

A Natural Beauty



City of Tyler

Annual Budget
2008-2009



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Tyler
Texas**

For the Fiscal Year Beginning

October 1, 2007

Charles S. Cox

President

Jeffrey R. Emsw

Executive Director

TYLER CITY COUNCIL



MAYOR BARBARA BASS



RALPH CARAWAY, SR.
Councilmember - District 3



DONALD SANDERS
Councilmember - District 2



STEVE SMITH
Councilmember - District 1

1850
CITY OF TYLER
TEXAS
CITY HALL

1850



OUR MISSION

To create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

OUR VISION

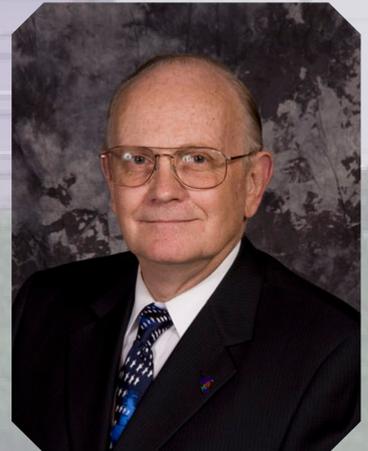
The Mayor and City Council envision a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.



CHRIS SIMONS
Councilmember - District 4



NATHANIEL MORAN
Councilmember - District 5



CHARLES ALWORTH
Councilmember - District 6
Mayor Pro-tem

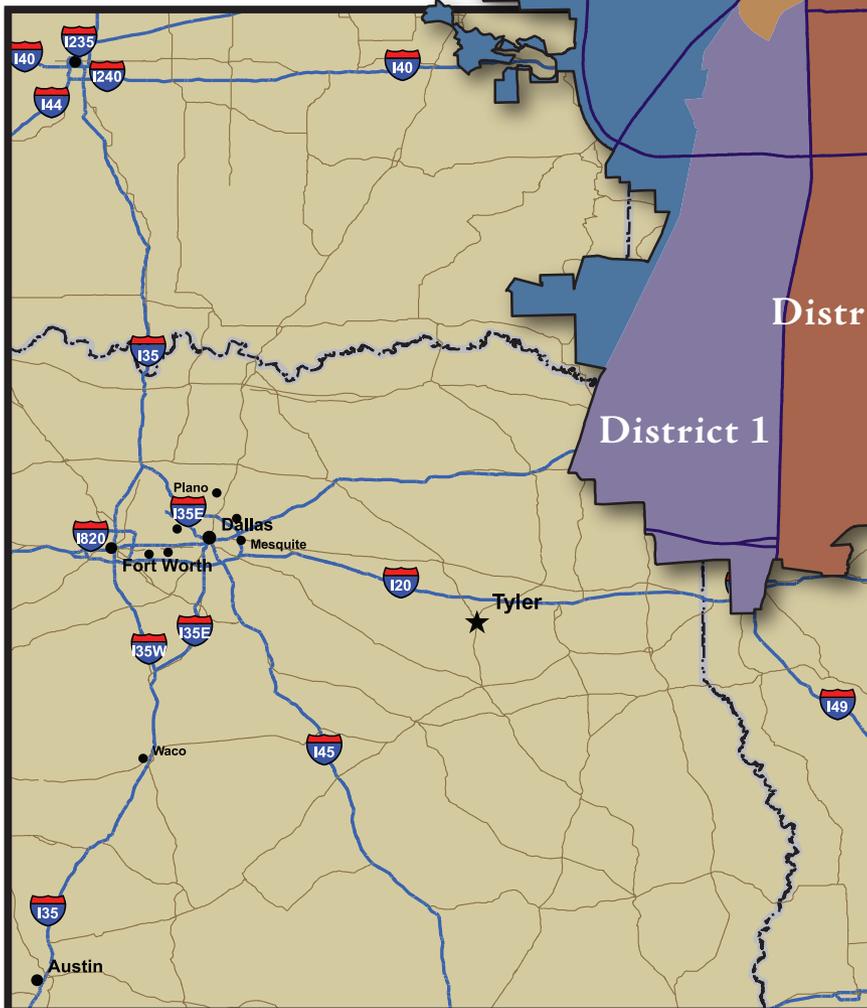
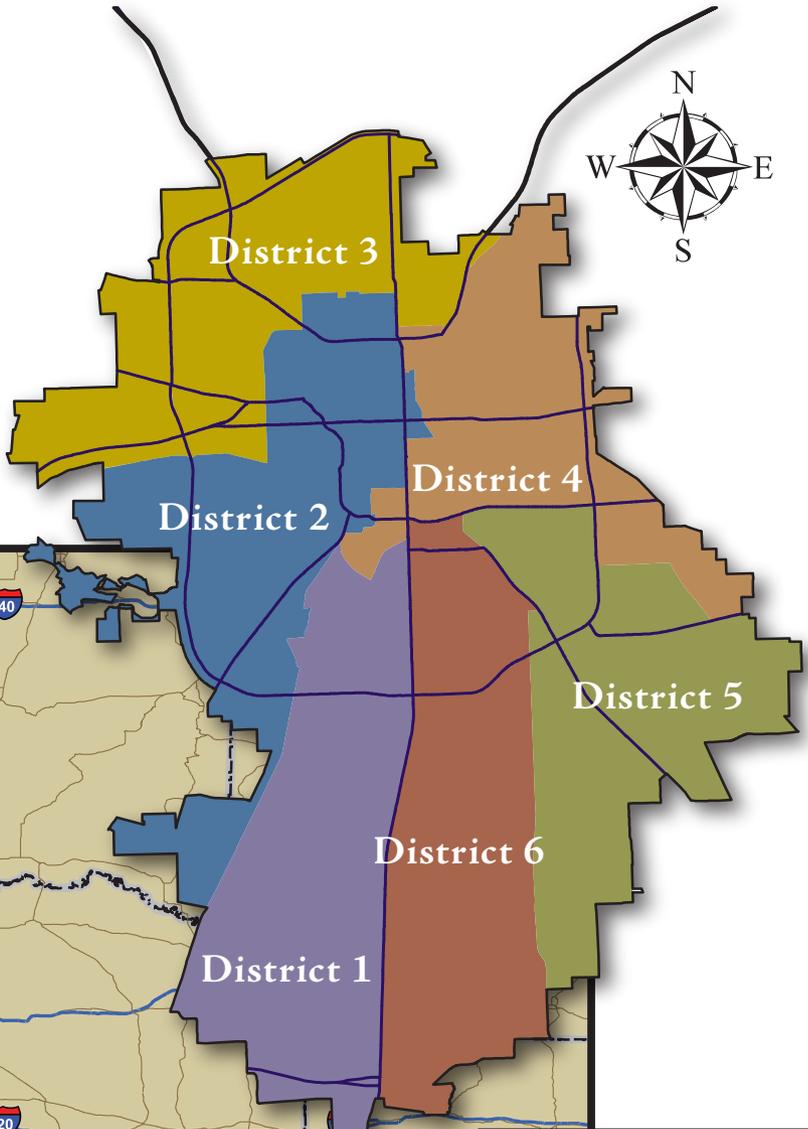
ROSE CAPITAL
OF
AMERICA



Tyler Map Legend

-  Main Roads
-  Charles Alworth
-  Chris Simons
-  Ralph Caraway, SR.
-  Donald Sanders
-  Nathaniel Moran
-  Steve Smith
-  Tyler City Limits

1 inch equals 2 miles



State Map Legend

-  Interstate Highways
-  US Highways

Major Cities

-  Over 1,000,000
-  500,001-1,000,000
-  100,001-500,000
-  Tyler

1 inch equals 70 miles

DEAR TYLER RESIDENTS,

*A*cross our nation, communities are facing difficult economic times. It is impossible to turn on the radio, television or open the newspaper without being bombarded with the challenges we face.

As a municipal government, the City of Tyler is responding to these challenges by continuing the Blueprint model of governance which focuses on responsiveness to our citizen's needs, operational effectiveness and strategic planning.

These Blueprint principles have served the City well. This year the City became one of the few municipalities in the State with no general obligation debt – thanks to the half-cent sales tax. We also continue to have one of the lowest property tax rates in the State; it is more than 59% lower than it was in 1994. We are in an enviable position.

The City's 2009-2010 budget focuses on investing in our future through growth, re-development and the City's workforce. The plan focuses on moving forward community goals established by the Tyler 21 Comprehensive Plan as well as the Blueprint Business Plan that represents the City's core values and goals for operational best practices.

This year's budget demonstrates the City's commitment to staying true to long-term goals we have set for ourselves, while continuing the business-focused approach to managing municipal government. With rising costs, each and every Department has had to tighten their belts to develop a budget that allows Tyler to enjoy exemplary services while maintaining a low tax rate.



Barbara

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MANAGER'S MESSAGE

FISCAL YEAR 2008-2009





BLUEPRINT



VISION

The City of Tyler vision is a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.

MISSION

Tyler's mission is to create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

The Tyler Blueprint, adopted in 1997, represents the City's core values and goals for operational best practices.

S E R V E

STREAMLINE - To improve the efficiency of; modernize, to contour economically or efficiently.

EMPOWER - To equip with an ability, enable; to give or delegate power or authority to; commission or make accountable.

RESPOND - To react positively or favorably; to render satisfaction; to be answerable with a sense of urgency.

VENTURE - To have the courage or presumption to do; a business enterprise.

EVALUATE - To rate; examine or judge carefully; ascertain or fix the value or worth of, appraise.

CORE VALUES

- ✓ Highest premium is placed on responsiveness to citizens' needs.
- ✓ All City services are competitively or contractually delivered.
- ✓ Tyler's leadership employs strategic, fast track thinking to keep the organization streamlined, adaptable to change and competitive.
- ✓ There is an organizational mindset for production, innovation, service excellence and results.
- ✓ All employees are fully trained and quantitatively productive.
- ✓ The City is postured with 21st century technology.
- ✓ There is a focus on minimizing liabilities and costs and improving service quality and delivery.
- ✓ The organization is constantly audited for performance productivity and operational effectiveness.
- ✓ The City Manager is the business manager for the City's blueprint for competitive services, productive staff and technologically correct processes.
- ✓ The City will pursue the Tyler 21 Vision to become nationally known for a commitment to community, a robust business environment and the beauty of public places.

Honorable Mayor, City Council Members, and Citizens of Tyler:

The weakening of the economy nationally greatly influenced this year's proposed budget and its focus. The City of Tyler, like many other cities across this great nation, felt the impact of our weakening economy and it became very clear that we would face enormous challenges in order to continue down the path we started over three years ago of focusing on investing in our City's future.

With limited resources and an already lean workforce, we recognize that we can not rely on the successes of the past to sustain the future. This is why we are actively following through and expanding on the "Blueprint" and initiatives set forth in the Tyler 21 Comprehensive Plan (Tyler 21).

As we mark the one year anniversary of the adoption of Tyler 21, so much has already been achieved or initiated. The City of Tyler is taking advantage of the great opportunity to get ahead of the curve through to our growth initiatives, redevelopment of under utilized areas, and developing and retaining an innovative, customer-oriented workforce. With a "public contract" to continue governing by the tenants of the Blueprint, Tyler is uniquely poised to move forward in fulfilling our vision to be nationally known for a commitment to community, a robust business environment, and the beauty of our public places.



A handwritten signature in black ink on a light green background. The signature reads "Mark H. David" in a cursive script.

EXECUTIVE SUMMARY

MAJOR FISCAL EXPENDITURES

The Fiscal Year 2008-2009 Operating Budget provides funding for the following major items:

Building Improvements (Animal Shelter)	\$150,000
Fire Department Expansion (New Recruits and Equipment)	\$376,141
New Fire Truck (Lease Payment)	\$517,614
Four percent (4%) pay adjustment for Police Officers and Firefighters	
Four percent (4%) performance/productivity pay pool for Non-civil service employees	
Police Department Expansion	\$264,219
§ New Officers	
§ 3 New Motorcycles	
§ Safety Equipment	
§ Technology Enhancements	

STAFFING, COMPENSATION AND BENEFITS

Positions Added

Fire	6	Fire Recruits
Police	1	Police Sergeant (Motorcycle)
	2	Public Traffic officers (Motorcycle)
Municipal Court	1	Deputy Court Clerk
	1	Teen Court Coordinator
TOTAL	11	FULL TIME POSITIONS

Positions Eliminated

Library	1	Part-Time Outreach Technician
TOTAL	1	PART TIME POSITION

Positions Frozen

Airport	1	Airport Technician I
Development Services	1	Building Inspector
	1	Project Engineer
Police	1	Data Management Specialist
Engineering	1	Survey Crew Member
TOTAL	5	FULL TIME POSITIONS

Compensation

The City of Tyler's current employment turnover rate is 6.69%, which is well below the state average for municipalities of 8.31%. We attribute the success of recruiting and retaining our highly skilled workforce to a progressive work environment with an emphasis on training and our outstanding compensation and benefits package. The City continues to focus on preserving our greatest resource, our employees, by providing them with the tools they need to perform the job our citizens expect. For the third consecutive year, funding is included in the fiscal year 2008-2009 Annual Operating Budget for:

- § A four percent (4%) pay adjustment for Police Officers and Firefighters and a four percent (4%) performance/productivity pay pool for non-civil service employees.
- § Step Adjustments for the Police and Fire Departments
- § Sick Leave Buy Back Program

Benefits

The City of Tyler has successfully funded the employees' health insurance for the fourth consecutive year with a small programmed increase in health insurance premiums. This is the first increase of its kind in more than 10 years. The City has continued to effectively control health claim costs by negotiating and securing contracts with the local health providers.

It is the City of Tyler's desire to provide the best benefits to the City's employees, while balancing the cost and minimizing the financial impact on the City and most importantly the employees. This balancing act has become more difficult to maintain due to rising costs associated with the City's employees and retirees health coverage. It was noted that the prescription drug claims costs are projected to increase by 15.9 percent and the health claims costs are projected to increase by 2.1 percent over the prior year's data. These increases are projected to equate to an additional one-half million dollars in expenses. In order to offset the adverse impact that these potential costs will have on the bottom line; the City of Tyler implemented a premium increase and restructured a few of the plan elements. The plan design changes impacted the out-of-network annual deductible and the out-of-network maximum annual out of pocket costs. By doubling each of these areas the cost savings equated to a 6 percent increase (without the increase) with a total potential savings of \$401,568. The in-network deductible remained the same. Along with these changes the City of Tyler implemented a specialty drug tier to its prescription drug plan, which equates to a 2 percent increase (without the increase) and is projected to save the City of Tyler an additional \$133,856. The final adjustment was an actual 3 percent increase in premiums on both the employee and City side. The total projected fund gain during Fiscal Year 2008-2009 is \$736,208.



Strategic Tax Management

The fiscal year 2007 -2008 total property tax rate as adopted was \$.199000 cents per \$100 of assessed property tax value. The property tax rate proposed for fiscal year 2008-2009 is proposed as \$.204000 cents per \$100 of valuation.

The property tax rate proposed for fiscal year 2008-2009 maintenance and operations (M&O) is a rate of \$.204000 per \$100 of assessed property tax value.

Property Tax Value Comparison

	FY 2007-2008	FY 2008-2009
Total Taxable Value	\$6,170,194,892	\$6,560,364,714
Total Tax Rate	.199000	.204000
Total Tax Levy	12,278,688	13,383,144
Estimated Collection Rate	98.756%	98.490%
TOTAL BUDGET	\$12,125,927	\$13,181,059

Debt Services Fund

The fiscal year 2008-2009 General Fund Operating Budget is supported by a total tax rate of \$.204000 cents, of which \$.000 cents is applied to fund General Obligation debt. The City of Tyler

is pleased to report that, it has no General Obligation Debt and the Debt Services Rate is \$.0000 cents per \$100 value, which represents a reduction of \$.025577 from the prior Debt Service rate.

DEBT SERVICE REVENUE	FY 2007-2008	FY 2008-2009
General Property Taxes	\$6,170,194,892	\$6,560,364,714
Debt Service Fund Interest	50,000	0
TOTAL	\$175,046	\$0

DEBT SERVICE EXPENDITURES	FY 2007-2008	FY 2008-2009
General Obligation Debt Payments	\$3,389,211	\$0
Agent Fees	4,000	0
TOTAL	\$1,240,832	\$0



FUNDING FOR OTHER AGENCIES*

The Fiscal Year 2008-2009 General Fund Operating Budget includes funding for the outside agencies as listed:

AGENCY	FY 2007-2008	FY 2008-2009
Smith County Public Health District	\$675,000	\$375,000
Community Health Clinics of Northeast Texas	-	375,000
SCPHD Animal/Vector Control	317,000	317,000
Smith County Juvenile Attention Center	115,000	115,000
Animal Shelter Services	113,400	113,400
Tyler/Smith County Child Welfare	31,108	31,108
Heart of Tyler/Tyler Main Street	32,000	-
Tyler Civic Theatre	9,000	9,000
Tyler Metro Chamber of Commerce	25,000	25,000
Discovery Science Place	36,000	36,000
Hispanic Alliance	15,000	15,000
Bright and Fair Home	8,991	8,991
TOTAL	\$1,377,499	\$1,392,499

*Does not include funding allocated by other City funds, such as Community Development Block Grant (CDBG) or Hotel Occupancy Tax.

General Projects Fund

The City's General Projects Fund, serves as a supplemental resource to pay for one-time capital related expenditures on a pay-as-you-go basis. This fund was established from the General

Fund annual operating surplus over and above the 15% reserve, and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not be funded otherwise.

Traffic Management Enhancements	\$1,302,566
New Fire Truck and Capital Items Associated with the Truck	\$449,954
Parks and Recreation Improvements	\$109,000
§ Parks Master Plan	
§ Lindsey Park Soccer Field Improvements	
§ Faulkner Park and Pollard Park Tennis Court Improvements	
§ Contract Tree Service	
Street Improvement Program	\$800,000
Northend Tax Increment Reinvestment Zone	\$70,000
Library Projects	\$40,000
Technology Projects (Sirens)	\$54,000



TOURISM AND CONVENTION FACILITIES FUND

The fiscal year 2008-2009 Tourism and Convention Facilities Fund Operating Budget includes projected revenues and inter-fund transfers

of \$1,424,130 a carry-over fund balance of \$50,000; and expenditures of \$1,383,864.

HOTEL/MOTEL OCCUPANCY TAX FUND

The fiscal year 2008-2009 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$2,136,000; a carry-over fund balance of \$1,169,551; and expenditures of \$2,176,982.

tax revenue will support the promotion of conventions, visitors, and tourism activity in Tyler through funding operating costs of the Rose Garden Center and Harvey Hall , as well as, providing appropriations for the following agencies:

Projected fiscal year 2008-2009 Hotel-Motel

SOURCE	FY 2007-2008	FY 2008-2009
Tourism Fund/Rose Garden	\$900,582	\$1,080,755
Texas Rose Festival	9,000	9,000
East Texas Symphony Orchestra	12,500	25,000
Tyler Museum of Art	49,500	49,500
Smith County Historical Society/Historic Museum	11,756	15,000
Convention and Visitors Bureau	600,230	621,727
Bonner-Whitaker-McClendon House	5,000	5,000
Historic Aviation Museum	-	15,000
Symphony Recital Hall	200,000	-
Chamblee Rose Garden Match	-	100,000
Downtown Tourism	41,000	50,000
Visitor and Art Center Renovations	-	100,000
Professional Audit Services	6,000	6,000
TOTAL	\$1,835,568	\$2,076,982

WATER UTILITIES FUND

The fiscal year 2008-2009 Water Utilities Operating Budget projects revenues of \$27,787,608; a working capital carry-over of

\$2,883,644; and expenditures of \$27,764,489 including transfers.

Rates - planned rate adjustment of 6% to support revenue bond program

Revenue Bonds - \$10 million issue for expansion of infrastructure

Pay-as-you-go Improvements - over \$1.5 million for existing treatment, collection and distribution facilities

Briarwood Estates - sewer line extension

NERZ pilot program - to incentive redevelopment/new neighborhoods in the North End

SOLID WASTE FUND

The fiscal year 2008-2009 Solid Waste Operating Budget projects revenues of \$10,629,938 working capital carry-over of \$1,465,742; and

expenditures of \$10,046,187 for residential and commercial Solid Waste collection services and operations; and capital transfer of \$530,000.

AIRPORT FUND

The fiscal year 2008-2009 Airport Fund Annual Operating Budget projects revenues of \$1,196,964; working capital carry-over of \$559,478 and expenditures of \$1,247,689.

Additional funding alignment will be achieved for the third consecutive year without an Airport operating subsidy from the General Fund made possible by improved fiscal management of the Airport Fund.

FLEET MAINTENANCE FUND

The fiscal year 2008-2009 Fleet Maintenance Services Annual Operating Budget projects

revenues of \$8,892,779; working capital carry-over of \$1,441,379; and expenditures of \$8,516,708.

MAJOR BUDGET REVENUES/EXPENDITURES

The chart below shows fiscal year 2008-2009 revenues, expenditures and changes in work-

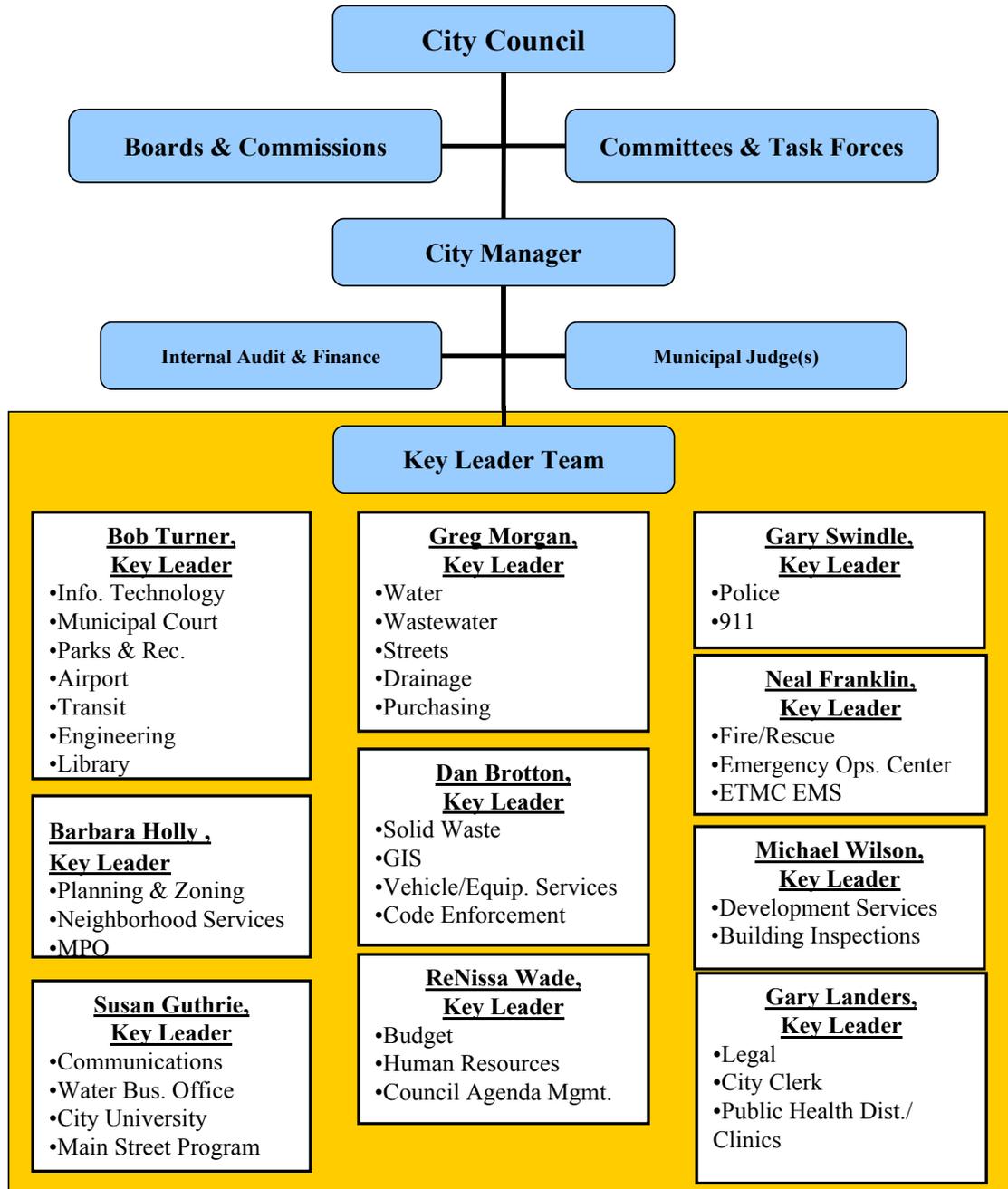
ing capital for the funds listed at through out this section.

