

To access your building permit Online, please follow these easy steps:

1. Contact the Permit Techs to assign a temporary Username and Password to register online.
- Please contact the Permit Techs at Permittechs@tylertexas.com or call 903-531-1151, opt 3

Once you are registered online you will be able to:

- a) Schedule an Inspection
- b) Cancel an Inspection
- c) View status of your inspections
- d) View status of your permits

To register online please click the link below and do the following:

<https://trakit.cityoftyler.net/eTRAKIT/>

1. To Log in select: **Contractor**
2. Type in the Username and Password (it should be the same) provided by the Permit Techs.
3. Click Login

The screenshot shows the eTRAKIT website interface. At the top, there is a navigation bar with links for Home, Setup an Account, Log In, and a dropdown menu currently set to 'Contractor'. To the right of the dropdown are input fields for Username and Password, a LOGIN button, a REMEMBER ME checkbox, and a Reset Password link. Below the navigation bar is a banner with the City of Tyler logo and the slogan 'A Natural Beauty'. The main content area is divided into several sections: Permits, Projects, Contractor, Properties, Inspections, License, Contact, and View Map. Each section contains a list of actions such as Apply, Pay Fees, Search, and View on Map. Three red callouts with numbers 1, 2, and 3 are overlaid on the interface. Callout 1 points to the 'Contractor' dropdown menu. Callout 2 points to the Username input field. Callout 3 points to the LOGIN button.

4. Type in the security question and answer. (see image below)
5. Create a new password.
6. Click Continue.

The screenshot shows a registration form with a left-hand navigation menu. The menu includes sections for Permits, Projects, Contractor, Properties, Inspections, License, Map, and Shopping Cart. The main form area contains the following fields:

- Security Question: [Text Input] (Callout 4)
- Secret Answer: [Text Input]
- Re-enter Secret Answer: [Text Input]
- Password: [Text Input] (Callout 5)
- Confirm Password: [Text Input] (Required)

Below the password fields, the following rules are listed:

Password Rules:
Minimum of 6 characters
Maximum of 25 characters
At least one letter and 1 number
Note: Password is case sensitive

A blue "CONTINUE" button is located below the password fields (Callout 6).

7. To request an inspection click Schedule

The screenshot shows a website dashboard with a header banner that reads "A Natural Beauty" and a logo for "TYLER". The dashboard features several menu items:

- Permits:** Apply, Search, Pay Fees, View on Map
- Projects:** Apply, Search, Pay Fees, View on Map
- Contractor:** Search Contractors
- Properties:** Search, View on Map
- Inspections:** Schedule, Cancel, View on Map, Scheduled (Callout 7)
- License:** Apply for New Licenses, Renew, Pay Fees, Search