

CITY COUNCIL AGENDA

Wednesday, March 25, 2020

9:00 am



CITY COUNCIL

Martin Heines, Mayor

Linda Sellers, District 1

Broderick McGee, District 2

Dr. Shirley McKellar, District 3

Vacant, District 4

Bob Westbrook, District 5

Vacant, District 6

Edward Broussard, City Manager



CITY COUNCIL MEETING AGENDA

CITY COUNCIL CHAMBERS - CITY HALL

212 North Bonner

Tyler, Texas 75702

Wednesday, March 25, 2020

9:00 am

Internet website <http://www.cityoftyler.org> and Cable Access Channel 3

Please call (903) 531-1250 if you need assistance with interpretation or translation for this City meeting.

Si usted necesita ayuda con la interpretación o traducción de cualquier material en este sitio o en una reunión pública de la Ciudad de Tyler por favor llame al (903) 531-1250.

AMERICANS WITH DISABILITIES ACT NOTICE

The City of Tyler wants to ensure that City Council Meetings are accessible to persons with disabilities. If any individual needs special assistance or accommodations in order to attend a City Council meeting, please contact the City Manager's Office at 903.531.1250, in advance so accommodations can be made.

COURTESY RULES

Thank you for your presence. The City Council appreciates your interest in Tyler City Government. To ensure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, Administrative Staff, News Media, Citizens and Visitors. If you wish to address the Council, obtain a speaker card from the receptionist's desk outside the Council Chambers, complete the information requested on the card, and deliver to the City Clerk before the meeting or as soon as you can. Speakers will be heard as the individual item(s) in which they have registered an interest come before the Council. Your remarks will be limited in duration depending on the number of people wanting to speak on a particular item. Comments to the City Council should only be made from the podium. This will ensure that the comments are picked up by the microphones and are made a part of the official record. Delay or interruption of the proceedings will not be tolerated.

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Request that the City Council consider approval of the minutes of the regular meeting of the City Council of the City of Tyler, Texas held on January 22, 2020.

PRESENTATION

- P-1** Tyler 1st Comprehensive Plan Five-Year Update
Request that the City Council receive a presentation of the final draft of the Tyler 1st Comprehensive Plan.
- P-2** Request that the City Council consider hearing a presentation and approving the Comprehensive Annual Financial Report for the fiscal year ending on September 30, 2019 as presented by Gollob Morgan Peddy PC.

ZONING

- Z-1** Z20-001 MGRDP LLC (307 EAST FORD STREET)
Request that the City Council consider approving a zone change from "R-2", Two-Family Residential District to "R-1D", Single-Family Attached and Detached District.
- Z-2** S20-001 VINE STREET LLC (1604 SOUTH VINE AVENUE)
Request that the City Council consider approving a Special Use Permit for an indefinite period of time to grant a variance to reduce the required 300 feet distance separation from the property lines of 1604, 1610, 1630 South Vine Avenue, 912, 914 West Glenwood Boulevard, 1607 Talley Avenue, 917 West 5th Street, and a public school to 160 feet in order to be eligible for a Texas Alcoholic Beverage Commission license to sell alcohol.
- Z-3** Z20-003 TEXAN ROOT HOMES (824 AND 826 FRANKLIN STREET, 1533 NORTH PALACE AVENUE, 809 HARMONY STREET, AND 1524 TEXAS COLLEGE ROAD)
Request that the City Council consider approving a zone change from "C-1", Light Commercial District to "R-1D", Single-Family Attached and Detached District.
- Z-4** Z20-004 TIMOTHY JONES (1309 SOUTH LYONS AVENUE)
Request that the City Council consider approving a zone change from "R-2", Two-Family Residential District to "R-1D", Single-Family Attached and Detached District.

Z-5 PD20-004 CITY OF TYLER/WILLIAM HERSEY (512 AND 520 WEST ERWIN STREET)
Request that the City Council consider approving the zone change from “DBAC”, Downtown Business, Arts, and Cultural District to “PMXD-2”, Planned Mixed-Use District 2 with a final site plan.