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFER IN/ TRANSFER OUT	CLOSING BALANCE
General Fund	\$9,947,144	\$56,738,539	56,738,539	(\$815,576)	\$9,131,568
Water Utilities Fund	2,883,644	27,787,608	20,263,925	(7,500,564)	2,906,763
Solid Waste Fund	1,465,742	10,629,938	9,894,187	(665,000)	1,536,493
Debt Services	-	-	-	-	-
Hotel/Motel Tax Fund	1,410,533	2,136,000	2,176,982	(250,000)	1,119,551
Airport Fund	559,478	1,196,964	1,247,689	8,500	517,253





A Natural Beauty



READER'S GUIDE

FISCAL YEAR 2008-2009



BUDGET PROCESS

Form of Government

The City of Tyler operates under a Council-Manager form of government incorporated as a home rule corporation under the Constitution and laws of the State of Texas. The City Charter was adopted February 9, 1937. The City Council is comprised of a Mayor who is elected at large and six, single member district City Council members. The City Council appoints the City Manager, boards and commissions and citizen advisory group who work with direction from the City Council. All other staff members work under the direction of the City Manager, Deputy City Manager and Key Leaders.

Budget Adoption

The City's fiscal year is from October 1 through September 30. The City Charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City Charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year unencumbered balances. During a budget cycle any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget amounts between funds or base increases in appropriations must be approved by City Council. Appropriations lapse at fiscal year end unless lawfully reappropriated in ensuing adopted budgets. Budgets of the governmental fund types are prepared on a cash basis of accounting, which is based on real time cash flow. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The financial records are maintained on the modified accrual basis. Obligations in these funds are recorded as expenditures, but revenues are recognized only when they are actually received. Budgets of the enterprise fund types are also pre-

pared on a cash basis, but financial records are maintained on the accrual basis of accounting. Not only are expenses recognized when a commitment is made but revenues are also recognized when they are obligated to the City.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input, and are used as major guidelines in the development of funding recommendations.

Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of its assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with GAAP, the City's

funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

Governmental Fund Types

Governmental funds are primarily used to account for tax-supported and grant activities. The measurement focus is upon determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long term liabilities such as debt service, compensated absences and claims and judgments which are recognized when payment is due. The City utilizes the following governmental fund types:

General - The City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance and equipment purchase requirements associated with the General Fund.

Debt Service - This fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City paid off all tax supported debt in fiscal year 2007-2008.

Capital Projects - The City operates two capital projects funds. The major fund associated with capital projects is the one-half cent sales tax corporation which is used for infrastructure improvements in an effort to eliminate tax supported debt. This fund is not included in this document and has no formally adopted budget by City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental resource to pay for one-time related capital expenditures from the General Fund.

Permanent Funds - The City operates two permanent funds for the perpetual care and maintenance to the City's cemeteries. One of these funds operates in a trust environment and the other operates as an operations fund for the City cemeteries.

Special Revenue - The City uses special revenue funds to account for proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- § *Police Forfeiture* - Established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- § *Court Technology* - Established to track the receipt of court fees restricted for court technology purchases.
- § *Hotel-Motel Tax* - Established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.
- § *Donations* - Established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by City Council, but is included in the annual financial audit.
- § *Tourism* - Established to account for the operations of the Rose Garden, Rose Garden Building, Harvey Convention Center and Goodman Museum.
- § *Passenger Facility* - Established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds Regional Airport.
- § *Oil and Natural Gas* - Established to track revenue received from lease royalties to be used for future one time projects identified by City Council.
- § *Homeownership/Housing* - Established to ac-

count for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.

- § CDBG - Established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.
- § HOME - Established to account for the receipt and disbursement of HOME Grant monies allocated to the City to provide affordable housing for low income households.
- § HAPP - Established to account for the receipt and disbursement of Department of Housing and Urban Development – Housing Assistance Payments Program Funds.
- § State and Federal Grants - Created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library public safety and human services. Only major grants with known awards are included in this document and have a formally adopted budget. All other budgets are adopted with the grant award documentation.
- § Transit System - Established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City's Transit System.

Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus for proprietary funds is on total economic resources. As such these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. For budgeting purposes the proprietary fund types are budgeted on a cash bases to better manage available working capital. The City utilizes the following proprietary fund types.

Enterprise - These funds cover the cost of their operations through fees charged to individual users.

- § Utilities - Accounts for the maintenance and operations of the infrastructure of the City's Water and Sewer system including administration, billing, distribution, treatment, waste collection, waste treatment, Lake Tyler and storm water drainage.
- § Utility Construction - Established to track the costs of capital improvements to the utility system.
- § Utility Debt Service - Established to track the debt service costs related to revenue bond indebtedness.
- § Solid Waste - Accounts for the maintenance and operations of the garbage collections and litter abatement operated by the City of Tyler. This includes administration, residential collections, commercial collections, litter control and complex maintenance.
- § SW Construction - Established to track the costs of capital purchases and improvements to the garbage collection operations.
- § Airport - Accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.

Internal Service - These funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:

- § Productivity - Established to track performance pay of City employees.
- § Fleet Maintenance/Replacement - Accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.
- § Property and Liability Insurance - Accounts for the City's property, casualty, liability and worker's compensation insurance programs.
- § Active Employee Benefits - Accounts for the

City's self-insurance program for health and dental insurance benefits for active employees.

- § Property and Facility Management - Established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.
- § Technology - Established to account for the City's investment in technology and office automation, as well as current maintenance and repair items.
- § Retiree Employee Benefits - Accounts for the City's self-insurance program for health and dental insurance benefits for retired employees.

Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, but the funds themselves are appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates two Fiduciary funds including an Employee Benefit Trust – Section 125 Plan and the Greenwood Landfill Private Purpose Trust. Both funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City's Comprehensive Annual Financial Report (CAFR) based on "generally accepted accounting principles" (GAAP) reflecting the City's financial position at the end of its fiscal year. The CAFR reports expenditures and revenues both on a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City's financial records to GAAP:

- § Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- § Compensated absence liabilities are accrued as

earned on a GAAP basis, but expensed when paid on a budget basis.

- § Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within sixty days of year end on a GAAP basis.
- § Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- § Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- § Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

Budget Phases

The City of Tyler begins in April with the development of next year's budget. The budget development process requires input from the City staff, the City Council and the citizens. In order for this input to be given appropriate consideration, the process begins approximately six months before the budget is adopted. There are seven distinct phases in the development of the City's budget.

Budget Goals. The process starts with the development of budget goals based on the City's Financial Plan and the continuous feedback received from the City Council and the citizens. After the goals are developed, meetings with the City's administrative team will set the stage for budget formation.

Revenue Forecast Schedule and Strategy Development. This phase provides strategic fiscal forecasting, financial assumptions, revenue and reserve information as well as management's expectations about the development of departmental budgets. At the meetings, the budget calendar is established. The calendar includes internal and external dead-

lines. The calendar allows the citizens and City Council to be aware of the schedule and the official dates for public input.

Budget Development. Departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the city’s financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight changing trends in their service levels in addition to making proposals for new services or changes to existing services.

Capital Improvements Plan. The Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for excess revenue, that revenue is con-

sidered for additional projects. Additional projects are prioritized and then placed on next year’s schedule when funding is available.

Budget Presentation. Once all of the input is received, the budget is developed and the City Manager presents it to the City Council during August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a summary of the major changes being recommended.

City Council Consideration. The City Council then has over one month to receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will be provided to City Council during this time.

Budget Adoption. The City Council will adopt the budget by fund and adopt the new property tax rate before the start of the fiscal year on October 1st.

BUDGET CALENDAR

DATE	ACTION
1 Apr 18 th	Distribution of Budget materials and instructions
2 Apr 21 st	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Service’s training center
3 Apr 21 st	Human Resources will schedule appointments with each Department to review, correct and make additions/deletions to payroll projections
4 Apr 22 nd	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Services training center
5 May 4 th	TAP Presentations
6 May 26 th	Deadline for Departments to submit budget projections and requests
7 May 26-30 th	All projections and requests combined into City Manager’s Budget Work File
8 June 2-29 th	Meetings to review departmental budget projections and requests
9 July 1-17 th	Staff helps City Manager prepare budget for City Council
10 July 17 th	City Manager’s proposed Budget filed with the City Clerk
11 Aug 13 th	Proposed Budget presented to City Council
12 Aug 15 th	City Clerk publishes the “Notice of Proposed Budget Hearing scheduled for August 27th”
13 Aug 27 th	Public Hearing on proposed Budget. Schedule and announce meeting to adopt tax rate
14 Aug 29 th	City Clerk publishes the “Notice of Proposed Budget Hearing scheduled for September 10th”
15 Sept 10 th	Public Hearing on proposed Budget. Schedule and announce meeting to adopt tax rate
16 Sept 12 th	City Clerk publishes the “Notice of Intent to Adapt Tax Rate and Budget on September 24”
17 Sept 24 th	City Council adoption of Budget
18 Dec. 1	Final preparation and printing of adopted Budget

FINANCIAL POLICY

FISCAL YEAR 2008-2009



FINANCIAL POLICY

Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

Budgeting, Accounting, Auditing and Financial Planning Criteria

- § Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- § Submit to the City Council quarterly revenue, expenditure and investment report to show the financial position of the City of Tyler which meets / exceeds the requirements of the Public Funds Investment Act. The reports include budgetary forecasts and year to date actual comparisons to show the financial conditions of the City of Tyler.
- § File with the City Clerk for public review a copy of the proposed ensuing fiscal year budget by the last working day of July of each year.
- § City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required by City Council for external audit services every

five years.

- § The annual audit shall be conducted in accordance with Generally Accepted Accounting Principles (GAAP).
- § Long range forecasts shall be made for major operating funds as necessary for financial planning.
- § A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to determine compliance with current controls and to make recommendations for change.
- § It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

Operating Criteria

- § Estimated expenditures shall in no case exceed proposed revenue plus prior year undesignated balances.
- § Unused appropriations may be transferred to any item required for the same general purpose within the same department and fund if approved by the City Manager. All other transfers and base increases to appropriations must be approved by City Council.
- § All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully re-appropriated in subsequent year's adopted budgets.
- § A fund balance shall be maintained at a level of 15% of estimated annual operating expenditures for the General Fund and at 15% of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- § Investments shall be managed in accordance with the current Investment Policy. Investments shall comply with federal, state and local

laws. Investments will consider protection of principal first, with the intent to diversify as well as provide the daily cash needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.

- § Fixed assets shall be managed in accordance with the current Fixed Asset Policy. Properly classifying and recording the asset shall safeguard fixed assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- § City Council shall designate a City depository. The term of the bank depository shall be two years with three additional one year options for renewal.

Capital Improvement Projects

- § A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- § Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these expenditures shall be identified prior to the ap-

proval of such capital improvements.

- § The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- § Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

Debt Management

- § Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.
- § Interest earnings on bond proceeds shall be credited to the debt service fund.
- § The City of Tyler intends to pay for tax supported construction and capital improvements with cash.
- § When appropriate the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- § Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to two times (2.0x) average annual debt service is preferred. In no annual period shall the coverage fall below (1.50x). Bond ordinance covenants require coverage of (1.50x).
- § The City Council shall exhibit a willingness to raise the revenue to fully fund the debt necessary to implement the adopted capital improvement plan and to maintain the City's bond rating.





INVESTMENT POLICY

FISCAL YEAR 2008-2009



INVESTMENT POLICY

Introduction And Scope.

The Public Funds Investment Act, Chapter 2256, Texas Government Code, requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board. The Employees Deferred Compensation Agency Fund is also excluded. This Policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Strategy.

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiencies, to the extent that is practical and legal. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds, and special projects. The liquidity requirements of the pooled investment portfolio will be estimated and matched.

To implement the investment strategy the City shall:

- § Identify and utilize suitable investment options as described in this Policy.
- § Preserve principal by investing in options with limited perceived credit risk and manage the portfolio to reduce market and opportunity risk as described in this Policy.
- § Provide adequate liquidity by using short-term investment pools and bank deposits, and staggering investment maturities based on anticipated cash flow needs.
- § Diversify investment types and maturities throughout the cash flow and market cycles as described in this Policy.
- § Seek to attain a competitive market yield for comparable security-types and portfolio restrictions.

The maximum maturity of any security in the portfolio will not exceed two (2) years and the overall weighted average maturity of the portfolio will not exceed 270 days. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Objectives.

Principal investment objectives in order of priority are:

- § Preservation of capital and the protection of investment principal.
- § Maintaining public trust by avoiding any transaction, which might impair public confidence in the City's ability to manage public funds with which it is entrusted.
- § Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements.

- § Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows.
- § Diversification to avoid incurring unreasonable risks regarding securities owned.
- § Attainment of a market rate of returns equal to or higher than the performance of comparable portfolios. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Officers.

The Chief Financial Officer, Accounting Manager, and Accountants are appointed as Investment Officers. The Investment Officer's authority will be limited by applicable laws, regulations and this policy.

The City shall provide periodic training in investments for the investment personnel through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within twelve months of assuming their duties. An additional ten hours of training will be required in each succeeding two-year period. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NTCOG, TCMA, TML, and UNT as independent sources for training. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Standards of Care, Ethics and Conflicts of Interest.

As provided for in the Public Funds Investment Act, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an Investment Officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and officers shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City,

except when disclosure is required by law.

All Investment Officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Authorized Investments.

The Investment Officers shall use only investment options approved by City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, (including but not limited to Chapter 2256 Texas Government Code, the Public Funds Investment Act), the following securities and deposits are the only ones permitted as investments for the City's funds:

- § Direct obligations of the United States government with a maturity not to exceed two (2) years from the date of purchase; U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed).
- § Debentures or discount notes with a maturity not to exceed two (2) years from the date of purchase issued by, guaranteed by, or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- § Bonds or other interest bearing obligations of

which the principal and interest are guaranteed by the full faith and credit of the United States government with a stated maturity not to exceed two (2) years from the date of purchase. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.

- § Certificates of Deposit with a maturity not to exceed two (2) years from the date of purchase, insured by the Federal Deposit Insurance Corporation (FDIC) or its successor, in banks doing business in Texas which have been approved as a depository by the City. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories. .
- § Local government investment pools organized under the Interlocal Cooperation Act that meet the requirements of Chapter 2256 Texas Government Code and have been specifically approved and authorized by the City Council.
- § Direct obligations of the State of Texas or its agencies with a maturity not to exceed two (2) years from the date of purchase.

A security's "average life" does not constitute a stated maturity.

No security type approved by the Legislature for public investment will be authorized by the City without specific City Council approval and adoption in this investment Policy. And securities, which become unauthorized by legislative action or changes in credit rating/status, need not be liquidated immediately. The Investment Officer will make specific suggestions as to the possible liquidation or retention.

This Policy does not apply to an investment donated to the City for a particular purpose or under terms of use specified by the donor (Section 2256.004). (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04)

(Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Investment Limits.

It is the City's policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations, and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term securities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in local government pools and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

The City will not directly invest in securities maturing more than two (2) years from the date of purchase. The maximum average dollar-weighted maturity for the total City portfolio, including funds at the City's depository bank, shall not exceed two hundred seventy (270) days. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Selection of Broker/Dealers.

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities. Other broker/dealers meeting the qualifications of this Policy section and selected by the Investment Officers for competitive assurance that the best investment available is purchased and

shall be annually approved by the City Council.

The approved list of broker/dealers includes the following firms:

- ☒ Banc of America Securities
- ☒ Apex Pryor Securities
- ☒ Duncan-Williams Securities

For brokers and dealers of investment securities, the City shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers," unless a credit and capitalization analysis reveals that other firms are adequately financed to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

Annual audited financial statements

- § Proof of Texas State Securities Commission registration
- § Proof of National Association of Securities Dealers (NASD) certification
- § Completed broker/dealer questionnaire

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City's Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy.

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for transactions with money market mutual funds and local government investment pools. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Safekeeping.

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall be held in the name of the City. The original copy of all safekeeping receipts shall be delivered to the City. An independent custodian will be used for securities safekeeping. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Reporting and Audits.

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with Section 2256.023 of the Public Funds Investment Act. The market valuations obtained by the City shall be from sources believed to be accurate and representative of the securities' true values. The reports shall be submitted to City Council.

An annual compliance audit of management's controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports.

The benchmark for the portfolio will be three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio's performance and a measure of risk. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Review of Investment Policy.

The City Council will review and adopt this Investment Policy and investment strategy at least annually, approving changes to policy or strategy. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Selection of Depositories.

Depositories shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP) issued in compliance with applicable State law. A written contract shall be entered into and extended as per the RFP specifications. In selecting depositories, the credit worthiness of institutions shall be considered, and the Investment Officers shall conduct a review of prospective depository's credit characteristics and financial history.

All deposits placed with the City's depository or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original safekeeping receipts for securities pledged, copies of any pledged insurance policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance, or letter of credit.

The City requires market value of pledged securities in excess of 102% of all uninsured deposits plus accrued interest if any. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected

security interest in compliance with Federal and State regulations, including:

The agreement must be in writing;

- § The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- § The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and
- § The agreement must be part of the financial institution's "official record" continuously since its execution.

- § The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage. (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. O-2006-93, 11/8/06)

Reserved.

PART 2: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.





BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2008-2009



BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2008-2009

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	TRANSFERS IN / (TRANSFERS OUT)	<i>Closing Balance</i>
101 General	9,947,144	56,738,539	56,738,539	(815,576)	9,131,568
102 General Capital Projects	1,872,925	99,000	2,489,683	815,576	297,818
202 Development Services	176,206	1,357,257	1,696,397	175,000	12,066
204 Cemeteries Operating	450,412	22,630	208,408	85,000	349,634
205 Police Forfeitures	169,891	97,500	111,318	-	156,073
207 Court Technology	177,965	147,000	238,302	-	86,663
210 Heart of Tyler	-	188,500	230,050	50,000	8,450
211 Motel Tax	1,410,533	2,136,000	2,126,982	(250,000)	1,169,551
219 Tourism and Convention	9,734	1,424,130	1,383,864	-	50,000
234 Passenger Facility	-	340,500	332,000	(8,500)	-
235 Oil and Natural Gas	2,397,983	443,000	500,000	-	2,340,983
274 Homeownership and Housing	55,300	3,000	-	-	58,300
276 Housing Assistance	698,440	6,286,119	6,292,570	-	691,989
286 Transit System	22,847	2,698,898	2,706,745	-	15,000
294 Community Development Grant	10,557	946,129	945,929	-	10,757
295 Home Grant	-	468,480	468,480	-	-
308 General Debt Service	-	-	-	-	-
502 Utilities Operations	2,883,644	27,787,608	20,263,925	(7,500,564)	2,906,763
503 Utilities Construction	2,563,089	60,000	2,200,000	1,450,000	1,873,089
504 Utilities Debt Service	710,763	70,000	5,580,564	5,570,564	770,763
524 Airport	559,478	1,196,964	1,247,689	8,500	517,253
560 Solid Waste	1,465,742	10,629,938	9,894,187	(665,000)	1,536,493
562 Solid Waste Capital	3,756,455	160,000	3,276,189	530,000	1,170,266
639 Productivity	1,191,495	493,000	1,322,775	457,000	818,720
640 Fleet Maintenance/ Replacement	1,441,379	8,892,779	8,499,708	(17,000)	1,817,450
650 Property and Liability	1,285,333	1,368,532	1,448,801	-	1,205,064
661 Active Employees Benefits	7,024,410	6,482,219	6,482,219	(900,000)	6,124,410
663 Facilities Maintenance	989,454	460,499	559,828	200,000	1,090,125
671 Technology	381,798	3,215,898	3,332,026	-	265,670
713 Cemeteries Trust	2,254,964	135,000	-	(85,000)	2,304,964
761 Retired Employees Benefits	2,424,610	2,824,564	2,824,564	900,000	3,324,610



MAJOR REVENUE SOURCES

General Fund

As indicated by the chart below, General Fund revenues for FY2008-2009 are projected at \$56,738,539, which is an increase of 7.42% over

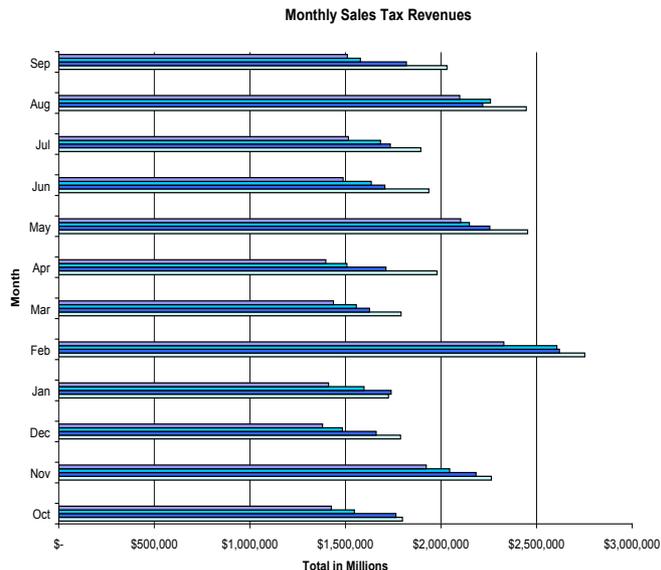
the FY2007-2008 budget of \$52,817,004. This increase is due to increased property values, estimated increases in sales tax and estimated increases in fines and penalties.

