy and investment strategy at least annually, approving changes to policy or strategy. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Selection of Depositories.

Depositories shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP) issued in compliance with applicable State law. A written contract shall be entered into and extended as per the RFP specifications. In selecting depositories, the credit worthiness of institutions shall be considered, and the Investment Officers shall conduct a review of prospective depository's credit characteristics and financial history.

All deposits placed with the City's depository or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original safekeeping receipts for securities pledged, copies of any pledged insurance policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance, or letter of credit.

The City requires market value of pledged securities in excess of 102% of all uninsured deposits plus accrued interest if any. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected

security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- § The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- § The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and
- § The agreement must be part of the financial institution's "official record" continuously since its execution.

§ The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage. (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Reserved.

PART 2: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.



BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2007-2008



A commitment to community...

FIRST ADOPT A PARK



BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2007-2008

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFERS IN / (TRANSFERS OUT)	CLOSING BALANCE
101 General	9,835,550	52,737,004	52,737,004	(1,340,000)	8,495,550
102 General Capital Projects	1,985,866	75,000	2,599,906	1,340,000	800,960
202 Development Services	290,219	1,509,000	1,679,557	-	119,662
204 Cemeteries Operating	531,657	135,200	203,456	-	463,401
205 Police Forfeitures	234,572	70,000	218,426	-	86,146
207 Court Technology	257,369	125,000	328,614	-	53,755
211 Motel Tax	1,371,497	1,961,000	1,835,568	-	1,496,929
219 Tourism and Convention	24,771	1,223,882	1,223,653	-	25,000
234 Passenger Facility	-	370,850	370,850	-	-
235 Oil and Natural Gas	4,044,925	600,000	23,000	-	4,621,925
274 Homeownership and Housing	117,323	80,000	80,000	-	117,323
276 Housing Assistance	-	6,659,561	6,659,561	-	-
285 Miscellaneous Grants	-	3,013,419	3,013,419	-	-
286 Transit System	7,328	2,499,834	2,497,162	-	10,000
294 Community Development Grant	-	1,692,376	1,692,376	-	-
295 Home Grant	-	2,029,019	2,029,019	-	-
308 General Debt Service	3,218,165	175,046	3,393,211	-	-
502 Utilities Operations	3,150,807	27,497,592	26,597,319	-	4,051,080
503 Utilities Construction	4,773,417	200,000	3,017,397	-	1,956,020
504 Utilities Debt Service	527,172	5,322,885	5,322,885	-	527,172
524 Airport	615,231	1,155,765	1,270,331	-	500,665
560 Solid Waste	2,496,398	9,489,000	9,090,187	(1,531,683)	1,363,528
562 Solid Waste Capital	2,966,826	160,000	3,110,000	1,531,683	1,548,509
639 Productivity	1,402,676	867,868	1,218,554	-	1,051,990
640 Fleet Maintenance/ Replacement	845,513	6,663,696	6,472,981	-	1,036,228
650 Property and Liability	571,756	1,898,311	1,554,807	-	915,260
661 Active Employees Benefits	7,748,791	6,306,981	6,454,898	(1,084,588)	6,516,286
663 Facilities Maintenance	776,887	664,605	385,897	-	1,055,595
671 Technology	383,677	2,788,988	2,876,491	-	296,174
713 Cemeteries Trust	2,133,719	122,000	105,000	-	2,150,719
761 Retired Employees Benefits	1,284,679	2,678,548	2,552,330	1,084,588	2,495,485



MAJOR REVENUE SOURCES

General Fund

As indicated by the chart below, General Fund revenues for FY2007-2008 are projected at \$52,737,004, which is an increase of 8.56% over

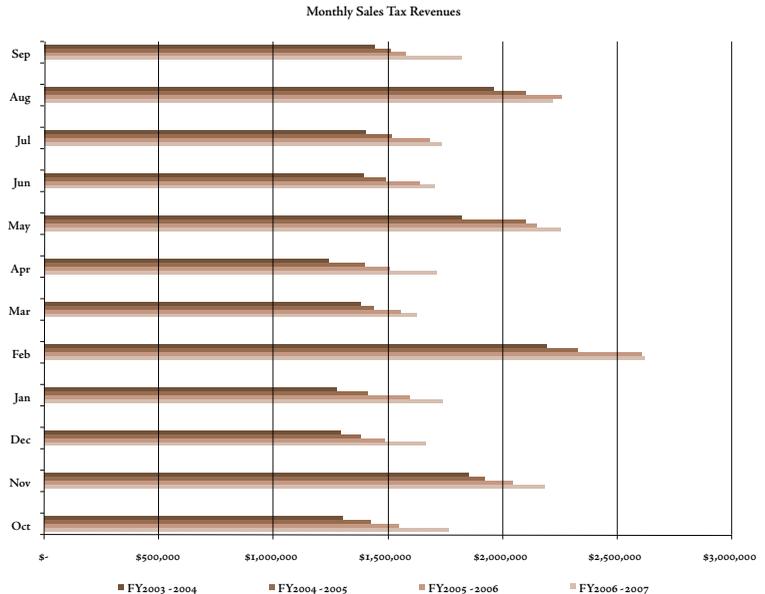
the FY2006-2007 budget of \$48,579,292. This increase is due to increased property values, estimated increases in sales tax and estimated increases in fines and penalties.

GENERAL FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2005-2006	2006-2007	2006-2007	2007-2008
Property Taxes	10,841,879	11,187,800	11,187,400	12,319,359
Franchises	8,676,102	7,998,638	8,158,445	8,313,083
Sales & Use Taxes	22,309,390	22,863,620	23,308,200	24,471,440
Licenses & Permits	161,408	163,500	163,500	165,100
Fines & Penalties	5,045,411	4,583,006	4,994,202	5,463,389
Use of Money & Property	486,450	302,800	306,686	306,300
Current Services	1,062,948	1,092,570	1,115,172	1,147,800
Other Agencies	297,501	228,500	357,013	417,833
Miscellaneous	319,185	158,858	131,200	132,700
TOTAL REVENUES	49,200,274	48,579,292	49,721,818	52,737,004

Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

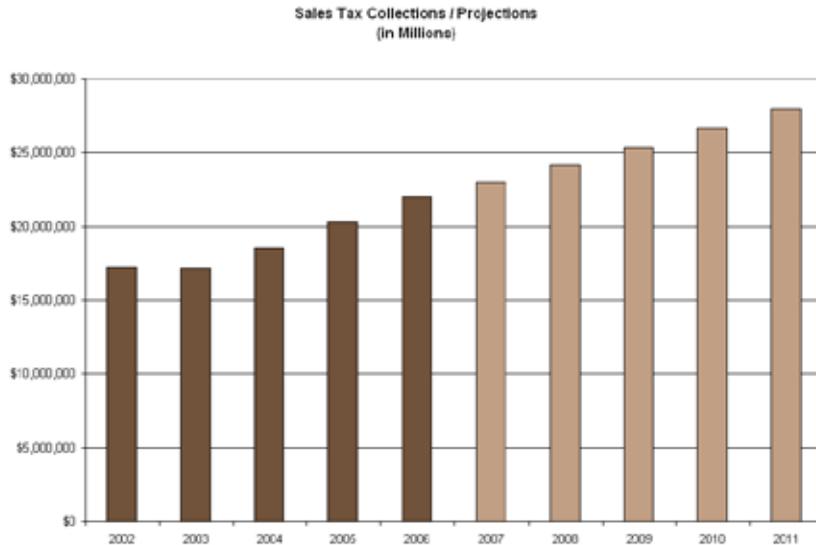
Sales Tax

Sales Tax is the largest of the General Fund's revenue sources representing 46% of the fund's total revenues. Actual collections for FY2006-2007 are projected to be 2% above the amount budgeted due to a positive collections trend shown in the chart below along with current economic forecasts for the area which indicate positive growth. With FY2006-2007 continuing to exhibit positive collection trends, the City projects a budget for FY2007-2008 of 5% above the current year projected collections.



The chart below shows that the City has seen a steady increase in sales tax collections in the last three years. The chart further shows the City's Sales tax projections over the future five years.

The slight decline or flattening of revenue in 2003 was due to market and economic conditions that quickly recovered in a six month period.



Property Tax

Property tax is the General Fund's next largest single source of revenue at 23%. As indicated in the chart below, taxable values increased over the last six years while the City's total tax rate has declined almost every year during the same time period. This increase in property values has helped allow the City to lower the overall tax rate while still providing the citizens of Tyler with excellent

service and public safety. The philosophy of City government has been to pay as you go for construction projects, and for that reason the City has been lowering its tax supported debt over the past several years. The City has budgeted to pay off all remaining tax supported debt issues in fiscal year 2007-2008. This has largely facilitated the City's ability to lower its total property tax rate over the last ten years.

ANNUAL CHANGE IN TAX RATE AND CERTIFIED TAXABLE VALUE

FY	TOTAL RATE	CERTIFIED VALUES	% CHANGE
2001-2002	0.262	4,052,051,546	8.90%
2002-2003	0.254	4,227,306,408	4.33%
2003-2004	0.249	4,443,904,967	5.12%
2004-2005	0.249	4,757,237,999	7.05%
2005-2006	0.238	5,087,292,543	6.94%
2006-2007	0.224	5,571,800,477	9.52%
2007-2008	0.199	6,170,194,892	10.74%

Franchises

Franchise Taxes are 16% of the total General Fund revenues for FY2007-2008. Overall the City is projecting a slight increase in franchise collections. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months. These franchises appear to be increasing due to increased energy and fuel costs. The telephone and cable franchise fees have declined in recent years because of the reduction of landlines and the increase of cable internet.

Fines and Penalties

Fees and Fines are 10% of the total General Fund revenues and have a projected increase for the FY2007-2008 budget. The growth in revenues is due to various underlying assumptions. The City

has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. The trend in collections shows a five year 3.5% increase in municipal court fine collections. A more effective and publicized warrant sweep program has been a major contributor to this increase. A continued effort is being made to increase collections within the court and to encourage payment of fines.

Development Services

As indicated by the chart below, Development Services revenues for FY2007-2008 are projected at \$1,509,000, which is an increase of 9% over the FY2006-2007 budget of \$922,572. This increase is due to increased projections related to the current year rate increases and accuracy of reporting.

DEVELOPMENT SERVICES	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
Building Permits	331,993	366,250	400,000	400,000
Electrical Permits	140,402	146,800	290,000	290,000
Plumbing Permits	115,572	108,800	175,000	175,000
Zoning Permits	32,365	40,650	40,000	40,000
Mechanical Permits	55,499	52,600	60,400	60,400
Cert. of Occupancy Fees	10,820	20,950	18,000	18,000
Sign Permits	16,965	20,200	15,400	15,400
Contractor License	7,080	40,000	24,000	24,000
House Moving Permits	2,085	1,000	550	1,000
Permits Fee-Clearing	2,100	500	500	500
Interest Earnings	8,611	4,000	23,900	20,000
Paving/Drainage Assessment	-	-	-	-
Maps, Plans and Specs Fee	319	300	125	400
Platting Fees	32,376	28,700	27,300	27,300
Contractor Testing Fees	-	250,000	180,000	180,000
Grant Revenue	5,063	-	-	7,000
Transfer from Fund 101	250,822	150,000	150,000	125,000
Transfer from Fund 502	-	150,000	150,000	125,000
TOTAL REVENUES	1,012,072	1,380,750	1,555,175	1,509,000

The Development Services revenue is determined using trend analysis. In an attempt to more accurately track the revenues and expenditures related to the developments services activities the City created a separate fund in fiscal year 2005-2006. Continued review of the trend analysis will allow the City to adjust fees to match costs related to the service activities provided.

Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 15%. This increase is based on the collection of the 7% occupancy tax as well as increased interest earnings. Several new hotels have been or are in the process of being built in Tyler. These hotels will continue to increase the City's strong collections from local hotels.

Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to decrease 7%. This decrease is primarily due to decreased collections for usage fees. Revenue for rentals and concessions are projected using trend analysis and indicate a slight decline in the use of facilities.

Housing Assistance Payments Fund

The HAPP, Section 8, Program is one of the largest sources of grant funding for the City of Tyler. The program is showing a nominal decrease in FY2007-2008 compared to the prior fiscal year. This program provides housing assistance for low income families. The Tyler program continues to expand into neighboring communities and has helped relocate several Katrina victims.

State and Federal Grant Fund

All state and federal grants are budgeted based on the amount awarded by the outside agency. The major grants awarded in the following fiscal year include TX Dot Hike and Bike Trail and MPO Planning Grant. All grants in this fund are reimbursement type grants.

Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The route is managed by the City of Tyler. Four routes are currently in place with a fleet of seven buses operating six days a week. The transportation system also provides Para transit services with a fleet of eight buses on demand service. Funding for this service is provided through transit fares, matching funds from the City of Tyler, grant funding from the Federal Transportation Administration and the Texas Department of Transportation.

General Debt Service Fund

The General Debt Service Fund accumulates funds for the semiannual debt service requirements on the City's tax supported debt. Primary funding is a portion of the property tax dedicated for the debt retirement each year based on the amount required. General Obligation debt as of 10-1-2007 will total \$3,310,000. The current debt service requirement for tax-supported debt is \$1,213,422. The City plans to pay off all outstanding tax debt in fiscal year 2007-2008, and continue to fund major capital projects on a cash basis.

Utilities Fund

As indicated by the chart below, Utility Fund revenues for FY2007-2008 are projected at \$27,497,592, which is an increase of 4% over the FY2006-2007 budget of \$26,443,100. This increase is due to projected increases in water sales. The major source of revenue for the Utilities Fund is the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased water and sewer rates to be phased in over several fiscal years. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use for storm drainage improvements.

UTILITIES FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2005-2006	2006-2007	2006-2007	2007-2008
Use of Money and Property	239,572	169,700	184,700	185,700
Charges for Current Services	25,460,138	24,930,800	24,032,638	25,896,738
Storm Water Revenue	1,258,350	1,255,400	1,255,400	1,267,954
Miscellaneous Income	195,016	87,200	137,200	147,200
TOTAL REVENUES	27,153,076	26,443,100	25,609,938	27,497,592

Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of 10-1-2007 will total \$53,975,000. The City completed a partial refunding of several bond issues in 2004-2005 that saved the City over \$1,000,000 in interest payments. The current debt service requirement for revenue debt is \$5,059,786. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

at \$1,155,765, which is an increase of 1% over the FY2006-2007 budget of \$1,149,709. This increase is due to inflationary increases. The major source of revenue for the Airport Operating Fund is the Long term parking and Car leasing rental. Both revenues are determined through trend analysis which has indicated continued increases in revenue over the past several years. Other large sources of revenue include airline facilities rental and PFC reimbursement dollars. Both revenues are calculated using a similar trend analysis. The PFC dollars are restricted for specific project reimbursement and capital uses.

Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2007-2008 are projected

AIRPORT OPERATING FUNDS	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2005-2006	2006-2007	2006-2007	2007-2008
Airline Facilities Rental	108,720	108,855	131,498	100,000
Misc Rental Income	-	16,000	10,164	-
Airport Long-Term Parking	457,721	435,000	439,949	40,000
Interest Earnings	21,945	14,000	42,418	35,000
Landing Fees	71,778	70,000	72,218	72,000
Restaurant Concessions	7,410	6,900	10,019	11,500
FAA Building Rental	38,738	36,852	40,516	39,855
Car Leasing Rental	229,874	202,250	219,550	228,000
Agricultural Lease	659	660	660	660
FBO Rental	42,591	-	-	-
Hanger Land Lease	34,938	82,750	84,586	82,750
HAMM	-	-	-	29,000
Common Use Fee	-	-	-	20,000

AIRPORT OPERATING FUNDS	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
Airport Fuel Flowage	36,598	38,500	37,899	38,500
Copying fees	446	500	554	500
Advertising Space Fees	13,583	12,443	12,901	13,500
Miscellaneous Income	124,375	3,065	4,589	3,500
Oil Leases and Royalties	-	-	20,000	6,000
Transfer from Fund 234 / PFC	122,151	121,934	52,918	35,000
TOTAL REVENUES	1,311,527	1,149,709	1,180,439	1,155,765

Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and litter control. Revenues for FY2007-2008 are projected at \$9,489,000, which is an increase of 8% over the FY2006-2007 budget of

\$8,793,658. The major sources of revenue for the Solid Waste fund include the Residential, Commercial and Roll-off Charges for Services. These revenues are calculated using a trend analysis, and because of increased commercial sales efforts and residential rate increases projections show increased revenue.

SOLID WASTE FUND	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
Interest Earnings	274,475	62,000	102,000	102,000
Charges for Residential Serv.	4,043,294	3,996,000	4,000,000	4,172,000
Charges for Commercial Serv.	2,439,017	2,280,000	2,500,000	2,533,000
Recycle Sales	18,685	22,000	20,000	20,000
Roll-Off	1,810,937	1,680,000	1,700,000	1,792,000
Miscellaneous	827,074	753,658	858,658	870,000
TOTAL REVENUES	9,413,482	8,793,658	9,180,658	9,489,000



POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2007-2008

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
GENERAL FUND					
Administrative Services	14	15	15	15	14
Capitol Projects	1	1	1	1	1
City Manager	6	7	7	5.93	6.93
Engineering Services	48	55	50	48.02	38.12
Environmental Services	-	-	-	-	12
Fire Department	135	135	136	146	146
Legal	4	5	5	5	4
Library	40	40	40	40	40
Library - Substitutes	12	12	12	12	12
Municipal Court	19	22	22	22	22
Parks and Recreation	38	62	23	23	23
Parks and Recreation - Indoor Recreation	-	-	10	10	11
Parks and Recreation - Median Maint.	-	-	-	-	6
Parks and Recreation - Outdoor Recreation	-	-	30	30	30
Police Department - Auto Theft Task Force	1	1	1	1	1
Police Department - DEA Task Force	1	1	1	1	1
Police Department - Operations	236	236	236	236	244
Traffic Engineering	49	49	49	48.61	52.61
TOTAL	604	641	638	644.56	664.66
DEVELOPMENT SERVICES FUND					
Building Inspections	9	10	10	13.91	13.93
Planning and Zoning	3.7	3.7	3.7	4.7	4.7
TOTAL	12.7	13.7	13.7	18.61	18.63
WATER UTILITIES FUND					
Lake Tyler	9	9	9	9	9
Storm Water Management	-	-	12	13.53	12.27
Wastewater Collection	17	17	17	17	17
Wastewater Treatment	26	26	26	26	26
Water Administration	8	9	9	7	8
Water Business Office	14	14	14	14	15
Water Distribution	24	24	24	24	24

POSITION SUMMARY ALL FUNDS (CONTINUED)

FISCAL YEAR 2007-2008

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
WATER UTILITIES FUND-CONTINUED					
Water Plant	23	23	23	23	23
TOTAL	121	122	134	133.53	134.27
SOLID WASTE FUND					
Solid Waste Administration	8.25	8.25	8.25	9.25	9
Solid Waste Residential	29	29	29	29	30
Solid Waste Commercial	9	9	9	9	9
TOTAL	46.25	46.25	46.25	47.25	48
AIRPORT FUND					
Airport	12	12	12	12	12
TOTAL	12	12	12	12	12
OTHER FUNDS					
Cemeteries	3	3	3	3	3
Fleet Maintenance	13	15	15	15	15
HOME	-	0.15	0.95	0.95	0.85
Housing	5	4.35	5.65	5.65	5.75
MPO	2.05	2.05	2.05	2.05	1.3
Neighborhood Services	8	10.5	10.4	10.4	10.4
Productivity	-	-	-	2	2
Property and Facility Management	1	1	1	2	2
Property, Liability, Disability and Workers Compensation					
Retiree Benefits	-	-	-	-	1
Technology Services	15	15	10	11	11
Tourism - Parks Maintenance	14	14	12	12	12
Tourism - Rose Garden Center	11	11	11	11	7
Transit	-	-	-	-	25
TOTAL	72.05	76.05	71.05	75.05	96.3
GRAND TOTAL					
	868	911	915	931	973.86

GENERAL FUND

FISCAL YEAR 2007-2008



MARKET SQUARE

A robust business environment...

MARKET SQUARE

GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Unreserved Fund Balance	\$5,390,582	\$2,319,096	\$2,319,096	\$1,962,803
Court Reserve	83,789	74,739	74,739	85,000
Utility Rate Reserve	363,238	500,000	500,000	500,000
Operating Reserve	4,894,292	7,104,880	7,104,880	7,287,747
BEGINNING FUND BALANCE / WORKING CAPITAL	10,731,901	9,998,715	9,998,715	9,835,550
REVENUES				
Property Taxes	10,841,879	11,187,800	11,187,400	12,319,359
Franchises	8,676,102	7,998,638	8,158,445	8,313,083
Sales & Use Taxes	22,309,390	22,863,620	23,308,200	24,471,440
Licenses & Permits	161,408	163,500	163,500	165,100
Fines & Penalties	5,045,411	4,583,006	4,994,202	5,463,389
Use of Money & Property	486,450	302,800	306,686	306,300
Current Services	1,062,948	1,092,570	1,115,172	1,147,800
Other Agencies	297,501	228,500	357,013	417,833
Miscellaneous	319,185	158,858	131,200	132,700
TOTAL REVENUES	49,200,274	48,579,292	49,721,818	52,737,004
EXPENDITURES				
General Government	6,842,744	6,649,383	6,704,495	6,963,528
Police	18,263,312	18,818,689	18,818,689	20,176,368
Police Grants	173,383	179,571	176,793	171,605
Fire	10,283,956	10,786,861	10,786,861	12,029,793
Public Services	5,833,300	6,062,039	5,986,413	6,475,882
Parks and Recreation	3,187,521	3,085,054	3,053,385	3,633,552
Library	1,386,298	1,444,007	1,412,646	1,477,974
Municipal Court	1,395,353	1,562,188	1,645,701	1,808,302
TOTAL EXPENDITURES	47,365,867	48,587,792	48,584,983	52,737,004



GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Transfer In	64,345	-	-	-
(Transfer Out)	(2,631,938)	(1,300,000)	(1,300,000)	(1,340,000)
Unreserved Fund Balance	2,319,096	824,903	1,962,803	-
Court Reserve	74,739	85,000	85,000	85,000
Utility Rate Reserve	500,000	500,000	500,000	500,000
Operating Reserve	7,104,880	7,280,312	7,287,747	7,910,551
ENDING FUND BALANCE / WORKING CAPITAL	\$9,998,715	\$8,690,215	\$9,835,550	\$8,495,550

GENERAL FUND REVENUES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
PROPERTY TAXES				
Current	\$10,498,708	\$10,865,900	\$10,865,900	\$12,000,859
Delinquent	109,105	122,400	122,400	116,400
Penalty and Interest	167,295	142,100	142,100	142,100
Collection Fee	66,771	57,400	57,000	60,000
TOTAL PROPERTY TAXES	10,841,879	11,187,800	11,187,400	12,319,359
FRANCHISES				
Power and Light	4,123,606	3,950,600	4,123,600	4,135,200
Natural Gas	1,169,404	950,000	976,300	1,023,000
Telephone	986,711	750,400	750,400	709,800
Cable Television	852,974	784,900	784,900	792,400
Street Use	322,014	298,600	322,000	402,500
Water and Sewer Franchise	1,221,393	1,264,138	1,201,245	1,250,183
TOTAL FRANCHISES	8,676,102	7,998,638	8,158,445	8,313,083
SALES AND USE TAXES				
Sales Taxes	22,006,576	22,574,580	23,008,800	24,159,240
Mixed Drink Taxes	267,728	253,840	267,700	280,400

GENERAL FUND REVENUES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Bingo Taxes	35,086	35,200	31,700	31,800
TOTAL SALES AND USE TAXES	22,309,390	22,863,620	23,308,200	24,471,440

LICENSES AND PERMITS

Parking Meters	108,977	107,800	107,800	108,300
Wrecker	40	300	300	300
Taxi	60	200	240	200
Burglar Alarms	52,331	55,200	55,160	56,300
TOTAL LICENSES AND PERMITS	\$161,408	\$163,500	\$163,500	\$165,100

FINES & PENALTIES

Moving Violations	\$2,909,854	\$2,775,088	\$2,869,181	\$3,287,589
Library	5,306	-	-	-
Tax Fees	171,840	170,000	150,303	163,400
Arrest Fees	153,752	145,000	143,688	144,800
Administrative Fees	94,695	95,700	84,013	97,700
Warrant Fees	653,976	475,000	622,390	600,000
Child Safety	53,871	45,000	60,000	69,900
Teen Court Fees	2,919	2,800	1,097	1,100
Court Security	133,052	123,200	127,000	127,000
Miscellaneous Court	26,080	17,500	38,430	37,200
Time Payment Fees	156,817	117,700	137,000	137,000
Special Court Fees	616,151	525,000	525,000	551,200
Collection Firm Fees	46,671	100	150,000	150,000
Court Fee - Clearing	20,427	100	100	100
Partners for Youth	-	90,818	86,000	96,400
TOTAL FINES AND PENALTIES	5,045,411	4,583,006	4,994,202	5,463,389

USE OF MONEY AND PROPERTY

Glass Center Rental	13,698	11,700	16,025	16,000
Senior Citizen Rental	-	-	2,500	2,000
Miscellaneous Rent	3,875	3,000	1,263	2,700
Bergfeld Rental	6,043	5,500	7,000	7,000

GENERAL FUND REVENUES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Ballfield Concessions	4,775	-	6,278	5,000
Berfeld Concessions	671	1,200	2,016	2,000
Lindsey Concessions	3,763	4,900	4,900	4,900
Glass Rec Concessions	457	500	1,190	1,200
Interest Earnings	453,168	276,000	265,514	265,500
TOTAL USE OF MONEY AND PROPERTY	486,450	302,800	306,686	306,300

