

Tyler Public Library
POLICY

TITLE: **BULLETIN BOARD POLICY**

EFFECTIVE DATE: 2013-10-01

AUTHORIZED BY: Tyler Public Library Board

The Tyler Public Library (TPL) provides limited space on its bulletin board for notices to inform the community of events and resources that are civic, educational, cultural, recreational or service oriented. Priority is given to TPL and to City of Tyler-supported events. Display of any item does not imply the advocacy or endorsement by TPL or the City of Tyler. In keeping with the American Library Association Library Bill of Rights, notices will not be excluded because of the origin, background or views of those contributing to their creation, nor will notices be removed because of partisan or doctrinal disapproval.

Approval for all materials for display or distribution must be obtained from the City Librarian or designee. Materials must be printed and legible. In general, items posted will not be larger than 8 ½ x11 inches. Only space designated by TPL may be used. Space is available on a first-come, first-served basis. TPL staff will post and remove materials from the bulletin board. Materials will be removed when outdated or as needed by TPL staff.

Permission to post or distribute will not be granted for commercial endeavors, political campaigns, personal notices (such as lost and found notices), notices of sales, or for materials containing vulgar, obscene, or pornographic language or depictions. Only materials pertinent to TPL operations will be posted on TPL doors or windows. Unauthorized materials will be removed and discarded without notice.

Disclaimer to go on the bulletin board:

This bulletin board may be used for announcements of the following:

- . Public service programs
- . Community events
- . Government information
- . Projects of non-profit organizations

Items to be posted must first be approved by supervisory staff.

Thank you for your cooperation.

All policies will be reviewed annually by staff, and significant changes will be brought to the Library Board.

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Revised: 2013-05-01, sredit 2013-09-26, ecredit 2013-09-27