GENERAL FUND	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Property Taxes	\$11,215,459	\$12,319,359	\$12,317,700	\$13,519,359
Franchises	8,283,478	8,313,100	8,472,455	8,559,795
Sales & Use Taxes	23,469,866	24,471,440	24,781,260	26,006,645
Licenses & Permits	165,781	165,100	167,340	167,000
Fines & Penalties	5,598,142	5,463,372	5,811,100	6,431,727
Use of Money & Property	404,074	306,300	171,800	172,500
Current Services	1,171,231	1,147,800	1,141,700	1,164,371
Other Agencies	329,916	497,833	482,560	523,242
Miscellaneous	144,638	132,700	269,583	193,900
TOTAL REVENUES	\$ 50,782,585	\$52,817,004	\$53,615,498	\$ 56,738,539

Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

Sales Tax

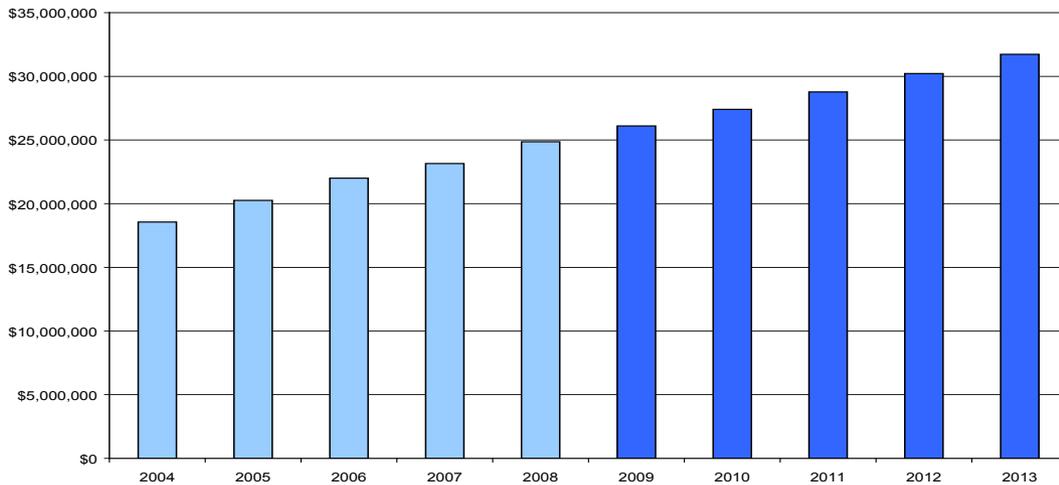
Sales Tax is the largest of the General Fund's revenue sources representing 46% of the fund's total revenues. Actual collections for FY2007-2008 are projected to be 2% above the amount budgeted due to a positive collections trend shown in the chart below along with current economic forecasts for the area which indicate positive growth. With FY2007-2008 continuing to exhibit positive collection trends, the City projects a budget for FY2008-2009 of 5% above the current year projected collections.



The chart below shows that the City has seen a steady increase in sales tax collections in the last three years. The chart further shows the City's Sales tax projections over the future five years.

The slight decline or flattening of revenue in 2003 was due to market and economic conditions that quickly recovered in a six month period.

Sales Tax Collections / Projections
(in Millions)



Property Tax

Property tax is the General Fund's next largest single source of revenue at 24%. As indicated in the chart below, taxable values increased over the last six years while the City's total tax rate has declined almost every year during the same time period with the exception of the current year. This increase in property values has helped allow the City to lower the overall tax rate while still provid-

ing the citizens of Tyler with excellent service and public safety. The philosophy of City government has been to pay as you go for construction projects, and for that reason the City has been lowering its tax supported debt over the past several years. The City paid off all remaining tax supported debt issues in fiscal year 2007-2008. This has largely facilitated the City's ability to lower its total property tax rate over the last ten years.

ANNUAL CHANGE IN TAX RATE AND CERTIFIED TAXABLE VALUE

FY	TOTAL RATE	CERTIFIED VALUES	% CHANGE
2001-2002	0.262	4,052,051,546	8.90%
2002-2003	0.254	4,227,306,408	
2003-2004	0.249	4,443,904,967	5.12%
2004-2005	0.249	4,757,237,999	7.05%
2005-2006	0.238	5,087,292,543	6.94%
2006-2007	0.224	5,571,800,477	9.52%
2007-2008	0.199	6,170,194,892	10.74%
2008-2009	0.204	6,560,364,714	6.32%

Franchises

Franchise Taxes are 15% of the total General Fund revenues for FY2008-2009. Overall the City is projecting a slight increase in franchise collections. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months. These franchises appear to be increasing due to increased energy and fuel costs. The telephone and cable franchise fees have declined in recent years because of the reduction of landlines and the increase of cable internet.

Fines and Penalties

Fees and Fines are 11% of the total General Fund revenues and have a projected increase for the FY2008-2009 budget. The growth in revenues is due to various underlying assumptions. The City

has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. The trend in collections shows a five year 3.5% increase in municipal court fine collections. A more effective and publicized warrant sweep program has been a major contributor to this increase. A continued effort is being made to increase collections within the court and to encourage payment of fines.

Development Services

As indicated by the chart below, Development Services revenues for FY2008-2009 are projected at \$1,532,257, which is an increase over the FY2007-2008 budget of \$922,572. This increase is due to increased projections related to the current year rate increases and accuracy of reporting.

	ACTUAL	AMENDED	PROJECTED	BUDGET
		BUDGET		
DEVELOPMENT SERVICES	2006-2007	2007-2008	2007-2008	2008-2009
Building Permits	\$ 506,561	\$ 400,000	\$410,000	\$ 410,000
Electrical Permits	256,666	290,000	260,000	260,000
Plumbing Permits	157,237	175,000	175,000	175,000
Zoning Permits	39,748	40,000	30,857	30,857
Mechanical Permits	73,706	60,400	65,000	65,000
Cert. of Occupancy Fees	21,620	18,000	19,000	19,000
Sign Permits	15,920	15,400	20,000	20,000
Contractor License	39,500	24,000	30,000	30,000
House Moving Permits	1,590	1,000	1,000	1,000
Permits Fee-Clearing	-	500	1,000	1,000
Interest Earnings	24,537	20,000	25,000	25,000
Paving/Drainage Assesment	-	-	-	-
Maps, Plans and Specs Fee	585	400	400	400
Platting Fees	39,787	27,300	29,760	30,000
Contractor Testing Fees	170,133	180,000	115,000	115,000
Grant Revenue	-	7,000	-	-
Transfer from Fund 101	150,000	125,000	125,000	175,000
Transfer from Fund 502	150,000	125,000	125,000	175,000
TOTAL REVENUES	\$1,647,590	\$1,509,000	\$1,432,017	\$1,532,257

The Development Services revenue is determined using trend analysis. In an attempt to more accurately track the revenues and expenditures related to the developments services activities the City created a separate fund in fiscal year 2005-2006. Continued review of the trend analysis will allow the City to adjust fees to match costs related to the service activities provided.

Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 9%. This increase is based on the collection of the 7% occupancy tax as well as increased interest earnings. Several new hotels have been or are in the process of being built in Tyler. These hotels will continue to increase the City's strong collections from local hotels.

Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to increase 6%. This increase is primarily due to increase collections for usage fees. Revenue for rentals and concessions are projected using trend analysis and indicate a slight decline in the use of facilities.

Housing Assistance Payments Fund

The HAPP, Section 8, Program is one of the largest sources of grant funding for the City of Tyler. The program is showing a nominal decrease in FY2008-2009 compared to the prior fiscal year. This program provides housing assistance for low income families. The Tyler program continues to expand into neighboring communities and has helped relocate several Katrina victims.

State and Federal Grant Fund

All state and federal grants are budgeted based on the amount awarded by the outside agency. The major grants awarded in the following fiscal year include TX Dot Hike and Bike Trail and MPO Planning Grant. All grants in this fund are reimbursement type grants.

Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The route is managed by the City of Tyler. Four routes are currently in place with a fleet of seven buses operating six days a week. The transportation system also provides Para transit services with a fleet of eight buses on demand service. Funding for this service is provided through transit fares, matching funds from the City of Tyler, grant funding from the Federal Transportation Administration and the Texas Department of Transportation.

General Debt Service Fund

The General Debt Service Fund accumulates funds for the semiannual debt service requirements on the City's tax supported debt. Primary funding is a portion of the property tax dedicated for the debt retirement each year based on the amount required. General Obligation debt as of 10-1-2008 totalled \$0.

Utilities Fund

As indicated by the chart on the following page, Utility Fund revenues for FY2008-2009 are projected at \$27,787,608, which is an increase over the FY2007-2008 budget of \$27,497,592. This increase is due to projected increases in water sales. The major source of revenue for the Utilities Fund is the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased water and sewer rates to be phased in over several fiscal years. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use for storm drainage improvements.

	ACTUAL	AMENDED	PROJECTED	BUDGET
UTILITIES FUND	2006-2007	BUDGET 2007-2008	2007-2008	2008-2009
Use of Money and Property	\$206,130	\$185,700	\$139,000	\$139,000
Charges for Current Services	22,607,873	25,896,738	24,300,200	26,261,000
Storm Water Revenue	1,120,564	1,267,954	1,200,000	1,274,498
Miscellaneous Income	172,091	147,200	134,300	113,110
TOTAL REVENUES	\$24,106,658	\$27,497,592	\$25,773,500	\$ 27,787,608

Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of 10-1-2008 will total \$56,570,000.

The City completed a partial refunding of several bond issues in 2004-2005 that saved the City over \$1,000,000 in interest payments. The current debt service requirement for revenue debt is \$5,270,564. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2008-2009 are projected at \$1,205,464, which is an increase over the FY2007-2008 budget of \$1,155,765. This increase is due to inflationary increases. The major source of revenue for the Airport Operating Fund is the Long term parking and Car leasing rental. Both

revenues are determined through trend analysis which has indicated continued increases in revenue over the past several years. Other large sources of revenue include airline facilities rental and PFC reimbursement dollars. Both revenues are calculated using a similar trend analysis. The PFC dollars are restricted for specific project reimbursement and capital uses.

	ACTUAL	AMENDED	PROJECTED	BUDGET
AIRPORT OPERATING FUNDS	2006-2007	BUDGET 2007-2008	2007-2008	2008-2009
Airline Facilities Rental	\$116,797	\$100,000	\$100,000	\$100,000
Airport Long-Term Parking	456,265	440,000	446,000	530,000
Interest Earnings	32,719	35,000	25,000	20,000
Landing Fees	76,438	72,000	74,500	72,000
Restaurant Concessions	12,027	11,500	4,800	5,000
FAA Building Rental	34,533	39,855	40,100	40,104
Car Leasing Rental	213,975	228,000	232,000	232,000
Agricultural Lease	659	660	660	660
Hanger Land Lease	84,655	82,750	82,620	82,750
HAMM	8,283	29,000	27,000	26,000
Common Use Fee	16,675	20,000	28,500	22,000
Airport Fuel Flowage	35,841	38,500	38,500	38,500
Copying fees	567	500	500	500

AIRPORT OPERATING FUNDS	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Advertising Space Fees	13,777	13,500	14,000	15,250
Miscellaneous Income	7,624	3,500	2,800	3,000
Oil Leases and Royalties	22,673	6,000	8,000	9,200
Transfer from Fund 234 / PFC	52,918	35,000	16,000	8,500
TOTAL REVENUES	\$1,186,426	\$1,155,765	\$1,140,980	\$1,205,464

Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and litter control. Revenues for FY2008-2009 are projected at \$10,629,938, which is an increase over the FY2007-2008 budget of \$9,712,000.

The major sources of revenue for the Solid Waste fund include the Residential, Commercial and Roll-off Charges for Services. These revenues are calculated using a trend analysis, and because of increased commercial sales efforts and residential rate increases projections show increased revenue.

SOLID WASTE FUND	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Interest Earnings	\$ 73,726	\$90,000	\$90,000	\$50,000
Charges for Residential Serv.	4,186,649	4,272,000	4,350,000	4,400,000
Charges for Commercial Serv.	2,551,140	2,683,000	2,710,000	2,750,000
Recycle Sales	60,461	20,000	20,000	20,000
Roll-Off	1,833,082	1,792,000	1,780,000	1,780,000
Miscellaneous	683,130	855,000	884,860	1,629,938
Total Revenues	\$9,388,188	\$9,712,000	\$9,834,860	\$10,629,938



POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2008-2009

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
GENERAL FUND					
Capital Projects	1	1	1	1	-
City Manager	6	7	6	7	6
Code Enforcement	-	-	-	12	8
Communications	-	-	-	-	2
Engineering	13	13	11	12	8
Finance	9	9	9	11	8
Fire Department	135	136	149	149	155
Human Resources	6	6	6	4	4
Legal	5	5	5	4	6
Library	40	40	40	40	41
Library-Substitutes	12	12	12	12	12
Municipal Court	22	22	22	22	24
Parks and Recreation	63	23	23	23	23
Parks and Recreation - Indoor Recreation	-	10	10	11	11
Parks and Recreation - Median Maint.	-	-	-	5	5
Parks and Recreation - Outdoor Recreation	-	30	30	30	30
Police Department - Auto Theft Task Force	1	1	1	1	1
Police Department - DEA Task Force	1	1	1	1	1
Police Department - Operations	236	236	236	245	248
Street	43	38	37	27	30
Traffic Engineering	49	49	49	53	53
TOTAL	642	639	647	670	676
DEVELOPMENT SERVICES FUND					
Building Inspections	10	10	14	14	18
Planning and Zoning	4	4	5	5	5
TOTAL	14	14	19	19	23
WATER UTILITIES FUND					
Lake Tyler	9	9	9	9	9
Storm Water Management	-	12	14	13	13
Wastewater Collection	17	17	17	17	17
Wastewater Treatment	26	26	26	26	26
Water Administration	9	9	7	8	8
Water Business Office	14	14	14	15	15

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2008-2009

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Water Distribution	24	24	24	24	24
Water Plant	23	23	23	23	23
TOTAL	122	134	134	135	135
SOLID WASTE FUND					
Solid Waste Administration	8	8	9	9	9
Solid Waste Commercial	9	9	9	9	9
Solid Waste Residential	29	29	29	30	30
TOTAL	46	46	47	48	48
AIRPORT FUND					
Airport	12	12	12	12	12
TOTAL	12	12	12	12	12
OTHER FUNDS					
Cemeteries	3	3	3	3	3
Community Development	4	6	6	6	6
Fleet Maintenance	15	15	15	15	15
HOME	0	0	0	0	0
Housing	11	10	10	10	10
Main Street	-	-	-	-	1
MPO	2	2	2	1	2
Neighborhood Services					
Productivity	-	-	2	2	1
Property and Facility Management	1	1	2	2	2
Property, Liability, Disability and Workers Compensation	-	-	-	2	2
Employee Benefits	-	-	-	-	1
Retiree Benefits	-	-	-	1	-
Technology Services	15	10	11	11	11
Tourism - Parks Maintenance	14	12	12	12	12
Tourism - Rose Garden Center	11	11	11	7	7
Transit	-	-	-	25	25
TOTAL	76	71	75	98	100
GRAND TOTAL	912	916	934	982	994

TOTAL COMBINED REVENUE AND EXPENDITURES ALL FUNDS

FISCAL YEAR 2008-2009

FUNDING SOURCES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	2006-2007	2007-2008	2007-2008	2008-2009	TO BUDGET
Property Tax	12,639,627	12,444,405	12,495,700	13,519,359	9%
Franchise Tax	8,782,460	8,883,100	9,117,948	9,205,288	4%
Sales Tax	25,394,919	26,377,440	26,781,260	28,106,645	7%
Licenses and Permits	1,279,179	1,190,400	1,180,197	1,179,857	-1%
Fines and Penalties	5,869,061	5,640,372	6,038,645	6,659,727	18%
Use of Money and Property	4,544,646	3,669,915	3,336,376	3,120,209	-15%
Current Service Charges	42,548,358	48,946,331	48,023,100	53,038,305	8%
Miscellaneous Income	12,128,173	11,805,440	12,225,770	11,648,655	-1%
Income from Other Agencies	10,502,925	14,158,221	10,931,637	10,388,358	-27%
Interfund Transfers	17,192,076	10,576,256	10,711,873	10,565,920	-0%
Fund Balance	10,186,358	17,269,812	13,788,804	7,860,587	-54%
TOTAL REVENUE	151,067,782	160,961,692	154,631,310	155,292,910	-4%

EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	2006-2007	2007-2008	2007-2008	2008-2009	TO BUDGET
General Government	7,482,753	9,521,008	9,533,424	8,211,967	-14%
Public Safety	32,676,858	35,337,934	35,336,927	37,687,743	7%
Public Services	5,913,538	7,533,986	7,041,209	8,115,895	8%
Culture and Recreation	5,151,525	6,089,930	5,813,552	5,506,365	-10%
Development Services	1,365,674	1,679,557	1,659,520	1,696,397	1%
Hotel / Motel Tax	1,480,058	1,835,568	1,835,568	2,176,982	19%
Tourism and Convention	1,408,738	1,223,653	1,196,368	1,613,914	32%
Neighborhood Services	8,237,957	11,343,279	9,393,634	7,706,979	-32%
Transit System	2,182,080	2,515,074	2,090,996	2,706,745	8%
Utilities System	20,365,290	25,071,588	23,189,205	22,463,925	-10%
Airport	1,435,408	1,606,181	1,558,381	1,579,689	-2%
Solid Waste	11,152,520	12,823,205	10,328,555	13,170,376	3%
Productivity	859,586	1,219,454	997,500	1,322,775	8%
Fleet Maintenance	3,778,431	6,805,485	7,521,766	8,499,708	25%
Property and Liability	1,211,822	1,554,807	1,309,989	1,448,801	-7%
Employee Benefits	5,962,686	6,454,898	6,400,500	6,482,219	0%

EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHANGE
	2006-2007	2007-2008	2007-2008	2008-2009	TO BUDGET
Property and Facilities	404,791	400,897	430,184	559,828	40%
Technology	3,044,291	2,896,491	2,858,207	3,332,026	15%
Retiree Benefits	2,575,187	2,352,408	2,849,722	2,824,564	20%
Debt Service	6,300,524	8,721,139	8,571,740	5,580,564	-36%
Interfund Transfers	17,194,076	10,576,286	10,711,873	10,565,920	-0%
TOTAL EXPENDITURES	140,183,793	157,562,828	150,628,820	153,253,382	-3%
NET	\$10,883,989	\$3,398,864	\$4,002,490	\$2,039,528	



GENERAL FUND

FISCAL YEAR 2008-2009



GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Unreserved Fund Balance	\$4,790,592	\$2,730,701	\$2,730,701	\$1,433,265
Court Reserve	74,739	216,351	216,351	96,787
Utility Rate Reserve	500,000	500,000	500,000	500,000
Operating Reserve	4,633,379	7,305,209	7,305,209	7,917,092
BEGINNING FUND BALANCE / WORKING CAPITAL	9,998,710	10,752,261	10,752,261	9,947,144
REVENUES				
Property Taxes	11,215,459	12,319,359	12,317,700	13,519,359
Franchises	8,283,478	8,313,100	8,472,455	8,559,795
Sales & Use Taxes	23,469,866	24,471,440	24,781,260	26,006,645
Licenses & Permits	165,781	165,100	167,340	167,000
Fines & Penalties	5,598,142	5,463,372	5,811,100	6,431,727
Use of Money & Property	404,074	306,300	171,800	172,500
Current Services	1,171,231	1,147,800	1,141,700	1,164,371
Intergovernmental	-	-	143,683	-
Other Agencies	329,916	497,833	482,560	523,242
Miscellaneous	144,638	132,700	125,900	193,900
TOTAL REVENUES	50,782,585	52,817,004	53,615,498	56,738,539
EXPENDITURES				
General Government	6,707,168	7,053,528	7,057,144	7,715,567
Police	18,785,261	20,256,368	20,256,368	21,247,982
Police Grants	178,321	171,605	163,224	176,983
Fire	10,915,323	12,029,793	12,029,793	13,829,561
Public Services	5,766,722	6,475,882	6,466,935	6,589,892
Parks and Recreation	3,099,025	3,633,552	3,534,456	3,662,176
Library	1,420,303	1,477,974	1,453,056	1,486,781
Municipal Court	1,856,911	1,808,302	1,819,639	2,029,597
TOTAL EXPENDITURES	48,729,034	52,907,004	52,780,615	56,738,539



GENERAL FUND (IOI)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Transfer to General Capital Projects	1,300,000	1,640,000	1,640,000	815,576
Unreserved Fund Balance	2,730,701	1,156,949	1,433,265	-
Court Reserve	216,351	85,000	96,787	120,787
Utility Rate Reserve	500,000	500,000	500,000	500,000
Operating Reserve	7,305,209	7,280,312	7,917,092	8,510,781
ENDING FUND BALANCE /WORKING CAPITAL	\$10,752,261	\$9,022,261	\$9,947,144	\$9,131,568

GENERAL FUND REVENUES

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
PROPERTY TAXES				
Current	\$10,830,161	\$12,000,859	\$12,000,900	\$13,181,059
Delinquent	163,120	116,400	116,400	126,100
Penalty and Interest	162,996	142,100	141,100	152,900
Collection Fee	59,182	60,000	59,300	59,300
TOTAL PROPERTY TAXES	11,215,459	12,319,359	12,317,700	13,519,359
FRANCHISES				
Power and Light	4,054,123	4,135,200	4,076,400	4,076,400
Natural Gas	883,419	1,023,000	1,030,000	1,030,000
Telephone	955,286	709,800	820,700	820,700
Cable Television	971,039	792,400	1,000,000	1,000,000
Street Use	341,982	402,500	380,800	380,800
Water and Sewer Franchise	1,077,629	1,250,200	1,164,555	1,251,895
TOTAL FRANCHISES	8,283,478	8,313,100	8,472,455	8,559,795
SALES AND USE TAXES				
Sales Taxes	23,154,848	24,159,240	24,450,235	25,674,845
Mixed Drink Taxes	289,426	280,400	299,225	300,000

GENERAL FUND REVENUES

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Bingo Taxes	25,592	31,800	31,800	31,800
TOTAL SALES AND USE TAXES	23,469,866	24,471,440	24,781,260	26,006,645
LICENSES AND PERMITS				
Parking Meters	108,658	108,300	110,000	110,000
Wrecker	-	300	40	-
Taxi	270	200	2,700	200
Burglar Alarms	56,853	56,300	54,600	56,800
TOTAL LICENSES AND PERMITS	\$165,781	\$165,100	\$167,340	\$167,000
FINES & PENALTIES				
Moving Violations	\$3,079,649	\$3,287,572	\$3,326,300	\$3,830,427
Library	(312)	-	-	-
Tax Fees	170,895	163,400	220,000	220,000
Arrest Fees	155,747	144,800	160,000	160,000
Administrative Fees	95,581	97,700	160,000	160,000
Warrant Fees	780,106	600,000	680,500	700,000
Child Safety	56,552	69,900	58,000	58,000
Teen Court Fees	730	1,100	500	500
Court Security	134,244	127,000	134,200	134,200
Miscellaneous Court	32,000	37,200	29,100	29,100
Time Payment Fees	182,919	137,000	190,000	190,000
Special Court Fees	566,855	551,200	540,000	540,000
Collection Firm Fees	223,207	150,000	210,000	210,000
Court Fee - Clearing	22,486	100	5,000	2,000
Partners for Youth	97,483	96,400	97,500	197,500
TOTAL FINES AND PENALTIES	5,598,142	5,463,372	5,811,100	6,431,727
USE OF MONEY AND PROPERTY				
Glass Center Rental	18,896	16,000	18,000	18,000
Senior Citizen Rental	3,310	2,000	2,500	3,000
Miscellaneous Rent	(525)	2,700	200	200

GENERAL FUND REVENUES

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Bergfeld Rental	11,605	7,000	11,000	11,000
Ballfield Concessions	6,664	5,000	6,700	6,700
Berfeld Concessions	1,169	2,000	1,000	1,200
Lindsey Concessions	-	4,900	3,700	3,700
Glass Rec Concessions	1,048	1,200	1,200	1,200
Interest Earnings	361,907	265,500	127,500	127,500
TOTAL USE OF MONEY AND PROPERTY	404,074	306,300	171,800	172,500

