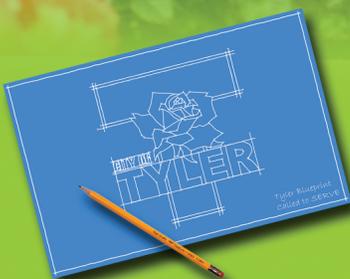
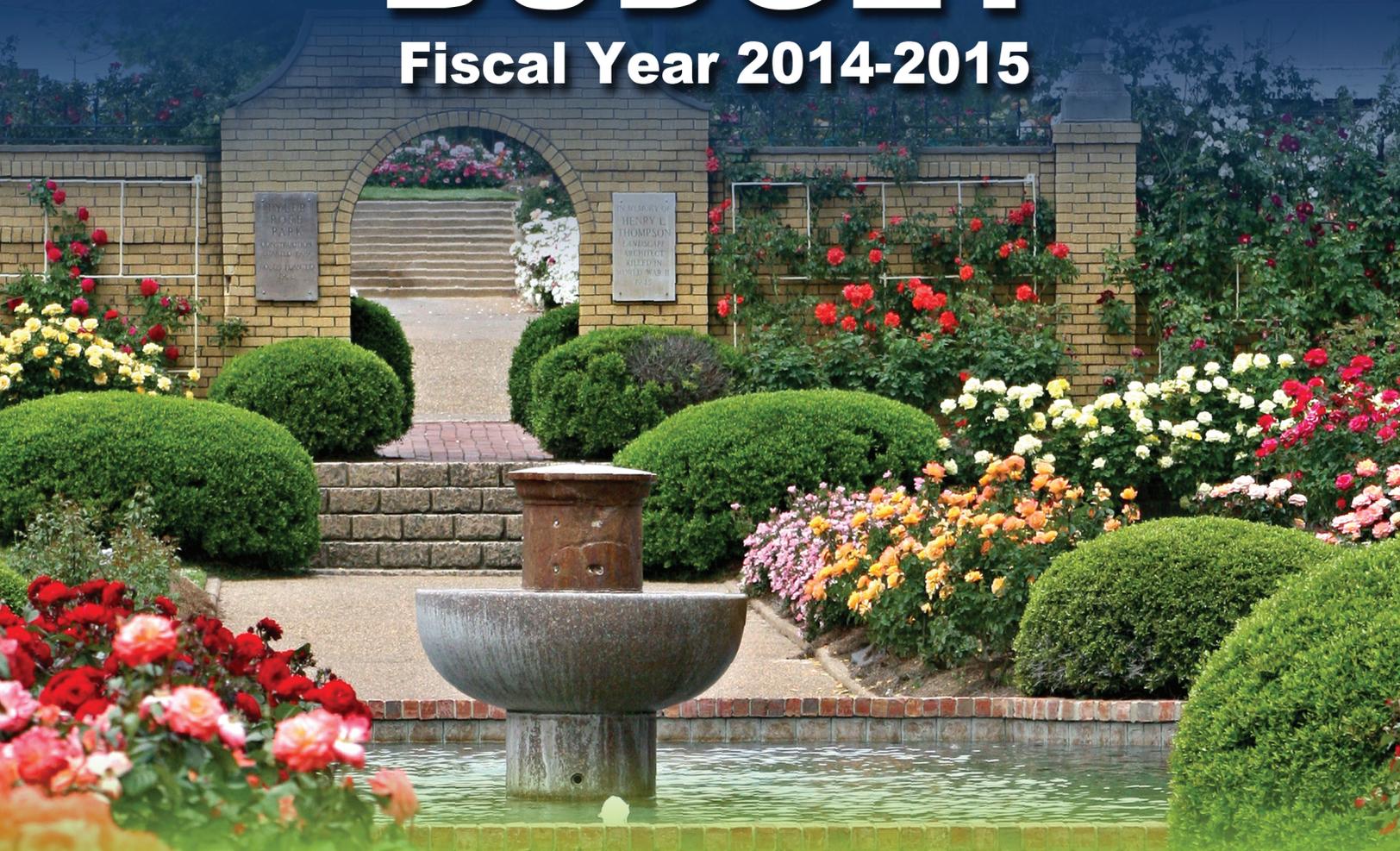




A Natural Beauty



CITY OF TYLER ANNUAL BUDGET Fiscal Year 2014-2015



Setting the Standard for Performance Excellence in Local Government

City of Tyler
Fiscal Year 2014-2015
Budget Cover Page
September 24, 2014

This budget will raise more revenue from property taxes than last year's budget by an amount of \$422,758, which is a 2.7 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$260,905.

The members of the governing body vote on the proposal to consider the budget as follows:

FOR: Martin Heines, Mayor Don Warren, District 4
Sam Mezayek, District 1 Mark Whatley, District 5
Darryl Bowdre, District 2 John Nix, District 6
Ed Moore, District 3

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Property Tax Rate Comparison

	2014-2015	2013-2014
Property Tax Rate:	\$0.2200/100	\$0.2200/100
Effective Tax Rate:	\$0.2187/100	\$0.2052/100
Effective Maintenance & Operations Tax Rate:	\$0.2187/100	\$0.2052/100
Rollback Tax Rate:	\$0.2362/100	\$0.2217/100
Debt Rate:	\$0.00/100	\$0.00/100

Debt Obligations for City of Tyler

The total amount of outstanding municipal debt obligations secured by property taxes is \$0.

Debt service requirements for FY 2015, including principal and interest, are \$0 for obligations paid by property taxes and \$61,600,000 for obligations paid by utility charges, and \$1,115,000 for obligations paid by customer facility charges. Additions detail for the City's debt obligations, including future year's payment requirements, is included later in the budget document.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Tyler
Texas**

For the Fiscal Year Beginning

October 1, 2013

Executive Director

**TYLER
CITY COUNCIL**



MAYOR MARTIN HEINES



EDWARD MOORE
Councilmember - District 3



DARRYL BOWDRE
Councilmember - District 2



SAM MEZAYEK
Councilmember - District 1

1850
CITY OF TYLER
TEXAS
CITY HALL

OUR MISSION

Our mission is to be a results-oriented service organization with a focus on responsiveness, efficiency, sound financial management and quality service to our citizens.

OUR VISION

The City of Tyler's vision is to be the standard for performance excellence in local government.



DON WARREN
Councilmember - District 4



MARK WHATLEY
Councilmember - District 5

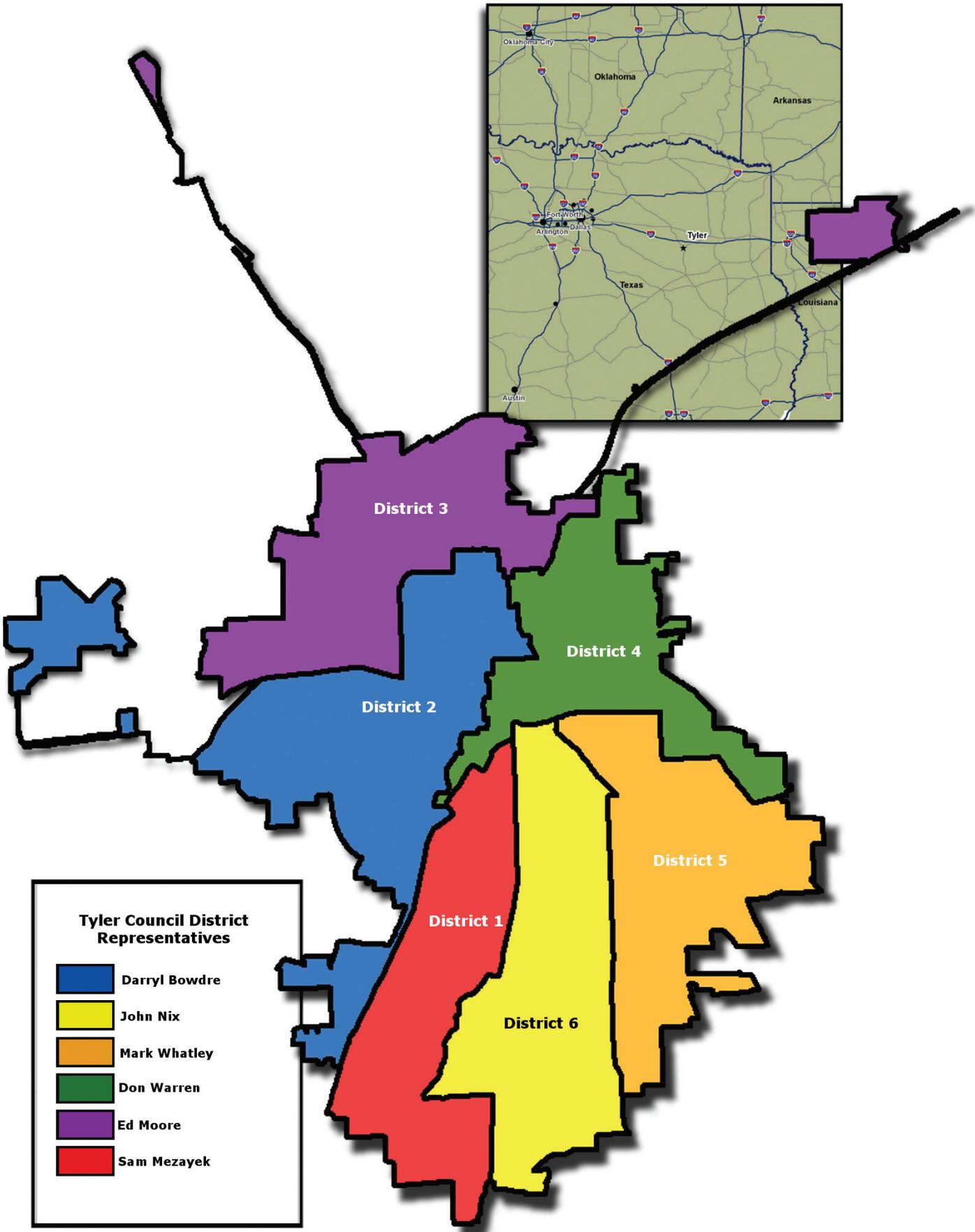


JOHN NIX
Councilmember - District 6



ROSE CAPITAL
OF
AMERICA





DEAR TYLER RESIDENTS,

We in the City of Tyler have a long-standing conservative, business-like approach to City government. We have demonstrated this through the achievement of Tyler's AAA bond rating, having zero general obligation debt and a tax rate lower than our peer cities.

Of course none of this happened overnight. Tyler is on a continuous journey for performance excellence, encouraging all city departments to meet higher goals through efficiency and effectiveness.

In 1997, Tyler adopted the "Blueprint" that has been the foundation for the city's journey of continuous improvement. Since then, the City developed a comprehensive Lean Six Sigma program, an employee training program (City University), a three-year budget forecasting system and a business planning model. These are all part of Tyler's Performance Excellence Program (PEP) to provide the best service to our residents.

In 2010, the Mayor's Leadership Roundtable established the Industry Growth Initiative (IGI). The report recommends 10 primary building blocks that Tyler should develop to foster an Innovation Economy and take the Tyler region into the next twenty years of economic prosperity and growth. The objective of the IGI is to pinpoint the industries that make the most sense to focus resources on given Tyler's unique characteristics. The building blocks toward the Innovation Economy include strategies focused on Higher Education, Healthcare and Bio-Med, Tourism, Arts and Entertainment, 21st Century Energy, Retirees, Infrastructure, Graduate Education and 21st Century Transportation.

Tyler's path toward an innovation economy is an ideal environment for startups and small businesses and this year the City of Tyler was awarded the Quality Texas Progress Level Award for demonstrating a sound, balanced approach to organizational management and performance improvement by the Quality Texas Foundation.

Participating in third party independent reviews such as this, help us determine how successful we have been and where we can improve. The annual budget is just one part of making our city successful, but we put a tremendous amount of time and effort into making it the best that we can provide.

Thanks to all our citizens and employees for their commitment to Tyler, and sound financial management!




Martin Heines
Mayor, City of Tyler, Texas

TABLE OF CONTENTS

TYLER PROFILE	10
<i>TYLER PROFILE.....</i>	<i>12</i>
<i>LOCAL ECONOMY</i>	<i>12</i>
<i>LARGEST AREA EMPLOYERS</i>	<i>14</i>
<i>MAJOR INITIATIVES.....</i>	<i>15</i>
<i>AWARDS AND ACKNOWLEDGEMENTS.....</i>	<i>16</i>
MANAGER’S MESSAGE	18
<i>BUDGET MESSAGE</i>	<i>20</i>
<i>STAFFING, COMPENSATION AND BENEFITS</i>	<i>22</i>
<i>STRATEGIC TAX MANAGEMENT.....</i>	<i>23</i>
<i>DEBT SERVICES FUND.....</i>	<i>23</i>
<i>FUNDING FOR OTHER AGENCIES.....</i>	<i>23</i>
<i>GENERAL PROJECTS FUND</i>	<i>24</i>
<i>ORGANIZATIONAL CHART.....</i>	<i>26</i>
<i>CITY WIDE CIP</i>	<i>27</i>
READER’S GUIDE	30
<i>BUDGET PROCESS.....</i>	<i>32</i>
<i>BUDGET CALENDAR.....</i>	<i>36</i>
FINANCIAL POLICY	38
INVESTMENT POLICY	44
BUDGET SUMMARY ALL FUNDS.....	54
<i>MAJOR REVENUE SOURCES</i>	<i>57</i>
<i>POSITION SUMMARY ALL FUNDS.....</i>	<i>62</i>
<i>COMBINED REVENUES AND EXPENDITURES ALL FUNDS.....</i>	<i>65</i>
GENERAL FUND (101)	68
<i>GENERAL FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE</i>	<i>70</i>
<i>GENERAL FUND REVENUES.....</i>	<i>71</i>
<i>GENERAL FUND EXPENDITURES</i>	<i>74</i>
<i>CITY COUNCIL</i>	<i>76</i>
<i>CITY MANAGER’S OFFICE</i>	<i>77</i>
<i>FINANCE SERVICES</i>	<i>78</i>
<i>LEGAL SERVICES.....</i>	<i>80</i>
<i>COMMUNICATIONS SERVICES</i>	<i>81</i>
<i>HUMAN RESOURCE SERVICES</i>	<i>83</i>
<i>POLICE DEPARTMENT</i>	<i>85</i>
<i>POLICE GRANTS.....</i>	<i>88</i>
<i>FIRE DEPARTMENT</i>	<i>90</i>
<i>LIBRARY</i>	<i>92</i>
<i>PARKS AND RECREATION.....</i>	<i>94</i>
<i>INDOOR RECREATION.....</i>	<i>96</i>
<i>OUTDOOR RECREATION.....</i>	<i>97</i>
<i>MEDIAN MAINTENANCE/ARBORIST</i>	<i>98</i>
<i>ENGINEERING SERVICES</i>	<i>99</i>
<i>STREETS SERVICES.....</i>	<i>103</i>
<i>TRAFFIC ENGINEERING.....</i>	<i>104</i>
<i>MUNICIPAL COURT</i>	<i>106</i>

GENERAL CAPITAL PROJECTS FUND (102)	110
<i>REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE</i>	<i>112</i>
DEVELOPMENT SERVICES FUND (202)	116
<i>DEVELOPMENT SERVICES</i>	<i>119</i>
<i>PLANNING</i>	<i>122</i>
UTILITIES FUND (502)	124
<i>UTILITIES CONSTRUCTION FUND 503</i>	<i>128</i>
<i>WATER UTILITIES</i>	<i>128</i>
<i>WATER ADMINISTRATION</i>	<i>130</i>
<i>WATER OFFICE</i>	<i>130</i>
<i>WATER DISTRIBUTION</i>	<i>131</i>
<i>WATER PLANT</i>	<i>132</i>
<i>WASTE COLLECTION</i>	<i>133</i>
<i>WASTEWATER TREATMENT</i>	<i>133</i>
<i>LAKE TYLER</i>	<i>134</i>
<i>STORM WATER MANAGEMENT</i>	<i>134</i>
<i>GIS</i>	<i>136</i>
<i>SLUDGE</i>	<i>137</i>
SOLID WASTE FUND (560)	140
<i>DETAIL REVENUES (560)</i>	<i>143</i>
<i>SOLID WASTE CAPITAL FUND (562)</i>	<i>144</i>
<i>SOLID WASTE</i>	<i>145</i>
<i>CODE ENFORCEMENT</i>	<i>146</i>
AIRPORT FUND (524)	154
HOTEL/MOTEL OCCUPANCY TAX FUND (211)	162
OTHER FUNDS	168
<i>CEMETERIES OPERATING FUND (204)</i>	<i>170</i>
<i>POLICE FORFEITURE FUND (205)</i>	<i>171</i>
<i>COURT TECHNOLOGY FUND (207)</i>	<i>171</i>
<i>TIF/TIRZ (209)</i>	<i>173</i>
<i>TIF/TIRZ (218)</i>	<i>174</i>
<i>TOURISM AND CONVENTION FUND (219)</i>	<i>175</i>
<i>PASSENGER FACILITY FUND (234)</i>	<i>179</i>
<i>OIL & GAS FUND (235)</i>	<i>180</i>
<i>NEIGHBORHOOD SERVICES</i>	<i>182</i>
<i>HOME OWNERSHIP/HOUSING FUND (274)</i>	<i>184</i>
<i>HOUSING ASSISTANCE PAYMENTS FUND (276)</i>	<i>184</i>
<i>COMMUNITY DEVELOPMENT GRANT FUND (294)</i>	<i>186</i>
<i>HOME GRANT FUNDS (295)</i>	<i>189</i>
<i>STATE AND FEDERAL GRANT (285)</i>	<i>190</i>
<i>TYLER TRANSIT SYSTEM FUND (286)</i>	<i>192</i>
<i>PRODUCTIVITY IMPROVEMENT FUND (639)</i>	<i>196</i>
<i>VEHICLE EQUIPMENT SERVICES (640)</i>	<i>197</i>
<i>FLEET MAINTENANCE AND REPLACEMENT (640)</i>	<i>198</i>
<i>PROPERTY, LIABILITY, DISABILITY AND WORKERS COMPENSATION FUND (650)</i>	<i>201</i>
<i>EMPLOYEE BENEFITS FUND (661)</i>	<i>203</i>
<i>RETIREE BENEFITS FUND (761)</i>	<i>205</i>
<i>PROPERTY FACILITY MANAGEMENT (663)</i>	<i>207</i>
<i>INFORMATION TECHNOLOGY (671)</i>	<i>209</i>
<i>CEMETERIES TRUST FUND (713)</i>	<i>212</i>

COMBINED DEBT SERVICES.....214
 AIRPORT DEBT SERVICE FUND (524).....217
 UTILITIES DEBT SERVICE FUND (504) 218

ADOPTING DOCUMENTS 226

GLOSSARY..... 236



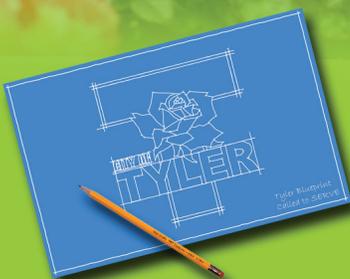
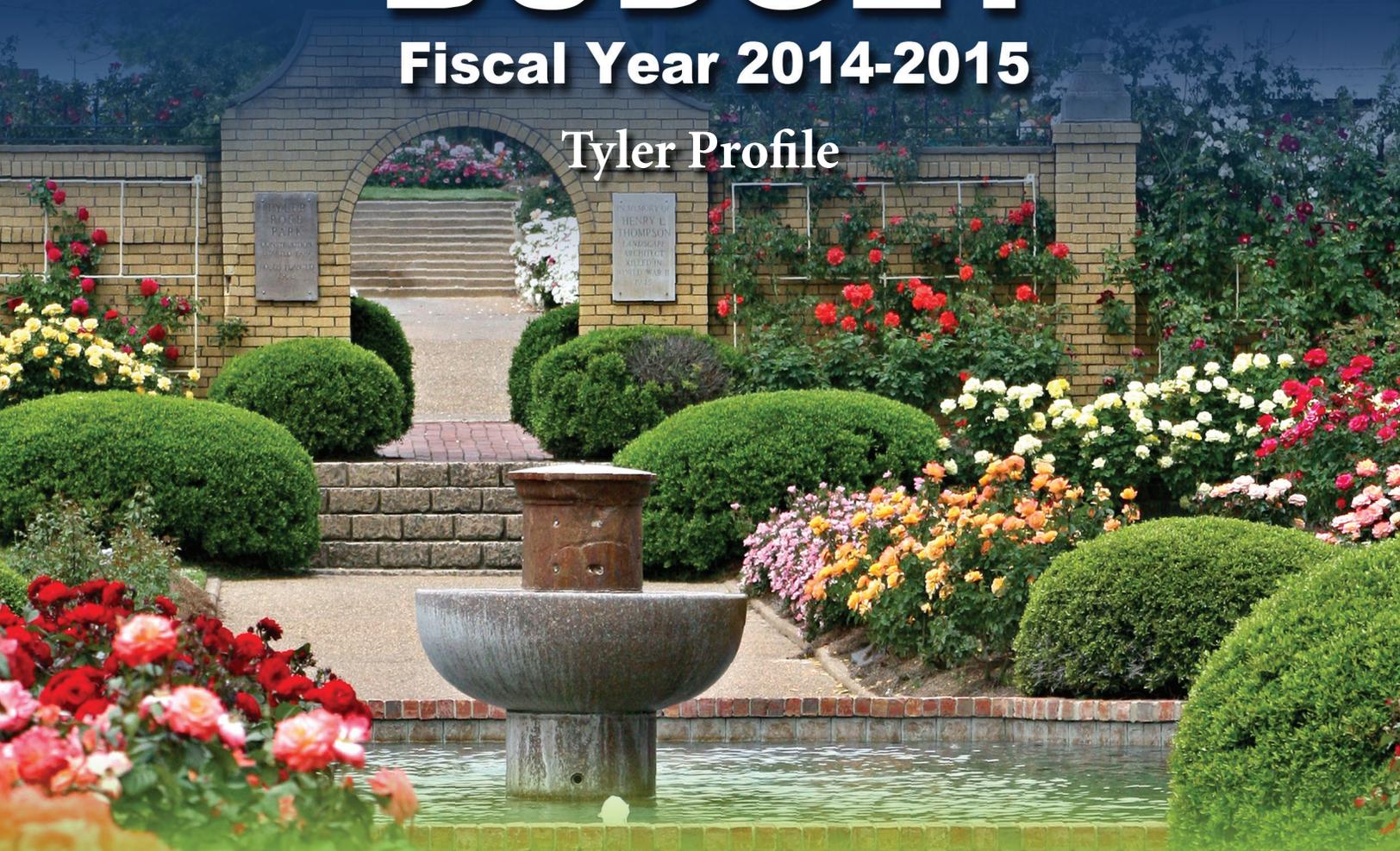
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Tyler Profile



Setting the Standard for Performance Excellence in Local Government

CITY PROFILE

The City of Tyler, Texas, the county seat of Smith County, is considered the advanced manufacturing, health care, educational and retail center of East Texas. Tyler is located on U.S. Highway 69 just south of Interstate 20 equal distance (approximately 90 miles) between the cities of Dallas, Texas and Shreveport, Louisiana. The City, encompassing approximately 53 square miles, had a 2000 census population of 83,650, which is a 9.2% increase from the 1990 census population of 76,440. Currently, the City's population is estimated to be 100,223. The City is commonly referred to as the City of Roses.

The City, incorporated in 1850, is a home rule city operating under the Council-Manager form of government. The City Charter was adopted on February 9, 1937. The home rule corporation status is granted under the Constitution and Laws of the State of Texas. The City Council is comprised of the Mayor and six Council members who function as the policy-making body of the City's government, determining the overall goals, objectives and direction for City services, and adopting the annual operating budgets for all City departments. The City Manager is appointed by the City Council and is responsible for the daily management and implementation of policy of the City including appointing the various key leaders and department heads. The Mayor and Council members serve two-year terms, with general Council elections occurring each year based on district. The mayor is elected at large; the remaining Council members are elected by district.

The City is a full service municipality. Major services provided under general government and enterprise functions are: police and fire protection, water and sewer services, sanitation services, parks and recreational facilities, library services, street improvements, capital projects administration, municipal court, code enforcement, development and planning services and general administrative services. The City also offers an airport and a convention center. Internal services of the City, accounted for on a cost reimbursement basis, are the fleet services operations; technology services; property and facility management services; productivity pool; risk management services and the active and retired employee health and dental coverage. The Basic Financial Statements of the City include all government activities, organizations and functions for which the City is financially accountable including blended component units as defined by the Governmental Accounting Standards Board (GASB).

The City Charter provides that the City Council shall adopt by ordinance an annual budget prepared by

the City Manager. This budget is presented to the City Council and opportunities are provided for public comment during a series of public hearings before adoption. Budgetary control has been established at the individual fund level. The City Manager is authorized to transfer budgeted amounts between line items and departments within any fund; however, any revisions that alter the total revenues or expenditures of any fund must be approved by the City Council. Although the budget is adopted at a fund level, continued line item review and forecasting is done on a monthly and quarterly basis throughout the fiscal year to ensure compliance with the budget and completion of projects.

Local Economy

The information presented in the budget document is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates. The chief industries in and around Tyler include: health care and research; education; grocery distribution; retail and retail distribution; air conditioning unit manufacturing; cable, internet and phone services; government services; engineering services; banking services; meat packing and processing; cast iron pipes and fitting manufacturing; oil and gas refining; ready mix concrete production; tourism; and growing and shipping rose bushes. This diversification is evident in the fact that no single taxpayer represents more than 2.1% of assessed valuation in the City.

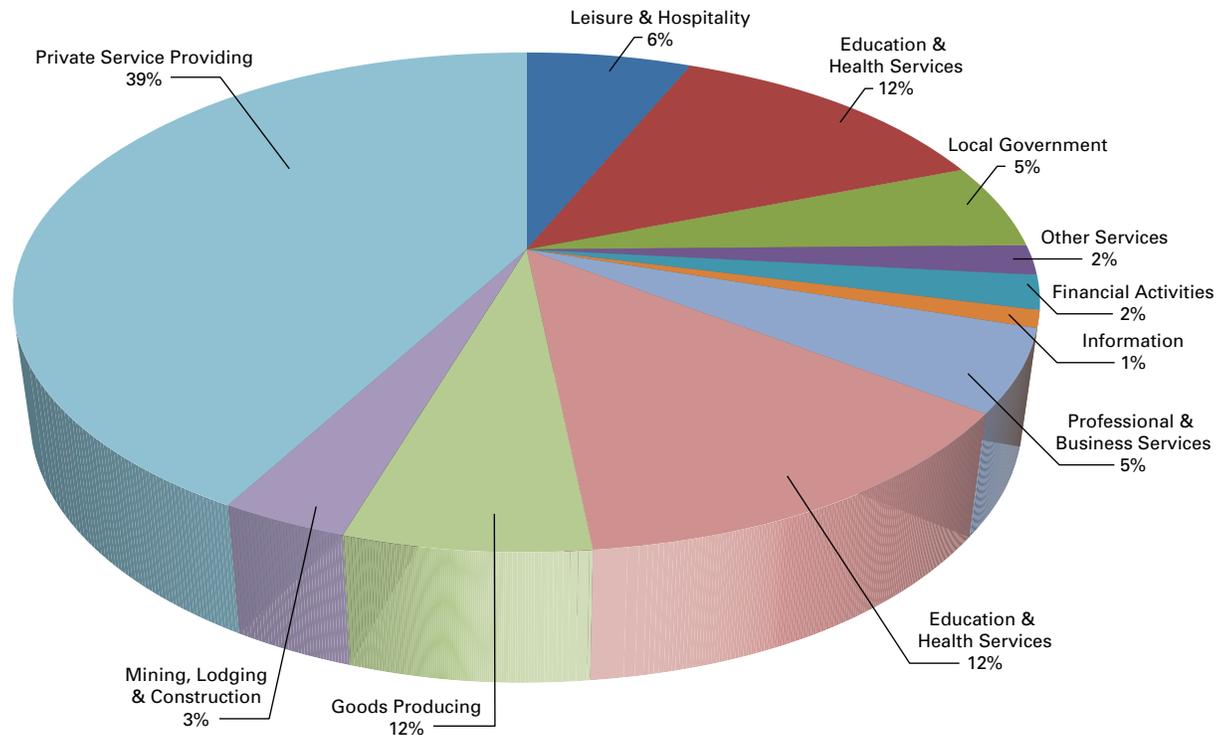
Four institutions of higher education are located in Tyler. They are The University of Texas at Tyler, The University of Texas Health Science Center, Texas College, and Tyler Junior College. Primary and secondary education is provided by several public school districts, three charter schools as well as ten private / parochial schools in the Tyler area. Tyler is also the medical center of East Texas with three hospitals and numerous other supporting clinics, practices and specialty hospitals with a total of 1,124 beds. There are approximately 735 medical doctors and 87 dentists. Additionally, Tyler has many tourist attractions. The Texas Rose Festival includes the crowning of the Rose Queen attracting a large number of visitors each year. The Azalea Trails in the spring attracts additional tourism. Each September Tyler hosts the East Texas State Fair for one week providing midway, craft and 4H activities. Tyler State Park is located just north of Tyler and provides nature trails and camping in a scenic setting. Lake Tyler and Lake Tyler East, located twelve miles southeast of the City, are popular recreational and fishing sites. The City actively works

with the Tyler Economic Development Corporation and local industries to encourage expansions and relocations to our community. Two TIF/TIRZ zones were created in 2008, one in the downtown area and another in north Tyler in coordination with revitalization efforts. Land is available for development; the area has an abundant water supply and typically mild weather. The Tyler area cost of living index has consistently been 90-96% of the national average for the past five years. Economic incentives as well as historic preservation incentives are available to facilitate business expansions or relocations.

Because of its location in a region with a varied economic base, unemployment is relatively stable, and in

the last five years while trending with the State of Texas has remained consistently below the national average. During the past ten years, the unemployment rate has ranged from a low of 4.2 percent (2007) to a previous decade high of 7.7 percent (2009), only to end at the current rate of 5.8 percent. This figure indicates a decrease of 0.8 % over the prior year while remaining in line with the State and National trends. The total workforce for the Tyler region has increased from 43,411 in 1996 to 47,975 in 2014. Due to the diversity and educational opportunities within the local economy the City of Tyler and the local region is prepared to weather a downturn in the economy.

Workforce Breakdown Tyler MSA



Population growth in the last five years was more than doubled that of the last decade and continues to grow. The population grew 10 percent from 1990 to the year 2000. From the year 2000 to the current year 2014, the growth has been an astounding 24 percent. Market and economic analysts estimate that as many as 270,000 people come to Tyler each day to work, attend school, seek medical services, or shop. Loop 49 Toll Project is complete from State Highway 110 to I20 to the west of Tyler. Loop 49 Toll will create a horseshoe loop around Tyler connecting the City's southern regions to I-20. The loop allows for increased traffic from I-20 into the City of Tyler for shopping and economic development purposes. Along with the Loop 49 project, the Northeast

Texas Regional Mobility Authority was authorized in 2004 to construct, operate and maintain turnpike projects in the state which includes the Tyler area. Including various other means of interstate access, the Tyler Pounds Regional Airport allows for secure and efficient air travel in and out of the region. Total flight boarding's have declined slightly due to the general economic climate nationwide from 169,134 in 2005 to a current level of 167,468 in 2013, but are up from 2011 level of 144,762. Tyler is the first Certified Retirement City in Texas. Tyler meets high standards for retiree living such as low cost of living, low crime rate, quality health care, abundant recreation and educational opportunities. Tyler is 16th in the nation for cost of living in Retirement

Places Rated: Special Millennium Edition.

The office space occupancy rate for the City of Tyler was 85.8 percent in 2014, up from 85 percent in 1999. The average lease rates for office space and occupancy rates remained the same. The office lease space is comprised of five classes for total square footage of 2,154,210. Tyler had \$2.82 billion in retail trade gross sales in 2013 up from \$2.06 billion in 2004.

The economic outlook for Tyler is encouraging.

Industrial, commercial and residential development has each experienced declines of various levels but are expected to follow State and National trends for improvement during the next one to two fiscal years. The potential for sustained development is present, and many governmental and business leaders are working to ensure the City is poised for economic growth. Sales Tax collections have begun to show signs of sustainable improvement in 2014 and will continue to be monitored throughout 2015.

LARGEST AREA EMPLOYERS

COMPANY NAME	PRODUCT/SERVICE	EMPLOYEES†
Trinity Mother Frances*	Medical Care	4030
East Texas Medical Center*	Medical Care	3092
Tyler Independent School District	Education	2359
Brookshire Grocery Company	Grocery Distribution	1762
Suddenlink Communications	Cable, Internet, Phone	1600
The University of Texas at Tyler	Education	1557
The Trane Company	Commercial Air Conditioners	1500
Walmart	Retail	1296
UT Northeast	Medical Care/Research	1050
Tyler Junior College	Education	935
City of Tyler	Government	803
Smith County	Government	784
Target Distribution Center	Retail Distribution	670
Southside Bank	Banking Services	560
John Soules Foods	USDA Meat Processing	475
Austin Bank	Banking Services	450
Tyler Pipe	Cast Iron Pipe, Iron Fittings	352
CB&I	Engineering Contracting	260

† Full-time equivalents

* Company has headquarters in Tyler, Texas

Source: Tyler Economic Development Council

MAJOR INITIATIVES

Tyler 1st

Tyler's rapid growth and potential for change make this the critical moment for a new comprehensive plan to guide and shape future development. The comprehensive plan, entitled Tyler 1st, was adopted in late 2007 and sets out a strategic framework for making decisions about the long-term physical development of Tyler. It defines a vision for the future linked to overall goals and policies, and it contains strategies and action items for achieving those goals. During the planning process, residents and others with a stake in Tyler's future had the opportunity to articulate and review community values and goals through public discussion, create a vision for the kind of place they want Tyler to be for their children and grandchildren, and identify the key areas where the city must act -- both to preserve enduring character and to shape change so that their vision for Tyler's future can be achieved.

Tyler 1st provides policy and strategic guidance on the physical development and redevelopment of the City; guides the City to actively seek positive change and deflect negative change, rather than simply react to change; provides predictability for developers, businesses and residents; helps the City save money because it plans for orderly investment in services, facilities and infrastructure; and helps Tyler preserve the sense of place and identity that make it unique.

Upgraded Bond Rating

The City of Tyler received an upgrade to AAA for general obligation indebtedness by Standard and Poor during 2009. This rating increase was due in part to the current pay as you go environment and elimination of general obligation bond debt. Additional planning initiatives that the City began during 2009 include a Lean Sigma program for standardizing and reducing costs as well as continued multiyear planning which includes replacement funding for fleet acquisitions, HVAC replacement and roof replacements. This rating was reaffirmed in 2012.

Industry Growth Initiative

In May 2010 an unprecedented joint meeting was held between the Tyler City Council and several community boards, the Tyler Industry Growth Initiative (IGI)

was formally adopted as a shared vision for Tyler's strategic economic growth in the next 20 years.

Boards represented include the Tyler City Council, Smith County Commissioner's Court, Tyler Independent School District Board of Trustees, Tyler Junior College Board of Trustees, the Tyler Metro Chamber of Commerce and the Tyler Area Chamber of Commerce. Also represented at the meeting were members of the Leadership Roundtable, including the University of Texas – Tyler, UT Health Science Center, Texas College, East Texas Medical Center Regional Healthcare System, the Tyler Economic Development Council, Trinity Mother Frances Hospitals and Clinics, and others.

In early 2009, Mayor Barbara Bass and Senator Kevin Eltife brought together a group of community leaders to discuss shared issues facing the city and region. The first item addressed by the Leadership Roundtable was the need to market Tyler and to determine the industries that made the most sense for Tyler to pursue given our unique characteristics.

Consequently, the Leadership Roundtable began the development of the Industry Growth Initiative in mid-2009. The report recommends 10 primary building blocks that Tyler should develop to foster an Innovation Economy and take the Tyler region into the next 20 years of economic prosperity and growth. The 84 page report, which was commissioned and funded by members of the Leadership Roundtable, contains strategic tactics focused on achieving an Innovation Economy which brings higher paying jobs, economic growth, job creation and a higher standard of living.

The plan calls for the launch of a public private partnership that evolves from the Leadership Roundtable that will oversee the implementation of the strategies. Building blocks toward the Innovation Economy include strategies focused on *Higher Education, Healthcare and Bio-Med, Tourism, Arts and Entertainment, 21st Century Energy, Retiree, Infrastructure, Graduate Education and 21st Century Transportation*.

The draft plan was completed in December 2009 and vetted with community stakeholders. The plan was amended based upon that feedback adopted in May 2010 by boards representing the entire community.

Veteran and Military Growth Initiative

Tyler has a long history of strong support for our nation's veterans. In 2011, to continue to grow this tradition and to serve as a model to other communities, the City appointed a Mayor's Veterans' Roundtable. The intent of the Roundtable was to develop and implement a Community Blueprint for supporting and enhancing veterans' services in our community as well as positively impacting the local economy. The Roundtable focuses on employment, education, housing, medical care and mental health.

There is universal support for our warriors and families, and nonprofit services have grown and improved in Tyler and in communities across America. The Blueprint created by the Veterans' Roundtable works to address gaps in a way that is specific to the Tyler community. The goal is to provide a forum to learn and share best

practices and to bring key stakeholders together to collaborate in assisting those who have served our country.

One of the outcomes of the Veterans' Roundtable is the Veteran and Military Growth Initiative (VMGI). The VMGI outlines more than 40 strategies and tactics for veteran-focused community growth, making a strong case for how implementation will bring fresh dollars into Tyler/Smith County and cement Tyler's reputation as the "capital of East Texas," but, most importantly, to demonstrate our never-ending support of our veterans and our respect for the sacrifices they have made to serve this country.

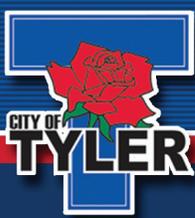
We are proclaiming Tyler a Purple Heart City and honoring those who have been so brave in defending our freedoms.

AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive annual financial report for the fiscal year ended September 30, 2014. This is the twenty eighth consecutive years that the government has received this prestigious award. In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only.

In addition, the City has received the Government Treasurer's Organization of Texas (GTOT) Investment Policy Certificate of Distinction for the annually adopted investment policy of the City for four consecutive periods. The award is valid for a two year period. In order to qualify for the award, the City must demonstrate compliance with the State investment act and fiscal responsibility of their investments.

For the fourth year, the City has been recognized with a "Gold Leadership Circle Award" for transparency in local government. The Comptroller's Leadership Circle Program recognizes local governments across Texas striving to meet a high standard for financial transparency online, in a user-friendly format. Tyler was the first city to receive this award when it began in 2009.



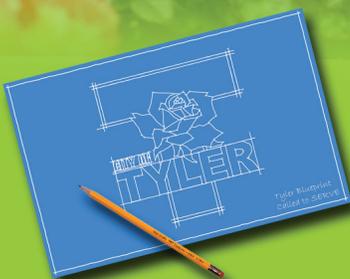
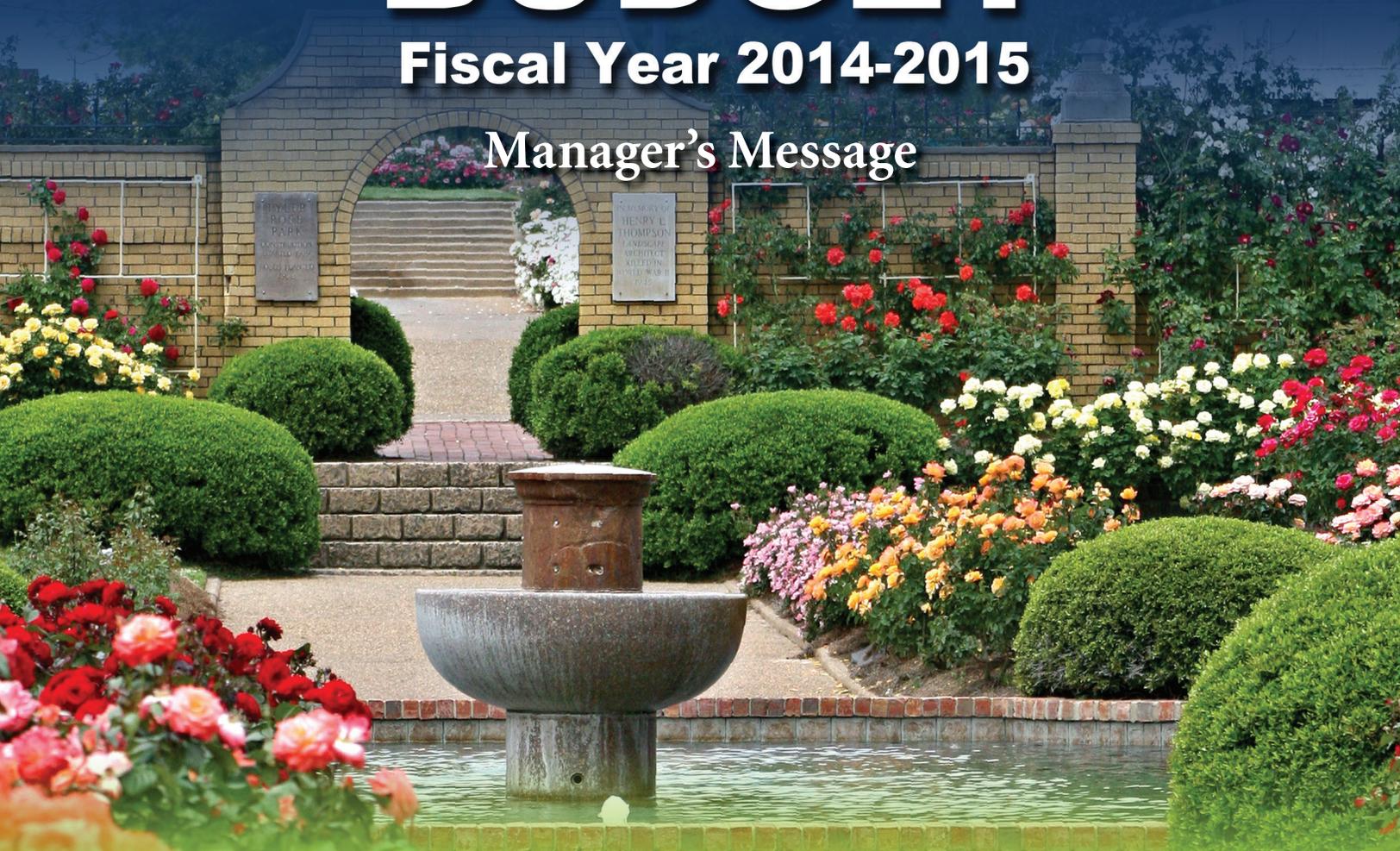
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Manager's Message



Setting the Standard for Performance Excellence in Local Government

Honorable Mayor, City Council Members and citizens of Tyler

T Tyler continues to see recovery following the economic crisis that affected communities worldwide. Last year, we adopted a restoration budget to address needs that were delayed to hold the line on spending while revenues were low. The 2014-2015 budget will continue this trend.



During the recession, the City did everything possible to cut spending and gain efficiency to keep the property tax rate flat (and even lowering the rate in 2012) for our citizens. Tyler continues to have the lowest municipal property tax rate in the State of Texas among cities with more than 16,000 residents. In some cases it is as much as four times lower than communities of comparable size. In 1994, Tyler had a property tax rate of 55.36 cents; the rate has decreased more than 60 percent to 22 cents per \$100 valuation, even in the face of steady growth in population as well as in the physical size of the community.

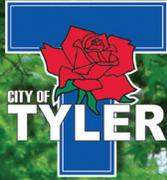
Through our Performance Excellence Program (PEP) we have been able to enhance our productivity and engage our employees. PEP includes Business Planning, our Called to SERVE Internal Communications, City University, our incredibly successful Lean Six Sigma Program, rigorous financial planning and much more. The City's Lean Six Sigma program was launched in 2009 and has saved the City more than \$5 million.

While we have been successful in controlling costs, we must also continue to provide quality services to our citizens and ensure the City is prepared to remain financially healthy and meet citizen expectations for service levels.

This budget provides funding to meet these expectations, while keeping our focus on remaining efficient and effective.

A handwritten signature in cursive script that reads "Susana Gutierrez".

Interim City Manager



CITY OF TYLER

VISION

The City of Tyler's vision is to be the standard for performance excellence in local government.

MISSION

Our mission is to be a results-oriented service organization with a focus on responsiveness, efficiency, sound financial management and quality service to our citizens.



OUR FOUNDATION

The Tyler Blueprint was adopted in 1997 and represents the City's core values and goals for operational best practices.

OUR GOAL IS TO SERVE

- S** **STREAMLINE**
To improve the efficiency of; modernize; to contour economically or efficiently.
- E** **EMPOWER**
To equip with an ability; enable; to give or delegate power or authority to; commission or make accountable.
- R** **RESPOND**
To react positively or favorably; to render satisfaction; to be answerable with a sense of urgency.
- V** **VENTURE**
To have the courage or presumption to do; a business enterprise.
- E** **EVALUATE**
To rate; examine or judge carefully; ascertain or fix the value or worth of, appraise.

THE BLUEPRINT CORE VALUES

- The highest premium is placed on responsiveness to citizens' needs.
- All City services are competitively or contractually delivered.
- Tyler's leadership employs strategic, fast-track thinking to keep the organization streamlined, adaptable to change and competitive.
- There is an organizational mindset for production, innovation, service excellence and results.
- All employees are fully trained and quantifiably productive.
- The City is postured with 21st century technology.
- There is a focus on minimizing liabilities and costs and improving service quality and delivery.
- The organization is constantly audited for performance productivity and operational effectiveness.
- The City Manager is the business manager for the City's Blueprint for competitive services, productive staff and technologically correct processes.
- The City will pursue the Tyler 21 Vision to become nationally known for a commitment to community, a robust business environment and the beauty of public places.

HOW WE ARE DIFFERENT

PERFORMANCE EXCELLENCE PROGRAM



We are the *Called* to S-E-R-V-E Difference

EXECUTIVE SUMMARY

Major Fiscal Expenditures

The Fiscal Year 2014-2015 Operating Budget provides funding for the following major items:

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Tyler 1st	48,280	26,419	27,000	25,000
Area Development Plan/TIF	18,007	—	—	—
Patrol Vehicles	—	—	—	90,000
Early Warning System	—	—	—	50,000
Parks Improvements Projects	59,548	148,000	138,000	155,000
Coban Units	327,583	327,583	327,583	327,583
Fire Equipment/Facilities	40,778	—	—	26,176
Animal Shelter	248,132	—	—	—
Storage Building	—	102,040	102,040	—
City U Remodel	—	—	—	138,750
Street Improvement Program/Equipment	353,326	398,912	382,000	499,419
Traffic Management Enhancements	273,673	198,000	195,000	300,400
Land Purchases (Palace & Gentry)	—	—	—	—
Contingency	—	90,000	—	100,000
Total Expenditures	1,369,327	1,290,954	1,171,623	1,712,328

Staffing, Compensation and Benefits

A total of 20.5 positions were eliminated in the 2011-2012 Operating Budget including 11.5 in the General Fund. These positions had been frozen and vacant for at least two years before being eliminated. The City of Tyler is able to provide a higher level of service today with fewer actual employees on staff due to the focus on maintaining quality services and implementation of efficiency programs such as Lean Sigma and City University.

Compensation

The City of Tyler continues to maintain a low employment turnover rate. We attribute the success of recruiting and retaining our highly skilled workforce to a progressive work environment with an emphasis on training, including programs such as City University and Leadership Academy, and our outstanding compensation and benefits package. The City continues to focus on preserving our greatest resource, our employees, by providing them with the tools they need to perform the job our citizens expect. Funding is included in the FY2014-2015 Annual Operating Budget for:

- A four percent adjustment to base salary for police officers and firefighters;
- A zero to four percent performance/productivity increase to base salary for non-civil service employees;
- A zero to three percent adjustment to base salary for

department leaders and key leaders.

- Sick Leave Buy Back Program;

Benefits

The City of Tyler has successfully funded the employees' health insurance for many years with small or no programmed increases in health insurance premiums. The 2015 Plan year included a premium increase for dependant coverage for core: between \$7.21 and \$8.76 a month Buy up: between \$28.80 and \$34.12 a month. Only half of scheduled premium increase, if the employee participates in the wellness program. The City, with assistance from the Third Party Administrator, has worked to effectively control health claim costs by utilizing a highly discounted PPO network for facilities and doctors as well as negotiating discounts for prescription drug coverage.

It is the City of Tyler's desire to provide the best benefits to the employees, while balancing the cost and minimizing the financial impact on the City, citizens and employees. This balancing act has become difficult to maintain due to rising costs, increased utilization and accumulating retiree health insurance financial liabilities associated with the City's employees' and retirees' health coverage. In an effort to mitigate the rising costs, the City has appointed an employee Health Insurance Task Force to identify areas for improvement and savings.

The clear recommendation from the Task Force is to keep the current plans in place but adjust employee premiums for the more costly Buy-up Plan. The current Buy-up Plan premium does not fully cover the costs associated with the employees and retirees enrolled in this option. Additionally, the task force identified the need for increased prescription drug co-pays to cover the

costs of certain high dollar medications. The premium increase recommended for the 2015 Plan year is the last year of a four year planned increase in Buy-up Plan premiums. The costs and claims will be evaluated by staff and the Employee Task Force to determine recommendations for future increases.

Strategic Tax Management

The FY2013-2014 total property tax rate as adopted was \$.220000 cents per \$100 of assessed property tax value. The property tax rate proposed for FY2014-2015 will remain the same \$.220000 cents per \$100 of valuation.

The property tax rate proposed for FY2014-2015 maintenance and operations (M&O) is a rate of \$.220000 per \$100 of assessed property tax value.

Property Tax Value Comparison

	FY2013-2014	FY2014-2015
Total Taxable Value	7,012,396,334	7,194,718,639
Total Tax Rate	0.220000	0.220000
Total Tax Levy	15,427,272	15,877,789
Estimated Collection Rate	98.544%	99.000%
TOTAL BUDGET	\$15,113,811	\$15,515,141

Debt Services Fund

The FY2014-2015 General Fund Operating Budget is supported by a total tax rate of \$.220000 cents, of which \$.000 cents is applied to fund General Obligation

debt. The City of Tyler is pleased to report that, it has no General Obligation Debt and the Debt Services Rate is \$.0000 cents per \$100 value.

FUNDING FOR OTHER AGENCIES*

The FY2014-2015 General Fund Operating Budget includes funding for the outside agencies as listed:

AGENCY	FY 2013-2014	FY 2014-2015
Northeast Texas Public Health District	\$409,500	\$409,500
Tyler Civic Theatre-Rodger's Childrens Theatre	\$8,100	\$8,100
Tyler-Smith County Child Welfare	\$27,997	\$27,997
Tyler-Smith County Children's Services, Inc. (Bright and Fair Home)	\$8,092	\$8,092
Juvenile Attention Center	\$115,000	\$115,000
St Paul's Clinic	\$66,375	\$66,375
Bethesda Health Clinic	\$33,000	\$33,000
Trinity Mother Francis Health Services	\$0	\$66,375
East Texas Council of Governments	\$14,535	\$14,535
Smith County Tax Assessor-Collector	\$33,430	\$34,000
Smith County Appraisal District	\$207,545	\$223,303
SCPHD Animal/Vector control	\$350,000	\$0
Center for Healthy Living	\$66,375	\$66,375
Klein Animal Shelter Services	\$175,000	\$145,833
Total	\$1,514,949	\$1,218,485

*Does not include funding allocated by other City funds, such as Community Development Block Grant (CDBG) or Hotel Occupancy Tax.

General Projects Fund

The City's General Projects Fund serves as a supplemental resource to pay for one-time capital related expenditures on a pay-as-you-go basis. This fund was established from the General Fund annual operat-

City U Remodel	\$138,750
Tyler 21	\$25,000
Street Improvements/Equipment	\$499,419
COBAN Equipment Replacement	\$327,583
Patrol Vehicles	\$90,000
Fire Equipment	\$26,176

ing surplus over and above the 15 percent reserve and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not be funded otherwise.

Outdoor Warning Siren	\$50,000
Traffic Management Enhancements	\$300,400
Parks and Recreation Improvements – Scoreboards/Gym Renovation	\$155,000
Contingency	\$100,000

TOURISM AND CONVENTION FACILITIES FUND

The FY2014-2015 Tourism and Convention Facilities Fund Operating Budget includes projected revenues

and inter-fund transfers of \$2,093,000, a carry-over fund balance of \$334,018 and expenditures of \$2,684,424.

HOTEL/MOTEL OCCUPANCY TAX FUND

The FY2014-2015 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$3,303,767 including transfers, a carry-over fund balance of \$2,977,671 and expenditures and transfers of \$3,423,900.

Projected FY2014-2015 Hotel-Motel tax revenue will support the promotion of conventions, Main Street, visitors and tourism activity in Tyler through funding operating costs of the Rose Garden Center, Liberty Hall, and Harvey Hall, as well as, providing appropriations for the following agencies:

SOURCE	FY2013-2014	FY2014-2015
Texas Rose Festival	\$9,000	\$9,000
East Texas Symphony Orchestra	25,000	35,000
Tyler Museum of Art	—	35,000
Arts and Innovation Institute	15,000	50,000
Smith County Historical Society/ Historic Museum	13,500	13,500
Convention and Visitors Bureau	675,000	675,000
Bonner-Whitaker-McClendon House	4,500	4,500
Historic Aviation Museum	13,500	13,500
Discovery Science Place	32,400	32,400
TOTAL	\$802,900	\$867,900

An additional two percent (2%) Hotel-Motel tax was approved by the State Legislature and passed by Ordinance on July 13, 2011 to be used for the construction/

expansion of visitor facilities. Hotels began collecting these funds as of September 1, 2011 due on October 20, 2011.

WATER UTILITIES FUND

The FY2014-2015 Water Utilities Operating Budget projects revenues of \$36,865,111, a working

capital carry-over of \$5,825,093 and expenditures of \$38,341,953 including capital transfers.

SOLID WASTE FUND

The FY2014-2015 Solid Waste Operating Budget projects revenues of \$11,050,000 (including transfers in), working capital carry-over of \$1,905,880 and

expenditures of \$10,595,605 for residential and commercial Solid Waste collection services and operations; including a capital transfer of \$100,000.

AIRPORT FUND

The FY2014-2015 Airport Fund Annual Operating Budget projects revenues of \$1,775,890, working capital carry-over of \$541,401 for operation and \$243,976

for Customer Facility Charge Expense and expenditures of \$1,779,181. Airport operating budget continues to operate without general fund subsidy since 2005.

FLEET MAINTENANCE FUND

The FY2014-2015 Fleet Maintenance Services Annual Operating and Replacement Budget projects revenues of \$10,324,075 working capital carry-over of

\$6,729,635 and expenditures of \$11,428,351 including transfers.

MAJOR BUDGET REVENUES/EXPENDITURES

The chart below shows FY2014-2015 revenues, expenditures and changes in working capital for the funds listed through out this section.

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFER IN/ TRANSFER OUT	CLOSING BALANCE
General Fund	9,683,056	64,254,881	63,353,576	(901,305)	9,683,056
Water Utilities Fund	5,825,093	36,865,111	25,388,390	(12,948,163)	4,353,651
Solid Waste Fund	1,905,880	11,050,000	10,595,605	(602,623)	1,757,652
Debt Services	—	—	—	—	—
Hotel/Motel Tax Fund	2,977,671	3,303,767	1,355,900	(2,068,000)	2,857,538
Airport Fund	785,377	1,775,870	1,779,181	—	782,066



A Natural Beauty



City Council

08/14

Boards & Commissions

Committees, Roundtables & Task Forces

City Manager

City Attorney

Municipal Judges

Internal Auditor

Key Leaders (Executive Leadership Team)

Managing Directors

Susan Guthrie,
Interim City Manager
(& Communications Director)

- Communications
- City U
- Neighborhood Services
- Homeless RT Liaison
- Veteran's RT Liaison
- Main St. & Liberty Hall
- Econ. Dev. & Grants
- CVB Liaison

Greg Morgan,
Managing Director for
Utilities/Public Works
(& Utilities Director)

- Water Utility
- Wastewater Utility
- Utility Billing
- Warehouse/Purchasing
- Geo./Performance Analytics

Gary Swindle,
Managing Director for
Public Safety
(& Police Chief)

- Police
- Centralized Dispatch
- 911 Liaison
- Code Enforcement
- Animal Care Services
- Public Health Liaison

ReNissa Wade,
Managing Director for
Administration
(& HR Director)

- Human Resources
- Safety/Loss Prevention
- Info. Technology
- Benefits Admin.
- Volunteer Services

Directors

Carter Delleney,
City Engineer

- Engineering
- Traffic Eng. /Operations
- Airport
- Streets & Stormwater
- Property/Facility Mgmt.

Keidric Trimble,
CFO/Finance Director

- Finance
- Budget
- Municipal Court

Tim Johnson,
Fire Chief

- Fire
- Emergency Mgmt.
- EMS Liaison

Stephanie Rollings,
Director of Parks & Rec.

