

**TYLER POLICE DEPARTMENT
GENERAL ORDER**

CIVIL DISTURBANCE / MASS ARREST 12.700

12.701 PURPOSE

The purpose of the Civil Disturbance/Mass Arrest policy is to establish the responsibilities for each position involved with these situations.

12.702 CIVIL DISTURBANCE

- A. The on-duty supervisor shall have the responsibility for;
1. assume command of the scene.
 2. verify the observation and evaluation made by the first officer at the scene.
 3. advise the Shift Commander of all developments in order to determine if additional man power or equipment is required.
 4. the Shift Commander shall notify the chief of Police or his designate when the situation requires additional equipment or the assistance of additional personnel.
 5. contain the disturbance until relieved by the Incident Commander.
- B. Upon notification of a civil disturbance, the Chief of Police, or designate, shall cause the incident to be investigated and a plan of action adopted. The plan of action may consist of, but is not limited to the following:
1. the activation of the EOC
 2. the activation of the emergency call-up procedure
- C. The Incident commander shall have the responsibility for:
1. Arrest/processing/confinement

Every Officer will make lawful arrest of which all elements and circumstances surrounding the event shall be documented. The prisoner shall be brought to the temporary detention facilities where they will be processed and confined until transported to jail.
 2. Juvenile offenders

Providing for arrest, separate confinement from adults, processing, and booking procedures for juveniles. The Juvenile Attention Center requires prior notice with the probation officers before transporting juveniles to their facilities. The Attention Center will accept all juveniles and then determine which to keep or release.
 3. Transportation

Transportation of prisoners by the Tyler Police Department will be by marked vehicles equipped with a protective cage. Additional transportation may be requested from the Smith County Sheriff's Department or the Smith County Juvenile Probation Department.
 4. Detention facilities

Temporary detention facilities will be established in a secure location. Once all required information has been collected the prisoners shall be transported to the Smith County Jail.
 5. Evidence collection

Identification personnel will make arrangements for collection of evidence, including prisoner or other photographs, as required by the Incident Commander.

6. Security

Security will be provided to the EOC and temporary holding areas.

7. Identification

Officers are required to document how the arrested person was identified. A Polaroid photograph of the suspect and arresting officer standing together shall be taken. The photograph will be attached to the arrest report.

8. Interagency agreements

Section 362.002 of the Texas Local Government Code provides for the cooperation of municipalities and counties during disaster, riot, or unlawful assembly characterized force and violence or the threat of same. As necessary, surrounding agencies may be called upon to assist with mass arrest situations once the mayor has declared a State of Civil Emergency.

The Tyler Police Department uses the Smith County Sheriff's Department for their detention facilities. During a situation involving mass arrest the Sheriff's Department requires as much warning as possible in order to ensure sufficient staffing for the additional number of prisoners. Should overcrowding conditions occur deputies would transport prisoners to another facility.

9. Defense counsel visits

Defense counsel visits will not be permitted in field detaining area without authorization from the Incident Commander. Defense counsel should be directed to the Smith County Jail or Juvenile Attention Center as required by the circumstances.

10. Court and prosecutorial liaison

When practical, the Tyler Municipal Court will be notified prior to a mass arrest situation. Arraignments concerning providing prisoners warnings will be performed as dictated by the Municipal Court Judge.

When practical, the Smith County District Attorney will be notified prior to any mass arrest situation. Representatives from the District Attorneys Office will be allowed access to the incident scene.

11. Media relations/publc information

Once a location has been established for the media the PIO will maintain liaison the media and citizens in order to supply factual data as needed to suppress rumors.

12. Food, water, and sanitation

Food, water and sanitation shall be provided by the Smith County Sheriff's Department once the prisoners have been booked into jail. The Incident Commander is responsible to ensure that all officers have access to food, water and sanitation needs.

13. Medical treatment

Medical personnel shall be staged in a secured location. The County shall provide all

reasonable and necessary medical treatment for city prisoners upon acceptance and confinement at the jail.

14. Equipment distribution

The Chief of Police or Incident Commander will authorize the distribution of riot shields, helmets, gas masks, and any other specialized equipment necessary to suppress disorder.

15. De-escalation of field activities

The Incident Commander will evaluate the situation and decide when the circumstances allow for the de-escalation of field activities and release of off-duty personnel.

16. After action report

The Incident Commander shall submit an after action report documenting the civil disturbance.

Approved: 10/05/02



Gary M. Swindle
Chief of Police