CURRENT SERVICES

Swimming Pool	13,538	9,500	4,000	3,000
Fire Inspection	14,980	9,700	23,670	24,900
False Fire Alarm Fees	1,200	100	2,263	1,400
Lot Mowing	11,533	10,200	10,200	11,000
Glass Membership	45,405	48,500	46,000	46,000
Copying Fees	21,819	14,000	11,290	11,700
Library Non Resident Fees	-	2,000	13,810	14,000
Library Lost Books	-	3,000	2,209	2,200
Library Video Fines	-	1,000	14,110	6,000
Open Records	27,307	20,200	23,932	24,000
1/2 Cent Admin Costs	31,200	31,200	31,200	31,200
OH Reimb Fund 502	574,000	574,000	574,000	574,000
OH Reimb Fund 560	134,400	181,670	181,670	181,700
Softball Fees	106,445	96,600	100,000	100,000
Basketball Fees	4,050	5,800	5,500	5,500
Volleyball Fees	4,025	3,000	6,936	5,000
Tournament Fees	6,415	3,600	5,142	6,000
Other Sports Fees	25,631	44,700	25,000	25,000
Field Rental	19,810	24,200	24,200	25,000
Field Maintenance	21,190	9,600	10,040	10,200
Recreation Classes/Events	-	-	-	40,000
TOTAL CURRENT SERVICES	\$1,062,948	\$1,092,570	\$1,115,172	\$1,147,800

INTERGOVERNMENTAL

Forfeiture Fund	-	-	-	-
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GENERAL FUND REVENUES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
State/Federal Grants	64,345	-	-	-
Solid Waste	-	-	-	-
TOTAL INTERGOVERNMENTAL	64,345	-	-	-
OTHER AGENCIES				
State Government	14,103	14,200	21,400	20,000
DEA Task Force	51,555	24,000	21,537	54,000
Pr Yr Inc fm Restitution	430	-	476	400
LLEBG 04/05	7,044	-	-	-
Auto Theft Task Force	66,633	60,300	59,696	58,000
School Crossing Gaurds	75,000	125,000	125,000	175,000
Comprehensive Traffic	49,843	-	48,004	32,000
Click it or Tickit	11,505	-	-	11,000
County - Haz Mat	5,000	5,000	5,000	5,000
Justice Assistance 07/08	-	-	-	53,433
Justice Assistance 06/07	-	-	75,900	-
Body Armor Grant	16,388	-	-	9,000
TOTAL OTHER AGENCIES	297,501	228,500	357,013	417,833
MISCELLANEOUS				
Miscellaneous	86,195	141,258	113,600	114,700
Contractor Testing Fees	194,496	-	-	-
Unclaimed Property Revenue	27,632	12,100	12,100	12,300
Return Checks	3,639	2,000	1,800	1,800
Contrib. For Construction	2,406	-	1,100	500
Sale of Equipment	4,067	3,500	1,850	2,900
Junked Vehicle Revenue	750	-	750	500
TOTAL MISCELLANEOUS	319,185	158,858	131,200	132,700
TOTAL GENERAL FUND REVENUES	\$49,264,619	\$48,579,292	\$49,721,818	\$52,737,004



GENERAL FUND EXPENDITURES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
GENERAL GOVERNMENT				
General Government Services	\$5,460,396	\$4,993,871	\$5,013,617	\$5,086,379
City Clerk	130,883	-	-	-
Administrative Services	451,546	1,150,748	1,150,727	1,377,306
Legal Services	463,811	504,764	540,151	499,843
Staff Services	336,108	-	-	-
TOTAL GENERAL GOVERNMENT	6,842,744	6,649,383	6,704,495	6,963,528
PUBLIC SAFETY				
Police Services	18,263,312	18,818,689	18,818,689	20,176,368
DEA Task Force	53,456	56,980	57,946	59,010
Auto Theft Task Force	103,964	103,591	104,459	92,595
L.E. Education Grant	15,963	19,000	14,388	20,000
Fire Services	10,283,956	10,786,861	10,786,861	12,029,793
TOTAL PUBLIC SAFETY	28,720,651	29,785,121	29,782,343	32,377,766
PUBLIC SERVICES				
Capital Projects Admin	369,687	270,920	273,329	250,957
Engineering Services	837,556	2,633,726	2,447,328	2,976,654
Streets	2,020,571	-	-	-
Traffic Operations	2,376,102	2,397,907	2,360,369	2,458,477
Environmental Services	-	529,486	527,637	468,264
Transit	229,384	230,000	377,750	321,530
TOTAL PUBLIC SERVICES	5,833,300	6,062,039	5,986,413	6,475,882
PARKS & RECREATION				
Administration	2,346,874	2,258,638	2,251,339	2,376,498
Indoor Recreation	366,607	390,543	378,096	465,086
Outdoor Recreation	474,040	435,873	423,950	432,401
Median Maint/Arborist	-	-	-	359,567
TOTAL PARKS & RECREATION	3,187,521	3,085,054	3,053,385	3,633,552
LIBRARY	1,386,298	1,444,007	1,412,646	1,477,974

GENERAL FUND EXPENDITURES

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
MUNICIPAL COURT				
Municipal Court	1,251,288	1,335,519	1,409,470	1,588,532
Court Security	144,065	135,851	139,842	123,411
Partners for Youth Program	-	90,818	96,389	96,359
TOTAL MUNICIPAL COURT	1,395,353	1,562,188	1,645,701	1,808,302
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TOTAL GENERAL FUND EXPEN- DITURES	\$47,365,867	\$48,587,792	\$48,584,983	\$52,737,004

CITY COUNCIL

Service Point Focus

The City of Tyler operates under a Council-Manager form of government and consists of an at-large mayor and six (6) single member district Councilmembers. The Mayor is elected at large by a plurality vote and the six (6) single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two (2) year terms and receive no monetary compensation for their services on the City Council.

The Mayor represents the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the city's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9:00 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



CITY MANAGER

Service Point Focus

As the “nerve center” for the City of Tyler, the City Manager’s Office provides managerial oversight for daily operations and leadership management across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing, business

services auditing, and media relations.

City Manager Bob Turner brings more than 20 years of managerial and leadership experience to Tyler’s government. He provides daily guidance to key leaders and department leaders in order to effectively ensure implementation of the best business practices and prudent use of taxpayer funds.

GENERAL GOVERNMENT SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$1,415,898	\$1,943,907	\$1,974,784	\$2,137,112
Supplies and Services	635,324	218,168	218,401	262,898
Sundry	3,290,213	2,609,814	2,598,974	2,469,952
Utilities	84,624	66,841	66,317	68,970
Maintenance	33,337	3,935	3,935	5,847
Capital Outlay	1,000	-	-	-
Path	-	20,000	20,000	-
Transfer to General Fund 102	-	-	-	-
Transfer to Internal Svc. Fund 663	-	131,206	131,206	141,600
TOTAL APPROPRIATIONS	\$5,460,396	\$4,993,871	\$5,013,617	\$5,086,379

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
City Manager	1	1	1	1	1
Deputy City Manager	1	1	1	1	1
Business Services Manager	1	1	1	1	1
Building Services Technician	1	1	1	-	-
Communications Director ¹	-	-	-	-	0.93
Communications/Media Svcs Coordinator ²	1	1	1	0.93	-
Internal Auditor	-	1	1	1	1
Marketing/PR Specialist	-	-	1	1	1
Redevelopment Specialist ³	-	-	-	-	1
Senior Secretary	1	1	-	-	-
TOTAL DEPARTMENT	6	7	7	5.93	6.93

- 1) One position with 7% paid by Storm Water Management
- 2) Title changed to Communications Director during FY 2006-2007
- 3) Addition of one Redevelopment Specialist position for FY 2007-2008

ADMINISTRATIVE SERVICES

Service Point Focus

The newly created Administrative Services Department is comprised of financial support services, human resources, and permanent records management. Staff members are responsible for maintaining financial and accounting systems; human resource administration; and recording, preserving, and distribution of all municipal business documents. Areas of delivery services are:

- § Processing and disbursement of accounts payable and other payments
- § Managing investments of cash balances
- § Managing revenues
- § Publishing appropriate financial statements and reports
- § Managing bonded indebtedness
- § Providing budget support to all departments
- § Tracking fixed assets
- § Grant accounting
- § Liaison to underwriters, investors, trustees, and other parties in the sale of bonds
- § Civil Service and non-Civil Service human resources administration
- § Compensation, classification and benefit administration
- § Employee relations
- § Recruitment
- § Ensure compliance with employment laws and regulations
- § Provide personnel issues support to Key Leaders and Department Managers

- § Permanent records management, preservation and storage
- § Municipal/joint elections coordination
- § New employee orientation training

Accomplishments for 2006-07

- § Achieving 20th consecutive Certificate of Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada
- § Mandate direct deposit for all new employees
- § New banking contract and conversion of bank accounts
- § Update of grant policy
- § Creation of City wide cash handling policy
- § Completion of Phase 1 records retention review.
- § Health Plan improvements with no contribution increases to employees, retirees and the City for the past three years

Major Budget Items

- § Creation and separation of the Retirees Health Benefits Fund
- § Movement of Payroll functions from Human Resources Division to the Accounting Division
- § Call outstanding general obligation bond indebtedness
- § Health Benefits Actuarial Study for GASB 45 compliance in review stage

Goals for 2007-08

- § Pay off general obligation debt
- § Maintain financial records efficiently and effectively
- § Maintain and update internal controls

- § Implement new online applicant processing system
- § Implement on-line personnel actions
- § Review and extend current Health plan contracts to maintain current savings

ADMINISTRATIVE SERVICES*

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$401,714	\$851,807	\$816,295	\$861,673
Supplies and Services	24,917	231,282	270,057	254,855
Sundry	24,375	66,575	63,375	258,018
Utilities	540	1,084	1,000	1,000
Maintenance	-	-	-	1,760.00
TOTAL APPROPRIATIONS	\$451,546	\$1,150,748	\$1,150,727	\$1,377,306

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
CFO/Director of Administrative Services	-	-	-	1	1
Chief Financial Officer	1	1	1	-	-
Accounting Manager	-	-	-	-	1
City Clerk	1	1	1	1	1
Human Resources Manager	-	-	-	-	1
Staff Services Director ¹	1	1	1	1	-
Accountant	1	2	1	1	1
Accountant I	1	-	-	-	-
Accountant III	-	-	1	1	1
Accounting Technician ²	4	4	4	4	3
Senior Clerk	-	1	1	1	1
Senior Staff Services Specialist	-	-	1	1	1
Staff Services Representative	3	3	1	1	1
Staff Services Specialist	-	-	1	1	1
Support Services Tech I	1	1	1	1	1
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Clerk	1	-	-	-	-
Staff Services Representative ³	-	1	1	1	-

ADMINISTRATIVE SERVICES - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
TOTAL DEPARTMENT	14	15	15	15	14

*The Accounting department, City Clerk department, and Staff Services department were combined in FY 2006-2007 to form the Administrative Services department

- 1) Title changed to Human Resources Manager during FY 2006-2007
- 2) One position upgraded to Accounting Manager during FY 2006-2007
- 3) Staff Services Representative moved to Fund 761

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Number of accounts payable checks prepared	19,217	19,250	14,358
Average payment amount per check	\$3,391	\$3,531	\$3,916
Percentage of net wages distributed by direct deposit.	67%	70%	69%
Number of payroll checks re-issued.	30	15	16
Average number of days to close month in financial system.	29 days	27 days	30 days
Total number of wire transfers	234	208	130
Total number of ACH transfers	48,437	61,988	40,964
Number of employees on the payroll	784	790	794
Number of new employees	209	200	149
Number of incoming contracts logged and filed	385	390	326

LEGAL SERVICES

Service Point Focus

The Legal/Risk Department guides Council members and other City departments by providing defensible and law-abiding direction for decision making. Legal staff prepares and/or reviews all ordinances and resolutions, contracts and other documents. Risk staff processes insurance documents and insurance claims, tracks loss information and coordinates report distribution. Legal and Risk staff members provide support services for:

- § Formal and informal legal opinions, including legal advice and counsel to Mayor, City Council, City Manager and City Departments
- § Oversee Municipal Court prosecution
- § Attend City Board meetings
- § Ensure compliance with State open meetings law
- § Review of public information requests and subpoenas
- § Document/Contract review
- § Document creation including policies, contracts, and code amendments
- § City Code review and maintenance
- § Prosecution of municipal issues
- § Defense and coordination of lawsuits
- § Property, casualty and worker's compensation insurance liaison
- § Property and casualty claims coordination
- § Worker's compensation claims coordination
- § Loss information coordination
- § Risk management coordination
- § Subrogation

Accomplishments for 2006-07

- § Adoption of the new Interlocal Agreement with governmental taxing entities relating to affordable housing.
- § Adoption of an Ordinance clarifying demolition and rehabilitation procedures related to substandard and historic buildings.
- § Implementation of standard code enforcement procedure with regularly scheduled meetings with appropriate city staff.
- § Adoption of an Ordinance updating Firearms Amendments.
- § Adoption of Ordinance adopting current versions of several international codes related to development.

- § Revision of annexation procedures and forms in accordance with current law.

Major Budget Items

- § Add additional staff attorney

Goals for 2007-08

- § Continue timely support for Tyler 21 proposals to amend the City Code, specifically land use ordinances
- § Continue support for affordable housing program as it expands to provide more owner occupied housing units
- § Continue support for expanded code enforcement programs

LEGAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$388,705	\$411,378	\$411,478	\$405,974
Supplies and Services	53,337	73,781	109,260	73,781
Sundry	11,789	12,057	12,057	12,534
Utilities	553	486	294	492
Capital Outlay	9,427	7,062	7,062	7,062
TOTAL APPROPRIATIONS	\$463,811	\$504,764	\$540,151	\$499,843

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
City Attorney	1	1	1	1	1
Deputy City Attorney	-	1	1	1	1
Assistant City Attorney ¹	1	1	1	1	1
Legal Secretary	1	1	1	1	1
Risk Analyst ²	1	1	1	1	-
TOTAL DEPARTMENT	4	5	5	5	4

1) Addition of one Assistant City Attorney position for FY 2007-2008 funded in Fund 650

2) Risk Analyst moved to Fund 650



PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING
			JUNE 2007
Number of bench trials handled by outside prosecutors	183	225	132
Percentage of bench trials to all trials	76%	80%	90%
Number of jury trials handled by outside prosecutors	58	55	14
Percentage of jury trials to all trials	24%	20%	10%
Average cost of services in-house	\$89.16	\$97.82	\$104.03
Average cost of services by outside sources	\$122.87	\$133.75	\$171.04
Number of ordinances prepared or reviewed	100	100	92
Number of resolutions prepared or reviewed	30	29	31

POLICE DEPARTMENT

Service Point Focus

The responsibility of the Police Department is to establish a police-community alliance which, through mutual understanding and problem resolution, advances the delivery of police services in an efficient and effective manner with due regard for the rights and privileges of all. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency.

The Tyler Police Department provides services across six beats within the city through the following programs:

- § Patrol operations, including motorcycle, bicycle, and canine units
- § Criminal investigations and analysis
- § Burglar alarm permitting
- § Community response team
- § Traffic operations
- § SWAT team
- § Property and evidence maintenance
- § Communications
- § Crisis negotiations
- § Liaison to District Attorney's office

- § Pawn shop liaison
- § Narcotics investigations
- § Intelligence investigations
- § Crime Stoppers investigations
- § Crime scene processing
- § Internal affairs investigations
- § Public Information/Citizens Police Academy
- § Public Service Officer (PSO) Program
- § Honor guard
- § Polygraph services
- § Fiscal and regulatory services
- § Volunteers in Policing
- § Law Enforcement Academy

Accomplishments for 2006-07

- § Re-modeled the 911 Police and Fire Dispatch Center
- § Electronic Ticket Books were placed in service by Traffic Unit.
- § Upgrade of the Automated Fingerprinting Information System.
- § Installed Intellitrack Equipment Tracking System
- § Implemented Pastors on Patrol program.

Major Budget Items

- § Add two additional Motorcycle Officers
- § Add three additional Public Safety Tele-communicator I Positions

- § Add three additional Public Service Officers

Goals for 2007-08

- § Maximize Citizen Safety through effective and efficient utilization of all Police Services.

POLICE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$15,777,723	\$16,267,011	\$16,307,569	\$17,290,962
Supplies and Services	853,591	890,410	807,182	896,603
Sundry	468,033	507,021	507,016	711,635
Utilities	203,299	196,697	224,878	239,488
Maintenance	891,231	956,550	971,116	1,036,680
Capital Outlay	69,435	1,000	928	1,000
TOTAL APPROPRIATIONS	\$18,263,312	\$18,818,689	\$18,818,689	\$20,176,368

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Police Chief	1	1	1	1	1
Assistant Police Chief (CS)	2	2	2	2	2
Deputy Police Chief (CS)	1	1	1	1	1
Police Lieutenant (CS)	5	5	5	5	5
Police Sergeant (CS)	26	26	26	26	26
Police Officer (CS) ¹	146	146	146	146	148
Burgular Alarm Coordinator	1	1	1	1	1
Crime/Traffic Analyst	2	2	1	1	1
Crimestopper Coordinator	1	1	1	1	1
Data Management Supervisor	1	1	1	1	1
Data Management Specialist	10	10	10	10	10
Identification Technician	1	1	1	1	1
Property and Evidence Specialist	2	2	2	2	2
Police Services Coordinator	1	1	1	1	1
PS Communications Supervisor	3	3	3	3	3
PS Telecommunicator II ²	21	21	18	18	21
Public Service Officer ³	6	6	6	6	9
Secretary	1	1	1	1	1
Senior PS Telecommunicator II	-	-	3	3	3

POLICE - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Senior Secretary	3	3	3	3	3
Vehicle Fleet Specialist	-	-	1	1	1
VIP Coordinator	1	1	1	1	1
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Courier	1	1	1	1	1
TOTAL DEPARTMENT	236	236	236	236	244

CS - Indicates Civil Service Position

- 1) Addition of two Police Officer positions for FY 2007-2008
- 2) Addition of three PS Telecommunicator II positions for FY 2007-2008
- 3) Addition of three Public Service Officer positions for FY 2007-2008

DEA TASK FORCE**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$53,456	\$56,980	\$57,946	\$59,010
TOTAL APPROPRIATIONS	\$53,456	\$56,980	\$57,946	\$59,010

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Secretary	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

AUTO THEFT TASK FORCE**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$80,278	\$80,677	\$81,545	\$85,159
Supplies and Services	23,686	22,914	22,914	7,436
TOTAL APPROPRIATIONS	\$103,964	\$103,591	\$104,459	\$92,595

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Police Officer (CS)	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

CS - Indicates Civil Service Position

LAW ENFORCEMENT EDUCATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$15,963	\$19,000	\$14,388	\$20,000
TOTAL APPROPRIATIONS	\$15,963	\$19,000	\$14,388	\$20,000

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Number of sworn officers	176	182	175
Number of homicides	9	4	-
Number of sexual assaults	50	43	32
Number of robberies	161	127	80
Number of aggravated assaults	359	402	281
Number of burglaries	1125	906	847
Number of thefts	3,536	3,315	2,245
Number of auto thefts	211	178	90

FIRE DEPARTMENT

Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property from fire and other hazards through incident mitigation, education, and prevention. Four service divisions including administration, prevention, maintenance, and suppression are responsible for approximately 50 square miles of incorporated city parcels and protecting the estimated 101,000 citizens.

The administration division is responsible for direction and control of the department, purchasing and finance, and emergency management for the City of Tyler. The maintenance division is responsible for oversight of the department's apparatus preventive maintenance program, apparatus maintenance and repair, maintenance and repair of self-contained breathing apparatus, and SCBA/air support at fire scenes. The prevention division is responsible for enforcement of fire codes in the City of Tyler, investigation at all suspicious

fires, and management of the public fire prevention program. The suppression division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the suppression division, training staff members maintain a diligent program of continuing education efforts, advanced training activities and state mandated reporting.

The Fire Department is responsible for:

- § Fire suppression
- § Fire prevention
- § Fire investigation
- § Safety education
- § Emergency response
- § Hazardous materials incident response
- § Mutual aid response
- § Code enforcement
- § Emergency management operations

Accomplishments for 2006-07

- § Designed plans for Fire Station No.7 and Fire Station No. 10.
- § Broke ground and began construction of both Fire Station No. 7 and No. 10 on July 11th, 2007. Ordered and received new Fire Engine No. 10.
- § Hired 12 new Firefighters to staff new Fire Station No. 10.
- § Updated Fire Department 6-Year Service Plan.
- § Hired new Emergency Management Assistant.

Major Budget Items

- § Replacement Fire Engine.
- § Fire Department Re-organization Plan.
- § Additional Outdoor Warning Siren.

Goals for 2007-08

- § Update Fire Department 6-Year Service Plan.
- § Evaluate the potential for improvement of the Insurance Services Office (I.S.O.) rating for the City of Tyler.
- § Locate and acquire property for future Fire Station No.11

FIRE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$9,375,195	\$9,824,807	\$9,879,316	\$10,976,038
Supplies and Services	329,793	429,478	372,120	418,104
Sundry	130,709	143,835	144,104	209,269
Utilities	143,478	121,458	107,564	128,158
Maintenance	270,187	255,283	271,907	298,224
Capital Outlay	6,194	12,000	11,850	-
Transfer to Special Rev	28,400	-	-	-
TOTAL APPROPRIATIONS	\$10,283,956	\$10,786,861	\$10,786,861	\$12,029,793

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Fire Chief	1	1	1	1	1
Assistant Fire Chief (CS)	1	1	1	1	1
Fire Training Chief (CS)	1	1	1	1	1
District Chief (CS)	3	3	4	4	4
Senior Captain (CS)	6	6	6	6	6
Fire Captain (CS)	22	22	22	25	25
Fire Mechanic (CS)	1	1	1	1	1
Fire Inspector/Investigator (CS)	6	6	6	6	6
Fire Driver/Engineer (CS)	30	30	30	33	33

FIRE - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Firefighter (CS)	60	60	60	63	63
Administrative Secretary	1	1	1	1	1
Emergency Management Assistant	-	-	-	1	1
Fire Apparatus Technician	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	135	135	136	146	146

CS - Indicates Civil Service Position

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2005-06</i>	<i>BUDGET 2006-07</i>	<i>PERIOD ENDING JUNE 2007</i>
Average percentage response time to emergency calls under 5 minutes	94.97%	95.00%	95.02%
Average response time to emergency calls in minutes and seconds	4 min 32 sec	4 min 0 sec	4 min 36 sec
Total number of structure fires	129	-	108
Percentage of 240 required continuing education hours completed per fire suppression person	148%	100%	102%

LIBRARY

Service Point Focus

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

- § Selecting, acquiring, preparing, housing and distributing materials in fiction, non-fiction, children's, young adult and audio-visual collections
- § Providing a reference collection and assistance in using it
- § Providing a Genealogy and Local History collection
- § Offering interlibrary loan service
- § Maintaining an online catalog of holdings
- § Providing public Internet access workstations

- § Providing story times and other events for children
- § Providing a schedule of entertaining and informative programs for adults
- § Books-by-mail for the homebound
- § Bookmobile service
- § Access to public information
- § Access to statewide information databases

Accomplishments of 2006-07

- § Finished recarpeting first floor of the library and installed new modular lending services/reception desk
- § Used grant funds to subscribe to downloadable audiobook service for remote use
- § Added additional Internet access computers and consolidated all public workstations in a central location on the third floor

- § Consolidated recent magazines, current newspapers and paperbacks into a first-floor popular reading lounge area
- § Engaged nearly five thousand children in the annual summer reading program incorporating guest performers and numerous special events
- § Provided a number of adult programs of current and popular interest

Goals for 2007-08

- § Begin first phases of interior signage improvement project
- § Begin first phases of merchandising approach to item display
- § Add public computers dedicated to productivity software such as word processing, presentations and spreadsheets
- § Continue long-range planning process for library master plan
- § Establish refreshment service with casual seating in lobby area

Major Budget Items

- § \$60,000 allocated for purchase of new library materials

LIBRARY

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$938,733	\$1,016,683	\$950,925	\$1,025,232
Supplies and Services	89,426	81,995	121,747	95,862
Sundry	131,214	106,829	104,959	111,760
Utilities	85,686	75,960	73,207	76,850
Maintenance	31,182	35,540	31,808	38,270
Capital Outlay	110,057	127,000	130,000	130,000
TOTAL APPROPRIATIONS	\$1,386,298	\$1,444,007	\$1,412,646	\$1,477,974

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
City Librarian	1	1	1	1	1
Access Librarian	1	1	1	1	1
Resource Librarian	1	1	1	1	1
Circulation Supervisor	1	1	1	1	1
Access Associate	3	3	3	3	3
Administrative Assistant	-	-	-	-	1
Cataloging Specialist	2	2	2	2	2
Circulation Technician	4	4	4	4	4
Collection Associate	1	1	1	1	1
Custodian	2	2	2	2	2
Library Assistant	2	2	2	2	2

LIBRARY - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Outreach Technician	1	1	1	1	1
Programming Associate	1	1	1	1	1
Senior Secretary ¹	1	1	1	1	-
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Access Associate	4	4	4	4	4
Circulation Technician	11	11	11	11	11
Custodian	1	1	1	1	1
Graphics Technician	1	1	1	1	1
Outreach Technician	1	1	1	1	1
Project Specialist	1	1	1	1	1
TOTAL DEPARTMENT	40	40	40	40	40

<i>Substitute Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Access Associate	4	4	4	4	4
Circulation Technician	4	4	4	4	4
Graphics Technician	1	1	1	1	1
Outreach Technician	3	3	3	3	3
TOTAL SUBSTITUTES	12	12	12	12	12

1) One position upgraded from Senior Secretary to Administrative Assistant during FY 2006-2007

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Total number of volumes owned	213,075	225,422	222,271
Number of books	178,961	190,000	187,248
Number of magazine and newspaper subscriptions	461	446	446
Number of audiovisual items	10,977	12,300	11,901
Number of databases	1	1	1
Number of electronic books	22,675	22,675	22,675
Number of public workstations	26	30	26
Total loans	222,027	227,465	169,248
Number of events offered in library	303	307	199
Total Visits	156,351	157,500	114,689

PARKS AND RECREATION

Service Point Focus

The Parks and Recreation Department provides oversight for the City's open spaces, athletic

complexes, and recreationally oriented programs for the use of all citizens. Staff members diligently maintain a proactive maintenance program for over 25 park areas including oversight of mainte-

nance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries, and the downtown square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system.