- Parks & Recreation
- Visitor & Conv. Facilities
- Library
- Keep Tyler Beautiful

Guillermo Garcia,
Director for Innovation

- Perf. Excellence Program
- Lean Six Sigma
- Transit

Heather Nick,
Director of Planning/ Exec. Director
of MPO

- Planning
- Development Services
- Building Inspection
- MPO
- Historic Preservation

Russ Jackson,
Director of Solid Waste

- Solid Waste
- Vehicle/Equip. Services

CITY WIDE CIP SUMMARY

PROJECT	STATUS	FUNDING	ESTIMATED COST	DESIGN % COMPL	CONST % COMPL	MAINT & OPERATION	FUND IMPACTED
Golden Road WTP Backwash Pump Station	Est. construction completion is September 2015.	Water	\$1,963,998	90	0	In Design Process	Water
Lake Tyler Dam Repairs	Est. construction completion is December 2014.	Water	\$9,751,390	100	10	no impact	Water
Grande Sewer Lift Station	Est. construction completion in August 2015.	Water	\$997,600	90	0	Approx \$23,000	Water
Barbara Street Booster Pump Station	Est. construction completion is September 2015.	Water	\$888,411	10	0	Approx \$23,000	Water
Douglas Blvd. Sewer Line Replacement	Est. construction completion is September 2015.	Water	\$1,852,520	90	0	no impact	Water
South Paluxy and East Grande Sewer Extension	Est. construction completion is September 2015.	Water	\$937,500	60	0	no impact	Water
Lake Palestine Bridge Abutment Repair	Est. construction completion is September 2015.	Water	\$193,000	85	0	no impact	Water
Fleishel/Oakwood/Locust Sewer Line Replacement	Est. design completion is October 2016	Water	\$1,590,189	35	0	no impact	Water
Taxiway K	Est. Completion Oct 2014.	90% FAA Grant and 10% Half Cent	\$7,898,318	100	95	\$8,000	Airport Operations
Taxiway K Erosion Project	Est. Completion	90% FAA Grant and 10% Half Cent	\$650,000	100	0	no impact	Airport Operations
Rehab Runway 4-22	Est. Completion Nov. 2015	90% FAA Grant and 10% Half Cent	\$8,625,463	100	0	no impact	Airport Operations
Runway 4-22 Safety area improvement project	Est. Completion Feb. 2012.	95% FAA grant and 5% Half Cent	\$5,499,099	100	99	no impact	Airport Operations
Rice/Shiloh Roadway Configuration	Est Completion FY14/15	Half Cent	\$995,584	100	60	no impact	Half Cent
Cumberland Road	Est Completion FY15/16	Half Cent	\$17,900,000	100	22	no impact	Half Cent
Cumberland Trail	Est Completion FY15/16	Half Cent	\$2,925,000	10	0	no impact	Half Cent
2014 Asphalt Enhancement	Est Completion FY14/15	Half Cent	\$2,000,000	100	98	no impact	Half Cent
Tyler South Police Substation	Est Completion FY15/16	Half Cent	\$4,300,000	100	0	no impact	Police Operations
2012 Traffic Signal System Upgrades	Est Completion FY14/15	Half Cent	\$503,000	100	95	\$2,500 per signalized intersection	Traffic Operations
Animal Care Facility	Est Completion FY14/15	Half Cent	\$3,240,000	30	0	Approx \$308,000	Animal Shelter Operations
Palace, MLK, 26th, Grand	Est Completion FY15/16	Half Cent	\$2,094,000	48	0	no impact	Half Cent
Transportation Enhancement Sidewalks Project	Est Completion FY15/16	Half Cent	\$412,081	5	0	no impact	Half Cent



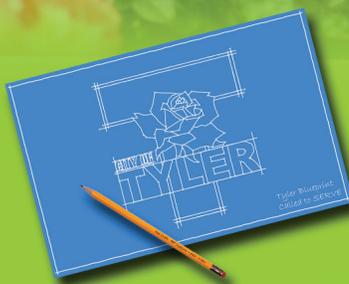
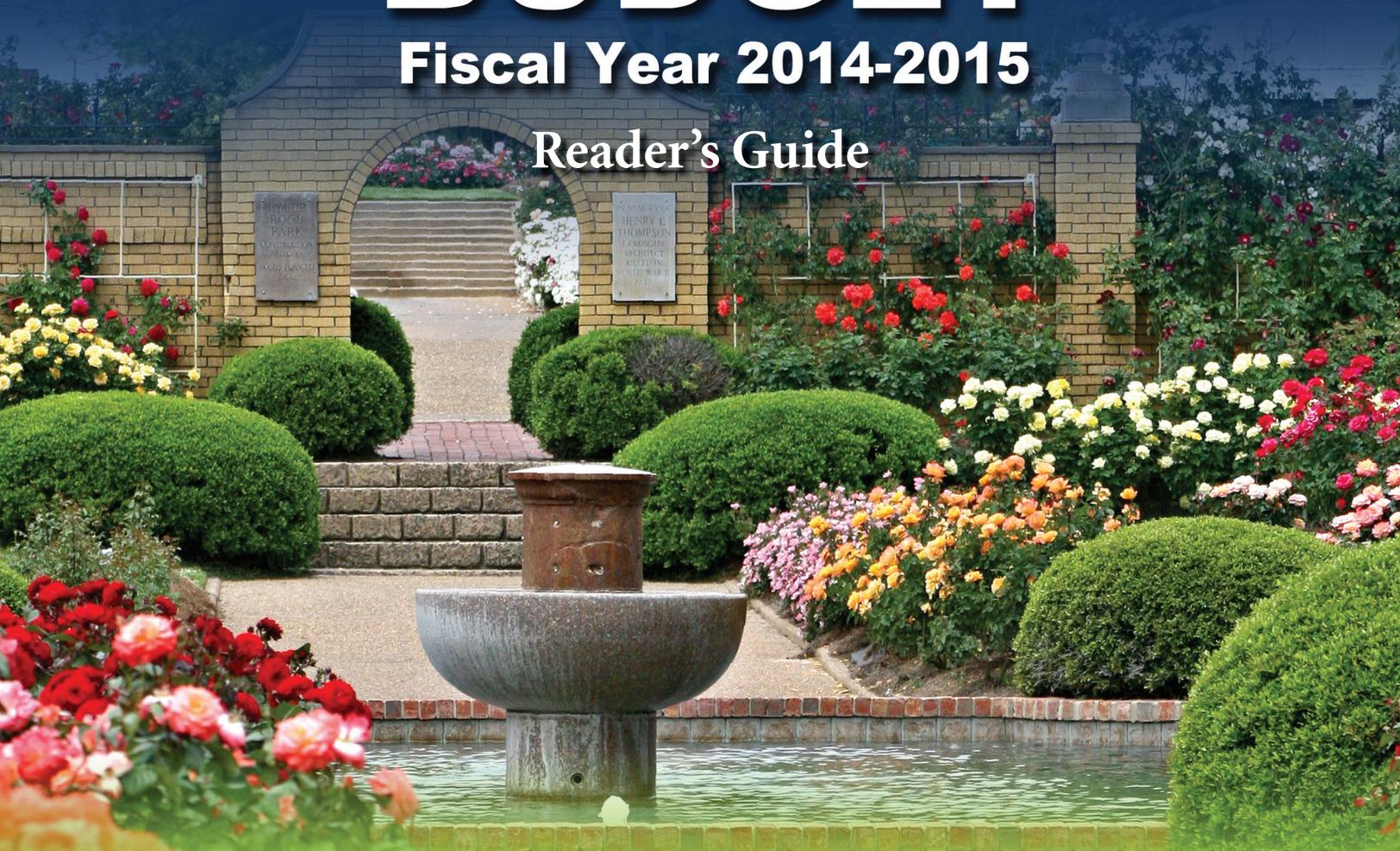
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Reader's Guide



Setting the Standard for Performance Excellence in Local Government

BUDGET PROCESS

Budget Adoption

The City's fiscal year is from October 1 through September 30. The City Charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City Charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year unencumbered balances. During a budget cycle, any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget amounts between funds or base increases in appropriations must be approved by the City Council. Appropriations lapse at fiscal year-end, unless lawfully re-appropriated in ensuing adopted budgets. Budgets of the governmental fund type are prepared on a cash basis of accounting, which is based on real-time cash flow. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The financial records are maintained on the modified accrual basis. Obligations in these funds are recorded as expenditures, and revenues are recognized only when they are actually received. Budgets of the enterprise fund types are also prepared on a cash basis, but financial records are maintained on the accrual basis of accounting. Not only are expenses recognized when a commitment is made but revenues are also recognized when they are obligated to the City.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input; and are used as major guidelines in the development of funding recommendations.

Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City

Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with Generally Accepted Accounting Principles (GAAP), the City's funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

Governmental Funds

Governmental funds are primarily used to account for tax-supported, externally mandated fee and grant activities. The measurement focus is toward determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long-term liabilities such as debt service, compensated absences, claims, and judgments, which are recognized when payment is due. The City utilizes the following governmental fund types:

General – the City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance and equipment purchase requirements associated with the General Fund.

Debt Service – this fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City paid off all tax supported debt in fiscal year 2007-2008.

Capital Projects – the City operates two capital projects funds. The major fund associated with capital projects is the One-Half Cent Sales Tax Corporation, which is used for infrastructure improvements in an effort to eliminate tax-supported debt. This fund is not included in this document and has no formally adopted

budget by the City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental resource to pay for one-time related capital expenditures from the General Fund.

Permanent Funds – the City operates two permanent funds for the perpetual care and maintenance of the City’s cemeteries. One of these funds operates in a trust environment and the other is an operations fund for the City cemeteries.

Special Revenue – the City uses special revenue funds to account for proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes other than debt service or capital projects. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- Development Services – established to account for the receipt and disbursement of funds related to Building Inspections and Planning and Zoning.
- Police Forfeiture – established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- Court Special Fee – established to track the receipt of court fees restricted for court related purchases.
- TIF/TIRZ #2 – established to account for the receipt and disbursement of funds related to the Tax Increment Financing Zone established for the Downtown Tyler region.
- TIF/TIRZ #3 – established to account for the receipt and disbursement of funds related to the Tax Increment Financing Zone established for the North Tyler region.
- Hotel-Motel Tax – established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.
- Donations – established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit.
- Tourism – established to account for the operations of the Rose Garden, Rose Garden Center, Harvey Convention Center, Goodman Museum, Main Street and Liberty Hall.
- Airport Facility – established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds

Regional Airport as well as rental car charges collected to facilitate special projects.

- Oil and Natural Gas – established to track revenue received from lease royalties to be used for future one-time projects identified by the City Council.
- PEG Fee – established to track receipt and disbursement of funds related to the 1% Public, Educational and Government Access Channel Fee collected and remitted by local cable franchise operations.
- Fair Plaza – established to track the tenant rental and parking income associated with the Fair building donated to the City of Tyler and the associated operating expenses.
- Homeownership/Housing – established to account for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.
- Community Development Block Grant (CDBG) – established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.
- HOME – established to account for the receipt and disbursement of HOME Grant monies allocated to the City to provide affordable housing for low-income households.
- Housing Assistance Payment Program (HAPP) – established to account for the receipt and disbursement of Department of Housing and Urban Development – Housing Assistance Payments Program Funds.
- State and Federal Grants – created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library, public safety and human services. Only major grants with known awards are included in this document and have a formally adopted budget. All other budgets are adopted with the grant award documentation.
- Transit System – established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City’s Transit System.

Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus of proprietary funds is total economic resources. As such, these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. For budgeting purposes, the proprietary fund types are budgeted on a cash basis to better manage available working capital. The City utilizes the follow-

ing proprietary fund types.

Enterprise – these funds cover the cost of their operations through fees charged to individual users.

- Utilities – accounts for the maintenance and operations of the infrastructure of the City’s Water and Sewer system including administration, billing, distribution, treatment, waste collection, waste treatment, Lake Tyler, storm water drainage and Geographical Information Systems (GIS).
- Utility Construction – established to track the costs of capital improvements to the utility system.
- Utility Debt Service – established to track the debt service costs related to revenue bond indebtedness.
- Utility Debt Reserve – established to track debt service reserve requirements related to the 2009 utility debt issue.
- Solid Waste – accounts for the maintenance and operations of the garbage collection and litter abatement programs operated by the City of Tyler. This includes administration, residential collection, commercial collection, litter control and complex maintenance.
- Solid Waste Construction – established to track the costs of capital purchases and improvements to the garbage collection operations.
- Airport – accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.

Internal Service – these funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:

- Productivity – established to track performance pay of City employees as well as the cost of internal audit and City University.
- Fleet Maintenance/Replacement – accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.
- Property and Liability Insurance – accounts for the City’s property, casualty, disability and worker’s compensation insurance programs.
- Active Employee Benefits – accounts for the City’s self-insurance program for health and dental benefits for active employees as well as life insurance benefits provided through traditional insurance.
- Property and Facility Management – established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.

- Technology – established to account for the City’s investment in technology and office automation, as well as current maintenance and repair items.
- Retiree Employee Benefits – accounts for the City’s self-insurance program for health and dental insurance benefits for retired employees as well as life insurance benefits provided through traditional insurance.

Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, with the funds themselves appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates four Fiduciary funds including an Employee Benefit Trust – Section 125 Plan, Employee Benefits Trust - OPEB Trust, the Lindsey Private Purpose Trust and the Greenwood Landfill Private Purpose Trust. All funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City’s Comprehensive Annual Financial Report (CAFR) based on GAAP reflecting the City’s financial position at the end of its fiscal year. The CAFR reports expenditures and revenues on both a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City’s financial records to GAAP:

- Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- Compensated absence liabilities are accrued as earned on a GAAP basis, but expensed when paid on a budget basis.
- Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within 60 days of year-end on a GAAP basis.
- Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

Budget Phases

The City of Tyler begins in January with the development of next year's budget. The budget development process requires input from City staff, the City Council and citizens. In order for this input to be given appropriate consideration, the process begins approximately six-months before the budget is adopted. There are five distinct phases in the development of the City's budget.

Fiscal Alignment (Phase I)

Budget Goals – the process starts with the development of budget goals based on the City's Strategic Plan and continuous feedback received from the City Council and citizens. After the goals are developed, meetings with the City's administrative team set the stage for budget formation.

Forecast Schedule and Strategy Development & Business Plan – the goal of this phase is to align the City's strategic plan and business planning process with the budget development. This phase also provides strategic fiscal forecasting, financial assumptions, revenue and reserve information as well as management's expectations about the development of departmental budgets. At these meetings, the budget calendar is discussed. The calendar includes internal and external deadlines. The calendar allows citizens and the City Council to be aware of the schedule and the official dates for public input. Also, supplemental requests for the upcoming fiscal year are discussed, as well as future years.

Departmental Hearings (Phase II and III)

Budget Development – departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the City's financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight

changing trends in their service levels in addition to making proposals for new services or changes to existing services. Phase II involves the development of the internal service fund budgets. Also, Phase II includes the review of all capital operating and debt service budgets.

Capital Improvements Plan – the Capital Improvements Plan is developed during this process the Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for excess revenue, that revenue is considered for additional projects. Additional projects are prioritized and then placed on next year's schedule when funding is available.

Budget Presentation (Phase IV)

Once all of the input is received, the budget is developed and the City Manager presents it to the City Council in August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a summary of the major changes being recommended.

Adoption Process (Phase V)

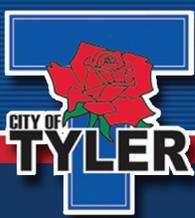
The City Council then receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will be provided to City Council during this time.

The City Council will adopt the budget by fund and adopt the new property tax rate before the start of the fiscal year on Oct. 1.

CITY OF TYLER
FY2014-15 BUDGET PREPARATION CALENDAR

Phase I	Fiscal Alignment	
	January 16, 2014	Distribution of Fiscal Alignment Review Session (F.A.R.S) Instructions to Departments (on P:Drive)
	February 3, 2014	F.A.R.S information Due to Finance Office (For all meetings scheduled in Week 1)
	February 7, 2014	F.A.R.S information Due to Finance Office (For all meetings scheduled in Week 2 and beyond)
	February 3 - March 7, 2014	Fiscal Alignment Review Sessions
Phase II	Internal Service Fund Recommendations/Work Sessions	
	March 10, 2014	FY2014-15 Open System for Budget Entry (Internal Service Funds Only)
	April 3, 2014	Internal Service Fund FY2014-15 Baseline Budget Requests Due
	April 7 - April 11, 2014	Internal Service Fund FY2014-15 Pre-budget session
Phase III	Operating, Capital, and Debt Service Funds Recommendations/Work Sessions	
	April 16, 2014	Training Offered
	April 17, 2014	Training Offered
	April 21, 2014	Distribution of FY2014-15 Budget Materials and Instruction on P:drive, Payroll Projections will be Distributed by H/R, and Open System for Budget Entry
	May 19, 2014	Deadline for Departments to Submit FY2014-15 Budget Requests
Phase IV	Budget Presentation	
	May 20- 23, 2014	Combine City Manager's work file(h.t.e) and assemble binders for Budget Committee
	May 27 -July 18, 2014	Meetings to Review FY 2014-15 Departmental Budget Requests
	July 25, 2014	Certified Tax roll due from the Chief Appraiser
	July 21 - August 6, 2014	City Manager Prepares FY 2014-15 Proposed Budget for City Council
	August 6, 2014	Publish Effective and Rollback Tax Rates and Statement of Tax Increase or Decrease (County Tax Office)
	August 11, 2014	City Manager's FY 2014-15 Proposed Budget Filed with the City Clerk and post on website.
Phase V	Adoption	
	August 13, 2014	FY2014-15 Proposed Budget presented to City Council
	August 13, 2014	City Clerk publishes the "Notice of Proposed Budget Hearing scheduled for August 27"
	August 27, 2014	Public Hearing on FY2014-15 Proposed Budget/Schedule and Announce Meeting Date to Adopt Tax Rate
	August 27, 2014	City Clerk publishes the "Notice of Proposed Budget Hearing scheduled for September 10"***
	September 10, 2014	Public Hearing on FY2014-15 Proposed Budget/Schedule and Announce Meeting Date to Adopt Tax Rate***
	September 11, 2014	City Clerk publishes the "Notice of Tax Increase scheduled for September 24"***
	September 24, 2014	City Council Adoption of FY2014-15 Budget and Property Tax Rate

*** Only needed if the adopted tax rate is above the effective tax rate. If not needed then budget could be adopted on September 10.



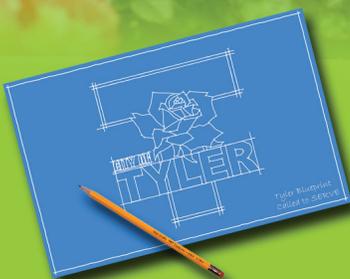
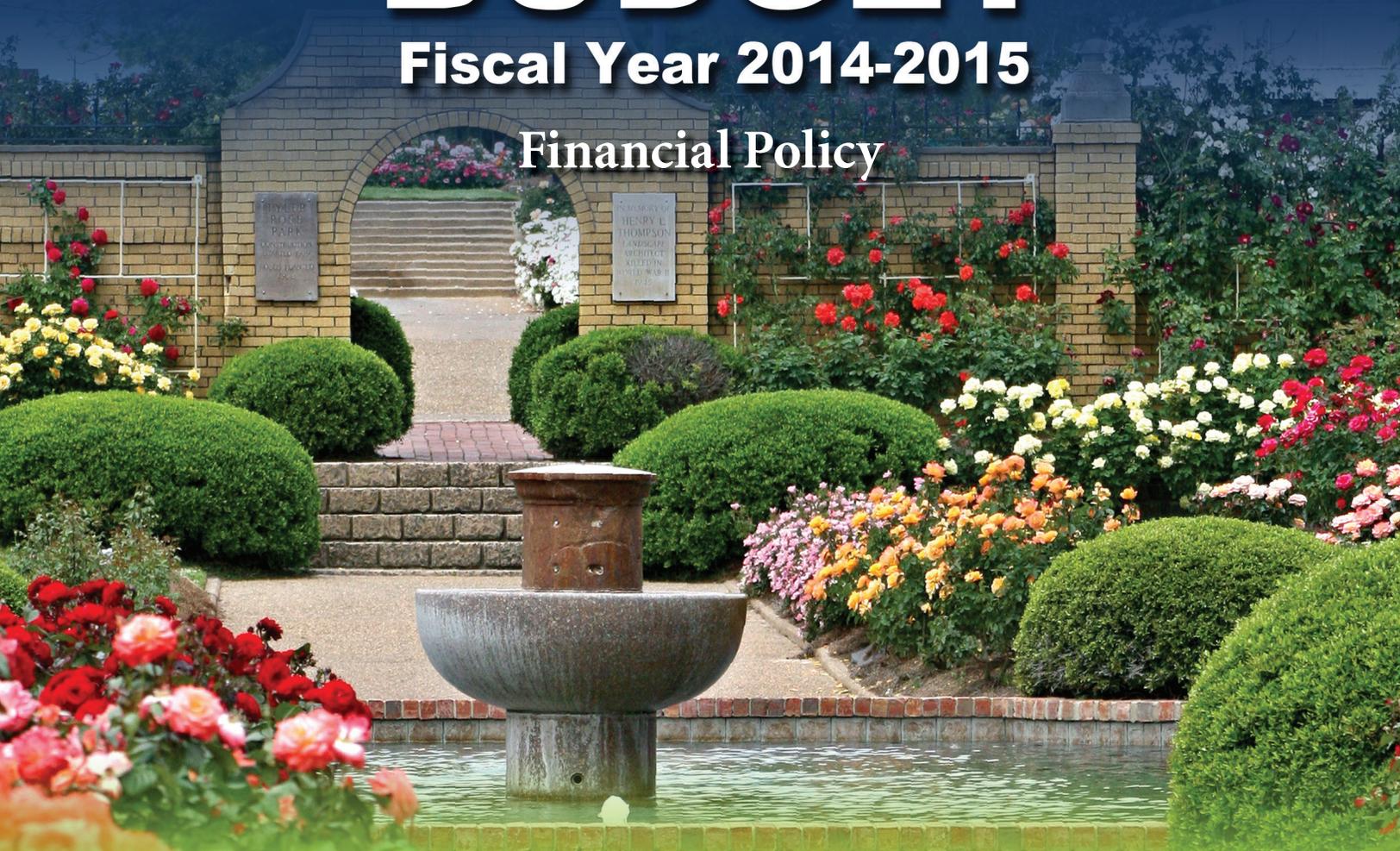
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Financial Policy



Setting the Standard for Performance Excellence in Local Government

FINANCIAL POLICY

Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

Budgeting, Accounting, Auditing and Financial Planning Criteria

- Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- Submit to the City Council quarterly revenue and expenditure reports to show the financial position of the City of Tyler. The reports include budgetary forecasts and year-to-date actual comparisons to show the financial condition of the major operating funds. In addition a quarterly investment report will be presented which meets / exceeds the requirements of the Public Funds Investment Act.
- File with the City Clerk for public review, a copy of the proposed ensuing fiscal year budget a minimum of 45 days prior to October 1st.
- City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required by City Council for external audit services every five years.
- The annual audit shall be conducted in accordance with the Generally Accepted Accounting Principles (GAAP).
- Long-range forecasts shall be made for major operating funds as necessary for financial planning.
- A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to deter-

mine compliance with current controls and to make recommendations for change.

- It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

Operating Criteria

- Estimated expenditures shall in no case exceed proposed revenue plus prior year undesignated balances.
- Unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund if approved by the City Manager. All other transfers between funds and base increases to appropriations must be approved by the City Council.
- All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended and lawfully re-appropriated in subsequent year's adopted budgets.
- A fund balance shall be maintained at a level of 15 percent of estimated annual operating expenditures for the General Fund and at 15 percent of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- Investments shall be managed in accordance with the current Investment Policy. Investments shall comply with Federal, State and local laws. Investments will consider protection of principal first, with the intent to diversify as well as provide for liquidity needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.
- Fixed assets shall be managed in accordance with the current Fixed Asset Policy in order to properly classify, make record of and safeguard the assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- The City Council shall designate a City depository in compliance with State statutes. The term of the bank depository shall be two years with three additional one year options for renewal.

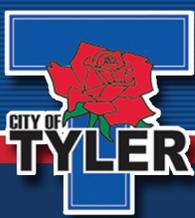
Capital Improvement Projects

- A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these expenditures shall be identified prior to the approval of such capital improvements.
- The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

Debt Management

- Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.

- Interest earnings on bond proceeds shall be credited to the debt service fund.
- The City of Tyler intends to pay for tax supported construction and capital improvements with cash.
- When appropriate, the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to one and one half times average annual debt service is preferred. In no annual period shall the coverage fall below one and one tenth times based on current bond covenants.
- The City Council shall exhibit a willingness to raise the revenue necessary to fully fund the current debt obligations in order to implement the adopted capital improvement plan and to maintain the City's bond rating at or above current levels.



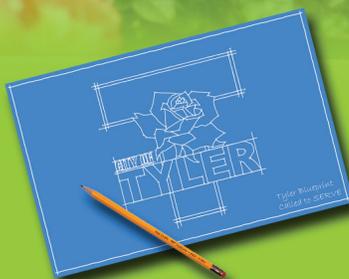
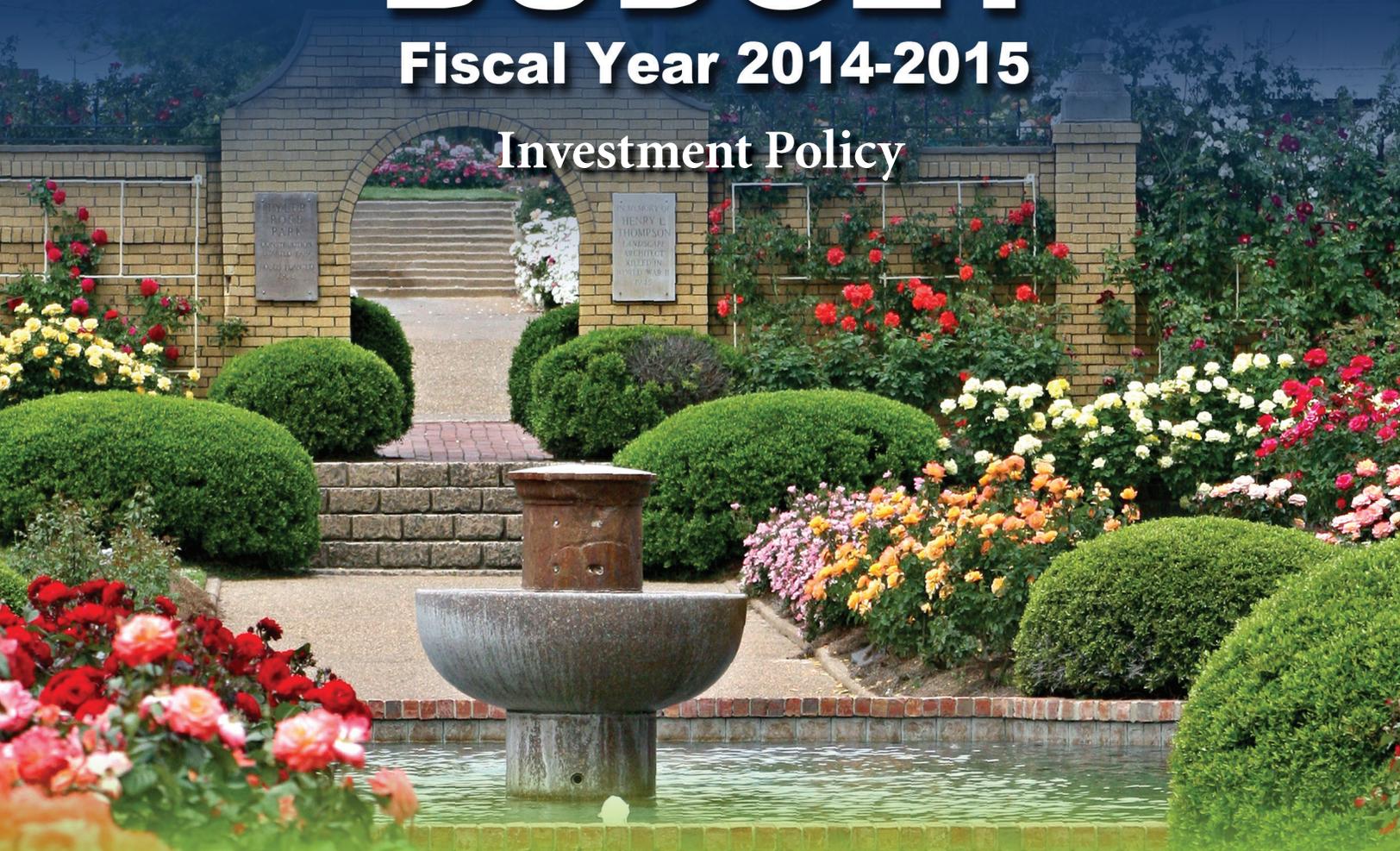
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Investment Policy



Setting the Standard for Performance Excellence in Local Government

INVESTMENT POLICY

Sec. 2-46. Introduction And Scope.

The Public Funds Investment Act, Chapter 2256, Texas Government Code, (the “PFIA”) requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This Policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this Policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board, and the Lindsey Police and Firefighters’ Endowment Fund is also excluded from this Policy because it is separately organized and managed by contract with an investment company as directed by the Lindsey Police and Firefighters’ Fund Board. The Employees Deferred Compensation Agency Fund and the Retirees Health Benefits Trust Fund are also excluded. This Policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-37, 2/27/08) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (Ord. No. 0-2013-60, 7/24/13)

Sec. 2-47. Investment Strategy.

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiency to the extent that is practical and legal. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds, and ~pedal projects. The liquidity requirements of the pooled investment portfolio will be projected and matched with maturities. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the

reduction of cash flow uncertainty and the increased opportunity of yield curve – extension:

Pooled Fund Group

- Suitability – Any investment eligible in the Investment Policy is suitable for Pooled Fund Groups.
- Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Special Project and Bond Proceeds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized. Maximum maturity five years from date of purchase.
- Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
- Liquidity – Pooled Fund Groups require short-term liquidity to adequately fund any unanticipated cash outflow. Short-term financial institution deposits, investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
- Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.
- Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury Bill portfolio will be the minimum yield objective.

Special Project And Bond Proceeds Funds

At times special project and bond proceed funds may be better suited invested outside the Pooled Fund Group. In those cases the following strategy shall be applicable:

- Suitability – Any investment eligible in the Investment Policy is suitable for Special Project and Bond Proceeds Funds.
- Safety of Principal – All investments will be of high quality with no perceived default risk. Market price

fluctuations will occur. However, by managing Special Project and Bond Proceeds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized. Maximum maturity five years from date of purchase.

- Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
- Liquidity – Special Project and Bond Proceeds Funds used for capital improvements programs have reasonably predictable draw down schedules. Therefore investment maturities should generally follow the anticipated cash flow requirements. Short term financial institution deposits, investment pools and money market mutual funds will provide readily available funds generally equal to one month’s anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.
- Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Special Project and Bond Proceeds Funds. Generally, when investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.
- Yield – Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the Investment Policy’s risk constraints. The yield of an equally weighted, rolling six-month Treasury bill portfolio will be the minimum yield objective for non-borrowed funds. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) (Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-48. Objectives

Principal investment objectives in order of priority are:

- Preservation of capital and the protection of investment principal.
- Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows.
- Maintaining public trust by avoiding any transaction, which might impair public confidence in the City’s ability to manage public funds with which it is entrusted.
- Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements.
- Diversification by investment type and maturity to avoid market risks and issuer defaults, where appropriate.
- Attainment of a rate of return which is consistent with risk limitations and cash flow characteristics of the City’s investments.

(Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) (Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-49. Investment Officers

The Chief Financial Officer, Accounting Manager, and Accountants are appointed as Investment Officers. The Investment Officer’s authority will be limited by applicable laws, regulations and this Policy.

In order to ensure qualified and capable investment management, the City shall provide periodic training in investments for the investment personnel through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City’s investment personnel.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within twelve months of assuming their duties. An additional ten hours of training will be required not less than once in a two-year period that begins on the first day of the City’s fiscal year and consists of the two consecutive fiscal years after that date. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NTCOG, TCMA, TML, and UNT as

independent sources for training.

The City maintains the right to hire Investment Advisers to assist City staff in the investment of funds. Investment Advisers shall adhere to the spirit, philosophy and specific terms of this Policy and shall invest within the same objectives. The Investment Officers shall establish criteria to evaluate Investment Advisers, including:

- Adherence to the City's policies and strategies;
- Investment strategy recommendations within accepted risk constraints;
- Responsiveness to the City's request for services and information;
- Understanding of the inherent fiduciary responsibility of investing public funds; and
- Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors must be registered under the Investment Advisers Act of 1940 or with the State Securities Board. A contract with an Investment Adviser may not be for a term longer than two years and any contract, renewal or extension must be approved by the City Council. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-50. Standards of Care, Ethics and Conflicts of Interest

As provided for in the PFIA, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an

individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an Investment Officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Investment Officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officers and employees of the City involved in the investment process shall not utilize investment advice concerning specific investments or classes of investments obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City, except when disclosure is required by law.

All Investment Officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-51. Authorized Investments

The Investment Officers shall use only investment options approved by City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, including but not limited to, the PFIA, the following are the only permitted investments for the City's funds:

- Direct obligations of the United States government; U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed).

- Debentures or discount notes issued by, guaranteed by, or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- Bonds or other interest bearing obligations of which the principal and interest are guaranteed by the full faith and credit of the United States government, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- Certificates of Deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the City, or c) is placed through a broker or depository institution that has its main office or a branch office in Texas that meets the requirements of the PFIA. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories.
- Local government investment pools organized under the Interlocal Cooperation Act that meet the requirements of the PFIA and have been specifically approved and authorized by the City Council.
- Direct obligations of the State of Texas or its agencies, and obligations of agencies, counties, cities, and other political subdivisions of the State of Texas rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- No load “government” money market mutual funds that meet the requirements of the PFIA. Money market mutual funds must maintain an AAAM, or equivalent rating from at least one nationally recognized rating agency; and be specifically approved by the City Council or purchased through the City’s primary depository as an overnight investment tool.
- Repurchase agreements entered into in compliance with the PFIA.
- NOTE: A security’s “average life” does not constitute a stated maturity.

No investment type approved by the PFIA for public investment will be authorized by the City without specific City Council approval and adoption in this

Investment Policy. And investments authorized at the time of purchase, which become unauthorized, need not be liquidated immediately. The City shall monitor the rating of each issuer, as applicable, at least quarterly, and take all prudent measures shall be taken to liquidate an investment that is downgraded to less than its required minimum rating. The Investment Officer will make specific suggestions as to the possible liquidation or retention in either situation.

This Policy does not apply to an investment donated to the City for a particular purpose or under terms of use specified by the donor (Section 2256.004). (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) (Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-52. Investment Limits

It is the City’s policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of investment, where appropriate. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations, and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term maturities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in cash equivalent investments and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

(Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) (Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec 2-53. Selection of Broker/Dealers

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities.

Other broker/dealers meeting the qualifications of this Policy section and selected by the Investment Officers shall be annually approved by the City Council.

The approved list of broker/dealers includes the following firms:

- Rice Financial Products Company
- Duncan-Williams Securities
- Coastal Securities
- Raymond James & Associates

For brokers and dealers of investment securities, the City shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the “Primary Government Security Dealers,” unless analysis reveals that other firms are adequately experienced to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- Annual audited financial statements
- Proof of Texas State Securities Commission registration
- Proof of Financial Industry Regulatory Authority (FINRA) certification

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City’s Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy.

It is the policy of the City to create a competitive environment for all individual purchases and sales, financial institution deposits, money market mutual funds, and local government investment pools. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-54. Safekeeping

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall

be held in the account of the City. The original copy of all safekeeping receipts shall be delivered to the City. An independent custodian will be used for securities safekeeping. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (0-2013-60, 7/24/13)

Sec. 2-55. Reporting and Audits

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with the PFIA. The market valuations obtained by the City shall be from independent sources believed to be accurate and representative of the investments’ true values. The reports shall be submitted to City Council.

An annual compliance audit of management’s controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports, with the result of the review reported to the City Council by that auditor.

An annual compliance audit of management’s controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports, with the result of the review reported to the City Council by that auditor.

The benchmark for the portfolio will be the three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio’s performance and a measure of risk. Weighted average yield to maturity shall be the measure of portfolio performance. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-56. Review of Investment Policy

The City Council will review and adopt this Investment Policy and investment strategy at least annually, approving changes to policy or strategy.

(Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord.

No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-57. Selection of Depositories

The City may also utilize other financial institutions to maintain back-up checking or other transactional accounts, and to place interest bearing deposits.

All deposits placed with the City's primary depository or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original safekeeping receipts for securities pledged, copies of any pledged insurance policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance, or letter of credit.

The City requires market value of pledged securities in excess of 102% of all uninsured deposits plus accrued interest if any. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the financial

institution's "official record" continuously since its execution.

- The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage.

(0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-58. Authorized Collateral

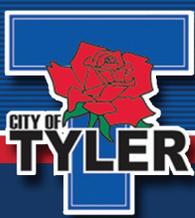
The City shall accept only the following as collateral:

- Bonds, certificates of indebtedness, or notes of the United States, its agencies or instrumentalities, or other evidence of indebtedness of the United States, its agencies or instrumentalities that is guaranteed as to principal and interest by the United States, its agencies or instrumentalities.
- Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
- Bonds of the State of Texas or a county, city or other political subdivision of the State of Texas having been rated no less than "A" or its equivalent by a nationally recognized rating agency with a remaining maturity of ten (10) years or less.
- Letters of credit issued by the United States or its agencies and instrumentalities.

(Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10) (Ord. No. 0-2011-94, 11/9/11) (0-2013-60, 7/24/13)

Sec. 2-59. Reserved

PASSED AND APPROVED this 22th day of October, 2014.



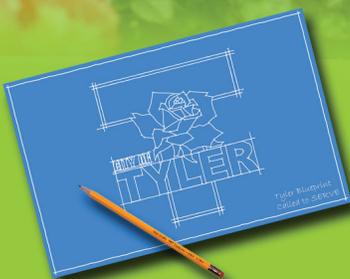
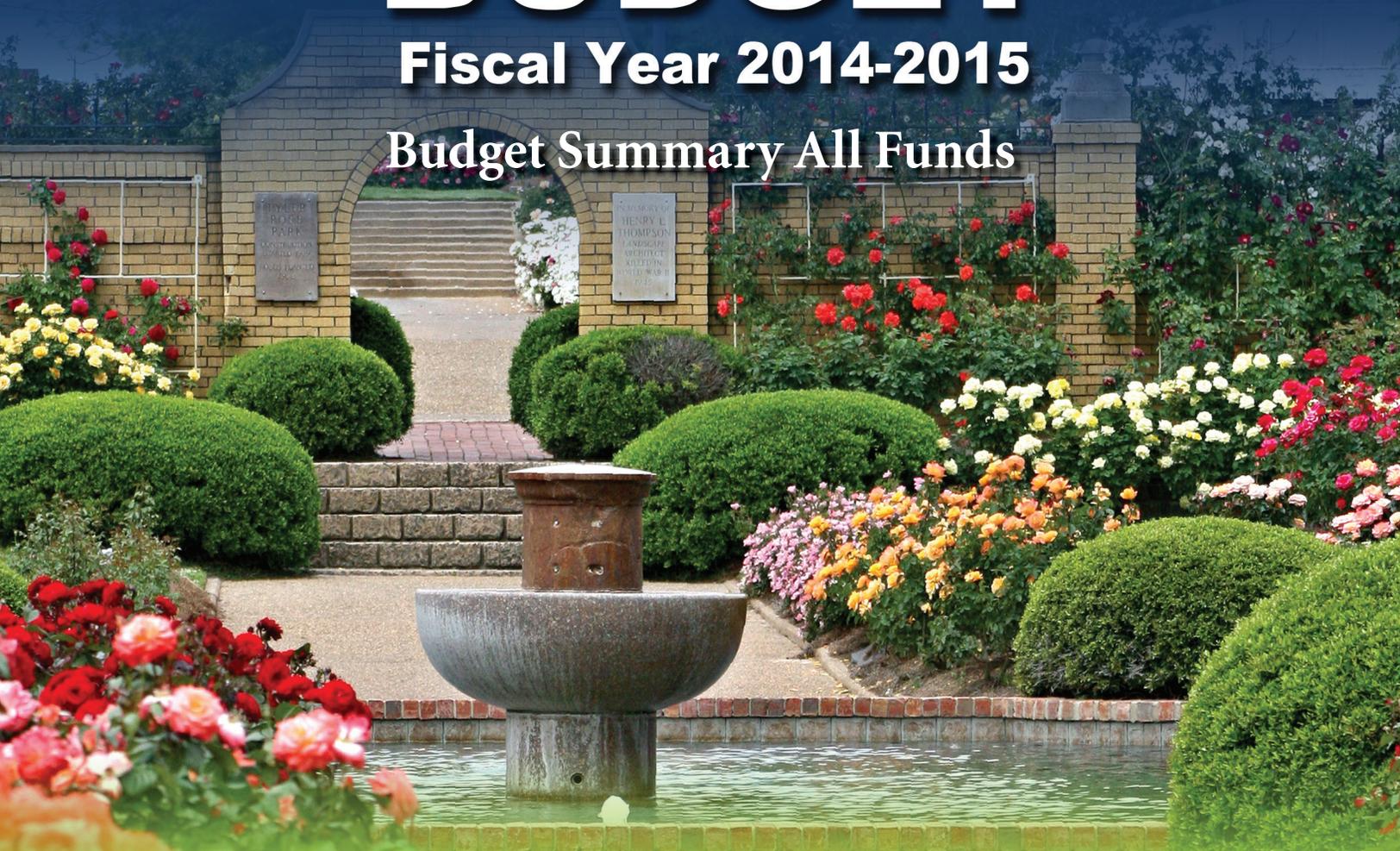
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Budget Summary All Funds



Setting the Standard for Performance Excellence in Local Government

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES – ALL FUNDS**

FISCAL YEAR 2014-2015

<i>FUND</i>	<i>OPENING BALANCE</i>	<i>REVENUES</i>	<i>EXPENDITURES</i>	<i>TRANSFERS IN / (TRANSFERS OUT)</i>	<i>CLOSING BALANCE</i>
101 General	9,683,056	64,254,881	63,353,576	(901,305)	9,683,056
102 General Capital Projects	1,706,820	51,500	1,712,328	—	45,992
202 Development Services	351,599	1,233,600	1,669,007	125,000	41,192
204 Cemeteries Operating	4,813	130,150	298,253	212,500	49,210
205 Police Forfeitures	140,763	82,000	124,330	—	98,433
207 Court Special Fees	354,958	698,180	797,663	—	255,475
209 TIF/TIRZ # 2	2,674	—	—	—	2,674
211 Motel Tax	2,977,671	3,303,767	1,355,900	(2,068,000)	2,857,538
218 TIF/TIRZ # 3	80,179	53,106	10,000	—	123,285
219 Tourism and Convention	334,018	610,350	2,684,424	2,093,000	352,944
234 Passenger Facility	152,031	350,900	—	(473,332)	29,599
235 Oil and Natural Gas	1,036,964	128,500	10,000	—	1,155,464
236 PEG Fee	401,287	274,615	395,349	—	280,553
240 Fair Plaza	139,478	396,411	405,023	—	130,866
274 Homeownership and Housing	55,905	100	56,005	—	—
276 Housing Assistance	568,815	7,441,554	7,439,243	—	571,126
285 MPO Grant	—	303,798	303,798	—	—
286 Transit System	208,606	1,774,638	2,399,998	500,000	83,246
294 Community Development Grant	33,379	857,047	857,047	—	33,379
295 Home Grant	—	341,700	341,700	—	—
502 Utilities Operations	5,825,093	36,865,111	25,388,390	(12,948,163)	4,353,651
503 Utilities Construction	4,830,610	25,000	11,983,932	7,980,000	851,678
504 Utilities Debt Service	940,339	10,000	5,329,284	4,456,852	77,907
505 Utilities Debt Reserve	1,492,364	5,400	—	(5,400)	1,492,364
524 Airport	785,377	1,775,870	1,779,181	—	782,066
560 Solid Waste	1,905,880	11,050,000	10,595,605	(602,623)	1,757,652
562 Solid Waste Capital	1,206,956	5,000	788,532	100,000	523,424
639 Productivity	372,324	4,000	1,418,784	1,200,000	157,540
640 Fleet Maintenance/Replacement	6,729,635	10,324,075	11,428,351	—	5,625,359
650 Property and Liability	1,009,435	1,436,421	1,704,680	—	741,176
661 Active Employees Benefits	1,173,177	8,196,546	8,255,688	(300,000)	814,035
663 Facilities Maintenance	433,221	423,147	592,681	259,727	523,414
671 Technology	109,128	4,394,529	4,424,614	—	79,043
713 Cemeteries Trust	2,730,404	87,500	—	(12,500)	2,805,404
761 Retired Employees Benefits	153	3,256,859	3,211,455	—	45,557

MAJOR REVENUE SOURCES

General Fund

As indicated by the chart below, General Fund revenues for FY2014-2015 are projected at \$64,254,881, which is an increase of 4.68 percent over the FY2013-

2014 budget of \$61,380,376. As indicated in the chart below the increase is primarily due to increases in property tax revenue from new construction/growth in appraisal values as well as increased collection rates, projected increases in Sales tax revenue.

GENERAL FUND	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Property Taxes	14,296,424	15,579,801	15,412,015	15,877,789
Franchises	9,927,485	10,115,140	10,308,757	10,473,675
Sales & Use Taxes	25,069,548	25,398,198	27,055,013	27,510,732
Licenses & Permits	223,445	273,050	267,619	462,135
Fines & Penalties	6,089,695	6,803,013	6,797,062	6,872,289
Use of Money & Property	66,537	88,800	71,800	81,800
Current Services	1,768,951	2,109,694	2,054,596	2,132,112
Intergovernmental	—	—	—	—
Miscellaneous Income	265,865	267,000	289,909	290,000
Income from Other Agencies	787,810	751,184	750,495	554,349
Total Revenues	\$58,495,760	\$61,385,880	\$63,007,266	\$64,254,881

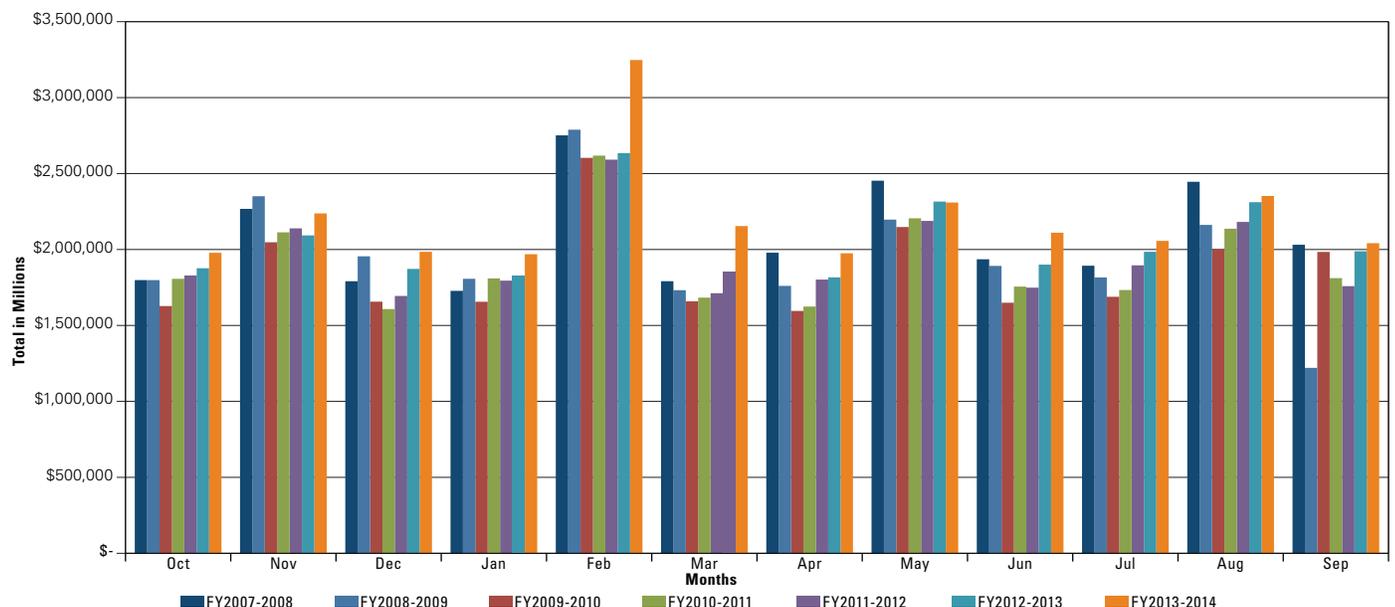
Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

Sales Tax

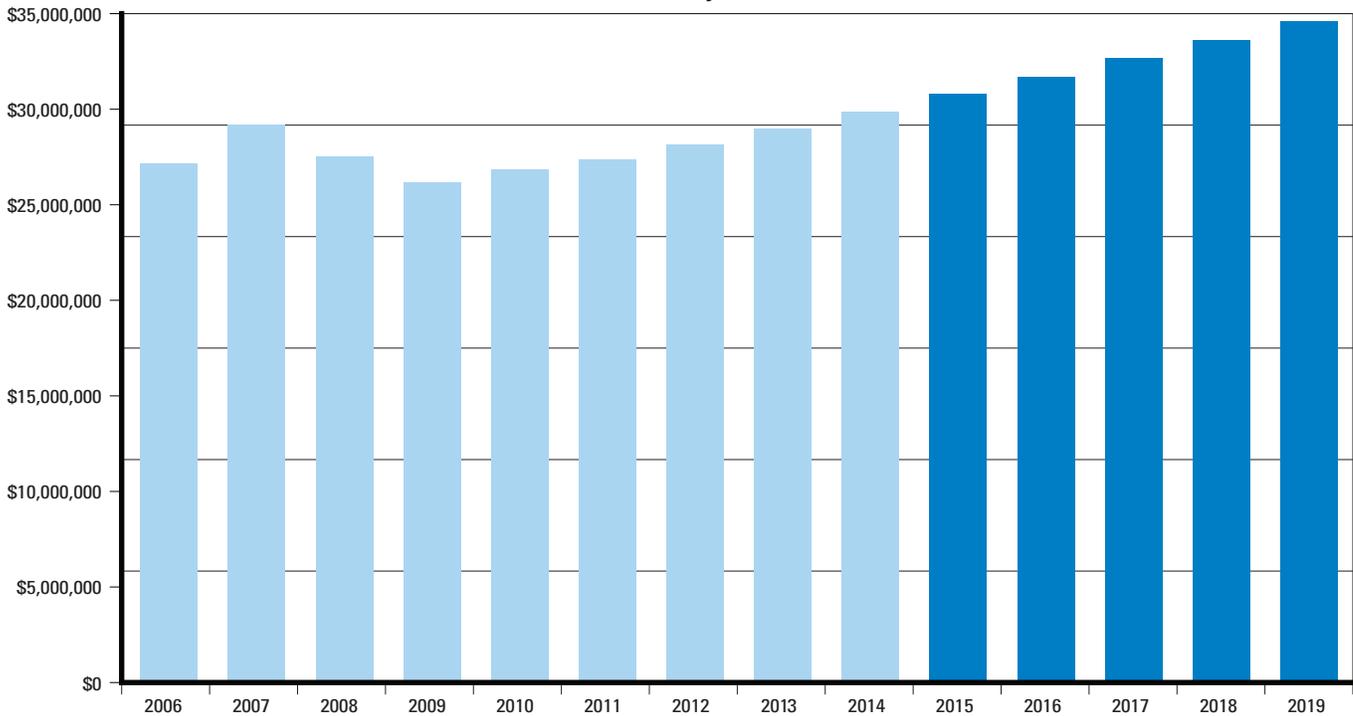
Sales tax is the largest of the General Fund's revenue sources representing 43 percent of the fund's total revenues. Actual collections for FY2013-2014 are projected to be 6.4 percent above the amount budgeted due to growth in the economy and a significant one time large audit adjustment. The City projects a budget for

FY2014-2015 of 4 percent above the current year projected collections, minus a one time large audit adjustment.

The chart below shows that the City has seen a steady increase in sales tax collections over the last year. The chart further shows the City's Sales tax projections over the future five years. The decline of revenue in 2008 was due to market and economic conditions that appear to have reached a sustainable recovery period.



Sales Tax Collections / Projections (in Millions)



Property Tax

Property tax is the General Fund's next largest single source of revenue at 25 percent. As indicated in the chart below, taxable values increased over the last 10 years with a slight decline during 2010 due to reductions in commercial property values, while the City's total tax rate has declined almost every year during the same time period with the exception of the three fiscal years. Due to looming increases in healthcare funding due to inflation and Affordable Healthcare Act, the City

has kept the current tax rate at .220000 cents per \$100 of valuation. Although the City continued the constrained spending philosophy demonstrated during the prior fiscal year budget and operating cycle, this proposed tax rate will ensure the City of Tyler is able to maintain current levels of service. The philosophy of City government has been to pay as you go for construction projects. The City paid off all remaining tax supported debt issues in FY2007-2008. This largely facilitated the City's ability to lower its total property tax rate over the last 10 years.

ANNUAL CHANGE IN TAX RATE AND CERTIFIED TAXABLE VALUE

FY	TOTAL RATE	CERTIFIED VALUES	% CHANGE
2005-2006	0.2384	5,088,514,168	6.96%
2006-2007	0.2237	5,569,801,329	9.46%
2007-2008	0.1990	6,143,037,626	10.29%
2008-2009	0.2040	6,574,872,417	7.03%
2009-2010	0.2040	6,700,382,716	1.91%
2010-2011	0.2089	6,667,500,469	-0.49%
2011-2012	0.2089	6,730,580,806	0.95%
2012-2013	0.2077	6,844,787,994	1.70%
2013-2014	0.2200	7,012,396,334	2.45%
2014-2015	0.2200	7,194,718,639	2.60%

Franchises

Franchise taxes are 16 percent of the total General Fund revenues for FY2014-2015. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months. The telephone franchise fees have slightly declined in recent years due to increases in the use of non-traditional phone services such as cell phones and VOIP. Cable franchise collections provide a consistent source of franchise revenue.

Fines and Penalties

Fees and fines are 11 percent of the total General Fund. The City has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. A more effective and publicized warrant sweep program has been in place for many years. The court has installed license plate recognition software in the marshall's unit to help with the warrant process. A continued effort is being made to increase collections within the court and to encourage payment of fines.

Development Services

As indicated by the chart below, Development Services revenues for FY2014-2015 are projected at

\$1,233,600, which is an increase from the FY2013-2014 appropriated budget of \$1,032,150. Operating transfers to assist in covering the cost of services have remained constant and no fee changes are proposed in the FY2014-2015 budget.

The Development Services revenue is determined using trend analysis. In an attempt to more accurately track the revenues and expenditures related to the developments services activities, the City created a separate fund in FY2005-2006. Continued review of the trend analysis will allow the City to adjust fees to match costs related to the service activities provided.

Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 1 percent over FY2013-2014 projections. This increase is based on the collection of the seven percent occupancy tax as well as an additional two percent occupancy tax to be used for new or expanded visitor facilities which was approved by the State legislature in June 2011. Tyler continues to see the addition of new hotels and renovations of hotels within the city limits. Collections are expected to increase as the economy improves. Expenditures to outside agencies were held at FY2013-2014 levels.

DEVELOPMENT SERVICES	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Building Permits	504,352	450,000	700,000	600,000
Electrical Permits	153,209	160,000	160,000	165,000
Plumbing Permits	113,381	120,000	110,000	115,000
Zoning Permits	99,424	40,000	50,000	60,000
Mechanical Permits	67,066	60,000	80,000	85,000
Cert. of Occupancy Fees	24,540	26,000	23,000	23,000
Local TABC Fee	7,110	600	4,000	4,000
Billboard Registration	—	51,200	45,000	50,000
Sign Permits	20,322	20,000	20,000	20,000
Contractor License	33,790	40,000	40,000	40,000
House Moving Permits	150	500	500	500
Permits Fee-Clearing	210	500	500	250
Interest Earnings	1,407	3,000	3,000	1,500
Maps, Plans and Specs Fee	—	250	250	250
Copy/Printing Fees	7	100	100	100
Platting Fees	33,733	30,000	33,000	35,000
Miscellaneous Income	50	—	—	—
Contractor Testing Fees	19,089	30,000	30,000	30,000
Grant Revenue	—	—	—	4,000
Total Revenues	1,077,840	1,032,150	1,299,350	1,233,600

Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to remain relatively constant. Revenue for rentals and concessions are projected using trend analysis.

Housing Assistance Payments Fund

The Housing Assistance Payments Program (HAPP), Section 8, is one of the largest sources of grant funding for the City of Tyler. The program shows a similar budget in FY2014-2015 compared to the prior fiscal year. This program provides housing assistance for low-income families. The Tyler program continues to seek additional funding opportunities such as the Family Self Sufficiency, Tenant Protection Program, and the VASH Program.

State and Federal Grant Fund

All state and federal grants are budgeted based on the amount awarded by the outside agency. The major grants awarded in the following fiscal year include the Metropolitan Planning Organization (MPO) Planning Grant. All grants in this fund are reimbursement type grants.

Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The system is managed by the City of Tyler. Five routes are currently in place with buses operating five days a week. The transportation system also provides paratransit services for scheduled service utilizing a contractor.

UTILITIES FUND	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Use of Money and Property	67,539	84,351	68,679	64,123
Charges for Current Services	32,570,972	33,090,010	33,295,352	34,986,881
Storm Water Revenue	1,627,904	1,590,364	1,590,364	1,680,107
Miscellaneous Income	267,400	141,000	159,025	134,000
Total Revenues	\$34,533,815	\$34,905,725	\$35,113,420	\$36,865,111

Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2014-2015 are projected at \$1,480,370, which is an increase from the FY2013-2014 budget. The major source of revenue for the Airport Operating Fund is the long-term parking and car-leasing rental in which long-term parking increased from \$5 to \$6 per day, and

Funding for this service is provided through transit fares, matching funds from the City of Tyler, grant funding from the Federal Transportation Administration and the Texas Department of Transportation.

General Debt Service Fund

The City no longer supports any tax supported debt.

Utilities Fund

As indicated by the chart below, Utility Fund revenues for FY2014-2015 are projected at \$36,865,111, which is an increase over the FY2013-2014 budget of \$34,905,725. The major sources of revenue for the Utilities Fund are the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased sewer rates to be phased in over several fiscal years. Also, part of the increase in revenue is due to a 5% increase for water service for the FY2014-2015. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use for storm drainage improvements.

Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of Oct. 1, 2014 will total \$61,600,000. The current debt service requirement for revenue debt is \$5,314,284 including interest. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

short-term parking increased from \$8 to \$10 per day. Other large sources of revenue include airline facilities rental and hanger leases. Both revenues are calculated using a similar trend analysis.

The airport opened a new wash bay facility for the rental car companies in FY2013-2014. This will help to add additional revenue. Transfers from the customer facility fund will provide funds for debt service.