CURRENT SERVICES

Swimming Pool	4,876	3,000	3,000	3,000
Fire Inspection	21,795	24,900	21,800	21,800
False Fire Alarm Fees	1,440	1,400	400	400
Lot Mowing	25,662	11,000	25,700	25,700
Glass Membership	50,979	46,000	50,000	50,000
Copying Fees	12,932	11,700	12,900	12,900
Library Non Resident Fees	15,025	14,000	13,100	13,100
Library Lost Books	2,042	2,200	1,600	1,600
Library Video Fines	20,006	6,000	20,300	20,300
Non Resident Internet Use	1,389	-	3,600	3,600
Open Records	33,571	24,000	27,300	27,300
1/2 Cent Admin Costs	31,200	31,200	30,000	30,000
OH Reimb Fund 502	574,000	574,000	574,000	591,220
OH Reimb Fund 560	181,670	181,700	181,700	187,151
Softball Fees	110,580	100,000	110,000	110,000
Basketball Fees	5,800	5,500	4,200	4,200
Volleyball Fees	5,945	5,000	4,200	4,200
Tournament Fees	20,400	6,000	6,000	6,000
Other Sports Fees	19,419	25,000	19,400	19,400
Field Rental	24,310	25,000	24,300	24,300
Field Maintenance	8,190	10,200	8,200	8,200
Recreation Classes/Events	-	40,000	-	-
TOTAL CURRENT SERVICES	\$1,171,231	\$1,147,800	\$1,141,700	\$1,164,371

GENERAL FUND REVENUES

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
INTERGOVERNMENTAL				
Debt Service	-	-	143,683	-
State/Federal Grants	-	-	-	-
Solid Waste	-	-	-	-
TOTAL INTERGOVERNMENTAL	-	-	143,683	-
OTHER AGENCIES				
State Government	21,382	20,000	20,000	20,000
DEA Task Force	55,401	54,000	54,000	54,000
Pr Yr Inc fm Restitution	384	400	400	400
Auto Theft Task Force	64,828	58,000	58,000	58,000
School Crossing Guards	125,000	175,000	175,000	202,524
Comprehensive Traffic	39,953	32,000	32,000	32,000
Click it or Tickit	10,843	11,000	11,000	11,000
County - Haz Mat	5,000	5,000	5,000	5,000
Justice Assistance 05/06		48,000	48,200	-
Justice Assistance 06/07	-	32,000	21,841	10,338
Justice Assistance 07/08	-	53,433	-	55,030
Justice Assistance 08/09	-	-	-	15,950
Body Armor Grant	7,125	9,000	9,000	9,000
Child Safety Car Registration	-	-	48,119	50,000
TOTAL OTHER AGENCIES	329,916	497,833	482,560	523,242
MISCELLANEOUS				
Miscellaneous	115,642	114,700	100,000	100,000
Unclaimed Property Revenue	16,470	12,300	12,300	12,300
Return Checks	2,460	1,800	1,800	1,800
Contrib. For Construction	1,081	500	-	-
Methane Gas Sales		-	-	75,000
Sale of Equipment	7,975	2,900	11,000	4,000
Junked Vehicle Revenue	1,010	500	800	800
TOTAL MISCELLANEOUS	144,638	132,700	125,900	193,900
TOTAL GENERAL FUND REVENUES	\$50,782,585	\$52,817,004	\$53,615,498	\$56,738,539

GENERAL FUND EXPENDITURES

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
GENERAL GOVERNMENT				
General Government	\$5,003,442	\$5,176,379	\$5,175,242	\$5,590,865
Finance	1,135,694	1,377,306	1,377,045	1,004,854
Legal	568,032	499,843	504,857	694,664
Communications	-	-	-	191,509
Human Resources	-	-	-	233,675
TOTAL GENERAL GOVERNMENT	6,707,168	7,053,528	7,057,144	7,715,567
PUBLIC SAFETY				
Police Services	18,785,261	20,256,368	20,256,368	21,247,982
DEA Task Force	57,022	59,010	55,888	61,411
Auto Theft Task Force	105,453	92,595	93,686	95,572
L.E. Education Grant	15,846	20,000	13,650	20,000
Fire Services	10,915,323	12,029,793	12,029,793	13,829,561
TOTAL PUBLIC SAFETY	29,878,905	32,457,766	32,449,385	35,254,526
PUBLIC SERVICES				
Capital Projects Admin	270,563	250,957	252,121	-
Engineering Services	2,323,858	2,976,654	3,026,372	985,513
Streets	-	-	-	2,066,730
Traffic Operations	2,344,291	2,458,477	2,380,904	2,548,148
Code Enforcement	450,260	468,264	390,678	573,821
Transit System	377,750	321,530	416,860	415,680
TOTAL PUBLIC SERVICES	5,766,722	6,475,882	6,466,935	6,589,892
PARKS & RECREATION				
Administration	2,269,643	2,377,998	2,356,343	2,429,203
Indoor Recreation	389,180	465,086	455,626	476,767
Outdoor Recreation	439,375	430,901	423,596	439,509
Median Maint/Arborist	827	359,567	298,891	316,697
TOTAL PARKS & RECREATION	3,099,025	3,633,552	3,534,456	3,662,176
LIBRARY	1,420,303	1,477,974	1,453,056	1,486,781

GENERAL FUND EXPENDITURES

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Municipal Court				
Municipal Court	1,611,639	1,588,532	1,595,167	1,742,675
Court Security	143,258	123,411	124,760	133,197
Partners for Youth Program	102,014	96,359	99,712	153,725
TOTAL MUNICIPAL COURT	1,856,911	1,808,302	1,819,639	2,029,597
<hr/>				
TOTAL GENERAL FUND EXPENDITURES	\$48,729,034	\$52,907,004	\$52,780,615	\$56,738,539

CITY COUNCIL

Service Point Focus

The City of Tyler operates under a Council-Manager form of government and consists of an at-large mayor and six (6) single member district Councilmembers. The Mayor is elected at large by a plurality vote and the six (6) single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two (2) year terms and receive no monetary compensation for their services on the City Council.

The Mayor represents the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the city's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9:00 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



CITY MANAGER

Service Point Focus

As the “nerve center” for the City of Tyler, the City Manager’s Office provides managerial oversight for daily operations and leadership management across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing, business

services auditing, budgeting and media relations.

City Manager Mark McDaniel brings more than 20 years of managerial and leadership experience to Tyler’s government. He provides daily guidance to key leaders and department leaders in order to effectively ensure implementation of the best business practices and prudent use of taxpayer funds.

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$1,935,603	\$2,137,112	\$2,176,797	\$2,189,571
Supplies and Services	232,729	302,898	279,351	213,776
Sundry	2,598,972	2,519,952	2,487,362	2,600,250
Utilities	78,014	68,970	84,285	85,550
Maintenance	6,918	5,847	5,847	8,118
Capital Outlay	-	-	-	320,000
Path	20,000	-	-	-
Transfer to General Fund 102	1,300,000	1,640,000	1,640,000	815,576
Transfer to Special Revenue 210	-	-	-	32,000
Transfer to Internal Svc. Fund 663	131,206	141,600	141,600	141,600
TOTAL APPROPRIATIONS	\$6,303,442	\$6,816,379	\$6,815,242	\$6,406,441

SERVICE POINT EMPLOYEES - CITY MANAGER’S OFFICE

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
City Manager	1	1	1	1	1
City Manager Designate	-	-	-	-	1
1) Deputy City Manager	1	1	1	1	-
2) Administrative Secretary	-	-	-	-	1
3) Business Services Manager	1	1	1	1	-
Building Services Technician	1	1	-	-	-
4) Communications Director	-	-	-	.93	-
Communications/Media Svcs Coordinator	1	1	.93	-	-
Director of Budget and Human Resource	-	-	-	-	1
Internal Auditor	1	1	1	1	1
5) Marketing/PR Specialist	-	1	1	1	-
Redevelopment Specialist	-	-	-	1	1

SERVICE POINT EMPLOYEES - CITY MANAGER'S OFFICE

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Senior Secretary	1	-	-	-	-
TOTAL DEPARTMENT	6	7	5.93	6.93	6

- 1) Title change from Deputy City Manager to City Manager Designate during FY 2007-2008
- 2) One position upgraded from Clerical Specialist to Administrative Assistant during FY 2007-2008
Position transferred from Productivity Fund to General Fund during FY 2007-2008
- 3) Title change from Business Services Manager to Director of Budget and Human Resources during FY 2007-2008
- 4) Position transferred to Communications for FY 2008-2009
- 5) Position transferred to Communications for FY 2008-2009

FINANCE

Service Point Focus

The Finance Services Department is comprised of financial support services, debt service management, investments, accounting (accounts payable and receivable), payroll and benefits management. Staff members are responsible for maintaining financial and accounting systems; cash management and cash receipts; and benefits enrollment, and distribution of all payroll documents. Areas of delivery services are:

- § Processing and disbursement of accounts payable and other payments
- § Managing investments of cash balances
- § Managing revenues
- § Publishing appropriate financial statements and reports
- § Managing bonded indebtedness
- § Providing budget support to all departments
- § Tracking fixed assets
- § Grant accounting
- § Liaison to underwriters, investors, trustees, and other parties in the sale of bonds

Accomplishments for 2007-08

- § Achieving 23rd consecutive Certificate of

Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada

- § Implement full compliance of direct deposit for all new employees
- § Update of grant policy
- § Paid off general obligation debt
- § Major Budget Items
- § Creation and separation of the Retirees Health Benefits Fund
- § Movement of Payroll functions from Human Resources Division to the Accounting Division
- § Call outstanding general obligation bond indebtedness
- § Health Benefits Actuarial Study for GASB 45 compliance in review stage

Goals for 2008-09

- § Maintain financial records efficiently and effectively
- § Maintain and update internal controls
- § Review and extend current Health plan contracts to maintain current savings

FINANCE SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$798,591	\$851,598	\$850,073	\$546,743
Supplies and Services	272,796	270,240	271,579	224,714
Sundry	63,611	254,468	254,468	232,597
Utilities	696	1,000	925	800
Maintenance	-	-	-	-
TOTAL APPROPRIATIONS	\$1,135,694	\$1,377,306	\$1,377,045	\$1,004,854

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
CFO/Director of Administrative Services	-	-	1	1	1
Chief Financial Officer	1	1	-	-	-
Accounting Manager	-	-	-	1	1
Accountant	2	1	1	2	2
Accountant III	-	1	1	-	-
Accounting Technician	4	4	4	3	3
Senior Accounting Technician	-	-	-	-	1
Senior Benefit Specialist	-	-	-	-	-
1) Senior Staff Services Specialist	-	-	-	1	-
2) Staff Services Specialist	-	-	-	1	-
TOTAL DEPARTMENT	7	7	7	9	9

Finance combined with City Clerk and Staff Services during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

1) Title change from Senior Staff Services Specialist to Senior Accounting Technician during FY 2007-2008

2) Title change from Staff Services Specialist to Senior Benefit Specialist during FY 2007-2008

* Accountant I dropped from Budget Book because it has not been authorized since FY 2003-2004

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Number of accounts payable checks prepared	19,217	19,250	14,358
Average payment amount per check	\$3,391	\$3,531	\$3,916
Percentage of net wages distributed by direct deposit.	67%	70%	69%
Number of payroll checks re-issued.	30	15	16
Average number of days to close month in financial system.	29 days	27 days	30 days

LEGAL SERVICES

Service Point Focus

The Legal/Risk/ City Clerk Department guides Council members and other City departments by providing defensible and law-abiding direction for decision making. Legal staff prepares and/or reviews all ordinances and resolutions, contracts and other documents. Risk staff processes insurance documents and insurance claims, tracks loss information and coordinates report distribution. City Clerk provides records, storage and information services. Legal, Risk, and City Clerk staff members provide support services for:

- § Formal and informal legal opinions, including legal advice and counsel to Mayor, City Council, City Manager and City Departments
- § Oversee Municipal Court prosecution
- § Attend City Board meetings
- § Ensure compliance with State open meetings law
- § Review of public information requests and subpoenas
- § Document/Contract review
- § Document creation including policies, contracts, and code amendments
- § City Code review and maintenance
- § Prosecution of municipal issues
- § Defense and coordination of lawsuits
- § Property, casualty and worker's compensation insurance liaison
- § Property and casualty claims coordination
- § Worker's compensation claims coordination
- § Risk management coordination
- § Subrogation
- § City Board Appointments
- § Permanent records management, preservation and storage
- § Municipal/joint elections coordination

Accomplishments for 2007-08

- § Adoption of the new Interlocal Agreement with governmental taxing entities relating to affordable housing.
- § Adoption of an Ordinance clarifying demolition and rehabilitation procedures related to substandard and historic buildings.
- § Implementation of standard code enforcement procedure with regularly scheduled meetings with appropriate city staff.
- § Adoption of an Ordinance updating Firearms Amendments.
- § Adoption of Ordinance adopting current versions of several international codes related to development.
- § Implementation of Legaldesk

Major Budget Items

- § Additional Funding for outside legal services
- § Additional Funding for contract prosecution (to support the expansion of code enforcement)

Goals for 2008-09

- § Continue timely support for Tyler 21 proposals to amend the City Code, specifically land use ordinances
- § Continue support for affordable housing program as it expands to provide more owner occupied housing units
- § Continue support for expanded code enforcement programs
- § Renew Franchises with Oncor and Atmos Gas
- § Coordinate revised interlocal elections with Smith County, Tyler Independent School District, and Tyler Junior College
- § Implement updated records management plan City-wide.

LEGAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$424,758	\$405,974	\$405,062	\$550,236
Supplies and Services	124,563	73,781	81,222	113,702
Sundry	12,057	12,534	12,409	23,444
Utilities	456	492	165	220
Capital Outlay	6,198	7,062	5,999	7,062
TOTAL APPROPRIATIONS	\$568,032	\$499,843	\$504,857	\$694,664

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
City Attorney	1	1	1	1	1
City Clerk	-	-	-	-	1
Deputy City Attorney	1	1	1	1	1
Assistant City Attorney	1	1	1	1	-
Legal Secretary	1	1	1	1	1
Risk Analyst	1	1	1	-	-
Senior Assistant City Attorney	-	-	-	-	1
Support Services Tech I	-	-	-	-	1
TOTAL DEPARTMENT	5	5	5	4	6

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Number of bench trials handled by outside prosecutors	183	225	132
Percentage of bench trials to all trials	76%	80%	90%
Number of jury trials handled by outside prosecutors	58	55	14
Percentage of jury trials to all trials	24%	20%	10%
Average cost of services in-house	\$89.16	\$97.82	\$104.03
Average cost of services by outside sources	\$122.87	\$133.75	\$171.04
Number of ordinances prepared or reviewed	100	100	92
Number of resolutions prepared or reviewed	30	29	31



POLICE DEPARTMENT

Service Point Focus

The responsibility of the Police Department is to establish a police-community alliance which, through mutual understanding and problem resolution, advances the delivery of police services in an efficient and effective manner with due regard for the rights and privileges of all. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency.

The Tyler Police Department provides services across six beats within the city through the following programs:

- § Patrol operations, including motorcycle, bicycle, and canine units
- § Criminal investigations and analysis
- § Burglar alarm permitting
- § Community response team
- § Traffic operations
- § SWAT team
- § Property and evidence maintenance
- § Communications
- § Crisis negotiations
- § Liaison to District Attorney's office
- § Pawn shop liaison
- § Narcotics investigations
- § Intelligence investigations
- § Crime Stoppers investigations
- § Crime scene processing

- § Internal affairs investigations
- § Public Information/Citizens Police Academy
- § Public Service Officer (PSO) Program
- § Honor guard
- § Polygraph services
- § Fiscal and regulatory services
- § Volunteers in Policing
- § Law Enforcement Academy

Accomplishments for 2007-08

- § Re-modeled the 911 Police and Fire Dispatch Center
- § Electronic Ticket Books were placed in service by Traffic Unit.
- § Upgrade of the Automated Fingerprinting Information System.
- § Installed Intellitrack Equipment Tracking System
- § Implemented Pastors on Patrol program.

Major Budget Items

- § Add two additional Motorcycle Officers
- § Add one additional Traffic Sergeant
- § Add two additional Public Service Officer vehicles

Goals for 2008-09

- § Maximize Citizen Safety through effective and efficient utilization of all Police Services.



POLICE DEPARTMENT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$16,296,219	\$17,290,962	\$17,283,367	\$17,880,000
Supplies and Services	837,551	899,683	930,904	1,103,378
Sundry	507,031	791,635	728,243	815,911
Utilities	219,811	239,488	224,175	232,106
Maintenance	924,649	1,033,600	1,088,689	1,148,008
Capital Outlay	0	1,000	990	68,579
TOTAL APPROPRIATIONS	\$18,785,261	\$20,256,368	\$20,256,368	\$21,247,982

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Police Chief	1	1	1	1	1
Assistant Police Chief (CS)	2	2	2	2	2
Deputy Police Chief (CS)	1	1	1	1	1
Police Lieutenant (CS)	5	5	5	5	5
1) Police Sergeant (CS)	26	26	26	26	27
2) Police Officer (CS)	146	146	146	148	150
Administrative Secretary	-	-	-	-	2
Burglar Alarm Coordinator	1	1	1	1	1
Crime/Traffic Analyst	2	1	1	1	1
Crimestopper Coordinator	1	1	1	1	1
Data Management Supervisor	1	1	1	1	1
Data Management Specialist	10	10	10	10	10
Director of Volunteer Services	-	-	-	-	1
Identification Technician	1	1	1	1	1
IT Specialist I	-	-	-	-	1
Property and Evidence Specialist	2	2	2	2	2
Police Services Coordinator	1	1	1	1	1
PS Communications Supervisor	3	3	3	3	3
PS Telecommunicator II	21	18	18	21	21
Public Service Officer	6	6	6	9	9
Secretary	1	1	1	1	1
Senior PS Telecommunicator II	-	3	3	3	3
3) Senior Secretary	3	3	3	3	1

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
4) Vehicle Fleet Specialist	-	1	1	1	-
VIP Coordinator	1	1	1	1	-
<i>Regular Part-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Courier	1	1	1	1	1
5) Technology Intern	-	-	-	1	1
TOTAL DEPARTMENT	236	236	236	245	248

(CS) - Indicates Civil Service Position

- 1) One additional position approved for FY 2008-2009
- 2) Two additional positions approved for FY 2008-2009
- 3) Two positions upgraded to Administrative Secretary during FY 2007-2008
- 4) One position upgraded to IT Specialist I during FY 2007-2008
- 5) One position approved for FY 2007-2008 which was not in previous budget book

DEA TASK FORCE**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$57,022	\$59,010	\$55,888	\$61,411
TOTAL APPROPRIATIONS	\$57,022	\$59,010	\$55,888	\$61,411

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Secretary	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

AUTO THEFT TASK FORCE**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$82,539	\$85,159	\$86,250	\$90,464
Supplies and Services	22,914	7,436	7,436	5,108
TOTAL APPROPRIATIONS	\$105,453	\$92,595	\$93,686	\$95,572

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Police Officer (CS)	1	1	1	1	1
TOTAL DEPARTMENT	1	1	1	1	1

LAW ENFORCEMENT EDUCATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$15,846	\$20,000	\$13,650	\$20,000
TOTAL APPROPRIATIONS	\$15,846	\$20,000	\$13,650	\$20,000

PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2006-07	BUDGET 2007-08	JUNE 2008
Number of sworn officers	176	182	175
Number of homicides	9	4	-
Number of sexual assaults	50	43	32
Number of robberies	161	127	80
Number of aggravated assaults	359	402	281
Number of burglaries	1125	906	847
Number of thefts	3,536	3,315	2,245
Number of auto thefts	211	178	90

FIRE DEPARTMENT

Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property from fire and other hazards through incident mitigation, education, and prevention. Four service divisions including administration, prevention, maintenance, and suppression are responsible for approximately 50 square miles of incorporated city parcels and protecting the estimated 101,000 citizens.

The administration division is responsible for direction and control of the department, purchasing and finance, and emergency management for the City of Tyler. The maintenance division is responsible for oversight of the department's apparatus preventive maintenance program, apparatus maintenance and repair, maintenance and repair of self-contained breathing apparatus, and SCBA/air support at fire scenes. The prevention division is responsible for enforcement of fire codes in the City of Tyler, investigation at all suspicious

fires, and management of the public fire prevention program. The suppression division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the suppression division, training staff members maintain a diligent program of continuing education efforts, advanced training activities and state mandated reporting.

The Fire Department is responsible for:

- § Fire suppression
- § Fire prevention
- § Fire investigation
- § Safety education
- § Emergency response
- § Hazardous materials incident response
- § Mutual aid response
- § Code enforcement
- § Emergency management operations

Accomplishments for 2007-08

- § Complete Construction for Fire Station No.7 and Fire Station No. 10.
- § Implemented Minimum Manning for Fire Apparatus
- § Hired 12 new Firefighters to staff new Fire Station No. 10.
- § Updated Fire Department 6-Year Service Plan.
- § Hired 6 new Fire Recruits
- § Implemented Fire for Education Program

Major Budget Items

- § Fire Apparatus Lease Agreement
- § Fire Department Re-organization Plan.
- § Additional Outdoor Warning Siren.

