

**TECHNICAL ADVISORY COMMITTEE
THURSDAY, SEPTEMBER 4, 2014
REGULAR MEETING, TDC LARGE CONFERENCE ROOM
423 W. FERGUSON, TYLER, TEXAS**



Members Present:

Heather Nick, Melissa Cure (representing ETCOG), Vernon Webb, Eric Fisher, Travis Milner, Brent Nelson, Peter Eng, Michael Howell, and Tom Mullins

Others Present:

Kirston Welch, City of Tyler

Ms. Heather Nick called the meeting to order at 2:00 pm.

Approval of Minutes:

Peter Eng moved, seconded by Vernon Webb, to approve the minutes from July 10, 2014 with recommended changes. Motion carried unanimously.

Public Hearings:

1. Old Jacksonville Corridor Study Request For Qualifications (RFQ) Submittal

Mr. Howell presented the item and stated that because only one submittal had been returned that the committee considers recommending allocating additional funds for the project.

Mr. Webb commented that based on the project scope he approximated the study to cost closer to \$150,000 and by selecting a firm based on the current money allocated would likely lead to a lower quality product. He mentioned that TxDOT may be able to add funds but could not guarantee the possibility or give an approximate amount.

Ms. Nick suggested moving Tasks 5.3 Bike & Pedestrian/Transit Connections and 5.4 Rail Connections Study listed in the Unified Planning Work Program (UPWP) from FY 2015 to 2016 and reallocating those funds to Task 5.1 Old Jacksonville Corridor Study bringing its total budget to \$100,831. She said that the RFQ could be rereleased for proposals based on the new budget.

Mr. Webb suggested that prior to reposting of the RFQ that an open meeting be held to allow any interested consultants a chance to ask questions to the TAC to get a better understanding about the desired results of the corridor study.

Mr. Webb moved, seconded by Mr. Fisher to remove Tasks 5.3 and 5.4 from the FY 2015 budget in the UPWP and reallocating those funds to Task 5.1.

Ayes: Heather Nick, Melissa Cure, Vernon Webb, Eric Fisher, Travis Milner, Brent Nelson, Peter Eng, Michael Howell, and Tom Mullins

Nays: None
Abstained: None
Motion carried.

2. Amendment to the FY 2014-2015 Unified Planning Work Program (UPWP)

Mr. Howell presented amendment to the move unspent funds allocated to Task 4.1 Metropolitan Transportation Plan in FY14 to FY15 to complete the project.

Mr. Webb moved, seconded by Mr. Mullins to recommend approval of the amendment.

Ayes: Heather Nick, Melissa Cure, Vernon Webb, Eric Fisher, Travis Milner, Brent Nelson, Peter Eng, Michael Howell, and Tom Mullins

Nays: None
Abstained: None
Motion carried.

3. Staff Updates

Mr. Howell provided an update to the Metropolitan Transportation Plan with 13 items for ranking. He mentioned that the draft document would be presented at November TAC Meeting with final adoption in either late November or early December.

4. Upcoming Dates

Mr. Howell provided notice of the upcoming Policy Committee Meeting on September 25, 2014 and the next Technical Advisory Committee meeting scheduled on November 6, 2014.

5. MPO Director Update

Ms. Nick introduced new MPO Planner, Erik Bird.

The meeting adjourned at 2:43 p.m.

HEATHER NICK,
CHAIRMAN OF TECHNICAL ADVISORY COMMITTEE
CITY OF TYLER, TEXAS

A T T E S T:

KIRSTON WELCH,
ADMINISTRATIVE ASSISTANT