The Parks and Recreation Department is responsible for:

- § Baseball, softball, basketball, volleyball and tennis recreation team programs
- § Arts and crafts programs and festivals
- § Municipal Rose Garden
- § Rose Garden Center operations
- § Glass Recreation Center operations
- § Goodman Museum
- § Senior Citizen Center operations
- § Harvey Convention Center operations
- § Rose Garden special activities
- § Swimming and dance programs
- § Athletic tournaments
- § Polar Bear Golf Classic
- § Concerts in the Park
- § Movies in the Park

Accomplishments for 2006-07

- § Construction of Faulkner Playground/Sprayground and Parking lot
- § Continued upgrade of Senior Citizens Center
- § Completion of Noble E. Young Skate Park
- § Upgrade of Fun Forest Lighting
- § Additional Seating at Bergfeld Park Amphitheater
- § Construction of Large Playground structure at Noble E. Young
- § Ball Field Reserve
- § Hillside Playground Renovation in progress
- § Completion of Phase I Tree Trimming

- § Purchase of Portable Bleachers
- § Security lights at Woldert Trail
- § Golden Road Restroom in Design
- § Five Swing Sets purchased
- § Installation of ID card reader of Glass Recreation Center
- § Girls Fast Pitch Softball State Tournament
- § Men's Class D State Softball Tournament
- § Men's Industrial Basketball State Tournament
- § Removal of turf and installation of Roses on SW Loop medians
- § Instruction classes including Cooking for Life, Basic Kayaking and Golf with a Pro
- § Holiday in the Park (Snow)
- § Disc Golf Outing
- § Disc Golf Tournament
- § Golf Tournament
- § Senior Citizen Texercise Program
- § Free public use of Swimming Pools
- § Exercise Equipment donated to Glass Recreation
- § Spring Break Program at Glass
- § National day for Kids In Conjunction with Boys and Girls Club
- § Concerts in the Park
- § Movies in the Park
- § Tunes at Noon Concert Series
- § Host Certified Pool Operators Class
- § Replace matting in Weight room at Glass
- § Azalea Trails Flower Market at Goodman
- § Art in the Garden
- § Idea Garden Horticulture Series
- § LeGrand Garden Master Plan joint venture with Keep Tyler Beautiful

Major Budget Items

- § (2) Wider Area Mowers

- § Enhanced Turf Maintenance
- § Arborist Supplies
- § Contract for Tree Services
- § Drinking Fountains for Misc. Parks
- § Replace restrooms at:
- § Bergfeld, Young, Pollard, Winters, Cole, Hillside, Gassaway, Lincoln and Woldert Parks
- § Stationary exercise bike/treadmill at Sr. Citizen Center
- § Phase II Renovations at Sr. Citizen Center
- § Replace Restroom/concession at Fun Forest (Tony Meyers and Darwin Parker)
- § Replace Restroom/ concession at Lindsey (softball side)
- § Field Renovation at Fun Forest
- § Exercise equipment at Glass Rec.
- § Recreation Specialist Position
- § Paint Pools at Fun Forest Park
- § Upgrade 8 Groundskeeper Positions

- § Upgrade Sr. Clerk to Secretary
- § ADA Compliance field at Golden Road
- § Security Cameras at Glass Recreation
- § Renovations to Rose Garden Center
- § Renovations to Rose Garden fountains
- § Repair/restriping of Parking Lot at Harvey Hall
- § Partition Door Maintenance at Harvey Hall and Rose Center
- § Wireless for Rose Garden Center

Goals for 2007-08

§ The goal of the Tyler Parks and Recreation Department is to provide Superior Parks, Outdoor Spaces, Cemeteries, Recreational Facilities, Recreational Activities, and Tourism Opportunities to fill the leisure time and special needs of all segments of the population and to serve this community and its visitors in an overall professional manner.

PARKS AND RECREATION

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$742,036	\$798,063	\$744,981	\$827,060
Supplies and Services	289,459	249,200	246,773	261,150
Sundry	65,079	78,415	79,066	73,638
Utilities	655,431	566,389	618,738	673,710
Maintenance	439,605	466,571	461,781	540,940
Capital Outlay	75,264	-	-	-
Transfer to Special Rev Fund 219	80,000	100,000	100,000	-
TOTAL APPROPRIATIONS	\$2,346,874	\$2,258,638	\$2,251,339	\$2,376,498

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Parks and Recreation Operation and Services Manager	1	1	1	1	1
Parks Maintenance Supervisor	-	-	1	1	1
Recreation Center Supervisor	1	2	-	-	-

PARKS AND RECREATION - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Activity Specialist	1	2	-	-	-
Administrative Secretary	-	1	-	-	-
Crew Leader	-	4	4	4	4
Custodian	2	2	-	-	-
Equipment Operator I	-	1	-	-	-
Grounds Technician	-	-	1	1	1
Groundskeeper	-	6	6	6	6
Hardscape Technician	-	1	1	1	1
Laborer	-	8	8	8	8
Recreation Specialist	2	2	-	-	-
Senior Clerk	1	-	1	1	1
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Clerk	-	2	-	-	-
Custodian	1	1	-	-	-
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Pool Manager	3	3	-	-	-
Lifeguard	14	14	-	-	-
Playground Leader	12	12	-	-	-
TOTAL DEPARTMENT	38	62	23	23	23

INDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$283,990	\$334,523	\$309,217	\$360,197
Supplies and Services	44,301	40,184	53,829	64,700
Sundry	4,100	400	-	13,547
Utilities	676	1,136	798	1,160
Maintenance	33,540	14,300	14,252	25,482
TOTAL APPROPRIATIONS	366,607	390,543	378,096	465,086

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Special Events/Recreation Supervisor	-	-	1	1	1
Recreation Center Supervisor	-	-	1	1	1
Recreation Operation Supervisor	-	-	1	1	1

PARKS AND RECREATION INDOOR - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Custodian	-	-	2	2	2
Recreation Specialist ¹	-	-	2	2	3
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Clerk	-	-	2	2	2
Custodian	-	-	1	1	1
TOTAL DEPARTMENT	-	-	10	10	11

OUTDOOR RECREATION**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	154,958	\$137,073	\$124,012	\$145,951
Supplies and Services	259,486	296,900	298,360	284,850
Sundry	-	200	-	-
Utilities	57,831	200	100	100
Maintenance	1,765	1,500	1,478	1,500
TOTAL APPROPRIATIONS	\$474,040	\$435,873	\$423,950	\$432,401

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Activity Specialist	-	-	1	1	1
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Pool Manager	-	-	3	3	3
Lifeguard	-	-	14	14	14
Playground Leader	-	-	12	12	12
TOTAL DEPARTMENT	-	-	30	30	30

MEDIAN MAINTENANCE/ARBORIST**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	-	\$196,072
Supplies and Services	-	-	-	156,535
Sundry	-	-	-	4,000
Utilities	-	-	-	960
Maintenance	-	-	-	2,000
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$359,567

MEDIAN MAINTENANCE - SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Arborist/Urban Forester I	-	-	-	-	1
Crew Leader	-	-	-	-	1
Laborer	-	-	-	-	3
Pest Control Technician	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	6

Positions moved from Tourism Fund 219 - Rose Garden Center

PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2005-06	BUDGET 2006-07	JUNE 2007
Amount of park acreage maintained	856.35	856.35	856.35
Number of new rose bushes planted	1,100	1,500	1,829
Number of other plantings installed	9,210	9,000	5,190
Number of medians maintained or mowed	34	34	34
Number of new trees planted	48	50	125
Number of Senior Citizens participating in planned daily activities	80	75	210

CAPITAL PROJECTS

Service Point Focus

The Capital Projects Coordinator provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$10 million annually for numerous infrastructure projects as well as drainage, street, public safety, parks, and airport improvements. Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board, who, along with City Council, governs the priority scheduling of the extensive list of projects.

Accomplishments for 2006-07

The following projects were launched or completed in FY 2006-07:

- § Sidewalk construction in various sections of highway right-of-way – Under Design
- § Loop 49 construction between US 69 and Paluxy Drive
- § South Broadway Corridor Improvements

- § Grande Boulevard Phase II and III construction
- § Fire Station No. 7 relocation and replacement construction
- § Fire Station No. 10 new facility construction
- § Earle Street bridge replacement

Goals for 2007-08

The following projects are anticipated to begin in FY 2007-08:

- § Lake Placid extension between Noonday and SH 155 Acquire ROW
- § Town Park Drive extension to SH 155 Acquire ROW
- § New Sunnybrook between SH 155 and Loop 323 Acquire ROW
- § Old Omen Road reconstruction between University and CR 2021
- § Irish Meadows drainage improvements

CAPITAL PROJECTS ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$110,345	\$111,866	\$114,380	\$116,327
Supplies and Services	553	1,000	895	1,525
Sundry	7,464	7,654	7,654	7,705
Utilities	503	400	400	400
Transfer to Special Rev Fund 202	250,822	150,000	150,000	125,000
TOTAL APPROPRIATIONS	\$369,687	\$270,920	\$273,329	\$250,957

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Projects Coordinator	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Total number of Capital projects under design	19	21	11
Total cost of Capital projects under design	3,276,498	38,535,000	31,253,624
Total number of Capital projects under construction	9	22	5
Total cost of Capital projects under construction	2,515,443	18,805,000	32,925,566
Total value of 5 year Half Cent program	68,944,923	86,726,655	86,726,655

ENGINEERING SERVICES

Service Point Focus

The Engineering Services Department is responsible for Capital Improvement projects to ensure effective and efficient implementation of Half-Cent and Stormwater Utility revenue funds. Engineering Services staff provides civil engineering design and construction oversight as well as inspection of subdivision and commercial development projects, monitoring street conditions and providing preventative maintenance and emergency repair oversight to over 600 miles of streets, storm drains and drainage structures within the city limits. This department provides infrastructure development support services through:

§ Engineering management of street and drainage

projects

- § Subdivision construction and commercial site inspection
- § Drainage projects inspection
- § Project surveying/construction staking
- § Drainage monitoring
- § Street condition rating and grading
- § General street maintenance
- § Utility cut repair
- § Valley gutter placement
- § Inlet box reconstruction
- § Tree and brush trimming
- § Asphalt overlay oversight

- § Chip seal and slurry seal program oversight
- § Sidewalk repair oversight
- § Street sweeping
- § Drainage maintenance
- § Brick, asphalt and concrete street repair

Major Budget Items

- § Funding for Capital Improvement projects is provided through the Half-Cent Sales Tax and Stormwater Utility revenue funds, which are administered by the Capital Improvements Coordinator.

Accomplishments for 2006-07

- § Master Drainage Study near completion.
- § Began construction of Grande Phase II between Sutherland Drive and SH 110 .
- § Design of New Sunnybrook between SH 155 and Loop 323 near completion.
- § Design of Old Omen Road between University and CR 2021 completed.
- § Design of Lake Placid Road between SH 155 and Old Jacksonville Highway near completion.

Goals for 2007-08

- § Complete design of Lake Placid Road between SH 155 and Old Jacksonville Highway.
- § Complete design of Town Park.
- § Complete design of New Sunnybrook.
- § Begin construction Grande Phase II-a, between Sutherland Drive and Paluxy.
- § Begin construction Grande Phase II-b, between Paluxy Drive and SH 110.
- § Begin construction of Old Omen Road between University and CR 2021.

ENGINEERING SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$695,662	\$1,652,328	\$1,490,577	\$1,502,521
Supplies and Services	80,407	218,645	212,873	206,715
Sundry	25,770	80,304	80,170	66,952
Utilities	5,739	7,070	6,983	4,318
Maintenance	29,978	647,721	629,067	769,148
Capital Outlay	-	-	-	400,000
Transfer to Enterprise Fund	-	27,658	27,658	27,000
TOTAL APPROPRIATIONS	\$837,556	\$2,633,726	\$2,447,328	\$2,976,654

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
City Engineer	1	1	1	1	1
Street Manager	-	1	1	1	1
Street Supervisor ¹	-	-	-	1	-

ENGINEERING SERVICES - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>
Administrative Assistant ²	-	-	-	-	0.86
Clerk ³	1	1	1	1	-
Code Enforcement Officer I ⁴	1	-	1	0.90	-
Code Services Officer ⁵	-	1	1	1	-
Crew Leader	4	5	4	4	4
Engineering Technician ⁶	2	2	2	1.62	1.62
Equipment Operator I ⁷	5	5	5	5	1
Equipment Operator II ⁸	7	8	8	7.80	5.80
Foreman II	3	3	3	1	1
Laborer ⁹	5	6	5	5	4
Litter Abatement Coordinator	1	1	-	-	-
Project Engineer	1	2	2	2	2
Semi-Skilled Laborer	5	4	2	2	3
Senior Clerk	-	1	1	1	1
Senior Secretary	1	1	1	0.86	1
Street Surface Technician	1	1	1	1	1
Survey Crew Chief	1	1	1	1	1
Survey Crew Member	-	1	1	1	1
Survey Instrument Operator	1	1	1	1	1
Truck Driver ¹⁰	4	5	4	4	3
Utilities Construction Inspector ¹¹	4	4	4	3.84	3.84
TOTAL DEPARTMENT	48	55	50	48.02	38.12

*The Engineering and Street departments were combined in FY 2006-2007 to form the Engineering Services department.

- 1) One position transferred to Environmental Services and reclassified to Environmental Coordinator during FY 2006-2007
- 2) One position reclassified from Senior Secretary during FY 2006-2007 with 14% paid by Storm Water Management
- 3) One position upgraded from Clerk to Senior Secretary during FY 2006-2007
- 4) One position transferred to Environmental Services during FY 2006-2007
- 5) One position transferred to Environmental Services during FY 2006-2007
- 6) Two positions, one with 38% paid by Storm Water Management
- 7) Four positions transferred to Environmental Services during FY 2006-2007
- 8) Six positions, one with 20% paid by Storm Water Management Two positions transferred to Environmental Services during FY 2006-2007
- 9) One position transferred to Environmental Services during FY 2006-2007
- 10) One position reclassified to Semi-Skilled Laborer during FY 2006-2007
- 11) Four positions, each with 4% paid by Storm Water Management



ENGINEERING

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING AUGUST 2007
Total number of projects under design	17	10	10
Total cost of projects under design	2,727,472	336,000	813,336
Total number of projects under construction	10	12	8
Total cost of projects under construction	1,763,751	44,440,000	1,727,560

STREETS

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Expenditures for base repairs and utility cut repairs	82,331	97,200	46,567
Expenditures for slurry seal program	83,466	109,755	7,183
Percentage of city streets graded at A condition on scale of A-E	61.3%	61.3%	61.4%
Percentage of city streets graded at B condition on scale of A-E	26.1%	26.1%	24.0%
Percentage of city streets graded at C condition on scale of A-E	10.6%	10.6%	11.9%
Percentage of city streets graded at D condition on scale of A-E	1.5%	1.5%	2.1%
Percentage of city streets graded at E condition on scale of A-E	0.5%	0.5%	0.6%

TRAFFIC ENGINEERING

Service Point Focus

Traffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient, and efficient movement of people, goods, and services throughout the City by planning, designing, installing, maintaining, and repairing all traffic control devices on city streets. The Department provides service support in the areas of:

- § manufacturing, installation, and maintenance of City street signs
- § installation, and maintenance of City street pavement markings
- § maintenance and repair of traffic signals
- § analysis and implementation of signal timing plans

- § planning for current and future traffic control needs
- § mitigating traffic congestion
- § conducting speed studies, traffic signal studies, and stop sign warrant studies
- § ensuring street lights are efficiently placed and installed and maintained in a timely manner
- § oversight of the public school crossing guard program
- § installation, maintenance and policing parking meters

Accomplishments for FY 2006-07

- § Purchase of new of parking meters as part of a multi-year phased program

- § Systematic signal timing update as part of rotating 3-year cycle
- § Purchase new paint striping machine
- § Install adaptive control system capable of adjusting signal timing to real time traffic volumes in South Broadway corridor

- § Upgraded signal communication systems NW Loop.

Major Budget Items

- § Electrical service for all traffic signals and streetlights

TRAFFIC ENGINEERING

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$650,424	\$704,787	\$662,268	\$733,323
Supplies and Services	104,311	123,975	119,554	143,929
Sundry	53,020	67,085	67,085	69,257
Utilities	1,369,215	1,305,671	1,304,272	1,307,268
Maintenance	165,329	169,392	180,277	173,700
Capital Outlay	33,803	26,997	26,913	31,000
TOTAL APPROPRIATIONS	\$2,376,102	\$2,397,907	\$2,360,369	\$2,458,477

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Traffic Engineer	1	1	1	1	1
Associate Traffic Engineer ¹	1	1	1	0.85	0.85
Parking Patrol ²	2	2	2	1	2
Senior Secretary ³	1	1	1	0.76	0.76
Traffic Engineering Technician	1	1	1	-	-
Traffic Marker ⁴	3	3	3	3	2
Traffic Marker II	-	-	-	-	1
Traffic Operations Supervisor	1	1	1	1	1
Traffic Sign Crew Leader	1	1	1	1	1
Traffic Signal Technician	3	3	3	3	3
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Parking Patrol ⁵	-	-	-	2	-
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
School Crossing Guard ⁶	35	35	35	35	40
TOTAL DEPARTMENT	49	49	49	48.61	52.61

1) One position with 15% paid by Storm Water Management

2) One position reclassified to two part-time positions during FY 2006-2007

3) One position with 24% paid by Storm Water Management

TRAFFIC ENGINEERING - SERVICE POINT EMPLOYEES CONTINUED

Regular Full-time Positions 2003-2004 2004-2005 2005-2006 2006-2007 2007-2008

- 4) One position upgraded to Traffic Marker II during FY 2006-2007
- 5) Two positions reclassified to one full-time position during FY 2006-2007
- 6) Addition of five School Crossing Guard positions for FY 2007-2008

PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2005-06	BUDGET 2006-07	JUNE 2007
Number of traffic signals maintained	133	132	133
Number of stop signs or yield signs replaced	786	1,000	629
Number of street name signs replaced	614	700	415
Cost per sign installed or replaced	18.23	18.50	20.83
Number of street lights	6,786	6,900	6,846
Cost per streetlight per month	12.28	12.28	12.63

ENVIRONMENTAL SERVICES

Accomplishments for 2006-2007

- § Developed and coordinated the Pro-Active Code Enforcement plan for Fiscal Year 2007-2008.
- § Reclassified a position to Environmental Coordinator.
- § Created the Code Enforcement Task Force made up of current city field employees. They attended Code Enforcement Training in August 2007.

Major Budget Items for 2007-2008

- § Purchasing a pickup truck for one new Code

Enforcement Officer.

- § Purchasing laptops, mobile printers and digital cameras for each Code Enforcement Officer.

Goals for 2007-2008

- § Hire three new Code Enforcement Officers.
- § Develop the employee Task Force and Citizen Code Ranger group to identify code violations and report major concerns to the officers.
- § Automate the Code Enforcement violation reporting system with laptops, printers and user-friendly software.

ENVIRONMENTAL SERVICES*

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	-	\$350,590	\$342,617	\$331,537
Supplies and Services	-	57,575	72,585	56,905
Sundry	-	17,980	17,980	13,580
Utilities	-	655	1,336	10,695
Maintenance	-	102,686	93,119	38,047
Capital Outlay	-	-	-	17,500
TOTAL APPROPRIATIONS	\$ -	\$529,486	\$527,637	\$468,264

ENVIRONMENTAL SERVICES - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Environmental Coordinator	-	-	-	-	1
Code Enforcement Officer I	-	-	-	-	3
Code Services Officer	-	-	-	-	1
Equipment Operator I	-	-	-	-	4
Equipment Operator II	-	-	-	-	2
Laborer	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	12

*The Environmental Services department was formed from the Engineering Services department and Storm Water Management department during FY 2006-2007

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING
			JUNE 2007
Weed and Debris lots inspected	2,459	2,600	2,147
Junk Vehicle violations	384	300	302
Tractor miles mowed	1,724	2,500	1,293

TYLER TRANSIT**SERVICE POINT EXPENDITURES**

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Transfer to Special Rev	\$229,384	\$230,000	\$377,750	\$321,530
TOTAL APPROPRIATIONS	\$229,384	\$230,000	\$377,750	\$321,530

MUNICIPAL COURT**Service Point Focus**

The goal of the Municipal Court is to provide a forum for justice to ensure that all citizens are treated fairly and equally, without regard to race, sex, and religion, while abiding by all applicable guidelines and laws. The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. Staff members of the Court are responsible for:

§ Scheduling, hearing, and disposing of all cases

brought for trial

- § Establishing and administering court procedures as required by State law
- § Maintaining all records and dockets
- § Accounting for payment of fines
- § Serving warrants

Accomplishments for 2006-2007

- § Implementation of electronic ticket books for traffic officers, resulting in more efficient ticket entry into the Court computer system, and improved service to the citizens.

Major Budget Items 2007 - 2008

- § Continue to implement the latest technology for Court procedures, by being one of the first Marshal Units to implement a License Plate Recognition System to serve warrants. (\$75,000)

Goals for 2007 - 2008

- § Implementation of a License Plate Recognition Program.
- § Continued growth and additions to the Partners for Youth juvenile counseling program.
- § Implementation of a document imaging program for the Court.

MUNICIPAL COURT ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$491,243	\$736,020	\$555,691	\$700,666
Supplies and Services	659,290	444,710	699,340	685,007
Sundry	57,662	113,186	113,361	147,220
Utilities	15,638	13,698	13,586	14,023
Maintenance	27,455	25,127	24,714	41,616
Capital Outlay	-	2,778	2,778	-
TOTAL APPROPRIATIONS	\$1,251,288	\$1,335,519	\$1,409,470	\$1,588,532

MUNICIPAL COURT SECURITY

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$108,302	\$129,767	\$115,295	\$117,627
Supplies and Services	33,777	3,384	21,998	3,084
Sundry	200	200	185	200
Maintenance	1,786	2,500	2,364	2,500
TOTAL APPROPRIATIONS	\$144,065	\$135,851	\$139,842	\$123,411

PARTNERS FOR YOUTH PROGRAM

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	\$90,818	\$59,579	\$78,359
Supplies and Services	-	-	36,810	18,000
TOTAL APPROPRIATIONS	\$ -	\$90,818	\$96,389	\$96,359

SERVICE POINT EMPLOYEES - MUNICIPAL COURT (ADMINISTRATION, SECURITY, AND PARTNERS FOR YOUTH)

<i>Regular Full-time Positions</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>
Municipal Court Administrator	1	1	1	1	1
Administrative Assistant	-	-	-	-	1
Administrative Secretary ¹	-	-	-	1	-
Bailiff	1	1	1	-	-
City Marshal	1	1	1	1	1
Court Clerk	-	2	2	-	-
Court Technician	-	1	1	1	1
Deputy City Marshal ²	5	5	5	3	-
Deputy City Marshal I	-	-	-	3	3
Deputy City Marshal II	-	-	-	-	3
Deputy Court Clerk ³	7	7	7	9	8
Juvenile Case Coordinator	-	-	-	-	1
Juvenile Program Coordinator	-	-	-	-	1
Senior Deputy Court Clerk ⁴	3	3	3	3	2
Senior Secretary	1	1	1	-	-
TOTAL DEPARTMENT	19	22	22	22	22

1) One position upgraded to Administrative Assistant during FY 2006-2007

2) Three positions reclassified to Deputy City Marshal II during FY 2006-2007

3) One position upgraded to Juvenile Case Coordinator during FY 2006-2007

4) One position upgraded to Juvenile Program Coordinator during FY 2006-2007

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Number of municipal prisoners housed in Smith County Jail	1,760	2,000	1,774
Average cost of municipal prisoner per stay	\$141	\$200	\$124
Number of plea offers made	1110	1,000	966
Number of juvenile cases referred to Teen Court	315	400	373
Number of non-parking related trials	1304	1,500	1031
Net revenue collected on cases with finding of guilty	\$5,090,033	\$4,296,250	\$4,111,256



CAPITAL PROJECTS

FISCAL YEAR 2007-2008



A commitment to community...