MISCELLANEOUS

- M-1** Request that the City Council consider authorizing the City Manager to approve a Reconciliation Change Order in the amount of \$45,315.68 and the release of final retainage to Jacobe Brothers Construction for the Fire Station No. 1 project, pending authorization of the Half Cent Sales Tax Board.
- M-2** Request that the City Council consider authorizing the City Manager to approve a Reconciliation Change Order in the amount of \$24,880.37 and the release of final retainage to Garrett and Associates for the Fire Station No. 4 project, pending authorization of the Half Cent Sales Tax Board.
- M-3** Request that the City Council consider authorizing the City Manager to execute a construction contract with J2 Construction Services, LLC for the construction of the Cecil Drive Drainage Improvement project in the amount of \$141,159.00, pending authorization of the Half Cent Sales Tax Board.
- M-4** Request that the City Council consider authorizing the City Manager to execute an engineering contract with Adams Engineering for the Academy Avenue Extension project in the amount of \$82,505, pending authorization of the Half Cent Sales Tax Board.
- M-5** Request that the City Council consider authorizing the City Manager to execute an engineering contract with Elledge Engineering Corporation for the Shiloh Road Channel Reconstruction project in the amount of \$51,250, pending authorization of the Half Cent Sales Tax Board.
- M-6** Request that the City Council consider authorizing the City Manager to execute a contract with L. S. Equipment Co., Inc., for the 2020 Seal Coat Program in the amount of \$931,060.05.
- M-7** Request that City Council consider authorizing the City Manager to execute a contract with D.E.A.A. Corporation and Cactus Abatement & Demolition for substandard structures demolition program through Community Development Block Grant Funds.
- M-8** Request that the City Council consider authorizing the City Manager to enter into an agreement with Toole Design, to develop a Transit Route Study for the Area Tyler Metropolitan Planning Organization in the amount of \$119,500.
- M-9** Request that the City Council consider authorizing the City Manager to enter into an agreement with Walter P. Moore, to develop a Master Street Plan update for the Tyler Area Metropolitan Planning Organization in the amount of \$150,000.

RESOLUTION

- R-1** Request the City Council consider adopting a Resolution authorizing the Tyler City Manager on behalf of the Police Department to apply for and accept if awarded the COPS Hiring Grant in the amount of \$250,000, which will fund two new officer positions at 75 percent of the approved entry-level salaries and fringe benefits of each newly and or rehired full time officer, up to \$125,000.00 per officer position, over the three year (36 month) grant period.
- R-2** Request that the City Council consider adoption of a Resolution postponing the May 2nd, 2020 election and moving said election to the next uniform election date on the 26th day of May / 3rd day of November, 2020.
- R-3** Request that the City Council consider adoption of a Resolution ratifying and approving the extension of the Mayor's Proclamation and Declaration of Disaster/Emergency Conditions for the City of Tyler as a result of COVID-19.

ORDINANCE

- O-1** Request that the City Council consider adopting an ordinance amending Tyler City Code Chapter 18 by amending and clarifying junked vehicle provisions.
- O-2** Request that the City Council consider adoption of an Ordinance amending Tyler City Code Chapter 3, Civil Service Classification Plan by amending the Civil Service Classification Plan and number of authorized Civil Service positions for Fiscal Year 2019-2020, by establishing the promotional rank of Fire Senior Captain, with no other changes to the Civil Service Classifications at this time.

CONSENT

(These items are considered to be routine or have been previously discussed, and can be approved in one motion, unless a Council Member asks for separate consideration of an item.)

- C-A-1** Request that the City Council consider authorizing the Mayor to execute an updated Memorandum of Understanding with the American Red Cross to assist the City of Tyler in providing Shelter and Mass Care for members of the public affected by emergency situations.
- C-A-2** Request that the City Council consider adopting a Resolution to authorize the application for and acceptance of Federal Transit Administration 5339 Grant Funds passed to the State and awarded to City of Tyler (COT) in the amount of \$239,899 and \$59,975 in Transportation Development Credits (TDC). This Resolution also accepts any grant amendments and additional TDC funds to increase the grant funding levels and reduce the local match requirements.
- C-A-3** Request that the City Council consider adopting the updated Title VI policy for the Tyler Transit System.

- C-A-4** Request that the City Council consider ratifying staff action awarding the service contract for the 2020 Citywide heating, ventilation and air conditioning (HVAC) maintenance services for various City buildings to Aire-Serv of Smith County.
- C-A-5** Request that City Council consider authorizing the City Manager to renew the three-year Bid No. 19-020 to all bidders in accordance to the attached Bid Tabulation Sheet as Primary, Secondary and so forth, to furnish all necessary materials, equipment, superintendence, and labor for mowing and ground maintenance at various parks, facilities and median right-of-ways.
- C-A-6** Request that the City Council consider authorizing the City Manager to approve the agreement with IPS Group to implement the full conversion of the Downtown parking meters.
- C-A-7** Request that the City Council consider adopting a Resolution agreeing to the sale of certain tracts of land located at 720 S. Ross within the Tyler city limits and owned by taxing entities including the City of Tyler.
- C-A-8** Request that the City Council consider adopting a Resolution agreeing to the sale of certain tracts of land located at 2107 Moore within the Tyler city limits and owned by taxing entities including the City of Tyler.
- C-A-9** Request that the City Council consider adopting a Resolution agreeing to the sale of certain tracts of land located at 2105 Moore within the Tyler city limits and owned by taxing entities including the City of Tyler.
- C-A-10** Request that the City Council consider authorizing the City Manager to approve the release of final retainage in the amount of \$32,585.90 to AAA Sanitation, Inc. for the Broadway Avenue Drainage Improvements.

CITY MANAGER'S REPORT

ADJOURNMENT