Goals for 2007-08

- § Update Fire Department 6-Year Service Plan.
- § Evaluate the potential for improvement of the Insurance Services Office (I.S.O.) rating for the City of Tyler.
- § Locate and acquire property for future Fire Station No.11

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$9,805,289	\$10,976,038	\$10,933,622	\$12,002,688
Supplies and Services	398,445	418,104	420,234	497,711
Sundry	144,129	209,269	209,269	325,574
Utilities	125,454	128,158	125,554	133,258
Maintenance	293,904	298,224	341,114	314,716
Capital Outlay	84,472	0	0	555,614
Transfer to Special Rev	63,630	-	-	-
TOTAL APPROPRIATIONS	\$10,915,323	\$12,029,793	\$12,029,793	\$13,829,561

SERVICE POINT EMPLOYEES - FIRE

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Fire Chief	1	1	1	1	1
Assistant Fire Chief (CS)	1	1	1	1	1
Fire Training Chief (CS)	1	1	1	1	1
District Chief (CS)	3	4	4	4	6
1) Senior Captain (CS)	6	6	6	6	-
Fire Captain (CS)	22	22	25	28	38
2) Fire Mechanic (CS)	1	1	1	1	-
Fire Inspector/Investigator (CS)	6	6	6	6	6
Fire Driver/Engineer (CS)	30	30	33	33	36

SERVICE POINT EMPLOYEES - FIRE

<i>Regular Full-time Positions</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>	<i>2008-2009</i>
3) Firefighter (CS)	60	60	66	63	60
Administrative Assistant	-	-	-	-	1
4) Administrative Secretary	1	1	1	1	1
Emergency Management Assistant	-	-	1	1	1
Fire Apparatus Technician	1	1	1	1	1
Fire Marshal	1	1	1	1	1
5) Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	135	136	149	149	155

(CS) - Indicates Civil Service Position

1) Two positions were upgraded to District Chief during FY 2007-2008

Four positions were downgraded to Fire Captain during FY 2007-2008

2) One position was downgraded to Senior Secretary

3) Six positions were upgraded to Fire Captain during FY 2007-2008

Three positions were upgraded to Fire Driver/Engineer during FY 2007-2008

Six additional positions approved for FY 2008-2009

4) One position was upgraded to Administrative Assistant during FY 2007-2008

5) One position was upgraded to Administrative Secretary during FY 2007-2008

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Average percentage response time to emergency calls under 5 minutes	94.97%	95.00%	95.02%
Average response time to emergency calls in minutes and seconds	4 min 32 sec	4 min 0 sec	4 min 36 sec
Total number of structure fires	129	-	108
Percentage of 240 required continuing education hours completed per fire suppression person	148%	100%	102%

LIBRARY

Service Point Focus

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

§ Selecting, acquiring, preparing, housing and

distributing materials in fiction, non-fiction, children's, young adult and audio-visual collections

§ Providing a reference collection and assistance in using it

§ Providing a Genealogy and Local History collection

§ Offering interlibrary loan service

§ Maintaining an online catalog of holdings

- § Providing public Internet access workstations
- § Providing story times and other events for children
- § Providing a schedule of entertaining and informative programs for adults
- § Books-by-mail for the homebound
- § Bookmobile service
- § Access to public information
- § Access to statewide information databases

Accomplishments of 2007-08

- § Finished recarpeting first floor of the library and installed new modular lending services/reception desk
- § Used grant funds to subscribe to downloadable audiobook service for remote use
- § Added additional Internet access computers and consolidated all public workstations in a central location on the third floor
- § Consolidated recent magazines, current news-

papers and paperbacks into a first-floor popular reading lounge area

- § Engaged nearly five thousand children in the annual summer reading program incorporating guest performers and numerous special events
- § Provided a number of adult programs of current and popular interest

Major Budget Items

- § \$40,000 allocated for purchase of new library materials

Goals for 2008-09

- § Begin first phases of interior signage improvement project
- § Add public computers dedicated to productivity software such as word processing, presentations and spreadsheets
- § Continue long-range planning process for library master plan

LIBRARY SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$941,603	\$1,025,232	\$1,028,672	\$1,025,061
Supplies and Services	127,977	95,862	98,121	89,959
Sundry	104,890	111,760	111,690	124,501
Utilities	82,869	76,850	86,806	88,425
Maintenance	37,224	38,270	37,980	33,835
Capital Outlay	125,740	130,000	89,787	125,000
TOTAL APPROPRIATIONS	\$1,420,303	\$1,477,974	\$1,453,056	\$1,486,781

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
City Librarian	1	1	1	1	1
Access Librarian	1	1	1	1	1
Resource Librarian	1	1	1	1	1

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>	<i>2008-2009</i>
Circulation Supervisor	1	1	1	1	1
1) Access Associate	3	3	3	3	2
Administrative Assistant	-	-	-	1	1
Cataloging Specialist	2	2	2	2	2
2) Circulation Technician	4	4	4	4	3
Collection Associate	1	1	1	1	1
Custodian	2	2	2	2	2
Library Assistant	2	2	2	2	2
Outreach Technician	1	1	1	1	1
Programming Associate	1	1	1	1	1
Senior Secretary	1	1	1	-	-
REGULAR PART-TIME POSITIONS	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Access Associate	4	4	4	4	6
Circulation Technician	11	11	11	11	13
Custodian	1	1	1	1	1
Graphics Technician	1	1	1	1	1
3) Outreach Technician	1	1	1	1	-
Project Specialist	1	1	1	1	1
TOTAL DEPARTMENT	40	40	40	40	41
SUBSTITUTE POSITIONS	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Access Associate	4	4	4	4	4
Circulation Technician	4	4	4	4	4
Graphics Technician	1	1	1	1	1
Outreach Technician	3	3	3	3	3
Total Substitutes	12	12	12	12	12

1) One full-time position split into two part-time positions for FY 2008-2009

2) One full-time position split into two part-time positions for FY 2008-2009

3) One position was eliminated for FY 2008-2009

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Total number of volumes owned	213,075	225,422	222,271
Number of books	178,961	190,000	187,248
Number of magazine and newspaper subscriptions	461	446	446
Number of audiovisual items	10,977	12,300	11,901
Number of databases	1	1	1
Number of electronic books	22,675	22,675	22,675
Number of public workstations	26	30	26

PARKS AND RECREATION

Service Point Focus

The Parks and Recreation Department provides oversight for the City's open spaces, athletic complexes, and recreationally oriented programs for the use of all citizens. Staff members diligently maintain a proactive maintenance program for over 25 park areas including oversight of maintenance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries, and the downtown square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system.

The Parks and Recreation Department is responsible for:

- § Baseball, softball, basketball, volleyball and tennis recreation team programs
- § Arts and crafts programs and festivals
- § Municipal Rose Garden
- § Rose Garden Center operations
- § Glass Recreation Center operations
- § Goodman Museum
- § Senior Citizen Center operations
- § Harvey Convention Center operations
- § Rose Garden special activities
- § Swimming and dance programs
- § Athletic tournaments

- § Polar Bear Golf Classic
- § Concerts in the Park
- § Movies in the Park

Accomplishments for 2007-08

- § Ball Field Reserve
- § Complete tree inventory for Parks
- § Fully Fund high profile parks events with donations
- § Host State and National Qualifying softball tournaments

Major Budget Items

- § Parks Master Plan
- § New Playground for Lindsey Park Soccer Field
- § Improvements to Disc Golf Course
- § Tennis Courts Resurfacing (Faulkner and Polard Parks)

Goals for 2008-09

- § The goal of the Tyler Parks and Recreation Department is to provide Superior Parks, Outdoor Spaces, Cemeteries, Recreational Facilities, Recreational Activities, and Tourism Opportunities to fill the leisure time and special needs of all segments of the population and to serve this community and its visitors in an overall profes-

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$775,844	\$827,060	\$829,450	\$840,910
Supplies and Services	278,401	262,650	276,014	300,850
Sundry	79,345	73,638	73,738	98,816

PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Utilities	576,411	673,710	628,870	623,710
Maintenance	453,927	549,940	548,271	564,917
Capital Outlay	5,715	-	-	-
Transfer to Special Rev Fund 219	100,000	0	0	-
TOTAL APPROPRIATIONS	\$2,269,643	\$2,377,998	\$2,356,343	\$2,429,203

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Parks and Recreation Operation and Services Manager	1	1	1	1	1
Parks Maintenance Supervisor	-	1	1	1	1
Recreation Center Supervisor	2	-	-	-	-
Activity Specialist	2	-	-	-	-
Administrative Secretary	1	-	-	-	-
Crew Leader	4	4	4	4	4
Custodian	2	-	-	-	-
Equipment Operator I	1	-	-	-	-
Grounds Technician	-	1	1	1	1
Groundskeeper	6	6	6	6	6
Hardscape Technician	1	1	1	1	1
Laborer	8	8	8	8	8
Recreation Specialist	2	-	-	-	-
r) Senior Clerk	-	1	1	1	-
Senior Secretary	-	-	-	-	1
<i>Regular Part-time Positions</i>					
Clerk	2	-	-	-	-
Custodian	1	-	-	-	-
<i>Temporary Positions</i>					
Pool Manager	3	-	-	-	-
Lifeguard	14	-	-	-	-
Playground Leader	12	-	-	-	-
TOTAL DEPARTMENT	62	23	23	23	23

r) One position upgraded to Senior Secretary during FY 2007-2008

INDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$309,882	\$360,197	\$351,329	\$367,380
Supplies and Services	59,955	64,700	63,286	65,802
Sundry	3,717	13,547	13,451	15,414
Utilities	969	1,160	1,199	1,640
Maintenance	14,657	25,482	26,361	26,531
TOTAL APPROPRIATIONS	389,180	465,086	455,626	476,767

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Special Events/Recreation Supervisor	-	1	1	1	1
Recreation Center Supervisor	-	1	1	1	1
Recreation Operation Supervisor	-	1	1	1	1
Custodian	-	2	2	2	2
Recreation Specialist	-	2	2	3	3
<i>Regular Part-time Positions</i>					
Clerk	-	2	2	2	2
Custodian	-	1	1	1	1
TOTAL DEPARTMENT	-	10	10	11	11

OUTDOOR RECREATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	55,773	\$145,951	\$140,852	\$141,349
Supplies and Services	370,295	283,350	281,299	296,660
Sundry	-	-	-	-
Utilities	683	100	223	0
Maintenance	-5,651	1,500	1,222	1,500
Capital Outlay	18,275			
TOTAL APPROPRIATIONS	\$439,375	\$430,901	\$423,596	\$439,509

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Activity Specialist	-	1	1	1	1

SERVICE POINT EMPLOYEES

TEMPORARY POSITIONS	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Pool Manager	-	3	3	3	3
Lifeguard	-	14	14	14	14
Playground Leader	-	12	12	12	12
TOTAL DEPARTMENT	-	30	30	30	30

MEDIAN MAINTENANCE ARBORIST**SERVICE POINT EXPENDITURES**

	FY 2006-2007		FY 2007-2008		FY 2008-2009
	ACTUAL		BUDGET		
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS	
Salaries and Benefits	-	\$196,072	\$185,422	\$173,372	
Supplies and Services	\$827	\$153,590	\$103,537	136,365	
Sundry	-	\$4,000	\$4,000	4,000	
Utilities	-	\$960	\$960	960	
Maintenance	-	\$2,000	\$1,982	2,000	
Transfer to Special Revenue 285	-	\$2,945	\$2,990	-	
TOTAL APPROPRIATIONS	\$827	\$359,567	\$298,891	\$316,697	

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Arborist/Urban Forester	-	-	-	1	1
Crew Leader	-	-	-	1	1
Laborer	-	-	-	3	3
TOTAL DEPARTMENT	-	-	-	5	5

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Amount of park acreage maintained	856.35	856.35	856.35
Number of new rose bushes planted	1,100	1,500	1,829
Number of other plantings installed	9,210	9,000	5,190
Number of medians maintained or mowed	34	34	34
Number of new trees planted	48	50	125
Number of Senior Citizens participating in planned daily activities	80	75	210



CAPITAL PROJECTS

Service Point Focus

The Capital Projects Coordinator provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$10 million annually for numerous infrastructure projects as well as drainage, street, public safety, parks, and airport improvements. Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board, who, along with City Council, governs the priority scheduling of the extensive list of projects.

Accomplishments for 2007-08

The following projects were launched or completed in FY 2007-08:

- § Master Drainage Plan - Continuing
- § South Tyler Pedestrian and Bike Trails extension – Grant Pending
- § Central business district traffic signal equipment update – Under Study
- § Grande Boulevard Phase II and III construction

- § Loop 49 construction between US 69 and Paluxy Drive
- § South Broadway Corridor Improvements

Goals for 2007-08

The following projects are anticipated to begin in FY 2007-08:

- § Lake Placid extension between Noonday and SH 155 Acquire ROW
- § Town Park Drive extension to SH 155 Acquire ROW
- § New Sunnybrook between SH 155 and Loop 323 Acquire ROW
- § Old Omen Road reconstruction between University and CR 2021
- § Black Fork Creek Tributary BF-25 channel improvements between Courtney to Golden Road
- § West Mud Creek Tributary C-2 Old Bullard to Broadway channel improvements (One segment)
- § Irish Meadows drainage improvements

CAPITAL PROJECTS ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007 Actual Expenditures	FY 2007-2008 Budget Appropriations	FY 2007-2008 Projected Expenditures	FY 2008-2009 Budget Appropriations
Salaries and Benefits	\$111,815	\$116,327	\$117,261	-
Supplies and Services	570	1,525	1,195	-
Sundry	7,654	7,705	7,705	-
Utilities	524	400	960	-
Transfer to Special Rev Fund 202	150,000	125,000	125,000	-
TOTAL APPROPRIATIONS	\$270,563	\$250,957	\$252,121	\$-



SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
i) Projects Coordinator	1	1	1	1	-
TOTAL DEPARTMENT	1	1	1	1	-

i) Position transferred to Engineering for FY 2008-2009

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Total number of Capital projects under design	19	21	11
Total cost of Capital projects under design	3,276,498	38,535,000	31,253,624
Total number of Capital projects under construction	9	22	5
Total cost of Capital projects under construction	2,515,443	18,805,000	32,925,566
Total value of 5 year Half Cent program	68,944,923	86,726,655	86,726,655

ENGINEERING SERVICES

Service Point Focus

The Engineering Services Department is responsible for Capital Improvement projects to ensure effective and efficient implementation of Half-Cent and Stormwater Utility revenue funds. Engineering Services staff provides civil engineering design and construction oversight as well as inspection of subdivision and commercial development projects, monitoring street conditions and providing preventative maintenance and emergency repair oversight to over 600 miles of streets, storm drains and drainage structures within the city limits. This department provides infrastructure development support services through:

- § Engineering management of street and drainage projects
- § Subdivision construction and commercial site inspection
- § Drainage projects inspection
- § Project surveying/construction staking
- § Drainage monitoring
- § Valley gutter placement
- § Inlet box reconstruction
- § Sidewalk repair oversight
- § Drainage maintenance

Accomplishments for 2007-08

- § Design of Lake Placid Road between SH 155 and Old Jacksonville Highway near completion.

Major Budget Items

- § Funding for Capital Improvement projects is provided through the Half-Cent Sales Tax and Stormwater Utility revenue funds, which are administered by the Capital Improvements Coordinator.

Goals for 2008-09

- § Complete design of Lake Placid Road between SH 155 and Old Jacksonville Highway.
- § Complete design of Town Park.
- § Complete design of New Sunnybrook.
- § Begin construction Grande Phase II-a, between Sutherland Drive and Paluxy.
- § Begin construction Grande Phase II-b, between Paluxy Drive and SH 110.
- § Begin construction of Old Omen Road between University and CR 2021.

ENGINEERING

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$1,361,583	\$1,502,521	\$1,412,521	\$577,547
Supplies and Services	251,388	206,715	346,633	51,944
Sundry	61,804	66,952	66,952	35,244
Utilities	7,616	4,318	4,118	3,310
Maintenance	613,809	769,148	769,148	142,468
Capital Outlay	-	400,000	400,000	-
Transfer to Enterprise Fund	27,658	27,000	27,000	175,000
TOTAL APPROPRIATIONS	\$2,323,858	\$2,976,654	\$3,026,372	\$985,513

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
City Engineer	1	1	1	1	1
1) Administrative Assistant	-	-	-	0	-
2) Capital Budget Analyst	-	-	-	-	0
3) Engineering Technician	2	2	2	2	2
Projects Coordinator	-	-	-	-	1
4) Project Engineer	2	2	1	1	1
Senior Secretary	1	1	0	1	-
Survey Crew Chief	1	1	1	1	1
Survey Crew Member	1	1	1	1	1
Survey Instrument Operator	1	1	1	1	1
5) Utilities Construction Inspector	4	4	4	4	-
TOTAL DEPARTMENT	13	13	11	12	8

*The Engineering and Street departments were combined in FY 2006-2007 to form the Engineering Services department.

- 1) One position reclassified to Capital Budget Analyst during FY 2007-2008
- 2) One position with 14% paid by Storm Water Management
- 3) Two positions, one with 40% paid by Storm Water Management
- 4) Correction - One position was transferred to Development Services during FY 2005-2006
- 5) Four positions transferred to Development Services during FY 2007-2008



ENGINEERING

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING AUGUST 2008
Total number of projects under design	17	10	10
Total cost of projects under design	2,727,472	336,000	813,336
Total number of projects under construction	10	12	8
Total cost of projects under construction	1,763,751	44,440,000	1,727,560

TRAFFIC ENGINEERING

Service Point Focus

Traffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient, and efficient movement of people, goods, and services throughout the City by planning, designing, installing, maintaining, and repairing all traffic control devices on city streets. The Department provides service support in the areas of:

- § manufacturing, installation, and maintenance of City street signs
- § installation, and maintenance of City street pavement markings
- § maintenance and repair of traffic signals
- § analysis and implementation of signal timing plans
- § planning for current and future traffic control needs
- § mitigating traffic congestion
- § conducting speed studies, traffic signal studies, and stop sign warrant studies
- § ensuring street lights are efficiently placed and installed and maintained in a timely manner
- § oversight of the public school crossing guard program
- § installation, maintenance and policing parking meters

Accomplishments for FY 2007-08

- § Purchase of new of parking meters as part of a multi-year phased program
- § Systematic signal timing update as part of rotating 3-year cycle
- § Install adaptive control system capable of adjusting signal timing to real time traffic volumes in South Broadway corridor
- § Upgraded signal communication systems NW Loop.

Major Budget Items

- § Gentry Parkway Beautification Project
- § School Flasher Upgrade
- § Southwest Loop Adaptive Control System

Goals for FY 2008-09

- § Continue upgrading signal communications systems
- § Upgrading downtown signal equipment
- § Purchase of parking meters as part of a multi-year phased program
- § Continue signal timing update as part of rotating 3-year cycle
- § Upgrade selected traffic signals to Flashing Yellow Arrow display



TRAFFIC ENGINEERING

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$641,887	\$733,323	\$660,801	\$769,670
Supplies and Services	80,453	144,929	142,294	147,299
Sundry	67,085	69,257	69,257	71,713
Utilities	1,346,469	1,307,268	1,292,961	1,349,104
Maintenance	180,831	172,700	184,966	187,962
Capital Outlay	27,566	31,000	30,625	22,400
TOTAL APPROPRIATIONS	\$2,344,291	\$2,458,477	\$2,380,904	\$2,548,148

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Traffic Engineer	1	1	1	1	1
1) Associate Traffic Engineer	1	1	0	0	0
Parking Patrol	2	2	1	2	2
2) Senior Secretary	1	1	0	0	0
Traffic Engineering Technician	1	1	-	-	-
Traffic Marker	3	3	3	2	2
Traffic Marker II	-	-	-	1	1
Traffic Operations Supervisor	1	1	1	1	1
3) Traffic Sign Crew Leader	1	1	1	1	-
Traffic Sign Supervisor	-	-	-	-	1
Traffic Signal Technician	3	3	3	3	3
<i>Regular Part-time Positions</i>					
Parking Patrol	-	-	2	-	-
<i>Temporary Positions</i>					
School Crossing Guard	35	35	35	40	40
TOTAL DEPARTMENT	49	49	49	53	53

- 1) One position with 15% paid by Storm Water Management
- 2) One position with 24% paid by Storm Water Management
- 3) Title changed to Traffic Sign Supervisor during FY 2007-2008

PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2006-07	BUDGET 2007-08	JUNE 2008
Number of traffic signals maintained	133	132	133
Number of stop signs or yield signs replaced	786	1,000	629
Number of street name signs replaced	614	700	415

PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2006-07	BUDGET 2007-08	JUNE 2008
Cost per sign installed or replaced	18.23	18.50	20.83
Number of street lights	6,786	6,900	6,846
Cost per streetlight per month	12.28	12.28	12.63

CODE ENFORCEMENT

Accomplishments for 2007-2008

- § Developed and coordinated the Pro-Active Code Enforcement plan for Fiscal Year 2007-2008.
- § Reclassified a position to Environmental Coordinator.
- § Created the Code Enforcement Task Force made up of current city field employees. They attended Code Enforcement Training in August 2007.

- § Reclassify Laborer position to a Code Enforcement Officer .

Goals for 2008-2009

- § Implement Illegal dumping surveillance.
- § Develop and implement a sign enforcement program. Work closely with the Planning and Zoning Department along with Legal to update and enforce the sign ordinances.
- § Concentrate efforts on enforcing the Off-Street Parking and Loading Ordinance specifically section h subsection 5.

Major Budget Items for 2008-2009

- § New Technology Items

CODE ENFORCEMENT*

	SERVICE POINT EXPENDITURES			
	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$287,527	\$331,537	\$232,961	\$386,401
Supplies and Services	\$62,246	56,905	66,439	65,905
Sundry	\$17,624	13,580	13,580	61,681
Utilities	\$1,642	10,695	8,351	11,175
Maintenance	\$81,221	38,047	51,847	48,659
Capital Outlay	-	\$17,500	\$17,500	-
TOTAL APPROPRIATIONS	\$450,260	\$468,264	\$390,678	\$573,821

*The Code Enforcement Department was previously named Environmental Services. Name Change became effective 10/1/2008

	SERVICE POINT EMPLOYEES				
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Code Enforcement Manager	-	-	-	-	1
1) Environmental Coordinator	-	-	-	1	-

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>	<i>2007-2008</i>	<i>2008-2009</i>
Chief Code Enforcement Officer	-	-	-	-	1
Code Enforcement Officer I	-	-	-	3	3
2) Code Services Officer	-	-	-	1	1
3) Equipment Operator I	-	-	-	4	-
4) Equipment Operator II	-	-	-	2	1
5) Laborer	-	-	-	1	-
6) Senior Clerk	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	12	8

- 1) Title change from Environmental Coordinator to Code Enforcement Manager during FY 2007-2008
- 2) One position upgraded to Chief Code Enforcement Officer for FY 2008-2009
- 3) Four positions transferred to Streets during FY 2007-2008
- 4) One position transferred to Streets during FY 2007-2008
- 5) One position upgraded to Code Services Officer for FY 2008-2009
- 6) Position transferred from Streets during FY 2007-2008

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Weed and Debris lots inspected	2,459	2,600	2,147
Junk Vehicle violations	384	300	302
Tractor miles mowed	1,724	2,500	1,293

MUNICIPAL COURT

Service Point Focus

The goal of the Municipal Court is to provide a forum for justice to ensure that all citizens are treated fairly and equally, without regard to race, sex, and religion, while abiding by all applicable guidelines and laws. The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. Staff members of the Court are responsible for:

- § Scheduling, hearing, and disposing of all cases brought for trial
- § Establishing and administering court procedures as required by State law

- § Maintaining all records and dockets
- § Accounting for payment of fines
- § Serving warrants

Accomplishments for 2007-2008

- § Development and Implementation of the Partners for Youth Program.

Major Budget Items 2007 - 2008

- § Addition of one Deputy Court Clerk
- § Addition of Teen Court Coordinator)

Goals for 2008 - 2009

- § Implementation of a document imaging program for the Court.