OPEN DRAINAGE CHANNEL SYSTEM



GENERAL CAPITAL PROJECTS FUND (102)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Ball Field Reserve	\$-	\$50,000	\$50,000	\$100,000
Unreserved Fund Balance	1,798,288	3,289,485	3,289,485	1,885,866
BEGINNING FUND BALANCE / WORKING CAPITAL	1,798,288	3,339,485	3,339,485	1,985,866
REVENUES				
Interest Earnings	72,127	90,000	130,000	75,000
Transfer from Fund 101	2,658,654	1,300,000	1,300,000	1,340,000
Miscellaneous	375,532	-	373,782	-
TOTAL REVENUES	3,106,313	1,390,000	1,803,782	1,415,000
EXPENDITURES				
Comprehensive Plan	162,686	240,000	240,000	100,000
TIF/TIRZ	-	100,000	100,000	-
City Hall Renovations	39,297	250,000	15,000	-
Technology Projects	148,200	214,103	214,103	45,400
Municipal Court Vehicle	-	27,500	27,502	-
Fire Truck and Capital Items	358,861	499,620	499,620	479,426
Library Projects	23,114	40,000	40,000	60,000
Misc. Capital Projects/Purchases	15,000	25,000	25,000	-
Rose Stadium Overlay	-	276,000	276,000	-
Parks Improvements Projects	349,196	258,000	78,000	421,580
Sr Citizen Center Renovations	-	50,000	50,000	-
Skate Park	-	75,000	75,000	-
Amphitheater Renovations	-	50,000	50,000	-
Goodman Museum Fence	-	50,000	50,000	-
Street Improvement Program	327,554	332,330	332,330	400,000
Traffic Management Enhancements	128,506	750,000	744,846	728,500
Neighborhood Services Building	-	340,000	340,000	265,000
Contingency	12,700	72,046	-	100,000
TOTAL EXPENDITURES	1,565,116	3,649,599	3,157,401	2,599,906

GENERAL CAPITAL PROJECTS FUND (102)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Ball Field Reserve	-	100,000	100,000	-
Unreserved Fund Balance	3,339,485	979,886	1,885,866	800,960
ENDING FUND BALANCE / WORKING CAPITAL	\$3,339,485	\$1,079,886	\$1,985,866	\$800,960

GENERAL GOVERNMENTAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$162,686	\$340,000	\$340,000	\$100,000
Sundry	98,700	82,046	10,000	100,000
Capital Outlay	39,297	250,000	15,000	-
TOTAL APPROPRIATIONS	\$300,683	\$672,046	\$365,000	\$200,000

POLICE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Sundry	\$77,200	\$196,149	\$196,149	-
Capital Outlay	-	17,954	17,954	-
TOTAL APPROPRIATIONS	\$77,200	\$214,103	\$214,103	\$-

FIRE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$358,861	\$499,620	\$499,620	\$524,826
TOTAL APPROPRIATIONS	\$358,861	\$499,620	\$499,620	\$524,826



LIBRARY

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$23,114	\$40,000	\$40,000	\$60,000
TOTAL APPROPRIATIONS	\$23,114	\$40,000	\$40,000	\$60,000

PARKS AND RECREATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$349,196	\$774,000	\$594,000	\$421,580
TOTAL APPROPRIATIONS	\$349,196	\$774,000	\$594,000	\$421,580

ENGINEERING SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$327,554	\$332,330	\$332,330	\$400,000
TOTAL APPROPRIATIONS	\$327,554	\$332,330	\$332,330	\$400,000

TRAFFIC ENGINEERING

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$128,506	\$750,000	\$744,846	\$728,500
TOTAL APPROPRIATIONS	\$128,506	\$750,000	\$744,846	\$728,500

MUNICIPAL COURT

SERVICE POINT EXPENDITURES

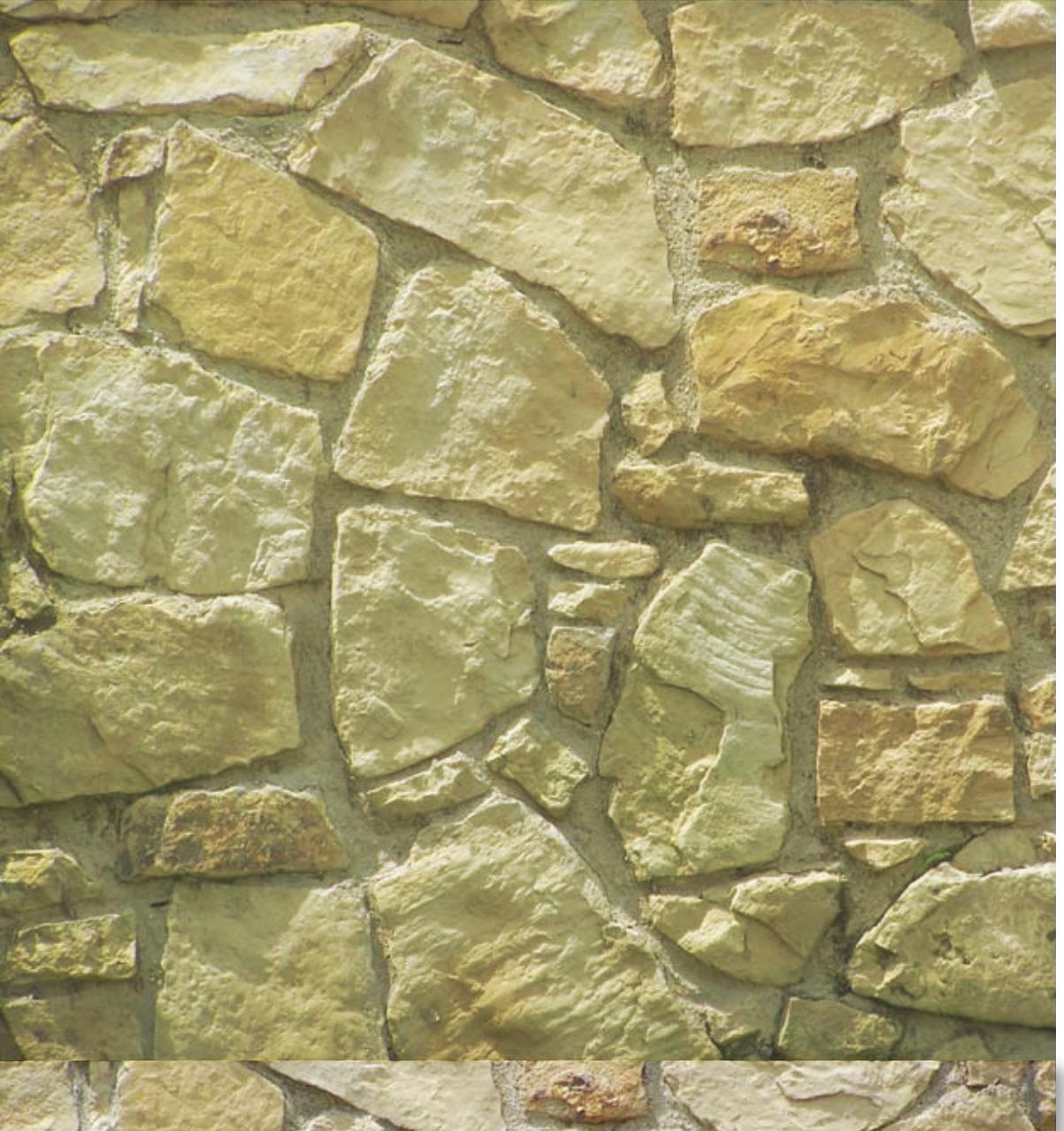
	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	27,500	27,502	-
TOTAL APPROPRIATIONS	\$ -	\$27,500	\$27,502	\$ -



CDBG ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$340,000	\$340,000	\$265,000
TOTAL APPROPRIATIONS	\$-	\$340,000	\$340,000	\$265,000



DEVELOPMENT SERVICES

FISCAL YEAR 2007-2008



A commitment to community...

NEW HOUSING DEVELOPMENT



DEVELOPMENT SERVICES FUND (202)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$121,793	\$121,793	\$290,219
REVENUES				
Building Permits	331,993	366,250	400,000	400,000
Electrical Permits	140,402	146,800	290,000	290,000
Plumbing Permits	115,572	108,800	175,000	175,000
Zoning Permits	32,365	40,650	40,000	40,000
Mechanical Permits	55,499	52,600	60,400	60,400
Cert. of Occupancy Fees	10,820	20,950	18,000	18,000
Sign Permits	16,965	20,200	15,400	15,400
Contractor License	7,080	40,000	24,000	24,000
House Moving Permits	2,085	1,000	550	1,000
Permits Fee-Clearing	2,100	500	500	500
Interest Earnings	8,611	4,000	23,900	20,000
Paving/Drainage Assesment	-	-	-	-
Maps, Plans and Specs Fee	319	300	125	400
Platting Fees	32,376	28,700	27,300	27,300
Contractor Testing Fees	-	250,000	180,000	180,000
Grant Revenue	5,063	-	-	7,000
Transfer from Fund 101	250,822	150,000	150,000	125,000
Transfer from Fund 502	-	150,000	150,000	125,000
TOTAL REVENUES	1,012,072	1,380,750	1,555,175	1,509,000
EXPENDITURES				
Planning & Zoning	278,392	407,607	407,607	422,612
Development Services	611,887	973,143	979,142	1,256,945
TOTAL EXPENDITURES	890,279	1,380,750	1,386,749	1,679,557
ENDING FUND BALANCE / WORKING CAPITAL	\$121,793	\$121,793	\$290,219	\$119,662

DEVELOPMENT SERVICES

Service Point Focus

The Development Services Department was created in the fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Inspection Division, which includes the Chief Building Official and certified, multi-discipline inspectors; and the Plan Review and Permits Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is now responsible for:

Enforcement of municipal codes for all construction and development

- § Review of construction and development plans, plats, and zoning site plans
- § Issuing permits for new and remodeling of residential construction
- § Issuing permits for new and remodeling of commercial construction
- § Issuing water and sewer tap permits
- § Issuing Contractor licenses and permits
- § Inspection services of permitted residential and commercial construction
- § Provide support to Technical Advisory Committee to ensure quality control

Accomplishments for 2006-07

- § Expanded credit card payment system for payment of permits on line.
- § Improved turnaround time for permitting and review services.
- § Cross trained inspectors to allow increased single point of contact service.

- § Successfully filled several vacancies for building inspectors created by retirements and promotions.

Major Budget Items

- § Transferred utility construction inspectors (4 FTE) and one project engineer (1 FTE) from engineering services to development services.
- § Reclassified the chief building official from department leader to division manager.

Goals for 2007-08

- § Maintain short turnaround time for permitting and review services.
- § Automate inspection process for utility construction inspectors to improve efficiency and documentation.
- § Train utility construction inspectors to be able to use HTE or suitable alternative for all inspections related to public infrastructure improvements.
- § Cross train permit technicians to back up and assist Sr. Utilities Specialist.
- § Promote and assist public to use the public access computers in Development Services department.
- § Implement automated process for creating water/sewer tie-ins by utility construction inspectors that can be accessed in GIS.
- § Explore need to charge a permit fee for certain permits that are not currently charged (i.e.: construction noise; floodplain development; grading).
- § Do more to promote other City of Tyler departments (i.e.: Promoting roll off containers and other services for Solid Waste).
- § Provide opportunities for inspectors and technicians to meet or exceed requirements for certifications.

DEVELOPMENT SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006		FY 2006-2007		FY 2007-2008	
	ACTUAL		BUDGET		BUDGET	
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$501,244	\$791,129	\$748,772	\$1,037,429		
Supplies and Services	23,026	57,718	110,670	121,937		
Sundry	64,403	94,092	94,092	51,449		
Utilities	3,770	7,196	5,200	8,918		
Maintenance	19,445	23,008	20,408	37,212		
TOTAL APPROPRIATIONS	\$611,888	\$973,143	\$979,142	\$1,256,945		

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Chief Building Official	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1
Chief Plumbing/Mechanical Inspector	1	1	1	1	1
Building Inspector	3	3	2	2	3
Combination Inspector II ¹	-	-	1	1	-
Development Services Engineer	-	-	-	1	1
Development Services Specialist ²	-	-	-	0.98	1
Permit Clerk	-	-	-	1	1
Permit Technician	1	1	1	1	1
Plans Examiner	1	1	1	1	1
Project Engineer ³	-	-	-	0.93	0.93
Senior Permit Technician	1	1	1	1	1
Senior Utilities Specialist ⁴	-	-	-	1	-
Senior Utilities Specialist II	-	-	-	-	1
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Permit Clerk	-	1	1	-	-
TOTAL DEPARTMENT	9	10	10	13.91	13.93

1) One position reclassified to a Building Inspector during FY 2006-2007

2) One position with distribution changed to 100% Development Services during FY 2006-2007

3) One position with 7% paid by Storm Water Management

4) One position upgraded to a Senior Utilities Specialist II during FY 2006-2007



PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING
			JUNE 2007
Number of plat reviews	148	175	185
Number of new subdivision reviews	38	35	25
Number of residential building plan reviews	608	600	132
Number of commercial building plan reviews	86	80	21
Number of daily inspections performed per inspector	21.2	25	28.6
Number of inspections performed per year	23,869	30,000	18,196
Number of combination inspections performed per year	6,082	1,500	746
Number of subdivision inspections within 8 hours in city limits/ ETJ*	3,440/793	3,440/794	2,020/484
Testing fees revenues*	194,497	250,000	173,093
Testing fees expenditures*	50,203	97,750	86,577
Number of driveway inspections within 4 hours of request*	101	300	222
Number of commercial site inspections with 4 hours of request*	86	80	912

*Period ending August 2007

PLANNING AND ZONING

Service Point Focus

The Planning and Zoning Department has a mission to provide professional community planning services and zoning enforcement in order to anticipate and maintain a healthy, organized, and prosperous business and residential environment. Through the oversight of the Metropolitan Planning Organization, staff administers short- and long-range transportation and demographics planning. This department is also charged with providing professional oversight and support for the Planning and Zoning Commission, the Zoning Board of Adjustments and the Historical Preservation Board.

The Planning and Zoning Department is responsible for:

- § General Zoning administration
- § Zoning/Special Use permit application processing

- § Subdivision regulation
- § Annexation/Extra Territorial Jurisdiction issues oversight
- § Comprehensive Plan administration
- § Sign and landscape regulation
- § Sexually Oriented Business regulation
- § Plat review
- § Tax abatement
- § Economic development
- § Tax increment financing
- § Special studies management
- § Master Street Plan management
- § Certification oversight for designation of historically significant properties

Accomplishments for 2006-07

- § Completed six voluntary annexations

- § Issued eight local landmark designations
- § Added ½ Historic Preservation Officer
- § Working on finalizing Tyler 21 Comprehensive Planning Process
- § Completing city-wide voluntary downzoning from R-2 to R-1B
- § Streamlined work flow with technological enhancements
- § Supported TAP with 1/3 staff participation
- § Marketed department with “How We Serve” documentary
- § Lead Department assisting in Unified Development Code rewrite

MPO

Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Nooday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, and New Chapel Hill on the east, and

Major Budget Items

- § Updating conference room for increased professionalism

Goals for 2006-07

- § Complete the Unified Development Code rewrite
- § Finalize annexation study and initiate formal 3 year plan
- § Work on short term implementation goals from Tyler 21
- § Create work plan for converting unused rights-of-way to productive use

Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs
- § Recommending reasonable strategies based on needs and available resources
- § Development of the biennial Unified Planning Work Program
- § Development of the biennial Transportation Improvement Program
- § Development of the Metropolitan Transportation Plan

Accomplishments for 2006-07

- § Completed second year of Unified Planning Work Program
- § Created five year Transportation Improvement Program.
- § Issued contract for regional trail study
- § Issued contract for socioeconomic update
- § Updated all planning documents for SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT

TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFETEA-LU) compliance.

- § Participated with the North East Texas Regional Mobility Authority planning efforts

Major Budget Items

- § Completion of two studies for trail and socio-economic updates.

Goals for 2006-07

- § Continue efforts on Unified Planning Work

Program, Transportation Improvement Program and current Metropolitan Transportation Plan

- § Begin process of developing a new Metropolitan Transportation Plan
- § Oversee compilation of a 2040 Socio-Economic Forecast
- § Assist with the Digital Aerial Photography program
- § Oversee the annual Traffic Count program
- § Oversee the Regional Greenbelt and Trail Corridor Study

PLANNING AND ZONING

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$216,501	\$279,849	\$264,158	\$295,619
Supplies and Services	17,284	21,920	38,246	52,033
Sundry	39,157	79,625	61,167	43,471
Utilities	959	1,020	700	1,000
Maintenance	1,979	2,736	2,736	3,492
Capital Outlay	2,513	22,457	40,600	\$26,997
TOTAL APPROPRIATIONS	\$278,393	\$407,607	\$407,607	\$422,612

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Director of Planning ¹	0.70	0.70	0.70	0.70	0.70
GIS Planner/Developer ²	-	-	-	-	0.15
Planner	1	1	1	1	1
Planning Technician	1	1	1	1	1
Plat Examiner/Coordinator ³	-	-	-	1	-
Senior Planner ⁴	1	1	1	1	1.85
TOTAL DEPARTMENT	3.70	3.70	3.70	4.70	4.70

1) One position with 30% paid by MPO

2) One position transferred from Solid Waste Administration during FY 2006-2007 with 85% paid by MPO

3) One position upgraded from Plat Examiner/Coordinator to Senior Planner during FY 2006-2007

4) Two positions, one with 15% paid by MPO

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2005-06</i>	<i>BUDGET 2006-07</i>	<i>PERIOD ENDING JUNE 2007</i>
Number of historic home designations awarded	3	3	6
Number of plat items heard by Planning and Zoning Commission	188	175	138
Number of zoning items heard by Planning and Zoning Commission	98	100	88
Number of cases heard by Zoning Board of Adjustments	14	10	21
Percentage of zoning cases tabled by Planning and Zoning Commission	8%	8%	8%
Number of zoning notices sent out to the public	6,417	3,600	5,229
Review and sign permits within the same day of submittal	185	185	149



WATER UTILITIES

FISCAL YEAR 2007-2008



Beauty of its public places..

LAKE TYLER



UTILITIES FUND (502)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Unreserved Fund Balance	3,948,994	4,641,070	4,641,070	323,272
Storm Water Reserve	781,420	945,742	945,742	511,868
Operating Reserve	-	-	-	2,315,667
BEGINNING FUND BALANCE / WORKING CAPITAL	\$4,730,414	\$5,586,812	\$5,586,812	\$3,150,807
REVENUES				
Use of Money and Property	239,572	169,700	184,700	185,700
Charges for Current Services	25,460,138	24,930,800	24,032,638	25,896,738
Storm Water Revenue	1,258,350	1,255,400	1,255,400	1,267,954
Miscellaneous Income	195,016	87,200	137,200	147,200
TOTAL REVENUES	27,153,076	26,443,100	25,609,938	27,497,592
EXPENDITURES				
741 Administration	8,763,632	9,630,626	9,428,719	9,816,251
742 Water Office	1,003,557	988,301	966,554	1,072,237
743 Water Distribution	1,769,047	1,434,225	1,536,109	1,393,244
744 Water Plant	5,588,546	4,794,461	4,737,734	5,468,718
745 Waste Collection	1,445,938	1,175,209	1,317,493	1,229,671
746 Waste Treatment	4,359,354	4,769,959	4,072,764	4,968,762
747 Lake Tyler	1,050,310	1,046,754	1,097,296	1,154,227
748 Storm Water Management	1,084,876	1,755,646	1,689,274	1,494,209
TOTAL EXPENDITURES	25,065,260	25,595,181	24,845,943	26,597,319
Transfer In	-	-	-	-
(Transfer Out)	(1,231,418)	(3,200,000)	(3,200,000)	-
Unreserved Fund Balance	4,641,070	405,282	323,272	-
Storm Water Reserve	945,742	445,496	511,868	285,613
Operating Reserve	-	2,383,954	2,315,667	3,765,467
ENDING FUND BALANCE / WORKING CAPITAL	\$5,586,812	\$3,234,732	\$3,150,807	\$4,051,080

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
USE OF MONEY AND PROPERTY				
Lake Tyler Lot Rental	\$44,088	\$40,000	\$40,000	\$41,000
Lake Tyler Marina	13,200	13,200	13,200	13,200
Barge Concession	1,218	1,500	1,500	1,500
Interest Earnings	181,066	115,000	130,000	130,000
TOTAL USE OF MONEY AND PROPERTY	239,572	169,700	184,700	185,700
CHARGES FOR CURRENT SERVICES				
Meter Activation	259,902	280,000	280,000	280,000
Water Service	40,461	75,000	50,000	50,000
Sewer Service	23,940	35,000	25,000	25,000
Sewer Activation	13,429	9,000	9,000	13,000
EMS Billing Fees	3,213	3,300	3,300	3,300
Storm Water Management Fees	1,258,350	1,255,400	1,255,400	1,267,954
Water Sales	16,745,528	16,863,900	15,290,400	17,132,900
Water Miscellaneous	98,717	80,000	82,618	95,000
Old Accounts	2,829	1,200	1,200	2,500
Reconnect Fees	142,170	130,000	130,000	130,000
Sewer Charges	7,835,409	7,163,400	7,871,120	7,871,120
Labor & Equipment	29,973	-	-	3,918
Water Connect Fees	197,156	190,000	190,000	190,000
Septic Tank Dumping Fees	67,411	100,000	100,000	100,000
TOTAL CHARGES FOR CUR- RENT SERVICES	26,718,488	26,186,200	25,288,038	27,164,692
MISCELLANEOUS				
Miscellaneous	128,898	40,000	40,000	50,000
W/S Main Repair Reimb	1,349	-	-	-
Docking Fees	23,475	20,000	20,000	20,000
Lake Tyler East	1,625	1,200	1,200	1,200
Returned Check Fees	21,650	26,000	26,000	26,000
Contributions for Const.	18,019	-	50,000	50,000

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
TOTAL MISCELLANEOUS	195,016	87,200	137,200	147,200
TRANSFER FROM OTHER FUNDS	-	-	-	-
	\$27,153,076	\$26,443,100	\$25,609,938	\$27,497,592

UTILITIES CONSTRUCTION FUND (503)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$5,601,785	\$3,767,730	\$3,767,730	\$4,773,417
REVENUES				
Interest Earnings	205,955	175,000	200,000	200,000
Miscellaneous Income	229,209	168,000	168,000	-
TOTAL REVENUES	435,164	343,000	368,000	200,000
EXPENDITURES				
Golden Road Water Plant	-	1,000,000	350,000	750,000
Water System Improvements	-	1,553,890	1,238,726	179,397
Waste Water Collections	-	436,000	436,000	-
WWTP Improvements	-	619,587	509,087	88,000
Instruments & Apparatus	-	28,500	28,500	-
LK. Tyler Spillway Fence	-	194,000	-	-
Miscellaneous Construction	3,500,637	-	-	2,000,000
TOTAL EXPENDITURES	3,500,637	3,831,977	2,562,313	3,017,397
Transfer In	1,231,418	3,200,000	3,200,000	-
(Transfer Out)	-	-	-	-

UTILITIES CONSTRUCTION FUND (503)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
ENDING FUND BALANCE / WORKING CAPITAL	\$3,767,730	\$3,478,753	\$4,773,417	\$1,956,020

WATER UTILITIES

Service Point Focus

T Tyler Water Utilities is comprised of Administration, Business Office, Water Distribution, Treatment Plant, Wastewater Collection, Wastewater Treatment, Lake Tyler and Stormwater management divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to eight departments. They provide planning, personnel administration, personnel development, records management, contract administration, major capital water and sewer infrastructure maintenance, additions, and/or replacement activities as well as planning for the most efficient funding for same. Administration provides management to bring all water and sewer functions into a cohesive operation to serve our customers as well as provides liaison with other departments and with Federal, State, and local organizations regarding water and sewer matters.

The Water Business Office handles customer billing, payment and collection activities for over 31,273 water meters in service and over 29,119 solid waste customers. Services performed include over 10,000 connects and disconnects annually, transfer of service locations, as well as emergency services required throughout the customer base. Business Office staff provides over 366,000 meter readings annually, and assists with billing inquiries

and payment options. Staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable drinking water to over 100,000 permanent customers through 520 miles of distribution mains in the City. In addition to transporting water, Distribution staff is responsible for maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components. Distribution services also include City of Tyler purchasing staff members who are responsible for oversight of competitive bid processes, maintaining bidder lists, bid notices, purchase orders, and ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Plant currently treats an average of 21 million gallons of water per day for use by various business and residential customers. Water Plant services include pump station operations and maintenance, operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance, and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport spent

wastewater from residences, businesses and industries, from the point of use, to the point of treatment utilizing over 590 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, cleanouts and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and increase plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 12 million gallons of wastewater per day, through the operation of two waste treatment plants; a trickling filter/solids contact aeration plant; and an activated sludge plant. In addition to the treatment plants, the staff members have maintenance responsibility of 11 lift stations, 2 laboratories used for analysis and control, and a water pollution control and abatement program. Wastewater Treatment provides for plant operations and maintenance, laboratory operations, lift station operations and maintenance, liquid waste disposal, industrial pretreatment, water pollution control, and sludge treatment and disposal.

Lake Tyler, Lake Tyler East, and Lake Palestine combine to provide up to 64 million gallons of surface water for the City's public drinking water supply. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances at Lake Tyler, Lake Tyler East, and Bellwood Lake, as well as monitoring of the watershed for active or potential sources of pollution. This department provides public water usage services for construction inspection, park and grounds maintenance, road and drainage maintenance, facility construction and maintenance, and water safety enforcement.

Tyler Water Utilities administrative staff provides consolidated managerial oversight and financial management for a consortium of seven city

departments working as a team to perform EPA mandated storm water functions. Through fund provided by a storm water surcharge, this team addresses public education, erosion control, drainage maintenance, street sweeping and over \$500,000 in capital improvements in an effort to reduce flooding and storm water pollution.