<i>AIRPORT OPERATING FUNDS</i>	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
USE OF MONEY AND PROPERTY				
Airline Facilities Rental	86,250	90,000	90,000	90,000
Airport Long-Term Parking	611,455	540,000	654,605	809,162
Interest Earnings	3,310	2,500	1,592	2,500
Landing Fees	69,988	68,063	69,528	70,000
Restaurant Concessions	5,805	15,000	10,982	10,500
FAA Building Rental	41,824	41,821	41,960	41,821
Car Leasing Rental	294,214	282,000	290,138	295,000
Agricultural Lease	887	887	887	887
Hanger Land Lease	85,978	84,100	86,583	89,500
HAMM	20,819	24,286	26,538	15,000
Common Use Fee	20,418	18,760	22,939	23,000
Wash Bay Fee	—	38,000	19,084	33,000
Total Use of Money and Property	1,240,948	1,205,417	1,314,836	1,480,370
CHARGES FOR CURRENT SERVICES				
Airport Fuel Flowage	48,991	49,000	60,028	62,000
Copying fees	14	—	—	—
Customer Facility Charge	132,622	148,016	167,745	168,000
Advertising Space Fees	14,507	21,000	24,903	25,000
Total Charges for Current Services	196,134	218,016	252,676	255,000
MISCELLANEOUS				
Miscellaneous Income	18,811	9,000	18,866	34,000
Oil Leases and Royalties	5,970	6,436	6,798	6,500
Sale of Property	—	—	—	—
Wash Bay Construction Loan Proceeds	1,148,000	—	—	—
Total Miscellaneous	1,172,781	15,436	25,664	40,500
Total Revenues	\$2,609,863	\$1,438,869	\$1,593,176	\$1,775,870

Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and

litter control. Revenues for FY2014-2015 are projected at \$11,050,000, which increased over the FY2013-2014 budget of \$10,760,000. The major sources of revenue for the Solid Waste fund include the residential, commercial and roll-off charges for services.

<i>SOLID WASTE FUND</i>	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Interest and Rental Income	13,205	10,000	12,572	10,000
Charges for Residential Serv.	5,542,783	5,500,000	5,519,802	5,520,000
Charges for Commercial Serv.	3,260,408	3,200,000	3,240,119	3,240,000
Recycle Sales	46,604	35,000	72,762	65,000
Roll-Off	1,389,267	1,400,000	1,500,000	1,500,000
Miscellaneous	879,696	615,000	683,422	715,000
Total Revenues	11,131,962	10,760,000	11,028,677	11,050,000

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2014-2015

<i>FULL TIME</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
GENERAL SERVICES							
Capital Projects	—	—	—	—	—	—	—
City Manager	7.00	5.00	3.00	2.00	2.00	3.00	3.00
City Clerk	—	—	—	—	—	—	—
Communications	3.93	1.93	1.93	1.93	2.00	2.00	2.00
Engineering	8.46	6.46	6.46	4.46	4.86	4.86	4.86
Finance	8.00	8.00	8.00	8.00	8.00	8.00	8.00
Fire Department	155.00	160.00	160.00	160.00	161.00	161.00	161.00
Human Resources	3.00	4.00	4.75	6.75	7.25	7.25	7.25
Legal	7.00	7.00	6.00	7.00	7.00	7.00	7.00
Library	19.00	19.00	16.00	16.00	15.00	15.00	15.00
Municipal Court	24.00	23.00	16.00	15.00	15.00	15.00	15.00
Municipal Security	—	—	3.00	3.00	3.00	3.00	3.00
Municipal Partners for Youth	—	—	4.00	4.00	4.00	4.00	4.00
Parks and Recreation	24.00	24.00	23.20	22.20	22.20	22.20	22.20
Parks and Recreation – Indoor Recreation	8.00	8.00	8.00	8.00	8.00	7.00	7.00
Parks and Recreation – Median Maint.	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Parks and Recreation – Outdoor Recreation	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Department – Auto Theft Task Force	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Department – DEA Task Force	1.00	1.00	1.00	1.00	1.00	—	—
Police Department – COPPS Grant	—	—	4.00	4.00	4.00	4.00	8.00
Police Department – Operations	246.00	244.00	243.00	241.00	240.00	240.00	241.00
Street	30.00	30.00	30.00	29.00	29.00	29.00	29.00
Traffic Engineering	12.61	12.61	12.61	12.61	12.61	12.61	14.85
Total	564.00	561.00	557.95	552.95	552.92	551.92	559.61
DEVELOPMENT SERVICES FUND							
Building Inspections	18.00	13.00	13.00	10.00	9.00	10.00	11.00
Planning and Zoning	4.55	4.55	3.55	4.55	4.00	4.00	7.00
Total	22.55	17.55	16.55	14.55	13.00	14.00	18.00
WATER UTILITIES FUND							
Lake Tyler	9.00	9.00	9.00	9.00	9.00	9.00	10.00
Storm Water Management	17.00	13.00	13.00	12.60	12.53	12.53	12.84
Wastewater Collection	17.00	17.00	17.00	17.00	17.00	21.00	23.00
Wastewater Treatment	26.00	26.00	26.00	26.00	19.00	28.00	26.00
Water Administration	6.00	10.00	10.00	4.00	4.00	4.00	4.00
Water GIS	—	—	—	4.04	4.00	4.00	5.00
Water Business Office	15.00	15.00	17.00	17.00	17.00	17.00	17.00
Water Distribution	24.00	25.00	24.00	24.00	24.00	24.00	27.00
Water Plant	23.00	23.00	22.00	22.00	23.00	23.00	23.00
Total	137.00	138.00	138.00	135.64	129.53	142.53	147.84

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2014-2015

<i>FULL TIME</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
SOLID WASTE FUND						
Solid Waste Administration	9.04	9.04	6.00	6.00	6.00	6.00
Solid Waste Code Enforcement	8.00	9.00	7.00	7.00	7.00	7.00
Solid Waste Commercial	9.00	9.00	9.00	9.00	9.00	9.00
Solid Waste Residential	33.00	32.00	30.00	30.00	30.00	29.00
Total	59.04	59.04	52.00	52.00	52.00	51.00
AIRPORT FUND						
Airport	11.00	11.00	10.00	10.00	10.00	11.00
Total	11.00	11.00	10.00	10.00	10.00	11.00
OTHER FUNDS						
Cemeteries	3.00	3.00	3.00	3.00	3.00	3.00
Community Development	6.35	6.35	6.35	5.90	4.90	4.90
Fleet Maintenance	15.00	15.00	15.00	14.00	14.00	16.00
FSS Homeownership	—	1.00	1.00	1.00	1.00	1.00
HOME	0.92	0.92	0.92	0.85	0.85	0.85
Housing	10.48	10.48	10.48	10.25	9.25	9.25
MPO	2.41	2.41	1.41	1.00	—	—
Productivity	2.00	3.00	2.00	2.00	3.00	4.00
Property and Facility Management	3.00	3.00	2.00	2.00	2.00	2.00
Property, Liability, Disability and Workers Compensation	2.00	2.25	1.25	1.25	1.25	1.25
Employee Benefits	1.00	1.00	1.00	0.30	0.30	0.30
Retiree Benefits	—	—	0.20	0.20	0.20	1.20
Technology Services	11.00	11.00	12.00	12.00	12.00	12.00
Tourism – Main Street	2.00	2.00	2.00	2.00	2.00	2.00
Tourism – Rose Garden Center	—	—	3.00	3.00	3.00	3.00
Tourism – Visitor’s Facility	8.00	7.80	4.80	5.80	5.80	5.80
Tourism – Rose Garden Maintenance	7.00	7.00	7.00	7.00	7.00	7.00
Transit	25.25	25.25	24.25	23.00	23.00	25.00
Total	99.41	101.46	97.66	94.55	92.55	98.55
Grand Total	886.00	884.00	862.80	852.00	863.00	886.00

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2014-2015

<i>PART TIME</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
GENERAL SERVICES							
Communications	—	—	1.00	—	—	—	—
Human Resources	1.00	—	—	—	—	—	—
Library	22.00	22.00	27.00	21.00	20.00	20.00	21.00
Parks and Recreation – Indoor Recreation	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Parks and Recreation – Outdoor Recreation	—	1.00	1.00	1.00	1.00	1.00	1.00
Police Department – Operations	2.00	2.00	1.00	1.00	1.00	1.00	1.00
Traffic Engineering	—	—	—	—	2.00	2.00	2.00
Total	28.00	28.00	33.00	26.00	27.00	27.00	28.00
DEVELOPMENT SERVICES FUND							
Planning and Zoning	—	—	2.00	—	—	—	—
Total	—	—	2.00	—	—	—	—
AIRPORT FUND							
Airport	1.00	1.00	—	—	—	—	—
Total	1.00	1.00	—	—	—	—	—
OTHER FUNDS							
Property, Liability, Disability and Workers Compensation	—	1.00	1.00	1.00	1.00	1.00	1.00
Tourism – Visitor’s Facility	3.00	3.00	4.00	4.00	2.00	2.00	2.00
Total	3.00	4.00	5.00	5.00	3.00	3.00	3.00
Grand Total	32.00	33.00	40.00	31.00	30.00	30.00	31.00

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2014-2015

<i>SUBS/TEMPS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
GENERAL SERVICES							
Library	12.00	12.00	11.00	11.00	11.00	11.00	11.00
Parks and Recreation – Outdoor Recreation	29.00	29.00	31.00	32.00	32.00	32.00	32.00
Traffic Engineering	40.00	40.00	40.00	40.00	40.00	40.00	40.00
Total	81.00	81.00	82.00	83.00	83.00	83.00	83.00
SOLID WASTE FUND							
Solid Waste Residential	—	—	—	—	—	—	—
Total	—						
OTHER FUNDS							
Tourism – Visitor’s Facility	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit	—	—	8.00	8.00	8.00	8.00	10.00
Total	1.00	1.00	9.00	9.00	9.00	9.00	11.00
Grand Total	82.00	82.00	91.00	92.00	92.00	92.00	94.00

TOTAL COMBINED REVENUE AND EXPENDITURES ALL FUNDS

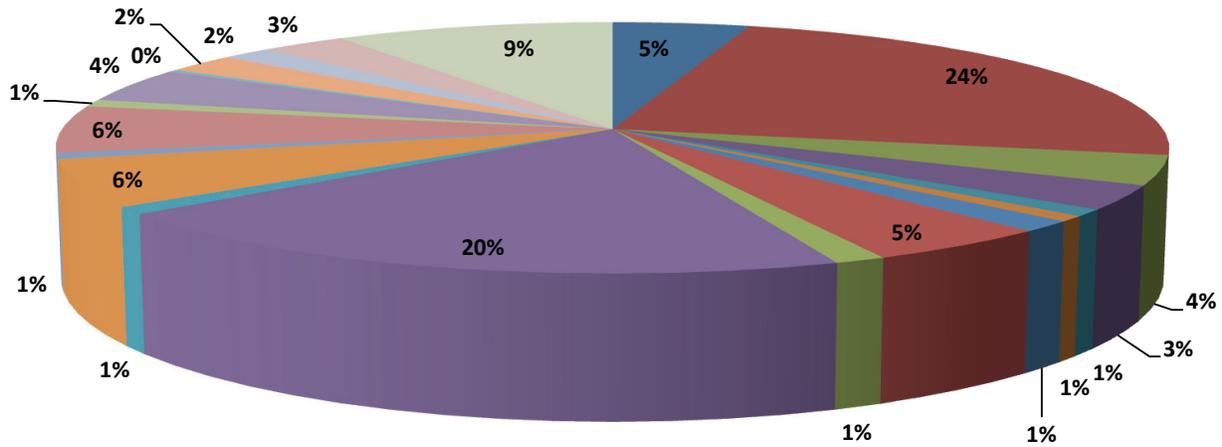
FISCAL YEAR 2014-2015

FUNDING SOURCES	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015	% CHANGE BUDGET TO BUDGET
Property Tax	14,332,134	15,629,801	15,463,333	15,930,695	1.93%
Franchise Tax	10,766,433	10,823,453	11,021,883	11,237,740	3.83%
Sales and Use Tax	28,312,202	28,506,901	30,344,836	30,873,742	8.30%
Licenses and Permits	1,251,439	1,246,850	1,505,619	1,629,885	30.72%
Fines and Penalties	6,747,247	7,551,793	7,548,818	7,651,069	1.31%
Use of Money and Property	1,881,675	2,029,888	1,893,462	2,174,097	7.10%
Current Service Charges	62,186,210	63,359,004	63,881,162	66,929,398	5.64%
Miscellaneous Income	10,862,531	12,159,536	12,228,299	12,514,005	2.92%
Income from Other Agencies	11,449,806	12,732,560	11,956,836	11,184,224	-12.16%
Interfund Transfers	18,223,956	16,258,736	17,646,242	17,232,479	5.99%
Total Revenue	166,013,634	170,298,522	173,490,490	177,357,334	4.14%

EXPENDITURES	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015	% CHANGE BUDGET TO BUDGET
General Government	7,975,287	10,691,879	10,165,653	8,597,038	-19.59%
Public Safety	41,026,677	42,484,983	42,327,194	44,497,242	4.74%
Public Services	5,580,006	5,898,605	5,664,027	7,066,708	19.80%
Culture and Recreation	5,370,836	5,677,744	5,627,112	5,869,121	3.37%
Development Services	1,118,067	1,216,861	1,188,634	1,669,007	37.16%
Hotel / Motel Tax	1,027,583	1,281,195	932,043	1,355,900	5.83%
Tourism and Convention	1,902,811	2,358,553	2,046,629	2,684,424	13.82%
Neighborhood Services	8,810,060	10,327,216	9,504,978	8,997,793	-12.87%
Transit System	2,642,019	2,401,461	2,061,022	2,399,998	-0.06%
Utilities System	26,153,827	38,663,855	34,355,417	37,372,322	-3.34%
Airport	2,464,593	1,769,637	1,703,117	1,779,181	0.54%
Solid Waste	10,469,154	11,268,120	11,156,020	11,384,137	1.03%
Productivity	1,044,892	1,391,788	1,398,052	1,418,784	1.94%
Fleet Maintenance	9,254,796	10,078,572	9,845,439	11,428,351	13.39%
Property and Liability	1,220,175	1,575,391	1,435,415	1,704,680	8.21%
Employee Benefits	7,539,354	7,786,600	7,900,727	8,255,688	6.02%
Property and Facilities	632,596	1,289,412	1,137,488	592,681	-54.03%
Technology	3,684,817	4,233,949	4,233,759	4,474,614	5.68%
Retiree Benefits	3,226,208	3,078,154	3,292,874	3,211,455	4.33%
Debt Service	6,222,616	5,349,972	5,341,972	5,329,284	-0.39%
Interfund Transfers	18,527,061	16,557,235	17,944,741	17,616,723	6.40%
Total Expenditures	165,893,435	185,381,182	179,262,313	187,705,131	1.25%

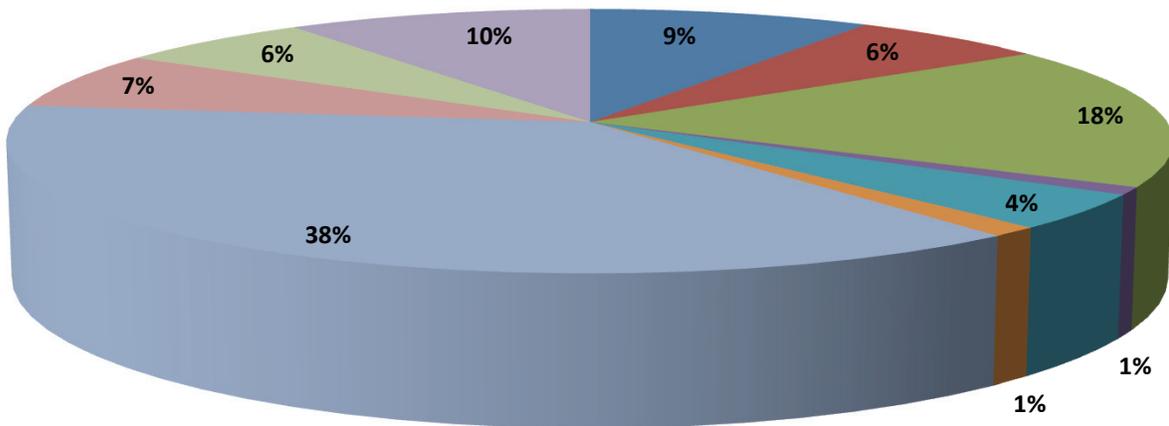
Net	\$120,199	\$(15,082,660)	\$(5,771,823)	\$(10,347,797)	
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Fiscal Year 2014–2015 Combined Expenditures All Funds by Program

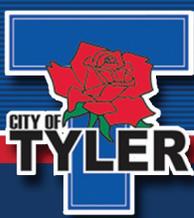


- General Government
- Public Safety
- Public Services
- Culture and Recreation
- Development Services
- Hotel / Motel Tax
- Tourism and Convention
- Neighborhood Services
- Transit System
- Utilities System
- Airport
- Solid Waste
- Productivity
- Fleet Maintenance
- Property and Liability
- Employee Benefits
- Property and Facilities
- Technology
- Retiree Benefits
- Debt Service
- Interfund Transfers

Fiscal Year 2014 - 2015 Combined Revenues All Funds



- Property Tax
- Franchise Tax
- Sales and Use Tax
- Licenses and Permits
- Fines and Penalties
- Use of Money and Property
- Current Service Charges
- Miscellaneous Income
- Income from Other Agencies
- Interfund Transfers



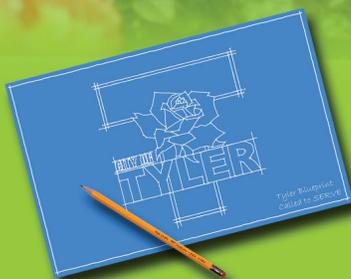
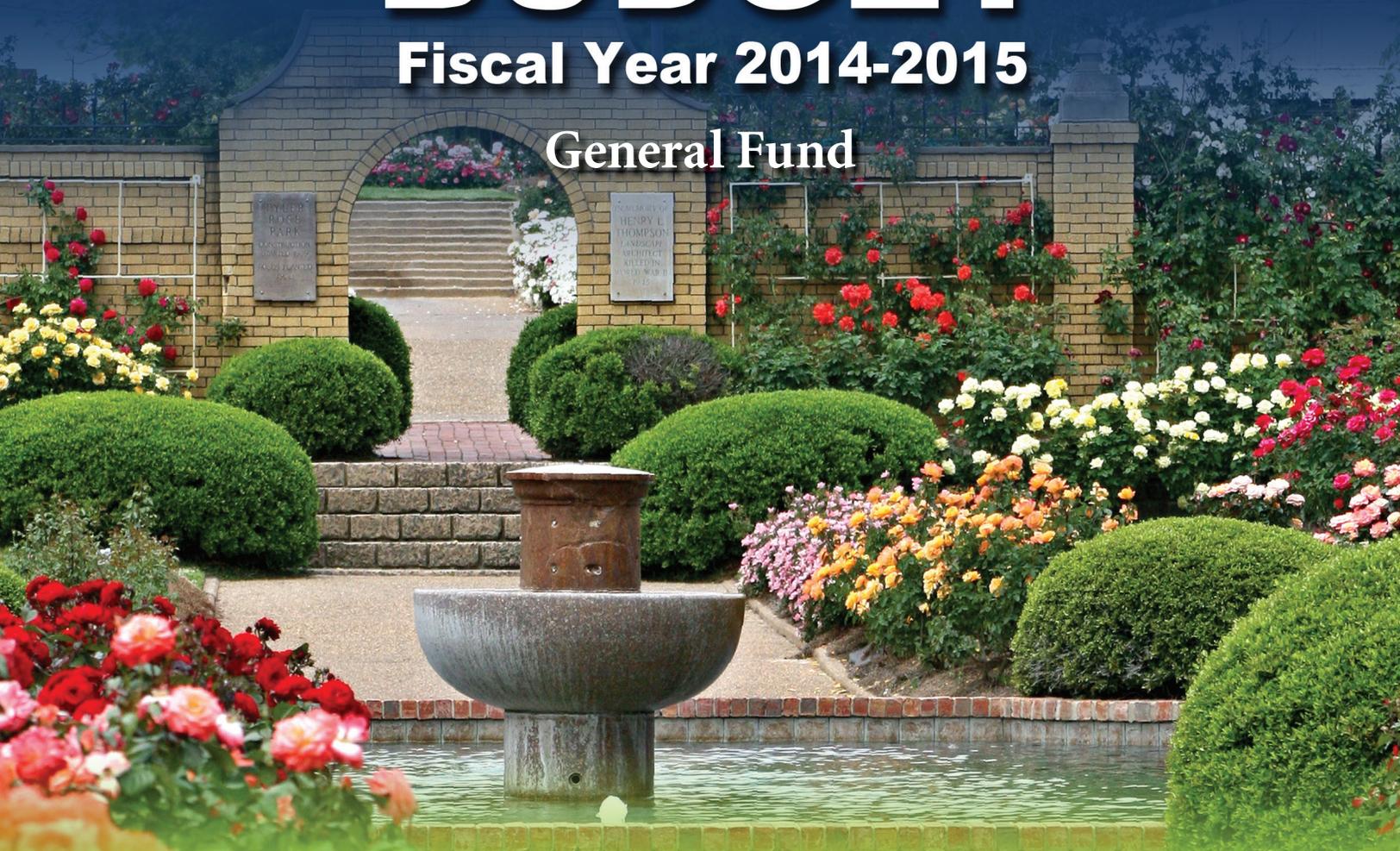
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

General Fund



Setting the Standard for Performance Excellence in Local Government

GENERAL FUND (101)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	<i>ACTUAL</i> 2012-2013	<i>AMENDED</i> <i>BUDGET</i> 2013-2014	<i>PROJECTED</i> 2013-2014	<i>BUDGET</i> 2014-2015
Unreserved Fund Balance	695,789	716,448	716,448	699,964
Operating Reserve	8,342,400	8,609,830	8,609,830	8,983,091
Beginning Fund Balance / Working Capital	\$9,038,189	\$9,326,278	\$9,326,278	\$9,683,056
REVENUES				
Property Taxes	14,296,424	15,579,801	15,412,015	15,877,789
Franchises	9,927,485	10,115,140	10,308,757	10,473,675
Sales & Use Taxes	25,069,548	25,398,198	27,055,013	27,510,732
Licenses & Permits	223,445	273,050	267,619	462,135
Fines & Penalties	6,089,695	6,803,013	6,797,062	6,872,289
Use of Money & Property	66,537	88,800	71,800	81,800
Current Services	1,768,951	2,109,694	2,054,596	2,132,112
Intergovernmental	—	—	—	—
Other Agencies	787,810	751,184	750,495	554,349
Miscellaneous	265,865	267,000	289,909	290,000
Total Revenues	58,495,760	61,385,880	63,007,266	64,254,881
EXPENDITURES				
General Government	6,842,275	7,975,399	7,789,903	7,651,666
Police	23,196,469	24,068,620	24,020,593	25,539,543
Police Grants	505,591	477,848	554,941	264,894
Fire	15,288,398	15,718,614	15,711,282	16,558,991
Public Services	4,953,007	5,301,693	5,087,027	6,266,889
Parks and Recreation	3,659,179	3,830,681	3,775,891	3,848,396
Library	1,380,726	1,417,713	1,411,005	1,567,472
Municipal Court	1,573,221	1,623,715	1,536,633	1,655,725
Total Expenditures	57,398,866	60,414,283	59,887,275	63,353,576
(Transfer Out)	(808,805)	(2,637,213)	(2,763,213)	(901,305)
Transfer to General Capital Projects	—	(1,824,000)	(1,824,000)	—
Transfer to Development Services	—	(50,000)	(50,000)	(50,000)
Transfer to Tourism	(32,000)	(32,000)	(32,000)	(50,000)
Transfer to Cemetery	(226,822)	(181,230)	(181,230)	(200,000)
Transfer to Transit	(448,678)	(448,678)	(574,678)	(500,000)
Transfer to Property Facility	(101,305)	(101,305)	(101,305)	(101,305)
Unreserved Fund Balance	716,448	—	699,964	180,019
Operating Reserve	8,609,830	7,660,662	8,983,091	9,503,036
Ending Fund Balance / Working Capital	\$9,326,278	\$7,660,662	\$9,683,056	\$9,683,056

GENERAL FUND REVENUES

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
PROPERTY TAXES				
Current	\$13,990,396	\$15,202,651	\$15,118,392	\$15,515,404
Delinquent	142,772	194,650	131,499	175,765
Penalty and Interest	120,315	132,700	120,965	138,020
Collection Fee	42,941	49,800	41,159	48,600
Total Property Taxes	\$14,296,424	\$15,579,801	\$15,412,015	\$15,877,789
FRANCHISES				
Power and Light	4,458,971	4,600,000	4,560,104	4,600,000
Natural Gas	1,086,415	840,000	1,100,978	1,111,988
Telephone	865,234	865,000	901,993	902,046
Cable Television	1,306,369	1,450,000	1,335,163	1,348,514
Street Use	501,522	635,000	654,848	655,000
Water and Sewer Franchise	1,708,973	1,725,140	1,755,671	1,856,127
Total Franchises	\$9,927,485	\$10,115,140	\$10,308,757	\$10,473,675
SALES AND USE TAXES				
Sales Taxes	24,708,985	25,055,198	26,654,549	27,067,911
Mixed Drink Taxes	304,828	285,000	345,000	387,321
Bingo Taxes	55,736	58,000	55,464	55,500
Total Sales and Use Taxes	\$25,069,548	\$25,398,198	\$27,055,013	\$27,510,732
LICENSES AND PERMITS				
Parking Meters	94,981	100,000	87,207	132,000
Wrecker	1,060	—	—	—
Taxi	180	50	135	135
Burglar Alarms	127,224	173,000	180,277	330,000
Total Licenses and Permits	\$223,445	\$273,050	\$267,619	\$462,135
FINES & PENALTIES				
Moving Violations	\$3,471,713	\$3,800,000	\$3,785,915	\$3,714,008
Tax Fees	201,804	235,000	224,702	235,000
Arrest Fees	158,943	175,000	173,707	175,000
Administrative Fees	155,761	200,000	201,273	200,000
Warrant Fees	600,339	755,000	690,208	755,000
Child Safety	202,996	190,000	190,356	190,000
Teen Court Fees	22	—	—	—
Court Security	(21)	—	—	—
Miscellaneous Court	31,065	27,573	30,000	27,849
Juvenile Class Fee	—	—	—	—
Time Payment Fees	(275)	—	—	—
Special Court Fees	909,829	850,000	955,830	850,000
Collection Firm Fees	204,769	260,000	207,639	260,000
Court Fee - Clearing	2,452	9,000	3,000	3,000

Continued on next page

Partners for Youth	(28)	—	—	—
Omnibase Program	36,590	75,000	90,000	100,000
Parking Fines	113,736	226,440	205,293	226,440
Scofflaw	—	—	39,139	50,000
Animal Fines	—	—	—	85,992
Total Fines and Penalties	\$6,089,695	\$6,803,013	\$6,797,062	\$6,872,289

USE OF MONEY AND PROPERTY

Glass Center Rental	17,355	19,500	19,500	19,500
Senior Citizen Rental	7,240	6,000	6,000	6,000
Miscellaneous Rent	12,265	14,000	14,000	14,000
Bergfeld Rental	1,800	3,600	3,600	3,600
Ballfield Concessions	6,559	6,500	6,500	6,500
Bergfeld Concessions	1,029	1,500	1,500	1,500
Glass Rec Concessions	957	700	700	700
Interest Earnings	19,332	37,000	20,000	30,000
Total Use of Money and Property	\$66,537	\$88,800	\$71,800	\$81,800

CURRENT SERVICES

Swimming Pool	745	500	500	500
Fire Inspection	29,632	25,000	37,500	35,000
False Fire Alarm Fees	—	700	—	—
Lot Mowing	29,501	33,500	30,000	30,000
Glass Membership	47,087	108,500	80,000	80,000
Copying Fees	19,047	21,000	20,852	20,000
Utility Cuts	—	132,000	132,000	132,000
Library Non Resident Fees	14,545	18,410	16,000	16,000
Library Lost Books	2,038	6,200	3,300	3,300
Library Fines	34,286	48,500	31,000	31,000
Non Resident Internet Use	3,330	4,000	3,200	3,200
Open Records	34,396	35,000	34,860	35,000
OH Reimb Fund 219	41,840	43,095	43,095	43,957
1/2 Cent Admin Costs	100,000	175,000	175,000	175,000
OH Reimb Fund 502	966,533	995,529	995,529	1,015,440
OH Reimb Fund 560	192,000	197,760	197,760	201,715
Softball Fees	116,779	140,000	130,000	130,000
Basketball Fees	2,918	3,000	3,000	3,000
Volleyball Fees	3,325	5,000	3,000	3,000
Tournament Fees	10,675	10,000	10,000	10,000
Other Sports Fees	18,025	14,000	10,000	14,000
Field Rental	8,587	15,000	15,000	15,000
Field Maintenance	33,605	23,000	23,000	23,000
Recreation Classes/Events	44,595	35,000	40,000	40,000
Faulkner Tennis Center	15,463	20,000	20,000	20,000
Animal Adoption/Fees	—	—	—	52,000
Total Current Services	\$1,768,951	\$2,109,694	\$2,054,596	\$2,132,112

GENERAL FUND REVENUES - CONTINUED

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
INTERGOVERNMENTAL				
Debt Service	—	—	—	—
State/Federal Grants	—	—	—	—
Airport Grants	—	—	—	—
Total Intergovernmental	—	—	—	—
OTHER AGENCIES				
State Government	2,882	20,000	20,000	20,000
DEA Task Force	56,278	63,000	63,956	48,000
Pr Yr Inc fm Restitution	100	400	122	200
Auto Theft Task Force	99,185	103,000	100,230	105,324
School Crossing Guards	223,830	223,829	223,829	223,829
Safe and Sober	49,420	50,000	50,000	50,000
Comprehensive Traffic	5,512	—	—	—
Click it or Ticket	5,000	5,000	5,000	5,000
County - Haz Mat	—	—	—	56,250
Smith County Revenue (Animal Shelter)	—	—	—	—
Justice Assistance 11/12	33,373	—	—	—
Justice Assistance 12/13	—	30,504	30,504	—
Justice Assistance 2013-2014	—	—	—	32,746
Justice Assistance 2013-2014	13,785	13,005	13,005	13,000
Body Armor Grant	—	—	—	—
Partners for Youth Grant	14,590	—	1,403	—
US Marshal	283,855	242,446	242,446	—
COPS 2010	—	—	—	—
Fire TCLEOSE Allocation	981	—	—	—
Total Other Agencies	\$787,810	\$751,184	\$750,495	\$554,349
MISCELLANEOUS				
Miscellaneous	176,460	190,800	190,800	190,800
Unclaimed Property Revenue	7,429	15,000	15,000	15,000
Return Checks	2,884	2,000	2,000	2,000
Contrib. For Construction	—	—	—	—
Sale of Equipment	—	—	—	—
Sale of Property	—	—	—	—
Junked Vehicle Revenue	1,138	1,200	1,200	1,200
Methane Gas Sales	57,154	38,000	60,909	61,000
Funeral Escorts	20,800	20,000	20,000	20,000
Total Miscellaneous	\$265,865	\$267,000	\$289,909	\$290,000
Total General Fund Revenues	\$58,495,760	\$61,385,880	\$63,007,266	\$64,254,881

GENERAL FUND EXPENDITURES

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
GENERAL GOVERNMENT				
General Government	619,292	688,258	659,220	703,153
Outside Agencies	1,301,797	1,373,724	1,307,099	1,027,682
GF Non-Dept Exp	2,458,090	3,210,781	3,160,781	3,081,370
Finance	977,549	1,019,437	1,019,396	1,078,357
Legal	838,307	898,458	879,237	877,104
Communications	250,827	385,364	385,364	429,302
Human Resources	396,413	399,377	378,806	454,698
Total General Government	\$6,842,275	\$7,975,399	\$7,789,903	\$7,651,666
PUBLIC SAFETY				
Police Services	23,196,469	24,068,620	24,020,593	25,539,543
DEA Task Force	55,426	—	—	—
Auto Theft Task Force	111,181	116,336	116,640	122,572
L.E. Education Grant	2,882	20,000	18,473	20,000
Justice Assistance 2008-2009	—	—	—	—
Justice Assistance 2009-2010	—	—	—	—
Justice Assistance Recovery 2009-2010	—	—	—	—
Justice Assistance Comp 2009-2010	—	—	—	—
Justice Assistance 2011-2012	—	—	—	—
Justice Assistance 2012-2013	33,372	—	—	—
Justice Assistance 2013-2014 (Gang Grant)	—	98,898	113,753	89,576
Justice Assistance 2014-2015	—	—	—	32,746
COPS 2010	302,730	242,614	306,075	—
Fire Services	15,288,398	15,718,614	15,711,282	16,558,991
Total Public Safety	\$38,990,458	\$40,265,082	\$40,286,816	\$42,363,428
PUBLIC SERVICES				
Engineering Services	409,316	475,551	480,129	573,898
Streets	2,055,264	2,302,327	2,133,775	2,359,018
Traffic Operations	2,488,427	2,523,815	2,473,123	2,646,501
Animal Shelter Services	—	—	—	307,471
Animal Control Services	—	—	—	380,001
Total Public Services	\$4,953,007	\$5,301,693	\$5,087,027	\$6,266,889
PARKS & RECREATION				
Administration	2,396,981	2,497,306	2,447,118	2,501,417
Indoor Recreation	491,801	489,337	509,939	504,263
Outdoor Recreation	373,758	416,795	392,009	396,639
Median Maint/Arborist	396,639	427,243	426,825	446,077
Total Parks & Recreation	\$3,659,179	\$3,830,681	\$3,775,891	\$3,848,396

Library	\$1,380,726	\$1,417,713	\$1,411,005	\$1,567,472
Municipal Court	\$1,573,221	\$1,623,715	\$1,536,633	\$1,655,725
Total General Fund Expenditures	\$57,398,866	\$60,414,283	\$59,887,275	\$63,353,576

CITY COUNCIL

Service Point Focus

The City of Tyler operates under a Council-Manager form of government and consists of an at-large mayor and six single member district Council members. The Mayor is elected at large by a plurality vote and the six single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two year terms and receive no monetary compensation for their services on the City Council. The Mayor represents

the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the City's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



CITY MANAGER

Service Point Focus

As the “nerve center” for the City of Tyler, the City Manager’s Office provides managerial oversight for daily operations and leadership management across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing.

Interim City Manager Susan Guthrie brings more than 25 years of managerial and leadership experience to Tyler’s government. She provides daily guidance to key leaders and department leaders in order to effectively ensure implementation of the best business practices and prudent use of taxpayer funds.

CITY MANAGER'S OFFICE

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	314,678	367,409	368,809	379,985
Supplies and Services	135,498	141,923	139,538	116,284
Sundry	63,331	88,786	58,786	112,872
Utilities	93,805	77,800	79,747	80,300
Maintenance	11,980	12,340	12,340	13,712
Total Appropriations¹	\$619,292	\$688,258	\$659,220	\$703,153

¹ The appropriations for Outside Agencies and Non Departmental Expenses were moved to separate departments in FY2011-2012

SERVICE POINT EMPLOYEES – CITY MANAGER'S OFFICE

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
City Manager	1	1	1	1	1	1	1
City Manager Designate	1	—	—	—	—	—	—
1) Deputy City Manager	—	—	—	—	—	—	—
2, 13, 14) Assistant City Manager	—	1	1	—	—	1	1
3) Administrative Secretary	1	—	—	—	—	—	1
4 & 15) Executive Secretary	—	1	1	1	1	1	—
5) Business Services Manager	—	—	—	—	—	—	—
Building Services Technician	—	—	—	—	—	—	—
6) Communications Director	—	—	—	—	—	—	—
Communications/Media Svcs Coordinator	—	—	—	—	—	—	—
11) Director of Budget and Human Resource	1	1	—	—	—	—	—
12) Internal Auditor	1	1	—	—	—	—	—
7) Marketing/PR Specialist	—	—	—	—	—	—	—
8) Redevelopment Specialist	1	—	—	—	—	—	—
9 & 10) Project Manager	1	—	—	—	—	—	—
15) Executive Assistant	—	—	—	—	—	—	—
Total Department	7	5	3	2	2	3	3

- 1) Title change from Deputy City Manager to City Manager Designate during FY 2007-2008
- 2) Title change from City Manager Designate to Assistant City Manager during FY 2008-2009
- 3) One position upgraded from Clerical Specialist to Administrative Assistant during FY 2007-2008
Position transferred from Productivity Fund to General Fund during FY 2007-2008
- 4) Title change from Administrative Secretary to Executive Secretary during FY 2008-2009
- 5) Title change from Business Services Manager to Director of Budget and Human Resources during FY 2007-2008
- 6) Communications Director position transferred to Communications for FY 2008-2009
- 7) Marketing/PR Specialist position transferred to Communications for FY 2008-2009
- 8) Redevelopment Specialist position transferred to Neighborhood Services and title changed to Housing Eligibility Specialist
- 9) Senior Eligibility Analyst title changed to Project Manager and transferred from Neighborhood Services to City Managers Office
- 10) Project Manager position transferred to the Parks Department and title changed to Parks and Recreation Director.
- 11) Director of Budget and Human Resource position moved to HR
- 12) Internal Auditor position moved to Productivity fund
- 13) Assistant City Manager position eliminated FY 2011-2012
- 14) Assistant City Manager unfrozen FY 12-13
- 15) Executive Secretary reclassified to Executive Assistant FY 13-14

OUTSIDE AGENCIES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Sundry	1,301,797	1,373,724	1,307,099	1,027,682
Total Appropriations¹	\$1,301,797	\$1,373,724	\$1,307,099	\$1,027,682

¹ The appropriations for Outside Agencies was moved from the General Government Department to a separate department in FY2011-2012

NON DEPARTMENTAL EXPENSE

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	1,424,746	2,094,046	2,094,046	1,753,665
Sundry	1,033,344	1,116,735	1,066,735	1,327,705
Transfers to Special Revenue Funds	—	—	—	—
Total Appropriations¹	\$2,458,090	\$3,210,781	\$3,160,781	\$3,081,370

¹ The appropriations for Non Departmental Expense was moved from the General Government Department to a separate department in FY2011-2012

FINANCE

PERFORMANCE BENCHMARKS	ACTUAL 2012-13	BUDGET 2013-14	PERIOD ENDING JUNE 2014	PROJECTED 2014-15
Average Interest Rate Earned on Total Portfolio	.34%	.40%	.38%	.45%
Percentage of Fair Building Collections by due date	94%	94%	95%	97%
Percentage of Hotels paid by due date	94%	95%	93%	95%

The Finance Department provides several critical support services including general accounting, processing all payments to vendors, debt service management, banking and investments, grant accounting, maintaining fixed asset records, and processing payroll.

Areas of delivery services include:

- Processing and disbursement of all payments;
- Managing all investments;
- Monitoring and recording all revenues;
- Preparing and publishing financial reports;
- Developing and monitoring internal control processes;
- Providing assistance to internal and external auditors;
- Managing bonded indebtedness;
- Providing budget support to all departments;

- Preparing and maintaining fixed assets records;
- Grant accounting and financial analysis;
- Liaison to underwriters, investors, trustees, and other parties in the sale of bonds;
- Processing and disbursement of payroll and related liabilities; and,
- Benefit analysis and administration.

Accomplishments for 2013-2014

- Achieving 27th consecutive Certificate of Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada;
- Achieving 8th consecutive Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada;

Major Budget Items for fiscal year 2014-2015

No Major Budget Items.

Goals for fiscal year 2014-2015

- Implement project accounting for capital project departments;
- Implement electronic disbursements to vendors to decrease average cost per check;
- Review and implementation of all appropriate accounting standards
- Retain AAA bond rating for GO debt and improve Utility System Revenue bond rating from AA to AAA

FINANCE SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	499,879	532,642	545,236	567,474
Supplies and Services	221,961	229,020	214,107	232,235
Sundry	254,717	257,775	258,294	278,648
Utilities	992	—	1,759	—
Total Appropriations	\$977,549	\$1,019,437	\$1,019,396	\$1,078,357

SERVICE POINT EMPLOYEES – FINANCE

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
6) Chief Financial Officer	1	1	1	1	1	1	1
6) CFO/Director of Administrative Services	—	—	—	—	—	—	—
8 & 9) Accounting Manager	1	1	1	1	0	—	1
4) & 5) & 7) & 8) & 9) & 10) Accountant	2	2	2	2	3	3	2
5) Accountant III	—	—	—	—	—	—	—
3) Accounting Technician	3	3	3	3	3	3	3
Senior Accounting Technician	1	1	1	1	1	1	1
1) Senior Staff Services Specialist	—	—	—	—	—	—	—
2) Staff Services Specialist	—	—	—	—	—	—	—
10) Budget Officer	—	—	—	—	—	—	1
Total Department	8	8	8	8	8	8	9

Finance combined with City Clerk and Staff Services during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

- 1) Title change from Senior Staff Services Specialist to Senior Accounting Technician during FY 2007-2008
- 2) Title change from Staff Services Specialist to Senior Benefit Specialist during FY 2007-2008 and transferred to Fund 661
- 3) Upgraded one Accounting Technician to Accounting Manager during FY 2006-2007
- 4) During FY 2009-2010 Temporary downgraded one Accountant position to Part-time Accountant to be reviewed in one year
- 5) Accountant III downgraded to Accountant FY 2006-2007
- 6) FY 2007-2008 Title change to CFO
* Accountant I dropped from Budget Book because it has not been authorized since FY 2003-2004
- 7) Reclassified Financial Analyst to Accountant f/y 11-12
- 8) Downgraded Accounting Manager to Accountant f/y 11-12
- 9) Laborer from Solid Waste Residential moved to Finance and reclassified to Accounting Manager during FY 13-14
- 10) One accountant reclassified to Budget Officer during FY 14-15

LEGAL SERVICES

Legal Mission

It is the mission of the City Attorney’s Office to provide quality legal services to the City of Tyler so that it can govern lawfully and efficiently with the highest level of integrity so that it may serve the citizens of Tyler more effectively. Legal and City Clerk staff members provide support services, including the following:

- Formal and informal legal opinions, including legal advice and counsel to Mayor, City Council, City Manager and City Departments;
- Oversee Municipal Court prosecution; and,
- Attend City Board meetings.
- Ensure compliance with State open meetings law;
- Review of public information requests and subpoenas;
- Document/Contract review;
- Document creation including policies, contracts, and code amendments;
- City Code review and maintenance;
- Prosecution of municipal issues;
- Defense and coordination of lawsuits;
- Permanent records management, preservation and storage; and,
- Municipal/joint elections coordination.

Accomplishments for 2013-2014

- Completed Green Belt File System Project
- Reached the 600 mark for Business Plan scoring
- Coordinated post-election training and cooperation between TABC and various City departments resulting in the implementation of the election results;
- Facilitated the execution of a 180 agreement for the construction and operation of the new Parks at Cumberland shopping center & Hotel/Convention Center
- Office is now fully staffed;

Major Budget Items

- N/A

Goals for 2014-2015

- Assist with the hiring of new City Manager to continue growth within the City
- Assist with the continued initial regulation of beer & wine sales of alcoholic beverages, including distance requirements, in compliance with State law that are now in place as a result of the approval of such sales at the special election in November, 2012.
- Continue to review and update Unified Development Code and International Codes to reflect current practices and procedures of City departments.
- Continue to review and update policies and procedures to improve prosecution and court coordination and outcomes.
- Continue to assist departments with property acquisitions or sales related to current road way, utility infrastructure or surplus property projects..

LEGAL SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	654,526	698,634	723,902	670,780
Supplies and Services	142,397	149,845	107,324	152,064
Sundry	37,607	37,607	37,607	41,888
Utilities	309	163	163	163
Maintenance	814	839	839	839
Capital Outlay	2,654	11,370	9,402	11,370
Total Appropriations	\$838,307	\$898,458	\$879,237	\$877,104

SERVICE POINT EMPLOYEES – LEGAL DEPARTMENT

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
City Attorney	1	1	1	1	1	1	1
City Clerk	1	1	1	1	1	1	1
Deputy City Attorney	1	1	1	1	1	1	1
3, 4, &5) Assistant City Attorney	—	—	—	1	—	—	1
Legal Secretary	1	1	1	1	1	1	1
1)Risk Analyst	1	—	—	—	—	—	—
Legal/Risk/City Clerk Secretary	—	1	1	1	1	1	1
Senior Assistant City Attorney	1	1	1	1	1	1	1
2) Support Services Tech I	1	1	—	—	—	—	—
4 & 5) Attorney of Counsel	—	—	—	—	1	1	—
Total Department	7	7	6	7	7	7	7

- 1) Title change from Risk Analyst to Legal/Risk/City Clerk Secretary during FY 2008-2009
- 2) Support Services Technician I moved to Risk Fund FY 2010-2011
- 3) Assistant City Attorney moved from Risk Fund to Legal Fund for FY 11-12, 12-13
- 4) Assistant City Attorney reclassified to Attorney of Counsel FY 12-13
- 5) Attorney of Counsel reclassified to Assistant City Attorney during FY 13-14

<i>PERFORMANCE BENCHMARKS</i>	<i>PERIOD ENDING MAY 2013</i>	<i>PROJECTED 2013-2014</i>	<i>ACTUAL 2013-2014</i>	<i>GOAL FOR 2014-2015</i>
Respond to at least 50% Of requests for Legal Assistance within 3 days.	76% YTD	50%	69%	65%
Number of ordinances adopted	98 (in calendar 2012)	115	90	NA
Number of resolutions adopted	31 (in calendar 2012)	35	24	NA
Prosecution, % tickets cleared at Pre-Trial w/o trials	53.9% (3rd quarter)	60%	88.10%	70%
Cost of outside prosecutors	\$22,458 (YTD)	\$29,450	\$30,891.75	\$25,000
Revenue from Prosecution	\$71,920 gross \$49,462 net	*NA	\$80,198.00	NA
Public Information Requests; % responded to within 8 days	82% (3rd quarter)	90%	88% (10 days) 73% (8 days)	95%

COMMUNICATIONS DEPARTMENT

Service Point Focus

The Communications Department works with all City departments and the City Council to provide current information to citizens about services and programs to enhance transparency in local government. The Communications Department keeps Tyler residents informed by utilizing media placements, the City of Tyler website, the City of Tyler Government Access Channel (Suddenlink-Tyler TV 3), various social networking sites, printed and electronic publications, advertisements and grassroots communications by placing the Mayor, City Council and City staff at a myriad of speaking engagements throughout the City. The Communications department is also responsible for:

- Creating and implementing both internal and external strategic communications plans;
- Developing and implementing action plans to promote the City brand;
- Submitting articles to local and statewide publications;
- Providing strategic oversight and management for the City University;
- Training staff in other City departments to maintain the content of the City of Tyler website;
- Maintaining and updating programming for Tyler TV 3;
- Distributing press releases to all local media outlets;

- Acting as a liaison between media outlets and City staff;
- Coordinating with Mayor, City Council Members and City staff, to have a City presence at community events;
- Updating the City’s website and social networking sites;
- Producing and distributing an annual report to the citizens of Tyler;
- Planning and marketing special events;
- Coordinating the Mayor for the Day program;
- Managing the City’s Intranet;
- Approving and editing City publications for all departments;
- Writing and distributing the monthly employee newsletter as well as the external electronic newsletter; and,
- Providing media training to City employees.

Accomplishments for 2013-2014

- Expanded the “Tyler Matters” and “Council Connection” shows about what’s going on in the community. City leaders are interviewed about specific departments, events or City Council issues;
- Continued “Cooking with Fire” on Tyler TV 3, Vimeo, Facebook and Twitter, where the Tyler Firefighters share their favorite recipes;
- Created the African American Heritage Trail Brochure and a Black History Month event at Liberty Hall featuring music, dancing and Half Mile of History videos;
- Provided the annual report as an E-book as a green

and cost savings initiative. Utilitized QR codes and other technology to enhance the E-publication;

- Launched the second city employee survey, as well as after-action teams to address the lowest scoring items;
- The Tyler City Council won the City Council of the Year Award from the Texas City Management Association;
- Launched a new internal Intranet site;
- Created Half Mile of History videos to link to historical markers with informational videos;
- Launched the mobile phone app;
- Continued to have a robust social media presence for the City of Tyler using Facebook, YouTube, Twitter, Instagram, Vimeo, Fickr and Pinterest, with more than 9,000 followers.

Goals for 2014-2015

- Continue an electronic newsletter for the citizens of Tyler to get updates about the events and services offered through the City;
- Expand in house production of programming for Suddenlink-Channel 3 and increase its branding as Tyler TV 3;
- Continue to produce the annual report as an E-book;
- Expand use of social marketing;
- Expand citizen involvement initiatives;
- Continue development of City University initiatives; and
- Continue implementation of the Industry Growth Initiative and Education Initiatives.

PERFORMANCE BENCHMARKS	ACTUAL 2012-2013	PROJECTED 2013-2014	PERIOD ENDING JUNE 2014	PROJECTED 2014-2015
Develop strong media relationships; use press releases, pitches, press conferences and media responses strategically to leverage positive media exposure. (Measured by net score of 1-10)	8.3	8.5	9.15	7.5
Add an additional program to Channel 3 that promotes City services, explains a process or celebrates a success.	80	127	100	100
Establish robust Facebook/Twitter Pages to drive traffic back to city web page.	8,000	9,650	9,873	10,500
Percentage of City University attendees who indicate they will use the skills learned in training to enhance their job performance	96%	97%	95%	97%
Hours of work time saved due to launch of Lean Sigma Initiative	9,806	1,700	10,759	14,344
Number of news releases per year	370	366	284	360
Total Earned Media Value	\$2,512,869	\$2,298,534	\$1,604,445	\$2,000,000

COMMUNICATIONS DEPARTMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	171,948	301,983	303,555	330,506
Supplies and Services	63,318	67,673	66,101	69,170
Sundry	15,326	15,348	15,348	27,866
Utilities	235	360	360	360
Maintenance	—	—	—	1,400
Total Appropriations	\$250,827	\$385,364	\$385,364	\$429,302

SERVICE POINT EMPLOYEES – COMMUNICATIONS

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) & 9) Communications Director	0.93	0.93	—	—	—	—	—
9) & 10) Dir.External Relations Org Dev	—	—	0.93	—	—	—	—
10 & 11) Managing Director of External Rel.	—	—	—	0.93	—	—	—
2) Marketing/PR Specialist	1	1	1	1	1	1	1
3)Capital Project Coordinator	1	—	—	—	—	—	—
4)& 5) Lean Sigma Black Belt	1	—	—	—	—	—	—
11) Senior Public Relations Specialist	—	—	—	—	1	1	1
Total Regular Full-time	3.93	1.93	1.93	1.93	2	2	2

REGULAR PART-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
6) & 7) & 8) Graphics Technician	—	—	1	—	—	—	—
Total Regular Part-time	0	0	1	0	0	0	0
Grand Total Department	3.93	1.93	2.93	1.93	2	2	2

- 1) Communications Director position transferred from City Manager for FY 2008-2009 with 7% paid by Stormwater
- 2) Marketing/PR Specialist position transferred from City Manager for FY 2008-2009
- 3) Capital Projects Coordinator Position Transferred From Engineering Department during FY 2008-2009
- 4) Capital Project Coordinator position transferred from Engineering to Communications and title change from Capital Project Coordinator to Lean Sigma Master Black Belt during FY 2008-2009
- 5) Lean Sigma Black Belt position transferred to Productivity Fund for FY 2009-2010
- 6) Graphics Technician position transferred from Library FY2010-2011
- 7) Graphics Technician Frozen for FY 2010-2011
- 8) Part-time Graphics Technician position eliminated during FY 2011-2012
- 9) Communications Director title change to Director of External Relations Organization Development FY 2010-2011
- 10) Director of External Relations Org Dev. Title change to Managing Director of External Relations FY 2011-2012
- 11) Managing Director of External Relations downgraded to Senior Public Relations Specialist FY 12-13

HUMAN RESOURCES DEPARTMENT

Service Point Focus

The Human Resource Department supports the needs of the City by proposing, implementing and administering City policies and programs that support the City's staffing and employment related needs. The goal of the Human Resource department is to ensure each employee is employed in a work environment that treats them fairly and equally, without regard to race, sex, and/or religion, while abiding by all guidelines and laws. The department is responsible for:

- Recruitment;
- New Employee Orientation;
- Civil Service and non-Civil Service human resource

administration;

- Compensation, classification and leave of absence benefit administration;
- Employee Relations;
- Ensuring compliance with employment laws and regulations;
- Position Control;
- Ensuring compliance with all Department of Transportation regulations with regards to CDL Employees; and,
- Risk Management.
- Volunteer Tyler

Accomplishments for 2013-2014

- Partnership with Tyler Independent School District to introduce Fire Suppression to High School Students
- Applied for and received 3 awards:
 - Texas Public Risk Management Association – Risk Program Achievement Award for 2013
 - Drive Cam (vendor) – Driver of the Year (2nd place)
 - National Association of Volunteer Programs in Local Government – 2014 Award of Merit
- Successfully added a new benefit to the City’s Health Plan at no cost to the City (Vision)

- Launched 15 new wellness initiatives

Major Budget Items for 2013-2014

- Increased training budget by \$2,000

Goals for 2014-2015

- Review opportunity to apply for Human Resource Management Award
- Review opportunity to apply for Human Resource Grant
- Establish a viable Wellness Incentive Program
- Provide training to all key staff members

SERVICE POINT EMPLOYEES RESOURCES DEPARTMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Director of Human Resource	—	—	0.75	0.75	—	—	—
13) Managing Director of Administration	—	—	—	—	0.75	0.75	0.75
2) Human Resource Manager	1	1	—	—	—	—	—
3) Staff Services Director	—	—	—	—	—	—	—
10) Human Resource Representative	1	2	2	2	1	1	1
11) Human Resource Generalist	—	—	—	—	1	1	1
6) & 7) & 12) Senior Clerk	1	1	1	—	—	—	—
12) Receptionist/Greeter	—	—	—	1	1	1	1
Senior Staff Services Specialist	—	—	—	—	—	—	—
3) Staff Services Representative	—	—	—	—	—	—	—
Staff Services Specialist	—	—	—	—	—	—	—
5) Civil Service/Employment Relations Officer	—	—	1	1	0.5	0.5	0.5
8) Clerical Specialist	—	—	—	1	1	1	1
9) Volunteer Coordinator	—	—	1	1	1	1	1
14 & 15) HR/Risk Specialist	—	—	—	—	1	1	—
15) Benefits Coordinator	—	—	—	—	—	—	1
Total Regular Full-time	3	4	4.75	6.75	7.25	7.25	7.25

REGULAR PART-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
4) Human Resource Representative	1	—	—	—	—	—	—
Staff Services Representative	—	—	—	—	—	—	—
Total Regular Part-time	1	0	0	0	0	0	0
Grand Total Department	4	4	4.75	6.75	7.25	7.25	7.25

Human Resources combined with City Clerk and Finance during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

*This department was formerly known as Staff Services.

1) 75% moved from CMO for Human Resources Director for FY 2010-2011

2 & 3) Staff Services Director title changed to Human Resources Manager during FY 2007-2008

3) Title changed to Human Resource Representative during FY 2007-2008 and transferred from Fund 761 (Retiree Benefits) for FY 2008-2009

4) Part time Human Resource Representative reclassified as full time Human Resources Representative during FY 2008-2009

5) Title changed from Human Resource Manager to Civil Service/Employment Relations Officer FY 2010-2011

6) Senior Clerk Position Frozen for FY 2010-2011

7) Senior Clerk position moved to IT to create Advanced IT Technician III FY 2011-2012 for Launch of Share Point

8) Clerical Specialist moved from Productivity fund to Human Resources FY 2011-2012

9) Volunteer Coordinator moved from Police General Fund to HR FY 2010-2011

10 & 11) HR Representative reclassified to HR Generalist FY 2011-2012

12) Senior Clerk downgraded to Receptionist/Greeter FY 2011-2012

13) Director of Human Resources renamed to Managing Director Of Administration in FY 11-12

14) SeniorBenefit Specialist in Finance reclassified to HR/Risk Specialist in HR for FY 12-13

15) HR/Risk Specialist reclassified to Benefits Coordinator during FY 13-14

HUMAN RESOURCES DEPARTMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	327,768	344,535	300,856	392,180
Supplies and Services	35,395	21,129	44,387	26,606
Sundry	33,250	33,563	33,563	35,912
Utilities	—	150	—	—
Total Appropriations	\$396,413	\$399,377	\$378,806	\$454,698

PERFORMANCE BENCHMARKS	ACTUAL 2012-2013	BUDGET 2013-2014	PERIOD ENDING JUNE 2014	PROJECTED 2014-2015
Maintain the number of days it takes from posting to offer for degreed /specialized positions at 45 days or less	24	45	24	24
Maintain the number of days it takes from posting to offer for non-degreed positions at 30 days or less	18	30	18	18
Increase the number of ongoing volunteers by 10.67%		75		
Reduce The overall Cost for Workers Compensation by 10%	\$341,570.72	375,000	\$180,226.38	\$302,550.09
Reduce the number of overall Workers Comp Claims by 10%	114	80	74	95

POLICE DEPARTMENT

Service Point Focus

The Police Department is responsible for improving the quality of life by providing professional police service through a community partnership. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency (since 1995).

The Tyler Police Department provides services across ten beats within the City through the following programs:

- Patrol operations, including motorcycle, bicycle, and canine units;
- Criminal investigations and analysis;
- Burglar alarm permitting;
- Community response team;
- Traffic operations;
- SWAT team;
- Gang Intervention Unit;
- Property and evidence maintenance;
- Communications;
- Crisis negotiations;
- Liaison to District Attorney's office;

- Pawn shop liaison;
- Narcotics investigations;
- Intelligence investigations;
- Crime Stoppers investigations;
- Crime scene processing;
- Internal affairs investigations;
- Public Information/Citizens Police Academy;
- Public Service Officer (PSO) Program;
- Honor guard;
- Polygraph services;
- Fiscal and regulatory services;
- Volunteers in Policing; and,
- Law Enforcement Academy.

Accomplishments for 2013-2014

- Established three Lean Six Sigma Black Belts and four Green Belts.
- Lean Sigma projects completed New ULW (AFIS) System, Alarm Permits, Neighborhood Crime Watch program, Department Vehicle Car Wash process, Firearms Training Room, and City University Duel Credit.