MUNICIPAL COURT ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$568,028	\$700,666	\$636,378	\$735,681
Supplies and Services	872,000	685,007	766,536	725,357
Sundry	113,417	147,220	141,172	216,954
Utilities	15,868	14,023	11,080	14,023
Maintenance	35,315	41,616	40,001	46,460
Capital Outlay	7,011	0	0	4,200
TOTAL APPROPRIATIONS	\$1,611,639	\$1,588,532	\$1,595,167	\$1,742,675

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Municipal Court Administrator	1	1	1	1	1
Administrative Assistant	-	-	-	1	1
Administrative Secretary	-	-	1	-	-
Bailiff	1	1	-	-	-
City Marshal	1	1	1	1	1
Court Clerk	2	2	-	-	-
Court Technician	1	1	1	1	1
Deputy City Marshal	5	5	3	-	-
Deputy City Marshal I	-	-	3	3	3
Deputy City Marshal II	-	-	-	3	3
1) Deputy Court Clerk	7	7	9	8	9
Juvenile Case Coordinator	-	-	-	1	1
Juvenile Program Coordinator	-	-	-	1	1
Senior Deputy Court Clerk	3	3	3	2	2
Senior Secretary	1	1	-	-	-
2) Teen Court Coordinator	-	-	-	-	1
TOTAL DEPARTMENT	22	22	22	22	24

1) One additional position approved for FY 2008-2009

2) One position added for FY 2008-2009



MUNICIPAL COURT SECURITY

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$114,778	\$117,627	\$108,095	\$127,413
Supplies and Services	27,137	3,084	14,473	3,084
Sundry	200	200	133	200
Maintenance	1,143	2,500	1,954	2,500
Capital Outlay	-	-	105	-
TOTAL APPROPRIATIONS	\$143,258	\$123,411	\$124,760	\$133,197

MUNICIPAL COURT PARTNERS FOR YOUTH PROGRAM

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$55,924	\$78,359	\$83,914	\$153,725
Supplies and Services	\$46,090	\$18,000	15,798	0
TOTAL APPROPRIATIONS	\$0	\$96,359	\$99,712	\$153,725

PERFORMANCE BENCHMARKS	ACTUAL 2005-06	BUDGET 2006-07	PERIOD ENDING JUNE 2007
Number of municipal prisoners housed in Smith County Jail	1,760	2,000	1,774
Average cost of municipal prisoner per stay	\$141	\$200	\$124
Number of plea offers made	1110	1,000	966
Number of juvenile cases referred to Teen Court	315	400	373
Number of non-parking related trials	1304	1,500	1031
Net revenue collected on cases with finding of guilty	\$5,090,033	\$4,296,250	\$4,111,256

TYLER TRANSIT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Transfer to Special Rev	\$377,750	\$321,530	\$416,860	\$415,680
TOTAL APPROPRIATIONS	\$377,750	\$321,530	\$416,860	\$415,680



COMMUNICATIONS SERVICES*

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$-	\$-	\$-	\$113,190
Supplies and Services	-	-	-	66,768
Sundry	-	-	-	9,761
Utilities	-	-	-	1,790
Capital Outlay	-	-	-	-
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$191,509

*FY 2007-08 apart of the City Manager's Office

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Communications Director *	-	-	-	-	0
2) Marketing/PR Specialist	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	2

1) Position transferred from City Manager for FY 2008-2009

2) Position transferred from City Manager for FY 2008-2009

* 7% of salary paid by Stormwater

HUMAN RESOURCE SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$0	\$0	\$0	\$192,335
Supplies and Services	0	0	0	9,912
Sundry	0	0	0	31,278
Utilities	0	0	0	150
Capital Outlay	0	0	0	0
TOTAL APPROPRIATIONS	\$0	\$0	\$0	\$233,675

SERVICE POINT EMPLOYEES - HUMAN RESOURCE SERVICES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Human Resource Manager	-	-	-	1	1
Staff Services Director	1	1	1	-	-
Human Resource Representative	-	-	-	-	1

SERVICE POINT EMPLOYEES - HUMAN RESOURCE SERVICES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Senior Clerk	1	1	1	1	1
Senior Staff Services Specialist	-	1	1	-	-
i) Staff Services Representative	3	1	1	1	-
Staff Services Specialist	-	1	1	-	-
<i>Regular Part-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Human Resource Representative	-	-	-	-	1
i) Staff Services Representative	1	1	1	1	-
TOTAL DEPARTMENT	6	6	6	4	4

Human Resources combined with City Clerk and Finance during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

i) Title changed to Human Resource Representative during FY 2007-2008

*This department was formerly known as Staff Services.

STREETS SERVICES*

Service Point Expenditures

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$-	\$-	\$-	\$1,139,852
Supplies and Services	-	-	-	221,500
Sundry	-	-	-	28,485
Utilities	-	-	-	21,990
Capital Outlay	-	-	-	654,903
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$2,066,730

SERVICE POINT EMPLOYEES - STREETS SERVICES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Street Manager	1	1	1	1	1
Street Supervisor	-	-	1	-	-
Clerk	1	1	1	-	-
Code Enforcement Officer I	-	1	1	-	-
Code Services Officer	1	1	1	-	-
Crew Leader	5	4	4	4	4
i) Equipment Operator I	5	5	5	1	5
Equipment Operator II	8	8	8	7	7
Foreman II	3	3	1	1	1
Laborer	6	5	5	4	4
Litter Abatement Coordinator	1	-	-	-	-

SERVICE POINT EMPLOYEES - STREETS SERVICES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Semi-Skilled Laborer	4	2	2	3	3
2) Senior Clerk	1	1	1	1	-
Senior Secretary	1	1	0	1	1
Street Surface Technician	1	1	1	1	1
Truck Driver	5	4	4	3	3
TOTAL DEPARTMENT	43	38	37	27	30

1) Four positions transferred from Code Enforcement during FY 2007-2008

2) Position transferred to Code Enforcement during FY 2007-2008



CAPITAL PROJECTS

FISCAL YEAR 2008-2009



GENERAL CAPITAL PROJECTS FUND (102)

REVENUES, EXPENDITURES

AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Ball Field Reserve	\$50,000	\$100,000	\$100,000	\$150,000
Unreserved Fund Balance	3,289,485	2,630,413	2,630,413	1,722,925
BEGINNING FUND BALANCE / WORKING CAPITAL	3,339,485	2,730,413	2,730,413	1,872,925
REVENUES				
Interest Earnings	186,956	75,000	90,500	24,000
Miscellaneous	423,282	69,500	241,500	75,000
Transfer from Other Funds	1,358,056	1,640,000	1,640,000	815,576
TOTAL REVENUES	1,968,294	1,784,500	1,972,000	914,576
EXPENDITURES				
Comprehensive Plan	240,193	100,000	86,000	-
TIF/TIRZ	43,119	56,880	56,880	70,000
CIP Prioritization Project	-	70,000	70,000	-
Fire Truck and Capital Items	485,262	524,826	524,826	-
Library Projects	40,110	60,000	58,700	40,000
Misc. Projects	326,280	20,000	-	68,117
Parks Improvements Projects	401,543	714,948	564,948	109,000
Street Improvement Program	63,340	803,134	803,134	800,000
Traffic Management Enhancements	641,288	728,500	340,000	1,302,566
Neighborhood Services Building	336,231	325,000	325,000	-
Contingency	-	10,000	-	100,000
TOTAL EXPENDITURES	2,577,366	3,413,288	2,829,488	2,489,683
Ball Field Reserve	100,000	150,000	150,000	150,000
Unreserved Fund Balance	2,630,413	951,625	1,722,925	147,818
ENDING FUND BALANCE / WORK- ING CAPITAL	\$2,730,413	\$1,101,625	\$1,872,925	\$297,818



GENERAL GOVERNMENTAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$17,116	\$90,000	\$70,000	\$-
Sundry	293,312	166,880	142,880	170,000
Capital Outlay	44,356	-	-	-
TOTAL APPROPRIATIONS	\$354,784	\$256,880	\$212,880	\$170,000

POLICE SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$196,149	\$-	\$-	\$-
Capital Outlay	\$31,159	-	-	-
TOTAL APPROPRIATIONS	\$227,308	\$-	\$-	\$-

FIRE SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$-	\$-	\$-	\$54,000
Capital Outlay	485,262	524,826	524,826	-
TOTAL APPROPRIATIONS	\$485,262	\$524,826	\$524,826	\$54,000

LIBRARY SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$40,110	\$60,000	\$58,700	\$40,000
TOTAL APPROPRIATIONS	\$40,110	\$60,000	\$58,700	\$40,000



PARKS MAINTENANCE AND ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$401,543	\$714,948	\$564,948	\$109,000
TOTAL APPROPRIATIONS	\$401,543	\$714,948	\$564,948	\$109,000

ENGINEERING SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$63,340	\$803,134	\$803,134	\$800,000
TOTAL APPROPRIATIONS	\$63,340	\$803,134	\$803,134	\$800,000

TRAFFIC OPERATIONS

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Services	\$-	\$59,103	\$59,103	\$-
Capital Outlay	\$641,288	\$669,397	\$280,897	\$1,302,566
TOTAL APPROPRIATIONS	\$641,288	\$728,500	\$340,000	\$1,302,566

CODE ENFORCEMENT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$-	\$-	\$-	\$14,117
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$14,117

MUNICIPAL COURT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$27,500	-	-	-
TOTAL APPROPRIATIONS	\$27,500	\$-	\$-	\$-



COMMUNITY DEVELOPMENT ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$336,231	\$325,000	\$325,000	\$-
TOTAL APPROPRIATIONS	\$336,231	\$325,000	\$325,000	\$-



DEVELOPMENT SERVICES

FISCAL YEAR 2008-2009



DEVELOPMENT SERVICES FUND (202)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$121,793	\$403,709	\$403,709	\$176,206
REVENUES				
Building Permits	506,561	400,000	410,000	410,000
Electrical Permits	256,666	290,000	260,000	260,000
Plumbing Permits	157,237	175,000	175,000	175,000
Zoning Permits	39,748	40,000	30,857	30,857
Mechanical Permits	73,706	60,400	65,000	65,000
Cert. of Occupancy Fees	21,620	18,000	19,000	19,000
Sign Permits	15,920	15,400	20,000	20,000
Contractor License	39,500	24,000	30,000	30,000
House Moving Permits	1,590	1,000	1,000	1,000
Permits Fee-Clearing	-	500	1,000	1,000
Interest Earnings	24,537	20,000	25,000	25,000
Maps, Plans and Specs Fee	585	400	400	400
Platting Fees	39,787	27,300	29,760	30,000
Contractor Testing Fees	170,133	180,000	115,000	115,000
Grant Revenue	-	7,000	-	-
TOTAL REVENUES	1,347,590	1,259,000	1,182,017	1,182,257
EXPENDITURES				
Planning & Zoning	395,864	422,612	418,444	421,583
Development Services	969,810	1,256,945	1,241,076	1,274,814
TOTAL EXPENDITURES	1,365,674	1,679,557	1,659,520	1,696,397
Transfer In	300,000	250,000	250,000	350,000
General Fund (101)	150,000	125,000	125,000	175,000
Utilities Fund (502)	150,000	125,000	125,000	175,000
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$403,709	\$233,152	\$176,206	\$12,066

DEVELOPMENT SERVICES

Service Point Focus

The Development Services Department was created in the fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Inspection Division, which includes the Chief Building Official and certified, multi-discipline inspectors; and the Plan Review and Permits Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is now responsible for:

Enforcement of municipal codes for all construction and development

- § Review of construction and development plans, plats, and zoning site plans
- § Issuing permits for new and remodeling of residential construction
- § Issuing permits for new and remodeling of commercial construction
- § Issuing water and sewer tap permits
- § Issuing Contractor licenses and permits
- § Inspection services of permitted residential and commercial construction
- § Provide support to Technical Advisory Committee to ensure quality control

Accomplishments for 2007-08

- § Expanded credit card payment system for payment of permits on line.
- § Improved turnaround time for permitting and review services.
- § Cross trained inspectors to allow increased single point of contact service.

- § Successfully filled several vacancies for building inspectors created by retirements and promotions.

Major Budget Items

- § Transferred utility construction inspectors (4 FTE) and one project engineer (1 FTE) from engineering services to development services.
- § Reclassified the chief building official from department leader to division manager.

Goals for 2008-09

- § Maintain short turnaround time for permitting and review services.
- § Automate inspection process for utility construction inspectors to improve efficiency and documentation.
- § Train utility construction inspectors to be able to use HTE or suitable alternative for all inspections related to public infrastructure improvements.
- § Cross train permit technicians to back up and assist Sr. Utilities Specialist.
- § Promote and assist public to use the public access computers in Development Services department.
- § Implement automated process for creating water/sewer tie-ins by utility construction inspectors that can be accessed in GIS.
- § Explore need to charge a permit fee for certain permits that are not currently charged (i.e.: construction noise; floodplain development; grading).
- § Do more to promote other City of Tyler departments (i.e.: Promoting roll off containers and other services for Solid Waste).
- § Provide opportunities for inspectors and technicians to meet or exceed requirements for certifications.

DEVELOPMENT SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$713,077	\$1,037,429	\$979,735	\$984,902
Supplies and Services	135,095	121,937	157,262	168,305
Sundry	94,393	51,449	51,449	57,965
Utilities	5,206	8,918	8,918	9,678
Maintenance	22,039	37,212	43,712	53,964
TOTAL APPROPRIATIONS	\$969,810	\$1,256,945	\$1,241,076	\$1,274,814

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Chief Building Official	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1
Chief Plumbing/Mechanical Inspector	1	1	1	1	1
Building Inspector	3	2	2	3	3
Combination Inspector II	-	1	1	-	-
Development Services Engineer	-	-	1	1	1
Development Services Specialist	-	-	0	1	1
Permit Clerk	-	-	1	1	1
Permit Technician	1	1	1	1	1
Plans Examiner	1	1	1	1	1
Project Engineer	-	-	0	0	1
Senior Permit Technician	1	1	1	1	1
Senior Utilities Specialist	-	-	1	-	-
Senior Utilities Specialist II	-	-	-	1	1
i) Utilities Construction Inspector	-	-	-	-	4
<i>Regular Part-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Permit Clerk	1	1	-	-	-
TOTAL DEPARTMENT	10	10	14	14	18

i) Four positions transferred from Engineering during FY 2007-2008



PERFORMANCE BENCHMARKS	PERIOD ENDING		
	ACTUAL 2006-07	BUDGET 2007-08	JUNE 2008
Number of plat reviews	148	175	185
Number of new subdivision reviews	38	35	25
Number of residential building plan reviews	608	600	132
Number of commercial building plan reviews	86	80	21
Number of daily inspections performed per inspector	21.2	25	28.6
Number of inspections performed per year	23,869	30,000	18,196
Number of combination inspections performed per year	6,082	1,500	746
Number of subdivision inspections within 8 hours in city limits/ ETJ	3,440/793	3,440/794	2,020/484
Testing fees revenues	194,497	250,000	173,093
Testing fees expenditures	50,203	97,750	86,577
Number of driveway inspections within 4 hours of request	101	300	222
Number of commercial site inspections with 4 hours of request	86	80	912

PLANNING AND ZONING

Service Point Focus

The Planning and Zoning Department has a mission to provide professional community planning services and zoning enforcement in order to anticipate and maintain a healthy, organized, and prosperous business and residential environment. Through the oversight of the Metropolitan Planning Organization, staff administers short- and long-range transportation and demographics planning. This department is also charged with providing professional oversight and support for the Planning and Zoning Commission, the Zoning Board of Adjustments and the Historical Preservation Board.

The Planning and Zoning Department is responsible for:

- § General Zoning administration
- § Zoning/Special Use permit application processing
- § Subdivision regulation

- § Annexation/Extra Territorial Jurisdiction issues oversight
- § Comprehensive Plan administration
- § Sign and landscape regulation
- § Sexually Oriented Business regulation
- § Plat review
- § Tax abatement
- § Economic development
- § Tax increment financing
- § Special studies management
- § Master Street Plan management
- § Certification oversight for designation of historically significant properties

Accomplishments for 2007-08

- § Completed six voluntary annexations
- § Issued eight local landmark designations
- § Added ½ Historic Preservation Officer

- § Working on finalizing Tyler 21 Comprehensive Planning Process
- § Completing city-wide voluntary downzoning from R-2 to R-1B
- § Streamlined work flow with technological enhancements
- § Supported TAP with 1/3 staff participation
- § Marketed department with “How We Serve” documentary
- § Lead Department assisting in Unified Development Code rewrite

MPO

Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, and New Chapel Hill on the east, and

Major Budget Items

- § Updating conference room for increased professionalism

Goals for 2008-09

- § Complete the Unified Development Code rewrite
- § Finalize annexation study and initiate formal 3 year plan
- § Work on short term implementation goals from Tyler 21
- § Create work plan for converting unused rights-of-way to productive use

Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs
- § Recommending reasonable strategies based on needs and available resources
- § Development of the biennial Unified Planning Work Program
- § Development of the biennial Transportation Improvement Program
- § Development of the Metropolitan Transportation Plan

Accomplishments for 2007-08

- § Completed Unified Development Code Update
- § Created five year Transportation Improvement Program.
- § Issued contract for regional trail study
- § Issued contract for socioeconomic update
- § Updated all planning documents for SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT

TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFETEA-LU) compliance.

- § Participated with the North East Texas Regional Mobility Authority planning efforts

Major Budget Items

- § Completion of two studies for trail and socio-economic updates.

Goals for 2008-09

- § Continue efforts on Unified Planning Work

Program, Transportation Improvement Program and current Metropolitan Transportation Plan

- § Continue process of developing a new Metropolitan Transportation Plan
- § Oversee compilation of a 2040 Socio-Economic Forecast
- § Assist with the Digital Aerial Photography program
- § Oversee the annual Traffic Count program
- § Oversee the Regional Greenbelt and Trail Corridor Study

PLANNING AND ZONING

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$265,650	\$295,619	\$302,858	\$308,646
Supplies and Services	69,291	54,030	54,673	51,783
Sundry	53,705	43,471	29,471	43,982
Utilities	1,636	1,000	1,750	2,220
Maintenance	2,582	3,492	4,692	4,952
Capital Outlay	3,000	25,000	25,000	\$10,000
TOTAL APPROPRIATIONS	\$395,864	\$422,612	\$418,444	\$421,583

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Director of Planning	1	1	1	1	1
2) GIS Planner/Developer Planner	- 1	- 1	- 1	0 1	- 1
Planning Technician	1	1	1	1	1
Plat Examiner/Coordinator	-	-	1	-	-
3) Senior Planner	1	1	1	2	2
TOTAL DEPARTMENT	4	4	5	5	5

- 1) One position with 30% paid by MPO
- 2) One position transferred to MPO during FY 2007-2008
- 3) Two positions, one with 15% paid by MPO

PERFORMANCE BENCHMARKS	ACTUAL 2006-07	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Number of historic home designations awarded	3	3	6
Number of plat items heard by Planning and Zoning Commission	188	175	138
Number of zoning items heard by Planning and Zoning Commission	98	100	88
Number of cases heard by Zoning Board of Adjustments	14	10	21
Percentage of zoning cases tabled by Planning and Zoning Commission	8%	8%	8%
Number of zoning notices sent out to the public	6,417	3,600	5,229
Review and sign permits within the same day of submittal	185	185	149



WATER UTILITIES

FISCAL YEAR 2008-2009



UTILITIES FUND (502)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Unreserved Fund Balance	\$4,641,070	\$(76,142)	\$(76,142)	\$38,307
Storm Water Reserve	945,742	626,131	626,131	151,771
Operating Reserve	-	1,735,110	1,735,110	2,693,566
BEGINNING FUND BALANCE / WORKING CAPITAL	5,586,812	2,285,099	2,285,099	2,883,644
REVENUES				
Use of Money and Property	206,130	185,700	139,000	139,000
Charges for Current Services	22,607,873	25,896,738	24,300,200	26,261,000
Storm Water Revenue	1,120,564	1,267,954	1,200,000	1,274,498
Miscellaneous Income	172,091	147,200	134,300	113,110
TOTAL REVENUES	24,106,658	27,497,592	25,773,500	27,787,608
EXPENDITURES				
741 Administration	3,871,506	4,445,063	4,079,697	4,078,375
742 Water Office	1,037,527	1,072,237	1,145,592	1,162,541
743 Water Distribution	1,424,870	1,393,244	1,605,478	1,512,352
744 Water Plant	4,534,816	4,958,107	4,722,898	5,094,594
745 Waste Collection	1,261,542	1,229,671	1,339,898	1,283,853
746 Waste Treatment	4,304,868	4,968,762	4,218,487	4,531,886
747 Lake Tyler	915,970	1,262,376	845,058	1,187,594
748 Storm Water Management	1,440,175	1,805,389	1,641,679	1,412,730
TOTAL EXPENDITURES	18,791,274	21,134,849	19,598,787	20,263,925
Transfer In	-	-	-	-
(Transfer Out)	(8,617,097)	(5,652,566)	(5,576,168)	(7,500,564)
Dev. Services Fund (202)	(150,000)	(125,000)	(125,000)	(175,000)
Grants Fund for FEMA (285)	-	(32,681)	(32,681)	-
Utilities Capital Fund (503)	(3,200,000)	-	-	(1,450,000)
Productivity Fund (639)	(255,000)	(255,000)	(255,000)	(305,000)
Debt Service Fund (504)	(5,012,097)	(5,239,885)	(5,163,487)	(5,570,564)

UTILITIES FUND (502)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
	Unreserved Fund Balance	(76,142)	39,842	38,307
Storm Water Reserve	626,131	56,015	151,771	13,539
Operating Reserve	1,735,110	2,899,419	2,693,566	2,827,679
ENDING FUND BALANCE / WORKING CAPITAL	\$2,285,099	\$2,995,276	\$2,883,644	\$2,906,763

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
	Use of Money and Property			
Lake Tyler Lot Rental	\$49,380	\$41,000	\$45,000	\$45,000
Lake Tyler Marina	12,100	13,200	13,200	13,200
Barge Concession	840	1,500	800	800
Interest Earnings	143,810	130,000	80,000	80,000
TOTAL USE OF MONEY AND PROPERTY	206,130	185,700	139,000	139,000

CHARGES FOR CURRENT SERVICES

Meter Activation	408,586	280,000	344,600	344,600
Water Service	35,244	50,000	40,000	40,000
Sewer Service	32,786	25,000	29,000	29,000
Sewer Activation	22,691	13,000	19,500	19,500
EMS Billing Fees	2,410	3,300	3,600	3,600
Meter Set & Test Fees	-	-	-	19,000
Plug Fee	-	-	-	2,400
After Hrs/Addt Trip Fees	-	-	-	34,800
Storm Water Management Fees	1,120,564	1,267,954	1,200,000	1,274,498
Water Sales	13,713,438	17,132,900	15,519,700	16,574,900
Water Miscellaneous	97,315	95,000	97,300	104,600
Old Accounts	1,263	2,500	1,000	1,000
Reconnect Fees	145,182	130,000	135,000	305,500
Sewer Charges	7,872,569	7,871,120	7,872,600	8,463,000

UTILITIES FUND (502)

REVENUE DETAIL

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Labor & Equipment	4,348	3,918	1,000	1,000
Water Connect Fees	178,465	190,000	170,000	251,200
Septic Tank Dumping Fees	93,576	100,000	66,900	66,900
TOTAL CHARGES FOR CURRENT SERVICES	23,728,437	27,164,692	25,500,200	27,535,498

Miscellaneous

Miscellaneous	76,727	50,000	40,000	9,560
W/S Main Repair Reimb	6,049	-	5,000	5,000
Docking Fees	17,525	20,000	16,200	16,200
Lake Tyler East	725	1,200	700	700
Returned Check Fees	25,525	26,000	22,400	31,650
Contributions for Const.	45,540	50,000	50,000	50,000
TOTAL MISCELLANEOUS	172,091	147,200	134,300	113,110

UTILITIES CONSTRUCTION FUND (503)

REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$3,767,730	\$5,879,607	\$5,879,607	\$2,563,089

REVENUES

Interest Earnings	318,184	200,000	166,900	60,000
Income from Outside Agencies	167,709	100,000	107,000	-
TOTAL REVENUES	485,893	300,000	273,900	60,000

EXPENDITURES

Golden Road Water Plant	-	1,035,002	1,035,002	1,500,000
Briarwood Estates Sewer	-	-	-	200,000
Water System Improvements	-	659,397	932,000	-
Waste Water Collections	-	594,842	594,842	-

UTILITIES CONSTRUCTION FUND (503)

REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Waste Water Treatment Plant Improvements	-	821,250	375,074	-
Oversized Main Participation	-	-	-	50,000
NEZ Infrastructure Incentive	-	-	-	200,000
Miscellaneous Construction	1,574,016	826,248	653,500	250,000
TOTAL EXPENDITURES	1,574,016	3,936,739	3,590,418	2,200,000
Transfer In	3,200,000	-	-	1,450,000
Utilities Fund (502)	3,200,000	-	-	1,450,000
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$5,879,607	\$2,242,868	\$2,563,089	\$1,873,089

WATER UTILITIES

Service Point Focus

Tyler Water Utilities is comprised of Administration, Business Office, Water Distribution, Treatment Plant, Wastewater Collection, Wastewater Treatment, Lake Tyler and Stormwater management divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to eight departments. They provide planning, personnel administration, personnel development, records management, contract administration, major capital water and sewer infrastructure maintenance, additions, and/or replacement activities as well as planning for the most efficient funding for same. Administration provides management to bring all water and sewer functions into a cohesive operation to serve our customers as well as provides liaison with other

departments and with Federal, State, and local organizations regarding water and sewer matters.