Accomplishments for 2006-07

- § Refurbished G.E. Elevated Storage Tank, adding City of Tyler Logo
- § Refurbished Copeland Road Elevated Storage Tank, adding City of Tyler Logo
- § Re-negotiated wholesale water contract with Walnut Grove Water Supply Corporation
- § Hargis Sanitary Sewer Line

Major Budget Items

- § Briarwood Estates Water System
- § Briarwood Estates Sanitary Sewer System
- § Cumberland Park Reuse Water Line
- § Upgrades to the Lake Tyler Pump Station
- § Golden Road Phase III Renovations
- § Shackleford Creek Lift Odor Control Facilities
- § West Mud Creek Tributary C-2 Drainage Improvements

Goals for 2006-07

- § Negotiate new long-term wholesale water contract with City of Whitehouse.
- § Complete overall master water and wastewater study for incorporation into the Tyler21 Plan for managing and providing necessary infrastructure improvements for continuing growth of Tyler.
- § Acquire Tall Timber Utility Company
- § Construct Grande Phase 2A & 2B
- § Construct Old Omen Road

WATER ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$586,668	\$586,492	\$585,474	\$702,341
Supplies and Services	791,648	1,269,011	1,105,838	1,124,674
Sundry	3,034,474	2,585,158	2,547,265	2,596,530
Utilities	14,311	11,868	12,045	12,272
Maintenance	14,844	16,000	16,000	15,549
Transfer to Special Rev Fund 202	-	150,000	150,000	125,000
Transfer to Enterprise Fund 503/504	4,321,687	5,012,097	5,012,097	5,239,885
TOTAL APPROPRIATIONS	\$8,763,632	\$9,630,626	\$9,428,719	\$9,816,251

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Water Utility Operations Manager	1	1	1	1	1
Accountant I	-	1	1	1	1
Engineering Technician ¹	1	1	1	1	-
GIS Analyst	-	-	-	-	1
GIS Developer/Database Administrator ²	-	-	-	-	1
GIS Technician ³	1	1	1	1	-
GIS Technician II	-	-	-	-	1
Project Associate Engineer	1	1	1	1	1
Secretary	1	-	-	-	-
Senior Utilities Specialist	2	2	2	1	1
Utilities Engineer	1	2	2	1	1
TOTAL DEPARTMENT	8	9	9	7	8

1) One position reclassified to GIS Analyst during FY 2006-2007

2) One position reclassified from MPO Planner and transferred from MPO and Solid Waste Administration during FY 2006-2007

3) One position reclassified to GIS Technician II during FY 2006-2007

WATER OFFICE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$565,255	\$549,474	\$543,935	\$599,317
Supplies and Services	242,100	236,180	242,084	275,181

WATER OFFICE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Sundry	151,654	164,863	156,900	160,814
Utilities	400	174	315	174
Maintenance	34,751	37,610	23,320	36,751
Capital Outlay	9,397	-	-	-
TOTAL APPROPRIATIONS	\$1,003,557	\$988,301	\$966,554	\$1,072,237

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Water Utility Business Office Manager	1	1	1	1	1
Account Specialist	2	2	2	2	2
Billing Specialist	1	1	1	1	1
City Trainer ¹	-	-	-	-	1
Customer Service Supervisor	1	1	1	1	1
Customer Service Representative	4	4	4	4	4
Meter Reader	4	-	-	-	-
Meter Reader Specialist	1	1	-	-	-
Senior Utilities Specialist	-	-	1	1	1
Utility Account Servicer	4	4	4	4	4
TOTAL DEPARTMENT	18	14	14	14	15

1) Addition of one City Trainer position for FY 2007-2008

WATER DISTRIBUTION

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$811,347	\$932,973	\$854,717	\$954,885
Supplies and Services	316,536	92,236	272,237	93,691
Sundry	28,380	28,779	28,779	27,971
Utilities	20,710	23,027	23,027	23,515
Maintenance	253,558	256,776	256,775	267,432
Capital Outlay	338,516	100,434	100,574	25,750
TOTAL APPROPRIATIONS	\$1,769,047	\$1,434,225	\$1,536,109	\$1,393,244

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Water System Construction Supervisor	1	1	1	1	1
Crew Leader	2	2	2	2	2
Equipment Operator II	2	2	2	2	2
Inventory Technician	1	1	1	1	1
Laborer	7	7	7	7	7
Meter Repairer	3	3	3	3	3
Purchasing Agent	-	-	-	-	1
Purchasing Technician ¹	1	1	1	1	-
Senior Clerk	1	1	1	1	1
Senior Maintenance Repairer ²	1	1	1	1	-
Senior Secretary	1	1	1	1	1
Senior Utilities Maintenance Repairer	-	-	-	-	1
Truck Driver	2	2	2	2	2
Utility Locator	1	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1	1
TOTAL DEPARTMENT	24	24	24	24	24

1) One position upgraded to Purchasing Agent during FY 2006-2007

2) Correction of job title to Senior Utilities Maintenance Repairer

WATER PLANT**SERVICE POINT EXPENDITURES**

	<i>FY 2003/2004</i>	<i>FY 2004/2005</i>	<i>FY 2004/2005</i>	<i>FY 2005/2006</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>
	<i>FY 2005-2006</i>	<i>FY 2006-2007</i>	<i>FY 2006-2007</i>	<i>FY 2007-2008</i>
Salaries & Benefits	\$1,046,436	\$1,053,560	\$1,036,233	\$1,147,260
Supplies & Services	1,127,862	1,026,715	1,089,576	1,202,446
Sundry	56,017	46,328	46,328	46,414
Utilities	2,857,622	2,447,453	2,342,168	2,807,546
Maintenance	206,374	220,405	223,429	265,052
Capital Outlay				
TOTAL APPROPRIATIONS	\$5,588,546	\$4,794,461	\$4,737,734	\$5,468,718

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Water Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2

WATER PLANT - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Instrument Technician	1	1	1	1	1
Utilities Lab Analyst	1	1	1	1	1
Laborer	3	3	3	3	3
Plant Mechanic I/W	1	1	1	1	1
Plant Mechanic II/W	1	1	1	1	1
Plant Operator I/W	1	1	1	1	1
Plant Operator II/W	10	10	10	10	10
Plant Operator III/W	2	2	2	2	2
TOTAL DEPARTMENT	23	23	23	23	23

WASTE COLLECTION**SERVICE POINT EXPENDITURES**

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$460,960	\$622,609	\$539,639	\$635,523
Supplies and Services	349,660	127,418	352,672	128,018
Utilities	1,972	1,734	1,734	1,734
Maintenance	433,261	423,448	423,448	464,396
Capital Outlay	200,085			
TOTAL APPROPRIATIONS	\$1,445,938	\$1,175,209	\$1,317,493	\$1,229,671

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Water System Maintenance Supervisor	1	1	1	1	1
Crew Leader	1	1	1	1	1
Laborer	9	9	9	9	9
Utilities Maintenance Repairer/W	6	6	6	6	6
TOTAL DEPARTMENT	17	17	17	17	17

WASTEWATER TREATMENT**SERVICE POINT EXPENDITURES**

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$1,170,733	\$1,225,556	\$1,092,344	\$1,217,231
Supplies and Services	1,629,956	2,384,137	1,773,874	2,329,347
Sundry	17,090	17,386	17,386	23,950

WASTEWATER TREATMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006		FY 2006-2007		FY 2007-2008	
	ACTUAL		BUDGET		BUDGET	
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Utilities	998,521	948,626	1,018,492	1,176,460		
Maintenance	171,923	194,254	170,668	221,774		
Capital Outlay	371,131	-	-	-		
TOTAL APPROPRIATIONS	\$4,359,354	\$4,769,959	\$4,072,764	\$4,968,762		

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Wastewater Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1	1
Laborer	2	2	2	2	2
Plant Mechanic I/WW	1	1	1	1	1
Plant Mechanic II/WW	1	1	1	1	1
Plant Operator II	12	12	12	12	12
Plant Operator III	2	2	2	2	2
Utilities Lab Analyst	2	2	2	2	2
Water Quality Chemist	1	1	1	1	1
TOTAL DEPARTMENT	26	26	26	26	26

LAKE TYLER

SERVICE POINT EXPENDITURES

	FY 2005-2006		FY 2006-2007		FY 2007-2008	
	ACTUAL		BUDGET		BUDGET	
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$414,519	\$401,783	\$390,031	\$414,262		
Supplies and Services	48,752	304,330	393,728	304,615		
Sundry	7,038	7,279	7,279	10,201		
Utilities	18,754	20,878	19,727	24,081		
Maintenance	561,247	312,484	286,531	401,068		
TOTAL APPROPRIATIONS	\$1,050,310	\$1,046,754	\$1,097,296	\$1,154,227		



SERVICE POINT EMPLOYEES					
<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Manager/Water Production and Quality	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Foreman I	1	1	1	1	1
Laborer	2	2	2	2	2
Lake Supervisor I	1	1	1	1	1
Lake Supervisor II	1	1	1	1	1
Senior Utilities Specialist	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

STORM WATER MANAGEMENT

SERVICE POINT EXPENDITURES				
	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$483,743	\$512,835	\$472,043	\$549,118
Supplies and Services	86,233	176,525	188,542	102,695
Maintenance	270,644	284,436	278,689	342,396
Capital Outlay	244,256	781,850	750,000	500,000
TOTAL APPROPRIATIONS	\$1,084,876	\$1,755,646	\$1,689,274	\$1,494,209

SERVICE POINT EMPLOYEES					
<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Administrative Assistant ¹	-	-	-	-	0.14
Associate Traffic Engineer ²	-	-	-	0.15	0.15
Code Enforcement Officer I ³	-	-	-	0.10	-
Communications Director ⁴	-	-	-	-	0.07
Communications/Media Svcs Coordinator ⁵	-	-	-	0.07	-
Crew Leader	-	-	1	1	2
Development Services Specialist ⁶	-	-	-	0.02	-
Engineering Technician ⁷	-	-	-	0.38	0.38
Equipment Operator II ⁸	-	-	6	5.20	4.20
Foreman II	-	-	1	1	-
Laborer	-	-	-	1	1
Project Engineer ⁹	-	-	-	0.07	0.07
Semi-Skilled Laborer	-	-	2	2	2
Senior Secretary ¹⁰	-	-	-	0.38	0.24
Truck Driver	-	-	2	2	2

STORM WATER - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Utilities Construction Inspector ¹¹	-	-	-	0.16	0.16
TOTAL DEPARTMENT	-	-	12	13.53	12.27

1) One position with 86% paid by Engineering Services

2) One position with 85% paid by Traffic Engineering

3) One position with distribution changed to 100% Environmental Services during FY 2006-2007

4) One position with 93% paid by City Manager

5) Title changed to Communications Director during FY 2006-2007

6) One position with distribution changed to 100% Development Services during FY 2006-2007

7) One position with 62% paid by Engineering Services

8) One position downgraded from Equipment Operator II to Laborer for FY 2006-2007 Five positions, one with 80% paid by Engineering Services

9) One position with 93% paid by Development Services

10) One position with 76% paid by Traffic Engineering One position upgraded to Administrative Assistant during FY 2006-2007

11) Four positions, each with 96% paid by Engineering Services

WATER ADMINISTRATION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$-	-	-	-
Sundry	-	-	-	\$2,000,000
Transfer to Enterprise Fund 502	\$3,500,637	-	-	-
TOTAL APPROPRIATIONS	\$3,500,637	\$-	\$-	\$2,000,000

WATER DISTRIBUTION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$937,467	\$786,167	\$179,397
TOTAL APPROPRIATIONS	\$-	\$937,467	\$786,167	\$179,397

WATER PLANT CONSTRUCTION**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$1,616,423	\$802,559	\$750,000
TOTAL APPROPRIATIONS	\$-	\$1,616,423	\$802,559	\$750,000

WASTE TREATMENT CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$619,587	\$509,087	\$88,000
TOTAL APPROPRIATIONS	\$-	\$619,587	\$509,087	\$88,000

WATER OFFICE

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$28,500	\$28,500	\$-
TOTAL APPROPRIATIONS	\$-	\$28,500	\$28,500	\$-

WASTE COLLECTION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$436,000	\$436,000	\$-
TOTAL APPROPRIATIONS	\$-	\$436,000	\$436,000	\$-

LAKE TYLER

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$194,000	\$-	\$-
TOTAL APPROPRIATIONS	\$-	\$194,000	\$-	\$-

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Average monthly revenue billed	\$2,169,832	\$2,135,723	\$1,905,709
Total average monthly revenue deposited	\$2,718,983	\$2,718,983	\$2,617,320
Daily average volume of wastewater treated (millions of gallons)	22.00	24.30	17.00
Total volume of potable water treated (millions of gallons)	9,733.80	7,267.00	3,093.90
Average monthly volume of water production (millions of gallons)	27.59	20	16.999
Average gallons sold per day (millions)	23.7	21.1	17.3

SOLID WASTE

FISCAL YEAR 2007-2008



Beauty of its public places...

ROSE GARDEN FOUNTAINS



SOLID WASTE FUND (560)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	6,782,046	7,236,109	7,236,109	2,496,398
REVENUES				
Interest Earnings	274,475	62,000	102,000	102,000
Charges for Residential Serv.	4,043,294	3,996,000	4,000,000	4,172,000
Charges for Commercial Serv.	2,439,017	2,280,000	2,500,000	2,533,000
Recycle Sales	18,685	22,000	20,000	20,000
Roll-Off	1,810,937	1,680,000	1,700,000	1,792,000
Miscellaneous	827,074	753,658	858,658	870,000
TOTAL REVENUES	9,413,482	8,793,658	9,180,658	9,489,000
EXPENDITURES				
Administration	1,384,783	2,030,410	1,898,839	1,674,547
Residential Collection	4,351,601	4,061,605	4,087,416	4,395,644
Commercial Collection	2,958,540	2,487,755	2,600,339	2,689,563
Litter Control	99,127	91,725	94,124	151,725
Complex Operations	165,368	178,708	171,483	178,708
TOTAL EXPENDITURES	8,959,419	8,850,203	8,852,201	9,090,187
Transfer In	-	-	-	-
(Transfer Out)	-	(5,068,158)	(5,068,168)	(1,531,683)
ENDING FUND BALANCE / WORKING CAPITAL	7,236,109	2,111,406	2,496,398	1,363,528



SOLID WASTE FUND (560)

DETAIL REVENUE

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
USE OF MONEY AND PROPERTY				
Rent - Miscellaneous	\$14,826	\$12,000	\$12,000	\$12,000
Interest Earnings	259,649	50,000	90,000	90,000
TOTAL USE OF MONEY AND PROPERTY	274,475	62,000	102,000	102,000
CHARGES FOR CURRENT SERVICES				
Residential Sanitation Fees	\$4,043,294	\$3,996,000	\$4,000,000	\$4,172,000
Commercial Fees	2,439,017	2,280,000	2,500,000	2,533,000
Roll-Off Collection Fees	1,810,937	1,680,000	1,700,000	1,792,000
TOTAL CHARGES FOR CUR- RENT SERVICES	8,293,248	7,956,000	8,200,000	8,497,000
SALE OF PROPERTY				
Recycle Sales	18,685	22,000	20,000	20,000
TOTAL SALE OF PROPERTY	18,685	22,000	20,000	20,000
MISCELLANEOUS INCOME				
Franchise - Street Use Fee	107,338	93,000	98,000	100,000
Fuel Surcharges	19,983	17,000	17,000	17,000
Aerial Photography	-	140,000	120,000	130,000
Sale of Equipment	112,163	-	-	-
Landfill Royalty Fee	469,375	350,000	470,000	470,000
Maint of Comp Utility Charges	112,295	126,000	126,000	126,000
Miscellaneous Income	5,920	-	-	-
Transfer from Fund 101	-	27,658	27,658	27,000
TOTAL MISCELLANEOUS IN- COME	827,074	753,658	858,658	870,000
TOTAL REVENUES	\$9,413,482	\$8,793,658	\$9,180,658	\$9,489,000



SOLID WASTE CAPITAL FUND (562)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	-	-	2,966,826
REVENUES				
Interest Earnings	-	150,000	180,000	160,000
TOTAL REVENUES	-	150,000	180,000	160,000
EXPENDITURES				
Technology Projects	-	74,000	74,000	-
Sanitation Containers	-	748,668	748,668	360,000
Hazardous Waste Collection	-	60,000	60,000	60,000
Land/Land Improvements	-	20,000	20,000	20,000
New Residential Trucks	-	1,138,664	1,138,664	-
City Hall Renovations	-	-	-	2,500,000
New Commercial Trucks	-	240,000	240,000	170,000
TOTAL EXPENDITURES	-	2,281,332	2,281,332	3,110,000
Transfer In	-	5,068,158	5,068,158	1,531,683
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$2,936,826	\$2,966,826	\$1,548,509



SOLID WASTE

Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services, and recycling operations. Staff members also include the code enforcement team. This department is responsible for:

- § Residential trash collection
- § Residential trash container disbursement program
- § Commercial trash collection
- § Dumpster rentals
- § Greenwood Farms Landfill operations oversight
- § Hazardous materials disposal
- § Tyler Recycling Collection Center
- § Recycling curbside collection
- § Liaison to the Keep Tyler Beautiful Board
- § Recycling and waste reduction education
- § Litter abatement and beautification programs
- § Code Enforcement
- § Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt A Spot, Adopt A Park, Project Daffodil, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, Arbor Day and cleanups

Accomplishments for 2006-2007

- § Switched all 36 garbage collection routes to Fully Automated Collection Service with city-provided refuse carts.
- § Started a curbside recycling collection cart pilot program.
- § Completed the 2007 Aerial Photography Project.

- § Expanded Free Bulky Item Collection to two weeks-one week for each side of Tyler.
- § Keep Tyler Beautiful received Gold Star Affiliate for the first time and the Sustained Excellence Award from Keep Texas Beautiful.
- § Keep Tyler Beautiful completed the LeGrand Gardens Master Plan.
- § Revamped the Tyler Against Graffiti program and created a hotline phone number for citizens to report graffiti.

Major Budget Items for 2007-2008

- § Purchasing two automated residential trucks.
- § Continuing to rotate the Commercial Solid Waste Collection fleet every 30 months.
- § Household Hazardous Waste event for Tyler citizens.
- § Purchasing carts for automated collection of curbside recycling.

Goals for 2007-2008

- § Develop two teams of nine Solid Waste Collection Crews with two Crew Leaders to develop more efficient collection procedures.
- § Educate citizens about recycling and increase recycling participation.
- § Complete the evaluation of the Recycling Cart Pilot Program and consider implementation.
- § Partner with Goodwill Industries to promote electronic recycling.
- § Hold a successful Household Hazardous Waste and paint recycling event for Tyler citizens.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$518,049	\$668,958	\$632,205	\$720,386
Supplies and Services	265,854	713,261	620,404	301,710
Sundry	579,134	633,142	633,142	635,770

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Utilities	3,757	5,023	3,842	5,023
Maintenance	17,989	10,026	9,246	11,658
Transfer to Enterprise Fund 562 ¹	-	-	-	-
TOTAL APPROPRIATIONS	\$1,384,783	\$2,030,410	\$1,898,839	\$1,674,547

1) Transfers are shown on the Changes in Working Capital pg 132

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Director of Solid Waste	1	1	1	1	1
GIS Coordinator	1	1	1	1	1
Supervisor Solid Waste	1	1	1	1	1
Account Specialist	2	2	2	2	2
Customer Service Supervisor	-	-	-	-	1
GIS Planner/Developer ¹	0.15	0.15	0.15	0.15	-
GIS Technician ²	-	-	-	1	-
MPO Planner ³	0.10	0.10	0.10	0.10	-
Senior GIS Analyst	-	-	-	-	1
Senior Utilities Specialist ⁴	2	2	2	2	1
Special Projects Coordinator	1	1	1	1	1
TOTAL DEPARTMENT	8.25	8.25	8.25	9.25	9

1) One position with distribution changed to 85% MPO and 15% Planning and Zoning

2) One position reclassified to Senior GIS Analyst during FY 2006-2007

3) One position reclassified to GIS Developer/Database Administrator during FY 2006-2007 One position with distribution changed to 100% Water Administration during FY 2006-2007

4) One position upgraded from Senior Utilities Specialist to Customer Service Supervisor during FY 2007-2008

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$1,012,926	\$1,086,953	\$996,371	\$1,148,396
Supplies and Services	1,818,248	1,949,995	1,924,388	2,007,395
Sundry	44,643	46,825	46,825	46,825
Utilities	1,764	2,156	2,156	2,200
Maintenance	958,843	975,676	1,117,676	1,190,828
Capital Outlay	515,177	-	-	-
TOTAL APPROPRIATIONS	\$4,351,601	\$4,061,605	\$4,087,416	\$4,395,644

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Code Enforcement Officer ¹	-	-	-	-	1
Commercial Equipment Operator	2	2	2	2	2
Driver Trainer	1	1	1	1	1
Foreman I ²	1	1	1	1	2
Laborer	3	3	3	3	3
Recycling Technician	1	1	1	1	1
Residential Equipment Operator	20	20	20	20	20
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Commercial Sales Representative	1	1	1	1	1
TOTAL DEPARTMENT	29	29	29	29	30

1) Addition of one Code Enforcement Officer for FY 2007-2008

2) Addition of one Foreman I position for FY 2007-2008

COMMERCIAL COLLECTION**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$577,476	\$537,514	\$565,176	\$583,767
Supplies and Services	1,570,046	1,602,815	1,626,575	1,704,330
Sundry	46,690	49,002	49,002	49,002
Utilities	68	1,500	1,662	1,500
Maintenance	288,192	296,924	357,924	350,964
Capital Outlay	476,068	-	-	-
TOTAL APPROPRIATIONS	\$2,958,540	\$2,487,755	\$2,600,339	\$2,689,563

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Commercial Equipment Operator II	8	8	8	8	8
Commercial Sales Representative	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

LITTER CONTROL**SERVICE POINT EXPENDITURES**

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$99,127	\$91,725	\$94,124	\$151,725
TOTAL APPROPRIATIONS	\$99,127	\$91,725	\$94,124	\$151,725

GARAGE COMPLEX

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$18,022	\$37,825	\$30,600	\$37,825
Sundry	4,543	13,203	13,203	13,203
Utilities	88,636	84,180	84,180	84,180
Maintenance	54,166	43,500	43,500	43,500
TOTAL APPROPRIATIONS	\$165,367	\$178,708	\$171,483	\$178,708

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Sundry	-	\$74,000	\$74,000	-
Capital Outlay	-	\$20,000	\$20,000	2,520,000
TOTAL APPROPRIATIONS	\$-	\$94,000	\$94,000	\$2,520,000

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$1,736,891	\$1,737,332	210,000
TOTAL APPROPRIATIONS	\$-	\$1,736,891	\$1,737,332	\$210,000

COMMERCIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$390,441	\$390,000	\$320,000
TOTAL APPROPRIATIONS	\$-	\$390,441	\$390,000	\$320,000

LITTER CONTROL

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	-	\$60,000	\$60,000	60,000
TOTAL APPROPRIATIONS	\$-	\$60,000	\$60,000	\$60,000

AIRPORT

FISCAL YEAR 2007-2008



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AIRPORT FOUNTAIN

AIRPORT OPERATING FUND (524)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	410,097	615,960	615,960	615,231
REVENUES				
Airline Facilities Rental	108,720	108,855	131,498	100,000
Misc Rental Income	-	16,000	10,164	-
Airport Long-Term Parking	457,721	435,000	439,949	440,000
Interest Earnings	21,945	14,000	42,418	35,000
Landing Fees	71,778	70,000	72,218	72,000
Restaurant Concessions	7,410	6,900	10,019	11,500
FAA Building Rental	38,738	36,852	40,516	39,855
Car Leasing Rental	229,874	202,250	219,550	228,000
Agricultural Lease	659	660	660	660
FBO Rental	42,591	-	-	-
Hanger Land Lease	34,938	82,750	84,586	82,750
HAMM	-	-	-	29,000
Common Use Fee	-	-	-	20,000
Airport Fuel Flowage	36,598	38,500	37,899	38,500
Copying fees	446	500	554	500
Advertising Space Fees	13,583	12,443	12,901	13,500
Miscellaneous Income	124,375	3,065	4,589	3,500
Oil Leases and Royalties	-	-	20,000	6,000
Transfer from Fund 234 / PFC	122,151	121,934	52,918	35,000
TOTAL REVENUES	1,311,527	1,149,709	1,180,439	1,155,765
EXPENDITURES				
Operations	1,032,894	1,163,114	1,143,308	1,213,831
Capital	72,770	68,600	37,860	56,500
TOTAL EXPENDITURES	1,105,664	1,231,714	1,181,168	1,270,331
ENDING FUND BALANCE / WORKING CAPITAL	\$615,960	\$533,955	\$615,231	\$500,665

AIRPORT

Service Point Focus

T Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial aviation activities. Two commercial service airlines provide regional flights to Dallas and Houston that allow passengers to connect to any other airport in the world. Airport staff members are responsible for:

- § Promote and market airport services
- § Develop public education programs to teach citizens and customers about aviation
- § Terminal building maintenance
- § Runway inspection and maintenance
- § Manage airport vendor and concession contracts
- § Grounds maintenance including irrigation
- § Storm Water Pollution Prevention Program
- § Land lease contract management
- § Airfield lighting and navigational aid maintenance
- § Coordination and planning of airport development
- § Airport operations area maintenance and inspection
- § Coordinate and manage airport security and emergency programs
- § Passenger facility charge program reporting and administration
- § FAA grants administration

Accomplishments for 2006-07

- § Purchased two new jet bridges to allow for more security and safety features while boarding passengers.
- § Initiated design for new runway safety area improvement programs for runway 4/22 as specified by FAA.

- § Received and certified a new Airport Rescue Fire fighting Truck
- § Installed new security fencing on the west side of the airport.
- § Executed a new lease with the Aviano Restaurant to occupy the North Side Terminal for upscale food service. (Terminal completely occupied)
- § Completed a new comprehensive training curriculum for airport safety and maintenance procedures.
- § Initiated and completed the construction of runway safety enhancements for runway 13/3.
- § Developed and adopted a new airline incentive program to increase airline service at Tyler Pounds Regional Airport
- § Received FAA Grant totaling \$2,274,369.00.
- § Nominated for Airport of the Year by FAA.
- § Completed pavement rehabilitation of aircraft ramps at Tyler Turbine and Jet Center of Tyler
- § Completed the construction of Phase II of the perimeter road project.