- Community Response Unit was involved in 123 community watch programs so far in 2013-2014 year, 96 of the programs happened on Texans against Crime Night out in October. The mobile storefront and T-3s has been deployed 29 times. The Community Response Officers conducted 305 programs in the community which included child fingerprinting, safety presentations, theft prevention, child safety and child I.D. cards. Approximately 4300 citizens participated in these events. There are currently 134 active Neighborhood Crime Watch groups in Tyler.

Major Budget Items

- Replacement of the Public Safety Computer Software, 2 additional Police Patrol vehicles and WatchGuard Video Systems for the Traffic Unit.

Goals for 2014-2015

- Maximize citizen safety through effective and efficient utilization of all police services; and,
- Begin planning efforts for a full service substation in South part of the City.

POLICE DEPARTMENT - 0310

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	19,966,849	20,774,174	20,704,024	21,811,665
Supplies and Services	989,746	1,045,227	1,042,790	1,053,396
Sundry	766,039	777,086	787,228	1,166,648
Utilities	144,865	169,010	154,490	163,010
Maintenance	1,324,017	1,303,123	1,328,621	1,344,824
Capital Outlay	4,953	—	3,440	—
Total Appropriations	\$23,196,469	\$24,068,620	\$24,020,593	\$25,539,543

SERVICE POINT EMPLOYEES - POLICE DEPARTMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Police Chief	1	1	1	1	1	1	1
Assistant Police Chief (CS)	2	2	3	3	3	3	3
1) & 14) City Volunteer Coordinator	—	1	—	—	—	—	—
12) Deputy Police Chief (CS)	1	1	—	—	—	—	—
21) Police Lieutenant (CS)	5	5	5	6	6	6	6
2) Police Sergeant (CS)	27	27	27	27	27	27	27
3) & 18) Police Officer (CS)	150	150	150	149	151	151	151
Administrative Secretary	2	2	2	2	2	2	2
Burglar Alarm Coordinator	1	1	1	1	1	1	1
Crime/Traffic Analyst	1	1	1	1	1	1	1
Crimestopper Coordinator	1	1	1	1	1	1	1
Data Management Supervisor	1	1	1	1	1	1	1
4) & 11) & 16) & 17) Data Management Specialist	10	8	8	7	4	4	4
5) Director of Volunteer Services	—	—	—	—	—	—	—
Identification Technician	1	1	1	1	1	1	1
22) IT Specialist I	1	1	1	1	—	—	—
Property and Evidence Specialist	2	2	2	2	2	2	2
Police Services Coordinator	1	1	1	1	1	1	1
PS Communications Supervisor	3	3	3	3	3	3	3

13) & 19) & 20) PS Telecommunicator II	21	21	21	21	20	20	21
20) PST Administrator	—	—	—	—	1	1	1
15) Public Service Officer	9	9	9	8	8	8	8
Secretary	1	1	1	1	1	1	1
Senior PS Telecommunicator II	3	3	3	3	3	3	3
6) Senior Secretary	1	1	1	1	1	1	1
7) Vehicle Fleet Specialist	—	—	—	—	—	—	—
5) & 8) VIP Coordinator	1	—	—	—	—	—	—
22) Police Technology Specialist					1	1	1
Total Regular Full-time	246	244	243	241	240	240	241

REGULAR PART-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Courier	1	1	1	1	1	1	1
9) & 10) Technology Intern	1	1	—	—	—	—	—
Total Regular Part-time	2	2	1	1	1	1	1
Total Department	248	246	244	242	241	241	241

(CS) – Indicates Civil Service Position

- 1) Title changed to City Volunteer Coordinator during FY 2009-2010
- 2) One additional position approved for FY 2008-2009
- 3) Two additional positions approved for FY 2008-2009
- 4) One position transferred to Risk and title changed to Loss Control Technician during FY 2008-2009. One position transferred to Parks and Recreation, frozen for the FY 2009-2010 and 2010-2011
- 5) Title changed to Director of Volunteer Services during FY 2007-2008
- 6) Two positions upgraded to Administrative Secretary during FY 2007-2008
- 7) One position upgraded to IT Specialist I during FY 2007-2008
- 8) Title changed back to VIP Coordinator FY 2008-2009
- 9) One position approved for FY 2007-2008 which was not in previous budget book
- 10) Position Eliminated During Budget Session for FY 2010-2011
- 11) Frozen position was subtracted from the total authorized positions in the FY 2009-2010 budget book by mistake. Position was left but not funded FY 2009-2010
- 12) Position converted to Assistant Police Chief during FY 2009-2010
- 13) Three of the 21 positions authorized but not funded. These are overfill positions only
- 14) Volunteer Coordinator moved to Human Resources FY 2010-2011
- 15) 1 Public Service Officer eliminated FY 2011-2012
- 16) Data Management Specialist Eliminated FY 2011-2012
- 17) 3 Data Management Specialists eliminated FY 2012-2013
- 18) 2 Motorcycle Officers added FY 2012-2013
- 19) PST I's converted to PST II's and upgraded to pay class 209 in FY 2011-2012
- 20) 1 PST II upgraded to PST Administrator in FY 2011-2012
- 21) Added 1 Lieutenant to offset Lieutenant working as full-time Lean Sigma Black Belt
- 22) IT Specialist I reclassified to Police Technology Specialist FY 12-13
- 23) Additional five (5) unbudgeted overfill PST II's added FY 14-15, for a total of eight (8) unbudgeted overfill PST's

JUSTICE ASSISTANCE GRANT - 0303

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2012-2013 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	33,372	—	—	—
Total Appropriations	\$ 33,372	\$ —	\$ —	\$ —

JUSTICE ASSISTANCE GRANT - 0305

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2012-2013 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	—	68,394	83,249	89,576
Capital Outlay	—	30,504	30,504	—
Total Appropriations	\$ —	\$98,898	\$113,753	\$89,576

JUSTICE ASSISTANCE GRANT – 0308

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2012-2013 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	—	—	—	32,746
Total Appropriations	\$ —	\$ —	\$ —	\$32,746

COPS GRANT - 0306

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2012-2013 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	302,730	242,614	306,075	—
Total Appropriations	\$302,730	\$242,614	\$306,075	\$ —

SERVICE POINT EMPLOYEES – COPS GRANT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Police Officer (CS)	0	0	4	4	4	4	4
Total Department	0	0	4	4	4	4	4

(CS) - Indicates Civil Service Position
1) 4 positions added FY 2010-2011

DEA TASK FORCE - 0312

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	55,425	—	—	—
Total Appropriations	\$55,425	\$ —	\$ —	\$ —

SERVICE POINT EMPLOYEES – DEA TASK FORCE

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Secretary	1	1	1	1	1	—	—
Total Department	1	1	1	1	1	0	0

AUTO THEFT TASK FORCE - 0313

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	99,655	103,490	103,842	106,990
Supplies and Services	11,527	12,846	12,798	15,582
Total Appropriations	\$111,182	\$116,336	\$116,640	\$122,572

SERVICE POINT EMPLOYEES – AUTO THEFT TASK FORCE

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Police Officer (CS)	1	1	1	1	1	1	1
Total Department	1						

(CS) - Indicates Civil Service Position

LAW ENFORCEMENT EDUCATION - 0315

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	2,882	20,000	18,473	20,000
Total Appropriations	\$2,882	\$20,000	\$18,473	\$20,000

PERFORMANCE BENCHMARKS	ACTUAL 2012-13	BUDGET 2013-14	ACTUAL MAY 2014	PROJECTED 2014-15
Number of sworn officers	186	194	193	194
Number of homicides	9	5	1	6
Number of sexual assaults	36	42	24	40
Number of robberies	76	80	63	100
Number of aggravated assaults	306	322	175	300
Number of burglaries	844	969	441	900
Number of thefts	3212	3212	2204	3000
Number of auto thefts	165	165	126	185
Response Times (new)				
Emergency Mobile	4:05	5:00	4:30	5:00
Immediate Mobile	9:39	9:00	10:18	9:00
Delayed Mobile	23:01	40:00	25:17	30:00

*3 Year Trend

*Based on 3 Year Trend

FIRE DEPARTMENT

Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property through incident mitigation, education, and prevention, as we strive to be the world class emergency services organization through innovation and excellent customer service. Four service divisions including Administration, Prevention, Maintenance and Suppression are responsible for approximately 50 square miles of incorporated City parcels and protecting an estimated 101,000 citizens.

The Administration Division is responsible for direction and control of the department, purchasing and finance and Emergency Management for the City of Tyler. The Prevention Division is responsible for enforcement of Fire Codes in the City of Tyler, investigation at all suspicious fires and management of the Public Fire Prevention Program. The Maintenance Division is responsible for oversight of the Department's Apparatus Preventive Maintenance Program, apparatus maintenance and repair, maintenance and repair of Self-contained Breathing Apparatus and SCBA/air support at fire scenes. The Suppression Division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the Suppression Division, the training staff maintains a diligent program of continuing education efforts, advanced training activities and state mandated reporting.

The Fire Department is responsible for:

- Fire Suppression;
- Fire Prevention;
- Fire Investigation;
- Safety Education;
- Emergency Response;
- Hazardous Materials Incident Response;
- Mutual Aid Response;
- Code Enforcement;

- Emergency Management Operations;
- Airport/Aircraft (ARFF) Response;
- Technical Rescue Response; and,
- EMS First Responder Response.

Accomplishments for 2013-2014

- Secured grants for Regional Communication / Command Trailer and 2 Thermal Imaging Cameras
- Implemented Firehouse Software
- Completed 6th Fire Academy class, working in Partnership with TJC, starting 7th class
- Completed standardization of fleet by acquiring 2 Ladder Trucks, 1 Engine, and DC2 Command Vehicle
- Completed a Staffing / Station Realignment Study which will result in a net savings of greater than \$1 million
- Completed Safety Surveys on all commercial and high risk properties in the city

Major Budget Items 2013-2014

- Design Phase for 2 new Fire Stations
- Repair and maintenance of existing Fire Stations
- Purchase of 7 Thermal Imaging Cameras to complete replacement program

Goals for 2014-2015

- Begin design process for 2 new Fire Stations
- Update Strategic Plan
- Submit final application for Fire Accreditation through Texas Fire Chief's Association Best Practices Program
- Host Combat Challenge National Championship
- Participate in Regional Emergency Management Drills.

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	13,988,343	14,363,774	14,388,564	15,186,626
Supplies and Services	449,366	512,652	496,775	519,703
Sundry	387,398	401,759	401,759	412,649
Utilities	160,082	152,625	144,929	147,625
Maintenance	268,825	287,804	279,255	292,388
Capital Outlay	34,384	—	—	—
Total Appropriations	\$15,288,398	\$15,718,614	\$15,711,282	\$16,558,991

SERVICE POINT EMPLOYEES –FIRE DEPARTMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Fire Chief	1	1	1	1	1	1	1
10) Assistant Fire Chief (CS)	1	1	2	2	2	2	2
10) Fire Training Chief (CS)	1	1	—	—	—	—	—
District Chief (CS)	6	6	6	6	6	6	6
1) Senior Captain (CS)	—	—	—	—	—	—	—
11) Fire Captain (CS) *	38	38	38	38	39	39	39
2) Fire Mechanic (CS)	—	—	—	—	—	—	—
6) Fire Inspector/Investigator (CS)	6	—	—	—	—	—	—
Fire Driver/Engineer (CS)	36	36	36	36	36	36	36
3) Firefighter (CS)	60	66	66	66	66	66	66
Administrative Assistant	1	1	1	1	1	1	1
4) Administrative Secretary	1	1	1	1	1	1	1
9) Emergency Management Assistant	1	1	—	—	—	—	—
Fire Apparatus Technician	1	1	1	1	1	1	1
Fire Marshal	1	1	1	1	1	1	1
5) Senior Secretary	1	1	1	1	1	1	1
7) Assistant Fire Marshal	—	2	2	2	2	2	2
8) Deputy Fire Marshal	—	3	3	3	3	3	3
9) Emergency Mgmt Asst/Admin Asst	—	—	1	1	1	1	1
Total Department	155	160	160	160	161	161	161

(CS) – Indicates Civil Service Position

- 1) Two positions were upgraded to District Chief during FY 2007-2008; Four positions were downgraded to Fire Captain during FY 2007-2008
 - 2) One position was downgraded to Senior Secretary during FY 2007-2008
 - 3) Six positions were upgraded to Fire Captain during FY 2007-2008; Three positions were upgraded to Fire Driver/Engineer during FY 2007-2008; Six additional positions approved for FY 2008-2009; Six positions added during FY 2009-2010
 - 4) One position was upgraded to Administrative Assistant during FY 2007-2008
 - 5) One position was upgraded to Administrative Secretary during FY 2007-2008
 - 6) Positions title changed to Assistant and Deputy Fire Marshal (eliminated 1 position) 2009-2010
 - 7)& 8) Created from Fire Inspector/Investigator positions 2009-2010
 - 9) Title change FY 2010-2011 from Emergency Management Assistant to Emergency Management Asst/Administrative Assistant
 - 10) Fire Training Chief upgraded to Assistant Fire Chief FY 2010-2011
 - 11) 1 Fire Captain created from elimination of AC Mechanic FY 2011-2012
- * 1 Fire Captain acting as Full-Time Lean Sigma Black Belt

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-2013</i>	<i>BUDGET 2012-2013</i>	<i>PERIOD ENDING JUNE 2014</i>	<i>PROJECTED 2014-2015</i>
Average percentage response time to emergency calls under 5 minutes	71.28%	70.00%	71.43%	70.00%
Average response time to emergency calls in minutes and seconds	4:21	4:25	4:24	4:25
Total number of structure fires	105	—	102	—
Percentage of 240 required continuing education hours completed per fire suppression person	100%	100%	100%	100%

LIBRARY

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

- Selecting, acquiring, preparing, housing and distributing materials in fiction, non-fiction, children's, young adult and audio-visual collections;
- Providing a reference collection and assistance in using it;
- Providing a Genealogy and Local History collection;
- Maintaining an online catalog of holdings;
- Providing public Internet-access workstations;
- Providing story times and other events for children;
- Providing a schedule of entertaining and informative programs for adults;
- Providing access to public information; and,
- Providing access to statewide information databases.

Accomplishments 2013-2014

- Provided several hundred thousand separate loans of reading, viewing and listening materials to over

twenty thousand borrowers;

- Provided year-round weekly programs for toddlers and pre-school children;
- Conducted a successful summer reading program for several thousand children incorporating guest performers and special events; and,
- Scheduled numerous programs for adults on current topics.
- Began library renovation in children's area, Taylor Auditorium and patio.

Major Budget Items

- Over \$100,000 allocated for purchase of library materials.

Goals for 2014-2015

- Continue long range planning efforts.
- Provide access to additional downloadable electronic resources for patrons.
- Complete library renovation projects.
- Recarpet second floor of library.
- Add self-check capability.

LIBRARY SERVICES

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	920,086	964,074	955,826	1,039,159
Supplies and Services	100,539	48,551	67,366	48,548
Sundry	147,443	158,241	148,745	154,951
Utilities	76,010	74,550	71,243	75,855
Maintenance	31,220	51,687	48,232	53,290
Capital Outlay	105,428	120,610	119,593	195,669
Total Appropriations	\$1,380,726	\$1,417,713	\$1,411,005	\$1,567,472

SERVICE POINT EMPLOYEES - LIBRARY

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
City Librarian	1	1	1	1	1	1	1
Access Librarian	1	1	1	1	1	1	1
Resource Librarian	1	1	1	1	1	1	1
Circulation Supervisor	1	1	1	1	1	1	1
1) and 6) Access Associate	2	2	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1	1
Cataloging Specialist	2	2	2	2	2	2	2
2) Circulation Technician	3	3	3	3	3	3	3
Collection Associate	1	1	1	1	1	1	1
4) Custodian	2	2	—	—	—	—	—
15) Library Assistant	2	2	2	2	1	1	1
Outreach Technician	1	1	1	1	1	1	1
16) Programming Associate	1	1	1	1	—	—	—
16) Youth Services Librarian	—	—	—	—	1	1	1
Senior Secretary	—	—	—	—	—	—	—
Total Regular Full-time	19	19	16	16	15	15	15

<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
7) & 14) Access Associate	6	6	8	8	6	6	6
2, 11, 13) Circulation Technician	13	13	13	9	9	9	9
5, 10, 12) Custodian	1	1	5	3	3	3	3
8) Graphics Technician	1	1	—	—	—	—	—
3) Outreach Technician	—	—	—	—	—	—	—
15) Library Assistant	—	—	—	—	1	1	1
Project Specialist	1	1	1	1	1	1	1
Total Regular Part-time	22	22	27	21	20	20	20

<i>SUBSTITUTE POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Access Associate	4	4	4	4	4	4	4
13) Circulation Technician	4	4	4	4	4	4	4
9) Graphics Technician	1	1	—	—	—	—	—
Outreach Technician	3	3	3	3	3	3	3
Total Substitutes	12	12	11	11	11	11	11
Grand Total Department	53	53	54	48	46	46	46

- 1) One full-time position split into two part-time positions for FY 2008-2009
- 2) One full-time position split into two part-time positions for FY 2008-2009
- 3) One position was eliminated for FY 2008-2009
- 4) & 5) Two Full-time custodians converted to 4 part-time custodians during FY 2009-2010
- 6) & 7) One access associate converted to 2 part-time access associates during FY 2009-2010
- 8) Graphics Technician Position moved to the Communications Department FY 2010-2011
- 9) Graphics Technician Substitute Position Eliminated FY 2010-2011
- 10) Two Part-time custodians frozen FY 2010-2011
- 11) Four Part-time circulation technicians frozen FY 2010-2011
- 12) Two part-time custodians Eliminated FY 2011-2012
- 13) Four Part-time Circulation technicians eliminated FY 2011-2012
- 14) Two Part-Time Access Associates eliminated FY 2012-2013
- 15) One Full-Time Library Assistant reclassified to One Part-Time Library Assistant FY 12-13
- 16) Programming Associate reclassified to Youth Services Librarian FY 12-13

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-13</i>	<i>GOAL 2013-14</i>	<i>PERIOD ENDING SEPT. 2014</i>	<i>PROJECTED 2014-15</i>
Total number of volumes owned	201,149	191,500	190,316	193,000
Number of books	177,800	170,500	165,897	167,800
Number of magazines and AV items	15,392	14,545	15,161	15,750
Number of electronic resources	7,957	6,800	9,258	9,450
Total loans	282,727	275,000	259,360*	264,500
Number of events offered in library	362	282	365	370
Total visits	196,365	238,000	219,817	240,900

*Circulation period for books changed from two weeks to three weeks in FY2014

GOALS 2014-2015:

Increase memberships	2%
Update children's non-fiction	2%
Increase collection of downloadable resources	2%

PARKS AND RECREATION

The Parks and Recreation Department provides oversight for the City's open spaces, athletic complexes, and recreationally oriented programs for the use of all citizens. Staff members diligently maintain a proactive maintenance program for over 27 park areas including oversight of maintenance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries and the downtown square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system.

The Parks and Recreation Department is responsible for:

- Baseball, softball, basketball, volleyball and tennis recreation team programs;
- Arts and crafts programs and festivals;
- Municipal Rose Garden operations;
- Rose Garden Center operations;
- Glass Recreation Center operations;
- Goodman Museum operations;
- Senior Center operations
- Harvey Convention Center operations;
- Rose Garden special activities;
- Swimming and fitness programs;
- Athletic tournaments;
- Concerts in the Park; and,
- Movies in the Park.

Major Budget Items/Accomplishments for 2013-2014

- Senior Celebrating Life (co-host with the Chamber) had more than 1000 participants;
- Movies in the park goes, Fall/Spring movies had approx. 4,000 participants;
- Hosted 11 Cooking for Life classes which had a waiting list for each class;
- Azalea Arts and Crafts Fair with record crowd;
- 6th Annual Christmas in July Arts and Crafts Fair
- Rose Festival Arts and Crafts Fair;
- 13th Annual Fall Fest with over 1,200 attendees;
- 7th Annual Bambi Run with 100 participants;
- 6th Annual Father and Son Fishing Tournament with more than 40 participants;
- 8th Annual Holiday in the Park and Bazaar with over 7,000 in attendance;
- 9th Annual Ice Bowl Disc Golf Tourney benefiting the E.T. Food Bank and the Parks Dept.;
- Daddy Daughter and Mother and Son Dances with more than 500 attendees;
- Spring Rummage Sale with more than 550 attendees;
- 25th Annual Tyler Corporate Challenge with 14 games and sports categories;
- 8th Annual Life in Tyler Photography contest at the Rose Garden Center;

- 14th Annual Twilight Easter Egg Hunt with more than 1500 participants;
- 9th Annual Art in the Garden at the Rose Garden Center;
- After School Adventure Club for youth at the Glass Recreation Center with more than 30 students;
- Summer Playground Program at three park site with 475 registered children
- Hosted Summer Camp at the Glass with 117 children
- Hosted weekly Friday night dances with live bands at the Tyler Senior Center;
- Hosted daily “Texercise” Range of Motion and Body-works classes for seniors at the Tyler Senior Center;
- Provide a Gentle Seniors Yoga Class at the Senior Center
- Art in the Park at the Goodman-LeGrand Museum;
- A Victorian Christmas open house at the Goodman-LeGrand Museum.
- Provided Belly Dancing Classes at the Glass
- Offered Zumba Classes at the Glass
- Purchase Glass Center Additional Workout Equipment
- Paint and Renovate Woldert Pool Poolhouse
- Began Work on Stewart Family Park
- Improvements to Park Trail Systems
- Implemented MainTrac Work Order System
- New Window Treatments at the Rose Garden Center
- Reorganized Parks Organization to Maximize Efficiencies
- Completed study and evaluation of park hours
- Bergfeld Park Master Plan Completed
- Rose Garden Master Plan Completed
- Worked with AMBUCS and Tyler Sunrise Rotary in planning all-inclusive accessible playground for Southside Par
- Texas Parks and Wildlife grant for youth outdoor programming
- Bergfeld Park is a 2014 recipient of the Lone Star Legacy Award from the Texas Recreation and Parks Society (TRAPS) – (March 2014)
- Receive donations from area churches to replace Bergfeld Park Playground
- Adopted an Park Ordinance for Tyler Youth Program Standards.
- Became a member of Texas Parks and Wildlife’s “Neighborhood Fishin’” Program
- Recipient of Texas Trails Network “Great Texas Two Step Award” for the Lindsey Park Bike Trail
- Keep Tyler Beautiful awarded Keep Texas Beautiful Gold Star Affiliate Award for the 8th consecutive year
- Mayor Bass wins National Arbor Day Foundation’s “Champion of Trees Award” for work on Mayor’s Tree Initiative
- Ground broken for Native Plant Garden at Woldert Park

Goals for FY 2014-2015

- Phase I of Bergfeld Park Improvements- Landscape improvements, and replace Bergfeld Park playground through Community Donations
- Phase I of Rose Garden Improvements
- Phase I of Stewart Family Park Improvements
- Phase II of Children’s Park Improvements
- AMBUCS and Tyler Sunrise Rotary all –inclusive accessible playground to be constructed at Southside Park
- New exercise equipment for the Glass Recreation Center
- Expanded cardio area and additional parking at the Glass Center
- Expansion of Tyler Trails – Black Fork Creek and West Mud Creek Trails

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	692,078	766,373	732,278	775,896
Supplies and Services	371,584	384,726	381,888	382,304
Sundry	88,096	79,258	78,807	81,405
Utilities	668,117	707,850	695,913	698,350
Maintenance	498,528	559,099	558,232	548,462
Capital Outlay	78,578	—	—	15,000
Total Appropriations	\$2,396,981	\$2,497,306	\$2,447,118	\$2,501,417

SERVICE POINT EMPLOYEES – PARKS MAINTENANCE AND ADMINISTRATION

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) & 3) Parks and Recreation Director	1	1	0.5	0.5	0.5	0.5	0.5
4) Parks and Recreation Operation and Services Manager	1	1	0.7	0.7	0.7	0.7	0.7
7) Parks Maintenance Supervisor	1	1	1	1	—	—	—
7) Parks & Recreation Services Coordinator*	—	—	—	—	1	1	1
Crew Leader	4	4	4	4	4	4	4
Grounds Technician	1	1	1	1	1	1	1
Groundskeeper	6	6	6	6	6	6	6
Hardscape Technician	1	1	1	1	1	1	1
5) & 6) Laborer	8	8	8	7	7	7	6
2) Senior Clerk	—	—	—	—	—	—	—
Senior Secretary	1	1	1	1	1	1	1
8) Parks Superintendent	—	—	—	—	—	—	1
Total Department	24	24	23.2	22.2	22.2	22.2	22.2

- 1) Position transferred from City Manager's Office and title changed during FY 2009-2010
 2) One position upgraded to Senior Secretary during FY 2007-2008
 3) 50% of Parks and Recreation Director position charged to Tourism Visitor's Facility
 4) Parks and Recreation Operation and Service Manager 30% charged to Tourism Visitors Facility
 5) 1 Laborer frozen for FY 2010-2011
 6) Eliminated 1 of 8 Laborers FY 2011-2012
 7) Parks Maintenance Supervisor converted to Parks & Recreation Services Coordinator in FY 11-12
 * Position is acting as full-time Lean Sigma Black Belt
 8) One Laborer reclassified to Parks Superintendent during FY 13-14

INDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	363,488	358,090	379,381	369,588
Supplies and Services	83,319	83,415	83,165	83,415
Sundry	14,728	15,681	15,261	17,747
Utilities	276	200	200	200
Maintenance	29,990	31,951	31,932	33,313
Total Appropriations	\$491,801	\$489,337	\$509,939	\$504,263

SERVICE POINT EMPLOYEES - INDOOR RECREATION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Special Events/Recreation Supervisor	1	—	—	—	—	—	—
2) Special Events/Recreation Manager	—	1	1	1	1	1	1
Recreation Center Supervisor	1	1	1	1	1	1	1
4) Recreation Program Supervisor	1	1	1	1	1	1	1
Custodian	2	2	2	2	2	2	2
3, 5) Recreation Specialist	3	3	3	3	3	2	2
Total Regular Full-time	8	8	8	8	8	7	7
<hr/>							
<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Clerk	2	2	2	2	2	2	2
Custodian	1	1	1	1	1	1	1
Total Regular Part-time	3	3	3	3	3	3	3
Total Department	11	11	11	11	11	10	10

- 1 & 2) Title change from Special Events/Recreation Supervisor to Special Events/Recreation Manager during FY 2008-2009
 3) 1 Recreation Specialist position frozen for FY 2010-2011 & 2011-2012 & 2012-2013
 4) Typo on title was listed as Recreation Operation Supervisor, corrected to Recreation Program Supervisor
 5) 1 Recreation Specialist moved to Productivity Fund as Grants Specialist FY 13-14

OUTDOOR RECREATION

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	136,465	165,330	143,228	144,874
Supplies and Services	237,276	250,165	247,481	250,465
Sundry	17	300	300	300
Maintenance	—	1,000	1,000	1,000
Total Appropriations	\$373,758	\$416,795	\$392,009	\$396,639

SERVICE POINT EMPLOYEES - OUTDOOR RECREATION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Activity Specialist	1	1	1	1	1	1	1
Total Regular Full-time	1						
<hr/>							
<i>PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) & 2) Recreation Specialist	—	1	1	1	1	1	1
Total Regular Part-time	0	0	1	1	1	1	1
<hr/>							
<i>TEMPORARY POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Pool Manager	3	3	3	3	3	3	3
Lifeguard	14	14	14	14	14	14	14
Playground Leader	12	12	12	12	12	12	12
Total Temporary Positions	29						

<i>SUBSTITUTE POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Lifeguard	—	—	2	3	3	3	3
Total Substitutes	0	0	2	3	3	3	3
Total Department	30	31	33	34	34	34	34

- 1) Data Management Position transferred to the Parks Department to create a part time Recreation Specialist position during FY 2009-2010
2) 1 PT Custodian and 1 PT Recreation Specialist combined to form 1 FT Recreation Specialist, then reversed back in FY 2011-2012

MEDIAN MAINTENANCE ARBORIST

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	189,023	189,948	185,439	201,691
Supplies and Services	156,262	183,071	182,856	184,292
Sundry	3,972	4,000	3,936	4,000
Maintenance	47,382	50,224	54,594	56,094
Total Appropriations	\$396,639	\$427,243	\$426,825	\$446,077

SERVICE POINT EMPLOYEES - MEDIAN MAINTENANCE ARBORIST

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Arborist/Urban Forester	1	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1	1
Laborer	3	3	3	3	3	3	3
Total Department	5						

PARKS AND RECREATION 2013-2014 BENCHMARKS

<i>PARKS AND RECREATION</i>	<i>ACTUAL FY13-14</i>	<i>2013-2014 BUDGET</i>	<i>PERIOD ENDING JULY 2014</i>	<i>PROJECTED FY14-15</i>
Park acreage (approximately)	818 (Stewart Park)	809	809	818
Medians maintained and/or mowed	190 (Earl Campbell Parkway added)	187	187	190
Trees planted – By TREES Committee and City of Tyler Staff.	500	4000	5370 (trees planted)	At least 500 (focus moved to Green the Gateways)
Hazardous Trees Removed	NA	23600	218	NA
Adult Recreation Softball Teams	368	470	420	400
Summer Playground Program Participants	19,775	20,000	15406	20,000
Summer Food Program Served	13,900	25,000	19,112	15,000
Glass Recreation Membership	1,790	4,000	3,508	3,000
Special Event Participation				
Fall Festival	1,200	1,200	1,200	1,200
Holiday in the Park	8,000	10,000	10,000	8,000
Valentine's Daddy Daughter Dance	500	500	500	500

CEMETERY

Lot Sales (includes burials)	27,506	\$20,000	\$10,214	77,000
Mausoleum Space Sales	\$56,500	\$65,000	\$44,500	\$65,000

TOURISM RENTAL REVENUE				
Harvey Convention Center	\$248,092	\$233,350	\$172,891	\$236,500
Rose Garden Center	\$80,750	\$90,000	\$59,059	\$88,000
Goodman/LeGrand Visitors	9,519	10,000	7,602	10,000

MEDIANS				
4.1 acres of planter beds maintained (170 locations)	174			174
28.5 acres of turf maintained (app. 6 miles)	8 miles			8 miles

TREE PLANTING				
TREES Com.	NA		50	NA
Mayors Tree Tyler	2		301	150
City Planted	150		145	150
Donated	NA		2,000	NA
Citizen Planted Trees	NA		5370 (trees planted)	500

SERVICE POINT EMPLOYEES – CAPITAL PROJECTS

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Projects Coordinator	1	—	—	—	—	—	—
Total Department	1	0	0	0	0	0	0

1) Position transferred to Engineering for FY 2008-2009

ENGINEERING SERVICES

Service Point Focus

Engineering Services is comprised of Engineering, Half-Cent Sales Tax Fund Administration, Property and Facilities and Stormwater Utility oversight.

Engineering Services staff provides executive and administrative management. Including planning, personnel administration, personnel development, records management, contract administration, major capital infrastructure maintenance, additions and/or replacement activities as well as planning for the most efficient funding for these activities.

Engineering

Engineering is responsible for capital improvement projects to ensure effective and efficient implementation of Half-Cent Sales Tax. Engineering staff provides civil engineering design and construction oversight as well as providing design and construction oversight of maintenance and emergency repair projects of City streets, some drainage structures and concrete work in the right-of-way within the city limits. This department provides infrastructure development support services through:

- The administration of Half-Cent Sales Tax Fund
- Half-Cent Sales Tax Projects design oversight
- Half-Cent Sales Tax Projects construction oversight
- Project surveying/construction staking
- Street condition rating and grading
- Administration of the pavement enhancement program
- Stormwater Utility Oversight
- Sidewalk / ADA design and construction oversight
- CDBG Program design and project management
- Miscellaneous design services for other city departments.

Half Cent Sales Tax

Engineering staff provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$12 million annually for numerous infrastructure projects including drainage, streets, public safety, parks and airport improvements. The Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board

who, along with the City Council, governs the priority scheduling of the extensive list of Capital Improvement Projects.

Accomplishments for 2013-2014

- Rose Garden Master Plan - Study
- 2012 Traffic Signal Upgrade
- Rice/Shiloh Road (Old Jacksonville to Rhones Quarter) Roadway configuration - Construction
- Police Substation - Design
- Animal Care Facility - Design
- 2014 Asphalt Enhancement- Design & Construction
- Cumberland Road - Design & Construction
- Cumberland Trail - Design
- Palace (MLK to 29th, 26th, Grand) - Design

Goals for 2014-2015

- 2012 Traffic Signal Upgrade - Final Completion
- Rose Garden Phase 1 – Design & Construction
- Rice/Shiloh Road (Old Jacksonville to Rhones Quarter) Roadway configuration – Construction
- Bergfeld Park Phase 1
- Police Substation - Construction
- Animal Care Facility - Construction
- 2015 Asphalt Enhancement- Design & Construction

- Cumberland Road - Construction
- Palace (MLK to 29th, 26th, Grand) - Construction;

Stormwater Utility Projects Goals for 2014-2015

- Leisure Lane Drainage Improvements - Design & Construction
- Pleasant Retreat Road - Design & Construction
- Brynmar Court Drainage Improvements - Design
- Courtney / Miller Drainage Improvements Project - Design

Goals 2014-2015

- Pleasant Retreat Road - Construction
- Brynmar Court Drainage Improvements - Design
- Courtney / Miller Drainage Improvements Project - Design
- TJC First & Magnolia Drainage - Construction

Property & Facilities Management

Facilities management functions include HVAC (heating, ventilation, and air-conditioning), roof maintenance, janitorial services, disposal of surplus property, property acquisition for City-owned facilities, and mail/courier services. The Property & Facility Supervisor provides oversight for facilities, personnel, vendors, and contractors who provide these services.

ENGINEERING SERVICES 2013- 2014 BENCHMARKS

231 HALF CENT SALES TAX PERFORMANCE BENCHMARKS	2012- 2013 ACTUAL	2013 - 2014 BUDGET	PERIOD ENDING JUNE 2014	2014 - 2015 PROJECTED
Total number of Capital projects under design	8	8	8	6
Total number of Capital projects under construction	10	7	7	7
Total value of the Half Cent program	\$5,018,136	18,385,148	\$8,406,080	\$19,037,521

101-0705 ENGINEERING PERFORMANCE BENCHMARKS	2012- 2013 ACTUAL	2013 - 2014 BUDGET	PERIOD ENDING JUNE 2014	2014 - 2015 PROJECTED
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SLURRY SEAL/SEAL COAT:

Inventory Overlaid	1.2%	2.5%	0.0%	3%
Coverage (Lane Miles)	14	28	0	34

ASPHALT OVERLAY:

Inventory Overlaid	2.8%	1.1%	.26%	3.5%
Coverage (Lane Miles)	32	13	3	40

INTERNAL CONTRACT MANAGEMENT

Design	4	4	3	3
Construction	4	4	3	3

SERVICE POINT EMPLOYEES – ENGINEERING

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
City Engineer	1	1	1	1	1	1	1
1) Administrative Assistant	—	—	—	—	—	—	—
2) Capital Budget Analyst	0.86	0.86	0.86	0.86	0.86	0.86	0.86
3, 12, 13) Engineering Technician	1.60	1.60	1.60	1.6	1	1	1
12, 15) Associate Engineer	—	—	—	—	1	1	0.6
4) Projects Coordinator	1	—	—	—	—	—	—
5, 14) Project Engineer	1	1	1	1	1	1	0.85
Senior Secretary	—	—	—	—	—	—	—
6) & 10) Survey Crew Chief	1	1	1	—	—	—	—
7, 8, 11) Survey Crew Member	1	1	1	—	—	—	—
Survey Instrument Operator	1	—	—	—	—	—	—
9) Utilities Construction Inspector	—	—	—	—	—	—	—
Total Department	8.46	6.46	6.46	4.46	4.86	4.86	4.31

*The Engineering and Street departments were combined in FY 2006-2007 to form the Engineering Services department.

- 1) One position reclassified to Capital Budget Analyst during FY 2007-2008
- 2) Capital Budget Analyst one position with 14% paid by Storm Water Management
- 3) Engineering Technician two positions, one with 40% paid by Storm Water Management
- 4) Position transferred to Communications and title changed to Lean Sigma Master Black Belt FY 2008-2009
- 5) Project Engineer Position frozen for the FY 2009-2010 and FY 2010-2011
- 6) Survey crew Chief position frozen for the FY 2009-2010 and FY 2010-2011
- 7) Position moved to Property and Facility during FY 2009-2010
- 8) Position reclassified and title changed to City Courier during FY 2009-2010
- 9) Four Utilities Construction Inspector positions transferred to Development Services during FY 2007-2008
- 10) Eliminated Survey Crew Chief position Fy 2011-2012
- 11) Eliminated Survey Crew Member FY 2011-2012
- 12) 1 Engineering Technician converted to 1 Associate Engineer in FY 2011-2012
- 13) Engineering Technician reclassified to Project Engineer in FY 12-13
- 14) Project Engineer payroll split added 85/15 Engineering/Stormwater FY 14-15
- 15) Associate Engineer payroll split added 60/40 Engineering/Stormwater FY 14-15

ENGINEERING

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	347,593	367,864	415,010	405,637
Supplies and Services	23,099	67,144	26,907	129,567
Sundry	25,578	25,636	25,686	26,767
Utilities	449	150	163	150
Maintenance	12,596	14,757	12,363	11,777
Total Appropriations	\$409,315	\$475,551	\$480,129	\$573,898

STREET DEPARTMENT

The Street Department is responsible for coordinating efforts with Engineering Services to set-up and manage the Micro Paver Pavement Maintenance Management System. This software program allows the departments to accurately rate road conditions and track their life span.

Additionally, the Street Department is responsible for:

- Monitoring and establishing City Street Conditional Ratings to ensure the best quality streets for the City;
- Monitoring and evaluating the City’s infrastructure drainage system to better provide an optimal drainage system;
- Establishing a Right-of-Way mowing cycle that optimizes aesthetics and cost effectiveness with an emphasis on eliminating visual obstructions, mitigating rubbish accumulations and promoting the City’s natural beauty; and,
- Establishing a street sweeping cycle to utilize cost and effective methods, with an emphasis on eliminating unsightly trash to show off the City’s rustic ambiance.

Accomplishments for FY 2013-2014

- Evaluate 464 miles of City Streets for current condition Rating – completed for 2014 overlay schedule
- Maintained 1,716 miles of Right-of-Way within City limits
- Completed 8 sweeping cycles (each cycle encompasses all paved streets within the City limits)
- Asphalt Overlay -2013-2014 scheduled streets completed / 2014-2015 schedules in process
- Crack Sealing- 2013-2014 completed / 2014-2015 schedule in process
- Repaired bus shelters as needed for Tyler Transit

- Dead tree removal project – completed removal of 77 trees from city right-of-ways or city properties
- Repair & clean Stormwater inlet boxes to help eliminate debris in channels
- Quite Zone project – completed
- Drainage Projects: Old Hickory- Completed
- Relocated leaf & dirt dump site at Faulkner Park – Completed
- Expanded container storage area for Solid Waste Dept.-Completed
- Tied in asphalt to all 2013-2014 curb & gutter installation projects -completed

Goals for FY 2014-2015

- Asphalt Overlay – In-house (specific streets as designated);
- Crack Sealing – In-house (specific streets as designated);
- Lake Tyler Street Repairs as needed;
- Assist Engineering Dept. with evaluating street conditions;
- Dead Tree Removal from City Right of Ways and properties;
- Maintain City Right-of-Ways;
- Complete 8 to 9 Street Sweeping cycles (1 cycle = 6 weeks to complete);
- Asphalt repair of Fair Ground’s site;
- Repair & Install Valley Gutters (specific streets as designated);
- Repair bus shelters as needed for Tyler Transit;
- Drainage Projects: Grande; Wilder Way; Reed Rd; Old Bullard & Sunnybrook;

- Repair & clean Storm Water inlet boxes to help eliminate debris in channels;
- Meet all Stormwater regulations as mandated by the State of Texas;
- Join with other City departments to build new City U facility;
- Install driveway culverts at Faulkner Park for new Police substation;
- Assist other City departments as requested

STREETS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	781,963	1,194,176	864,972	1,209,553
Supplies and Services	408,458	228,551	418,387	231,169
Sundry	56,028	57,520	57,520	60,312
Utilities	5,409	11,200	11,141	14,190
Maintenance	803,406	810,880	781,755	843,794
Total Appropriations	\$2,055,264	\$2,302,327	\$2,133,775	\$2,359,018

SERVICE POINT EMPLOYEES – STREET DEPARTMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Street Manager	1	1	1	1	1	1	1
Street Supervisor	—	—	—	—	—	—	—
Clerk	—	—	—	—	—	—	—
Code Enforcement Officer I	—	—	—	—	—	—	—
Code Services Officer	—	—	—	—	—	—	—
Crew Leader	4	4	4	4	4	4	4
1) & 4) Equipment Operator I	5	5	5	5	5	5	5
Equipment Operator II	7	7	7	7	7	7	7
Foreman II	1	1	1	1	1	1	1
Laborer	4	4	4	4	4	4	4
Semi-Skilled Laborer	3	3	3	3	3	3	3
2) Senior Clerk	—	—	—	—	—	—	—
Senior Secretary	1	1	1	1	1	1	1
3) Street Surface Technician	1	1	1	—	—	—	—
Truck Driver	3	3	3	3	3	3	3
Total Department	30	30	30	29	29	29	29

- 1) Four positions transferred to Environmental Services during FY 2007-2008 then the four positions were transferred back
- 2) Position transferred to Code Enforcement during FY 2007-2008
- 3) Eliminated Street Surface Technician FY 2011-2012
- 4) One of five Equipment Operator I positions frozen FY 2010-2011 and FY 2011-2012 and FY 2012-2013

TRAFFIC ENGINEERING

Traffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient and efficient movement of people, goods and services throughout the City by planning, designing, installing, maintaining and repairing all traffic control devices on City streets. The Department provides service support in the areas of:

- Manufacturing, installation, and maintenance of City street signs;
- Installation and maintenance of City street pavement markings;
- Maintenance and repair of traffic signals;
- Analysis and implementation of signal timing plans;
- Planning for current and future traffic control needs;
- Mitigating traffic congestion;
- Conducting speed studies, traffic signal studies, and stop sign warrant studies;
- Ensuring street lights are efficiently placed and installed and maintained in a timely manner;
- Oversight of the public school crossing guard program; and,
- Installation, maintenance, and policing of the parking meters in the Downtown Business District.

Accomplishments for FY 2013-2014

- Continue upgrading selected traffic signals to Flashing Yellow Arrow display;
- Continue upgrading various signal communications systems;

- Continue planning and design efforts on Capital Improvements Program Signal Upgrades;
- Program-funded signal projects;
- Continued Quiet Zone Phase 2 implementation;
- Commenced the Shiloh/Rice Road lane line reconfiguration and restriping project.

Major Budget Items

- Upgrade equipment for Flashing Yellow Arrow delay conversions; and,
- 2014 Capital Improvements Program Signal Upgrades.

Goals for FY 2014-2015

- Installation of a new traffic meter system in the Downtown Business District;
- Completion of the Shiloh/Rice Road lane line reconfiguration and restriping project;
- Continue design and commence implantation of a Traffic Control Center to coordinate Traffic Division operations;
- Completion of additional adaptive control systems specifically the Azalea District;
- Continue upgrading selected traffic signals to Flashing Yellow Arrow display; and,
- Streamline street closure application process to an electronic system.

SERVICE POINT EMPLOYEES – TRAFFIC ENGINEERING

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Traffic Engineer	1	1	1	1	1	1	1
1, 4, &7) Associate Traffic Engineer	0.85	0.85	—	—	1	1	1
4) & 5) Transportation Project Engineer	0	0	0.85	0.85	—	—	—
5) Traffic Services Supervisor	—	—	—	—	0.85	0.85	1
Parking Patrol	2	2	2	2	2	2	2
2 & 8) Senior Secretary	0.76	0.76	0.76	0.76	—	—	—
Traffic Engineering Technician	—	—	—	0	0	0	0
6, 9) Traffic Marker	2	2	2	2	2	2	3
Traffic Marker II	1	1	1	1	1	1	1
7) Traffic Operations Supervisor	1	1	1	1	—	—	—
3) Traffic Sign Crew Leader	—	—	—	—	—	—	—
Traffic Sign Supervisor	1	1	1	1	1	1	1
8) Administrative Assistant	—	—	—	—	0.76	0.76	0.85
10) Traffic Signal Technician	3	3	3	3	3	3	4
Total Regular Full-time	12.61	12.61	12.61	12.61	12.61	12.61	14.85
REGULAR PART-TIME POSITIONS							
	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Parking Patrol	—	—	—	—	—	—	—
6) Intern	—	—	—	—	2	2	2
Total Regular Part-time	—	—	—	0	2	2	2
TEMPORARY POSITIONS							
	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
School Crossing Guard	40	40	40	40	40	40	40
Total Temporary Positions	40	40	40	40	40	40	40
Total Department	52.61	52.61	52.61	52.61	54.61	54.61	56.85

- 1) One position with 15% paid by Storm Water Management
- 2) One position with 24% paid by Storm Water Management
- 3) Title changed from Traffic Sign Crew Leader to Traffic Sign Supervisor during FY 2007-2008
- 4) Position upgraded to Transportation Project Engineer FY 2010-2011, with 15% paid by Storm Water Management
- 5) 1Transportation Project Engineer downgraded to Traffic Services Supervisor in FY 2011-2012
- 6) One Traffic Marker converted to two Part-Time college internships in FY 12-13
- 7) Traffic Operations Supervisor reclassified to Associate Traffic Engineer FY 12-13
- 8) Senior Secretary reclassified to Administrative Assistant FY 12-13
- 9) One Traffic Marker added FY 14-15
- 10) One Traffic Signal Tech added FY 14-15
- 11) Administrative Assistant payroll split changed from 76/24 to 85/15 Traffic/Stormwater FY 14-15
- 12) Traffic Services Supervisor payroll split eliminated, 100% paid from Traffic FY 14-15

TRAFFIC ENGINEERING

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	788,699	877,386	828,497	971,444
Supplies and Services	48,311	45,132	44,402	52,932
Sundry	67,326	71,612	71,814	80,473
Utilities ^{1 & 2}	1,366,722	1,330,090	1,314,013	1,330,090
Maintenance	179,009	199,595	214,397	211,562
Capital Outlay	38,360	—	—	—
Total Appropriations	\$2,488,427	\$2,523,815	\$2,473,123	\$2,646,501

¹ Street Lighting utility costs moved to Property and Facility Fund in FY2010-2011

² Street Lighting utility costs moved to Traffic Engineering in FY2011-2012

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-13</i>	<i>BUDGET 2013-14</i>	<i>PERIOD ENDING SEPTEMBER 2014</i>	<i>PROJECTED 2014-15</i>
Square footage of signs produced	2,377	2,500	2,397	2,500
Number of traffic signals	151	150	153	157
Number of responses to trouble calls	498	500	503	500
Number of signals converted to Flashing Yellow Arrows	15	15	10	15
Number of parking tickets issued	6,958	9,000	10,751	9000
Lane miles of street striping	27.03	19.68	19.93	25

ANIMAL SERVICES - 726

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	—	—	—	201,703
Supplies and Services	—	—	—	54,500
Sundry	—	—	—	22,268
Utilities	—	—	—	29,000
Maintenance	—	—	—	—
Total Appropriations	\$ —	\$ —	\$ —	\$307,471

ANIMAL CONTROL - 727

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	—	—	—	317,566
Supplies and Services	—	—	—	29,792
Sundry	—	—	—	300
Utilities	—	—	—	10,300
Maintenance	—	—	—	1,680
Capital Outlay	—	—	—	20,363
Total Appropriations	\$ —	\$ —	\$ —	\$380,001

MUNICIPAL COURT

The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. The Municipal Court through the use of up to date technology is to provide a forum for justice for all citizens while abiding by the City's overall mission. Staff members of the Court are responsible for:

- Scheduling, hearing, and disposing of all cases brought for trial;
- Establishing and administering court procedures as required by State law;

- Maintaining all records and dockets;
- Accounting for payment of fines; and,
- Serving warrants.

Accomplishments for 2013-2014

- The Court installed an upgrade LPR system which will increase the efficiency in serving warrants;
- The Court utilized a grant to implement a Truancy Diversion Program through Partner's for Youth.

Major Budget Items 2014-2015

- Continue to implement the Interactive Voice Response system that will allow citizens to pay their fines through a secured phone system;
- Continue to work with the Information Technology Department to automate processes to move the Court toward paperless operations; and,
- Continue to invest in the purchase of electronic ticket books to maintain an inventory so all Police Officers can utilize this equipment. This will eliminate data entry for the Court, reduce phone calls requesting information, and will allow the citizens to quickly retrieve information concerning citations received.

Goals for 2014-2015

- Through the Lean Sigma Program, create electronic dockets that can be displayed on the Court's web page so all citizens can easily view the dates and times they are scheduled for Court. The citizens will also be able to complete surveys, forms, inquiries, and obtain general court information. This will greatly reduce phone calls to the Court to verify Court settings and allow citizens to access this information 24 hours a day.
- The Court will implement an extensive training program for all staff utilizing City University, in house training, and online seminars.
- The Court will implement an automated bank draft to allow citizens to automate the reoccurring payments which will reduce warrants and late fees.

PERFORMANCE BENCHMARKS	ACTUAL 2012-13	BUDGET 2013-14	PERIOD ENDING JUNE 2014	PROJECTED 2014-15
Number of municipal prisoners housed in Smith County Jail	1,676	2,000	1,334	2,000
Average cost of municipal prisoner per stay	\$200	\$150	\$154	\$150
Number of plea offers made	716	1,000	349	1,000
Maintain a percentage of class participants completing Partner's for Youth.	72%	70%	63%	70%
Number of cases handled by a clerk.	5,904	5,000	4,328	5,000
Net revenue collected on cases adjudicated	\$6,692,161	\$7,460,793	\$5,742,137	\$7,480,077

SERVICE POINT EMPLOYEES – CODE ENFORCEMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Code Enforcement Manager	1	1	1	1	1	1	1
1) Environmental Coordinator	—	—	—	—	—	—	—
8) Chief Code Enforcement Officer	1	1	—	—	—	—	—
8) Field Supervisor	—	—	1	1	1	1	1
7, 9, 10) Code Enforcement Officer I	3	3	5	3	3	3	3
2, 9) Code Services Officer	1	1	—	—	—	—	—
3) Equipment Operator I	—	—	—	—	—	—	—
4) Equipment Operator II	1	1	1	1	1	1	1
5) Laborer	—	—	—	—	—	—	—
6 & 11) Senior Clerk	1	1	1	1	1	1	—
11) Administrative Secretary	—	—	—	—	—	1	—
Total Department	8	8	9	7	7	7	7

- 1) Title change from Environmental Coordinator to Code Enforcement Manager during FY 2007-2008
- 2) One position upgraded to Chief Code Enforcement Officer for FY 2008-2009
- 3) Four positions transferred to Streets during FY 2007-2008
- 4) One position transferred to Streets during FY 2007-2008
- 5) One position upgraded to Code Services Officer for FY 2008-2009
- 6) Position transferred from Streets during FY 2007-2008

- 7) Position transferred from SW Residential for FY2010-2011
 - 8) Title change from Chief Code Enforcement Officer to Field Supervisor FY 2010-2011
 - 9) Code Services Officer upgraded to Code Enforcement Officer I FY 2010-2011
 - 10) Eliminated 2 Code Service Officer I
 - 11) Senior Clerk reclassified to Administrative Secretary FY 13-14
- *This department was formerly known as Environmental Services.