The Water Business Office handles customer billing, payment and collection activities for over 31,273 water meters in service and over 29,119 solid waste customers. Services performed include over 10,000 connects and disconnects annually, transfer of service locations, as well as emergency services required throughout the customer base. Business Office staff provides over 366,000 meter readings annually, and assists with billing inquires and payment options. Staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable drinking water to over 100,000 permanent customers through 520 miles of distribution mains in the City. In addition to transporting water, Distribution staff is responsible for maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components.

Distribution services also include City of Tyler purchasing staff members who are responsible for oversight of competitive bid processes, maintaining bidder lists, bid notices, purchase orders, and ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Plant currently treats an average of 21 million gallons of water per day for use by various business and residential customers. Water Plant services include pump station operations and maintenance, operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance, and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport spent wastewater from residences, businesses and industries, from the point of use, to the point of treatment utilizing over 590 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, cleanouts and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and increase plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 12 million gallons of wastewater per day, through the operation of two waste treatment plants; a trickling filter/solids contract aeration plant; and an activated sludge plant. In addition to the treatment plants, the staff members have maintenance responsibility of 11 lift stations, 2 laboratories used for analysis and control, and a water pollution control and abatement program.

Wastewater Treatment provides for plant operations and maintenance, laboratory operations, lift station operations and maintenance, liquid waste disposal, industrial pretreatment, water pollution control, and sludge treatment and disposal.

Lake Tyler, Lake Tyler East, and Lake Palestine combine to provide up to 64 million gallons of surface water for the City's public drinking water supply. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances at Lake Tyler, Lake Tyler East, and Bellwood Lake, as well as monitoring of the watershed for active or potential sources of pollution. This department provides public water usage services for construction inspection, park and grounds maintenance, road and drainage maintenance, facility construction and maintenance, and water safety enforcement.

Tyler Water Utilities administrative staff provides consolidated managerial oversight and financial management for a consortium of seven city departments working as a team to perform EPA mandated storm water functions. Through fund provided by a storm water surcharge, this team addresses public education, erosion control, drainage maintenance, street sweeping and over \$500,000 in capital improvements in an effort to reduce flooding and storm water pollution.

Accomplishments for 2007-08

- § Re-negotiated wholesale water contract with the City of Whitehouse

Major Budget Items

- § Briarwood Estates Sanitary Sewer System

Goals for 2007-08

- § Complete overall master water and wastewater study for incorporation into the Tyler21 Plan for managing and providing necessary infrastructure improvements for continuing growth of Tyler.

WATER ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$605,447	\$702,341	\$706,848	\$710,528
Supplies and Services	981,932	1,373,371	1,088,885	1,002,835
Sundry	2,513,061	2,596,530	2,510,885	2,640,033
Utilities	13,067	12,272	14,175	14,759
Maintenance	12,999	15,549	13,904	15,220
Transfer to Special Rev Fund 202	150,000	125,000	125,000	175,000
Transfer to Enterprise Fund 503/504	8,212,097	5,239,885	5,163,487	7,020,564
TOTAL APPROPRIATIONS	\$12,488,603	\$10,064,948	\$9,623,184	\$11,578,939

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Water Utility Operations Manager	1	1	1	1	1
1) Accountant I	1	1	1	1	1
Engineering Technician	1	1	1	-	-
GIS Analyst	-	-	-	1	1
2) GIS Developer/Database Administrator	-	-	-	1	1
GIS Technician	1	1	1	-	-
GIS Technician II	-	-	-	1	1
Project Associate Engineer	1	1	1	1	1
Senior Utilities Specialist	2	2	1	1	1
Utilities Engineer	2	2	1	1	1
TOTAL DEPARTMENT	9	9	7	8	8

1) This position is being filled as an Accounting Technician but is budgeted as an Accountant I

2) This position is being filled as an Advanced IT Specialist II but is budgeted as a GIS Developer/Database Administrator

WATER BUSINESS OFFICE

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$587,514	\$599,317	\$562,043	\$644,793
Supplies and Services	257,154	275,181	380,533	303,559
Sundry	161,949	160,814	166,145	169,528

WATER BUSINESS OFFICE

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Utilities	110	174	120	174
Maintenance	30,800	36,751	36,751	44,487
TOTAL APPROPRIATIONS	\$1,037,527	\$1,072,237	\$1,145,592	\$1,162,541

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Water Utility Business Office Manager	1	1	1	1	1
Account Specialist	2	2	2	2	2
Billing Specialist	1	1	1	1	1
i) City Trainer	-	-	-	1	-
Customer Service Supervisor	1	1	1	1	1
Customer Service Representative	4	4	4	4	4
Meter Reader	-	-	-	-	-
Meter Reader Specialist	1	-	-	-	-
Senior Utilities Specialist	-	1	1	1	1
Training Coordinator	-	-	-	-	1
Utility Account Servicer	4	4	4	4	4
TOTAL DEPARTMENT	14	14	14	15	15

i) Correction of job title to Training Coordinator

WATER DISTRIBUTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$763,610	\$954,885	\$799,637	\$1,008,407
Supplies and Services	288,632	93,691	397,067	118,235
Sundry	28,814	27,971	27,971	29,061
Utilities	17,336	23,515	22,409	22,994
Maintenance	326,478	267,432	325,148	310,155
Capital Outlay	-	25,750	33,246	23,500
TOTAL APPROPRIATIONS	\$1,424,870	\$1,393,244	\$1,605,478	\$1,512,352



SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Utilities Operations Manager	-	-	-	-	1
1) Water System Construction Supervisor	1	1	1	1	-
Crew Leader	2	2	2	2	2
Equipment Operator II	2	2	2	2	2
2) GIS Addressing Technician	-	-	-	1	-
Inventory Technician	1	1	1	1	1
3) Laborer	7	7	7	6	7
Meter Repairer	3	3	3	3	3
Purchasing Agent	-	-	-	1	1
Purchasing Technician	1	1	1	-	-
Senior Clerk	1	1	1	1	1
Senior Maintenance Repairer	1	1	1	-	-
Senior Secretary	1	1	1	1	1
Senior Utilities Maintenance Repairer	-	-	-	1	1
Truck Driver	2	2	2	2	2
Utility Locator	1	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1	1
TOTAL DEPARTMENT	24	24	24	24	24

1) Position upgraded to Utilities Operations Manager during FY 2007-2008

2) Position transferred to Solid Waste Administration for FY 2008-2009

3) One position upgraded to GIS Addressing Technician during FY 2007-2008 and downgraded to Laborer for FY 2008-2009

WATER PLANT**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries & Benefits	\$1,093,103	\$1,147,260	\$1,100,144	\$1,108,883
Supplies & Services	1,000,052	1,202,446	1,185,461	1,334,867
Sundry	46,328	46,414	46,414	47,924
Utilities	2,238,586	2,296,935	2,091,132	2,305,840
Maintenance	156,747	265,052	299,747	297,080
TOTAL APPROPRIATIONS	\$4,534,816	\$4,958,107	\$4,722,898	\$5,094,594



SERVICE POINT EMPLOYEES - WATER PLANT

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Water Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2
Instrument Technician	1	1	1	1	1
Laborer	3	3	3	3	3
Plant Mechanic I/W	1	1	1	1	1
Plant Mechanic II/W	1	1	1	1	1
Plant Operator I/W	1	1	1	1	1
Plant Operator II/W	10	10	10	10	10
Plant Operator III/W	2	2	2	2	2
Utilities Lab Analyst	1	1	1	1	1
TOTAL DEPARTMENT	23	23	23	23	23

WASTE COLLECTION**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$432,306	\$635,523	\$445,059	\$641,661
Supplies and Services	395,562	128,018	414,160	161,618
Utilities	1,781	1,734	1,734	1,734
Maintenance	431,893	464,396	476,196	478,840
Capital Outlay	-	-	2,749	-
TOTAL APPROPRIATIONS	\$1,261,542	\$1,229,671	\$1,339,898	\$1,283,853

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Water System Maintenance Supervisor	1	1	1	1	1
Crew Leader	1	1	1	1	1
Laborer	9	9	9	9	9
Utilities Maintenance Repairer/W	6	6	6	6	6
TOTAL DEPARTMENT	17	17	17	17	17



WASTEWATER TREATMENT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$1,072,081	\$1,217,231	\$1,117,003	\$1,242,155
Supplies and Services	2,078,493	2,329,347	1,932,144	2,026,100
Sundry	17,386	23,950	23,950	25,233
Utilities	991,431	1,176,460	923,075	1,030,115
Maintenance	145,477	221,774	221,815	208,283
Capital Outlay	-	-	500	-
TOTAL APPROPRIATIONS	\$4,304,868	\$4,968,762	\$4,218,487	\$4,531,886

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Wastewater Treatment Superintendent	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1	1
Laborer	2	2	2	2	2
Plant Mechanic I/WW	1	1	1	1	1
Plant Mechanic II/WW	1	1	1	1	1
Plant Operator II	12	12	12	12	12
Plant Operator III	2	2	2	2	2
Utilities Lab Analyst	2	2	2	2	2
Water Quality Chemist	1	1	1	1	1
TOTAL DEPARTMENT	26	26	26	26	26

LAKE TYLER

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$403,386	\$414,262	\$403,129	\$430,898
Supplies and Services	408,925	304,615	94,738	320,185
Sundry	7,279	10,201	10,201	9,633
Utilities	18,796	24,081	17,334	22,874
Maintenance	77,584	509,217	319,656	404,004
TOTAL APPROPRIATIONS	\$915,970	\$1,262,376	\$845,058	\$1,187,594

SERVICE POINT EMPLOYEES - LAKE TYLER

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Manager/Water Production and Quality	1	1	1	1	1
Equipment Operator I	2	2	2	2	2
Foreman I	1	1	1	1	1
Laborer	2	2	2	2	2
Lake Supervisor I	1	1	1	1	1
Lake Supervisor II	1	1	1	1	1
Senior Utilities Specialist	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

STORM WATER MANAGEMENT**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$378,071	\$549,118	\$549,150	\$521,384
Supplies and Services	181,219	102,695	145,245	100,937
Maintenance	262,370	342,396	320,796	372,124
Capital Outlay	618,515	811,180	626,488	418,285
Transfer to Special Revenue 285	-	32,681	32,681	-
TOTAL APPROPRIATIONS	\$1,440,175	\$1,838,070	\$1,674,360	\$1,412,730

SERVICE POINT EMPLOYEES - STORM WATER MANAGEMENT

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Administrative Assistant	-	-	-	0	-
2) Associate Traffic Engineer	-	-	0	0	0
3) Capital Budget Analyst	-	-	-	-	0
Code Enforcement Officer I	-	-	0	-	-
4) Communications Director	-	-	-	0	0
Communications/Media Svcs Coordinator	-	-	0	-	-
Crew Leader	-	1	1	2	2
Development Services Specialist	-	-	0	-	-
5) Engineering Technician	-	-	0	0	0
Equipment Operator II	-	6	5	4	4
Foreman II	-	1	1	1	1
Laborer	-	-	1	1	1
Project Engineer	-	-	0	0	-
Semi-Skilled Laborer	-	2	2	2	2

SERVICE POINT EMPLOYEES - STORM WATER MANAGEMENT

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
6) Senior Secretary	-	-	0	0	0
Truck Driver	-	2	2	2	2
Utilities Construction Inspector	-	-	0	0	-
TOTAL DEPARTMENT	-	12	14	13	13

- 1) One position upgraded to Capital Budget Analyst during FY 2007-2008
- 2) One position with 85% paid by Traffic Engineering
- 3) One position with 86% paid by Engineering
- 4) One position with 93% paid by Communications
- 5) One position with 60% paid by Engineering
- 6) Two positions one with 76% paid by Traffic Engineering

WATER ADMINISTRATION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$1,183	\$48,500	\$48,500	\$200,000
Sundry	-	\$172,748	-	\$250,000
Capital	-	\$605,000	\$605,000	-
TOTAL APPROPRIATIONS	\$1,183	\$826,248	\$653,500	\$450,000

WATER OFFICE**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$588,676	\$659,397	\$932,000	\$50,000
TOTAL APPROPRIATIONS	\$588,676	\$659,397	\$932,000	\$50,000

WATER DISTRIBUTION CONSTRUCTION**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$588,676	\$659,397	\$932,000	\$50,000
TOTAL APPROPRIATIONS	\$588,676	\$659,397	\$932,000	\$50,000

WATER PLANT CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$588,676	\$659,397	\$932,000	\$50,000
TOTAL APPROPRIATIONS	\$588,676	\$659,397	\$932,000	\$50,000

WATER COLLECTION CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$211,730	\$594,842	\$594,842	\$200,000
TOTAL APPROPRIATIONS	\$211,730	\$594,842	\$594,842	\$200,000

WASTE WATER TREATMENT CONSTRUCTION

Service Point Expenditures

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$131,027	\$821,250	\$375,074	\$-
TOTAL APPROPRIATIONS	\$131,027	\$821,250	\$375,074	\$-

LAKE TYLER CONSTRUCTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$20,063	\$-	\$-	-
TOTAL APPROPRIATIONS	\$20,063	\$-	\$-	\$-



SOLID WASTE

FISCAL YEAR 2008-2009



SOLID WASTE FUND (560)

REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Operating Reserve	\$-	\$905,495	\$905,495	\$1,369,872
Unreserved Fund Balance	7,236,110	1,514,552	1,514,552	95,870
BEGINNING FUND BALANCE / WORKING CAPITAL	7,236,110	2,420,047	2,420,047	1,465,742
REVENUES				
Interest and Rental Income	84,722	102,000	101,000	61,000
Charges for Residential Serv.	4,186,649	4,272,000	4,350,000	4,400,000
Charges for Commercial Serv.	2,551,140	2,683,000	2,710,000	2,750,000
Recycle Sales	60,461	20,000	20,000	20,000
Roll-Off	1,833,082	1,792,000	1,780,000	1,780,000
Miscellaneous	672,134	843,000	873,860	1,618,938
TOTAL REVENUES	9,388,188	9,712,000	9,834,860	10,629,938
EXPENDITURES				
Administration	1,743,529	1,530,047	1,295,154	1,499,568
Residential Collection	4,275,632	4,497,245	4,680,674	5,108,451
Commercial Collection	2,791,056	2,719,407	2,824,689	2,948,747
Litter Control	109,368	151,725	159,013	165,213
Complex Operations	135,363	178,708	172,952	172,208
TOTAL EXPENDITURES	9,054,948	9,077,132	9,132,482	9,894,187
Transfer In	82,655	27,000	27,000	17,000
General Fund (101)	27,658	27,000	27,000	-
Sales Tax Fund (231)	24,995	-	-	-
Grant Fund (285)	30,002	-	-	-
Fleet Fund (640)	-	-	-	17,000
(Transfer Out)	(5,231,958)	(1,683,683)	(1,683,683)	(682,000)
SW Capital Fund (562)	(5,079,958)	(1,531,683)	(1,531,683)	(530,000)
Productivity Fund (639)	(152,000)	(152,000)	(152,000)	(152,000)
Operating Reserve	905,495	1,361,570	1,369,872	1,484,128
Unreserved Fund Balance	1,514,552	36,662	95,870	52,365
ENDING FUND BALANCE / WORKING CAPITAL	\$2,420,047	\$1,398,232	\$1,465,742	\$1,536,493

SOLID WASTE FUND (560)

DETAIL REVENUE

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
USE OF MONEY AND PROPERTY				
Rent - Miscellaneous	\$10,996	\$12,000	\$11,000	\$11,000
Interest Earnings	73,726	90,000	90,000	50,000
TOTAL USE OF MONEY AND PROPERTY	84,722	102,000	101,000	61,000
CHARGES FOR CURRENT SERVICES				
Residential Sanitation Fees	\$4,186,649	\$4,272,000	\$4,350,000	\$4,400,000
Commercial Fees	2,551,140	2,683,000	2,710,000	2,750,000
Roll-Off Collection Fees	1,833,082	1,792,000	1,780,000	1,780,000
TOTAL CHARGES FOR CURRENT SERVICES	8,570,871	8,747,000	8,840,000	8,930,000
RECYCLE SALES				
Recycle Sales	60,461	20,000	20,000	20,000
TOTAL RECYCLE SALES	60,461	20,000	20,000	20,000
MISCELLANEOUS INCOME				
Franchise - Street Use Fee	113,994	100,000	130,493	130,493
Landfill Royalty Fee	384,988	470,000	515,000	515,000
Maintenance Complex Charges	125,343	126,000	126,000	126,000
Solid Waste Fuel Surcharge	-	-	-	772,445
Fuel Markup	18,788	17,000	17,584	-
Miscellaneous Income	29,699	-	9,783	-
Sale of Equipment	(678)	-	-	-
Aerial Photography	-	130,000	75,000	75,000
TOTAL MISCELLANEOUS INCOME	672,134	843,000	873,860	1,618,938
TOTAL REVENUES	\$9,388,188	\$9,712,000	\$9,834,860	\$10,629,938



SOLID WASTE CAPITAL FUND (562)

REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$-	\$3,260,845	\$3,260,845	\$3,756,455
REVENUES				
Interest Earnings	254,075	160,000	160,000	160,000
Miscellaneous Income	26,384	-	-	-
TOTAL REVENUES	280,459	160,000	160,000	160,000
EXPENDITURES				
Technology Projects	74,000	-	-	10,189
Sanitation Containers	751,270	466,073	466,073	460,000
Hazardous Waste Collection	-	60,000	-	60,000
Land/Land Improvements	-	20,000	-	20,000
City Hall	-	2,500,000	30,000	2,500,000
New Residential Trucks	1,031,860	395,000	395,000	-
New Commercial Trucks	240,441	305,000	305,000	226,000
TOTAL EXPENDITURES	2,097,572	3,746,073	1,196,073	3,276,189
Transfer In	5,077,958	1,531,683	1,531,683	530,000
Solid Waste Fund (560)	5,077,958	1,531,683	1,531,683	530,000
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$3,260,845	\$1,206,455	\$3,756,455	\$1,170,266



SOLID WASTE

Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services, and recycling operations. Staff members also include the code enforcement team. This department is responsible for:

- § Residential trash collection
- § Residential trash container disbursement program
- § Commercial trash collection
- § Dumpster rentals
- § Greenwood Farms Landfill operations oversight
- § Hazardous materials disposal
- § Tyler Recycling Collection Center
- § Recycling curbside collection
- § Liaison to the Keep Tyler Beautiful Board
- § Recycling and waste reduction education
- § Litter abatement and beautification programs
- § Code Enforcement
- § Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt A Spot, Adopt A Park, Project Daffodil, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, Arbor Day and cleanups

Accomplishments for 2007-2008

- § Switched all 36 garbage collection routes to Fully Automated Collection Service with city-provided refuse carts.
- § Started a curbside recycling collection cart pilot program.
- § Completed the 2007 Aerial Photography Project.

- § Expanded Free Bulky Item Collection to two weeks-one week for each side of Tyler.
- § Keep Tyler Beautiful received Gold Star Affiliate for the first time and the Sustained Excellence Award from Keep Texas Beautiful.
- § Keep Tyler Beautiful completed the LeGrand Gardens Master Plan.
- § Revamped the Tyler Against Graffiti program and created a hotline phone number for citizens to report graffiti.

Major Budget Items for 2007-2008

- § Continuing to rotate the Commercial Solid Waste Collection fleet every 30 months.
- § Household Hazardous Waste event for Tyler citizens.
- § Purchasing carts for automated collection of curbside recycling.