Major Budget Items

- § Terminal Carpet Replacement in West Terminal
- § Develop and approve a new Passenger Facility Charge Program update.

Goals for 2007-08

- § Begin a new comprehensive environmental assessment to improve and extend runway 4/22.
- § Install new state of the art electronic gate systems
- § Design and award a Runway Visibility Zones clearing project for runway 13/31 and 4/22.

AIRPORT

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$442,520	\$453,102	\$427,224	\$468,562
Supplies and Services	187,619	262,751	280,096	269,090
Sundry	69,340	88,309	88,309	101,562
Utilities	242,321	245,716	235,113	236,240
Maintenance	91,094	112,486	112,566	138,377
Capital Outlay	-	750	-	-
TOTAL APPROPRIATIONS	\$1,032,894	\$1,163,114	\$1,143,308	\$1,213,831

SERVICE POINT EMPLOYEES

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Regular Full-time Positions					
Airport Manager	1	1	1	1	1
Airport Operations Supervisor	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Airport Technician I	2	2	3	3	3
Airport Technician II	2	2	1	1	1
Airport Technician III	3	2	2	2	2
Airport Technician IV	-	1	1	1	1
Clerk	1	-	-	-	-
Secretary	-	1	1	1	1
Regular Part-time Positions					
Airport Technician I	1	1	1	1	1
TOTAL DEPARTMENT	12	12	12	12	12

AIRPORT CAPITAL

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$-	\$7,500	\$7,300	\$43,500
Maintenance	-	22,100	21,560	-
Capital Outlay	72,770	9,000	9,000	13,000
Transfer to Special Rev Fund 285	-	30,000	-	-
TOTAL APPROPRIATIONS	\$72,770	\$68,600	\$37,860	\$56,500

AIRPORT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2005-06</i>	<i>BUDGET 2006-07</i>	<i>PERIOD ENDING</i>
			<i>JUNE 2007</i>
			<i>ACTUAL 2006-07</i>
Number of regional jet departures	166	260	80
Number of annual enplanements	82,826	85,000	57,998
Average monthly rental car revenue	\$19,150	\$15,110	\$17,919
Fuel flowage fees	\$36,598	\$38,100	\$26,763
Landing Fees	\$71,778	\$53,300	\$57,328



HOTEL/MOTEL OCCUPANCY TAX

FISCAL YEAR 2007-2008



A commitment to community...

ROSE RUDMAN PARK



HOTEL/MOTEL OCCUPANCY TAX FUND (2II)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$850,601	\$1,124,368	\$1,124,368	\$1,371,497
REVENUES				
Occupancy Tax	1,781,840	1,683,448	1,870,900	1,906,000
Interest Earnings	32,912	20,000	55,000	55,000
TOTAL REVENUES	1,814,752	1,703,448	1,925,900	1,961,000
EXPENDITURES				
Tourism Costs	950,425	854,238	854,238	900,582
Roof Replacement Reserve	-	200,000	200,000	200,000
Symphony	12,500	12,500	12,500	12,500
Museum of Art	49,500	49,500	49,500	49,500
Historical Museum	11,741	9,500	9,500	11,756
Visitors and Convention Bureau	511,819	548,033	548,033	600,230
McClendon House	5,000	5,000	5,000	5,000
Downtown Tourism	-	-	-	50,000
Professional Audit Services	-	-	-	6,000
TOTAL EXPENDITURES	1,540,985	1,678,771	1,678,771	1,835,568
ENDING FUND BALANCE / WORKING CAPITAL	\$1,124,368	\$1,149,045	\$1,371,497	\$1,496,929

Service Point Expenditures

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	\$6,000
Sundry	1,540,985	1,478,771	1,478,771	1,629,568
Transfer to Internal Svs Fund 663	-	200,000	200,000	200,000
TOTAL APPROPRIATIONS	\$1,540,985	\$1,678,771	\$1,678,771	\$1,835,568

OTHER

FISCAL YEAR 2007-2008



A commitment to community...

SUMMER FOOD PROGRAM



CEMETERIES OPERATING FUND (204)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$722,959	\$609,534	\$609,534	\$531,657
REVENUES				
Permits	1,015	1,500	1,000	1,000
Interest Earnings	27,421	15,000	20,000	25,000
Lot Sales	6,778	10,000	4,000	4,000
Miscellaneous Income	50	-	400	200
Transfer from Trust	88,866	60,000	90,000	105,000
TOTAL REVENUES	124,130	86,500	115,400	135,200
EXPENDITURES				
Cemetery	237,555	204,076	193,277	203,456
TOTAL EXPENDITURES	237,555	204,076	193,277	203,456
ENDING FUND BALANCE / WORKING CAPITAL	\$609,534	\$491,958	\$531,657	\$463,401

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$102,969	\$94,418	\$98,514	\$100,304
Supplies and Services	28,476	24,576	24,000	25,202
Sundry	4,252	4,563	4,563	7,880
Utilities	66,149	45,258	43,011	44,150
Maintenance	26,484	22,261	22,189	24,920
Capital Outlay	9,225	13,000	1,000	1,000
TOTAL APPROPRIATIONS	\$237,555	\$204,076	\$193,277	\$203,456



CEMETERIES OPERATING FUND (204)

SERVICE POINT EMPLOYEES					
Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Cemeterian	1	1	1	1	1
Groundskeeper	1	1	1	1	1
Laborer	1	1	1	1	1
TOTAL DEPARTMENT	3	3	3	3	3

POLICE FORFEITURE FUND (205)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$162,090	\$203,210	\$203,210	\$234,572

REVENUES				
Judgement of Forfeitures	79,267	60,000	87,000	62,000
Interest Earnings	9,327	8,000	9,000	8,000
TOTAL REVENUES	88,594	68,000	96,000	70,000
EXPENDITURES	47,474	71,915	64,638	218,426
ENDING FUND BALANCE / WORKING CAPITAL	\$203,210	\$199,295	\$234,572	\$86,146

SERVICE POINT EXPENDITURES				
	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	\$12,052	\$10,365	\$5,365	\$10,365
Sundry	697	-	100	-
Capital Outlay	34,725	61,550	59,173	208,061
TOTAL APPROPRIATIONS	\$47,474	\$71,915	\$64,638	\$218,426



COURT TECHNOLOGY FUND (207)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$284,618	\$368,697	\$368,697	\$257,369

REVENUES

Technology Fees	131,728	115,000	120,366	115,000
Interest Earnings	14,286	9,500	10,000	10,000
TOTAL REVENUES	146,014	124,500	130,366	125,000

EXPENDITURES

Expenditures for Technology	61,935	223,000	241,694	328,614
TOTAL EXPENDITURES	61,935	223,000	241,694	328,614

ENDING FUND BALANCE / WORKING CAPITAL	\$368,697	\$270,197	\$257,369	\$53,755
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SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Capital Outlay	\$61,935	\$223,000	\$241,694	\$328,614
TOTAL APPROPRIATIONS	\$61,935	\$223,000	\$241,694	\$328,614



TOURISM AND CONVENTION FUND (219)

REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL	BUDGET	AMENDED 2006- 2007	PROJECTED	BUDGET
	2005-2006			2006-2007	2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$(1,170)		\$56,487	\$56,487	\$24,771
REVENUES					
Charges for Services	420,049		368,350	326,282	323,300
Transfer from General Fund	-		100,000	100,000	-
Transfer from Motel Tax Fund	950,425		854,238	854,238	900,582
TOTAL REVENUES	1,370,474		1,322,588	1,280,520	1,223,882
EXPENDITURES					
Rose Garden Center	151,474		247,017	227,249	251,064
Rose Garden Maint.	667,210		613,721	602,177	464,544
Harvey Hall & Goodman	494,133		491,940	482,810	508,045
TOTAL EXPENDITURES	1,312,817		1,352,678	1,312,236	1,223,653
ENDING FUND BALANCE / WORKING CAPITAL		\$56,487	\$26,397	\$24,771	\$25,000

ROSE GARDEN CENTER

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$86,836	\$86,420	\$90,767	\$87,179
Supplies and Services	11,270	16,500	14,293	20,144
Sundry	10,503	107,176	93,546	10,546
Utilities	14,167	17,551	15,720	195
Maintenance	9,385	17,970	12,923	13,000
Capital Outlay	19,312	1,400	-	120,000
TOTAL APPROPRIATIONS	\$151,473	\$247,017	\$227,249	\$251,064



ROSE GARDEN CENTER - CONTINUED

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Rose Garden Supervisor	1	1	1	1	1
Arborist/Urban Forester ¹	-	-	-	-	-
Crew Leader ²	1	1	2	2	1
Grounds Technician	1	1	-	-	-
Groundskeeper ³	1	1	1	1	2
Laborer ⁴	6	6	6	6	3
Pest Control Technician ⁵	1	1	1	1	-
TOTAL DEPARTMENT	11	11	11	11	7

- 1) Addition of one position during FY 2006-2007
- 2) Moved one position to median maintenance
- 3) Addition of one position for FY2007-2008
- 4) Moved three positions to median maintenance
- 5) Moved one position to median maintenance

ROSE GARDEN MAINTENANCE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$366,023	\$370,638	\$354,855	\$239,058
Supplies and Services	107,933	95,173	96,305	64,715
Sundry	18,909	18,595	18,481	17,691
Utilities	83,135	57,082	61,061	59,270
Maintenance	79,254	72,233	71,475	83,810
Capital Outlay	11,956	-	-	-
TOTAL APPROPRIATIONS	\$667,210	\$613,721	\$602,177	\$464,544

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Visitor Facilities/Administrative Supervisor	-	-	1	1	1
Convention Center Supervisor	1	1	-	-	-
Building Maintenance Worker	1	1	1	1	2
Clerk	2	2	2	2	2
Custodian I	2	2	3	3	2
Leisure Services Supervisor	1	1	-	-	-
Museum Curator	1	1	1	1	1

ROSE GARDEN MAINTENANCE - SERVICE POINT EMPLOYEES CONTINUED

<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Custodian	2	2	2	3	3
Facility Attendant	1	1	1	-	-
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Custodian	2	2	1	1	1
Facility Attendant	1	1	-	-	-
TOTAL DEPARTMENT	14	14	12	12	12

i) One position upgraded to Building Maintenance Worker during FY 2006-2007

VISITOR FACILITIES

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$227,483	\$241,424	\$242,370	\$250,575
Supplies and Services	47,944	36,658	35,801	34,065
Sundry	43,822	46,811	46,806	47,994
Utilities	138,540	113,887	131,765	142,555
Maintenance	24,349	46,001	26,068	32,856
Capital Outlay	11,995	7,159	-	-
TOTAL APPROPRIATIONS	\$494,133	\$491,940	\$482,810	\$508,045

PASSENGER FACILITY FUND (234)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

REVENUES

Passenger Facility Charge	365,806	365,000	365,000	370,000
Distributed Interest	663	800	800	850
TOTAL REVENUES	366,469	365,800	365,800	370,850

PASSENGER FACILITY FUND (234)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006- 2007	PROJECTED 2006-2007	BUDGET 2007-2008
EXPENDITURES				
PFC Transfer - Half Cent	244,318	243,866	312,882	335,850
PFC Transfer - Airport	122,151	121,934	52,918	35,000
TOTAL EXPENDITURES	366,469	365,800	365,800	370,850
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

OIL AND NATURAL GAS FUND (235)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006- 2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,498,272	\$3,664,925	\$3,664,925	\$4,044,925
REVENUES				
Oil Leases and Royalties	1,165,600	850,000	400,000	400,000
Interest Earnings	134,539	100,000	200,000	200,000
TOTAL REVENUES	1,300,139	950,000	600,000	600,000
EXPENDITURES				
Tyler 2I Plan	133,486	243,000	220,000	23,000
Miscellaneous Expense	-	-	-	-
TOTAL EXPENDITURES	133,486	243,000	220,000	23,000
ENDING FUND BALANCE / WORKING CAPITAL	\$3,664,925	\$4,371,925	\$4,044,925	\$4,621,925



NEIGHBORHOOD SERVICES

Service Point Focus

It is the mission of the Neighborhood Services Department to assist organizations and individuals through financial resources to provide services which benefit low and moderate income persons, to provide affordable housing and fund activities which improve public facilities and services for low and moderate income families, and instill a sense of community pride and purpose to initiate neighborhood revitalization in our city. The ultimate vision is a city comprised of recognizable neighborhoods where citizens have a sense of belonging, with adequate and affordable housing and accessibility to well-maintained public facilities and services, and knowledge of available resources to assist them with their needs.

The Neighborhood Services Department houses the offices of Community Development Division (CDBG and HOME Programs) and the Housing Division (Housing Choice Vouchers Program). Funding for these programs is provided by the U.S. Department of Housing and Urban Development. Tyler is considered an entitlement city and therefore receives funding on an annual basis to administer programs sponsored by the U.S. Department of Housing and Urban Development.

The Community Development Block Grant (CDBG) program's mission is to provide decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. Current activities include Owner-Occupied Housing Rehabilitation Program, Emergency Rehabilitation Program, Handicap Accessibility Program, Code Enforcement, Clearance/Demolition Program, Voluntary Demolition Program, Public Services, Public Facilities improvements, and the Neighborhood Empowerment Works (NEW) Program. Each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons,

prevention or elimination of slum or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME program provides assistance to low-income families for safe and affordable housing and living conditions. This program serves low-income homeowners, homebuyers, and renters by providing rehabilitation and reconstruction assistance for homeowners; downpayment and closing costs assistance for homebuyers, and rental subsidies (TBRA) for low-income tenants. The program also partners with local non-profit organizations and Community Housing Development Organizations (CHDOs) to leverage funds that assist low-income homebuyers and renters.

The Housing Division provides monthly rental assistance to qualifying persons living in decent, safe, and sanitary housing; support services to the First-time Homebuyers program through housing counseling services and housing fairs; and manages the Desegregated Housing Opportunity Program.

Accomplishments for 2006-07

- § Provided supportive services to 30 AIDS clients through funding of Tyler AIDS Services
- § Provided literacy and educational assistance to 160 illiterate persons through funding of Tyler Literacy Council
- § Assisted homeowners with rehabilitation costs
- § Assisted 40 potential homebuyers with home-buyer education
- § Provided funds for the clearance and/or demolition of 5 dilapidated/unsafe structures
- § Provided Code Enforcement services in low/mod income neighborhoods
- § Provided funds for public facilities/infrastructure

ture improvements in Proyecto Rosalinda target area including water improvements, curb and gutter installation, and sidewalk improvements

- § Provided funds for park improvements at Hillside Park located in the Proyecto Rosalinda target area
- § Provided funds for rental assistance to Tyler AIDS Services for 11 victims with AIDS diagnosis
- § Provided interim assistance for NEW Neighborhood Empowerment Works program
- § Provided CHDO set-aside and operating costs to Tyler Community Homes for rental housing
- § Provided funds for construction of new affordable houses
- § Provided funds to assist 6 families with city sewer connections through the Monroe Sewer Project
- § Provided housing and rental assistance to 941 Housing Choice Voucher clients monthly
- § Demolished and reconstructed 7 substandard units

Major Budget Items

- § Home ownership rehabilitation projects
- § New affordable housing construction projects
- § Infrastructure Improvements

Goals for 2007-2008

- § Provide financial assistance to Tyler AIDS Services Emergency Assistance Program
- § Provide financial assistance to Tyler Literacy Council's Adult Literacy Program
- § Provide funds for rental assistance to Tyler AIDS Services
- § Provide funds for rental assistance to Andrew's Center
- § Assist homeowners with rehabilitation costs
- § Assist homebuyers with homebuyer education and down-payment and closing costs
- § Provide funds for the clearance and/or demolition of dilapidated/unsafe structures
- § Provide Code Enforcement services in low/mod income neighborhoods
- § Provide funds for public facilities/infrastructure improvements in Proyecto Rosalinda target area
- § Provide interim assistance for NEW Neighborhood Empowerment Works program
- § Provide funds for construction (City) of new affordable houses
- § Provide financial assistance to Habitat for Humanity for construction of new affordable houses
- § Provide housing and rental assistance to 920 Housing Choice Voucher clients monthly



HOMEOWNERSHIP/HOUSING FUND (274)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET		
BEGINNING FUND BALANCE / WORKING CAPITAL	\$152,032	\$117,323	\$117,323	\$117,323
REVENUES	78,933	132,000	91,336	80,000
EXPENDITURES	113,642	158,500	91,336	80,000
ENDING FUND BALANCE / WORKING CAPITAL	\$117,323	\$90,823	\$117,323	\$117,323

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$8,044	\$6,500	\$1,500	-
Sundry	6,775	7,000	-	-
Capital Outlay	73,917	117,000	89,836	80,000
Transfer to Special Rev	24,906	28,000	-	-
TOTAL APPROPRIATIONS	\$113,642	\$158,500	\$91,336	\$80,000

HOUSING ASSISTANCE PAYMENTS FUND (276)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET		
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES	6,092,251	6,762,435	6,692,468	6,659,561

HOUSING ASSISTANCE PAYMENTS FUND (276)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	AMENDED		PROJECTED 2006-2007	BUDGET 2007-2008
	ACTUAL 2005-2006	BUDGET 2006- 2007		
EXPENDITURES	6,092,251	6,762,435	6,692,468	6,659,561
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$430,630	\$452,218	\$434,574	\$452,077
Supplies and Services	60,885	68,672	64,300	72,700
Sundry	5,583,806	6,229,216	6,181,115	6,118,972
Utilities	6,905	6,720	6,940	7,554
Maintenance	4,909	5,609	5,539	8,258
Capital Outlay	5,116	-	-	-
TOTAL APPROPRIATIONS	\$6,092,251	\$6,762,435	\$6,692,468	\$6,659,561

SERVICE POINT EMPLOYEES

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
<i>Regular Full-time Positions</i>					
Director Of Neighborhood Services	1	1	.50	.50	.50
Accountant	1	.35	.75	.75	.75
Housing Projects Coordinator	1	1	.90	.90	.90
Project Planner	1	1	1	1	1
Rehab Project Specialist 1	-	-	1.60	1.60	-
Rehab Project Specialist/Code Enforcement Officer 2	-	-	-	-	1.70
Senior Secretary	1	1	.90	.90	.90
TOTAL DEPARTMENT	5	4.35	5.65	5.65	5.75

1) Two positions upgraded to Rehab Project Specialist/Code Enforcement Officer during FY 2006-2007

2) Two positions, one with 10% paid by HOME Grant Funds and one with 20% paid by HOME Grant Funds

HOME GRANT FUNDS (295)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES	302,367	2,863,865	1,270,974	2,029,019
EXPENDITURES	302,367	2,863,865	1,270,974	2,029,019
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$48,696	\$40,451	\$40,558	\$43,398
Supplies and Services	2,307	-	2,043	-
Capital Outlay	-	2,070	-	2,070
CDBG/Home Projects Housing	45,006	868,095	389,182	469,926
CDBG/Home Projects	155,115	1,057,040	469,277	596,750
CDBG/Home	51,242	896,209	369,914	916,875
TOTAL APPROPRIATIONS	\$302,366	\$2,863,865	\$1,270,974	\$2,029,019

SERVICE POINT EMPLOYEES

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
<i>Regular Full-time Positions</i>					
Director Of Neighborhood Services	-	-	0.25	0.25	0.25
Accountant	-	0.15	0.10	0.10	0.10
Housing Projects Coordinator	-	-	0.10	0.10	0.10
Rehab Project Specialist 1	-	-	0.40	0.40	-
Rehab Project Specialist/Code Enforcement Officer 2	-	-	-	-	0.30
Senior Secretary	-	-	0.10	0.10	0.10
TOTAL DEPARTMENT	-	0.15	0.95	0.95	0.85

1) Two positions upgraded to Rehab Project Specialist/Code Enforcement Officer during FY 2006-2007

COMMUNITY DEVELOPMENT GRANT FUNDS (294)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES	772,580	2,019,028	1,297,399	1,692,376
EXPENDITURES	772,580	2,019,028	1,297,399	1,692,376
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

COMMUNITY DEVELOPMENT BLOCK GRANT - ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$132,147	\$125,272	\$125,378	\$128,244
Supplies and Services	48,634	37,567	37,038	33,230
Sundry	20,294	18,553	18,553	19,209
Utilities	7,380	7,671	6,470	7,387
Maintenance	3,530	4,028	3,817	5,279
CDBG/Home Projects Housing	-	19,660	19,660	-
CDBG/Home Projects	24,585	-	-	-
CDBG/Home	137,681	85,000	85,000	88,835
TOTAL APPROPRIATIONS	\$374,251	\$297,751	\$295,916	\$282,184

COMMUNITY DEVELOPMENT BLOCK GRANT - REHABILITATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$46,048	\$49,257	\$52,953	\$58,042
Supplies and Services	65,820	71,680	63,255	16,300

COMMUNITY DEVELOPMENT BLOCK GRANT - REHABILITATION CONTINUED

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	6,682	-	-
Rent Rehab-Moore Grocery	-	308,500	500	320,484
CDBG/Home Projects Housing	39,403	91,943	104,126	-
CDBG/Home Projects	1,238	4,202	3,753	-
CDBG/Home	-	368,690	111,834	467,393
Total Appropriations	\$152,509	\$900,954	\$336,421	\$862,219

COMMUNITY DEVELOPMENT BLOCK GRANT - HOME BUYERS

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$80	\$3,004	\$2,044	\$33,000
Supplies and Services	-	13,480	2,555	11,885
CDBG/Home	-	3,516	3,516	2,000
TOTAL APPROPRIATIONS	\$80	\$20,000	\$8,115	\$46,885

COMMUNITY DEVELOPMENT BLOCK GRANT - DEMOLITION

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$10,435	\$13,096	\$12,529	\$17,439
Supplies and Services	20,279	36,387	26,812	7,400
Capital Outlay	-	4,680	-	-
CDBG/Home Projects Housing	52,775	-	-	-
CDBG/Home	17,305	71,410	18,000	93,393
TOTAL APPROPRIATIONS	\$100,794	\$125,573	\$57,341	\$118,232

COMMUNITY DEVELOPMENT BLOCK GRANT - CODE ENFORCEMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$10,728	\$18,701	\$13,009	\$30,081

COMMUNITY DEVELOPMENT BLOCK GRANT - CODE ENFORCEMENT CONTINUED

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
Supplies and Services	2,041	2,105	850	500
Capital Outlay	-	6,683	-	-
CDBG/Home	-	22,511	-	55,560
TOTAL APPROPRIATIONS	\$12,769	\$50,000	\$13,859	\$86,141

COMMUNITY DEVELOPMENT BLOCK GRANT - PUBLIC FACILITIES

Service Point Expenditures

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$9,968	\$13,592	\$11,190	\$17,615
Supplies and Services	4,960	4,847	4,847	5,000
Capital Outlay	-	4,680	-	-
CDBG/Home Projects	3,652	17,848	-	17,848
CDBG/Home	58,594	581,283	566,210	252,252
CDBG/Home PFI	40,283	-	-	-
TOTAL APPROPRIATIONS	\$117,457	\$622,250	\$582,247	\$292,715

COMMUNITY DEVELOPMENT BLOCK GRANT - MATCH/MISCELLANEOUS

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$11,279	\$2,500	\$3,500	\$4,000
Capital Outlay	3,441	-	-	-
TOTAL APPROPRIATIONS	\$14,720	\$2,500	\$3,500	\$4,000

SERVICE POINT EMPLOYEES - COMMUNITY DEVELOPMENT FUND 294

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Director of Neighborhood Services	-	-	0.25	0.25	0.25
Housing Services Manager	1	1	1	1	1
Accountant	-	0.50	0.15	0.15	0.15
Clerk	1	1	1	1	1
Code Enforcement/Housing Inspector	1	2	2	2	2

SERVICE POINT EMPLOYEES - COMMUNITY DEVELOPMENT FUND 294 CONTINUED

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Eligibility Analyst	2	3	3	3	3
Rehab/Code Enforcement	1	1	1	1	1
Senior Clerk	1	1	1	1	1
Senior Eligibility Analyst	1	1	1	1	1
TOTAL DEPARTMENT	8	10.50	10.40	10.40	10.40

METROPOLITAN PLANNING ORGANIZATION

Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, and New Chapel Hill on the east, and Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely

to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs
- § Recommending reasonable strategies based on needs and available resources
- § Development of the biennial Unified Planning Work Program
- § Development of the biennial Transportation Improvement Program
- § Development of the Metropolitan Transportation Plan

Accomplishments for 2007-08

- § Completed second year of Unified Planning Work Program
- § Created five year Transportation Improvement Program.
- § Issued contract for regional trail study
- § Issued contract for socioeconomic update
- § Updated all planning documents for SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFETEA-LU) compliance.
- § Participated with the North East Texas Regional Mobility Authority planning efforts

Major Budget Items

§ Completion of two studies for trail and socio-economic updates

§ Begin process of developing a new Metropolitan Transportation Plan

§ Oversee compilation of a 2040 Socio-Economic Forecast

§ Assist with the Digital Aerial Photography program

§ Oversee the annual Traffic Count program

§ Oversee the Regional Greenbelt and Trail Corridor Study

Goals for 2007-08

§ Continue efforts on Unified Planning Work Program, Transportation Improvement Program and current Metropolitan Transportation Plan

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Director of Planning ¹	0.30	0.30	0.30	0.30	0.30
GIS Planner/Developer ²	0.85	0.85	0.85	0.85	0.85
MPO Planner ³	0.90	0.90	0.90	0.90	-
Senior Planner ⁴	-	-	-	-	0.15
TOTAL DEPARTMENT	2.05	2.05	2.05	2.05	1.3

1) One position with 70% paid by Planning and Zoning

2) One position with 15% paid by Planning and Zoning

3) One position reclassified to GIS Developer/Database Administrator and transferred to Water Administration during FY 2006-2007

4) One position with 85% paid by Planning and Zoning

MISCELLANEOUS GRANT FUND (285)

FISCAL YEAR 2007-2008

NAME OF GRANT	GRANT AMOUNT	CITY'S MATCH	TOTAL
104F Transportation Grant	\$315,419	\$-	\$315,419
TXDot Hike and Bike	2,428,200	269,800	2,698,000
TOTAL	\$2,743,619	\$269,800	\$3,013,419

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$126,179	\$123,269	\$108,630	\$127,836
Supplies and Services	45,059	175,596	169,137	181,253
Sundry	1,060	14,327	14,327	6,330
TOTAL APPROPRIATIONS	\$172,298	\$313,192	\$292,094	\$315,419

TEXAS DEPARTMENT OF TRANSPORTATION HIKE AND BIKE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$54,914	\$120,000	\$110,000	\$71,000
Capital Outlay	-	3,000,000	100,000	2,627,000
TOTAL APPROPRIATIONS	\$54,914	\$3,120,000	\$210,000	\$2,698,000

TYLER TRANSIT SYSTEM

Service Point Focus

The Tyler Transit System provides safe, dependable, low cost transportation service to the citizens of Tyler through the operation of a fixed-route bus system, JARC, a system to get people to work late at night, and a paratransit system for ADA (Americans with Disability Act) certified persons. Four routes converge at a central transfer point allowing passengers to access any section of Tyler along the city’s major arteries. Operations management and personnel are provided through Transit Management of Tyler, Inc., a subsidiary of First Transit, Inc.