MUNICIPAL COURT ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	742,427	734,131	677,176	734,796
Supplies and Services	643,072	646,481	619,776	672,584
Sundry	140,258	193,117	192,988	197,202
Utilities	12,802	12,016	12,064	11,600
Maintenance	34,662	37,970	34,629	39,543
Total Appropriations¹	\$1,573,221	\$1,623,715	\$1,536,633	\$1,655,725

¹ Municipal Court Efficiency Funds moved to Court Special Fee Fund in FY2010-2011

SERVICE POINT EMPLOYEES – MUNICIPAL COURT ADMINISTRATION

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Municipal Court Administrator	1	1	1	1	1	1	1
4) Deputy Court Administrator	—	—	1	1	1	1	1
Court Clerical Supervisor	—	—	1	1	1	1	1
Administrative Assistant	1	1	—	—	—	—	—
Administrative Secretary	—	—	—	—	—	—	—
Bailiff	—	—	—	—	—	—	—
City Marshal	1	1	1	1	1	1	1
Court Clerk	—	—	—	—	—	—	—
Court Technician	1	1	1	1	1	1	1
Deputy City Marshal	—	—	—	—	—	—	—
9) & 13) Deputy City Marshal I	3	3	—	—	—	—	—
1) & 10) Deputy City Marshal II	3	3	3	2	2	2	2
2) & 5) & 6) & 11) & 12) Deputy Court Clerk	9	8	6	6	6	6	6
11) Juvenile Case Coordinator	1	1	—	—	—	—	—
11) Juvenile Program Coordinator	1	1	—	—	—	—	—
8) Senior Deputy Court Clerk	2	2	2	2	2	2	2
Senior Secretary	—	—	—	—	—	—	—
3) & 7) Teen Court Coordinator	1	1	—	—	—	—	—
Total Department	24	23	16	15	15	15	15

1) One Position frozen for FY 2009-2010

2) One additional position approved for FY 2008-2009

3) One position added for FY 2008-2009

4) Administrative Assistant position converted to Deputy Court Administrator during FY 2009-2010

5) One Deputy Court Clerk Transferred to Main Street during FY 2009-2010

6) One Deputy Court Clerk Upgraded to a Senior Deputy Court Clerk during FY 2009-2010

7) Teen Court Coordinator downgraded to deputy court clerk during FY 2009-2010

8) One Senior Deputy Court Clerk upgraded to Court Clerical Supervisor during FY 2009-2010

9) Deputy Marshal I moved to Liberty Theater to create Liberty Theater Manager position FY 2010-2011

10) Eliminated 1 of 3 Deputy City Marshall II positions FY 2011-2012

11) 1 Deputy Court Clerk, Juvenile Case Coordinator and Juvenile Program Coordinator moved to Partners of Youth Fund FY 2010-2011

12) During FY 09-10, refer to 7, 5, 6 during process the downgraded Deputy Court Clerk was not added to the number, this is a corrected entry, should be 8 positions

13) 3 Deputy City Marshal I positions moved to Municipal Court Security Fund FY 2010-2011

SERVICE POINT EMPLOYEES – MUNICIPAL SECURITY

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1, 2, 3, 4) Deputy City Marshal I	—	—	3	3	3	2	2
2, 3) Deputy Court Clerk	—	—	—	—	—	1	—
4) Deputy Marshal II	—	—	—	—	—	—	1
Total Department	0	0	3	3	3	3	3

- 1) Three Deputy City Marshal I positions moved to Municipal Security from Municipal Court Administration FY 2010-2011
- 2) One Deputy City Marshal I reclassified to Deputy Court Clerk FY 13-14
- 3) One Deputy Court Clerk reclassified back to Deputy City Marshal I during FY 13-14
- 4) Deputy City Marshal I reclassified to Deputy City Marshal II during FY 13-14

SERVICE POINT EMPLOYEES – PARTNERS OF YOUTH

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Deputy Court Clerk	—	—	2	2	2	2	2
1) Juvenile Case Coordinator	—	—	1	1	1	1	1
1) Juvenile Program Coordinator	—	—	1	1	1	1	1
Total Department	0	0	4	4	4	4	4

- 1) These positions moved to Partners for Youth Fund from Municipal Court FY 2010-2011



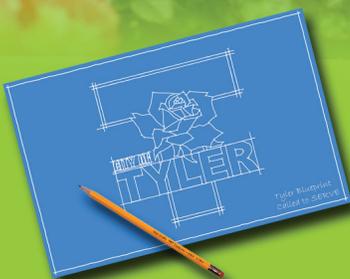
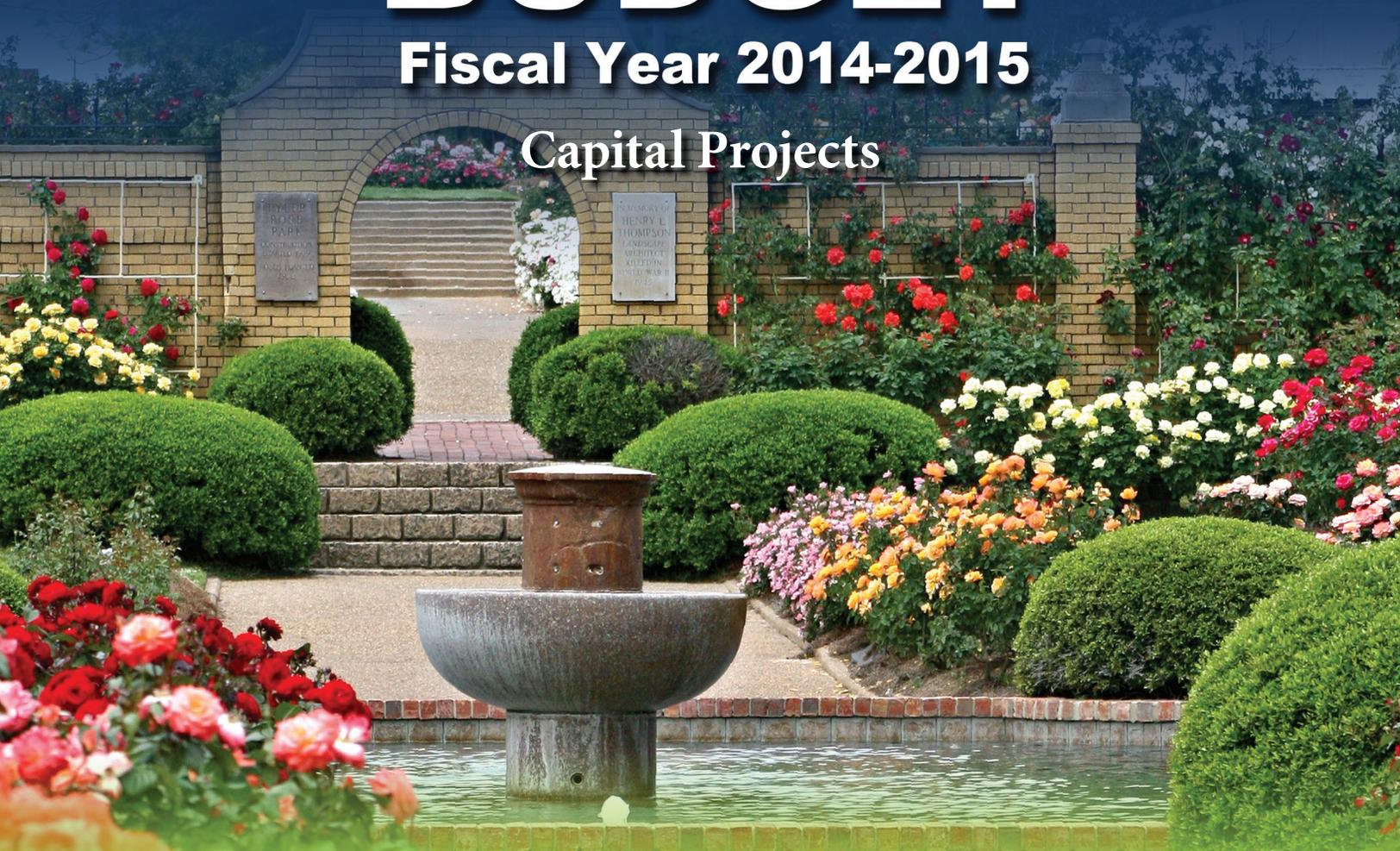
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CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Capital Projects



Setting the Standard for Performance Excellence in Local Government

GENERAL CAPITAL PROJECTS FUND (102)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	<i>ACTUAL</i> 2012-2013	<i>AMENDED</i> <i>BUDGET</i> 2013-2014	<i>PROJECTED</i> 2013-2014	<i>BUDGET</i> 2014-2015
Unreserved Fund Balance	2,263,593	950,643	950,643	1,706,820
Beginning Fund Balance / Working Capital	\$2,263,593	\$950,643	\$950,643	\$1,706,820
REVENUES				
Interest Earnings	5,878	5,000	1,300	1,500
Miscellaneous	50,499	75,000	102,500	50,000
Total Revenues	\$56,377	\$80,000	\$103,800	\$51,500
EXPENDITURES				
Tyler 1st	48,280	26,419	27,000	25,000
Area Development Plan/TIF	18,007	—	—	—
Patrol Vehicles	—	—	—	90,000
Early Warning System	—	—	—	50,000
Parks Improvements Projects	59,548	148,000	138,000	155,000
Coban Units	327,583	327,583	327,583	327,583
Fire Equipment/Facilities	40,778	—	—	26,176
Animal Shelter	248,132	—	—	—
Storage Building	—	102,040	102,040	—
City U Remodel	—	—	—	138,750
Street Improvement Program/Equipment	353,326	398,912	382,000	499,419
Traffic Management Enhancements	273,673	198,000	195,000	300,400
Land Purchases (Palace &Gentry)	—	—	—	—
Contingency	—	90,000	—	100,000
Total Expenditures	\$1,369,327	\$1,290,954	\$1,171,623	\$1,712,328
Transfer In	—	1,824,000	1,824,000	—
General Fund (101)	—	1,824,000	1,824,000	—
(Transfer Out)	—	—	—	—
Unreserved Fund Balance	950,643	178,802	1,706,820	45,992
Ending Fund Balance / Working Capital	\$950,643	\$1,563,689	\$1,706,820	\$45,992

GENERAL GOVERNMENTAL SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	66,287	26,419	27,000	25,000
Sundry	—	—	—	—
Total Appropriations	\$66,287	\$26,419	\$27,000	\$25,000

TECHNOLOGY SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	—	—	—	50,000
Total Appropriations	\$ —	\$ —	\$ —	\$50,000

POLICE SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	327,583	327,583	327,583	417,583
Total Appropriations	\$327,583	\$327,583	\$327,583	\$417,583

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies & Services	—	—	—	26,176
Capital Outlay	40,778	—	—	—
Total Appropriations	\$40,778	\$ —	\$ —	\$26,176

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies & Services	—	—	—	—
Capital Outlay	59,548	148,000	138,000	155,000
Total Appropriations	\$59,548	\$148,000	\$138,000	\$155,000

ENGINEERING SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	596,458	500,952	484,040	588,750
Total Appropriations	\$596,458	\$500,952	\$484,040	\$588,750

STREETS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies & Services	—	—	—	—
Capital Outlay	—	—	—	49,419
Total Appropriations	\$ —	\$ —	\$ —	\$49,419

TRAFFIC OPERATIONS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies & Services	—	—	—	35,400
Capital Outlay	273,673	198,000	195,000	265,000
Total Appropriations	\$273,673	\$198,000	\$195,000	\$300,400

MUNICIPAL COURT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	—	—	—	—
Total Appropriations	\$ —	\$ —	\$ —	\$ —



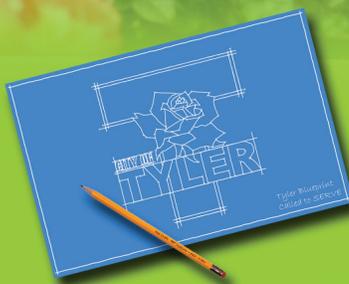
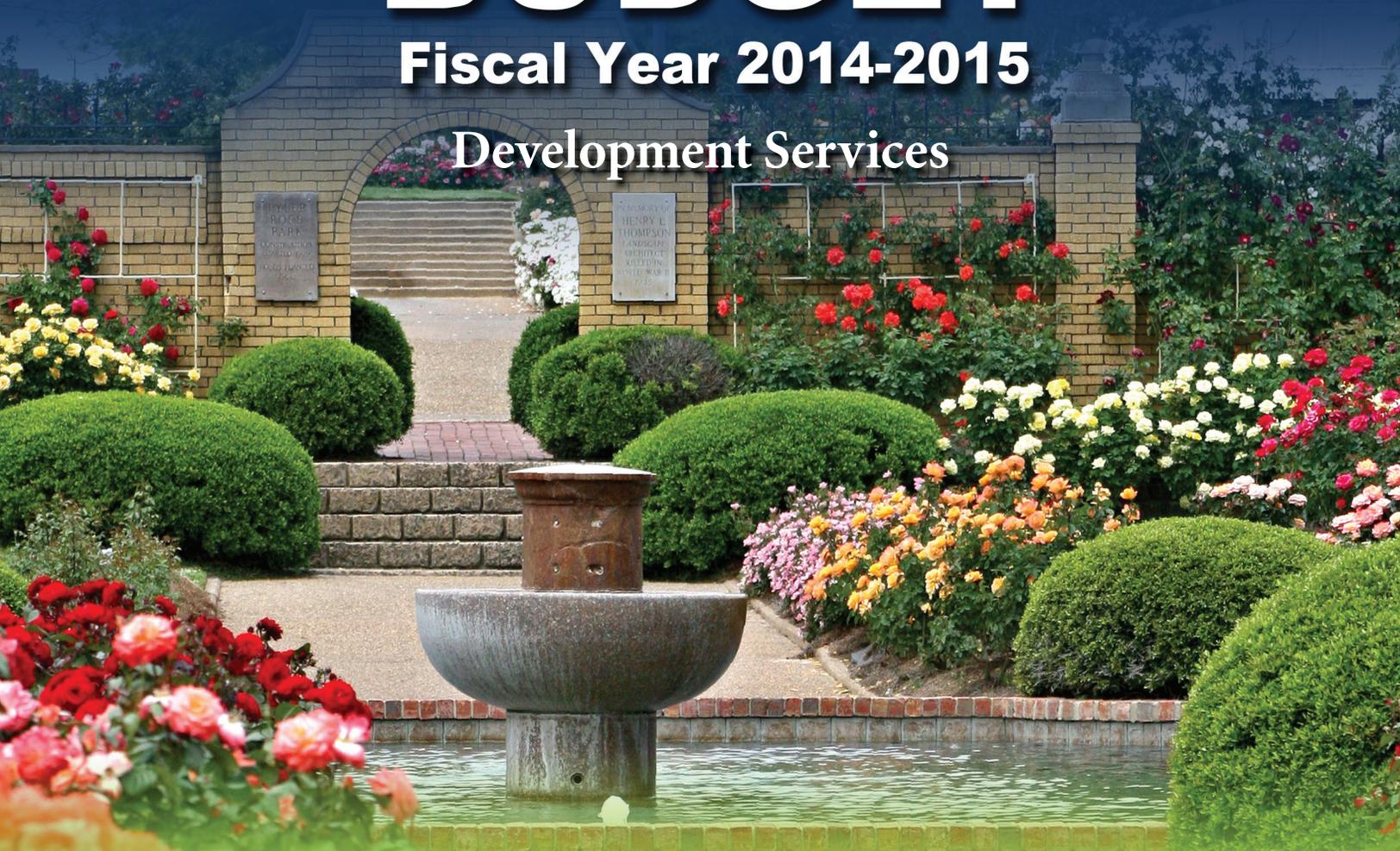
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Development Services



Setting the Standard for Performance Excellence in Local Government

DEVELOPMENT SERVICES FUND (202)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$6,110	\$115,883	\$115,883	\$351,599
REVENUES				
Building Permits	504,352	450,000	700,000	600,000
Electrical Permits	153,209	160,000	160,000	165,000
Plumbing Permits	113,381	120,000	110,000	115,000
Zoning Permits	99,424	40,000	50,000	60,000
Mechanical Permits	67,066	60,000	80,000	85,000
Cert. of Occupancy Fees	24,540	26,000	23,000	23,000
Local TABC Fee	7,110	600	4,000	4,000
Billboard Registration	—	51,200	45,000	50,000
Sign Permits	20,322	20,000	20,000	20,000
Contractor License	33,790	40,000	40,000	40,000
House Moving Permits	150	500	500	500
Permits Fee-Clearing	210	500	500	250
Interest Earnings	1,407	3,000	3,000	1,500
Maps, Plans and Specs Fee	—	250	250	250
Copy/Printing Fees	7	100	100	100
Platting Fees	33,733	30,000	33,000	35,000
Miscellaneous Income	50	—	—	—
Contractor Testing Fees	19,089	30,000	30,000	30,000
Grant Revenue	—	—	—	4,000
Total Revenues	\$1,077,840	\$1,032,150	\$1,299,350	\$1,233,600
EXPENDITURES				
Planning	358,184	376,198	358,317	755,517
Development Services	759,883	840,663	830,317	366,628
Building Services	—	—	—	546,862
Total Expenditures	\$1,118,067	\$1,216,861	\$1,188,634	\$1,669,007
Transfer In	150,000	125,000	125,000	125,000
General Fund (101)	—	50,000	50,000	50,000
Utilities Fund (502)	100,000	50,000	50,000	50,000
Solid Waste Fund (560)	50,000	25,000	25,000	25,000
(Transfer Out)	—	—	—	—
State/Federal Grant Fund (285)	—	—	—	—
Ending Fund Balance / Working Capital	\$115,883	\$181,172	\$351,599	\$41,192

DEVELOPMENT SERVICES

Service Point Focus

The Development Services Department was created in the fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Building Inspection Division, which includes the chief building official and certified, multi-discipline inspectors and the Development Services Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is responsible for:

- Enforcement of municipal codes for all construction and development;
- Review of construction and development plans, plats, and zoning site plans;
- Issuing permits for new and remodeling of residential construction;
- Issuing permits for new and remodeling of commercial construction;
- Issuing water and sewer tap permits;
- Issuing contractor licenses and permits;
- Inspection services of permitted residential and commercial construction;
- Floodplain Management; and,
- Provide support to Development Review Committee to ensure quality control.

Accomplishments for 2013-2014

- Continued Lunch & Learn meetings in cooperation with TABA attracting about 13 attendees per meeting;
- Increased budget in several areas to meet the increased development activity experienced and anticipated for next year.
- Continued posting permits issued report on-line monthly (Total Permit Issued, Monthly Permit Issued and Final CO's for commercial projects);
- Continued to encourage the use of the credit card payment system for payment of permits on-line resulting in a dramatic increase in use;

- Maintained turnaround time for permitting and review services despite reduced staffing due to budget constraints;
- Posted new updated FEMA flood maps in our city website for public view.

Major Budget Items 2013-2014

- Added one building inspector full time position, vehicle, and related equipment.
- Explore the possibilities (if budget allows) to replace HTE / NaviLine with OneSolution.

Goals for 2014-2015

- Work on implementing new Digital Management board to post budget and business plan items for public view;
- Work with TABA Code Review Committee to consider adopting other 2009 International Codes or 2012 International Codes and amendments;
- Continue to promote and assist the public to use the public access computers in the Development Services Department;
- Continue providing opportunities for inspectors and technicians to meet or exceed requirements for certifications;
- Continue encouraging employees to attend City University classes so they enhance their job skills and performance;
- Continue departmental participation in the weekly Toastmasters group meeting to reinforce their core values and communication skills;
- Continue posting new commercial and residential project permit releases on department website;
- Continue posting CO's issued on the website;
- Continue quarterly lunch & learn meetings with Tyler Area Builders Association;
- Promote the online inspection scheduling option;
- Encourage all contractors to use the IVR system to schedule and view result of inspections; and Encourage building inspectors to earn State Plumbing license

DEVELOPMENT SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	632,293	706,347	685,684	299,836
Supplies and Services	55,684	59,538	66,612	43,250
Sundry	52,288	52,848	55,978	19,208
Utilities	260	200	313	100
Maintenance	19,355	21,730	21,730	4,234
Total Appropriations	\$759,880	\$840,663	\$830,317	\$366,628

BUILDING SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	—	—	—	446,793
Supplies and Services	—	—	—	29,479
Sundry	—	—	—	43,176
Utilities	—	—	—	100
Maintenance	—	—	—	27,314
Total Appropriations	\$ —	\$ —	\$ —	\$546,862

SERVICE POINT EMPLOYEES – DEVELOPMENT SERVICES

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Chief Building Official	1	1	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1	1	1
5, 10) Chief Plumbing/Mechanical Inspector	1	1	1	—	—	—	—
1,7, 8, 13, 14, 15, 16) Building Inspector	3	2	2	1	—	1	3
15) Combination Inspector II	—	1	1	1	1	1	—
Development Services Engineer	1	1	1	1	1	1	1
Development Services Specialist	1	1	1	1	1	1	1
2, 9) Permit Clerk	1	—	1	—	—	—	—
12) Permit Technician	1	1	1	1	1	2	2
Plans Examiner	1	1	1	1	1	1	1
3) Project Engineer	1	1	1	1	1	1	1
12) Senior Permit Technician	1	1	1	1	1	—	—
Senior Utilities Specialist	—	—	—	—	—	—	—
6) Senior Utilities Specialist II	1	1	—	—	—	—	—
4) Utilities Construction Inspector	4	—	—	—	—	—	—
Total Regular Full-time	18	13	13	10	9	10	11

<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Permit Clerk	—	—	—	—	—	—	—
Total Regular Part-time	—						
Total Department	18	13	13	10	9	10	11

- 1) One position frozen for FY 2009-2010, FY 2010-2011 and FY 2011-2012
- 2) Position transferred to Water Distribution during FY 2009-2010 transferred back same year position frozen for FY 2010-2011
- 3) One position frozen for FY 2009-2010 CORRECTION: One Project Engineer never frozen, researched, one position ever authorized not two. Budget book never reflected two positions.
- 4) Four positions transferred to Storm Water FY 2009-2010
- 5) One position frozen for FY 2010-2011
- 6) Senior Utilities Specialist position transferred to Water Business Office during FY 2009-2010
- 7) One Building Inspector position upgrade to Combination Inspector II during FY 2008-2009
- 8) 1 of 2 Building Inspectors eliminated FY 2011-2012
- 9) Permit Clerk eliminated FY 2011-2012
- 10) Chief Plumbing Inspector/Mechanical Inspector eliminated FY 2011-2012
- 11) 1 Building Inspector frozen FY 2011-2012 and 2012-2013
- 12) Senior Permit Technician downgraded to Permit Technician FY 13-14
- 13) One Building Inspector reclassified to ACM in CMO FY 12-13
- 14) One Building Inspector added from reclassification of Code Enforcement Officer (NBS) FY 13-14
- 15) One Combination Inspector II downgraded to Building Inspector FY 13-14
- 16) One Building Inspector added FY 14-15

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2011-12</i>	<i>BUDGET 2012-13</i>	<i>PERIOD ENDING JUNE 2013</i>	<i>PROJECTED 2013-14</i>
Number of plat reviews	123	120	99	140
Number of new subdivision reviews	60	60	62	75
Subdivision plans reviews average turn-around time in days	10.3	15	N.A.	15
Number of residential building plan reviews	159	160	165	240
Residential plans reviews average turn around in time in days	4.5	5	4.1	5
Number of commercial building plan reviews	63	60	55	80
Commercial plans reviews average turn around in time in days	7.7	10	7.0	10
Number of daily inspections performed per inspector	19.5	19	20.1	19
Number of inspections performed per year	17,088	16,300	14,623	21,000
Testing fees revenues	19,089	30,000	49,337	30,000
Testing fees expenditures	31,156	30,000	19,254	35,000
Number of grading permits reviews	84	90	50	90
Number of final inspections completed	632	700	537	720

PLANNING

Service Point Focus

The Planning Department’s strategic directive is to help our customers make informed land-based decisions using the community’s adopted vision in order to anticipate and maintain a healthy, organized and prosperous business and residential environment. The Planning Department is also charged with providing professional oversight and support to the Planning and Zoning Commission, the Zoning Board of Adjustment and the Historical Preservation Board.

The Planning Department is responsible for carrying out the community’s vision by:

- General zoning administration;
- Zoning/Special Use Permit application processing;
- Implementing key sections of Tyler 1st;
- Subdivision regulation;
- Annexation/Extra Territorial Jurisdiction (ETJ) issues oversight;
- Comprehensive Plan (Tyler 1st) administration;
- Unified Development Code (UDC) administration;
- Sign and landscape regulation;
- Historic preservation and education;
- TABC permit application processing;
- Tax abatement;
- Economic development;
- Tax increment financing;
- Sexually oriented business regulation; and
- Special studies management.

Accomplishments for 2013-2014

- Adoption of Tyler 1st update;
- Implementation of the billboard registration program;
- Submitted for the APA National Award;
- Created first Commercial Corridor Overlay - Brick Street Village;
- Created Sign Infographic and Fence Brochure;
- Participation in the Zoning Check Beta testing;
- Certified two greenbelts;
- Completed two Lean Six Sigma projects;
- Certified Floodplain Manager Certification; and
- Assess the code’s effectiveness biannually.

Major Budget Items

Goals for 2014-2015

- Develop and implement the One Stop Shop Plan for Planning/Development Services;
- Ten new voluntary Local Landmark designations;
- Develop a Village Concept Plan;
- Complete two Lean Six Sigma Projects;
- Landscape Infographic;
- Additional certifications for the Department (AICP & P.E.);
- Host Regional Historic Preservation Training;
- Create Digital Half Mile of History Tour;
- Conduct a Historic Resource Survey for the Pollard Area.
- Assess the code’s effectiveness biannually; and
- Strategic annexation.

PLANNING

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	282,294	305,745	276,474	458,108
Supplies and Services	34,093	30,623	42,013	36,273
Sundry	38,336	34,080	34,080	255,386
Utilities	174	750	750	750
Maintenance	3,287	—	—	—
Capital Outlay	—	5,000	5,000	5,000
Total Appropriations	\$358,184	\$376,198	\$358,317	\$755,517

SERVICE POINT EMPLOYEES – PLANNING

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) & 11) Director of Planning	0.70	0.70	0.70	0.70	—	—	—
2) GIS Planner/Developer	—	—	—	—	—	—	—
15) City Planner	—	—	—	—	1	1	—
4, 18) Planner	1	1	1	1	1	1	1
5, 6, 13) Planning Technician	1	1	—	1	1	1	—
Plat Examiner/Coordinator	—	—	—	—	—	—	—
7, 8, 16) Principal Planner	—	—	1	—	—	—	1
8 & 12) Senior Secretary	—	—	—	1	—	—	—
3, 4, 7, 9, 16 & 17) Senior Planner	1.85	1.85	0.85	0.85	1	1	1
12) Historic Preservation Officer-	—	—	—	—	1	1	1
13) Administrative Assistant	—	—	—	—	—	—	1
14) Planning Intern	—	—	—	—	—	—	1
15) Planning Director/MPO Executive Director	—	—	—	—	—	—	1
Total Regular Full-Time	4.55	4.55	3.55	4.55	4.00	4.00	7.00

<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
6) Planning Technician	—	—	2	—	—	—	—
Total Regular Part-time	—	—	2	0	0	0	0
Grand Total Department	4.55	4.55	5.55	4.55	4.00	4.00	8.00

- | | |
|--|--|
| <ul style="list-style-type: none"> 1) Director of Planning position with 30% paid by MPO 2) GIS/Planner/Developer position transferred to MPO during FY 2007-2008 3) Two Senior Planner positions, one with 15% paid by MPO 4) One position frozen for FY 2009-2010 and FY 2010-2011- Note was incorrectly input on Senior Planner, should be for Planner 5) Converted one full-time Planning Technician position into 2 part-time positions 2010-2011 6) Converted two part-time Planning Technicians to one full-time position FY 2010-2011 7) During FY 2010-2011 One Senior Planner moved to Principal Planner 8) Principal Planner downgraded to Senior Secretary FY 2011-2012 9) Senior Planner Frozen FY 2011-2012 | <ul style="list-style-type: none"> 10) Planner unfrozen FY 2011-2012 11) Director of Planning reclassified to City Planner in FY 2011-2012 12) Senior Secretary reclassified to Historic Preservation Officer in FY 12-13 13) Planning Technician reclassified to Administrative Assistant during FY 13-14 14) One Planning Intern added during FY 13-14 15) City Planner reclassified to Planning Director/MPO Executive Director during FY 13-14 16) One Senior Planner reclassified to Principal Planner during FY 13-14 17) One Planner reclassified to Senior Planner during FY 13-14 18) One Planner added FY 14-15 |
|--|--|

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-13</i>	<i>BUDGET 2013-14</i>	<i>PERIOD ENDING JUNE 2014</i>	<i>PROJECTED 2014-15</i>
Number of zoning items processed	208*	150	88	100
Number of plat items processed	108	110	93	115
Number of variance items processed	19	15	11	15
Major Planning Efforts	0**	1	1	1
Number of Annexations initiated	0	0	0	1
Number of sign permits reviewed	226	200	163	200
Number of citizens trained on on-line resources	1317	1200	1003	1200
Number of Tax abatements	39	39	Unknown***	45
Number of Half Mile of History designations	11	4	2	5
Number of Subject Marker designations	1	2	1	5
Number of Local Historic Overlay District designations	0	1	0	1
Number of historic landmark designations awarded	4	10	1	10
Historic Preservation Education Attendees	120	100	80	100

* Includes one-time TABC site inspection applications
 ** Project postponed
 *** Results from SCAD released later in the year



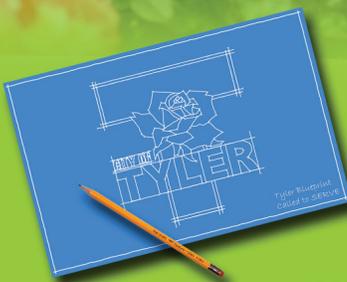
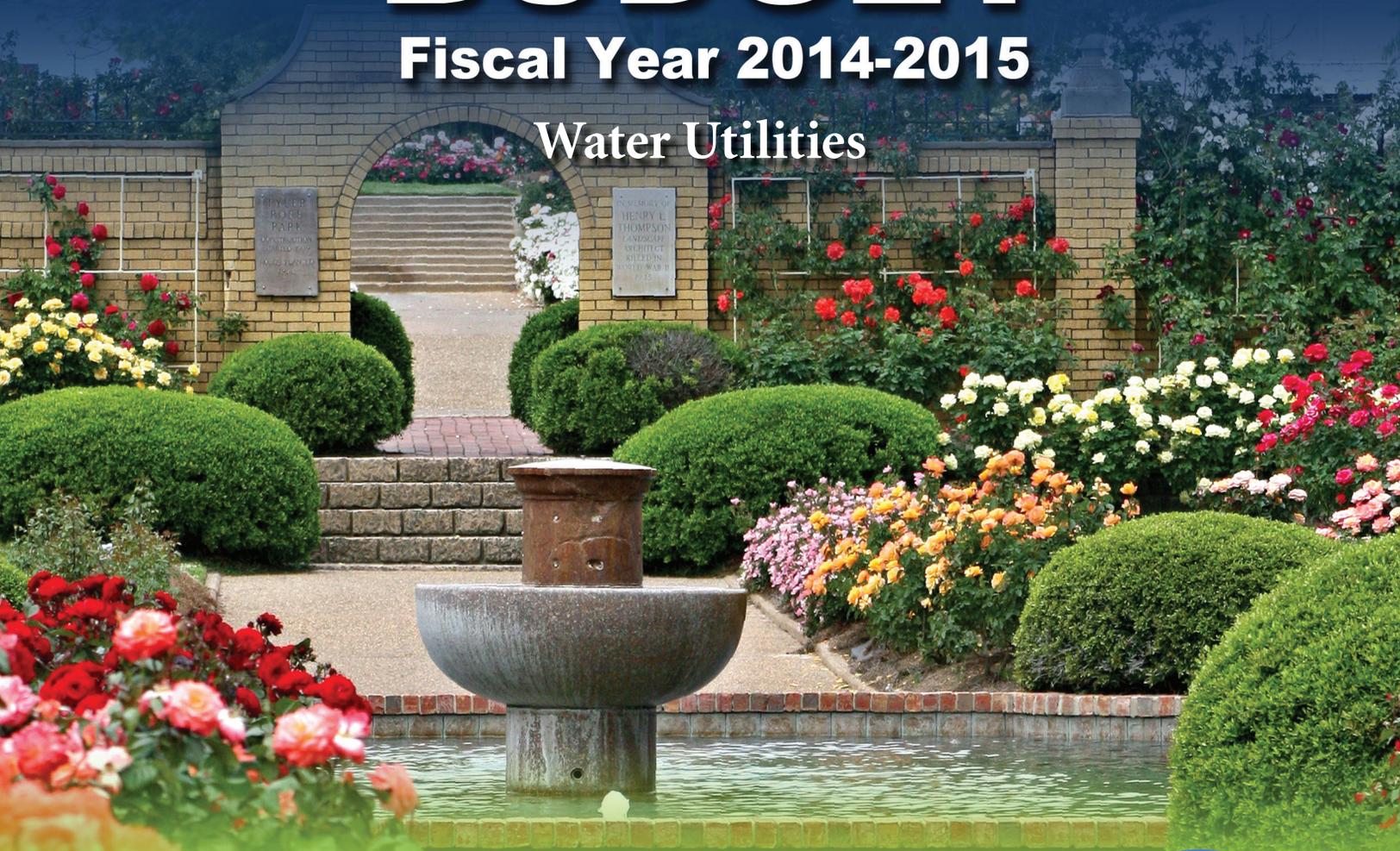
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Water Utilities



Setting the Standard for Performance Excellence in Local Government

UTILITIES FUND (502)

REVENUES, EXPENDITURES CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Unreserved Fund Balance	7,126,210	2,719,224	2,719,224	2,031,605
Storm Water Reserve	746,918	905,857	905,857	434,984
Operating Reserve	3,026,237	3,343,708	3,343,708	3,358,504
Beginning Fund Balance / Working Capital	\$10,899,365	\$6,968,789	\$6,968,789	\$5,825,093
REVENUES				
Use of Money and Property	67,539	84,351	68,679	64,123
Charges for Current Services	32,570,972	33,090,010	33,295,352	34,986,881
Storm Water Revenue	1,627,904	1,590,364	1,590,364	1,680,107
Miscellaneous Income	267,400	141,000	159,025	134,000
Total Revenues	\$34,533,815	\$34,905,725	\$35,113,420	\$36,865,111
EXPENDITURES				
741 Administration	5,396,775	5,975,124	5,649,520	6,068,634
742 Water Office	1,506,325	1,542,100	1,539,393	1,652,101
743 Water Distribution	1,954,831	1,818,042	1,907,489	2,235,656
744 Water Plant	5,377,169	4,981,092	4,982,108	5,155,009
745 Waste Collection	2,369,013	1,741,895	1,668,345	1,912,490
746 Waste Treatment	4,121,036	4,232,925	4,247,746	4,272,583
747 Lake Tyler	850,554	1,418,946	1,341,232	1,403,805
748 Storm Water Management	1,468,965	2,268,747	2,061,237	1,456,498
749 GIS	377,099	464,557	461,936	590,073
1741 Purchasing	—	172,417	164,413	164,665
1746 Sludge Disposal	338,585	459,720	427,846	476,876
Total Expenditures	\$23,760,352	\$25,075,565	\$24,451,265	\$25,388,390
Transfer In	5,151	7,462	5,200	5,400
(Transfer Out)	(14,709,189)	(11,811,051)	(11,811,051)	(12,953,563)
Dev. Services Fund (202)	(100,000)	(50,000)	(50,000)	(50,000)
Utilities Capital Fund (503)	(7,976,500)	(6,000,000)	(6,000,000)	(7,980,000)
Productivity Fund (639)	(350,000)	(350,000)	(350,000)	(400,000)
Property and Facility Fund (663)	(66,711)	(66,711)	(66,711)	(66,711)
Debt Service Fund (504)	(6,215,978)	(5,344,340)	(5,344,340)	(4,456,852)
Half Cent Sales Tax Fund (231)	—	—	—	—
Unreserved Fund Balance	2,719,224	153,636	2,031,605	105,275
Storm Water Reserve	905,857	49,319	434,984	658,593
Operating Reserve	3,343,708	3,421,023	3,358,504	3,589,784
Ending Fund Balance / Working Capital	\$6,968,789	\$4,995,360	\$5,825,093	\$4,353,651

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
USE OF MONEY AND PROPERTY				
Lake Tyler Lot Rental	\$39,886	\$54,964	\$56,283	\$55,823
Lake Tyler Marina	13,131	15,337	5,446	—
Barge Concession	973	850	800	800
Interest Earnings	12,449	12,000	6,000	6,000
Lake Lot Inspections	1,100	1,200	150	1,500
Total Use of Money and Property	67,539	84,351	68,679	64,123
CHARGES FOR CURRENT SERVICES				
Meter Activation	254,023	225,206	250,000	235,000
Water Service	40,404	38,529	38,529	39,000
Sewer Service	15,171	15,000	15,000	15,000
Sewer Activation	7,332	8,000	8,000	8,000
EMS Billing Fees	7,953	7,955	7,953	7,953
Water System Fee	85,855	93,000	93,000	95,000
Meter Set & Test Fees	16,200	20,000	20,000	20,000
Plug Fee	800	1,000	1,000	1,000
After Hrs./Addt Trip Fees	12,975	11,000	11,000	12,500
Water Quality Fee	100,771	106,000	106,000	128,393
Storm Water Management Fees	1,627,904	1,590,364	1,590,364	1,680,107
Water Sales	20,034,755	20,327,415	20,327,415	20,416,923
Water Miscellaneous	112,043	108,000	115,000	115,600
Old Accounts	53	450	—	—
Reconnect Fees	286,875	305,000	305,000	305,000
Sewer Charges	11,053,763	11,363,455	11,363,455	11,989,012
Labor & Equipment	122,239	100,000	220,000	165,000
Water Connect Fees	259,622	240,000	240,000	240,000
Septic Tank Dumping Fees	160,138	120,000	165,000	165,000
Marina Fuel Sales	—	—	9,000	—
Wholesale Water Sales	—	—	—	1,028,500
Total Charges for Current Services	\$34,198,876	\$34,680,374	\$34,885,716	\$36,666,988
MISCELLANEOUS				
Miscellaneous	41,627	10,000	12,000	12,000
W/S Main Repair Reimb	—	—	—	—
Docking Fees	—	—	—	—
Lake Tyler East	125	—	25	—
Returned Check Fees	24,116	31,000	22,000	22,000
Contributions for Const.	—	—	—	—
Sale of Property	16,198	—	—	—
Timber Sales	185,335	100,000	125,000	100,000
Total Miscellaneous	\$267,400	\$141,000	\$159,025	\$134,000
Total Revenues	\$34,533,815	\$34,905,725	\$35,113,420	\$36,865,111

UTILITIES CONSTRUCTION FUND (503)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$2,875,815	\$8,697,762	\$8,697,762	\$4,830,610
REVENUES				
Interest Earnings	31,805	23,000	37,000	25,000
Income from Outside Agencies	207,116	—	—	—
TOTAL REVENUES	\$238,921	\$23,000	\$37,000	\$25,000
EXPENDITURES				
Special Services	161,177	—	—	150,000
Water System Improvements	196,594	448,510	432,000	1,248,911
Water Treatment Plant	432,599	2,418,015	1,008,955	2,231,476
Waste System Improvements	147,933	1,974,296	1,433,337	2,564,000
Waste Treatment Plant	673,269	3,572,614	1,485,306	2,902,171
Lake Tyler Improvements	708,190	4,367,784	4,930,539	2,719,374
NEZ Infrastructure Incentive	—	100,000	—	100,000
Timber Improvements	—	77,500	—	—
Miscellaneous Construction	73,712	629,571	614,015	68,000
TOTAL EXPENDITURES	\$2,393,474	\$13,588,290	\$9,904,152	\$11,983,932
Transfer In	7,976,500	6,000,000	6,000,000	7,980,000
Utilities Fund (502)	7,976,500	6,000,000	6,000,000	7,980,000
Debt Reserve Fund (505)	—	—	—	—
(Transfer Out)	—	—	—	—
Ending Fund Balance / Working Capital	\$8,697,762	\$1,132,472	\$4,830,610	\$851,678

WATER UTILITIES

Service Point Focus

Tyler Water Utilities consists of the Administration, Purchasing, Business Office, Water Distribution, Water Treatment, Wastewater Collection, Wastewater Treatment, Lake Tyler and Geodetic Performance Analytics [GPA (formerly GIS)] divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to nine departments. They provide personnel administration and development, re-

cords management, project management and contract administration for all major water and sewer infrastructure needs including maintenance, new construction and/or replacement activities, as well as planning for the most efficient funding. Administration allows management to bring all water and sewer functions into a cohesive operation to serve customers, as well as provides liaison with other departments and with Federal, State and local organizations regarding water and sewer matters.

City of Tyler Purchasing staff members are responsible for oversight of the competitive bid processes, maintaining bidder lists, bid notices, purchase orders and

ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but for the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Business Office provides services to two distinct customer bases; Internal Customers and External Customers. Internally, the Water Business Office provides meter reading, billing and payment collection services to Tyler Water Utilities and Tyler Solid Waste for approximately 35,000 water customers and 30,500 solid waste customers. This consists of over 420,000 meter readings annually and processing nearly \$3.5 million in monthly receipts. Externally, the Water business office services the citizens of Tyler by providing new service connections, service transfers, disconnections and responses to billing inquires and payment options. This requires responding to over 6,000 phone calls monthly and connecting or disconnecting over 14,500 service points annually. The office staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable drinking water to over 110,000 permanent residents through 721 miles of distribution mains in the City. In addition to transporting water, Distribution Staff is responsible for the maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components.

Water Treatment currently treats an average of 27.77 million gallons of water per day for use by commercial, residential and wholesale customers. This division includes operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport wastewater from residences, businesses and industries, from the point of use to the point of treatment utilizing over 653 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, clean outs and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and increase plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 14 million gallons of wastewater per day, through the

operation of two waste treatment plants: a trickling filter/solids contact aeration plant and an activated sludge plant. In addition to the treatment plants, staff members also have responsibility for sludge treatment and disposal, 18 sewer lift stations, two laboratories used for analysis and control, liquid waste disposal, industrial pretreatment and a water pollution control and abatement program.

The Lake Tyler division oversees operations and maintenance for Lake Tyler, Lake Tyler East, Lake Palestine and Bellwood Lake. Lake Tyler, Lake Tyler East and Lake Palestine provide up to 64 million gallons of surface water for the City's public drinking water supply, while all lakes, including Bellwood Lake, are used for recreational purposes for residents of the City of Tyler and surrounding areas. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances, as well as monitoring of the watershed for active or potential sources of pollution. This division also provides park and grounds maintenance, road and drainage maintenance, facility construction and maintenance and water safety enforcement.

GPA provides mapping and analysis on 243 different layers for virtually every department in the city. Mapping and information services of these products are provided to the public through GIS mapping web sites. GPA performs analysis on data to aid in the decision making process of other departments. GPA participates in the local GIS consortium providing mapping products in a much lower cost environment than consortium partners could achieve on their own while maximizing leverage of data and information from multiple governmental entities. The department is also responsible for performs addressing services city-wide.

Accomplishments for 2013-2014

- Complete West Loop Utility Relocation for Widening Loop 323 at Hwy 31 West;
- Complete Sanitary Sewer Rehabilitation at Super 1;
- SCADA Installation at Lake Palestine Water Plant;
- Baxter Street Sewer Line Replacement;
- Eastside and Hillcreek Parks Erosion Control;
- Initiated Construction on the Lake Tyler Dam Improvements;
- Paint Troup Highway Storage Tank

Major Budget Items for 2014-2015

- Complete Lake Tyler Dam Improvements Construction;
- Grande Lift Station Construction;
- Westside Sludge Plant Construction;

- Golden Road Backwash Supply;
- Barbara Street Booster Pump Station;
- Douglas Street Sewer Replacement – Construction;
- Fleishel / Locust Sewer Replacement – Construction;
- Well 10, 12 and 14 Rehabilitation;
- Hotel Convention Center Dam;
- Hwy 31 West Sewer Extension;
- GPS Surveying System Acquisition

WATER ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	851,805	1,037,048	1,066,986	1,037,429
Supplies and Services	501,503	768,491	747,565	802,075
Sundry	4,000,314	4,115,794	3,785,519	4,176,309
Utilities	13,303	14,080	12,799	14,060
Maintenance	29,850	39,711	36,651	38,761
Total Appropriations	\$5,396,775	\$5,975,124	\$5,649,520	\$6,068,634

SERVICE POINT EMPLOYEES – WATER ADMINISTRATION

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Director of Utilities and Public Works	—	—	1	1	1	1	1
3) Water Utility Operations Manager	1	1	—	—	—	—	—
1) Accountant I	1	1	1	1	1	1	1
Engineering Technician	—	—	—	—	—	—	—
4) GIS Analyst	—	—	—	—	—	—	—
2) & 5) GIS Developer/Database Administrator	1	1	1	—	—	—	—
GIS Technician	—	—	—	—	—	—	—
6) GIS Technician II	1	1	1	—	—	—	—
Senior Utilities Specialist	1	1	1	1	1	1	1
Utilities Engineer	1	1	1	1	1	1	1
7 & 8) Utilities Construction Inspector	—	4	4	4	3	3	3
8) Environmental Compliance Engineer	—	—	—	—	1	1	1
Total Department	6	10	10	4	4	4	4

- 1) This position is being filled as an Accounting Technician but is budgeted as an Accountant I
- 2) This position is being filled as an Advanced IT Specialist II but is budgeted as a GIS Developer/Database Administrator
- 3) Title changed to Director of Utilities and Public Works FY 2010-2011
- 4) GIS Analyst upgraded to Senior GIS Analyst FY 2007-2008 and moved to MPO and Solid Waste Admini
- 5) GIS Developer moved to WUF - GIS FY 2011-2012
- 6) GIS Technician II moved to WUF - GIS FY 2011-2012
- 7) Four Utilities Construction Inspectors transferred from Stormwater in FY 09-10
- 8) One Utilities Construction Inspector reclassified to Environmental Compliance Engineer FY 12-13

WATER BUSINESS OFFICE

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	834,178	865,770	874,984	922,754
Supplies and Services	316,666	278,610	271,430	306,838
Sundry	315,802	346,125	342,444	376,584
Utilities	240	275	266	275
Maintenance	39,439	51,320	50,269	45,650
Total Appropriations	\$1,506,325	\$1,542,100	\$1,539,393	\$1,652,101

SERVICE POINT EMPLOYEES – WATER BUSINESS OFFICE

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
3) Water Utilities Financial Manger	—	—	1	1	1	1	1
5) Water Utility Business Office Supervisor	—	—	1	1	1	1	1
5) Water Utility Business Office Manager	1	1	—	—	—	—	—
3) Water Treatment Superintendent	—	—	—	—	—	—	—
9)Account Specialist	2	2	2	2	2	2	—
8) Billing Specialist	1	1	1	1	1	2	1
1) City Trainer	—	—	—	—	—	—	—
4) Senior Customer Service Representative	—	—	1	1	1	1	—
4) Customer Service Supervisor	1	1	—	—	—	—	—
7) Customer Service Representative	4	4	4	4	4	4	4
2) Senior Utilities Specialist	1	1	2	2	2	1	1
Training Coordinator*	1	1	1	1	1	1	1
Utility Account Servicer	4	4	4	4	4	4	4
7) WBO Team Lead	—	—	—	—	—	2	—
9) Customer Service Specialist	—	—	—	—	—	2	—
Total Department	15	15	17	17	17	17	17

- | | |
|---|--|
| <ul style="list-style-type: none"> 1) Correction of job title to Training Coordinator 2) Position transferred from Development Services during FY 2009-2010 3) Water Treatment Superintendent transferred to Water Business Office from Water plant and converted to Water Utilities Financial Manager FY 2010-2011 4) Title change from Customer Service Supervisor to Senior Customer Services Representative 2010-2011 5) Title change from Water Utility Bus Off. Manager to Water Utility Business Office Supervisor FY 2010-2011 | <ul style="list-style-type: none"> 6) Water Utilities Financial Manager moved from Water Plant (744) to Water Office (742) FY 2012-2013 7) One Customer Service Representative reclassified to WBO Team Lead during FY 13-14 8) One Billing Specialist reclassified to Customer Service Representative during FY 13-14 9) Account Specialists retitled to Customer Service Specialists during FY 13-14 10) Senior CSR reclassified to WBO Team Lead during FY 13-14 * Position serves as Full-Time Lean Sigma Black Belt |
|---|--|

WATER DISTRIBUTION

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	1,198,953	1,046,546	1,059,903	1,342,735
Supplies and Services	177,373	92,551	194,311	175,673
Sundry	114,210	103,395	103,395	110,595
Utilities	13,651	13,990	12,659	13,630
Maintenance	329,165	513,060	489,188	544,523
Capital Outlay	121,479	48,500	48,033	48,500
Total Appropriations	\$1,954,831	\$1,818,042	\$1,907,489	\$2,235,656

SERVICE POINT EMPLOYEES – WATER DISTRIBUTION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Utilities Operations Manager	1	1	1	1	1	1	1
1) Water System Construction Supervisor	—	—	—	—	—	—	—
Crew Leader	2	2	2	2	2	2	2
6) Equipment Operator II	2	2	2	1	1	1	1
2) & 3) GIS Addressing Technician	—	—	—	—	—	—	—
10) Inventory Technician	1	1	1	1	1	1	—
2) & 5) & 7) Laborer	5	5	5	5	5	5	5
5) Meter Repairer	3	3	2	2	2	2	2

4) Permit Clerk	—	1	—	—	—	—	—
8, 11) Purchasing Agent	1	1	1	1	1	1	—
Purchasing Technician	—	—	—	—	—	—	—
5) & 7) Semi-Skilled Laborer	2	2	3	3	3	3	3
Senior Clerk	1	1	1	1	1	1	1
Senior Maintenance Repairer	—	—	—	—	—	—	—
9) Senior Secretary	1	1	1	1	1	1	1
Senior Utilities Maintenance Repairer	1	1	1	1	1	1	1
6) Truck Driver	2	2	2	3	3	3	3
Utility Locator	1	1	1	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1	1	1	1
Total Department	24	25	24	24	24	24	22

- 1) Water System Construction Supervisor upgraded to Utilities Operations Manager during FY 2007-2008
2) One Laborer position upgraded to GIS Addressing Technician during FY 2007-2008 and downgraded back to Laborer for FY 2008-2009
3) GIS Addressing Technician transferred to Solid Waste Administration for FY 2008-2009
4) Permit Clerk transferred from Development Services during FY 2009-2010 and transferred back during same year
5) One Meter Repairer downgraded to Semi-Skilled Laborer during FY 2010-2011
6) One Equipment Operator II reclassified to Truck Driver FY 2010-2011
7) Two Laborers upgraded to Semi-Skilled Laborers during FY 2007-2008 Error located during FY 2010-2011 will not reflect in prior budget books
8) One Purchasing Agent temporarily reassigned to full-time Lean Sigma Black Belt
9) One Senior Secretary temporarily reassigned to full-time Purchasing Agent
* Position serves as full-time Lean Sigma black belt

WATER PLANT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	1,189,289	1,122,923	1,201,949	1,237,163
Supplies and Services	1,175,930	1,327,261	1,257,009	1,284,520
Sundry	392,625	69,472	69,472	71,961
Utilities	2,424,772	2,019,236	2,011,478	2,119,334
Maintenance	194,553	442,200	442,200	442,031
Total Appropriations	\$5,377,169	\$4,981,092	\$4,982,108	\$5,155,009

SERVICE POINT EMPLOYEES – WATER PLANT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Water Treatment Superintendent	1	1	—	—	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2	2	2
Instrument Technician	1	1	1	1	1	1	1
Laborer	3	3	3	3	3	3	3
Plant Mechanic I/W	1	1	1	1	1	1	1
Plant Mechanic II/W	1	1	1	1	1	1	1
Plant Operator I/W	1	1	1	1	1	1	1
2) Plant Operator II/W	10	10	10	9	9	9	9
2) Plant Operator III/W	2	2	2	3	3	3	3
Utilities Lab Analyst	1	1	1	1	1	1	1
Total Department	23	23	22	22	23	23	23

- 1) Water Treatment Superintendent transferred to Water Business Office and Converted to Water Utilities Financial Manager FY 2010-2011
2) 1 Plant Operator II W upgraded to Plant Operator III W FY 2010-2011
3) Water Quality Chemist reclassified to Water Systems Superintendent in Water Plant (744) in FY 2011-2012

WASTEWATER COLLECTION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	704,889	919,638	821,320	1,054,046
Supplies and Services	274,263	159,373	207,064	193,510
Sundry	811,696	850	850	1,150
Utilities	128	585	330	465
Maintenance	578,037	661,449	638,781	663,319
Total Appropriations	\$2,369,013	\$1,741,895	\$1,668,345	\$1,912,490

SERVICE POINT EMPLOYEES

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Water System Maintenance Supervisor	1	1	1	1	1	1	1
3) Crew Leader	1	1	1	1	1	2	2
1, 2, 3) Laborer	9	9	6	6	6	7	7
2, 3) Semi-Skilled Laborer	—	—	2	2	2	3	3
1, 3) Truck Driver	—	—	1	1	1	2	2
Utilities Maintenance Repairer/W	6	6	6	6	6	6	6
Total Department	17	17	17	17	17	21	21

1) 1 Laborer upgraded to Truck Driver FY 2010-2011

2) 2 Laborers upgraded to Semi-skilled Laborers FY 2010-2011

3) Four Frozen Laborers moved from Parks FY 13-14 as 1 crew leader, 1 truck driver, 1 semi-skilled and 1 laborer

WASTEWATER TREATMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	1,279,676	1,316,016	1,280,375	1,357,389
Supplies and Services	1,456,874	1,802,845	1,725,223	1,643,889
Sundry	311,652	32,526	32,526	39,255
Utilities	920,410	804,628	946,380	954,008
Maintenance	152,424	276,910	263,242	278,042
Total Appropriations	\$4,121,036	\$4,232,925	\$4,247,746	\$4,272,583

SERVICE POINT EMPLOYEES – WASTEWATER TREATMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Wastewater Treatment Superintendent	1	1	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1	1	1	1
6) Laborer	2	2	2	2	2	2	2
6) Plant Mechanic I/WW	1	1	1	1	1	2	2
Plant Mechanic II/WW	1	1	1	1	1	1	1
1, 5, 7) Plant Operator II	12	12	12	12	6	6	3

Plant Operator III	2	2	2	2	2	2	2
Utilities Lab Analyst	2	2	2	2	2	2	2
2) Water Quality Chemist	1	1	1	1	—	—	—
3, 8) Biosolids Truck Driver	—	—	—	—	1	1	—
4, 9) Biosolids Plant Operator I	—	—	—	—	1	1	—
5) Westside Plant Operator II	—	—	—	—	6	6	6
7) Plant Operator II SSWTP					—	3	
Total Department	26	26	26	26	19	28	26

1) For recruitment purposes Plant Operator II positions are posted as I or II in order to widen the range of qualified candidates. However all positions are budgeted at the Plant Operator II rate

2) Water Quality Chemist reclassified to Water Systems Superintendent in Water Plant (744) in FY 2011-2012

3) Biosolids Truck Driver added FY 12-13

4) Biosolids Plant Operator I added FY 12-13

5) Six Plant Operator II's reclassified to Westside Plant Operator II's FY 12-13

6) Plant Mechanic I/WW added from Project Planner (NBS) FY 13-14

7) Three Plant Operator II's reclassified to Plant Operator II SSWTP during FY 13-14

8) Biosolids Truck Driver moved to new Biosolids account during FY 13-14

9) Biosolids Plant Operator I moved to new Biosolids account during FY 13-14

LAKE TYLER

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	386,385	438,647	394,019	521,483
Supplies and Services	215,253	520,293	500,564	515,741
Sundry	122,590	19,251	19,251	21,508
Utilities	13,603	15,902	13,154	15,622
Maintenance	112,723	424,853	414,244	329,451
Total Appropriations	\$850,554	\$1,418,946	\$1,341,232	\$1,403,805

SERVICE POINT EMPLOYEES – LAKE TYLER

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Manager/Water Production and Quality	1	1	1	1	1	1	1
Equipment Operator I	2	2	2	2	2	2	2
Foreman I	1	1	1	1	1	1	1
Laborer	2	2	2	2	2	2	2
Lake Supervisor I	1	1	1	1	1	1	1
Lake Supervisor II	1	1	1	1	1	1	1
Senior Utilities Specialist	1	1	1	1	1	1	1
Total Department	9						

STORM WATER MANAGEMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	455,504	636,034	490,404	663,063
Supplies and Services	120,551	85,781	160,394	85,231
Sundry	411,917	600	600	650
Maintenance	480,993	466,599	462,329	484,604
Capital Outlay	-	1,079,733	947,510	222,950
Total Appropriations	\$1,468,965	\$2,268,747	\$2,061,237	\$1,456,498

SERVICE POINT EMPLOYEES – STORM WATER MANAGEMENT

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Administrative Assistant	—	—	—	—	—	—	—
10) & 11) Transportation Project Engineer	—	—	0.15	—	—	—	—
11, 17) Traffic Services Supervisor	—	—	—	0.15	0.15	0.15	—
2, 10) Associate Traffic Engineer	0.15	0.15	—	—	—	—	—
3) Capital Budget Analyst	0.14	0.14	0.14	0.14	0.14	0.14	0.14
Code Enforcement Officer I	—	—	—	—	—	—	—
4, 9) Communications Director	0.07	0.07	0.07	—	—	—	—
9) Managing Director of External Relations	—	—	—	0.07	—	—	—
Communications/Media Svcs Coordinator	—	—	—	—	—	—	—
Crew Leader	2	2	2	2	2	2	2
Development Services Specialist	—	—	—	—	—	—	—
5, 13) Engineering Technician	0.40	0.40	0.40	—	—	—	—
Equipment Operator II	4	4	4	4	4	4	4
Foreman II	1	1	1	1	1	1	1
Laborer	1	1	1	1	1	1	1
18) Project Engineer	—	—	—	—	—	—	0.15
Semi-Skilled Laborer	2	2	2	2	2	2	2
6 & 14) Senior Secretary	0.24	0.24	0.24	0.24	—	—	—
8) Truck Driver	2	2	2	2	2	2	2
Utilities Construction Inspector	—	—	—	—	—	—	—
7) Utilities Construction Inspector	4	—	—	—	—	—	—
14, 16) Administrative Assistant	—	—	—	—	0.24	0.24	0.15
19) Associate Engineer	—	—	—	—	—	—	0.4
Total Department	17	13	13	12.6	12.53	12.53	12.84

- 1) One position upgraded to Capital Budget Analyst during FY 2007-2008
- 2) Associate Traffic Engineer position with 85% paid by Traffic Engineering
- 3) Capital Budget Analyst position with 86% paid by Engineering
- 4) Communications Director position with 93% paid by Communications
- 5) Engineering Technician position with 60% paid by Engineering
- 6) Senior Secretary Two positions one with 76% paid by Traffic Engineering
- 7) Four positions transferred from Development Services Fund during FY 2009-2010
- 8) 1 of 2 Truck driver positions frozen for FY 2011-2012 and 2012-2013
- 9) Title Change from Communication Director to Managing Director of External Relations FY 2011-2012
- 10) Title Change from Associate Traffic Engineer to Transportation Project Engineer FY 2010-2011
- 11) Transportation Project Engineer downgraded to Traffic Services Supervisor in FY 2011-2012

- 12) Four Utilities Construction Inspectors moved to Water Admin in FY 2009-2010
- 13) Engineering Technician reclassified to Project Engineer, moved to Engineering FY 12-13
- 14) Senior Secretary reclassified to Administrative Secretary FY 12-13
- 15) Managing Director of External Relations downgraded to Senior Public Relations Specialist in Communications FY 12-13
- 16) Administrative Assistant payroll split changed from 76/24 to 85/15 Traffic/Stormwater FY 14-15
- 17) Traffic Services Supervisor payroll split eliminated FY 14-15
- 18) Project Engineer payroll split added 85/15 Engineering/Stormwater FY 14-15
- 19) Associate Engineer payroll split added 60/40 Engineering/Stormwater FY 14-15

PURCHASING

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	—	136,793	137,453	134,832
Supplies and Services	—	13,252	8,865	11,627
Sundry	—	1,605	1,605	2,520
Utilities	—	50	23	50
Maintenance	—	20,717	16,467	15,636
Total Appropriations	\$ —	\$172,417	\$164,413	\$164,665

502 STORMWATER UTILITY PROJECTS PERFORMANCE BENCHMARKS	2012 - 2013 ACTUAL	2013 - 2014 BUDGET	PERIOD ENDING JUNE 2014	2014 - 2015 PROJECTED
Total number of Capital Drainage projects under design	3	3	3	2
Total number of Capital Drainage projects under construction	2	2	2	1
Total value of the Stormwater Utility program	\$1,099,061	\$1,079,733	\$687,368	\$802,877

GIS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	230,589	307,576	306,975	394,123
Supplies and Services	56,340	62,004	59,984	62,004
Sundry	90,170	94,977	94,977	115,946
Capital Outlay	—	—	—	18,000
Total Appropriations	\$377,099	\$464,557	\$461,936	\$590,073

SERVICE POINT EMPLOYEES – GIS

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2014-2015
1 & 7) GIS Coordinator	—	—	—	1	1	1	1	1
1) GIS Addressing Technician	—	—	—	1	1	1	1	1
1, 2,) Senior GIS Analyst	—	—	—	0.04	1	1	1	1
3,5, 6) GIS Developer	—	—	—	1	—	—	1	1
4) GIS Technician II	—	—	—	1	1	1	1	1
7) GPA Manager	—	—	—	—	—	—	—	—
Total Department	0	0	0	4.04	4	4	5	5

- 1) Moved from SW-Administration FY 2011-2012
- 2) Moved from Other- MPO FY 2011-2012
- 3) GIS Developer moved from Water Administration to WUF -GIS FY 2011-2012
- 4) GIS Technician II moved from Water Administration to WUF - GIS FY 2011-2012
- 5) Moved funding to Other-MPO during FY 2011-2012
- 6) GIS Developer moved from MPO to GIS FY 13-14
- 7) GIS Coordinator reclassified to GPA Manager during FY 13-14

PERFORMANCE BENCHMARKS	ACTUAL 2012-2013	BUDGET 2013-2014	PERIOD ENDING JULY 2014	PROJECTED 2014-2015
Track total volume of water treated (millions gals.)	8,955	9,400	6,682	9,600
Total volume of wastewater treated (million gallons).	5,208	5,500	4,817	5,800
Number of Bacteriological samples taken per year	1,199	1,200	1,090	1,200
Clean sanitary sewer mains to reduce risk of blockage in feet per month out of 520 miles on system	499,217 ft.	600,000 ft.	476,237 ft.	600,000 ft.
Monitor operating expenses to maintain cost of <\$.75/1000 gals. to produce and deliver potable water	.77	.75	.77	.77
Monitor operating expenses to maintain cost of <\$1.09/1000 gals. to collect and treat wastewater	1.10	1.10	.98	1.07

SLUDGE DISPOSAL

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	23,155	92,793	73,574	98,099
Supplies and Services	203,525	257,738	251,743	264,638
Utilities	7,600	6,000	2,500	3,000
Maintenance	104,305	103,189	100,029	111,139
Total Appropriations	\$338,585	\$459,720	\$427,846	\$476,876

WATER ADMINISTRATION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Services	161,177	—	—	250,000
Capital Outlay	73,712	807,071	614,015	68,000
Total Appropriations	\$234,889	\$807,071	\$614,015	\$318,000

WATER DISTRIBUTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Capital Outlay	196,594	448,510	432,000	1,248,911
Total Appropriations	\$196,594	\$448,510	\$432,000	\$1,248,911

WASTE TREATMENT CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Capital Outlay	—	—	—	2,175,550
Total Appropriations	—	—	—	\$2,175,550

WATER PLANT CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Capital Outlay	432,559	2,418,015	1,008,955	2,231,476
Total Appropriations	\$432,559	\$2,418,015	\$1,008,955	\$2,231,476

WASTEWATER COLLECTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Capital Outlay	147,933	1,974,296	1,433,337	2,564,000
Total Appropriations	\$147,933	\$1,974,296	\$1,433,337	\$2,564,000

WASTEWATER TREATMENT CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Sundry	—	250,000	—	—
Capital Outlay	673,269	3,322,614	1,485,306	2,902,171
Total Appropriations	\$673,269	\$3,572,614	\$1,485,306	\$2,902,171