Transit employees are responsible for:

- § Providing safe, dependable and efficient transportation services
- § Administering state and federal grant funds
- § Maintaining transit vehicles to conform with FTA guidelines
- § Promoting and increasing ridership

- § Overseeing coordination to streamline route scheduling using computer software
- § Continuing employee training programs to enforce safe and efficient processes

Accomplishments for 2006-07

- § City brought Transit Services In-house
- § Streamlined Operations
- § Secured Federal Funding for a New Bus Purchase
- § Purchased 2 New Mini-vans

Major Budget Items

- § Purchase a New Bus

Goals for 2007-08

- § Streamline Para-Transit scheduling process
- § Implement an efficient and effective route system



TRANSIT SYSTEM FUND (286)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
BEGINNING FUND BALANCE / WORKING CAPITAL	\$273,476	\$202,581	\$202,581	\$7,328
REVENUES				
Transit Fees	122,660	120,000	125,000	125,000
Municipal Subsidy	233,684	230,000	450,000	321,530
State Grant	373,684	436,240	321,763	248,304
Federal Grant	1,184,372	1,214,047	1,097,300	1,805,000
TOTAL REVENUES	1,914,400	2,000,287	1,994,063	2,499,834
EXPENDITURES				
	1,985,295	2,000,287	2,189,316	2,497,162
ENDING FUND BALANCE / WORKING CAPITAL	\$202,581	\$202,581	\$7,328	\$10,000

MAIN GRANT

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	\$241,056	\$968,528
Supplies and Services	1,066,847	1,405,724	1,013,017	291,580
Sundry	82,528	95,604	75,370	31,524
Utilities	29,591	27,383	28,687	33,800
Maintenance	406,396	446,576	467,658	438,600
Capital Outlay	144,281	25,000	15,500	621,500
TOTAL APPROPRIATIONS	\$1,729,643	\$2,000,287	\$1,841,288	\$2,385,532



TRANSIT ELDERLY AND DISABILITY GRANT 0602

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$25,000	-	\$25,000	\$-
Maintenance	\$6,666	-	\$42,050	-
Capital Outlay	\$25,000	-	\$14,374	-
TOTAL APPROPRIATIONS	\$56,666	\$-	\$81,424	\$-

TRANSIT ELDERLY AND DISABILITY GRANT 0702

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	-	-	-	\$36,630
Maintenance	-	-	-	25,000
Capital Outlay	-	-	-	18,750
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$80,380

TRANSIT JOB ACCESS RETURN COMMUTE (JARC)

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$198,986	\$-	\$157,478	\$-
Maintenance	-	-	39,805	-
Capital Outlay	-	-	-	-
TOTAL APPROPRIATIONS	\$198,986	\$-	\$197,283	\$-

TRANSIT VEHICLE CAPITAL REPLACEMENT (VCR)

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$-	\$-	\$70,000	\$-
TOTAL APPROPRIATIONS	\$-	\$-	\$70,000	\$-



TRANSIT FEDERAL TRANSIT AUTHORITY GRANT NO. TX900670

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	\$31,250
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$31,250

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Transportation Operations Manager	-	-	-	-	1
Account Specialist	-	-	-	-	1
Administrative Assistant	-	-	-	-	1
Bus Driver	-	-	-	-	11
Custodian	-	-	-	-	1
Dispatcher	-	-	-	-	1
Driver Supervisor	-	-	-	-	2
Scheduler	-	-	-	-	1
Senior Clerk	-	-	-	-	1
Senior Driver	-	-	-	-	5
TOTAL DEPARTMENT	-	-	-	-	25

*Tyler Transit was added to the City during FY 2006-2007

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Number of transit riders per year	159,617	175,589	113,126
Mile Traveled	379,506	380,000	182,346
Fare revenues	\$107,265	\$110,483	\$58,959



PRODUCTIVITY IMPROVEMENT FUND (639)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
UNRESERVED FUND BALANCE	\$372,835	\$1,457,791	\$1,457,791	\$1,402,676
REVENUES	1,489,728	842,000	799,000	867,868
EXPENDITURES	404,772	979,986	854,115	1,218,554
UNRESERVED FUND BALANCE	\$1,457,791	\$1,319,805	\$1,402,676	\$1,051,990

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$84,061	\$316,411	\$328,115	\$360,690
Supplies and Services	-	-	-	15,000
Sundry	320,710	663,575	526,000	842,864
TOTAL APPROPRIATIONS	\$404,771	\$979,986	\$854,115	\$1,218,554

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Clerical Specialist	-	-	-	-	2
Gap Team Member I	-	-	-	2	-
TOTAL DEPARTMENT	-	-	-	2	2

i) Corection of job title to Clerical Specialist



VEHICLE EQUIPMENT SERVICES

Service Point Focus

The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- § General maintenance for more than 500 fleet vehicles including police patrol cars, fire trucks, service trucks and sedans
- § Maintaining an efficient equipment maintenance scheduling and tracking system
- § Auto parts inventory control management and services
- § Maintaining best practices policies and procedures to meet service goals
- § Maintaining preventative maintenance program for service and inspections
- § Providing fleet utilization support to all departments
- § Maintaining vehicle records
- § Adhering to general safety regulations and environmental policies
- § Maintaining a diligent and proactive replacement and procurement program
- § Performing fleet facilities maintenance and up-

grades as needed

- § Using computer systems technology
- § Using shop equipment technology
- § Pursuing staff continuing education and training goals
- § Pursuing vendor contracts where efficient
- § Applying alternative fuel programs
- § Maintaining hazardous material management
- § Fuel management program

Accomplishments for 2006-07

- § Reorganize Vehicle Services Parts purchasing and inventory operations. Changed parts inventory computer system.
- § Reorganize Vehicle Services Maintenance Services Labor tracking. VES was turned into a more profitable internal fund operation.

Major Budget Items

- § Purchase of new vehicles and service parts for existing fleet
- § Fuel for fleet vehicles
- § Purchased new fueling system for fleet

Goals for 2007-08

- § Continue proactive replacement program - invest \$2.7 million in new vehicles



FLEET MAINTENANCE AND REPLACEMENT FUND (640)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$932,805	\$731,350	\$731,350	\$845,513
REVENUES				
Interest Earnings	77,203	82,000	90,000	90,000
Amortization Charges	2,055,310	2,173,656	2,173,656	2,597,496
Service Fees	469,631	460,000	671,000	675,000
Fuel Revenue	46,628	45,000	44,000	1,566,800
Motor Pool	31,345	16,000	30,000	-
Parts Revenue	218,277	200,000	200,000	1,379,400
Fleet Admin Overhead	75,000	75,000	75,000	75,000
Miscellaneous Income	295	-	752	1,000
Sale of Equipment	167,660	150,000	636,000	275,000
Sale of Salvage	797	1,000	3,500	4,000
TOTAL REVENUES	3,142,146	3,202,656	3,923,908	6,663,696
EXPENDITURES				
Replacement	2,260,539	2,610,625	2,670,230	2,726,982
Maintenance	1,083,062	981,609	1,139,515	3,745,999
TOTAL EXPENDITURES	3,343,601	3,592,234	3,809,745	6,472,981
ENDING FUND BALANCE / WORKING CAPITAL	\$731,350	\$341,772	\$845,513	\$1,036,228

Note: In prior fiscal years only the mark-up amounts (handling charges) for fuel, parts and outside repairs were recorded within the fleet fund as revenue. The full costs of these items were expensed directly to the operating departments. Starting in fiscal year 2007-2008 the full cost of fuel, parts and outside repairs will be recorded as an expense within the fleet fund. When these items are sold to the operating departments the payment received by the fleet fund (including a handling fee) will be recorded as a revenue. It is believed that this budgeting / accounting change will more accurately reflect the total cost of fleet operations within this internal service fund.

FLEET REPLACEMENT PURCHASE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	-	-	-
Maintenance	-	-	-	-
Capital Outlay	\$2,260,539	2,610,625	2,670,230	2,726,982
TOTAL APPROPRIATIONS	\$2,260,539	\$2,610,625	\$2,670,230	\$2,726,982

FLEET MAINTENANCE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$507,944	\$699,820	\$493,518	\$745,905
Supplies and Services	179,818	73,551	327,343	2,782,130
Sundry	287,228	134,951	251,865	147,029
Utilities	1,981	2,135	1,357	2,135
Maintenance	106,091	71,152	65,432	68,800
TOTAL APPROPRIATIONS	\$1,083,062	\$981,609	\$1,139,515	\$3,745,999

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Fleet Administrator	1	1	1	1	1
Auto Parts Inventory Specialist	1	1	1	-	-
Clerk	1	2	2	-	-
Equipment Maintenance Supervisor	1	1	1	1	1
Equipment Mechanic I	7	7	5	5	5
Equipment Servicer	1	2	2	2	2
Inventory Technician	-	-	-	2	2
Master Mechanic	-	-	2	2	2
Purchasing Technician	-	-	-	1	1
Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	13	15	15	15	15



PROPERTY, LIABILITY, DISABILITY AND WORKERS COMPENSATION FUND (650)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING RESERVES				
Reserved for Workers Compensation	\$-	\$-	\$-	\$345,843
Reserved Property/Liability	-	-	-	-
Unreserved Funds	254,791	140,693	140,693	225,913
BEGINNING FUND BALANCE / WORKING CAPITAL	254,791	140,693	140,693	571,756
REVENUES				
Distributed Interest	7,252	6,000	12,000	12,000
Unemployment / Disability Premiums	-	230,828	234,886	244,712
Property and Liability Premiums	-	562,198	550,165	550,165
Workers Compensation Premiums	535,427	934,505	984,809	1,091,434
TOTAL REVENUES	542,679	1,733,531	1,781,860	1,898,311
EXPENDITURES				
Unemployment / Disability	-	264,500	269,000	269,000
Property and Liability	656,777	701,000	659,400	719,500
Workers Compensation	-	431,500	422,397	566,307
TOTAL EXPENDITURES	656,777	1,397,000	1,350,797	1,554,807
ENDING RESERVES				
Reserved for Workers Compensation.	-	-	345,843	345,843
Reserved Property/Liability *	-	-	-	-
Unreserved Funds	140,693	477,224	225,913	569,417
ENDING FUND BALANCE / WORKING CAPITAL	\$140,693	\$477,224	\$571,756	\$915,260

*To be determined based upon an actuarial review

PROPERTY, LIABILITY, DISABILITY AND WORKERS COMPENSATION FUND (650) CONTINUED

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	-	-	\$134,307
Supplies and Services	\$656,777	\$1,397,000	\$1,350,797	\$1,420,500
TOTAL APPROPRIATIONS	\$656,777	\$1,397,000	\$1,350,797	\$1,554,807

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
1) Assistant City Attorney	-	-	-	-	1
2) Risk Analyst	-	-	-	-	1
TOTAL DEPARTMENT	0	0	0	0	2

1) New Position

2) Moved from General Fund Legal Department

EMPLOYEE BENEFITS FUND (661)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET	2006-2007	2007-2008
		2006-2007		
BEGINNING FUND BALANCE/ RESERVED FOR COMMITMENTS	\$7,453,254	\$9,291,448	\$9,291,448	\$7,748,791

REVENUES

Health Benefits	7,676,835	5,264,437	5,289,796	5,594,470
Dental Benefits	336,319	255,820	286,900	300,391
Life Insurance	159,055	147,856	159,566	160,120
Other Benefits	1,168,834	-	-	-
Interest Earnings	394,988	216,000	214,388	252,000
TOTAL REVENUES	9,736,031	5,884,113	5,950,650	6,306,981

EXPENDITURES

Health Benefits	6,583,833	5,383,166	5,612,332	5,897,438
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EMPLOYEE BENEFITS FUND (661)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
Dental Benefits	443,900	435,421	320,760	335,360
Life Insurance	201,430	167,200	159,000	159,000
Other Benefits	607,933	-	-	-
Special Services	60,741	54,400	63,100	63,100
Total Expenditures	7,897,837	6,040,187	6,155,192	6,454,898
Transfer In	-	-	-	-
Transfer Out	-	(1,338,115)	(1,338,115)	(1,084,588)
ENDING FUND BALANCE/ RE- SERVED FOR COMMITMENTS	\$9,291,448	\$7,797,258	\$7,748,791	\$6,516,286

Note: Prior to Fiscal Year 2006-2007 the health, life and dental benefits for both active employees and retirees were included in one fund (661). Funding and expenses for retirees was moved out of the combined benefits fund into a new retirees fund (761) in order to continue preparations for GASB Statement 45. GASB 45 is a new accounting standard that requires additional accounting/financial reporting for post-employment benefits other than pensions, and it is mandated for implementation in the fiscal year ending on 9-30-2009. A major component of GASB 45 will be determining the annual required contributions (ARC) to the new retirees fund. The ARC (as calculated by an actuary) will include funding for the current year costs plus extra funding to build a reserve to help pay estimated future obligations. The ARC will be adjusted each year based upon the annual actuarial calculation updates.



BENEFITS FUND (661)

REVENUE DETAIL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
REVENUES				
Interest Earnings	394,988	216,000	214,388	252,000
Health \$300/employee	193,262	245,445	220,556	254,400
Section 125 Forfeiture	-	2,000	2,000	2,000
City's Health Benefits-Active	4,691,045	3,880,332	3,887,380	4,201,410
City's Health Benefits-Retired	1,079,370	-	-	-
Employees' Health Benefits-Active	1,161,850	1,121,660	1,121,660	1,121,660
Employees' Health Benefits-Retired	409,946	-	-	-
Employees' Health Benefits-COBRA	18,817	15,000	15,000	15,000
Workers' Compensation Premiums	943,929	-	-	-
Unemployment Premiums	40,342	-	-	-
Employees' Dental Contribution-Active	173,699	167,162	173,700	173,700
City's Dental Contribution - Active	114,453	88,658	113,200	126,691
Employees' Dental Contribution Retired	48,167	-	-	-
City's Life Premium	24,723	18,880	25,266	25,820
Medicare Rx	122,545	-	-	-
Employees' Life Ins Contribution	134,332	128,976	134,300	134,300
Disability Contributions	184,563	-	-	-
Stop-loss Reimbursement	-	-	43,200	-
City Life Premium Retiree	-	-	-	-
City Dental Premium Retiree	-	-	-	-
TOTAL REVENUES	9,736,031	5,884,113	5,950,650	6,306,981



BENEFITS FUND (661)

EXPENSE DETAIL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
EXPENDITURES				
Life Insurance	201,430	167,200	159,000	159,000
Wellness Program	235	-	-	-
Special Services	45,000	32,400	43,200	43,200
Employee Assist Program Fees	15,506	22,000	19,900	19,900
Medicare Rx	433,252	-	-	-
Medicare Supplement	551,288	-	-	-
Workers Compensation Stop-loss	51,178	-	-	-
Health Claim Payments	3,709,532	3,444,000	3,723,266	3,867,200
Rx Claims	1,056,211	991,566	1,094,600	1,162,100
Dental Administrative Fees	21,910	23,700	16,860	18,960
Dental Claim	421,990	411,721	303,900	316,400
Workers Compensation Claim	339,309	-	-	-
Workers Compensation Administration Fees	44,779	-	-	-
Safety Awards Program	-	-	-	-
Unemployment Claims	13,879	-	-	-
STD Administration Fees	5,956	-	-	-
STD Claims	70,675	-	-	-
LTD Insurance Premiums	82,157	-	-	-
Health Administration Fees	221,641	229,600	239,766	239,838
Health Stop-loss	376,597	410,000	313,300	369,000
Opt Out Costs	42,050	80,000	42,100	60,000
Health \$300/Employee	193,262	228,000	199,300	199,300
TOTAL EXPENDITURES	\$7,897,837	\$6,040,187	\$6,155,192	\$6,454,898

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$201,430	\$167,200	\$159,000	\$159,000
Supplies and Services	7,696,407	5,872,987	5,996,192	6,295,898
Transfer to Trust Fund 761	-	-	-	-
TOTAL APPROPRIATIONS	\$7,897,837	\$6,040,187	\$6,155,192	\$6,454,898

RETIREE BENEFITS FUND (761)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE/ RESERVED FOR COMMITMENTS	\$-	\$-	\$-	\$1,284,679
REVENUES				
Health Benefits	-	2,392,648	2,392,648	2,392,648
Dental Benefits	-	48,200	48,200	138,400
Life Insurance	-	-	-	49,500
Interest Earnings	-	135,612	135,612	98,000
TOTAL REVENUES	-	2,576,460	2,576,460	2,678,548
EXPENDITURES				
Health Benefits	-	2,168,068	2,168,068	2,367,990
Dental Benefits	-	118,040	118,040	118,040
Life Insurance	-	49,500	49,500	49,500
Special Services	-	16,800	16,800	16,800
To cover initial fund liabilities		277,488	277,488	
TOTAL EXPENDITURES	-	2,629,896	2,629,896	2,552,330
Transfer In	-	1,338,115	1,338,115	1,084,588
Transfer Out	-	-	-	-
ENDING FUND BALANCE/RE- SERVED FOR COMMITMENTS	\$-	\$1,284,679	\$1,284,679	\$2,495,485

Note: Prior to Fiscal Year 2006-2007 the health, life and dental benefits for both active employees and retirees were included in one fund (661). Funding and expenses for retirees was moved out of the combined benefits fund into a new retirees fund (761) in order to continue preparations for GASB Statement 45. GASB 45 is a new accounting standard that requires additional accounting/financial reporting for post-employment benefits other than pensions, and it is mandated for implementation in the fiscal year ending on 9-30-2009. A major component of GASB 45 will be determining the annual required contributions (ARC) to the new retirees fund. The ARC (as calculated by an actuary) will include funding for the current year costs plus extra funding to build a reserve to help pay estimated future obligations. The ARC will be adjusted each year based upon the annual actuarial calculation updates.

RETIREE BENEFITS FUND (761)

REVENUE DETAIL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
REVENUES				
Interest Earnings	-	135,612	135,612	98,000
City's Health Benefits-Retired	-	1,870,548	1,870,548	1,870,548
Employees' Health Benefits-Retired	-	397,400	397,400	397,400
City's Dental Premium	-	-	-	90,200
Employees' Dental Contribution-Retired	-	48,200	48,200	48,200
City's Life Premium	-	-	-	49,500
Medicare Rx	-	124,700	124,700	124,700
Stop-loss Reimbursement	-	-	-	-
TOTAL REVENUES	-	2,576,460	2,576,460	2,678,548

EXPENSE DETAIL

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
EXPENDITURES				
Part Time Employees	-	-	-	26,272
Stability Pay	-	-	-	240
TMRS	-	-	-	3,725
FICA	-	-	-	1,644
Medicare Premiums	-	-	-	385
Workers Compensation	-	-	-	92
Life Insurance	-	49,500	49,500	49,500
Special Services	-	16,800	16,800	16,800
Medicare Rx	-	475,000	475,000	475,000
Medicare Supplement	-	630,000	630,000	630,000
Health Claim Payments	-	674,436	674,436	842,000
Rx Claims	-	255,000	255,000	255,000
Dental Administrative Fees	-	5,040	5,040	5,040
Dental Claim	-	113,000	113,000	113,000
Health Admin Fees	-	52,632	52,632	52,632
Health Stop-loss	-	81,000	81,000	81,000
TOTAL EXPENDITURES	-	2,352,408	2,352,408	2,552,330

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	\$49,500	\$49,500	\$81,858
Supplies and Services	-	\$2,302,908	2,302,908	2,470,472
TOTAL APPROPRIATIONS	\$-	\$2,352,408	\$2,352,408	\$2,552,330

SERVICE POINT EMPLOYEES

<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Staff Services Representative	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	1

1) Moved from General Fund - Administrative Services

PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC and roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The Capital Improvements Coordinator provides oversight for the facilities personnel including the HVAC mechanic, who is responsible for heating, ventilation, and air conditioning systems;

and the building services technician, who provides mailroom and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees building janitorial services.

PROPERTY AND FACILITIES MANAGEMENT FUND (663)**REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET	2006-2007	2007-2008
		2006-2007	2006-2007	2007-2008
Reserved Roof Replacement	-	-	-	450,000
Unreserved Fund Balance	608,365	553,121	553,121	326,887
BEGINNING FUND BALANCE / WORKING CAPITAL	\$608,365	\$553,121	\$553,121	\$776,887

REVENUES

Interest Earnings	27,983	20,000	30,000	30,000
Sale of Property	1,100	-	-	-

PROPERTY AND FACILITIES MANAGEMENT FUND (663)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
Intergovernmental	153,440	212,999	212,394	293,005
Transfer from 10I	-	131,206	131,206	141,600
Transfer from 2II	-	200,000	200,000	200,000
TOTAL REVENUES	182,523	564,205	573,600	664,605
<hr/>				
EXPENDITURES	237,767	349,844	349,834	385,897
<hr/>				
Reserved Roof Replacement	-	450,000	450,000	650,000
Unreserved Fund Balance	553,121	317,482	326,887	405,595
ENDING FUND BALANCE / WORKING CAPITAL	\$553,121	\$767,482	\$776,887	\$1,055,595

GENERAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$57,038	\$85,384	\$88,038	\$88,881
Supplies and Services	36,856	109,762	107,580	118,922
Sundry	1,526	3,422	3,422	3,577
Utilities	741	960	960	960
Maintenance	6,941	31,864	31,864	31,864
Capital Outlay	4,935	-	-	-
TOTAL APPROPRIATIONS	\$108,037	\$231,392	\$231,864	\$244,204

CONTRACTS AND UTILITIES

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	\$83,894	\$60,000	\$60,000	\$83,000
TOTAL APPROPRIATIONS	\$83,894	\$60,000	\$60,000	\$83,000

HVAC REPLACEMENT

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	\$10,000	\$9,650	\$10,000
TOTAL APPROPRIATIONS	\$0	\$10,000	\$9,650	\$10,000

ROOF MAINTENANCE

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Prop and Facilities Maintenance	\$45,836	\$48,452	\$48,320	\$48,693
TOTAL APPROPRIATIONS	\$45,836	\$48,452	\$48,320	\$48,693

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
A/C Mechanic	1	1	1	1	1
Building Services Technician	-	-	-	1	1
TOTAL DEPARTMENT	1	1	1	2	2



INFORMATION TECHNOLOGY

Service Point Focus

The City of Tyler Information Technology Department is dedicated to meeting the current and future information technology needs of all city departments. The department is committed to providing comprehensive information, training and education to empower each city employee to be an effective and efficient contributor to the community. Information technology supports:

- § P.C. and peripheral support
- § Telecommunications support
- § A/S 400 support
- § Help Desk support
- § Hardware/software system management
- § Security and risk analysis services
- § Hardware and software inventory control

Accomplishments for 2006-07

- § Exchange Server Clustering
- § Online job applicant tracking
- § Southside Bank Conversion
- § Develop Trial Balance Application for Auditors
- § Replace Vehicle Services Fuel Billing System
- § EOC Wireless conversion
- § AP News and Weather automation for Channel3
- § Installation of Kiosks for Staff Services, Court, and Development Services
- § Implement Embargo and Geographic SPAM system
- § Autocite for Police/Court rapid ticket entry.
- § Autocite list of stolen vehicles in handheld system
- § Renovate and expand IT Training Room
- § Spool IT AS400 archival system for batch re-

tion

- § Severe weather chat room for Police and local meteorologists
- § CAD Active Call List website for public information on active Public Safety calls
- § E911 Phase 2 compliance

Major Budget Items

- § Maintain and upgrade all software license fees and subscriptions

Goals for 2007-08

- § VoIP phone system implementation
- § Disaster Recovery within 1 day and tertiary "warm" data backup site
- § Public Safety Wifi Hotspots
- § Training Room Electronics Installation
- § Upgrade Police Crimes System to Version 5
- § Upgrade Police TCIC/NCIC systems
- § Visual License Plate Recognition System
- § Migrate GIS Web server to new hardware
- § Upgrade GIS system to SQL 2005
- § Convert Vehicle Services from Faster to H.T.E. system
- § Upgrade both i Series OS revision level
- § Check 21 secure data transfer to Southside
- § Document Imaging storage and routing system
- § Upgrade and replace cityoftyler.org servers
- § RDP thin client server redundancy
- § Fiber install at relocated FS7 and new FS10.
- § High Availability for i5
- § Water payments through Fidelity
- § Test Cad 6/ Upgrade Address Changes

TECHNOLOGY FUND (671)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$444,224	\$389,477	\$389,477	\$383,677
REVENUES				
Rent	50,884	6,000	11,500	11,500
Interest Earnings	59,165	40,000	85,000	85,000
CC Conv Fee	17,024	20,000	20,000	25,000
Charges	2,408,587	2,683,964	2,683,964	2,667,488
Government Access Grant	-	-	-	-
TOTAL REVENUES	2,535,660	2,749,964	2,800,464	2,788,988
EXPENDITURES				
Administration	704,149	785,300	747,618	782,314
Technology Purchases	1,886,258	2,020,964	2,058,646	2,094,177
TOTAL EXPENDITURES	2,590,407	2,806,264	2,806,264	2,876,491
ENDING FUND BALANCE / WORKING CAPITAL	\$389,477	\$333,177	\$383,677	\$296,174

INFORMATION TECHNOLOGY ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Salaries and Benefits	\$575,332	\$698,954	\$663,891	\$696,647
Supplies and Services	120,754	74,924	72,891	73,770
Sundry	450	450	450	450
Utilities	4,020	5,500	4,944	5,475
Maintenance	3,592	5,472	5,442	5,972
TOTAL APPROPRIATIONS	\$704,148	\$785,300	\$747,618	\$782,314



TECHNOLOGY FUND (671) CONTINUED

INFORMATION TECHNOLOGY

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$761,394	\$751,617	\$787,006	\$1,019,822
Sundry	35,949	20,000	20,000	50,000
Utilities	191,364	199,518	205,392	207,634
Maintenance	782,125	627,480	617,345	729,721
Capital Outlay	115,426	422,349	428,903	87,000
TOTAL APPROPRIATIONS	\$1,886,258	\$2,020,964	\$2,058,646	\$2,094,177

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
Chief Information Officer	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
IT Specialist I	1	1	-	1	1
IT Specialist II 1	6	6	4	4	3
Advanced IT Specialist II	-	-	-	-	1
IT Specialist III	5	5	2	1	1
Advanced IT Specialist III	-	-	1	2	2
IT Specialist IV	1	1	1	1	1
TOTAL DEPARTMENT	15	15	10	11	11

1) One position upgraded to Advanced IT Specialist II during FY 2006-2007

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING
			JUNE 2007 ACTUAL 2006-2007
Number of viruses blocked	13,846	-	308,182
Number of spams blocked	1,646,363	-	2,453,128
Total number of active licensed workstations	505	505	661
Average number of hours to complete helpdesk calls	1.92	8	2.24
Number of online Municipal Court payments	3,646	3000	3,370
Percentage of Municipal Court payments online	17%	20%	14%
Number of online Water Bill payments	162	500	355
Percentage of Water Business payments online	0%	2%	1%

CEMETERIES TRUST FUND (713)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,036,053	\$2,116,719	\$2,116,719	\$2,133,719
REVENUES				
Interest Earnings	88,866	60,000	90,000	105,000
Sales	80,666	36,000	17,000	17,000
TOTAL REVENUES	169,532	96,000	107,000	122,000
EXPENDITURES				
Transfer to Operating Funds	88,866	60,000	90,000	105,000
TOTAL EXPENDITURES	88,866	60,000	90,000	105,000
ENDING FUND BALANCE / WORKING CAPITAL	\$2,116,719	\$2,152,719	\$2,133,719	\$2,150,719



COMBINED DEBT SERVICES

FISCAL YEAR 2007-2008



A commitment to community...