LAKE TYLER CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Capital Outlay	708,190	4,367,784	4,930,529	2,179,374
Total Appropriations	\$708,190	\$4,367,784	\$4,930,529	\$2,179,374



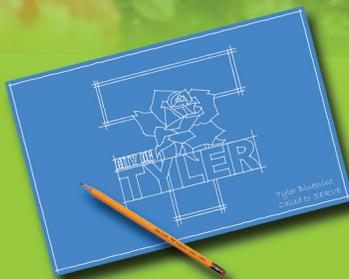
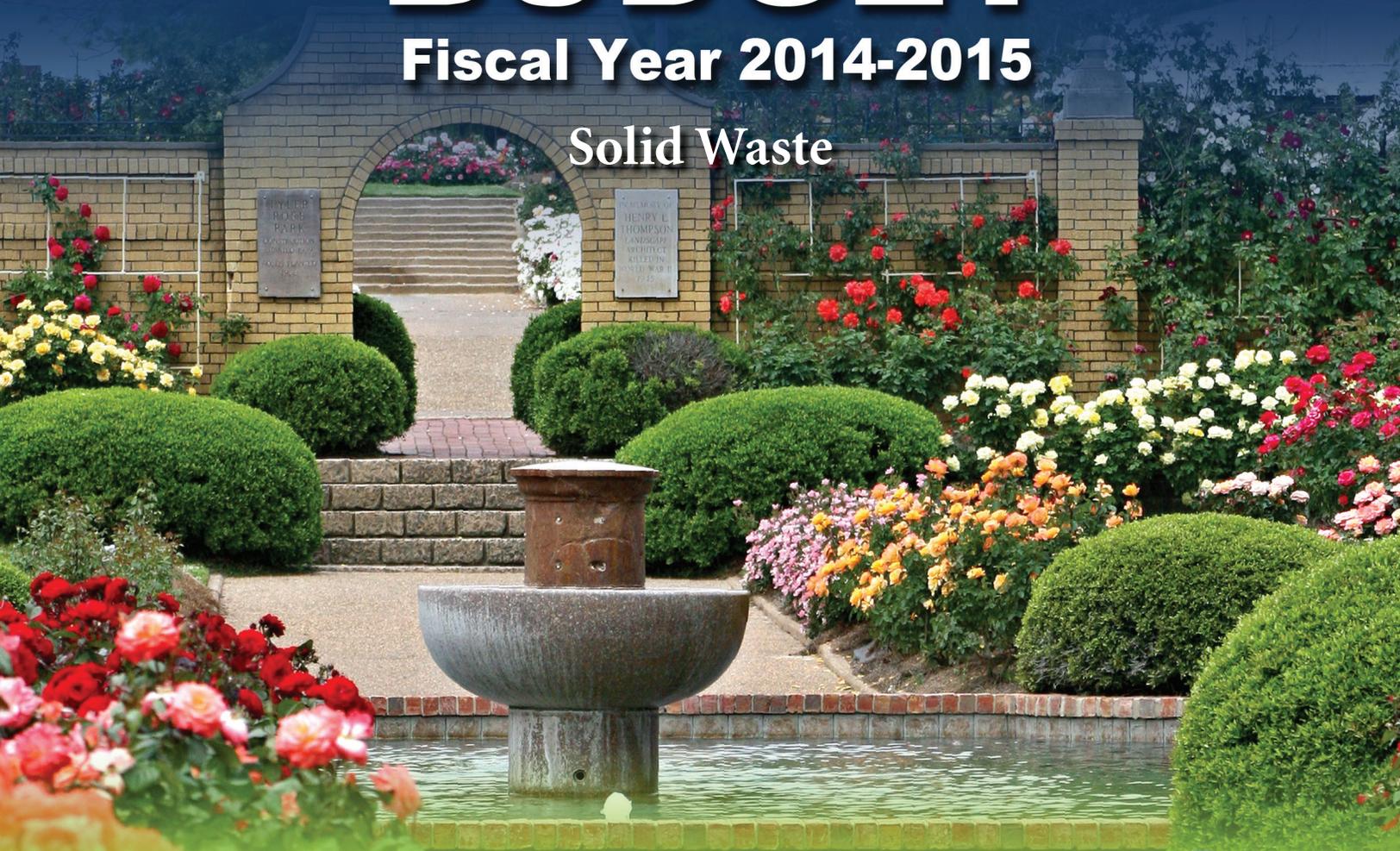
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Solid Waste



Setting the Standard for Performance Excellence in Local Government

SOLID WASTE FUND (560)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Operating Reserve	1,486,860	640,558	640,558	358,535
Unreserved Fund Balance	402,472	1,500,492	1,500,492	1,547,346
Beginning Fund Balance / Working Capital	\$1,889,332	\$2,141,050	\$2,141,050	\$1,905,880
REVENUES				
Interest and Rental Income	13,205	10,000	12,572	10,000
Charges for Residential Serv.	5,542,783	5,500,000	5,519,802	5,520,000
Charges for Commercial Serv.	3,260,408	3,200,000	3,240,119	3,240,000
Recycle Sales	46,604	35,000	72,762	65,000
Roll-Off	1,389,267	1,400,000	1,500,000	1,500,000
Miscellaneous	879,696	615,000	683,422	715,000
Total Revenues	\$11,131,962	\$10,760,000	\$11,028,677	\$11,050,000
EXPENDITURES				
Administration	1,024,247	1,141,473	1,147,867	1,204,436
Residential Collection	5,438,316	5,601,511	5,652,328	5,785,816
Commercial Collection	2,970,566	2,887,701	2,875,127	2,928,359
Litter Control	107,383	171,448	163,982	172,972
Code Enforcement	462,771	476,675	476,333	504,022
Total Expenditures	\$10,003,283	\$10,278,808	\$10,315,637	\$10,595,605
Transfer In	—	—	—	—
Fleet Fund (640)	—	—	—	—
(Transfer Out)	(876,961)	(948,210)	(948,210)	(602,623)
Development Services (202)	(50,000)	(25,000)	(25,000)	(25,000)
SW Capital Fund (562)	(400,000)	(500,000)	(500,000)	(100,000)
Productivity Fund (639)	(200,000)	(200,000)	(200,000)	(250,000)
Property and Facility Fund (663)	(66,711)	(66,711)	(66,711)	(66,711)
Technology Fund (671)	(160,250)	(156,499)	(156,499)	(160,912)
Unreserved Fund Balance	640,558	132,221	358,535	168,312
Operating Reserve	1,500,492	1,541,821	1,547,346	1,589,341
Ending Fund Balance / Working Capital	\$2,141,050	\$1,674,032	\$1,905,880	\$1,757,652

*Unbilled Revenue Receivable no longer used to calculate Fund Balance / Working Capital

SOLID WASTE FUND (560)

DETAIL REVENUE

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
USE OF MONEY AND PROPERTY				
Rent – Miscellaneous	\$11,132	\$10,000	\$10,438	\$10,000
Interest Earnings	2,072	—	2,134	—
Total Use of Money and Property	\$13,205	\$10,000	\$12,572	\$10,000
CHARGES FOR CURRENT SERVICES				
Residential Sanitation Fees	5,542,783	5,500,000	5,519,802	5,520,000
Commercial Fees	3,260,408	3,200,000	3,240,119	3,240,000
Roll-Off Collection Fees	1,389,267	1,400,000	1,500,000	1,500,000
Total Charges for Current Services	\$10,192,458	\$10,100,000	\$10,259,921	\$10,260,000
RECYCLE SALES				
Recycle Sales	46,604	35,000	72,762	65,000
Total Recycle Sales	\$46,604	\$35,000	\$72,762	\$65,000
MISCELLANEOUS INCOME				
Franchise - Street Use Fee	123,436	—	—	—
Landfill Royalty Fee	456,695	450,000	441,775	490,000
Maintenance Complex Charges	—	—	—	—
Solid Waste Fuel Surcharge	233,776	125,000	211,160	195,000
Miscellaneous Income	65,789	40,000	30,487	30,000
Sale of Equipment	—	—	—	—
Aerial Photography	—	—	—	—
Total Miscellaneous Income	\$879,696	\$615,000	\$683,422	\$715,000
Total Revenues	\$11,131,962	\$10,760,000	11,028,677	\$11,050,000

SOLID WASTE CAPITAL FUND (562)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$1,602,164	\$1,542,324	\$1,542,324	\$1,206,956
REVENUES				
Interest Earnings	6,031	10,000	5,015	5,000
Miscellaneous Income	—	—	—	—
Total Revenues	\$6,031	\$10,000	\$5,015	\$5,000
EXPENDITURES				
Technology Projects	—	—	—	—
Aerial Photography	—	—	—	—
Sanitation Containers	201,910	200,000	200,000	200,000
Container Maintenance Facility	—	—	—	—
Land/Land Improvements	21,503	45,000	37,498	45,000
City Hall	—	—	—	—
Loop 49 TxDot	—	—	—	—
New Residential Trucks	—	300,000	300,000	—
New Commercial Trucks	230,041	254,312	254,255	362,412
Litter Control Projects	12,417	105,000	48,630	81,120
Contingency	—	85,000	—	100,000
Total Expenditures	\$465,871	\$989,312	\$840,383	\$788,532
Transfer In	400,000	500,000	500,000	100,000
Solid Waste Fund (560)	400,000	500,000	500,000	100,000
Transfer Out	—	—	—	—
Ending Fund Balance / Working Capital	\$1,542,324	\$1,063,012	\$1,206,956	\$523,424

SOLID WASTE

Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services, and recycling operations. Our mission is to provide exceptional service that is both economically and environmentally responsible and meets the needs of our citizens:

- Residential garbage collection;
- Residential garbage container disbursement program;
- Residential curbside recycling collection;
- Commercial garbage collection;
- Commercial roll-off rentals;
- Oversee Greenwood Farms Landfill operations;
- Hazardous materials disposal;
- Tyler Recycling Collection Center and,
- Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt a Spot, Adopt a Park, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, Litter Cleanups, Paint Recycle Day, Tyler Trash Off.

Accomplishments for 2013-2014

- Continued the Lean Sigma program for truck maintenance which has saved \$190,301
- Continued the Lean Sigma program for tires and saved \$5,732.
- Implemented a change for Recycle Sales and Billing and has saved \$33,548
- Implemented a change for Residential Collection Evaluation and has saved \$13,411
- Developed a Lean Six Sigma project for Residential Customers; one free trip, up to three cubic yards a month and saved \$19,525.
- Increased Solid Waste revenue by 4%
- Continued to identify areas of improvement and initiated new lean sigma projects to reduce cost and increase efficiency.
- Purchased 5 multi-pack trucks: 3 CNG Residential Refuse trucks and 2 Diesel trucks.

- Increased types of recyclables collected at the Recycle Center.
- Increased Recycle Center Revenue.
- Recycle Center continued to be open longer hours in order to meet the needs of our customers.
- Continued to have the Advisory Committee Board with employees and supervisors from Solid Waste and VES.
- Continued to have a position for a high school intern.
- Continued to venture with local businesses to recycle scrap metal.
- 2 Commercial Trucks were purchased on a 36 month buyback program that guarantees between 73- 80 percent of the purchased price.
- Encouraged and allowed employees the opportunities for additional training at City U.

Goals for 2014-2015

- 4 Commercial trucks will be purchased on a 36-month buyback program that guarantees between 73-82 percent of the purchase price.
- Move the Brush Truck to the buyback program.
- Buy 2 Residential multi-pack CNG trucks, 2 Diesel multi-pack trucks, 1 Rear Loader Diesel truck and 1 Pack out Diesel Truck.
- Re-evaluate Residential Routing to optimize service and to reduce cost.
- Implement Recycle Routing to optimize service and reduce cost. Preliminary Black Belt Lean Six Sigma estimates \$149,000 savings
- Evaluate through Lean Six Sigma, transfer station for portions of Solid Waste refuse. This is to optimize service and reduce cost for both Residential and Commercial Operations.
- Evaluate through Lean Six Sigma, venturing with local businesses for a compost facility, to give added service to the Citizens of Tyler, to optimize our service and reduce cost.
- Work with VES to complete our final phase of the CNG fast-fill station.
- Continue to encourage and allow employees opportunities for additional training at City U.

CODE ENFORCEMENT

Accomplishments for 2013-2014

- As of September 9, 2014 over 6,628 cases have been worked by five officers.
- Illegal dumping surveillance cameras were deployed 46 times in the City which resulted in ten citations for illegal dumping.
- Code Enforcement worked 307 cases in the ReNEW Project for the City.
- Code Enforcement updates a file on the P Drive where Annual Statistic Reports are kept.
- Code Enforcement now creates, and publishes their own door hanger notices in-house. This saves the City money on printing fees and many cases are now resolved without having to send certified letters which also helps to save money for the City.
- Code Enforcement now recycles plastics and metal from unclaimed signs removed from the right-of-ways and donates them to Goodwill.
- To date Code Enforcement has a 100% conviction rate on cases brought to trial this fiscal year.

- Code Enforcement updated and revised our SOP which has been used other Cities to develop their own SOP's.

Major Budget Items for 2014-2015

- No major items to be purchased.

Goals for 2014-2015

- Concentrate efforts on enforcing the illegal dumping ordinance.
- Concentrate efforts on enforcing the transient vendor ordinance.
- Concentrate efforts on enforcing the new revision to the junked vehicle ordinance pertaining to commercial storage facilities.
- Bring commercial lots into compliance for high vegetation violations.
- Maintain mowing of 200 City lots.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Sundry	1,020,279	1,137,477	1,145,961	1,204,136
Utilities	1,205	300	872	300
Maintenance	2,763	3,696	1,034	—
Total Appropriations	\$1,024,247	\$1,141,473	\$1,147,867	\$1,204,436

SERVICE POINT EMPLOYEES

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
6 & 7) Director of Solid Waste	1	1	1	1	—	1	1
5) GIS Coordinator	1	1	1	—	—	—	—
2) Supervisor Solid Waste	1	1	1	—	—	—	—
8) Account Specialist	2	2	2	2	1	1	—
Customer Service Supervisor	1	1	1	1	1	1	1
4) GIS Addressing Technician	1	1	1	—	—	—	—
GIS Planner/Developer	—	—	—	—	—	—	—
GIS Technician	—	—	—	—	—	—	—
MPO Planner	—	—	—	—	—	—	—
1) & 3) Senior GIS Analyst	0.04	0.04	0.04	—	—	—	—
Senior Utilities Specialist	1	1	1	1	1	1	1
6 & 8) Account Specialist Auditor*	—	—	—	—	2	2	2
9) Special Projects Coordinator	1	1	1	1	1	—	—
10) Administrative Secretary	—	—	—	—	—	—	1
Total Department	9.04	9.04	9.04	6	6	6	6

- 1) 96% of position funded through MPO beginning FY 2008-2009
- 2) Solid Waste Supervisor eliminated FY 2011-2012
- 3) Senior GIS Analyst position moved to WUF - GIS FY 2011-2012
- 4) GIS Addressing Technician moved to WUF - GIS FY 2011-2012
- 5) GIS Coordinator position moved to WUF - GIS FY 2011-2012
- 6) Director of Solid Waste downgraded to Account Specialist/Auditor FY 12-13
- 7) SW/VES Manager upgraded to Director of Solid Waste FY 13-14
- 8) One Account Specialist upgraded to Account Specialist/Auditor FY 12-13
- * One Account Specialist/Auditor serving as full time Lean Sigma Black Belt
- 9) Special Projects Coordinator moved to SW Keep Tyler Beautiful Fund FY 13-14

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	1,277,647	1,327,909	1,358,272	1,382,157
Supplies and Services	2,011,231	2,050,236	2,046,314	2,063,229
Sundry	42,608	46,825	46,825	46,825
Utilities	2,604	2,715	2,676	2,650
Maintenance	2,104,226	2,173,826	2,198,241	2,290,955
Total Appropriations	\$5,438,316	\$5,601,511	\$5,652,328	\$5,785,816

SERVICE POINT EMPLOYEES – RESIDENTIAL COLLECTION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
3) Code Enforcement Officer	1	1	—	—	—	—	—
Commercial Equipment Operator	2	2	2	2	2	2	2
1) Crew Leader	2	2	2	2	2	2	2
Driver Trainer	1	1	1	1	1	1	1
4, 5, 6) Foreman I	2	2	1	—	—	—	—
2, 4, 7 & 8) Foreman II	1	1	2	2	—	—	—
Laborer	3	3	3	3	3	3	2
6) Recycling Technician	1	1	1	—	—	—	—
Residential Equipment Operator	20	20	20	20	20	20	20
7) Residential Superintendent	—	—	—	—	1	1	1
8) Commercial Superintendent	—	—	—	—	1	1	1
Total Regular Full-time	33	33	32	30	30	30	29

<i>TEMPORARY POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
2) Commercial Sales Representative	—	—	—	—	—	—	—
Total Temporary Part-time	—	—	—	0	0	0	0
Total Department	33	33	32	30	30	30	29

- 1) 2 Positions added during FY 2007-2008
- 2) Title change of Commercial Sales Representative to Foreman II during FY 2007-2008
- 3) Position transferred to SW Code Enforcement
- 4) One Foreman I upgraded to Foreman II during FY 2009-2010
- 5) One Foreman I eliminated FY 2011-2012
- 6) Recycling Technician eliminated FY 2011-2012
- * Commercial Superintendent serving as Full-Time Lean Sigma Black Belt
- 7) One Foreman II reclassified to Residential Superintendent
- 8) One Foreman II reclassified to Commercial Superintendent
- 9) One Laborer moved to Finance and reclassified to Accounting Manager FY 13-14

COMMERCIAL COLLECTION

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	734,771	714,168	694,694	759,060
Supplies and Services	1,659,619	1,626,065	1,666,237	1,626,527
Sundry	46,461	49,002	49,002	49,002
Utilities	2,937	5,100	3,475	4,170
Maintenance	526,778	493,366	461,719	489,600
Total Appropriations	\$2,970,566	\$2,887,701	\$2,875,127	\$2,928,359

SERVICE POINT EMPLOYEES – COMMERCIAL COLLECTION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
Commercial Equipment Operator II	8	8	8	8	8	8	8
Commercial Sales Representative	1	1	1	1	1	1	1
Total Department	9						

CODE ENFORCEMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	336,521	340,073	347,430	359,837
Supplies and Services	44,805	50,052	44,539	51,220
Sundry	31,738	31,793	31,793	33,878
Utilities	95	100	112	100
Maintenance	49,612	54,657	52,459	58,987
Total Appropriations¹⁾	\$462,771	\$476,675	\$476,333	\$504,022

¹⁾ Code Enforcement Department moved from the General Fund in FY2010-2011

SERVICE POINT EMPLOYEES – CODE ENFORCEMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Code Enforcement Manager	1	1	1	1	1	1	1
1) Environmental Coordinator	—	—	—	—	—	—	—
8) Chief Code Enforcement Officer	1	1	—	—	—	—	—
8) Field Supervisor	—	—	1	1	1	1	1
7, 9, 10) Code Enforcement Officer I	3	3	5	3	3	3	3
2, 9) Code Services Officer	1	1	—	—	—	—	—
3) Equipment Operator I	—	—	—	—	—	—	—
4) Equipment Operator II	1	1	1	1	1	1	1
5) Laborer	—	—	—	—	—	—	—
6 & 11) Senior Clerk	1	1	1	1	1	1	—
11) Administrative Secretary	—	—	—	—	—	—	1
Total Department	8	8	9	7	7	7	7

- 1) Title change from Environmental Coordinator to Code Enforcement Manager during FY 2007-2008
 2) One position upgraded to Chief Code Enforcement Officer for FY 2008-2009
 3) Four positions transferred to Streets during FY 2007-2008
 4) One position transferred to Streets during FY 2007-2008
 5) One position upgraded to Code Services Officer for FY 2008-2009
 6) Position transferred from Streets during FY 2007-2008
 7) Position transferred from SW Residential for FY2010-2011
 8) Title change from Chief Code Enforcement Officer to Field Supervisor FY 2010-2011
 9) Code Services Officer upgraded to Code Enforcement Officer I FY 2010-2011
 10) Eliminated 2 Code Service Officer I
 11) Senior Clerk reclassified to Administrative Secretary FY 13-14
 *This department was formerly known as Environmental Services.

LITTER CONTROL

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	—	54,398	52,992	55,872
Supplies and Services	106,754	115,750	110,468	115,800
Utilities	629	1,300	522	1,300
Total Appropriations	\$107,383	\$171,448	\$163,982	\$172,972

SOLID WASTE ADMINISTRATION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	21,503	25,000	21,433	25,000
Sundry	—	85,000	—	100,000
Capital Outlay	—	20,000	16,065	20,000
Total Appropriations	\$21,503	\$130,000	\$37,498	\$145,000

RESIDENTIAL COLLECTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	201,910	500,000	500,000	200,000
Total Appropriations	\$201,910	\$500,000	\$500,000	\$200,000

COMMERCIAL COLLECTION CAPITAL PROJECTS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	230,041	254,312	254,255	362,412
Total Appropriations	\$230,041	\$254,312	\$254,255	\$362,412

LITTER CONTROL

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	12,417	105,000	48,630	81,120
Total Appropriations	\$12,417	\$105,000	\$48,630	\$81,120

SERVICE POINT EMPLOYEES – KEEP TYLER BEAUTIFUL

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Special Projects Coordinator	—	—	—	—	—	1	1
Total Department	0	0	0	0	0	1	1

1) Special Projects Coordinator moved to Keep Tyler Beautiful fund FY 13-14

<i>SOLID WASTE BENCHMARKS</i>	<i>ACTUAL 2012-2013</i>	<i>BUDGET 2013-2014</i>	<i>PERIOD ENDING JUNE 2014</i>	<i>PROJECTED 2014-2015</i>
Total tons of residential garbage collected and disposed of	41,232	N/A	41,739	41,513
Total tons of recyclables collected at the Tyler Recycling Collection Center	919	N/A	1,271	894
Total tons of recyclables collected from subscription curbside recycling customers	N/A	N/A	545.81	599
Subscription curbside recycling customers (monthly)	3,464	N/A	3,542	3,426
Percentage of residential customers participating in curbside recycling	12.05%	N/A	12.27%	12
Commercial dumpsters in use (monthly)	1,683	1718	1701	1,776
Commercial roll offs loads	3,259	N/A	2,745	2,804
Commercial compactors loads	1,103	N/A	963	1,049

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-2013</i>	<i>BUDGET 2013-2014</i>	<i>PERIOD ENDING MAY 2014</i>	<i>PROJECTED 2014-2015</i>
Total Cases worked	7,851	6,736	4,390	6,997
Weed and Debris Lots Inspected	3,865	3,060	1,487	3,008
Junk Vehicle Violations	372	500	424	519

FISCAL YEAR TO DATE CODE ENFORCEMENT STATISTICS

START DATE: 10/01/13 – END DATE: 09/30/14

DEPARTMENT WIDE STATISTICS

CASE TYPE CODE DESCRIPTION	INITIAL INSPECTION	REINSPECTION	CITATION ISSUED	CLOSED CASE	CITY CLEAN SITE	VEHICLE TOWED AND INFO TO P.D.	TALKED WITH CITIZEN
Code Enforcement/Misc	61	72		60	7		26
Commercial Vehicle	13	19	1	15			21
Debris	63	82		63	3		29
Fences	39	66		38			39
Garage Sales	12	6		9			7
Grading Permit Violation							
Graffiti	9	28		13			18
High Vegetation Weed Debris	2787	2761	3	2782	680		1156
Home Occupation Violation	31	18		29			21
Illegal Dumping	294	175	10	312	171		43
Junked Vehicle	511	675		508		4	331
Litter	23	10	1	24	6		15
Obstruction of Right of Way	380	244		382	3		286
Outdoor Storage and Display	123	160	2	128			70
Permit Required Violation	7	5		7			2
Pool Complaint	18	28	1	15			14
Portable Storage Unit	6	7		6			8
Recreational Vehicle Storage	19	18		17			13
Setback Lines	4			4			
Sign Violation	365	187	2	363	1		246
Storage Building	5	4		3			1
Test Code for updating CE							
Transient Vendor / No Vendor	7	3		7			4
Trash / Junk	686	838	3	702	20		344
Trash Container Violation							
Tree	26	40		29	1		25
Trees / Limbs Down	721	902	2	745	100		261
Unimproved Parking Surface	393	452		385			229
Unlawful Disposal Liquid Wste	3	1		3			3
Unlawful Use of A Dumpster	8	15		9	1		7
Zoning Occupancy Violations	19	21		18			21
Zoning Restriction Height							
	6633	6837	25	6676	993	4	3240



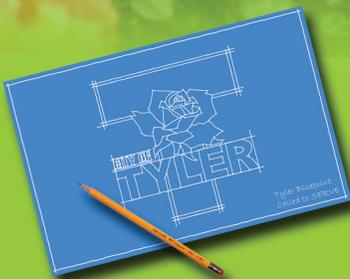
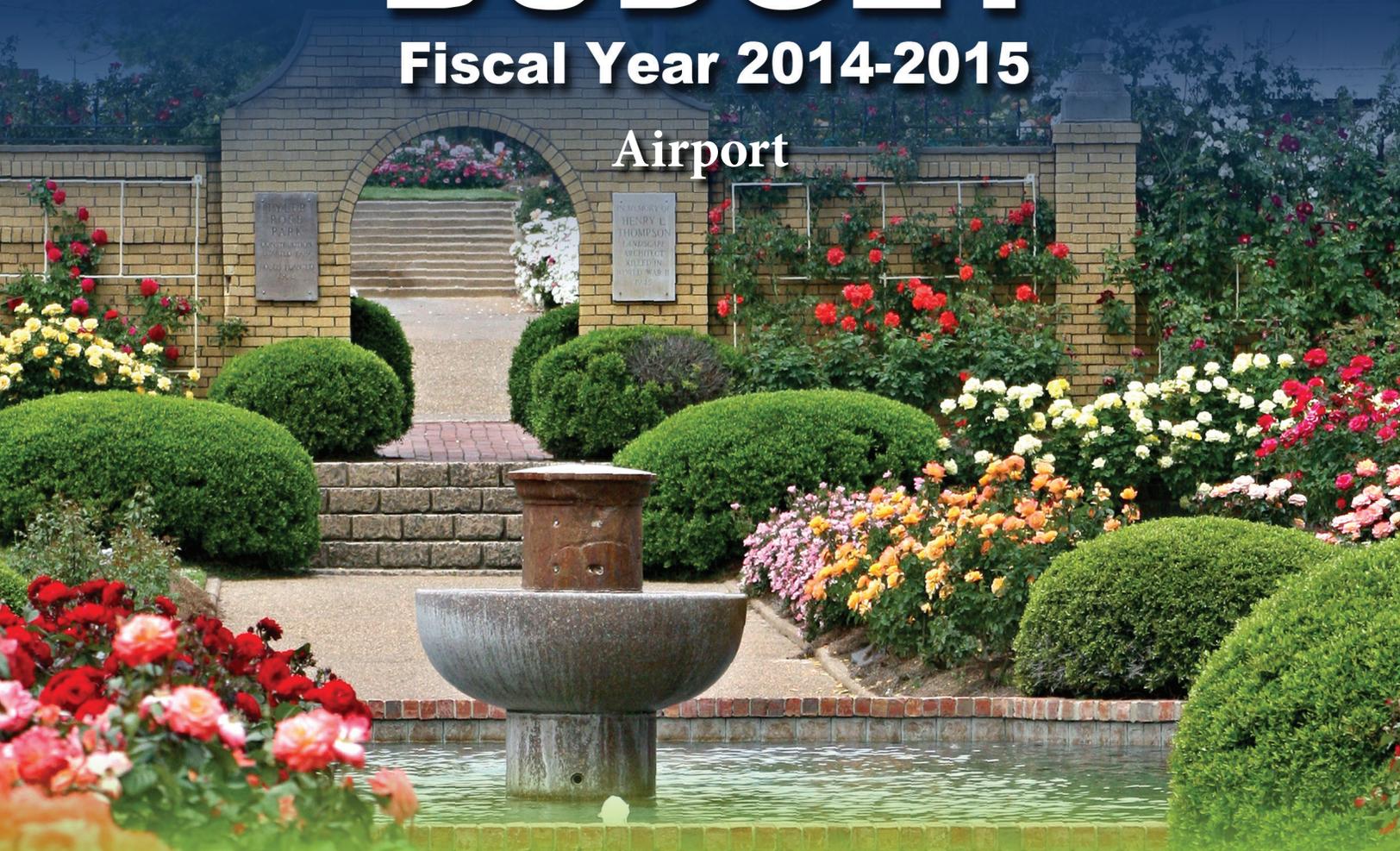
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Airport



Setting the Standard for Performance Excellence in Local Government

AIRPORT OPERATING FUND (524)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Reserve for Construction	—	182,443	182,443	—
Reserve For Customer Facility	160,604	201,329	201,329	243,976
Unreserved Working Capital	388,488	425,546	425,546	541,401
Beginning Fund Balance / Working Capital	\$549,092	\$809,318	\$809,318	\$785,377
REVENUES				
Use of Money and Property	1,240,948	1,205,417	1,314,836	1,480,370
Charges for Current Services	196,134	218,016	252,676	255,000
Miscellaneous Income	1,172,781	15,436	25,664	40,500
Total Revenues	\$2,609,863	\$1,438,869	\$1,593,176	\$1,775,870
EXPENDITURES				
Airport				
Operations	1,322,822	1,385,474	1,386,501	1,464,001
Capital	84,317	40,000	9,075	143,000
Contingency	—	—	—	50,000
Airport Total	\$1,407,139	\$1,425,474	\$1,395,576	\$1,657,001
Customer Facility				
Wash Bay Construction (CFC Bond Proceeds)	965,557	182,443	182,443	—
Wash Bay Construction (CFC)	74,961	—	12,005	—
Wash Bay Maintenance	—	12,240	8,913	18,000
Wash Bay Debt Service (CFC)	16,936	104,180	104,180	104,180
Customer Facility Total	\$1,057,454	\$286,623	\$307,541	\$122,180
Total Expenditures	\$2,464,593	\$1,769,637	\$1,703,117	\$1,779,181
Transfer In	150,000	136,000	136,000	—
PFC (234)	150,000	136,000	136,000	—
Transfer Out	(35,044)	(50,000)	(50,000)	—
Reserve for Construction	182,443	—	—	—
Reserve For Customer Facility	201,329	146,900	243,976	289,796
Unreserved Working Capital	425,546	475,190	541,401	492,270
Ending Fund Balance / Working Capital	\$809,318	\$622,090	\$785,377	\$782,066

AIRPORT

T Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial and private aviation activities. In 2013/14 Tyler recorded 145 privately owned based aircraft, Also Tyler Pounds Regional Airport is the only airport in East Texas with two commercial service airlines providing regional jet service to Dallas and Houston allowing passengers to connect to most airports in the world. Airport staff members are responsible for:

- Promoting and marketing airport services;
- Developing public education programs to teach citizens and customers about aviation;
- Coordinating and managing airport security and emergency response programs;
- Terminal building maintenance;
- Runway inspection and maintenance;
- Managing airport vendor and concession contracts;
- Grounds maintenance including irrigation;
- Storm water pollution prevention program;
- Land lease contract management;
- Airfield lighting and navigational aid maintenance;
- Coordination and planning of airport development;
- Airport operations area maintenance and inspection;
- Passenger facility charge program reporting and administration; and,
- Federal Aviation Administration (FAA) grants administration.

Accomplishments for 2013-2014

- Received FAA Grants totaling approximately \$9,611,517.
- The airport completed the Taxiway Kilo project and began purchasing property to extend and rehabilitate Runway 4/22
- Completed the construction of new consolidated rental car maintenance facility.
- Completed waterproofing the Northside Terminal Building that houses the Historical Aviation Memorial Museum, the Skyline Cafe and the FAA Air Traffic Control Tower.
- Updated airfield guidance signs on runways and taxiways for additional safety.

- Completed second phase of refurbishing the airport's landside directional signage.
- Applied for and received a new TXDOT RAMP Grant to allow the airport to develop and implement a more comprehensive airfield maintenance program
- Accepted construction bids for the Runway 4/22 Rehabilitation Project. This will be the next step towards improving runway safety and make TYR better equipped to handle larger aircraft.
- Completed the new consolidated rental car maintenance/wash facility for use by all the on-site rental car companies.
- Implemented an electronic fingerprint processing system.

Major Budget Items for 2014-2015

- Begin the first phase of the rehabilitation of Runway 4/22.
- Begin updates in the Arrival/Departure Lounge to provide new wall paper, new carpeting, and customer service upgrades, etc.
- Acquire and install new automated parking lot pay station and new parking revenue equipment
- Additional Airport staff and vehicle to cover the ever increasing operations and maintenance needs.

Goals for 2014-2015

- Plan for additional airport parking and evaluate covered parking. Pursue electronic method of training for TSA required Airport Media ID holders to streamline and enhance the security badging program for the airport.
- Pursue new air service destinations from Tyler and increase numbers of flights from DFW and Houston airports.
- Record a perfect score on the 2015 Airport FFA Part 139 Certification Inspection with no violations or corrections needed.
- Establish a private/public partnership or acquire new grant opportunities to develop the new West Side Airpark.
- Pursue FAA grant funds in the spring of 2015 to enable phase II of the runway 4/22 project to continue without any delays.

AIRPORT

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	529,639	540,259	547,474	589,423
Supplies and Services	329,958	303,202	300,434	317,120
Sundry	117,948	142,177	142,177	148,138
Utilities	249,150	236,700	239,659	238,300
Maintenance	96,127	163,136	156,757	171,020
Total Appropriations	\$1,322,822	\$1,385,474	\$1,386,501	\$1,464,001

SERVICE POINT EMPLOYEES

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
6) & 7) Airport Director	—	—	1	—	—	—	—
6) Director of Airport and Transit	1	1	—	—	—	—	—
5) & 7) Airport Manager	—	—	—	1	1	1	1
Airport Operations Supervisor	1	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	—	—	—
8) Senior Secretary	—	—	—	—	1	1	1
1) & 4) Airport Technician I	3	3	3	2	2	2	2
Airport Technician II	1	1	1	1	1	1	1
Airport Technician III	2	2	2	2	2	2	2
9) Airport Technician IV	1	1	1	1	1	1	2
2) Secretary	—	—	—	—	—	—	—
Total Regular Full-time	11	11	11	10	10	10	11
<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
3) Airport Technician I	1	1	—	—	—	—	—
Total Regular Part-time	1	1	0	0	0	0	0
Total Department	12	12	11	10	10	10	11

- 1) One Airport Technician position frozen for FY 2009-2010
- 2) One Secretary position upgraded to Senior Secretary during FY 2007-2008
- 3) One Part-time Airport Technician eliminated during FY 2010-2011 budget
- 4) One Airport Technician eliminated FY 2011-2012
- 5) Airport Manager promoted to Director of Airport and Transit FY 2007-2008
- 6) Title change from Director of Airport and Transit to Airport Director FY 2010-2011
- 7) Title change from Airport Director to Airport Manager FY 2011-2012
- 8) Administrative Secretary downgraded to Senior Secretary FY 2011-2012
- 9) Added one Airport Technician IV FY 14-15

AIRPORT CAPITAL

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Maintenance	—	—	—	83,000
Capital Outlay	84,317	40,000	9,075	60,000
Total Appropriations	\$84,317	\$40,000	\$9,075	\$143,000

AIRPORT FACILITY CHARGE

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Services	74,961	—	12,005	—
Sundry	16,936	104,180	104,180	104,180
Maintenance	—	—	8,913	18,000
Capital Outlay	965,557	182,443	182,443	—
Total Appropriations	\$1,057,454	\$286,623	\$307,541	\$122,180

2014-2015 AIRPORT BENCHMARKS

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-13</i>	<i>BUDGET 2013-14</i>	<i>PERIOD ENDING MAY 2014</i>	<i>PROJECTED 2014-15</i>
Number of successful airfield operations	41,527	44,000	25,601	44,000
Number of annual enplanements	85,069	85,000	37,957	88,000
Average monthly rental car revenue	24,518	23,500	194,250	24,583
Fuel flowage fees	48,991	49,000	37,723	62,000
Landing Fees	69,988	68,063	46,941	70,000



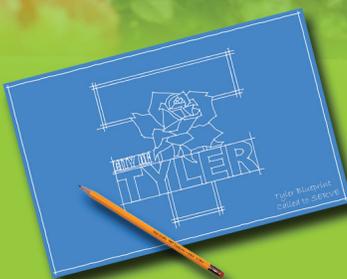
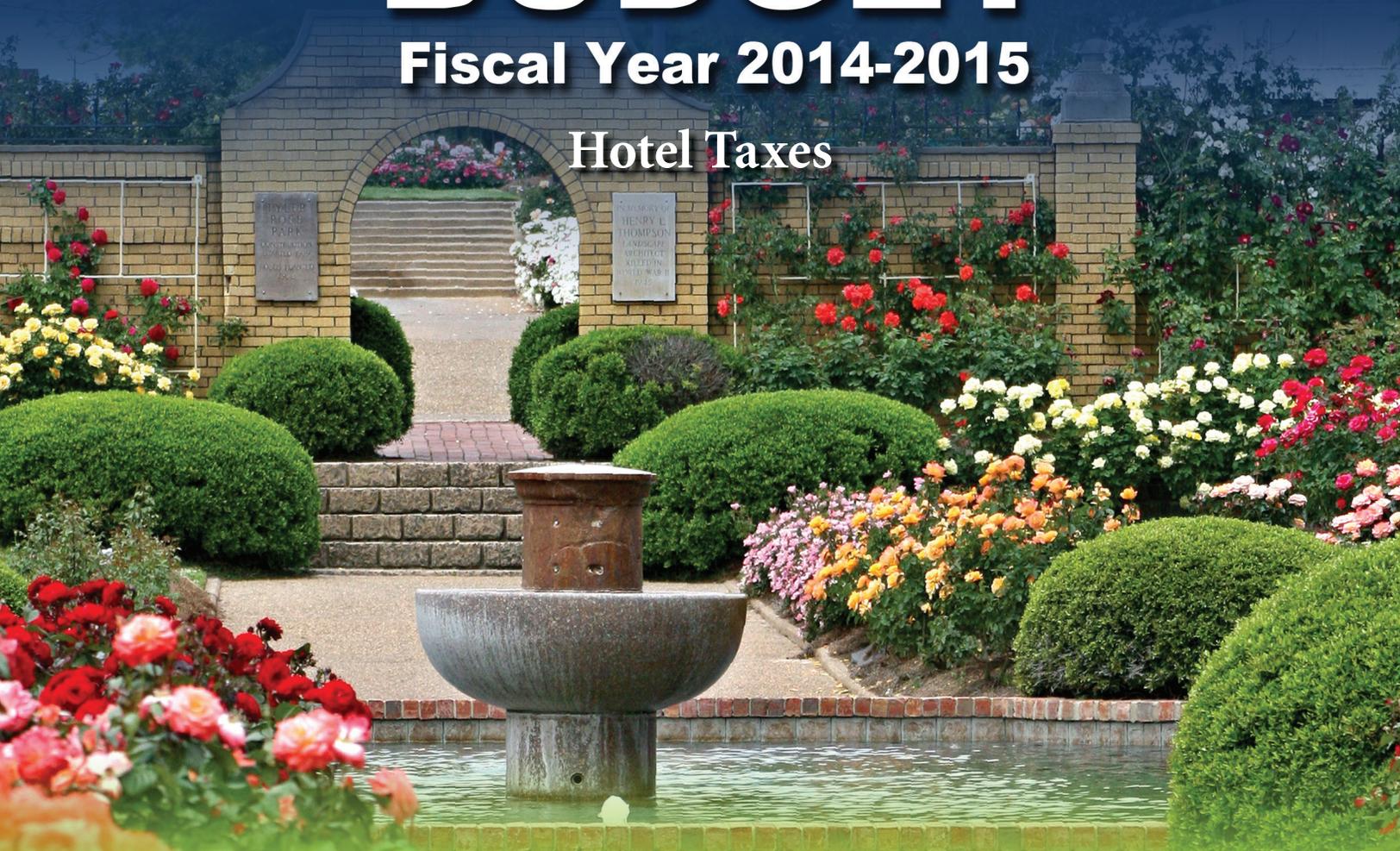
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CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Hotel Taxes



Setting the Standard for Performance Excellence in Local Government

HOTEL/MOTEL OCCUPANCY TAX FUND (211)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Unreserve Fund Balance	995,056	1,266,144	1,266,144	1,196,303
Reserve (2% Tax)	634,686	1,116,984	1,116,984	1,781,368
Beginning Fund Balance / Working Capital	\$1,629,742	\$2,383,128	\$2,383,128	\$2,977,671
REVENUES				
7 % Occupancy Tax	2,468,877	2,349,107	2,499,351	2,549,338
2 % Occupancy Tax	689,216	654,403	714,384	728,672
Interest Earnings	5,376	4,174	5,757	5,757
Misc./Audit Collections	22,500	30,193	22,094	10,000
Donations Liberty Hall	20,000	2,244	10,000	10,000
Total Revenues	\$3,205,969	\$3,040,121	\$3,251,586	\$3,303,767
EXPENDITURES				
Texas Rose Festival	9,000	9,000	9,000	9,000
Discovery Place	32,400	32,400	32,400	32,400
Symphony	25,000	25,000	25,000	35,000
Museum of Art	—	—	—	35,000
Historical Museum	13,500	13,500	13,500	13,500
Visitors and Convention Bureau	675,000	675,000	675,000	675,000
McClendon House	4,500	4,500	4,500	4,500
Historic Aviation Museum	13,500	13,500	13,500	13,500
Liberty Hall Construction	—	—	—	—
HOT/Tourism promotion	—	7,000	7,000	7,000
Professional Audit Services	30,000	8,795	16,500	13,500
Texas Hotel & Lodging Dues	14,858	15,000	13,848	15,000
2% Occupancy Tax Study	206,918	250,000	50,000	250,000
Tyler Arts Center	—	50,000	15,000	50,000
State Tournaments	—	25,000	25,000	25,000
Sister Cities	—	2,500	—	2,500
Credit Card Costs	2,907	—	1,795	—
Sport Tyler Award	—	25,000	25,000	25,000
Goodnight Tyler Jr League	—	5,000	5,000	—
Contingencies	—	120,000	—	150,000
Total Expenditures	\$1,027,583	\$1,281,195	\$932,043	\$1,355,900
Transfers In				
(Transfers Out)	(1,425,000)	(1,725,000)	(1,725,000)	(2,068,000)
Tourism Fund (219)	(1,200,000)	(1,700,000)	(1,700,000)	(2,043,000)
Property and Facility Management (663)	(225,000)	(25,000)	(25,000)	(25,000)
(Roof Replacement Tourism)				
Unreserve Fund Balance	1,266,144	750,951	1,196,303	597,498
Reserve (2% Tax)	1,116,984	1,507,013	1,781,368	2,260,040
Ending Fund Balance / Working Capital	\$2,383,128	\$2,417,054	\$2,977,671	\$2,857,538

7% HOTEL/MOTEL OCCUPANCY TAX

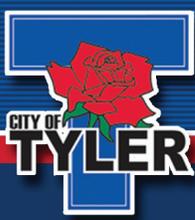
SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	(162,060)	51,295	55,348	56,000
Sundry	775,807	979,900	826,695	1,049,900
Capital Outlay	206,918	—	—	—
TOTAL APPROPRIATIONS	\$820,665	\$1,031,195	\$882,043	\$1,105,900

2% HOTEL/MOTEL OCCUPANCY TAX

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	206,918	250,000	50,000	250,000
TOTAL APPROPRIATIONS	\$206,918	\$250,000	\$50,000	\$250,000



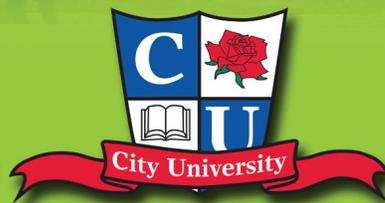
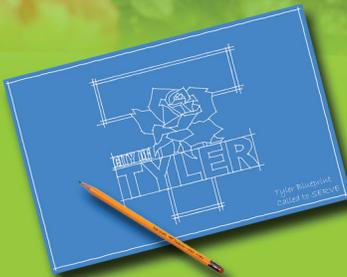
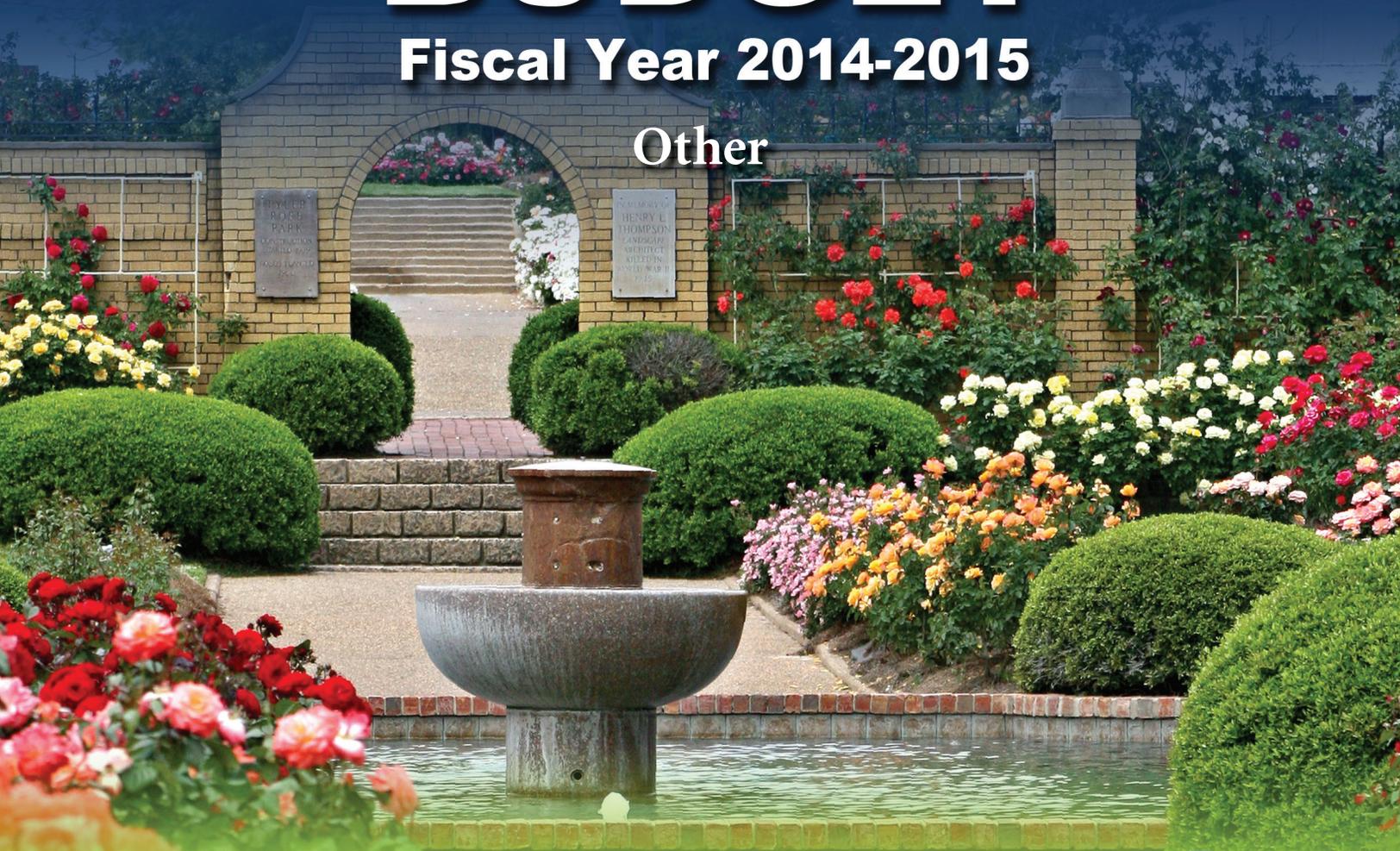
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CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Other



Setting the Standard for Performance Excellence in Local Government

CEMETERIES OPERATING FUND (204)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$41,352	\$58,254	\$58,254	\$4,813
REVENUES				
Permits	4,440	5,000	5,000	5,000
Interest Earnings	224	150	150	150
Current Service Charges	47,174	52,000	54,833	125,000
Miscellaneous Income	525	—	—	—
Total Revenues	\$52,363	\$57,150	\$59,983	\$130,150
EXPENDITURES				
Cemetery	271,383	281,350	302,216	298,253
Total Expenditures	\$271,383	\$281,350	\$302,216	\$298,253
Transfer In	235,922	193,730	188,792	212,500
Cemetery Trust Fund (713)	9,100	12,500	7,562	12,500
General Fund (101)	226,822	181,230	181,230	200,000
Transfer Out	—	—	—	—
Ending Fund Balance / Working Capital	\$58,254	\$27,784	\$4,813	\$49,210

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	165,702	165,328	167,491	173,538
Supplies and Services	23,361	43,875	40,745	41,743
Sundry	6,503	6,576	6,576	6,587
Utilities	56,744	38,810	60,746	51,515
Maintenance	16,073	17,761	17,658	18,870
Capital Outlay	3,000	9,000	9,000	6,000
Total Appropriations	\$271,383	\$281,350	\$302,216	\$298,253

SERVICE POINT EMPLOYEES - CEMETERIES OPERATING FUND (204)

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Cemeterian	1	1	1	1	1	1	1
Groundskeeper	1	1	1	1	1	1	1
Laborer	1	1	1	1	1	1	1
Total Department	3						

POLICE FORFEITURE FUND (205)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$293,608	\$250,070	\$250,070	\$140,763
REVENUES				
Judgement of Forfeitures	50,166	82,000	66,000	82,000
Interest Earnings	933	—	855	—
Total Revenues	\$51,099	\$82,000	\$66,855	\$82,000
Expenditures	\$94,637	\$268,603	\$176,162	\$124,330
Ending Fund Balance / Working Capital	\$250,070	\$63,467	\$140,763	\$98,433

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	20,767	15,700	10,500	24,580
Sundry	61	—	75	—
Capital Outlay	73,809	252,903	165,587	99,750
Total Appropriations	\$94,637	\$268,603	\$176,162	\$124,330

COURT SPECIAL FEE FUND (207)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Reserve for Technology	17,749	20,391	20,391	47,808
Reserve for Efficiency	78,391	67,532	67,532	77,108
Reserve for Partners for Youth	(5,618)	17,014	17,014	75,152
Reserve for Security	141,344	161,919	161,919	154,890
Reserve Other	—	—	—	—
Beginning Fund Balance / Working Capital	\$231,866	\$266,856	\$266,856	\$354,958
REVENUES				
Security Fees	124,023	141,400	139,822	141,400
Juvenile Class Fee	109,502	96,670	90,792	96,670
Efficiency Fees	123,685	155,000	141,523	155,000
Technology Fees	126,703	143,420	142,865	143,420
Partners for Youth Fees	123,473	130,290	130,436	130,290
Truancy Prevention	—	—	30,318	30,000
Interest Earnings	1,215	1,769	1,300	1,400
Child Safety Registration	—	—	—	—
Partners for Youth Grant	—	—	10,000	—
Total Revenues	\$608,601	\$668,549	\$687,056	\$698,180

EXPENDITURES

Expenditures for Technology	125,276	143,000	116,748	183,300
Expenditures for Security	103,448	150,813	146,851	195,442
Expenditures for Partners for Youth	210,343	184,763	173,090	191,221
Expenditures for Efficiency	134,544	230,000	131,947	227,700
Total Expenditures	\$573,611	\$708,576	\$568,636	\$797,663
Transfers In	—	—	—	—
General Fund (101)	—	—	—	—
(Transfers Out)	—	—	—	—
Reserve for Technology	20,391	22,580	47,808	9,328
Reserve for Efficiency	67,532	(7,468)	77,108	4,408
Reserve for Partners for Youth	17,014	59,211	75,152	110,891
Reserve for Security	161,919	152,506	154,890	100,848
Reserve Other	—	—	—	—
Ending Fund Balance / Working Capital	\$266,856	\$226,829	\$354,958	\$225,475

SERVICE POINT EXPENDITURES – COURT TECHNOLOGY

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	66,393	11,800	4,290	11,800
Sundry	48,083	50,000	60,000	60,500
Maintenance	—	81,200	52,458	111,000
Capital Outlay	10,800	—	—	—
Transfer to Internal Service	—	—	—	—
Total Appropriations	\$125,276	\$143,000	\$116,748	\$183,300

SERVICE POINT EXPENDITURES – MUNICIPAL COURT SECURITY

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	40,944	132,113	93,469	176,742
Supplies and Services	39,512	15,200	50,187	15,200
Maintenance	22,992	3,500	3,195	3,500
Total Appropriations¹⁾	\$103,448	\$150,813	\$146,851	\$195,442

¹⁾ Municipal Court Security Department moved from General Fund in FY2010-2011

SERVICE POINT EXPENDITURES – COURT EFFICIENCY FUNDS

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	134,544	230,000	131,947	227,700
Total Appropriations¹⁾	\$134,544	\$230,000	\$131,947	\$227,700

¹⁾ Municipal Court Efficiency Funds moved from General Fund in FY2010-2011

SERVICE POINT EMPLOYEES – MUNICIPAL SECURITY

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1, 2) Deputy City Marshal I	—	—	—	3	3	3	2
2) Deputy Court Clerk	—	—	—	—	—	—	1
Total Department	0	0	0	3	3	3	3

- 1) Three Deputy City Marshal I positions moved to Municipal Security from Municipal Court Administration FY 2010-2011
 2) One Deputy City Marshal I reclassified to Deputy Court Clerk FY 13-14

SERVICE POINT EXPENDITURES – PARTNERS FOR YOUTH

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	105,322	158,763	130,453	165,221
Supplies and Services	105,021	26,000	42,637	26,000
Total Appropriations¹⁾	\$210,343	\$184,763	\$173,090	\$191,221

¹⁾ Municipal Court Partners for Youth Program Department moved from General Fund in FY2010-2011

SERVICE POINT EMPLOYEES – PARTNERS OF YOUTH

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Deputy Court Clerk	—	—	—	2	2	2	2
1) Juvenile Case Coordinator	—	—	—	1	1	1	1
1) Juvenile Program Coordinator	—	—	—	1	1	1	1
Total Department	0	0	0	4	4	4	4

- 1) These positions moved to Partners for Youth Fund from Municipal Court FY 2010-2011

TIF / TIRZ # 2 FUND (209)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Beginning Fund Balance / Working Capital	\$—	\$—	\$—	\$2,674
REVENUES				
Property Tax	—	—	2,674	—
Sales Tax	—	—	—	—
Interest Earnings	—	—	—	—
Total Revenues	—	—	\$2,674	—
Total Expenditures				
Transfers In	—	—	—	—
(Transfers Out)	—	—	—	—
Ending Fund Balance / Working Capital	\$—	\$—	\$2,674	\$2,674

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	—	—	2,674	—
Total Appropriations	\$ —	\$ —	\$2,674	\$ —

TIF / TIRZ # 3 FUND (218)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Beginning Fund Balance / Working Capital	\$3,203	\$32,716	\$32,716	\$80,179
REVENUES				
Property Tax	35,710	50,000	51,318	52,906
Interest Earnings	68	—	200	200
Total Revenues	\$35,778	\$50,000	\$51,518	\$53,106
Expenditures	6,265	10,000	4,055	10,000
Total Expenditures	\$6,265	\$10,000	\$4,055	\$10,000
Transfers In	—	—	—	—
(Transfers Out)	—	—	—	—
Ending Fund Balance / Working Capital	\$32,716	\$72,716	\$80,179	\$123,285

TIF/TIRZ #3

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	6,266	10,000	4,055	10,000
Total Appropriations	\$6,266	\$10,000	\$4,055	\$10,000

TOURISM & CONVENTION FUND (219)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$244,642	\$88,711	\$88,711	\$334,018
REVENUES				
Rose Garden	72,921	91,000	78,000	95,000
Harvey Hall	220,571	248,663	242,000	248,500
Main Street Revenue	114,539	125,750	90,589	99,750
Liberty Hall Revenue	106,268	160,600	148,847	166,600
Misc Income	40	500	—	—
Grant Revenue	—	—	—	—
Interest Earnings	541	—	500	500
Total Revenues	\$514,880	\$626,513	\$559,936	\$610,350
EXPENDITURES				
Rose Garden Center 0460	272,661	322,963	322,960	250,413
Rose Garden Maint. 0461	466,852	483,874	447,892	898,922
Harvey Hall & Goodman 0462	721,639	792,247	795,357	773,712
Liberty Hall	202,554	229,704	216,287	232,256
Main Street	239,105	247,938	224,133	224,121
Stewart Park	—	245,269	40,000	255,000
Contingency	—	36,558	—	50,000
Total Expenditures	\$1,902,811	\$2,358,553	\$2,046,629	\$2,684,424
Transfer In	1,232,000	1,732,000	1,732,000	2,093,000
General Fund (101)	32,000	32,000	32,000	50,000
Property and Facility (663)	—	—	—	—
Hotel Motel (211)	1,200,000	1,700,000	1,700,000	2,043,000
(Transfer Out)	—	—	—	—
Ending Fund Balance / Working Capital	\$88,711	\$88,671	\$334,018	\$352,944

ROSE GARDEN CENTER

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	90,057	110,552	111,621	110,805
Supplies and Services	17,794	29,396	28,622	21,988
Sundry	13,616	13,706	13,506	12,490
Utilities	62,056	77,250	77,182	77,250
Maintenance	22,304	40,729	40,699	27,880
Capital Outlay	66,834	51,330	51,330	—
Total Appropriations	\$272,661	\$322,963	\$322,960	\$250,413

SERVICE POINT EMPLOYEES – ROSE GARDEN CENTER

<i>REGULAR FULL-TIME POSITIONS</i>	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
2 & 3) Building Maintenance Worker	—	—	—	1	1	1	1
1) Clerk	—	—	—	—	—	—	—
1 & 3) Visitor Facilities Coordinator	—	—	—	1	1	1	—
Custodian	—	—	—	1	1	1	1
2) Visitor Facilities Supervisor	—	—	—	—	—	—	1
Total Department	0	0	0	3	3	3	3

- 1) One clerk reclassified to Visitor Facilities Coordinator during FY 11-12
 2) One Building Maintenance Worker reclassified to Visitor Facilities Supervisor during FY 13-14
 3) Visitor Facilities Coordinator reclassified to Building Maintenance Worker during FY 13-14

ROSE GARDEN MAINTENANCE

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	239,004	260,140	208,702	328,528
Supplies and Services	82,892	57,635	70,294	58,806
Sundry	40,117	39,384	39,384	41,829
Utilities	35,646	43,925	46,852	43,925
Maintenance	69,193	82,790	82,660	82,834
Capital Outlay	—	—	—	343,000
Total Appropriations	\$466,852	\$483,874	\$447,892	\$898,922

SERVICE POINT EMPLOYEES – ROSE GARDEN MAINTENANCE

<i>REGULAR FULL-TIME POSITIONS</i>	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
3) Rose Garden Supervisor	1	1	1	1	1	1	—
Crew Leader	1	1	1	1	1	1	1
Groundskeeper	2	2	2	2	2	2	2
1, 2) Laborer	3	3	3	3	3	3	3
Pest Control Technician	—	—	—	—	—	—	—
3) Parks Superintendent	—	—	—	—	—	—	1
Total Department	7						

- 1) One position frozen for FY 2009-2010
 2) One Laborer position frozen for FY 2011-2012
 3) Rose Garden Supervisor reclassified to Parks Superintendent during FY 13-14

VISITOR FACILITIES

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	355,636	383,338	369,806	410,293
Supplies and Services	85,448	48,225	64,299	55,725
Sundry	76,840	88,565	88,364	93,798
Utilities	133,720	134,984	143,938	143,534
Maintenance	49,315	53,453	53,410	70,362
Capital Outlay	20,680	83,682	75,540	—
Total Appropriations	\$721,639	\$792,247	\$795,357	\$773,712

STEWART PARK

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	—	245,269	40,000	255,000
Total Appropriations ¹⁾	\$ —	\$245,269	\$40,000	\$255,000

1) One position frozen for FY 2009-2010

SERVICE POINT EMPLOYEES – VISITOR FACILITIES

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
3) Parks and Recreation Director	—	—	0.5	0.5	0.5	0.5	0.5
4) Parks Manager	—	—	0.3	0.3	0.3	0.3	0.3
Visitor Facilities/Administrative Supervisor	1	1	1	1	1	1	1
2) Building Maintenance Worker	2	2	2	1	1	1	1
2) Clerk	2	2	2	1	1	1	1
2) Custodian	2	2	2	1	1	1	1
1) Museum Curator	1	1	—	—	1	1	1
Total Regular Full-time	8	8	7.8	4.8	5.8	5.8	5.8

REGULAR PART-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Custodian	3	3	3	3	2	2	2
Facility Attendant	—	—	—	—	—	—	—
1) Museum Curator	—	—	1	1	—	—	—
Total Regular Part-time	3	3	4	4	2	2	2

TEMPORARY POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Custodian	1	1	1	1	1	1	1
Total Temporary Part-time	1	1	1	1	1	1	1
Total Department	12	12	12.8	9.8	8.8	8.8	8.8

- 1) Museum Curator moved to part-time during FY 2009-2010
- 2) Moved 1 Clerk, 1 Custodian, and 1 Building Maintenance Worker to Other Tourism RGC FY 2011-2012
- 3) Parks and Recreation Director 50% paid General Fund Parks and Rec
- 4) Parks Manager 70% paid General Fund Parks and Rec
- 5) 1 Laborer frozen FY 2011-2012 and 2012-2013
- 6) 1 PT Curator and 1 PT Custodian combined to form 1 FT Curator in FY 2011-2012

LIBERTY HALL

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	66,980	66,854	68,155	70,104
Supplies and Services	105,267	132,805	118,890	130,705
Sundry	7,338	6,649	7,264	7,729
Utilities	16,324	17,500	18,166	17,500
Maintenance	6,644	5,896	3,812	6,218
Total Appropriations	\$202,554	\$229,704	\$216,287	\$232,256

MAIN STREET

The goal of the Main Street Department is to foster the economic revitalization of the downtown area. Using the National Main Street Program's Four-Point Approach, the Main Street office and its non-profit partner, Heart of Tyler, Inc., pursue projects in the areas of organization, promotion, economic restructuring and design. This office produces a wide variety of projects throughout the year to serve its program area, which is bordered by Gentry Parkway, Front Street, Beckham and Palace. Those services include production of special events, development of the arts, providing preservation-based architectural design services, business recruitment and assistance, historic preservation assistance and information.

Accomplishments for 2013-2014

- Operation of Gallery Main Street and the Main Street and Heart of Tyler headquarters at 110 W. Erwin St.;
- Operating the Downtown Tyler Arts Coalition, which is a partnership between the Main Street Department, Heart of Tyler and area artists.
- Holding a new exhibit of juried original art approximately every eight weeks;
- Conducting various arts-related special events focusing on a wide variety of disciplines;
- Holding arts workshops;
- Working with the Neighborhood Services Department to operate a downtown façade grant program;
- Holding Cash Mobs to bring visibility and customers to downtown businesses;
- Installation of OPAL, the Outdoor Public Art on Loan program;

- Presentation of numerous special events such as 6x6@110, the Downtown Tyler Wine Swirl and the Downtown Tyler Film Festival;
- Assisting business and property owners;
- Opening of Fair Parking Plaza, adding 384 new parking spaces for downtown;
- Installation of OPAL, the Outdoor Public Art on Loan program, and
- Completion of recommendations of use of Lindsey Building (at corner of Broadway and Elm) as an arts catalyst facility to continue development of the arts in Downtown Tyler.

Major Budget Items 2013-2014

- Operation of Gallery Main Street, a downtown visitor's center and the downtown revitalization headquarters; and,
- Production of special events and projects designed to draw visitors and business to Downtown Tyler.

Goals for 2014-2015

- Expanding the presence of the arts in Downtown Tyler;
- Holding more arts workshops at Gallery Main Street;
- Expanding the presence of public art;
- Developing business recruitment and retention programming;
- Working public design projects including improving entry corridors;
- Concentrating on Tyler 1st action items as they relate to downtown revitalization; and
- Launching a new Downtown Tyler marketing program.

MAIN STREET

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Benefits	—	—	—	—
Sundry	239,105	247,938	244,133	224,121
Total Appropriations¹⁾	\$239,105	\$247,938	\$224,133	\$224,121

¹⁾ Main Street Department moved from Main Street Fund in FY2010-2011

SERVICE POINT EMPLOYEES – MAIN STREET

<i>REGULAR FULL-TIME POSITIONS</i>	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Main Street Program Director	1	1	1	1	1	1	1
1, 2 & 3) Gallery Curator	—	1	1	1	1	1	—
3) Gallery Operations Support	—	—	—	—	—	—	1
Total Department	1	2	2	2	2	2	2

- 1) One Deputy Court Clerk Transferred to Main Street and converted into Gallery Curator during FY 2009-2010
 2) Gallery Curator retitled to Gallery Operations Support for FY 13-14

**AIRPORT FACILITY FUND (234)
 REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Reserved for Passenger Facility	117,401	117,401	117,401	152,031
Beginning Fund Balance / Working Capital	\$117,401	\$117,401	\$117,401	\$152,031
REVENUES				
Passenger Facility Charge	357,001	288,000	361,632	350,000
Distributed Interest	810	300	998	900
Total Revenues	\$357,811	\$288,300	\$362,630	\$350,900
EXPENDITURES				
Customer Facility	—	57,540	—	—
Total Expenditures	\$—	\$—	\$—	\$—
Transfer In	—	—	—	—
(Transfer Out)	(357,811)	(328,000)	(328,000)	(473,332)
Half Cent Sales Tax (Non-Budgetary Fund)	(207,811)	(192,000)	(192,000)	(473,332)
Airport Fund (524) PFC	(150,000)	(136,000)	(136,000)	—
Reserved for Passenger Facility	117,401	77,701	152,031	29,599
Ending Fund Balance / Working Capital	\$117,401	\$77,701	\$152,031	\$29,599

PASSENGER FACILITY CHARGE

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Transfer to Special Revenue	207,811	192,000	192,000	473,332
Transfer to Enterprise	150,000	136,000	136,000	—
Total Appropriations	\$357,811	\$328,000	\$328,000	\$473,332

CUSTOMER FACILITY CHARGE

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	—	45,300	—	—
Maintenance	—	12,240	—	—
Total Appropriations	\$—	\$57,540	\$—	\$—

CFC was moved to the Airport Fund 14-15

OIL AND NATURAL GAS FUND (235)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$2,817,896	\$2,903,214	\$2,903,214	\$1,036,964
REVENUES				
Oil Leases and Royalties	75,478	70,000	125,000	125,000
Interest Earnings	9,840	12,000	8,750	3,500
Total Revenues	\$85,317	\$82,000	\$133,750	\$128,500
EXPENDITURES				
Downtown Property Acquisitions	—	—	—	—
Contingencies	—	—	—	10,000
Parking Garage	—	2,000,000	2,000,000	—
Total Expenditures	—	\$2,000,000	\$2,000,000	\$10,000
Ending Fund Balance / Working Capital	\$2,903,214	\$985,214	\$1,036,964	\$1,155,464

OIL AND NATURAL GAS FUND

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	—	2,000,000	2,000,000	10,000
Total Appropriations	\$ —	\$2,000,000	\$2,000,000	\$10,000

PEG FEE FUND (236)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$481,990	\$197,142	\$197,142	\$401,287
REVENUES				
PEG Fee	258,817	258,313	271,351	274,065
Interest Earnings	873	1,640	513	550
Total Revenues	\$259,690	\$259,953	\$271,864	\$274,615
EXPENDITURES				
Technology Cost	1,411	47,719	47,719	135,349
Studio Renovations	543,127	80,000	20,000	160,000
Contingency	—	100,000	—	100,000
Expenditures	\$544,538	\$227,719	\$67,719	\$395,349
Ending Fund Balance / Working Capital	\$197,142	\$229,376	\$401,287	\$280,553

PEG FEE

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	—	—	—	17,744
Sundry	1,411	147,719	47,719	108,711
Capital Outlay	543,127	80,000	20,000	268,894
Total Appropriations	\$544,538	\$227,719	\$67,719	\$395,349

FAIR PLAZA FUND (240)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Reserved for Building Improvements	—	—	—	—
Unreserved Fund Balance	111,034	163,378	163,378	139,478
Beginning Fund Balance / Working Capital	\$111,034	\$163,378	\$163,378	\$139,478
REVENUES				
Building Rental	289,553	306,749	260,000	261,992
Tenant Parking	18,493	—	(228)	17,432
Non Tenant Parking	10,579	—	(579)	22,938
Daily Parking	1,030	33,915	—	81,657
Monthly Parking	—	58,140	—	11,928
Special Events	—	—	—	—
Interest Earnings	479	43	398	464
Misc Income (Returned Check Fees)	—	—	—	—
Total Revenues	\$320,134	\$398,847	\$259,591	\$396,411
EXPENDITURES				
PARKING GARAGE				
Supplies	—	2,050	341	4,610
Special Services	—	18,450	3,075	78,900
Insurance/Judgments	—	2,460	410	5,760
Auto Damage	—	410	68	1,150
Credit Card Costs	—	—	—	7,300
Utilities	—	11,890	1,982	27,000
Building Maintenance	—	11,890	1,982	6,000
Elevator Maintenance	—	2,050	—	—
Capital Purchase (Meters)	—	—	50,000	—
Parking Garage Total	\$—	\$49,200	\$57,858	\$130,720
BUILDING OPERATIONS				
Janitorial Supplies & Services	42,892	46,013	44,413	45,777
Security System Monitoring	264	272	264	272
Special Services	55,862	41,564	27,000	30,000
Roof Repair and Replacement	1,594	5,954	2,400	2,568
Technology Costs	—	—	—	—

Utilities	89,845	78,200	100,402	101,513
Building Maintenance	77,333	46,139	44,639	44,173
Contingency	—	95,000	—	50,000
General Services Total	\$267,790	\$313,142	\$219,118	\$274,303
Total Expenditures	\$267,790	\$362,342	\$276,976	\$405,023
Transfers In	—	—	—	—
(Transfers Out) Trolley Services Fund 286	—	(111,799)	(6,505)	—
Reserved for Building Improvements	—	—	—	100,000
Unreserved Fund Balance	—	—	—	30,866
Ending Fund Balance / Working Capital	\$163,378	\$88,084	\$139,488	\$130,866

FAIR PLAZA GENERAL SERVICES

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	99,075	98,399	71,677	76,049
Sundry	1,594	130,404	2,400	52,568
Utilities	89,845	78,200	100,402	101,513
Maintenance	35,776	46,139	44,639	44,173
Capital Outlay	41,500	—	—	—
Total Appropriations	\$267,790	\$313,142	\$219,118	\$274,303

PARKING GARAGE

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	—	20,500	3,416	83,510
Sundry	—	2,870	478	14,210
Utilities	—	11,890	1,982	27,000
Maintenance	—	13,940	1,982	6,000
Capital Outlay	—	—	50,000	—
Total Appropriations	\$—	\$49,200	\$57,858	\$130,720

NEIGHBORHOOD SERVICES

Accomplishments for 2013-2014

- Assisted 38 homeowners with rehabilitations, architectural barrier removals and minor repairs;
- Completed the sale of 3 new single-family homes via the First-Time Homebuyer Program. Down payment and closing cost assistance was provided;
- Provided funds for public facilities/infrastructure improvements in the North East Connection Target Area where street improvements were completed for Queen and Holmes Streets;
- Provided funds for the clearance and demolition of 3 dilapidated/unsafe single-family structures through the Neighborhood Revitalization Board Ordered in-
voluntary demo);
- Completed 10 voluntary demolitions of dilapidated structures;
- Provided Code Enforcement services in low/mod income neighborhoods resulting in the tagging of 49 unoccupied and/or substandard single-family structures;
- Provided financial assistance to the Tyler Literacy Council's Adult Literacy Program;
- Provided financial assistance to Habitat for Humanity for its Affordable Housing Program;
- Provided financial assistance to the Tyler AIDS Services for the ReClaim Project;

- Provided housing and rental assistance to 971 Housing Choice Voucher clients monthly;
- Provided inspection of 971 rental units to guarantee minimum Housing Quality Standards (HQS);
- Applied for and received funding for the Family Self-Sufficiency Program and currently administering 62 Housing Choice Voucher clients;
- Assisted Family Self Sufficiency clients to obtain an 1 Associate’s Degree, 2 Bachelor’s Degree and 3 Certificates.
- Received a High Performer Rating from HUD Housing Choice Voucher Program.
- Provided public service and financial assistance to the Children’s Advocacy Center;
- Provided public service and financial assistance to the Tyler Day Nursery;
- Provided public service and financial assistance to Tyler Municipal Court;
- Completed Reconstruction on 3 New Single-Family Homes;
- Reconstruction underway for 5 New Homes;
- Provided Homebuyer Education Training for 6 potential and future homebuyers;
- Conducted Neighborhood Revitalization Board (NRB) meetings for structures with code violations;
- Provided funding for construction of two affordable rental houses by the Community Housing Development Organization (CHDO).
- Completion of 4 application projects for the Business Façade Program;
- Received a “no findings” report for current year HUD Monitoring procedure.

- Public Facilities and Infrastructure Improvements;
- Housing Choice Voucher Assistance Program;
- Family Self-Sufficiency Program;
- Business Façade Program;
- Public Service Activities projects; and,
- Community Housing Development Organization (CHDO) new rental construction projects.

Goals for 2014-2015

- Provide financial assistance to eligible Public Service Agencies;
- Assist homeowners with Minor Repairs, Urgent and ADA Repairs of Owner-Occupied Homes;
- Assist homebuyers with homebuyer education, down payment, closing costs, and principal reduction;
- Provide funds for clearance and/or demolition of dilapidated/unsafe structures;
- Provide Code Enforcement services in low/mod income neighborhoods;
- Provide Reconstruction of owner-occupied homes for 9 families
- Provide housing and rental assistance to 1,000 Housing Choice Vouchers clients monthly;
- Provide Housing Choice Voucher Homeownership Assistance to three families.
- Coordinate the Housing Initiative Program;
- Provide resources to clients through the Family Self Sufficiency (FSS) Program;
- Assist potential homebuyers with homebuyer education;
- Provide funding assistance for the Business Façade Program in downtown Main Street Area.
- Provide financial assistance to the Community Housing Development Organization (CHDO) to build affordable rental houses; and,
- Conduct Housing Quality Standards Inspections for all Housing Choice Voucher Program Participants.

Major Budget Items

- First-time Homebuyer Assistance program
- Rehabilitation and Reconstruction projects;
- Minor Repair and ADA Assistance projects;

BENCHMARKS

<i>PERFORMANCE BENCHMARKS</i>	<i>BUDGET 2013-2014</i>	<i>PROJECTED 2014-2015</i>
Housing Choice Voucher Program	\$6,695,071	\$7,441,552
Homeowner Rehabilitation, ADA, Urgent Repair	\$198,793	\$203,238
Demolition and Clearance	\$80,000	\$36,923
Code Enforcement	\$75,000	\$48,077
Public Service Activities	\$80,000	\$75,000
Business Façade Improvements	\$50,000	\$50,000
New Construction/Homebuyer Activities	\$275,141	\$292,530
Public Facilities/Street Improvements	\$285,721	\$285,000

HOMEOWNERSHIP/HOUSING FUND (274)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$55,583	\$55,775	\$55,775	\$55,905
Revenues	\$192	\$325	\$130	\$100
Expenditures	—	56,224	—	56,005
Ending Fund Balance / Working Capital	\$55,775	(\$124)	\$55,905	\$—

HOMEOWNERSHIP/HOUSING FUND

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	—	—	—	51,511
Sundry	—	56,224	—	1,956
Maintenance	—	—	—	2,538
Total Appropriations	\$ —	\$56,224	\$ —	\$56,005

HOUSING ASSISTANCE PAYMENTS FUND (276)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Reserved for Voucher Program	516,411	167,880	167,880	506,909
Reserved for Admin	107,918	76,023	76,023	61,906
Beginning Fund Balance / Working Capital	\$624,329	\$243,903	\$243,903	\$568,815
HUD Voucher	5,987,712	6,100,000	6,388,228	6,474,528
HUD Admin	505,003	482,388	491,313	528,648
Portability Voucher	327,553	200,000	364,925	360,000
Portability Admin	24,605	23,256	25,182	25,000
FSS Admin	49,564	49,560	48,730	49,978
Misc. Income - Admin	23,817	11,800	13,650	3,400
Revenues	\$6,918,254	\$6,867,004	\$7,332,028	\$7,441,554
DHAP Admin	26,595	—	—	—
HAP Voucher	6,350,809	6,100,000	6,062,849	6,475,617
HAP Admin	511,699	481,338	490,912	528,648
Portability Voucher	312,987	200,000	364,925	360,000
Portability Admin	47,713	44,690	41,155	25,000
FSS Admin	48,877	55,275	47,275	49,978
Expenditures	\$7,298,680	\$6,881,303	\$7,007,116	\$7,439,243
Reserved for Voucher Program	167,880	214,151	506,909	509,220
Reserved for Admin	76,023	18,320	61,906	61,906
Ending Fund Balance / Working Capital	\$243,903	\$232,471	\$568,815	\$571,126

HOUSING ASSISTANCE PAYMENT PROGRAM

SERVICE POINT EXPENDITURES - DHAP

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Services	26,185	—	—	—
Utilities	410	—	—	—
Total Appropriations	\$26,595	\$ —	\$ —	\$ —

SERVICE POINT EXPENDITURES – HOUSING ASSISTANCE PAYMENT PROGRAM

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	390,404	420,956	333,100	438,640
Supplies and Services	52,467	1,000	93,854	27,330
Sundry	6,399,714	6,151,812	6,114,661	6,525,670
Utilities	12,393	6,620	4,072	4,125
Maintenance	7,530	1,000	8,074	8,500
Capital Outlay	—	—	—	—
Transfer to Internal Service	—	—	—	—
Total Appropriations	\$6,862,508	\$6,581,388	\$6,553,761	\$7,004,265

SERVICE POINT EMPLOYEES – HOUSING ASSISTANCE PAYMENT PROGRAM

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
10) Director of Neighborhood Services	0.25	0.25	0.25	—	—	—	—
10, 11) Neighborhood Services Manager	—	—	—	0.25	0.25	0.25	0.25
Housing Services Manager	1	1	1	1	1	1	1
1) Accountant	—	—	—	—	—	—	—
Clerk	1	1	1	1	1	1	1
Code Enforcement/Housing Inspector	2	2	2	2	2	1	1
6) Eligibility Analyst	3	3	—	—	—	—	—
2) Financial Analyst	0.23	0.23	0.23	0.23	—	—	—
8) Rehab/Code Enforcement	1	1	—	—	—	—	—
Senior Clerk	1	1	1	1	1	1	1
3) Senior Eligibility Analyst	—	—	—	—	0	0	0
4 & 5) Redevelopment Specialist	1	—	—	—	—	—	—
Housing Eligibility Supervisor	—	1	1	1	1	1	1
7, 9) Certified Housing Specialist	—	—	2	2	2	2	2
Senior Certified Housing Specialist	—	—	1	1	1	1	1
Code Enforcement/Housing Inspector Supervisor	—	—	1	1	1	1	1
Total Department	10.48	10.48	10.48	10.48	10.25	9.25	9.25

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 45% paid by Community Development, 25% paid by Transit and 7% paid by HOME
- 3) Position transferred to the City Manager's Office and title changed to Project Manager FY 2008-2009
- 4) Position transferred from the City Manager's Office during FY 2008-2009
- 5) Position title change to Housing Eligibility Supervisor FY 2009-2010
- 6) Title changed to Certified Housing Specialist during FY 2009-2010
- 7) One Certified Housing Specialist position upgraded to Senior Certified Housing Specialist during FY 2009-2010

- 8) Position upgrade to Code Enforcement/Housing Inspector Supervisor
- 9) During FY 2010-2011 Certified Housing Specialist downgraded to Developmental Certified Housing Specialist, then upgraded to back to Certified Housing Specialist within same year
- 10) Title change from Director of Neighborhood Services to Neighborhood Services Manager FY 2011-2012
- 11) One position with 50% paid by Community Development and 25% Home
- 12) One Code Enforcement/Housing Inspector transferred to Development Services Building Inspector FY 13-14
- 13) Financial Analyst transferred to Finance FY 12-13

FSS HOMEOWNERSHIP PROGRAM

SERVICE POINT EXPENDITURES - FSS

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	48,877	55,275	47,275	49,978
Total Appropriations	\$48,877	\$55,275	\$47,275	\$49,978

SERVICE POINT EMPLOYEES – FSS HOMEOWNERSHIP

<i>REGULAR FULL-TIME POSITIONS</i>	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1)FSS Homeownership Coordinator	—	—	1	1	1	1	1
Total Department	0	0	1	1	1	1	1

1) New Position FSS Homeownership Coordinator added FY 2010-2011 (Grant funded position for 1 year); renewed for FY 11-12, 12-13

HOUSING PORTABILITY

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	47,713	44,690	41,155	25,000
Sundry	312,987	200,000	364,925	360,000
Maintenance	—	—	—	—
Total Appropriations	\$360,700	\$244,690	\$406,080	\$385,000

COMMUNITY DEVELOPMENT GRANT FUNDS (294)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Beginning Fund Balance / Working Capital	\$36,765	\$38,203	\$38,203	\$33,379
Total Revenue	894,114	1,335,698	1,173,793	857,047
ADMIN EXPENDITURES				
Admin	195,093	325,799	301,853	250,809
Rehab Admin	54,686	59,606	57,034	75,201
Homebuyers Admin	13,577	19,237	13,146	16,016
Demolition Admin	8,622	—	—	8,133
Code Enforce. Admin	46,154	53,827	25,034	48,077
Public Facilities Admin	36	26,518	15,231	15,143
Homebuyers Education Admin	25,542	12,717	9,717	10,000
Total Admin Expenditures	343,710	497,704	422,015	423,379
PROJECT EXPENDITURES				
Rehab Projects	265,809	171,229	121,731	128,037
Homebuyers Projects	53,673	15,763	15,763	3,984
Demolition Projects	71,598	124,749	80,000	28,790
Code Enforcement Projects	4,250	30,717	24,544	—
Public Facilities Projects	147,662	492,536	507,179	269,857
Miscellaneous	5,978	3,000	7,385	3,000
Total Project Expenditures	548,970	837,994	756,602	433,668
Total Expenditures	\$892,680	\$1,335,698	\$1,178,617	\$857,047
Ending Fund Balance / Working Capital	\$38,203	\$38,203	\$33,379	\$33,379

COMMUNITY DEVELOPMENT BLOCK GRANT – ADMINISTRATION

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	97,745	139,112	117,884	143,745
Supplies and Services	25,271	40,071	35,142	8,304
Sundry	16,331	16,811	16,811	17,110
Utilities	7,974	7,600	8,911	—
Maintenance	2,171	1,630	2,530	1,650
Capital Outlay	—	—	—	—
CDBG R Projects	791	50,000	50,000	—
CDBG Projects	44,810	70,575	70,575	80,000
Total Appropriations	\$195,093	\$325,799	\$301,853	\$250,809

SERVICE POINT EMPLOYEES – COMMUNITY DEVELOPMENT BLOCK GRANT – ADMINISTRATION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
7, 8) Neighborhood Services Manager	—	—	—	0.5	0.5	0.5	0.5
7) Director Of Neighborhood Services	0.50	0.50	0.50	—	—	—	—
6, 9) Community Development Manager	0.80	0.80	0.80	0.8	0.8	0.8	0.8
1) Accountant	—	—	—	—	—	—	—
2, 12) Financial Analyst	0.45	0.45	0.45	0.45	—	—	—
3) Homebuyers Specialist	1	1	1	1	1	1	1
4) Housing Projects Coordinator	—	—	—	—	—	—	—
11) Project Planner	1	1	1	1	1	—	—
Rehab Project Specialist	—	—	—	—	—	—	—
5) Rehab Project Specialist/Code Enforcement Officer	1.70	1.70	1.70	1.7	1.7	1.7	1.7
10) Senior Secretary	0.90	0.90	0.90	0.9	0.9	0.9	0.9
Total Department	6.35	6.35	6.35	6.35	5.9	4.9	4.9

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 25% paid by Transit, 23% paid by Housing and 7% paid by HOME
- 3) One position added for FY 2008-2009
- 4) One position with 20% paid by HOME
- 5) Two positions, one with 10% paid by HOME and one with 20% paid by HOME
- 6) Housing Projects Coordinator title changed to Community Development Manager During FY 08-09
- 7) Title change from Director of Neighborhood Services to Neighborhood Services Manager
- 8) One position with 25% paid by Housing and 25% paid by HOME
- 9) One position with 20% paid by HOME
- 10) One position with 10% paid by HOME
- 11) One Project Planner transferred to Wastewater Treatment as Equipment Mechanic I FY 13-14
- 12) Financial Analyst moved to Finance FY 12-13

REHABILITATION (CDBG)

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	45,500	46,090	43,408	60,682
Supplies and Services	4,351	7,778	7,978	8,207
Sundry	4,484	4,618	4,618	4,812
Maintenance	351	1,120	1,030	1,500
CDBG Projects	265,809	171,229	121,731	128,037
Total Appropriations	\$320,495	\$230,835	\$178,765	\$203,238

HOME BUYERS (CDBG)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	8,877	13,198	8,608	9,616
Supplies and Services	778	2,000	499	2,150
Sundry	3,922	4,039	4,039	4,250
CDBG Projects	53,673	15,763	15,763	3,984
Total Appropriations	\$67,250	\$35,000	\$28,909	\$20,000

DEMOLITION (CDBG)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	22	—	—	6,133
Supplies and Services	8,600	—	—	2,000
CDBG Projects	71,598	124,749	80,000	28,790
Total Appropriations	\$80,220	\$124,749	\$80,000	\$36,923

CODE ENFORCEMENT (CDBG)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	37,201	51,316	15,451	40,761
Supplies and Services	3,875	13,689	4,450	1,004
Sundry	4,484	4,618	4,618	4,812
Maintenance	594	515	515	1,500
CDBG Projects	4,250	30,717	24,544	—
Total Appropriations	\$50,404	\$84,544	\$49,578	\$48,077

PUBLIC FACILITIES (CDBG)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	36	26,342	—	10,043
Supplies and Services	—	176	15,231	5,100
CDBG Projects	147,662	492,536	507,179	269,857
Total Appropriations	\$147,698	\$519,054	\$522,410	\$285,000

CDBG EDUCATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	25,542	11,267	9,717	10,000
Sundry	—	1,450	—	—
Total Appropriations	\$25,542	\$12,717	\$9,717	\$10,000

MATCH (CDBG)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Sundry	5,978	3,000	7,385	3,000
Total Appropriations	\$5,978	\$3,000	\$7,385	\$3,000

HOME GRANT FUNDS (295)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$162,088	\$106,419	\$106,419	\$—
Revenues	\$259,278	\$1,770,090	\$926,135	\$341,700
Admin	43,374	33,909	42,106	34,170
Housing Reconstruction	—	—	—	—
Homebuyers	—	251,065	5,154	—
CHDO	16,178	449,103	178,220	—
Owner Rehab	—	—	—	—
Andrews Center TBRA	231	—	—	—
New Construction	9,450	720,105	543,877	272,530
Reconstruction	—	—	—	—
Program Income	206,775	262,860	216,179	—
Public Service	1,115	—	—	35,000
Literacy Council	—	—	—	—
Habitat for Humanity	37,824	53,048	47,018	—
Expenditures	\$314,947	\$1,770,090	\$1,032,554	\$341,700
Ending Fund Balance / Working Capital	\$106,419	\$106,419	\$—	\$—

HOME GRANT FUNDS

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	34,705	31,497	38,735	31,608
Supplies and Services	8,669	2,412	3,371	2,562
HOME Projects	271,573	1,736,181	990,448	307,530
Total Appropriations	\$314,947	\$1,770,090	\$1,032,554	\$341,700

SERVICE POINT EMPLOYEES – HOME

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
6) Director Of Neighborhood Services	0.25	0.25	0.25	—	—	—	—
6, 7) Neighborhood Services Manager	—	—	—	0.25	0.25	0.25	0.25
5, 8) Community Development Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20
1) Accountant	—	—	—				
2, 10) Financial Analyst	0.07	0.07	0.07	0.07	—	—	—
3) Housing Projects Coordinator Rehab Project Specialist	—	—	—				
4) Rehab Project Specialist/Code Enforcement Officer	0.30	0.30	0.30	0.30	0.30	0.30	0.30
9) Senior Secretary	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Total Department	0.92	0.92	0.92	0.92	0.85	0.85	0.85

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 45% paid by Community Development, 25% paid by Transit and 23% paid by Housing
- 3) One position with 80% paid by Community Development
- 4) Two positions, one with 90% paid by Community Development 10% HOME and one with 80% paid by Community Development 20% HOME
- 5) Housing Projects Coordinator title changed to Community Development Manager During FY 08-09
- 6) Title change from Director of Neighborhood Services to Neighborhood Services Manager
- 7) One position with 25% paid by Housing and 50% paid by Community Development
- 8) One position with 80% paid by Community Development
- 9) One position with 90% paid by Community Development
- 10) Financial Analyst moved to Finance FY 12-13

STATE AND FEDERAL GRANT (285)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Beginning Fund Balance / Working Capital	\$ —	\$ —	\$ —	\$ —
Revenues	\$303,753	\$283,901	\$286,691	\$303,798
Expenditures	\$303,753	\$283,901	\$286,691	\$303,798
Ending Fund Balance / Working Capital	\$ —	\$ —	\$ —	\$ —

MPO

Accomplishments for 2013-2014

- Updated Title VI activities per federal requirements to cover both MPO and Transit
- Monitored Air Quality for region for possible non-attainment status
- Implemented new MPO Boundary in accordance with 2010 Census
- Align Tyler Area MPO's boundary to include a portion of Cherokee County (Bullard).
- Participated in East Texas Council of Government's committee to advance public transportation called EasTexConnects
- Supported Texas Department of Transportation's I-20 East Texas Corridor Study
- Update Transportation Improvement Plan
- Formed Bicycle Taskforce

- Created the 2013 Annual Performance & Expenditure Report
- Updated FY 2013 Annual Project Listing

Goals for 2014-2015

- Update Unified Planning Work Program to meet federal requirements of MAP-21 items
- Continue to monitor Air Quality for region for possible non-attainment status Work closely within 14 county East Texas Council of Government's region to advance public transportation
- Continue to support Texas Department of Transportation's I-20 East Texas Corridor Study
- Adopt 2040 Metropolitan Transportation Plan
- Conduct Old Jacksonville Highway corridor study
- Develop proposed projects/policies based on the Bicycle Taskforce feedback.

MPO (285)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	176,176	124,044	129,633	97,235
Supplies and Services	118,763	153,306	151,527	203,613
Sundry	2,250	2,851	2,851	2,870
Utilities	5,954	3,300	2,680	80
Maintenance	610	400	—	—
Total Appropriations	\$303,753	\$283,901	\$286,691	\$303,798

SERVICE POINT EMPLOYEES – MPO

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1) Director of Planning	0.30	0.30	0.30	0.3	0	0	0
2,8, 9) GIS Planner/Developer	—	—	—	—	—	—	—
MPO Planner	—	—	—	—	—	—	—
3,7) Senior GIS Analyst	0.96	0.96	0.96	0.96	—	—	—
9) GIS Developer	—	—	—	—	1	—	—
4) & 5) & 6) Senior Planner	1.15	1.15	1.15	0.15	0	0	0
Total Department	2.41	2.41	2.41	1.41	1	0	0

- 1) One position with 70% paid by Planning and Zoning
- 2) Position reclassified to Senior Planner during FY 2007-2008
- 3) 96% of position transferred from Solid Waste - Administration for FY 2008-2009 with 4% paid by Solid Waste - Administration
- 4) One position with 85% paid by Planning and Zoning
- 5) Position transferred to Planning and Zoning Upgraded to Principal Planner, then downgraded to Senior Secretary funded 100% by P&Z
- 6) Senior Planner Frozen FY 2011-2012
- 7) Moved funding to Water-GIS during FY 11-12
- 8) Moved Funding from Water- GIS during FY 11-12
- 9) GIS Planner/Developer reclassified to GIS Developer FY 12-13, moved to GIS fund FY 13-14

TYLER TRANSIT

Service Point Focus

T Tyler Transit provides public transportation services to the citizens of Tyler that is safe, dependable and cost effective. Tyler Transit operates a fixed route bus system throughout the city on five fixed routes, as well as providing complementary ADA Paratransit services to individuals that are eligible. Through the Tyler Transit system, we connect citizens to employers, medical facilities and educational institutions throughout the city.

Transit employees are responsible for the following:

- Providing safe, dependable and efficient public transportation services.
- Administering awarded Federal and State grant funds.
- Operating and Maintaining all transit vehicles to conform to Federal Transit Authority (FTA) guidelines.
- Promoting and increasing ridership.
- Coordination of efforts to streamline route schedules for customer convenience with additional technologies.
- Continuation of employee training that promotes and reinforces safe and efficient processes in providing public transportation.

Accomplishments for 2013-2014

- Acquired State of Good Repair grant funding totaling \$38,400 to refurbish current Transit fare boxes.

- Extended the Red Line to serve a larger area in the Northeast section of the city and extended service to the Mall at Cumberland.
- Expanded shelter locations to cover a large majority of stops.
- Conducted numerous customer satisfaction surveys with a satisfaction rate in the 90% range
- Partnered with TJC to make student passes more accessible.
- Applied for and received the 5339 grant as well as transportation credits resulting in two additional paratransit vehicles and a vehicle repair lift.

Goals for 2014-2015

- Start an advertising program to bring in additional revenue.
- Partner with Verizon to provide wifi services at select bus stop locations.
- Acquire additional paratransit vehicles.
- Replace one fixed-route bus.
- Partner with local entities such as TISD to begin a “transportation rodeo.”
- Reconfigure routes and timing to make the system more efficient.
- Benchmark with other transit agencies to streamline paratransit scheduling and make it more efficient..

TRANSIT SYSTEM FUND (286)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Working Capital	75,681	115,043	115,043	181,202
Reserve for Capital Purchase	24,651	27,404	27,404	27,404
Beginning Fund Balance / Working Capital	\$100,332	\$142,447	\$142,447	\$208,606
REVENUES				
Transit Fees	110,138	103,000	109,098	108,000
Transit Rental	—	—	—	—
Advertising	—	—	—	—
Purchase of Service Match	83,340	100,000	31,764	60,000
Bus Sales and Other Income	43	100	253	100
State Grant	237,826	237,826	289,668	282,589
Federal Grant	1,804,109	1,367,019	1,115,215	1,323,949
Total Revenues	\$2,235,456	\$1,807,945	\$1,545,998	\$1,774,638
Transit Operations	2,647,425	2,289,662	2,045,850	2,399,998
Trolley Services	—	111,799	15,172	—
Expenditures	\$2,647,425	\$2,401,461	\$2,061,022	\$2,399,998
Transfer In	448,678	560,477	581,183	500,000
General Fund (101)	448,678	448,678	574,678	500,000
Fair Plaza Fund (240)	—	111,799	6,505	—
(Transfer Out)	—	—	—	—
Working Capital	109,637	70,078	181,202	55,842
Reserve for Capital Purchase	27,404	24,651	27,404	27,404
Ending Fund Balance / Working Capital	\$137,041	\$94,729	\$208,606	\$83,246

MAIN GRANT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	779,835	829,311	868,506	1,033,100
Supplies and Services	537,530	532,941	303,740	239,924
Sundry	98,586	74,711	82,008	77,889
Utilities	8,805	14,510	14,015	14,670
Maintenance	451,667	376,500	373,793	406,500
Capital Outlay	24,821	—	—	—
Capital Services	193,700	150,221	75,572	—
Total Appropriations	\$2,094,844	\$1,978,194	\$1,717,634	\$1,772,083

ADA

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	—	—	234,329	360,311
Supplies and Services	—	—	54,502	52,139
Sundry	—	—	7,000	23,465
Maintenance	—	—	30,357	50,000
Capital Outlay	—	—	—	142,000
Total Appropriations	\$ —	\$ —	\$326,188	\$627,915

TRANSIT ELDERLY AND DISABLED GRANT 1202

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	83,400	—	—	—
Total Appropriations	\$83,400	\$ —	\$ —	\$ —

TRANSIT ELDERLY AND DISABLED GRANT 1401

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	25,191	152,070	—	—
Total Appropriations	\$25,191	\$152,070	\$ —	\$ —

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	430,135	—	2,028	—
Total Appropriations	\$430,135	\$ —	\$2,028	\$ —

TROLLEY SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Supplies and Services	11,576	—	7,019	—
Supplies and Services	1,965	223,597	4,552	—
Maintenance	314	—	3,601	—
Total Appropriations	\$13,855	\$223,597	\$15,172	\$—

STATE OF GOOD REPAIR

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Capital Outlay	—	47,600	—	—
Total Appropriations	\$—	\$47,600	\$—	\$—

SERVICE POINT EMPLOYEES – TYLER TRANSIT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
8, 11, & 16) Transit Manager	—	—	1	1	—	—	1
11 & 17) Executive Director of MPO	—	—	—	—	1	1	—
1) Transportation Operations Manager	1	—	—	—	—	—	—
Transportation Operations Coordinator	—	1	1	1	1	1	1
Account Specialist	1	1	1	1	1	1	1
6) & 12) Administrative Assistant	1	1	1	—	1	1	1
7) Bus Driver	12	12	12	12	12	12	13
10) Custodian	1	1	1	1	—	—	—
2) Dispatcher	—	—	—	—	—	—	—
12, 18) Transit Dispatcher/Scheduler	1	1	1	1	—	—	1
Transit Supervisor	2	2	2	2	2	2	2
3, 14) Financial Analyst	0.25	0.25	0.25	0.25	—	—	—
4) Scheduler	—	—	—	—	—	—	—
5) & 8) Senior Clerk	1	1	—	—	—	—	—
Senior Bus Driver	5	5	5	5	5	5	5
Total Regular Full-time	25.25	25.25	25.25	24.25	23	23	25

PART-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
10 & 13) Custodian	—	—	—	—	1	1	1
13) Bus Driver	—	—	—	—	1	1	1
Total Substitute	—	—	—	—	2	2	2

SUBSTITUTE POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
9) Bus Driver	—	—	8	8	8	8	10
Total Substitute	—	—	8	8	8	8	10
Total Department	25.25	25.25	33.25	32.25	33	33	37

- 1) Title changed from Transportations Operation Manager to Transportation Operations Coordinator during FY 2008-2009
- 2) One position reclassified to Dispatcher/Scheduler during FY 2007-2008
- 3) One position with 45% paid by Community Development, 23% paid by Housing and 7% paid by HOME
- 4) One position reclassified to Bus Driver during FY 2007-2008
- 5) Position frozen for FY 2009-2010
- 6) Administrative Assistant eliminated for FY 2011-2012
- 7) Five of 12 Full-time Bus Driver positions frozen for FY 2011-2012 and 2012-2013
- 8) Senior Clerk position upgraded to Transit Manager FY 2010-2011
- 9) Added four additional Bus Driver positions during FY 2010-2011
- 10) Converted one FT custodian to two PT custodians FY 2011-2012
- 11) Transit Manager reclassified to Executive Director of MPO FY 2011-2012
- 12) Administrative Assistant unfrozen for FY 2012-2013, Scheduler/Dispatcher frozen for FY 2012-2013
- 13) One PT Custodian reclassified to PT Bus Driver FY 12-13
- 14) Financial Analyst moved to Finance FY 12-13
- 15) Two substitute drivers added during FY 13-14
- 16) Special Projects Manager reclassified to Transit Manager during FY 13-14
- 17) Executive Director of MPO moved to Planning and combined with Planning Director during FY 13-14
- 18) One Transit Dispatcher/Scheduler unfrozen FY 14-15
- 19) Five Full-Time Bus Drivers unfrozen FY 14-15

PERFORMANCE BENCHMARKS	ACTUAL 2012-13	BUDGET 2013-14	PERIOD ENDING SEPTEMBER 2014	PROJECTED 2014-15
Number of transit riders per year	185,876	188,000	193,798	235,000
Fare revenues	\$110,137	\$103,000	\$137,227	\$168,000

PRODUCTIVITY IMPROVEMENT FUND (639)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Unreserved Fund Balance	\$905,737	\$816,376	\$816,376	\$372,324
Revenues	\$5,531	\$55,000	\$4,000	\$4,000
EXPENDITURES				
Services	40,340	20,000	27,250	15,000
Sick Leave Buy Back	104,504	100,000	110,493	—
Productivity Pay & Severance	513,992	750,000	750,000	750,000
Internal Audit	75,181	134,489	143,522	136,984
City U/Lean Sigma	310,875	282,299	318,467	353,822
Grants Coordinator	—	55,000	48,320	62,978
Contingency	—	50,000	—	100,000
Total Expenditures	\$1,044,892	\$1,391,788	\$1,398,052	\$1,418,784
Transfer In	950,000	950,000	950,000	1,200,000
General Fund (101)	400,000	400,000	400,000	550,000
Utilities Fund (502)	350,000	350,000	350,000	400,000
Solid Waste Fund (560)	200,000	200,000	200,000	250,000
(Transfer Out)	—	—	—	—
Unreserved Fund Balance	\$816,376	\$429,588	\$372,324	\$157,540

PRODUCTIVITY FUND – PRODUCTIVITY

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	105,181	100,000	110,493	—
Supplies and Services	40,340	20,000	27,250	15,000
Sundry	513,315	800,000	750,000	850,000
Total Appropriations	\$658,836	\$920,000	\$887,743	\$865,000

PRODUCTIVITY FUND – INTERNAL AUDIT (182)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	69,110	122,714	123,333	122,499
Supplies and Services	6,072	11,775	20,189	14,485
Total Appropriations	\$75,182	\$134,489	\$143,522	\$136,984

PRODUCTIVITY FUND – CITY UNIVERSITY/LEAN SIGMA (183)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	115,855	124,461	143,221	132,519
Supplies and Services	72,362	58,263	75,671	84,003
Sundry	122,658	99,575	99,575	137,300
Total Appropriations	\$310,875	\$282,299	\$318,467	\$353,822

GRANTS COORDINATOR (185)

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	—	48,717	41,297	50,142
Supplies and Services	—	6,283	7,023	9,120
Sundry	—	—	—	3,716
Total Appropriations	\$ —	\$55,000	\$48,320	\$62,978

SERVICE POINT EMPLOYEES – PRODUCTIVITY IMPROVEMENT FUND

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1, 3) Clerical Specialist	1	1	1	—	—	—	—
Gap Team Member	—	—	—	—	—	—	—
2) Internal Auditor	—	—	1	1	1	1	1
5) Lean Sigma Master Black Belt	—	1	1	1	1	1	1
4) Grants Officer	—	—	—	—	—	1	1
5) Director for Innovation	—	—	—	—	—	—	1
Total Department	1	2	3	2	2	3	4

- 1) One position upgraded to Administrative Secretary during FY 2007-2008
Administrative Secretary transferred from Productivity Fund to General Fund during FY 2007-2008
- 2) Internal Auditor transferred from CMO FY 2010-2011

- 3) Clerical Specialist Moved to Human Resource FY 2011-2012
- 4) Grant Officer added FY 13-14 from FT Recreation Specialist (Parks)
- 5) Lean Sigma Master Black Belt reclassified to Director for Innovation during FY 13-14

VEHICLE EQUIPMENT SERVICES

Service Point Focus

The The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- General maintenance for more than 600 fleet vehicles including police cars, fire trucks, service trucks and sedans;
- Maintaining an efficient equipment maintenance scheduling and tracking system;
- Auto parts inventory control management and services;
- Maintaining best practice policies and procedures to

- meet service goals;
- Maintaining a preventive maintenance program for service and inspections;
- Providing fleet utilization support to all departments;
- Maintaining vehicle records;
- Adhering to general safety regulations and environmental policies;
- Maintaining a diligent and proactive replacement and procurement program;
- Performing fleet facilities maintenance and upgrades as needed;
- Using computer systems technology;
- Pursuing staff continuing education and training goals;
- Pursuing vendor contracts when efficient;
- Applying alternative fuel programs;
- Maintaining hazardous material management; and,
- Fuel management program.

Accomplishments for 2013-2014

- VES has completed 3 Lean Sigma projects that have saved about \$850k.
- VES has 2 lean Sigma projects active currently.
- Projected to reduce overall maintenance cost by \$200k.

- VES was chosen to publish an article for Transportation & Logistics magazine;
- Increased CNG usage from 34k gallons to about 48k gallons.
- Worked with Transit to secure a heavy duty lift to improve operations in the shop.
- Added a second CNG station to the Oakwood Complex.
- Updated and implemented VES Stormwater Management Plan.

Goals for 2014-2015

- Continue to identify areas of improvement and initiate new lean sigma projects to reduce cost and increase efficiency;
- Start to utilize the work order system in H T E to eliminate the automatic printing of all work orders.
- Update and improve the emergency/disaster plan.
- Continue to empower and motivate VES employees to achieve citywide and department goals by implementing employee incentive programs.
- Implement programs that will improve our employee survey.
- Improve vehicle inventory management by creating a City of Tyler Fleet Inventory Catalog.
- Complete the final phase for the Compressed Natural Gas Program.

FLEET MAINTENANCE AND REPLACEMENT FUND (640) REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Reserve for Vehicle Replacement	6,375,423	6,781,437	6,781,437	6,729,635
Beginning Fund Balance / Working Capital	\$6,375,423	\$6,781,437	\$6,781,437	\$6,729,635

REVENUES

Interest Earnings	29,341	40,000	30,000	30,000
Amortization Charges	3,635,561	3,905,831	3,910,492	4,161,089
Service Fees	901,310	925,000	854,232	1,070,900
Fuel Revenue	2,104,441	2,195,293	2,176,609	2,319,648
Motor Pool	—	—	—	—
Parts Revenue	2,483,258	2,242,300	2,435,110	2,291,400
Compressed Natural Gas	57,334	161,800	112,147	161,800
Miscellaneous Income	4,886	1,000	4,000	4,000
Sale of Equipment	259,804	400,000	200,000	250,000
Sale of Salvage	23,553	15,000	20,000	20,000
ETATF Rental	—	—	—	—

Health District	18,561	19,838	12,101	15,238
TISD	—	—	—	—
SECO CNG Grant	142,761	—	38,946	—
Total Revenues	\$9,660,810	\$9,906,062	\$9,793,637	\$10,324,075
EXPENDITURES				
Replacement	3,692,533	4,222,984	4,050,145	5,392,414
Maintenance	1,448,550	1,566,647	1,535,137	1,711,577
Health	43,345	19,838	12,101	15,238
TISD	—	—	—	—
Fuel, Parts and Contractual Services	4,070,368	4,269,103	4,248,056	4,309,122
ETATF	—	—	—	—
Contingency	—	—	—	—
Total Expenditures	\$9,254,796	\$10,078,572	\$9,845,439	\$11,428,351
Transfer In	—	—	—	—
(Transfer Out)	—	—	—	—
Solid Waste Fund (560)	—	—	—	—
Reserve for Vehicle Replacement	6,781,437	6,608,927	6,729,635	5,625,359
Ending Fund Balance / Working Capital	\$6,781,437	\$6,608,927	\$6,729,635	\$5,625,359

FLEET REPLACEMENT PURCHASE

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Sundry	3,692,533	—	—	—
Capital Outlay	—	4,222,984	4,050,145	5,292,414
Contingency	—	—	—	100,000
Total Appropriations	\$3,692,558	\$4,222,984	\$4,050,145	\$5,392,414

FLEET OPERATIONS

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	793,974	849,829	851,428	913,705
Supplies and Services	338,475	272,355	250,026	256,655
Sundry	130,789	127,726	127,726	133,937
Utilities	60,915	68,775	60,139	66,350
Maintenance	124,397	147,962	145,818	140,800
Capital Outlay	—	100,000	100,000	200,000
Total Appropriations	\$1,448,550	\$1,566,647	\$1,535,137	\$1,711,577

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2012-2013</i>	<i>BUDGET 2013-2014</i>	<i>PERIOD ENDING SEPTEMBER 2014</i>	<i>PROJECTED 2014-2015</i>
CNG Gallons Purchased	25k gal	81k	48k gal	48k gal
Fuel Budget	\$2.1m	\$2.2m	\$2.2m	\$2.2m
Sale of Equipment	\$219k	\$400k	\$405k	\$405k
City Maintenance Budget	\$3.4m	\$3.2m	\$2.9m	\$2.9m

HEALTH DISTRICT

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Supplies and Services	14,711	16,600	9,000	12,000
Sundry	2,305	2,238	2,238	2,238
Utilities	863	1,000	863	1,000
Maintenance	25,466	—	—	—
Total Appropriations	\$43,345	\$19,838	\$12,101	\$15,238

COST OF GOODS SOLD (COGS)

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Sundry	4,070,368	4,269,103	4,248,056	4,309,122
Total Appropriations	\$4,070,368	\$4,269,103	\$4,248,056	\$4,309,122

TISD

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Maintenance	—	5,000	—	—
Total Appropriations	\$ —	\$5,000	\$ —	\$ —

ETATF

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Maintenance	—	—	—	—
Total Appropriations	\$ —	\$ —	\$ —	\$ —

SERVICE POINT EMPLOYEES – VEHICLE SERVICES

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
4) Vehicle Equipment Services Manager	—	—	1	1	1	1	1
4) Fleet Administrator	1	1	—	—	—	—	—
Mechanic Supervisor	—	—	2	2	3	3	3
Auto Parts Inventory Specialist	—	—	—	—	—	—	—
Clerk	—	—	—	—	—	—	—
2) Equipment Maintenance Supervisor	1	1	—	—	—	—	—
Equipment Mechanic I	2	2	2	1	1	1	1
6) Equipment Mechanic II	3	3	3	4	2	2	2
Fleet Auditor	1	1	1	1	1	1	1
1, 8) Inventory Technician	1	1	1	1	1	1	—
3) Master Mechanic	4	4	3	3	3	3	3
Purchasing Technician	1	1	1	1	1	1	1
8) Senior Secretary	1	1	1	1	—	—	—
7) Purchasing Agent	—	—	—	—	1	1	1
Total Department	15	15	15	15	14	14	14

- 1) One Inventory Technician reclassified to Fleet Auditor during FY 2007-2008
- 2) Changed title to Mechanic Supervisor
- 3) Changed one position to Mechanic Supervisor
- 4) When Pay Plan Adjustments were made Job title was changed from Fleet Administrator to Vehicle Equipment Services manager Jan 2010
- 5) 1 Equipment Mechanic II eliminated FY 12-13
*Employees in Equipment Mechanic I, Equipment Mechanic II, Equipment Servicer and Master Mechanic positions are on a Career Ladder program and may advance depending on their skill level.
Note: prior budget book numbers off due to step system
- 6) One Equipment Mechanic II reclassified to Mechanic Supervisor FY 12-13
- 7) Senior Secretary reclassified to Purchasing Agent FY 12-13
- 8) Inventory Technician reclassified to Senior Secretary FY 13-14

**PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Reserved for Workers Comp.	648,452	731,365	731,365	757,076
Reserved Property/Liability	216,151	243,788	243,788	252,359
Beginning Fund Balance / Working Capital	\$864,603	\$975,154	\$975,154	\$1,009,435
REVENUES				
Distributed Interest	2,809	6,000	3,000	2,000
Special Event Policy	9,725	5,000	14,920	8,000
Unemployment / Disability Premiums	274,470	277,319	284,144	294,961
Property and Liability Premiums	589,561	645,165	696,280	645,165
Workers Comp Premiums	454,161	515,612	471,352	486,295
Total Revenues	\$1,330,726	\$1,449,096	\$1,469,696	\$1,436,421

Employee Cost	141,168	136,834	137,136	194,745
Unemployment / Disability	198,456	248,926	218,055	243,926
Property and Liability	445,956	705,009	721,300	730,009
Workers Comp	434,595	484,622	358,924	486,000
Contingency	—	—	—	50,000
Expenditures	\$1,220,175	\$1,575,391	\$1,435,415	\$1,704,680
Reserved for Workers Comp.	731,365	636,644	757,076	555,882
Reserved Property/Liability	243,788	212,215	252,359	185,294
Ending Fund Balance / Working Capital	\$975,154	\$848,859	\$1,009,435	\$741,176

SERVICE POINT EXPENDITURES

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	130,456	120,367	120,734	178,143
Supplies and Services	1,089,719	1,455,024	1,314,681	1,476,537
Sundry	—	—	—	50,000
Total Appropriations	\$1,220,175	\$1,575,391	\$1,435,415	\$1,704,680

SERVICE POINT EMPLOYEES – PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
2) & 7) Human Resource Director	—	—	0.25	—	—	—	—
7) Managing Director of Administration	—	—	—	0.25	0.25	0.25	0.25
6) Assistant City Attorney	1	1	1	—	—	—	—
3, 4) Risk Analyst	1	—	—	—	—	—	—
4) Legal/Risk/City Clerk Sec.	—	1	—	—	—	—	—
5) Support Services Tech I	—	—	1	1	1	1	1
8) HR/Risk Specialist	—	—	—	—	—	—	—
Total Full-Time	2	2	2.25	1.25	1.25	1.25	1.25
<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Loss Technician	—	1	1	1	1	1	1
Total Part-Time	0	1	1	1	1	1	1
Total Department	2	3	3.25	2.25	2.25	2.25	2.25

- 1) Data Management position transferred from Police Department to Risk and title changed to Loss Control Technician during FY 2009-2010
- 2) 25% of HR Director moved from CMO FY 2010/2011
- 3) Risk Analyst downgraded to Legal/Risk/City Clerk Secretary FY 2009-2010
- 4) Legal/Risk/City Clerk Secretary moved to Legal FY 2010-2011
- 5) Support Services Technician I moved from Legal to Risk FY 2010-2011
- 6) Assistant City Attorney moved from Risk to Legal FY 2011-2012 & 2012-2013
- 7) Human Resource Director reclassified to Managing Director of Administration FY 2011-2012
- 8) HR/Risk Specialist transferred to HR/Risk from Finance as Senior Benefit Specialist FY 12-13

EMPLOYEE BENEFITS FUND (661)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance/Reserved for Commitments	\$2,085,481	\$1,188,901	\$1,188,901	\$1,173,177
REVENUES				
Health Benefits	6,042,517	8,020,605	7,232,239	7,541,873
Dental Benefits	389,608	389,433	429,834	430,908
Life Insurance	205,663	197,010	214,548	215,383
Other Benefits	—	4,220	5,382	5,382
Interest Earnings	4,986	13,000	3,000	3,000
Total Revenues	\$6,642,774	\$8,624,268	\$7,885,003	\$8,196,546
EXPENDITURES				
Health Benefits	6,805,851	7,775,800	7,147,570	7,223,173
Dental Benefits	466,744	472,769	448,211	451,180
Life Insurance	184,079	197,010	197,010	208,306
Other Benefits	19,667	20,160	20,160	23,000
Affordable Care Act	—	—	3,466	164,871
Special Services	45,417	48,000	48,000	48,000
Benefit Analyst	17,596	72,861	36,310	37,158
Contingency	—	100,000	—	100,000
Total Expenditures	\$7,539,354	\$8,686,600	\$7,900,727	\$8,255,688
Transfer In	—	—	—	—
(Transfer Out)	—	—	—	(300,000)
Retiree Benefits Fund (761)	—	—	—	(300,000)
Ending Fund Balance/ Reserved for Commitments	\$1,188,901	\$1,265,038	\$1,173,177	\$814,035

BENEFITS FUND (661)**REVENUE DETAIL**

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
REVENUES				
Interest Earnings	4,986	13,000	3,000	3,000
Employee Assistance Program	—	4,220	5,382	5,382
Section 125 Forfeiture	—	4,760	—	—
Health Benefits Paid by City	4,855,105	5,833,990	5,791,880	6,290,493
Health Benefits paid by employee	1,168,110	1,376,070	1,206,000	1,244,665
COBRA Premiums	19,302	16,400	10,700	6,715
Dental Benefits paid by employees	263,595	262,233	303,278	300,466
Dental Benefits paid by City	126,013	127,200	126,556	130,442
Life Insurance Premiums paid by City	24,948	25,330	25,154	25,883
Life Insurance Premiums paid by employees	180,715	171,680	189,394	189,500
Stop loss Reimbursement	—	789,385	223,659	—
Total Revenues	\$6,642,774	\$8,624,268	\$7,885,003	\$8,196,546

BENEFITS FUND (661)**EXPENSE DETAIL**

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
EXPENDITURES				
Benefit Analyst	\$17,596	\$72,861	\$36,310	\$37,158
Life Insurance Premiums	184,079	197,010	197,010	208,306
Affordable Care Act	—	—	3,466	164,871
Special Services	45,417	48,000	48,000	48,000
Employee Assistance Program Fees	19,667	20,160	20,160	23,000
Health Claim Payments	4,666,939	5,490,000	4,880,384	4,877,235
Rx Claims	1,651,810	1,765,450	1,746,836	1,794,985
Dental Administrative Fees	17,416	18,200	18,200	18,240
Dental Claim	449,328	454,569	430,011	432,940
Health Admin Fees	187,678	194,650	194,650	194,700
Health Stop loss	299,424	325,700	325,700	356,253
Contingencies	—	100,000	—	100,000
Total Expenditures	\$7,539,354	\$8,686,000	\$7,900,727	\$8,255,688

BENEFITS FUND**SERVICE POINT EXPENDITURES**

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	202,119	71,897	38,812	201,065
Supplies and Services	7,337,799	8,317,693	7,664,905	7,746,317
Sundry	—	297,010	197,010	308,306
Total Appropriations	\$7,539,918	\$8,686,600	\$7,900,727	\$8,255,688

SERVICE POINT EMPLOYEES – BENEFITS FUND

<i>REGULAR FULL-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1, 2) Senior Benefit Specialist	1	1	1	1	—	—	—
3) Civil Service/Employee Relations Officer	—	—	—	—	0.3	0.3	0.3
Total Department	1	1	1	1	0.3	0.3	0.3

1) Position transferred from General Fund - Finance during FY 2007-2008

2) Senior Benefit Specialist transferred to HR/Risk as HR/Risk Specialist FY 12-13

3) Civil Service/Employee Relations Specialist split 50% HR, 30% Active Employee Benefits, 20% Retiree Benefits FY 12-13

RETIREE BENEFITS FUND (761)

REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
Beginning Fund Balance/Reserved for Commitments	\$888,485	\$553,811	\$453,811	\$153
REVENUES				
Health Benefits	2,901,641	2,912,053	2,935,084	3,056,862
Dental Benefits	134,348	120,240	148,532	150,497
Life Insurance	49,500	49,500	49,500	49,500
Interest Earnings	6,045	14,380	6,100	—
Total Revenues	\$3,091,534	\$2,839,445	\$3,139,216	\$3,256,859
EXPENDITURES				
Health Benefits	2,983,110	2,999,445	3,042,132	2,961,924
Dental Benefits	165,706	154,610	154,907	149,440
Life Insurance	63,920	54,965	64,561	64,561
Special Services	13,472	11,400	11,400	11,400
Benefit Analyst	—	17,734	19,262	24,130
Affordable Care Act	—	—	612	—
Total Expenditures	\$3,226,208	\$3,238,154	\$3,292,874	\$3,211,455
Transfer In/Contributions from Trust	—	—	—	300,000
Active Employee Benefits Fund (661)	—	—	—	300,000
(Transfer Out)/Contributions to Trust	(300,000)	(300,000)	(300,000)	(300,000)
OPEB Trust Contribution	(300,000)	(300,000)	(300,000)	(300,000)
Ending Fund Balance/Reserved for Commitments	\$453,811	\$171,830	\$153	\$45,557

SERVICE POINT EMPLOYEES – BENEFITS

<i>REGULAR PART-TIME POSITIONS</i>	<i>2008-2009</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>	<i>2014-2015</i>
1) Staff Services Representative	—	—	—	—	—	—	—
2) Civil Service/Employment Relations Officer	—	—	—	0.2	0.2	0.2	—
Total Department	0	0	0	0.2	0.2	0.2	0

1) Position transferred to General Fund - Human Resources for FY 2008-2009

2) Civil Service/Employment Relations Officer salary split 50% HR, 30% Active Employee Benefits, 20% Retiree Benefits FY 12-13

RETIREE BENEFITS FUND (761)

REVENUE DETAIL

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
REVENUES				
Interest Earnings	6,045	14,380	6,100	—
CITY- City Health Prem Retiree	886,183	886,183	886,183	1,071,078
RETIREE-Health Premium	361,443	430,271	365,806	301,494
MEDICARE RETIREE - Supplemental Ins Premiums	248,091	198,336	262,200	263,100
CITY- Dental Premium	67,547	54,200	54,200	54,200
RETIREE- Dental Premium	66,801	66,040	94,332	96,297
CITY- Life Premium	49,500	49,500	49,500	49,500
MEDICARE RETIREE - Rx Prem	205,726	200,950	220,205	220,500
FEDERAL- RDS CMS Reimbursement	157,922	154,037	158,414	158,414
CITY- Med RX Over 65	333,496	333,496	333,496	333,496
CITY- Health Prem Over 65(supplemental)	708,780	708,780	708,780	708,780
Total Revenues	\$3,091,534	\$3,096,173	\$3,139,216	\$3,256,859

RETIREE BENEFITS FUND (761)

EXPENSE DETAIL

FISCAL YEAR 2014-2015

	<i>ACTUAL 2012-2013</i>	<i>AMENDED BUDGET 2013-2014</i>	<i>PROJECTED 2013-2014</i>	<i>BUDGET 2014-2015</i>
EXPENDITURES				
Life Insurance	\$63,920	\$54,965	\$64,561	\$64,561
Benefit Analyst	—	17,734	19,262	24,130
Special Services	13,472	11,400	11,400	11,400
Medicare Rx	623,373	609,453	712,433	690,919
Medicare Supplement	685,990	682,785	728,275	785,551
Health Claim Payments	1,097,233	1,210,000	942,441	889,872
Rx Claims	455,315	389,387	551,163	479,942
Dental Administrative Fees	8,448	7,490	7,490	8,160
Dental Claim	157,258	147,120	147,417	141,280
Health Admin Fees	63,708	55,780	55,780	63,600
Health Stop loss	57,491	52,040	52,040	52,040
Affordable Care Act	—	—	612	—
Total Expenditures	\$3,226,208	\$3,238,154	\$3,292,874	\$3,211,455

SERVICE POINT EXPENDITURES - BENEFITS (761)

	<i>FY2012-2013 ACTUAL EXPENDITURES</i>	<i>FY2013-2014 BUDGET APPROPRIATIONS</i>	<i>FY2013-2014 PROJECTED EXPENDITURES</i>	<i>FY2014-2015 BUDGET APPROPRIATIONS</i>
Salaries and Benefits	63,920	17,734	19,874	24,130
Services	3,162,688	3,165,455	3,208,439	3,122,764
Sundry	—	54,965	64,561	64,561
Total Appropriations	\$3,226,208	\$3,238,154	\$3,292,874	\$3,211,455

PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC (heating, ventilation and air conditioning), roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The City Engineer provides oversight for the facilities personnel including the HVAC mechanic, who is responsible for heating, ven-

tilation and air conditioning systems; and the building services technician, who provides mail room and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees janitorial services at multiple City buildings.