CITY PARK



COMBINED DEBT SERVICES

GO Bond Program Summary

As of October 1, 2007, the City will have \$3,310,000 of tax supported debt. The current debt service requirement on existing tax-supported debt is \$3,389,211. The City has one outstanding debt issue, Series 1997 Refunding, that is anticipated to be retired during FY2007-2008. The City has adopted a pay as you go cash philosophy

for future capital projects, and does not anticipate issuing tax supported debt in the new future.

Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to ten percent of assessed value. Accordingly, the City's tax margin for the year ended September 30, 2007 was

Total Assessed Value	\$5,569,801,329
Debt Limit	\$556,980,133
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$3,310,000
Less: Debt Service Fund Balance	\$3,281,119
Net Bonded Debt	\$28,881
Legal Debt Margin	\$556,951,252

Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

Revenue Bond Program Summary

As of October 1, 2007 the City will have \$53,975,000 of Water and Sewer Revenue Bonds Outstanding. This includes \$9,240,000 for water meter replacement and the remaining \$44,735,000 for the construction of the Lake Palestine Water Treatment Plant and associated wa-

ter distribution lines. The City recently refunded several bond issues for potential interest savings associated with lower long term interest rates.

Bond Rating for Revenue Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

GENERAL DEBT SERVICE FUND (308)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2007-2008

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2005-2006	BUDGET 2006-2007	2006-2007	2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,612,169	\$2,937,711	\$2,937,711	\$3,218,165
REVENUES				
Property Tax	1,436,687	1,240,832	1,395,787	125,046
Interested Earnings	146,187	104,000	125,500	50,000
TOTAL REVENUES	1,582,874	1,344,832	1,521,287	175,046
EXPENDITURES				
G.O. Series 1997	1,253,333	1,236,832	1,236,833	3,389,211
Fiscal Agent Fees	4,000	4,000	4,000	4,000
TOTAL EXPENDITURES	1,257,333	1,240,832	1,240,833	3,393,211
ENDING FUND BALANCE / WORKING CAPITAL	\$2,937,711	\$3,041,711	\$3,218,165	\$-

SERVICE POINT EXPENDITURES

	FY 2005-2006	FY 2006-2007	FY 2006-2007	FY 2007-2008
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$1,257,333	\$1,240,832	\$1,240,832	\$3,393,211
TOTAL APPROPRIATIONS	\$1,257,333	\$1,240,832	\$1,240,832	\$3,393,211

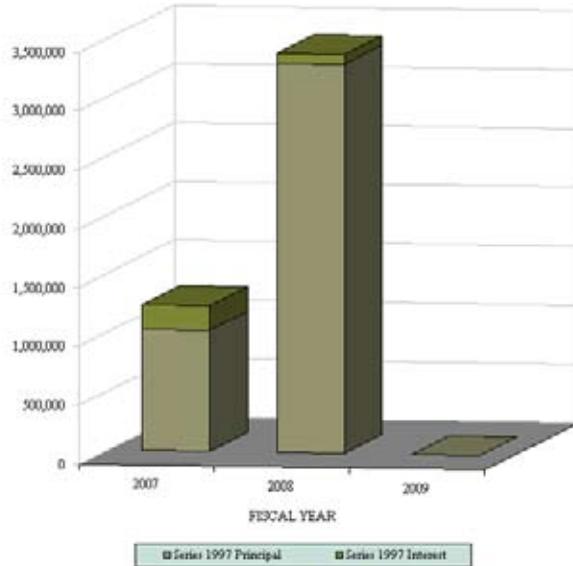
GENERAL OBLIGATIONS BONDS

SERIES 1997

SCHEDULED PAYOFF (\$8,935,000)

YEAR ENDING SEPT. 30	INTEREST	INTEREST	PRINCIPAL	TOTAL	BOND
	FEB. 15	AUG. 15	AUG. 15	PRIN.& INT.	BALANCE
2008	79,211	79,211	1,055,000	1,213,422	2,255,000
2009	54,419	54,419	1,105,000	1,213,838	1,150,000
2010	28,175	28,175	1,150,000	1,206,350	-
TOTAL	\$161,805	\$161,805	\$3,310,000	\$3,633,610	

GENERAL DEBT RETIREMENT SCHEDULE



GENERAL DEBT RETIREMENT DATA

FY 2007 - FY 2009

SERIES 1997 - EARLY PAYOFF SCHEDULE

YEAR ENDING SEPT 30	SERIES 1997 PRINCIPAL	SERIES 1997 INTEREST	ALL ISSUES TOTAL	BOND BALANCE
2007	1,030,000	206,832	1,236,832	3,310,000
2008	3,310,000	79,211	3,389,211	-
2009	-	-	-	-
TOTAL	\$4,340,000	\$79,211	\$4,626,043	



UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
BEGINNING FUND BALANCE / WORKING CAPITAL	\$495,172	\$495,172	\$495,172	\$527,172
REVENUES				
Transfer from Utilities	4,321,687	5,012,097	5,012,097	5,239,885
Interest Earnings	74,255	50,000	82,000	83,000
Transfer From Reserve	-	-	-	-
Transfer from Fund 513	-	-	-	-
TOTAL REVENUES	4,395,942	5,062,097	5,094,097	5,322,885
EXPENDITURES				
Series 2000 Interest	159,775	159,775	159,775	122,925
Series 2000 Principal	-	670,000	670,000	705,000
Series 2002 Interest	580,799	573,149	573,149	562,799
Series 2002 Principal	340,000	345,000	345,000	360,000
Series 2003 Interest	414,188	387,188	387,188	356,250
Series 2003 Principal	1,350,000	1,375,000	1,375,000	1,405,000
Series 2005 Interest	1,494,438	1,494,438	1,494,438	1,492,813
Series 2007 Interest	-	-	-	255,551
Series 2005 Principal	-	50,000	50,000	55,000
Fiscal Agent Fees	3,568	7,547	7,547	7,548
TOTAL EXPENDITURES	4,342,767	5,062,097	5,062,097	5,322,885
ENDING FUND BALANCE / WORKING CAPITAL	\$548,347	\$495,172	\$527,172	\$527,172
SERVICE POINT EXPENDITURES				
	FY 2005-2006 ACTUAL EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS	FY 2006-2007 PROJECTED EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS
Sundry	\$2,652,767	\$5,062,097	\$5,062,097	\$5,322,886
Transfer to Enterprise Fund 502	1,690,000	-	-	-
TOTAL APPROPRIATIONS	\$4,342,767	\$5,062,097	\$5,062,097	\$5,322,886

WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FISCAL YEAR 2008 - 2030

ALL SERIES

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2008	1,267,393	1,267,393	2,525,000	5,059,786	51,450,000
2009	1,224,081	1,224,081	2,615,000	5,063,161	48,835,000
2010	1,167,581	1,167,581	2,720,000	5,055,161	46,115,000
2011	1,108,243	1,108,243	2,845,000	5,061,486	43,270,000
2012	1,052,331	1,052,331	2,960,000	5,064,661	40,310,000
2013	983,849	983,849	3,095,000	5,062,699	37,215,000
2014	924,596	924,596	1,445,000	3,294,193	35,770,000
2015	889,965	889,965	1,515,000	3,294,930	34,255,000
2016	853,268	853,268	1,590,000	3,296,535	32,665,000
2017	814,499	814,499	1,665,000	3,293,998	31,000,000
2018	773,549	773,549	1,750,000	3,297,098	29,250,000
2019	730,186	730,186	1,835,000	3,295,373	27,415,000
2020	684,559	684,559	1,925,000	3,294,118	25,490,000
2021	636,386	636,386	2,020,000	3,292,773	23,470,000
2022	585,536	585,536	2,125,000	3,296,073	21,345,000
2023	531,738	531,738	2,230,000	3,293,475	19,115,000
2024	474,946	474,946	2,345,000	3,294,893	16,770,000
2025	415,219	415,219	2,465,000	3,295,438	14,305,000
2026	352,424	352,424	2,590,000	3,294,848	11,715,000
2027	288,769	288,769	2,720,000	3,297,538	8,995,000
2028	221,725	221,725	2,855,000	3,298,450	6,140,000
2029	151,350	151,350	2,995,000	3,297,700	3,145,000
2030	77,525	77,525	3,145,000	3,300,050	-
TOTAL	\$16,209,716	\$16,209,716	\$53,975,000	\$86,394,433	

WATER AND SEWER REVENUE BONDS

SERIES 2000

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2008	61,463	61,463	705,000	827,925	1,530,000
2009	42,075	42,075	745,000	829,150	785,000
2010	21,588	21,588	785,000	828,175	-
TOTAL	\$125,125	\$125,125	\$2,235,000	\$2,485,250	



WATER AND SEWER REVENUE BONDS

SERIES 2002

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2008	281,399	281,399	360,000	922,799	12,645,000
2009	275,999	275,999	370,000	921,999	12,275,000
2010	269,987	269,987	380,000	919,974	11,895,000
2011	263,337	263,337	395,000	921,674	11,500,000
2012	256,424	256,424	410,000	922,849	11,090,000
2013	248,224	248,224	425,000	921,449	10,665,000
2014	240,521	240,521	440,000	921,043	10,225,000
2015	232,271	232,271	455,000	919,543	9,770,000
2016	223,399	223,399	475,000	921,798	9,295,000
2017	213,899	213,899	490,000	917,798	8,805,000
2018	203,793	203,793	515,000	922,585	8,290,000
2019	192,849	192,849	535,000	920,698	7,755,000
2020	181,346	181,346	555,000	917,693	7,200,000
2021	169,136	169,136	580,000	918,273	6,620,000
2022	156,086	156,086	610,000	922,173	6,010,000
2023	142,056	142,056	635,000	919,113	5,375,000
2024	127,134	127,134	665,000	919,268	4,710,000
2025	111,506	111,506	695,000	918,013	4,015,000
2026	95,174	95,174	730,000	920,348	3,285,000
2027	78,019	78,019	765,000	921,038	2,520,000
2028	59,850	59,850	800,000	919,700	1,720,000
2029	40,850	40,850	840,000	921,700	880,000
2030	20,900	20,900	880,000	921,800	-
TOTAL	\$4,084,160	\$4,084,160	\$13,005,000	\$21,173,320	

WATER AND SEWER REVENUE BONDS

SERIES 2003

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2008	178,125	178,125	1,405,000	1,761,250	7,835,000
2009	160,563	160,563	1,445,000	1,766,125	6,390,000
2010	131,663	131,663	1,500,000	1,763,325	4,890,000
2011	101,663	101,663	1,560,000	1,763,325	3,330,000
2012	70,463	70,463	1,625,000	1,765,925	1,705,000
2013	29,838	29,838	1,705,000	1,764,675	-
TOTAL	\$672,313	\$672,313	\$9,240,000	\$10,584,625	

WATER AND SEWER REVENUE REFUNDING BONDS

SERIES 2005

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2008	746,406	746,406	55,000	1,547,813	29,440,000
2009	745,444	745,444	55,000	1,545,888	29,385,000
2010	744,344	744,344	55,000	1,543,688	29,330,000
2011	743,244	743,244	890,000	2,376,488	28,440,000
2012	725,444	725,444	925,000	2,375,888	27,515,000
2013	705,788	705,788	965,000	2,376,575	26,550,000
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	-
TOTAL	\$11,328,119	\$11,328,119	\$29,495,000	\$52,151,238	



ADOPTING DOCUMENTS

FISCAL YEAR 2007-2008



Beauty of its public places...

TYLER ROSE GARDEN



ORDINANCE NO. O-2007-110

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008.

WHEREAS, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

WHEREAS, public hearings were held by the City Council of the City of Tyler, Texas, on said proposed budget on August 22, 2007 and on September 12, 2007 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard and the only changes that were made by said Council to the recommendation of the City Manager, which is included below in PART. 1 and PART 2. of this ordinance, are set out in Part 3, and

WHEREAS, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund, and

WHEREAS, City Council also affirms its support of budget and financial policies that have been approved either by ordinances or administrative actions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the budget summary below originally proposed by the City Manager and with those changes by the City Council as set out in Part 3 herein is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2007, and ending September 30, 2008, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES- ALL FUNDS
Fiscal Year 2007-2008**

Fund	Revenues	Expenditures
101 General	52,737,004	52,737,004
102 General Capital Projects	75,000	2,599,906
202 Development Services	1,509,000	1,679,557
204 Cemeteries Operating	135,200	203,456
205 Police Forfeitures	70,000	218,426
207 Court Technology	125,000	328,614
211 Motel Tax	1,961,000	1,835,568
219 Tourism and Convention	1,223,882	1,223,653
234 Passenger Facility	370,850	370,850

235 Oil and Natural Gas	600,000	23,000
274 Homeownership and Housing	80,000	80,000
276 Housing Assistance	6,659,561	6,659,561
285 Miscellaneous Grants	3,013,419	3,013,419
286 Transit System	2,499,834	2,497,162
294 Community Development Grant	1,692,376	1,692,162
295 Home Grant	2,029,019	2,029,019
308 General Debt Service	175,046	3,393,211
502 Utilities Operations	27,497,592	27,597,319
503 Utilities Construction	200,000	3,017,397
504 Utilities Debt Service	5,322,885	5,322,885
524 Airport	1,155,765	1,270,331
560 Solid Waste	9,489,000	9,090,187
562 Solid Waste Capital	160,000	3,110,000
639 Productivity	867,868	1,218,554
640 Fleet Maintenance/Replacement	6,663,696	6,472,981
650 Property and Liability	1,898,311	1,554,807
661 Benefits	6,306,981	6,454,898
663 Facilities Maintenance	664,605	385,897
671 Technology	2,788,988	2,876,491
713 Cemeteries Trust	122,000	105,000
761 Retiree Benefits	2,678,548	2,552,330

PART 2: The annual budget for the Visitors and Convention Bureau is hereby approved, and contracts with and payments to the following list of entities in the amounts shown are hereby approved:

ACCOUNT	AGENCY/SERVICES	AMOUNT
101-0110-412-0453	Child Welfare Unit	31,108
101-0110-412-0633	Main Street Program	32,000
101-0110-412-0634	TABS Program	18,000
101-0110-412-0637	Animal Shelter Services	113,400
101-0110-412-0638	Discovery Place	36,000
101-0110-412-0643	Juvenile Attention Center	115,000
101-0110-412-0650	Metro Chamber of Commerce	25,000
101-0110-412-0651	Animal/Vector Service	317,000
101-0110-412-0652	Northeast Texas Public Health District	675,000
101-0110-412-0653	Tyler Civic Theatre	9,000
101-0110-412-0681	Bright and Fair Home	8,991
101-0110-412-0696	Hispanic Alliance	15,000
101-0110-412-0648	Tyler Teen Court	9,649
211-0180-419-0644	East Texas Symphony Orchestra	12,500
211-0180-419-0645	Tyler Museum of Art	49,500
211-0180-419-0646	Smith County Historic Society	11,756
211-0180-419-0649	Visitors & Convention Bureau	600,230
211-0180-419-0668	McClendon House	5,000

PART 3: That the fiscal year 2007-2008 budget(s) as previously filed by the City Manager be amended as follows:

- a. Include funding for two additional Solid Waste automated collection vehicles by increasing the Solid Waste Capital expense account 562-0752-752-2604 from \$0 to \$370,000.
- b. Include use of funds designated for the Oak Grove Park project by increasing the General Capital Projects miscellaneous income account 102-0000-361-5701 from \$0 to \$49,500, and the Park Improvements expense account 102-0450-451-2403 from \$421,580 to \$471,080.
- c. Include use of funds designated for the 2006 Justice Assistance Grants by increasing the associated revenue and expense accounts 101-0000-371-6042 and 101-0310-421-0696 from \$0 to \$48,000.
- d. Include use of funds designated for the 2007 Justice Assistance Grants by increasing the associated revenue and expense accounts 101-0000-371-6048 and 101-0310-421-0698 from \$0 to \$32,000.
- e. Include funding for Faulkner Park paving and drainage work by increasing the General Capital Projects expense account 102-0450-451-2403 from \$421,580 to \$516,357.

PART 4: That the fiscal year 2006-2007 budget(s) are amended as follows:

- a. The General Fund expenses will be amended as follows to represent changes in expected costs.

Account Number	Account Name	Current Budget	Change	Revised Budget
101-0140-415-0492	Retained Legal Services	35,000	64,000	99,000
101-0730-438-8286	Transfer to Transit	230,000	147,750	377,750
101-0000-331-5421	Collection Fees	100	196,644	196,744
101-0860-471-0464	Collection Costs	0	196,744	196,744
	GF Unreserved Balance	824,903	(211,850)	613,053

- b. The Technology Fund expenses will be amended as follows to represent changes in expected costs.

Account Number	Account Name	Current Budget	Change	Revised Budget
671-0150-416-2737	Miscellaneous Equipment	-	62,600	62,600
	Tech Unreserved Balance	333,177	(62,600)	270,577

- c. The Employee Health Benefits Fund revenue and expenses will be amended to reflect the creation of a separate Retiree Health Benefits Fund. Activity will be transferred to reflect appropriate activity in each fund.

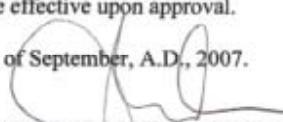
Account Number	Account Name	Current Budget	Change	Revised Budget
661-0000-341-5531	Interest Distribution	300,000	(135,612)	164,388
761-0000-341-5531	Interest Distribution	-	135,612	135,612
661-0000-361-5731	City Health Prem Retiree	1,870,548	(1,870,548)	-
761-0000-361-5731	City Health Prem Retiree	-	1,870,548	1,870,548
661-0000-361-5736	Retiree Health Premium	404,470	(404,470)	-
761-0000-361-5736	Retiree Health Premium	-	404,470	404,470

661-0000-361-5745	Retiree Dental Premium	49,353	(49,353)	-
761-0000-361-5745	Retiree Dental Premium	-	49,353	49,353
661-0000-361-5747	Medicare Retiree Rx	124,701	(124,701)	-
761-0000-361-5747	Medicare Retiree Rx	-	124,701	124,701
661-0180-419-8761	Transfer to Retiree Fund	-	1,338,115	1,338,115
761-0000-399-9661	Transfer fm Employee Fund	-	1,338,115	1,338,115
661-0180-419-0207	Life Insurance	220,000	(49,500)	170,500
761-0180-419-0207	Life Insurance	-	49,500	49,500
661-0180-419-0408	Special Services	45,000	(16,800)	28,200
761-0180-419-0408	Special Services	-	16,800	16,800
661-0180-419-0437	Medicare Rx Card	482,724	(482,724)	-
761-0180-419-0437	Medicare Rx Card	-	482,724	482,724
661-0180-419-0438	Medicare Supplement	650,367	(650,367)	-
761-0180-419-0438	Medicare Supplement	-	650,367	650,367
661-0180-419-0440	Health Claims	4,200,000	(951,924)	3,248,076
761-0180-419-0440	Health Claims	-	951,924	951,924
661-0180-419-0441	Rx Claims	1,209,227	(255,000)	954,227
761-0180-419-0441	Rx Claims	-	255,000	255,000
661-0180-419-0442	Dental Admin Fees	30,000	(5,040)	24,960
761-0180-419-0442	Dental Admin Fees	-	5,040	5,040
661-0180-419-0443	Dental Claims	521,166	(113,000)	408,166
761-0180-419-0443	Dental Claims	-	113,000	113,000
661-0180-419-0484	Health Admin Fees	280,000	(52,632)	227,368
761-0180-419-0484	Health Admin Fees	-	52,632	52,632
661-0180-419-0485	Health Stop Loss Policy	500,000	(81,000)	419,000
761-0180-419-0485	Health Stop Loss Policy	-	81,000	81,000

PART 5: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 6: That this ordinance shall become effective upon approval.

PASSED AND APPROVED this the 26th day of September, A.D., 2007.

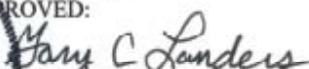

 JOSEPH O. SEEBER, MAYOR
 OF THE CITY OF TYLER, TEXAS

ATTEST:


 CASSANDRA BRAGER, CITY CLERK



APPROVED:


 GARY C. SANDERS
 CITY ATTORNEY

ORDINANCE NO. O-2007-109

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR THE CURRENT YEAR, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The assessment roll for 2007 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

PART 2: That there be and there is hereby levied and ordered collected the sum of \$.199000 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

Debt Service Fund Requirement	\$.002316
General Fund	\$.196684
TOTAL TAX RATE PER \$100.00 VALUATIONS FOR ALL PURPOSES FOR 2007	\$.199000

PART 3: That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000;
2. Homestead exemption over 65 - \$6,000.
3. Historical Preservation exemptions as set out in Code sections 10-25 & 10-26.

PART 4: Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

PART 5: That notice for the public hearings on the proposed budget and property tax rate on the 22nd day of August, 2007 and on the 12th day of September was given by publication on the 10th day of August, 2007.

PART 6: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 7: That this ordinance shall become effective upon its approval.

PASSED AND APPROVED this 20th day of September, A.D., 2007.

ATTEST

Cassandra Brager
CASSANDRA BRAGER, CITY CLERK



Joseph O. Seeber
JOSEPH O. SEEBER, MAYOR
OF THE CITY OF TYLER, TEXAS

APPROVED:
Gary C. Sanders
CITY ATTORNEY

GLOSSARY

FISCAL YEAR 2007-2008



A commitment to community...

FAULKNER PARK



GLOSSARY

A

Accounts Payable – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of”. Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

B

Balance Sheet – The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

C

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$5,000.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Assets – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Debt Service/Lease – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life of 5 years or more) due to use of the assets.

E

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

EPA – Environmental Protection Agency.

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FAA – Federal Aviation Administration

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1st and ends the following September 30th. The term FY 2007 denotes the fiscal year beginning October 1, 2006 and ending September 30, 2007.

FTE – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be a ½ FTE.

Fixed Assets – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities, also referred to as fund equity.

G

GASB – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental

funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

M

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Item – A request for additional funding to maintain the upkeep of a physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

O

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

P

Personal Services – The costs associated with compensating employees for their labor.

R

Revenues – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

S

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

T

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality. A state agency for enforcing federal and state environmental laws.

TxDOT – Acronym for Texas Department of Transportation, a state agency responsible for administering City of Tyler transportation related grants.

W

Working Capital – The amount of current assets which exceeds current liabilities.