PROPERTY AND FACILITIES MANAGEMENT FUND (663) REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Roof Replacement Reserve	253,724	185,178	185,178	59,621
Harvey Hall Roof Reserve	510,600	735,600	735,600	373,600
Unreserved Fund Balance	—	—	—	—
Beginning Fund Balance / Working Capital	\$764,324	\$920,778	\$920,778	\$433,221
REVENUES				
Misc. Rental Income	3,000	18,000	18,000	18,000
Interest Earnings	4,039	4,000	3,300	3,300
Roof Maintenance	70,315	73,958	73,060	49,452
Roof Replacement	79,728	84,603	83,637	121,860
ADA Services	20,000	50,000	50,000	50,000
HVAC Maintenance	152,240	157,707	157,707	175,535
Grant Revenue	—	—	—	—
Sale of Property	—	5,000	4,500	5,000
Total Revenues	\$329,322	\$393,268	\$390,204	\$423,147
EXPENDITURES				
Employee Costs	172,471	157,827	177,571	184,885
Property and Facility Maintenance	74,309	81,204	75,882	80,704
ADA Sidewalks	60,663	50,000	49,910	50,000
Health District	1,692	18,000	11,150	11,200
HVAC Maintenance	125,010	155,426	154,468	160,537
HVAC Replacement	51,176	45,000	44,974	15,000
Roof Maintenance	32,781	73,500	45,000	40,000
Roof Replacement	114,494	708,455	578,533	50,355
Total Expenditures	\$632,596	\$1,289,412	\$1,137,488	\$592,681
Transfer In	459,727	259,727	259,727	259,727
General Fund (101)	101,305	101,305	101,305	101,305
Hotel Tax Fund (211)	225,000	25,000	25,000	25,000
Water Fund (502)	66,711	66,711	66,711	66,711
Solid Waste Fund (560)	66,711	66,711	66,711	66,711
(Transfer Out)	—	—	—	—

PROPERTY AND FACILITIES MANAGEMENT FUND (663)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Roof Replacement Reserve	185,178	(19,369)	59,621	124,814
Tourism Roof Replacement/HVAC	735,600	288,633	373,600	398,600
Unreserved Fund Balance	—	—	—	—
Ending Fund Balance / Working Capital	\$920,778	\$269,264	\$433,221	\$523,414

GENERAL SERVICES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	140,263	127,532	144,688	152,449
Supplies and Services	61,755	114,632	113,829	114,824
Sundry	78,506	12,391	12,391	13,085
Utilities ¹	225	—	67	—
Maintenance	33,480	34,476	32,388	34,829
Total Appropriations	\$314,229	\$289,031	\$303,363	\$315,187

(1) Electricity costs moved to General Fund in FY 2011-2012

HVAC

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Maintenance	129,798	155,426	154,468	160,537
Capital Outlay	13,697	45,000	44,974	15,000
Total Appropriations	\$143,495	\$200,426	\$199,442	\$175,537

ROOF MAINTENANCE/REPLACEMENT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Maintenance	32,781	73,500	45,000	40,000
Capital Outlay	140,399	708,455	578,533	50,355
Total Appropriations	\$173,180	\$781,955	\$623,533	\$90,355

HEALTH DISTRICT

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Services	—	9,000	1,950	2,402
Maintenance	1,692	9,000	9,200	9,200
Total Appropriations	\$1,692	\$18,000	\$11,150	\$11,602

663 PROPERTY & FACILITIES PERFORMANCE BENCHMARKS	2012 - 2013 ACTUAL	2013 - 2014 BUDGET	PERIOD ENDING JUNE 2014	2014 - 2015 PROJECTED
FACILITY MANAGEMENT MAINTENANCE				
HVAC Tons Replaced Annually	6	35	33	45
HVAC Units Repaired Annually	285	275	146	287
Roofs with Required Annual Maintenance	34	38	38	41
Roofs Scheduled for Replacement	3	1	3	1

SERVICE POINT EMPLOYEES – PROPERTY AND FACILITY MANAGEMENT

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
4) & 5) A/C Mechanic	1	1	1	—	—	—	—
Building Services Technician	1	1	1	1	1	1	1
1) Survey Crew Member	1	—	—	—	—	—	—
2) and 3) City Courier	—	1	—	—	—	—	—
Building Service Supervisor	—	—	1	1	1	1	1
Total Department	3	3	3	2	2	2	2

- 1) Position transferred from Engineering during FY 2008-2009
- 2) Title changed from Survey Crew Member to City Courier during FY 2009-2010
- 3) Position upgraded to Building Service Supervisor
- 4) A/C Mechanic frozen FY 2010-2011 and 2011-2012 (unfunded)
- 5) A/C Mechanic transferred to Fire in FY 2011-2012 for Full-Time Lean Sigma Black Belt

INFORMATION TECHNOLOGY

Mission

The City of Tyler Information Technology department's mission is to strive for excellence in the implementation and security of integrated information technology; providing a high quality service in a timely, reliable and cost-effective manner.

Information Technology Supports:

- Personal computers, printers and peripherals;
- Telecommunications, outdoor warning system and network;
- IBM System i and System x servers;
- Helpdesk;
- Hardware/software system management;
- Security and risk analysis services;
- Hardware and software inventory control
- Public safety and dispatch 24 hour support
- Industry and government compliancy

Accomplishments for 2013-2014

- Network expansion to Airport Carwash Bay and Downtown Parking Garage
- Migration of Exchange services to 2013

- Hyper-V expansion and installation of additional blades
- Storage migration from SCALE to an IBM V3700 SAN
- PD OSSI for CAD and Firehouse rollout
- Cisco VOIP system migration and upgrade
- Microsoft System Center configuration and rollout
- Complete switch closet overhauls (re-cabling and running)
- PD Server Room overhaul (re-cabling, running, and re-racking)
- New Early Warning Siren installed at Highland Ln.
- NBS Direct Deposits
- 245 PC rollout
- Preventive Maintenance of all handheld, mobile, and Base 800 MHz radios
- Upgrade of SunGard Enterprise software to version 9.1.14.3
- PCI Compliancy Auditing for all external interfaces
- SCADA implementation and deployment

Major Budget Items

- Reduced \$150,000 savings on OneSolution in-car video solution;

- Negotiated \$250,000 saving on SunGard solution to replace H.T.E with One solution software;
- Obtained funding \$129,000 from 911 for Fire department to fund Firehouse Software.

Goals for 2013-14

- Microsoft VDI configuration and rollout
- Outdoor Wi-Fi implementation

- Complete switch and server patching
- Complete SQL Cluster securing and hardening
- Migrate WBO to a 10-gig network via new 3850
- Finalization of IVR for Municipal Courts
- Rollout of new HR/KA applications including public-facing website
- Business Intelligence for Citywide Data Analysis

TECHNOLOGY FUND (671) REVENUES, EXPENDITURES CHANGES IN WORKING CAPITAL

FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital*	\$323,091	\$386,279	\$386,279	\$109,128
REVENUES				
Rent	29,676	12,820	25,639	25,636
Interest Earnings	7,388	8,415	8,415	5,400
Technology Charges	2,765,915	2,868,794	2,873,236	3,414,800
Technology Administration Fee	944,787	922,675	920,238	948,693
Miscellaneous Income	239	129,080	129,080	—
Total Revenues	\$3,748,005	\$3,941,784	\$3,956,608	\$4,394,529
EXPENDITURES				
Administration	1,000,854	942,075	967,212	965,705
Technology Purchases	2,683,963	3,291,874	3,266,547	3,408,909
Contingency	—	—	—	50,000
Total Expenditures	\$3,684,817	\$4,233,949	\$4,233,759	\$4,424,614
Ending Fund Balance / Working Capital*	\$386,279	\$94,114	\$109,128	\$79,043

* Working Capital does not include current lease payable. These payments are budgeted within the Technology Purchases Department.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Salaries and Benefits	940,901	889,873	916,302	913,605
Supplies and Services	51,035	43,901	42,492	43,901
Sundry	450	450	450	450
Utilities	544	300	435	300
Maintenance	7,924	7,551	7,533	7,449
Total Appropriations	\$1,000,854	\$942,075	\$967,212	\$965,705

TECH PURCHASES

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Services	569,236	1,256,528	1,468,051	1,318,123
Sundry	1,087,782	21,000	21,000	50,000
Utilities	140,960	279,530	275,679	279,530
Maintenance	885,958	1,684,816	1,456,317	1,811,256
Capital Outlay	—	50,000	45,500	—
Total Appropriations	\$2,683,936	\$3,291,874	\$3,266,547	\$3,458,909

SERVICE POINT EMPLOYEES – INFORMATION TECHNOLOGY

REGULAR FULL-TIME POSITIONS	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Chief Information Officer	1	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1	1
IT Specialist I	—	—	—	—	—	—	—
IT Specialist II	2	2	2	2	2	2	2
Advanced IT Specialist II	2	2	2	2	2	2	2
IT Specialist III	1	1	1	1	—	—	—
1, 2, 3) Advanced IT Specialist III	3	3	2	3	2	2	2
2) IT Specialist IV	1	1	2	2	2	2	2
3) Advanced IT Specialist III Supervisor*	—	—	—	—	2	2	2
Total Department	11	11	11	12	12	12	12

*Employees in IT Specialist I through Advanced IT Specialist III positions are on a Career Ladder program and may advance depending on their skill level. Career Ladder implemented during FY 2007-2008

1) Senior Clerk position transferred from Human Resource to create Advanced IT Specialist III for launch of Share Point

2) 1 Advanced IT Specialist III upgraded to IT Specialist IV during FY 2010-2011

* 1 Advanced IT Specialist III Supervisor acting as full-time Lean Sigma Black Belt

3) 2 Advanced IT Specialist III's changed to Advanced IT Specialist III Supervisor FY 12-13

PERFORMANCE BENCHMARKS	ACTUAL 2012-2013	BUDGET 2013-2014	PERIOD ENDING AUGUST 2014	PROJECTED 2014-2015
Percentage of web server uptime	93.76%	99.99%	99.45%	99.99%
Number of viruses blocked	20,404	25,000	19,486	25,000
Number of spams blocked	4,121,729	1,250,000	2,190,837	2,200,000
Total number of active licensed workstations	906	906	891	891
Average number of hours to complete helpdesk calls	27 min.	8 hrs.	39 min.	8 hrs.
Number of online Municipal Court payments	21,705	—	34,800	—

Percentage of Municipal Court payments online	32%	25%	51%	25%
Number of online Water Bill payments	22,628	—	31,560	—
Percentage of Water Business payments online	7.1%	6%	9.36%	9.5%
Number of Water Bill direct drafts	45,300	—	48,859	—
Percentage of Water Bill direct drafts	14.2%	14%	14.5%	14.5%
Number of Water Bill IVR payments	18,953	—	26,521	—
Percentage of Water Bill IVR payments	6%	6%	7.87%	7.9%
Number of Water Bill Fidelity Express payments	14,082	—	35,313	—
Percentage of Water Bill Fidelity Express payments	4.4%	5%	10.48%	10.5%
Number of self-serve password resets	263	200	323	200
Number of electronic tickets issued	53,204	—	52,821	—
Online job application visitors	2,737	—	3,109	—
Online job applications submitted	2,055	—	2,354	—

CEMETERIES TRUST FUND (713)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$2,614,349	\$2,676,000	\$2,676,410	\$2,730,404
REVENUES				
Interest Earnings	9,100	12,500	7,562	12,500
Sales	62,061	75,000	53,994	75,000
Total Revenues	\$71,161	\$87,500	\$61,556	\$87,500
EXPENDITURES				
Total Expenditures	\$ —	\$ —	\$ —	\$ —
Transfer In	—	—	—	—
(Transfer Out)	(9,100)	(12,500)	(7,562)	(12,500)
Cemetery Operating Fund (204)	(9,100)	(12,500)	(7,562)	(12,500)
Ending Fund Balance / Working Capital	\$2,676,410	\$2,751,410	\$2,730,404	\$2,805,404

CEMETERIES TRUST FUND
SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Transfer to Special Revenue	9,100	12,500	7,562	12,500
Total Appropriations	\$9,100	\$12,500	\$7,562	\$12,500



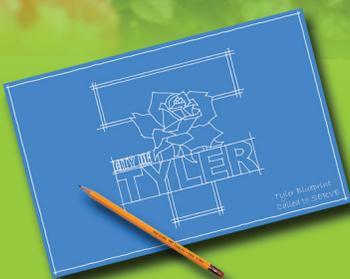
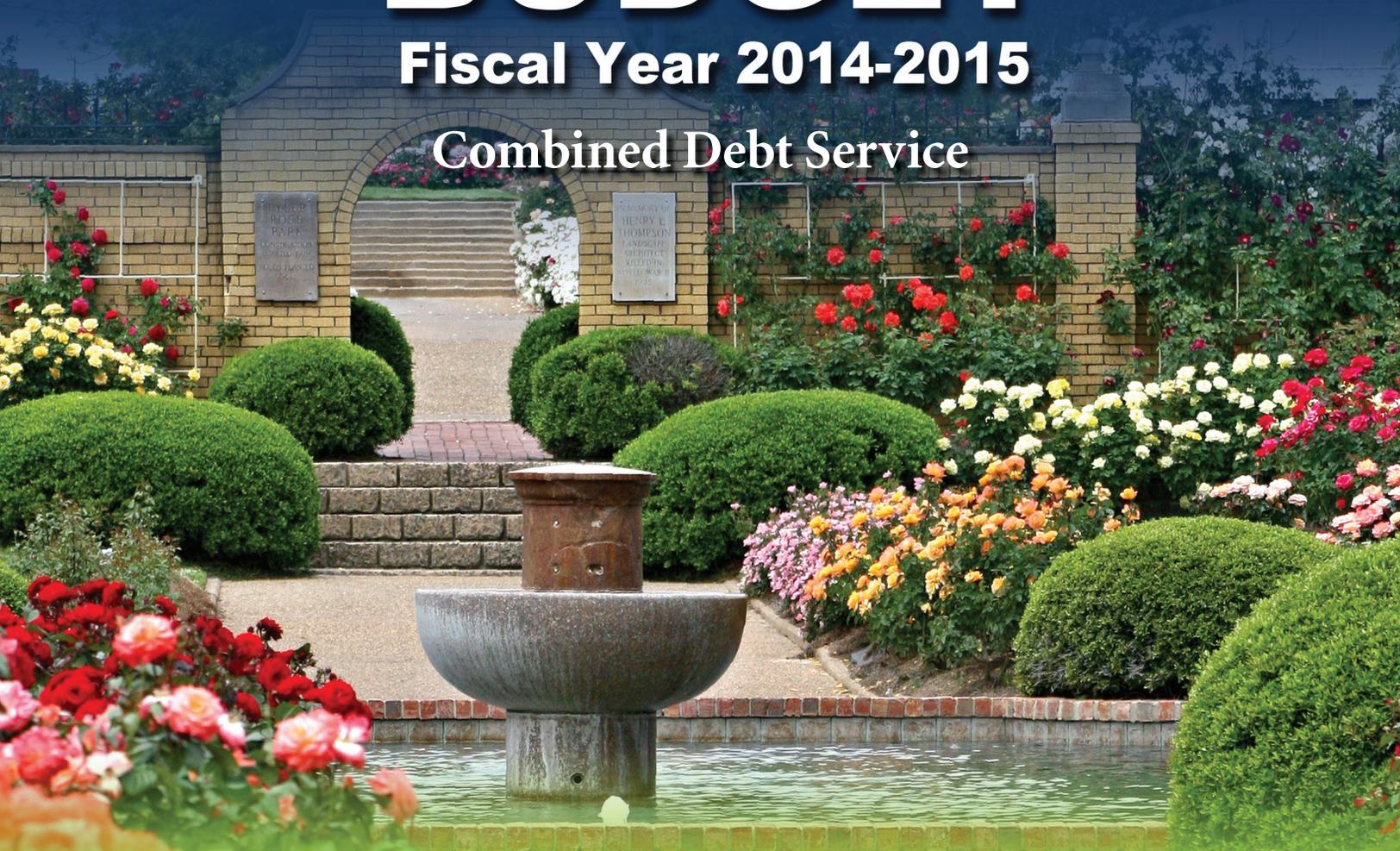
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Combined Debt Service



Setting the Standard for Performance Excellence in Local Government

COMBINED DEBT SERVICES

GO Bond Program Summary

As of Oct. 1, 2014 the City has no outstanding general obligation tax supported debt.

Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to 10 percent of assessed value. Accordingly, the City's tax margin for the year ended Sept. 30, 2014 was

Total Assessed Value	\$7,012,396,334
Debt Limit	\$701,239,633
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$-0-
Less: Debt Service Fund Balance	\$-0-
Net Bonded Debt	\$-0-

Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa ₂
Standard and Poor's	AAA

Revenue Bond Program Summary

As of Oct. 1, 2014 the City will have \$61,600,000 of Water and Sewer Revenue Bonds Outstanding. Also, the city has a taxable revenue bond issue for the Airport Customer Facility that will have an outstanding balance of \$1,115,000 as of October 1, 2014.

Bond Rating for Revenue Debt

The following is the City's bond rating for the current revenue supported debt for water and sewer.

Moody's	Aa ₂
Standard and Poor's	AA

CUSTOMER FACILITY CHARGE REVENUE BONDS

SERIES 2013

FISCAL YEAR 2014-2015

<i>YEAR ENDING SEPT. 30</i>	<i>INTEREST FEB. 15</i>	<i>INTEREST AUG. 15</i>	<i>PRINCIPAL AUG. 15</i>	<i>TOTAL PRIN.& INT.</i>	<i>BOND BALANCE</i>
2013	—	16,936	—	16,936	1,175,000
2014	22,090	22,090	60,000	104,180	1,115,000
2015	20,962	20,962	60,000	101,924	1,055,000
2016	19,834	19,834	65,000	104,668	990,000
2017	18,612	18,612	65,000	102,224	925,000
2018	17,390	17,390	70,000	104,780	855,000
2019	16,074	16,074	70,000	102,148	785,000
2020	14,758	14,758	75,000	104,516	710,000
2021	13,348	13,348	80,000	106,696	630,000
2022	11,844	11,844	80,000	103,688	550,000
2023	10,340	10,340	85,000	105,680	465,000
2024	8,742	8,742	85,000	102,484	380,000
2025	7,144	7,144	90,000	104,288	290,000
2026	5,452	5,452	95,000	105,904	195,000
2027	3,666	3,666	95,000	102,332	100,000
2028	1,880	1,880	100,000	103,760	—
Total	\$192,136	\$192,136	\$1,175,000	\$1,559,272	

Note: Debt Service is a part of Fund 524
Interest rate: 3.76%

UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	ACTUAL 2012-2013	AMENDED BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
Beginning Fund Balance / Working Capital	\$924,863	\$927,971	\$927,971	\$940,339
REVENUES				
Interest Earnings	9,746	15,000	10,000	10,000
Total Revenues	\$9,746	\$15,000	\$10,000	\$10,000
EXPENDITURES				
Series 2003 Interest	59,676	—	—	—
Series 2003 Principal	1,705,000	—	—	—
Series 2005 Interest	1,411,576	1,368,150	1,368,150	1,315,388
Series 2005 Principal	965,000	1,005,000	1,005,000	1,060,000
Series 2008 Interest	207,403	207,403	207,403	200,002
Series 2008 Principal	—	185,000	185,000	190,000
Series 2009 Interest	920,813	920,813	920,813	901,562
Series 2009 Principal	—	700,000	700,000	700,000
Series 2011 Interest	325,725	324,825	324,825	315,126
Series 2011 Principal	45,000	485,000	485,000	495,000
Series 2012 Interest	45,788	33,781	33,781	32,206
Series 2012 Principal	530,000	105,000	105,000	105,000
Fiscal Agent Fees	6,635	15,000	7,000	15,000
Total Expenditures	\$6,222,616	\$5,349,972	\$5,341,972	\$5,329,284
Transfers In	6,215,978	5,344,340	5,344,340	4,456,852
Fund 502	6,215,978	5,344,340	5,344,340	4,456,852
Fund 514	—	—	—	—
(Transfers Out)	—	—	—	—
Ending Fund Balance / Working Capital	\$927,971	\$937,339	\$940,339	\$77,907

SERVICE POINT EXPENDITURES

	FY2012-2013 ACTUAL EXPENDITURES	FY2013-2014 BUDGET APPROPRIATIONS	FY2013-2014 PROJECTED EXPENDITURES	FY2014-2015 BUDGET APPROPRIATIONS
Sundry	6,222,616	5,349,971	5,341,972	5,329,284
Total Appropriations	\$6,222,616	\$5,349,971	\$5,341,972	\$5,329,284

UTILITIES DEBT RESERVE FUND (505)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL
FISCAL YEAR 2014-2015

	<i>ACTUAL</i> 2012-2013	<i>AMENDED</i> <i>BUDGET</i> 2013-2014	<i>PROJECTED</i> 2013-2014	<i>BUDGET</i> 2014-2015
Debt Service Reserve	1,492,364	1,492,364	1,492,364	1,492,364
Unreserve Fund Balance	—	—	—	—
Beginning Fund Balance / Working Capital	\$1,492,364	\$1,492,364	\$1,492,364	\$1,492,364
REVENUES				
Interest Earnings	5,151	7,462	5,200	5,400
Bond Proceeds	—	—	—	—
Total Revenues	\$5,151	\$7,462	\$5,200	\$5,400
Total Expenditures	—	—	—	—
Transfers In	—	—	—	—
Fund 503	—	—	—	—
Fund 502	—	—	—	—
(Transfers Out)	(5,151)	(7,462)	(5,200)	(5,400)
Fund 503	—	—	—	—
Fund 502	(5,151)	(7,462)	(5,200)	(5,400)
Debt Service Reserve	1,492,364	1,492,364	1,492,364	1,492,364
Unreserve Fund Balance	—	—	—	—
Ending Fund Balance / Working Capital	\$1,492,364	\$1,492,364	\$1,492,364	\$1,492,364

WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FY2012 - 2034

ALL SERIES

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. & INT.	BOND BALANCE
2014	1,427,486	1,427,486	2,480,000	5,334,971	61,600,000
2015	1,382,142	1,382,142	2,550,000	5,314,284	59,050,000
2016	1,331,804	1,331,804	2,655,000	5,318,609	56,395,000
2017	1,278,317	1,278,317	2,765,000	5,321,634	53,630,000
2018	1,221,523	1,221,523	2,880,000	5,323,046	50,750,000
2019	1,161,954	1,161,954	3,000,000	5,323,909	47,750,000
2020	1,097,754	1,097,754	3,130,000	5,325,509	44,620,000
2021	1,029,879	1,029,879	3,265,000	5,324,759	41,355,000
2022	956,779	956,779	3,410,000	5,323,559	37,945,000
2023	880,311	880,311	3,565,000	5,325,621	34,380,000
2024	800,292	800,292	3,730,000	5,330,584	30,650,000
2025	716,329	716,329	3,900,000	5,332,659	26,750,000
2026	623,264	623,264	4,085,000	5,331,528	22,665,000
2027	527,964	527,964	4,275,000	5,330,928	18,390,000
2028	432,245	432,245	4,325,000	5,189,490	14,065,000
2029	333,036	333,036	3,710,000	4,376,073	10,355,000
2030	245,523	245,523	3,885,000	4,376,045	6,470,000
2031	151,458	151,458	1,695,000	1,997,915	4,775,000
2032	112,281	112,281	1,775,000	1,999,563	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	—
Total	\$15,818,048	\$15,818,048	\$64,080,000	\$95,716,095	

WATER AND SEWER REVENUE REFUNDING BONDS

SERIES 2005

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. & INT.	BOND BALANCE
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	—
Total	\$6,917,450	\$6,917,450	\$26,550,000	\$40,384,900	

Interest Rate: 5.10%

WATER AND SEWER REVENUE BONDS

SERIES 2008

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. & INT.	BOND BALANCE
2014	103,701	103,701	185,000	392,403	4,935,000
2015	100,001	100,001	190,000	390,003	4,745,000
2016	96,201	96,201	200,000	392,403	4,545,000
2017	92,201	92,201	210,000	394,403	4,335,000
2018	88,001	88,001	215,000	391,003	4,120,000
2019	83,701	83,701	225,000	392,403	3,895,000
2020	79,201	79,201	235,000	393,403	3,660,000
2021	74,501	74,501	245,000	394,003	3,415,000
2022	69,601	69,601	255,000	394,203	3,160,000
2023	64,501	64,501	265,000	394,003	2,895,000
2024	59,201	59,201	275,000	393,403	2,620,000
2025	53,701	53,701	285,000	392,403	2,335,000
2026	48,001	48,001	295,000	391,003	2,040,000
2027	42,101	42,101	305,000	389,203	1,735,000
2028	36,001	36,001	320,000	392,003	1,415,000
2029	29,361	29,361	335,000	393,723	1,080,000
2030	22,410	22,410	345,000	389,820	735,000
2031	15,251	15,251	360,000	390,503	375,000
2032	7,781	7,781	375,000	390,563	—
Total	\$1,165,423	\$1,165,423	\$5,120,000	\$7,450,845	

Interest Rate: 4.064%

WATER AND SEWER REVENUE BONDS

SERIES 2009

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. & INT.	BOND BALANCE
2014	460,406	460,406	700,000	1,620,813	20,910,000
2015	450,781	450,781	700,000	1,601,563	20,210,000
2016	440,281	440,281	725,000	1,605,563	19,485,000
2017	428,500	428,500	750,000	1,607,000	18,735,000
2018	415,375	415,375	780,000	1,610,750	17,955,000
2019	401,725	401,725	805,000	1,608,450	17,150,000
2020	385,625	385,625	840,000	1,611,250	16,310,000
2021	368,825	368,825	870,000	1,607,650	15,440,000
2022	351,425	351,425	905,000	1,607,850	14,535,000
2023	333,325	333,325	940,000	1,606,650	13,595,000
2024	314,525	314,525	980,000	1,609,050	12,615,000
2025	294,925	294,925	1,020,000	1,609,850	11,595,000
2026	269,425	269,425	1,070,000	1,608,850	10,525,000
2027	242,675	242,675	1,125,000	1,610,350	9,400,000
2028	218,769	218,769	1,170,000	1,607,538	8,230,000
2029	193,175	193,175	1,220,000	1,606,350	7,010,000
2030	166,488	166,488	1,275,000	1,607,975	5,735,000
2031	136,206	136,206	1,335,000	1,607,413	4,400,000
2032	104,500	104,500	1,400,000	1,609,000	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	—
Total	\$6,084,663	\$6,084,663	\$21,610,000	\$33,779,325	

Interest Rate: 4.39%

WATER AND SEWER REVENUE BONDS

SERIES 2011

<i>YEAR ENDING SEPT. 30</i>	<i>INTEREST MAR. 1</i>	<i>INTEREST SEPT. 1</i>	<i>PRINCIPAL SEPT. 1</i>	<i>TOTAL PRIN. & INT.</i>	<i>BOND BALANCE</i>
2014	162,413	162,413	485,000	809,825	8,640,000
2015	157,563	157,563	495,000	810,125	8,145,000
2016	150,138	150,138	510,000	810,275	7,635,000
2017	142,488	142,488	520,000	804,975	7,115,000
2018	134,688	134,688	540,000	809,375	6,575,000
2019	126,588	126,588	555,000	808,175	6,020,000
2020	118,263	118,263	570,000	806,525	5,450,000
2021	109,000	109,000	590,000	808,000	4,860,000
2022	97,200	97,200	615,000	809,400	4,245,000
2023	84,900	84,900	640,000	809,800	3,605,000
2024	72,100	72,100	665,000	809,200	2,940,000
2025	58,800	58,800	690,000	807,600	2,250,000
2026	45,000	45,000	720,000	810,000	1,530,000
2027	30,600	30,600	750,000	811,200	780,000
2028	15,600	15,600	780,000	811,200	—
Total	\$1,505,338	\$1,305,338	\$9,125,000	\$12,135,675	

Interest Rate: 3.386%

WATER AND SEWER REVENUE BONDS

SERIES 2012

<i>YEAR ENDING SEPT. 30</i>	<i>INTEREST MAR. 1</i>	<i>INTEREST SEPT. 1</i>	<i>PRINCIPAL SEPT. 1</i>	<i>TOTAL PRIN. & INT.</i>	<i>BOND BALANCE</i>
2014	16,891	16,891	105,000	138,781	1,570,000
2015	16,103	16,103	105,000	137,206	1,465,000
2016	15,316	15,316	105,000	135,631	1,360,000
2017	14,528	14,528	110,000	139,056	1,250,000
2018	13,703	13,703	110,000	137,406	1,140,000
2019	12,603	12,603	115,000	140,206	1,025,000
2020	11,453	11,453	115,000	137,906	910,000
2021	10,303	10,303	120,000	140,606	790,000
2022	9,103	9,103	120,000	138,206	670,000
2023	7,903	7,903	125,000	140,806	545,000
2024	6,653	6,653	130,000	143,306	415,000
2025	5,191	5,191	135,000	145,381	280,000
2026	3,588	3,588	140,000	147,175	140,000
2027	1,838	1,838	140,000	143,675	—
Total	\$145,175	\$145,175	\$1,675,000	\$1,965,350	

Interest Rate: 2.10%



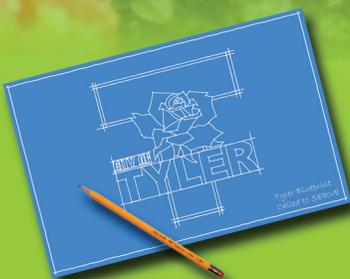
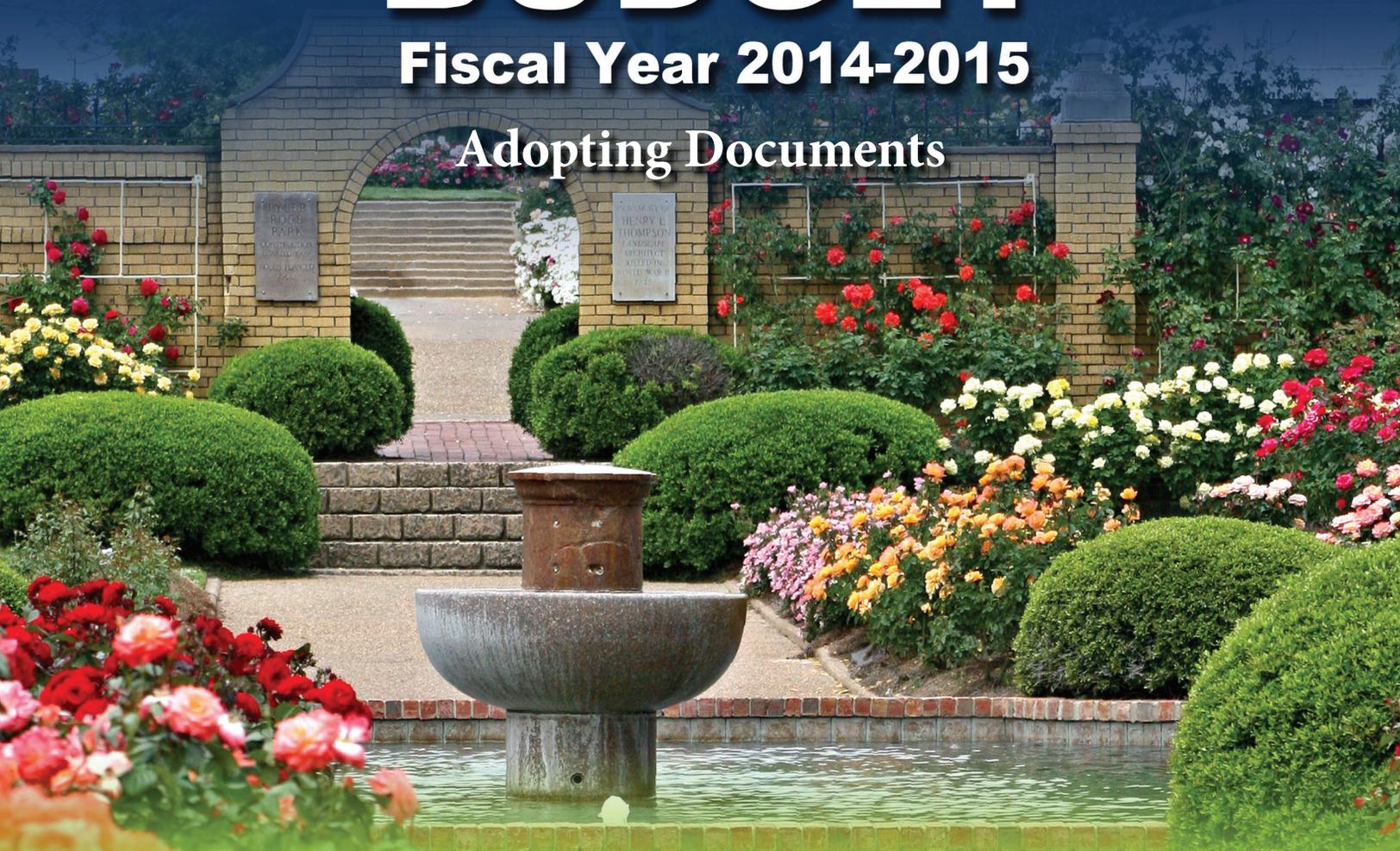
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Adopting Documents



Setting the Standard for Performance Excellence in Local Government

ORDINANCE NO. O-2014-88

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR FISCAL YEAR 2014-2015, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The assessment roll for 2014 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

PART 2: That there be and there is hereby levied and ordered collected the sum of \$0.220000 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

General Fund maintenance and operations \$ 0.220000
TOTAL TAX RATE PER \$100.00
VALUATIONS FOR ALL PURPOSES

PART 3: That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000.
2. Homestead exemption over 65 - \$6,000.
3. Historical Preservation exemptions as set out in Code Sections 10-793 and 10-794.

PART 4: Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

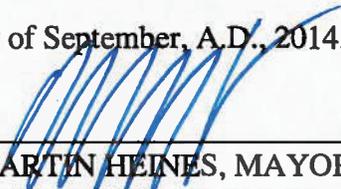
PART 5: That notice for the public hearing on the proposed budget and property tax rate on the 27th day of August 2014 and on the 10th day of September 2014 was given by publication on the 14th and 30th day of August, 2014. The Notice of Tax Revenue Increase was published on the 12th day of September, 2014.

PART 6: THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY .6 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATION ON A \$100,000 HOME BY APPROXIMATELY \$1.32.

PART 7: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

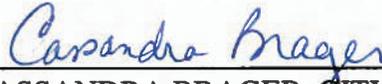
PART 8: This ordinance shall become effective upon its approval.

PASSED AND APPROVED this the 24th day of September, A.D., 2014.



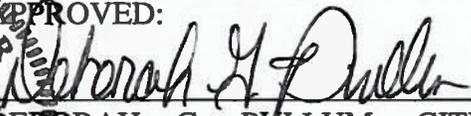
MARTIN HEINES, MAYOR
OF THE CITY OF TYLER, TEXAS

ATTEST:



CASSANDRA BRAGER, CITY CLERK

APPROVED:



DEBORAH G. PULLUM, CITY ATTORNEY



ORDINANCE NO. O-2014-87

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2015; AMENDING THE FISCAL YEAR 2013-2014 BUDGET; AND AUTHORIZING THE CITY MANAGER TO EXECUTE OUTSIDE CONTRACTS FOR FISCAL YEAR 2014-2015; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

WHEREAS, a public hearing was held by the City Council of the City of Tyler, Texas, on said proposed budget on August 27 and September 10, 2014 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard; and

WHEREAS, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Water Utilities Operating Fund and the Solid Waste Operating Fund; and

WHEREAS, City Council affirms the budget and financial policies that have been approved by ordinances and administrative actions;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the budget summary below originally proposed by the City Manager is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2014 and ending September 30, 2015, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES- ALL FUNDS
Fiscal Year 2014-2015**

Fund	Opening Balance	Revenues	Expenditures	Transfers In / (Transfers Out)	Closing Balance
101 General	9,683,056	64,254,881	63,353,576	(901,305)	9,683,056
102 General Capital Projects	1,706,820	51,500	1,712,328	-	45,992
202 Development Services	351,599	1,233,600	1,669,007	125,000	41,192
204 Cemeteries Operating	4,813	130,150	298,253	212,500	49,210
205 Police Forfeitures	140,763	82,000	124,330	-	98,433
207 Court Special Fees	354,958	698,180	797,663	-	255,475
209 TIF/TIRZ # 2	2,674	-	-	-	2,674

211 Motel Tax	2,977,671	3,303,767	1,355,900	(2,068,000)	2,857,538
218 TIF/TIRZ # 3	80,179	53,106	10,000	-	123,285
219 Tourism and Convention	334,018	610,350	2,684,424	2,093,000	352,944
234 Passenger Facility	152,031	350,900	-	(473,332)	29,599
235 Oil and Natural Gas	1,036,964	128,500	10,000	-	1,155,464
236 PEG Fee	401,287	274,615	395,349	-	280,553
240 Fair Plaza	139,478	396,411	405,023	-	130,866
274 Homeownership and Housing	55,905	100	56,005	-	-
276 Housing Assistance	568,815	7,441,554	7,439,243	-	571,126
285 MPO Grant	-	303,798	303,798	-	-
286 Transit System	208,606	1,774,638	2,399,998	500,000	83,246
294 Community Development Grant	33,379	857,047	857,047	-	33,379
295 Home Grant	-	341,700	341,700	-	-
502 Utilities Operations	5,825,093	36,865,111	25,388,390	(12,948,163)	4,353,651
503 Utilities Construction	4,830,610	25,000	11,983,932	7,980,000	851,678
504 Utilities Debt Service	940,339	10,000	5,329,284	4,456,852	77,907
505 Utilities Debt Reserve	1,492,364	5,400	-	(5,400)	1,492,364
524 Airport	785,377	1,775,870	1,779,181	-	782,066
560 Solid Waste	1,905,880	11,050,000	10,595,605	(602,623)	1,757,652
562 Solid Waste Capital	1,206,956	5,000	788,532	100,000	523,424
639 Productivity	372,324	4,000	1,418,784	1,200,000	157,540
640 Fleet Maintenance/Replacement	6,729,635	10,324,075	11,428,351	-	5,625,359
650 Property and Liability	1,009,435	1,436,421	1,704,680	-	741,176
661 Active Employees Benefits	1,173,177	8,196,546	8,255,688	(300,000)	814,035
663 Facilities Maintenance	433,221	423,147	592,681	259,727	523,414
671 Technology	109,128	4,394,529	4,424,614	-	79,043
713 Cemeteries Trust	2,730,404	87,500	-	(12,500)	2,805,404
761 Retired Employees Benefits	153	3,256,859	3,211,455	-	45,557

PART 2: The City Manager is authorized to execute contracts and make payments to the following list of entities in the amounts shown; subject to final contract negotiation regarding terms and conditions:

ACCOUNT	AGENCY/SERVICES	AMOUNT
101-0112-412-0453	Child Welfare Unit	27,997
101-0112-412-0520	East Texas Council of Governments	14,535
101-0112-412-0637	Klein Animal Shelter Services	145,833
101-0112-412-0643	Juvenile Attention Center	115,000
101-0112-412-0535	Bethesda Health Clinic	33,000
101-0112-412-0652	Northeast Texas Public Health District (NETPHD)	409,500
101-0112-412-0653	Tyler Civic Theatre	8,100
101-0112-412-0534	St. Paul's Clinic	66,375
101-0112-412-0681	Bright and Fair Home	8,092

101-0112-412-0536	Trinity Mother Francis Health Services	66,375
101-0112-412-0654	Health Services	66,375
101-0131-414-0463	Smith County Tax Assessor-Collector	34,000
101-0131-414-0641	Smith County Appraisal District	223,303
502-0741-741-0649	Business Education Council	15,000
502-0741-741-0649	Metro Chamber of Commerce	25,000
502-0741-741-0649	Hispanic Business Alliance	15,000

211-0180-419-0530	Sports Tyler Award	25,000
211-0180-419-0618	Texas Rose Festival	9,000
211-0180-419-0638	Discovery Science Place	32,400
211-0180-419-0644	East Texas Symphony Orchestra	35,000
211-0180-419-0645	Tyler Museum of Art	35,000
211-0180-419-0646	Smith County Historical Museum	13,500
211-0180-419-0649	Convention and Visitors Bureau	675,000
211-0180-419-0668	McClendon House	4,500
211-0180-419-0686	Historic Aviation Museum	13,500

PART 3: That the fiscal year 2013-2014 budgets for General, General Capital Project, Airport, and Airport Facility funds will be amended to include the following budget changes:

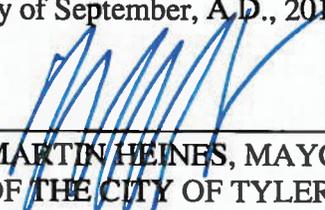
Account Number	Fund	Account Name	Current Budget	Change	Revised Budget
101-0115-412-8102	General	Trnf. to Gen. Cap. Project Fd.	450,000	1,374,000	1,824,000
102-0000-399-9101	Gen. Cap. Proj. Fd.	Trnf. from General Fund	450,000	1,374,000	1,824,000
524-0000-351-5643	Airport	Customer Facility Charge	0	148,016	148,016
524-0000-399-9234	Airport	Trnf. from Airport Facility Fund	104,180	(104,180)	0
234-0000-351-5643	Airport Facility Fd.	Customer Facility Charge	148,016	(148,016)	0
234-0773-439-8524	Airport Facility Fd.	Trnf. to Airport Fund	104,180	(104,180)	0
661-0000-361-5767	Active Emp. Health Fund	Stop loss reimbursement	20,000	769,385	789,385
661-0180-419-0440	Active Emp. Health Fund	Health Claims	7,786,600	900,000	8,686,600
761-0180-419-0440	Retiree Health Fund	Health Claims	1,050,000	160,000	1,210,000

PART 4: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 5: Should any section, subsection, sentence, provision, clause or phrase be held to be invalid for any reason, such holding shall not render invalid any other section, subsection, sentence, provision, clause or phrase of this ordinance and same are deemed severable for this purpose.

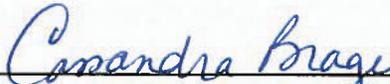
PART 6: This ordinance shall become effective upon approval.

PASSED AND APPROVED this the 24th day of September, A.D., 2014.

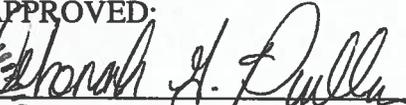


MARTIN HEINES, MAYOR
OF THE CITY OF TYLER, TEXAS

ATTEST:



CASSANDRA BRAGER, CITY CLERK

APPROVED:


DEBORAH G. PULLUM, CITY ATTORNEY





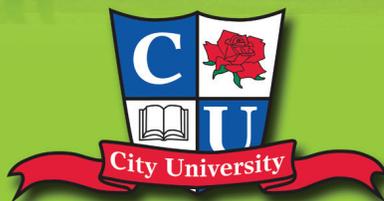
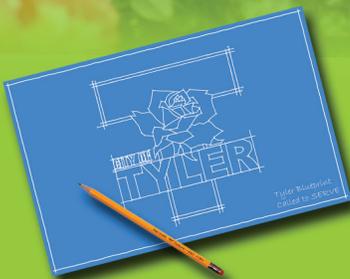
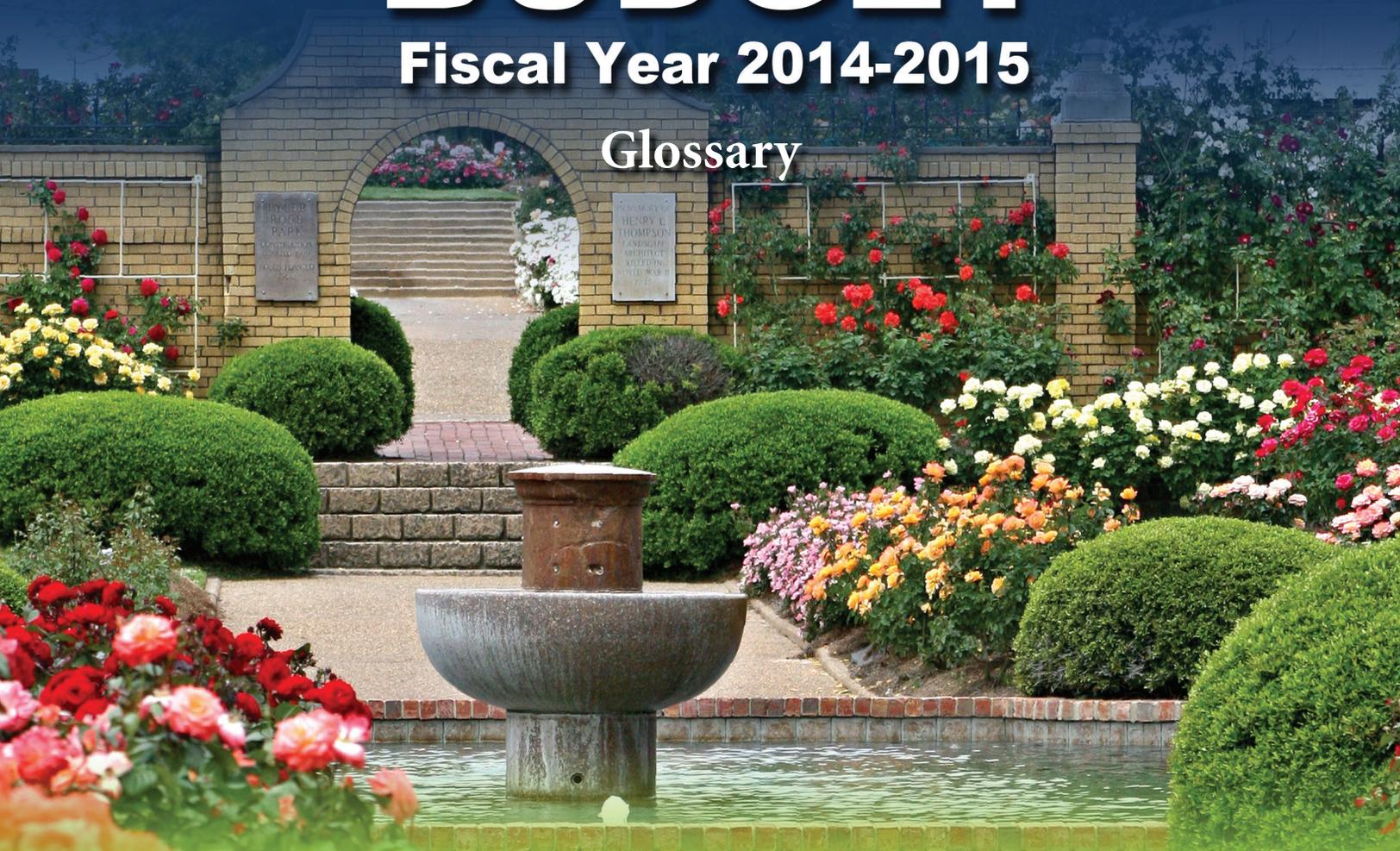
A Natural Beauty



CITY OF TYLER ANNUAL BUDGET

Fiscal Year 2014-2015

Glossary



Setting the Standard for Performance Excellence in Local Government

GLOSSARY

A

Accounts Payable – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

ADA – *Americans with Disability Act*

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

ARFF – *Airport Rescue Firefighters*

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

B

Balance Sheet – The basic financial statement, which discloses the assets, liabilities and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues and carry-over fund balance.

BAS – *Boundary and Annexation Survey*

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

C

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$3,000 and have an expected life longer than two years.

CAFR – *City’s Comprehensive Annual Financial Report*

CCNS – *Certificates of Convenience And Necessity*

CDARS – *Certificate of Deposit Account Registry Service*

CDBG – *Community Development Block Grant*

CHDO – *Community Housing Development Organizations*

CIP – *Construction in Progress*

COBRA – *Consolidated Omnibus Budget Reconciliation*

COPS – *Community Oriented Policing Services*

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Assets – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments and taxes receivable which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

DADS – *Texas Department of Aging And Disability Services*

DEA – *Drug Enforcement Administration*

Debt Service/Lease – A cost category which typically reflects the repayment of short-term (less than five years) debt associated with the acquisition of capital equipment. This category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life of two years or more) due to use of the assets with the exception of land and intangible assets.

DFIRM – *Digital Flood Insurance Rate Map*

E

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed. Encumbrances lapse at year end unless the associated budget is reappropriated by Council in the following fiscal year.

EPA – *Environmental Protection Agency.*

ETATF – *East Texas Auto Task Force*

ETJ – *Extra Territorial Jurisdiction*

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FAA – Federal Aviation Administration

FDIC – Federal Deposit Insurance Corporation

FINRA – Proof Of Financial Industry Regulatory Authority

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1 and the ends the following September 30.

FMPC – Financial Management Performance Criteria

FTE – Acronym for Full-Time Equivalent, a measurement of staffing. One FTE is a 40-hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be one-half a FTE.

Fixed Assets – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment and assets of an intangible nature such as water rights.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

FSS – Family Self Sufficiency

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities, also referred to as fund equity.

G

GAAP – Generally Accepted Accounting Principles

GASB – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GFOA – Government Finance Officers Association

GFOAT – Governmental Finance Officers Association Of Texas

GIS – Geographical Information System

Governmental Funds – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities of the governmental functions are accounted for through governmental funds (General, Special Revenue, Capital Projects, Permanent and Debt Service Funds).

GTOT – Government Treasurer's Organization Of Texas

M

HIP – Housing Infill Program

HAAP – Housing Assistance Payments Program

HQS – Housing Quality Standards

HVAC – Heating Ventilation And Air Conditioning

I

IGI – Industry Growth Initiative

IVR – Interactive Voice Response

M

M&O – Maintenance And Operations

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Item – A request for additional funding to maintain the upkeep of a physical property.

MPO – Metropolitan Planning Organization

MUD – Municipal Utility Districts

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

NEW – Neighborhood Empowerment Works

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

NTCOG – North Central Texas Council Of Governments

O

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

P

PEG – Public Education And Government Access Channel

Personnel Services – The costs associated with compensating employees for their labor.

PFIA – Police And Firemen's Insurance Association

PFIA – Public Funds Investment Act

PPE – Personal Protective Equipment

PSO – Public Service Officer

R

Revenues – Funds received for services rendered, fines assessed, taxes levied and interest/rental income earned from private and public sources.

RFP – *Request For Proposal*

S

SCBA – *Self Contained Breathing Apparatus*

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$3,000) required by departments to conduct their operations.

SWAT – *Special Weapons And Tactics*

T

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include

charges for services rendered only to those paying such charges as, for example, sewer service charges.

TBRA – *Tenant Based Rental Assistance*

TCEG – *Texas Commission On Environmental Quality*

TCEQ – *Acronym for Texas Commission on Environmental Quality*. A State agency for enforcing federal and state environmental laws.

TCMA – *Texas City Management Association*

TIF/TIRZ – *Tax Increment Financing Zone*

TML – *Texas Municipal League* TxDOT – Acronym for Texas Department of Transportation, a State agency responsible for administering City of Tyler transportation related grants.

U

UNT – *The University Of North Texas*

W

Working Capital – The amount of current assets which exceeds current liabilities less inventory and special reserves in particular funds.