Goals for 2008-2009

- § Develop two teams of nine Solid Waste Collection Crews with two Crew Leaders to develop more efficient collection procedures.
- § Educate citizens about recycling and increase recycling participation.
- § Complete the evaluation of the Recycling Cart Pilot Program and consider implementation.
- § Partner with Goodwill Industries to promote electronic recycling.
- § Hold a successful Household Hazardous Waste and paint recycling event for Tyler citizens.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$621,710	\$720,386	\$617,196	\$747,051
Supplies and Services	131,940	309,210	179,894	243,010

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	1,128,388	635,770	635,770	644,834
Utilities	4,472	5,023	4,436	5,575
Maintenance	9,019	11,658	9,858	11,098
Transfer to Enterprise Fund 562	5,079,958	1,531,683	1,531,683	530,000
TOTAL APPROPRIATIONS	\$6,975,487	\$3,213,730	\$2,978,837	\$2,181,568

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Director of Solid Waste	1	1	1	1	1
GIS Coordinator	1	1	1	1	1
Supervisor Solid Waste	1	1	1	1	1
Account Specialist	2	2	2	2	2
Customer Service Supervisor	-	-	-	1	1
GIS Addressing Technician	-	-	-	-	1
GIS Planner/Developer	0	0	0	-	-
GIS Technician	-	-	1	-	-
MPO Planner	0	0	0	-	-
i) Senior GIS Analyst	-	-	-	1	0
Senior Utilities Specialist	2	2	2	1	1
Special Projects Coordinator	1	1	1	1	1
TOTAL DEPARTMENT	8	8	9	9	9

i) One position transferred to MPO for FY 2008-2009

One position with 96% paid by MPO

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$1,019,556	\$1,248,597	\$1,153,620	\$1,286,134
Supplies and Services	2,017,897	2,007,395	2,222,101	2,396,020
Sundry	46,825	46,825	46,825	46,825
Utilities	2,059	2,200	2,200	2,200
Maintenance	1,189,295	1,192,228	1,255,928	1,377,272
TOTAL APPROPRIATIONS	\$4,275,632	\$4,497,245	\$4,680,674	\$5,108,451

SERVICE POINT EMPLOYEES - RESIDENTIAL COLLECTION

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Code Enforcement Officer	-	-	-	1	1
Commercial Equipment Operator	2	2	2	2	2
Driver Trainer	1	1	1	1	1
Foreman I	1	1	1	2	2
Foreman II	-	-	-	-	1
Laborer	3	3	3	3	3
Recycling Technician	1	1	1	1	1
Residential Equipment Operator	20	20	20	20	20
Temporary Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Commercial Sales Representative	1	1	1	1	-
TOTAL DEPARTMENT	29	29	29	30	30

1) Title change of Commercial Sales Representative to Foreman II during FY 2007-2008

COMMERCIAL COLLECTION**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$613,772	\$613,611	\$583,419	\$607,919
Supplies and Services	1,744,555	1,704,330	1,801,633	1,899,730
Sundry	49,002	49,002	49,002	49,002
Utilities	1,043	1,500	1,671	1,500
Maintenance	382,684	350,964	388,964	390,596
TOTAL APPROPRIATIONS	\$2,791,056	\$2,719,407	\$2,824,689	\$2,948,747

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Commercial Equipment Operator II	8	8	8	8	8
Commercial Sales Representative	1	1	1	1	1
TOTAL DEPARTMENT	9	9	9	9	9

LITTER CONTROL**SERVICE POINT EXPENDITURES**

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$109,368	\$151,725	\$159,013	\$165,213
TOTAL APPROPRIATIONS	\$109,368	\$151,725	\$159,013	\$165,213

GARAGE COMPLEX

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$18,781	\$37,825	\$32,068	\$37,825
Sundry	13,203	13,203	13,203	13,203
Utilities	74,175	84,180	84,180	84,180
Maintenance	29,204	43,500	43,501	37,000
TOTAL APPROPRIATIONS	\$135,363	\$178,708	\$172,952	\$172,208

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$74,000	-	-	\$10,189
Capital Outlay	-	\$2,520,000	\$30,000	2,520,000
TOTAL APPROPRIATIONS	\$74,000	\$2,520,000	\$30,000	\$2,530,189

RESIDENTIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$1,655,619	\$651,073	\$651,073	\$250,000
TOTAL APPROPRIATIONS	\$1,655,619	\$651,073	\$651,073	\$250,000

COMMERCIAL COLLECTION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$367,953	\$515,000	\$515,000	\$436,000
TOTAL APPROPRIATIONS	\$367,953	\$515,000	\$515,000	\$436,000

LITTER CONTROL

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	\$60,000	-	\$60,000
TOTAL APPROPRIATIONS	\$-	\$60,000	\$-	\$60,000

AIRPORT

FISCAL YEAR 2008-2009



AIRPORT OPERATING FUND (524)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$615,960	\$655,579	\$655,579	\$559,478
REVENUES				
Airline Facilities Rental	116,797	100,000	100,000	100,000
Airport Long-Term Parking	456,265	440,000	446,000	530,000
Interest Earnings	32,719	35,000	25,000	20,000
Landing Fees	76,438	72,000	74,500	72,000
Restaurant Concessions	12,027	11,500	4,800	5,000
FAA Building Rental	34,533	39,855	40,100	40,104
Car Leasing Rental	213,975	228,000	232,000	232,000
Agricultural Lease	659	660	660	660
Hanger Land Lease	84,655	82,750	82,620	82,750
HAMM	8,283	29,000	27,000	26,000
Common Use Fee	16,675	20,000	28,500	22,000
Airport Fuel Flowage	35,841	38,500	38,500	38,500
Copying fees	567	500	500	500
Advertising Space Fees	13,777	13,500	14,000	15,250
Miscellaneous Income	7,624	3,500	2,800	3,000
Oil Leases and Royalties	22,673	6,000	8,000	9,200
TOTAL REVENUES	1,133,508	1,120,765	1,124,980	1,196,964
EXPENDITURES				
Operations	1,111,611	1,213,831	1,221,081	1,239,189
Capital	35,196	56,500	16,000	8,500
TOTAL EXPENDITURES	1,146,807	1,270,331	1,237,081	1,247,689
Transfer In	52,918	35,000	16,000	8,500
PFC Fund (234)	52,918	35,000	16,000	8,500
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$655,579	\$541,013	\$559,478	\$517,253

AIRPORT

Service Point Focus

T Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial aviation activities. Two commercial service airlines provide regional flights to Dallas and Houston that allow passengers to connect to any other airport in the world. Airport staff members are responsible for:

- § Promote and market airport services
- § Develop public education programs to teach citizens and customers about aviation
- § Terminal building maintenance
- § Runway inspection and maintenance
- § Manage airport vendor and concession contracts
- § Grounds maintenance including irrigation
- § Storm Water Pollution Prevention Program
- § Land lease contract management
- § Airfield lighting and navigational aid maintenance
- § Coordination and planning of airport development
- § Airport operations area maintenance and inspection
- § Coordinate and manage airport security and emergency programs
- § Passenger facility charge program reporting and administration
- § FAA grants administration

Accomplishments for 2007-08

- § Opened two new jet bridges to allow for more security and safety features while boarding passengers.
- § Initiated design for new runway safety area improvement programs for runway 4/22 as specified by FAA.

- § Began Utilizing new Airport Rescue Fire fighting Truck
- § Installed new security fencing on the west side of the airport.
- § Completed a new comprehensive training curriculum for airport safety and maintenance procedures.
- § Initiated and completed the construction of runway safety enhancements for runway 13/3.
- § Developed and adopted a new airline incentive program to increase airline service at Tyler Pounds Regional Airport
- § Received FAA Grant totaling \$2,274,369.00.
- § Received the Airport of the Year award by FAA.
- § Completed pavement rehabilitation of aircraft ramps at Tyler Turbine and Jet Center of Tyler
- § Completed the construction of Phase II of the perimeter road project.

Major Budget Items

- § Develop and approve a new Passenger Facility Charge Program update.

Goals for 2008-09

- § Begin a new comprehensive environmental assessment to improve and extend runway 4/22.
- § Install new state of the art electronic gate systems
- § Design and award a Runway Visibility Zones clearing project for runway 13/31 and 4/22.
- § Complete the construction of Phase II of the perimeter road project.

AIRPORT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$415,953	\$468,562	\$449,601	\$466,207
Supplies and Services	260,900	259,905	279,330	264,393
Sundry	90,783	101,562	120,647	116,620
Utilities	240,051	235,940	234,148	248,300
Maintenance	86,886	138,377	137,355	143,669
Capital Outlay	17,038	9,485	-	-
TOTAL APPROPRIATIONS	\$1,111,611	\$1,213,831	\$1,221,081	\$1,239,189

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Airport Manager	1	1	1	1	1
Airport Operations Supervisor	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Administrative Secretary	-	-	-	-	1
Airport Technician I	2	3	3	3	3
Airport Technician II	2	1	1	1	1
Airport Technician III	2	2	2	2	2
Airport Technician IV	1	1	1	1	1
1) Secretary	1	1	1	1	-
<i>Regular Part-time Positions</i>					
2) Airport Technician I	1	1	1	1	1
TOTAL DEPARTMENT	12	12	12	12	12

1) One position upgraded to Senior Secretary during FY 2007-2008

2) One position is authorized but not budgeted for FY 2008-2009

Clerk position deleted from budget book - it has not been authorized since FY 2003-2004

AIRPORT CAPITAL

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	4,636	\$43,500	\$3,000	\$8,500
Maintenance	21,560	-	-	-
Capital Outlay	9,000	13,000	13,000	-
TOTAL APPROPRIATIONS	\$35,196	\$56,500	\$16,000	\$8,500

AIRPORT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2006-07</i>	<i>BUDGET 2007-08</i>	<i>PERIOD ENDING JUNE 2008</i>
Number of regional jet departures	166	260	80
Number of annual enplanements	82,826	85,000	57,998
Average monthly rental car revenue	\$19,150	\$15,110	\$17,919
Fuel flowage fees	\$36,598	\$38,100	\$26,763
Landing Fees	\$71,778	\$53,300	\$57,328



HOTEL/MOTEL OCCUPANCY TAX



HOTEL/MOTEL OCCUPANCY TAX FUND (2II)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORK- ING CAPITAL	\$1,124,368	\$1,416,101	\$1,416,101	\$1,410,533
REVENUES				
Occupancy Tax	1,925,053	1,906,000	2,000,000	2,100,000
Interest Earnings	46,738	55,000	30,000	30,000
Audit Collections	-	-	-	6,000
TOTAL REVENUES	1,971,791	1,961,000	2,030,000	2,136,000
EXPENDITURES				
Tourism Operations	854,238	900,582	900,582	1,080,755
Texas Rose Festival	-	9,000	9,000	9,000
Symphony	12,500	12,500	12,500	25,000
Museum of Art	49,500	49,500	49,500	49,500
Historical Museum	10,787	11,756	11,756	15,000
Visitors and Convention Bureau	548,033	600,230	600,230	621,727
McClendon House	5,000	5,000	5,000	5,000
Historic Aviation Musuem	-	-	-	15,000
Symphony Recital Hall	-	200,000	200,000	-
HOT/Tourism promotion	-	41,000	41,000	50,000
Chamblee Rose Garden Match	-	-	-	100,000
Visitor and Arts Center renovations	-	-	-	100,000
Contingencies	-	-	-	100,000
Professional Audit Services	-	6,000	6,000	6,000
TOTAL EXPENDITURES	1,480,058	1,835,568	1,835,568	2,176,982
Transfers In	-	-	-	-
(Transfers Out)	(200,000)	(200,000)	(200,000)	(250,000)
Heart of Tyler Fund (210)	-	-	-	(50,000)
Property and Facility Management (663)	(200,000)	(200,000)	(200,000)	(200,000)
(Roof Replacement Harvey Hall)				
ENDING FUND BALANCE / WORKING CAPITAL	\$1,416,101	\$1,341,533	\$1,410,533	\$1,119,551

OTHER

FISCAL YEAR 2008-2009



CEMETERIES OPERATING FUND (204)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FISCAL YEAR 2008-2009

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$609,533	\$554,533	\$554,533	\$450,412
REVENUES				
Permits	850	1,000	1,000	1,000
Interest Earnings	26,651	25,000	17,490	19,000
Lot Sales	5,200	4,000	3,000	2,500
Miscellaneous Income	526	200	809	130
TOTAL REVENUES	33,227	30,200	22,299	22,630

EXPENDITURES				
Cemetery	190,544	203,456	202,392	208,408
TOTAL EXPENDITURES	190,544	203,456	202,392	208,408
Transfer In	102,317	105,000	75,972	85,000
Cemetery Trust Fund (713)	102,317	105,000	75,972	85,000
Transfer Out	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$554,533	\$486,277	\$450,412	\$349,634

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$103,538	\$100,304	\$104,160	\$104,543
Supplies and Services	25,340	26,002	30,397	32,822
Sundry	4,563	7,880	7,868	8,103
Utilities	26,356	44,150	30,215	30,250
Maintenance	30,747	24,120	29,752	31,690
Capital Outlay	0	1,000	0	1,000
TOTAL APPROPRIATIONS	\$190,544	\$203,456	\$202,392	\$208,408



SERVICE POINT EMPLOYEES - CEMETERIES OPERATING FUND (204)

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Cemeterian	1	1	1	1	1
Groundskeeper	1	1	1	1	1
Laborer	1	1	1	1	1
TOTAL DEPARTMENT	3	3	3	3	3

POLICE FORFEITURE FUND (205)

**REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$203,210	\$289,549	\$289,549	\$169,891
REVENUES				
Judgement of Forfeitures	135,759	62,000	87,545	88,000
Interest Earnings	16,019	8,000	11,223	9,500
TOTAL REVENUES	151,778	70,000	98,768	97,500
EXPENDITURES	65,439	218,426	218,426	111,318
ENDING FUND BALANCE / WORKING CAPITAL	\$289,549	\$141,123	\$169,891	\$156,073

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Supplies and Services	\$12,895	\$10,365	\$10,365	\$10,700
Sundry	901	-	0	-
Capital Outlay	51,643	208,061	208,061	100,618
TOTAL APPROPRIATIONS	\$65,439	\$218,426	\$218,426	\$111,318



COURT TECHNOLOGY FUND (207)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$368,697	\$349,616	\$349,616	\$177,965
Revenues				
Technology Fees	135,160	115,000	140,000	140,000
Interest Earnings	15,945	10,000	13,000	7,000
Total Revenues	151,105	125,000	153,000	147,000
Expenditures				
Expenditures for Technology	170,186	328,614	324,651	238,302
Total Expenditures	170,186	328,614	324,651	238,302
ENDING FUND BALANCE / WORKING CAPITAL	\$349,616	\$146,002	\$177,965	\$86,663

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Sundry	\$21,556	\$-	\$-	\$-
Capital Outlay	119,625	328,614	324,651	238,302
Transfer to Internal Service 671	29,005	-	-	-
TOTAL APPROPRIATIONS	\$170,186	\$328,614	\$324,651	\$238,302



TOURISM & CONVENTION FUND (219)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$56,487	\$(43,504)	\$(43,504)	\$9,734
REVENUES				
Charges for Services	349,368	321,800	341,400	341,375
Contributions from General Fund	100,000	-	-	-
Contributions from Hotel Tax	854,238	900,582	900,582	1,080,755
Misc Income	5,141	1,500	7,624	2,000
TOTAL REVENUES	1,308,747	1,223,882	1,249,606	1,424,130
EXPENDITURES				
Rose Garden Center	154,383	251,064	204,523	136,017
Rose Garden Maint.	642,800	464,544	488,196	515,163
Harvey Hall & Goodman	611,555	508,045	503,649	632,684
Contingency	-	-	-	100,000
TOTAL EXPENDITURES	1,408,738	1,223,653	1,196,368	1,383,864
ENDING FUND BALANCE / WORKING CAPITAL	\$(43,504)	\$(43,275)	\$9,734	\$50,000

ROSE GARDEN CENTER

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$93,261	\$87,179	\$83,666	\$91,128
Supplies and Services	15,447	20,144	20,059	20,428
Sundry	12,678	30,546	30,808	3,346
Utilities	7,896	195	8,137	8,115
Maintenance	23,701	13,000	12,711	13,000
Capital Outlay	1,400	100,000	\$49,142	0
TOTAL APPROPRIATIONS	\$154,383	\$251,064	\$204,523	\$136,017

SERVICE POINT EMPLOYEES - ROSE GARDEN CENTER

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Rose Garden Supervisor	1	1	1	1	1
Crew Leader	1	2	2	1	1
Grounds Technician	1	-	-	-	-
Groundskeeper	1	1	1	2	2
Laborer	6	6	6	3	3
Pest Control Technician	1	1	1	-	-
TOTAL DEPARTMENT	11	11	11	7	7

ROSE GARDEN MAINTENANCE

Service Point Expenditures

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$363,237	\$239,058	\$239,117	\$257,542
Supplies and Services	105,342	65,715	63,954	68,615
Sundry	18,482	17,691	17,691	10,554
Utilities	77,466	59,270	77,494	77,220
Maintenance	78,273	82,810	89,940	101,232
Capital Outlay	-	-	-	-
TOTAL APPROPRIATIONS	\$642,800	\$464,544	\$488,196	\$515,163

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Visitor Facilities/Administrative Supervisor	-	1	1	1	1
Convention Center Supervisor	1	-	-	-	-
Building Maintenance Worker	1	1	1	2	2
Clerk	2	2	2	2	2
Custodian	2	3	3	2	2
Leisure Services Supervisor	1	-	-	-	-
Museum Curator	1	1	1	1	1
<i>Regular Part-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Custodian	2	2	3	3	3
Facility Attendant	1	1	-	-	-
<i>Temporary Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Custodian	2	1	1	1	1
Facility Attendant	1	-	-	-	-
TOTAL DEPARTMENT	14	12	12	12	12

VISITOR FACILITIES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$249,922	\$250,575	\$228,033	\$256,427
Supplies and Services	39,355	34,065	35,646	38,633
Sundry	46,611	47,994	47,949	42,375
Utilities	158,028	142,555	159,626	161,555
Maintenance	87,061	32,856	32,395	38,694
Capital Outlay	30,578	-	-	\$95,000
TOTAL APPROPRIATIONS	\$611,555	\$508,045	\$503,649	\$632,684

PASSENGER FACILITY FUND # 234

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED		
	2006-2007	BUDGET	PROJECTED	BUDGET
		2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES				
Passenger Facility Charge	340,973	370,000	337,000	340,000
Distributed Interest	546	850	300	500
TOTAL REVENUES	341,519	370,850	337,300	340,500
TOTAL EXPENDITURES				
Transfer In	-	-	-	-
(Transfer Out)	(341,519)	(370,850)	(337,300)	(340,500)
Half Cent Sales Tax (Non-Budgetary Fund)	(288,601)	(335,850)	(321,300)	(332,000)
Airport Fund (524)	(52,918)	(35,000)	(16,000)	(8,500)
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-



OIL AND NATURAL GAS FUND (235)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	BUDGET 2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$3,664,925	\$4,053,303	\$4,053,303	\$2,397,983
REVENUES				
Oil Leases and Royalties	421,221	400,000	288,000	288,000
Interest Earnings	182,933	200,000	136,680	155,000
TOTAL REVENUES	604,154	600,000	424,680	443,000
EXPENDITURES				
Tyler 21 Plan	215,776	27,200	80,000	-
Downtown Property Acquisitions	-	2,000,000	2,000,000	500,000
Miscellaneous Expense	-	-	-	-
TOTAL EXPENDITURES	215,776	2,027,200	2,080,000	500,000
ENDING FUND BALANCE / WORKING CAPITAL	\$4,053,303	\$2,626,103	\$2,397,983	\$2,340,983



NEIGHBORHOOD SERVICES

Service Point Focus

It is the mission of the Neighborhood Services Department to assist organizations and individuals through financial resources to provide services which benefit low and moderate income persons, to provide affordable housing and fund activities which improve public facilities and services for low and moderate income families, and instill a sense of community pride and purpose to initiate neighborhood revitalization in our city. The ultimate vision is a city comprised of recognizable neighborhoods where citizens have a sense of belonging, with adequate and affordable housing and accessibility to well-maintained public facilities and services, and knowledge of available resources to assist them with their needs.

The Neighborhood Services Department houses the offices of Community Development Division (CDBG and HOME Programs) and the Housing Division (Housing Choice Vouchers Program). Funding for these programs is provided by the U.S. Department of Housing and Urban Development. Tyler is considered an entitlement city and therefore receives funding on an annual basis to administer programs sponsored by the U.S. Department of Housing and Urban Development.

The Community Development Block Grant (CDBG) program's mission is to provide decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. Current activities include Owner-Occupied Housing Rehabilitation Program, Emergency Rehabilitation Program, Handicap Accessibility Program, Code Enforcement, Clearance/Demolition Program, Voluntary Demolition Program, Public Services, Public Facilities improvements, and the Neighborhood Empowerment Works (NEW) Program. Each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons,

prevention or elimination of slum or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME program provides assistance to low-income families for safe and affordable housing and living conditions. This program serves low-income homeowners, homebuyers, and renters by providing rehabilitation and reconstruction assistance for homeowners; downpayment and closing costs assistance for homebuyers, and rental subsidies (TBRA) for low-income tenants. The program also partners with local non-profit organizations and Community Housing Development Organizations (CHDOs) to leverage funds that assist low-income homebuyers and renters.

The Housing Division provides monthly rental assistance to qualifying persons living in decent, safe, and sanitary housing; support services to the First-time Homebuyers program through housing counseling services and housing fairs; and manages the Desegregated Housing Opportunity Program.

Accomplishments for 2007-08

- § Assisted homeowners with rehabilitation costs
- § Assisted 40 potential homebuyers with homebuyer education
- § Provided funds for the clearance and/or demolition of 5 dilapidated/unsafe structures
- § Provided Code Enforcement services in low/mod income neighborhoods
- § Provided funds for public facilities/infrastructure improvements in Proyecto Rosalinda target area including water improvements, curb and gutter installation, and sidewalk improvements
- § Provided interim assistance for NEW Neigh-

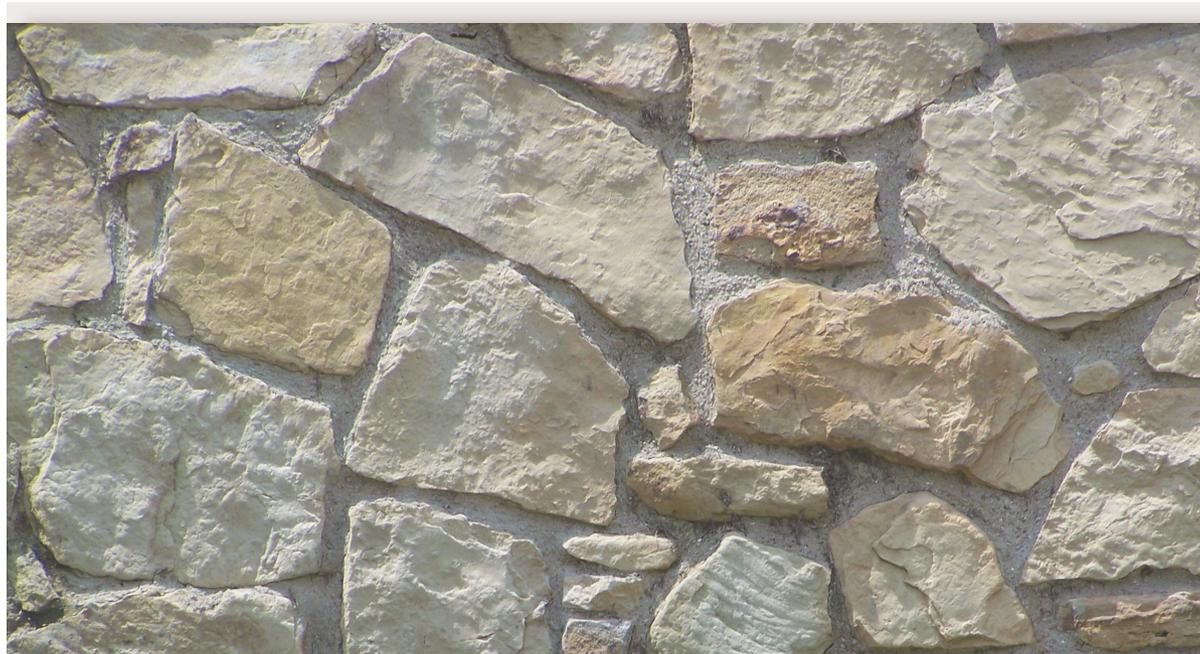
- § Neighborhood Empowerment Works program
- § Provided CHDO set-aside and operating costs to Tyler Community Homes for rental housing
- § Provided funds for construction of new affordable houses
- § Provided housing and rental assistance to 941 Housing Choice Voucher clients monthly
- § Provide financial assistance to Tyler AIDS Services Emergency Assistance Program
- § Provide financial assistance to Tyler Literacy Council's Adult Literacy Program
- § Assist homeowners with rehabilitation costs
- § Assist homebuyers with homebuyer education and down-payment and closing costs
- § Provide funds for the clearance and/or demolition of dilapidated/unsafe structures
- § Provide Code Enforcement services in low/mod income neighborhoods
- § Provide funds for public facilities/infrastructure improvements in Proyecto Rosalinda target area
- § Provide interim assistance for NEW Neighborhood Empowerment Works program
- § Provide funds for construction (City) of new affordable houses
- § Provide financial assistance to Habitat for Humanity for construction of new affordable houses
- § Provide housing and rental assistance to 920 Housing Choice Voucher clients monthly
- § Demolish and reconstruct substandard units
- § Implement and coordinate the Housing Initiative Program

Major Budget Items

- § Home ownership rehabilitation projects
- § New affordable housing construction projects
- § Infrastructure Improvements

Goals for 2008-2007

- § Provide funds for rental assistance to Tyler AIDS Services
- § Provide funds for rental assistance to Andrew's Center



HOME OWNERSHIP/HOUSING FUND (274)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$117,323	\$98,800	\$98,800	\$55,300
REVENUES	26,166	80,000	3,500	3,000
EXPENDITURES	44,689	80,000	47,000	-
ENDING FUND BALANCE / WORKING CAPITAL	\$98,800	\$98,800	\$55,300	\$58,300

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$26,696	\$-	\$-	\$-
Sundry	(7)	-	1,000	-
Capital Outlay	18,000	80,000	25,000	-
Transfer to Special Rev	-	-	21,000	-
TOTAL APPROPRIATIONS	\$44,689	\$80,000	\$47,000	\$-

HOUSING ASSISTANCE PAYMENTS FUND (276)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Beginning Fund Balance / Working Capital	\$882,793	\$1,254,031	\$1,254,031	\$698,440
REVENUES	6,537,517	7,196,253	6,242,751	6,286,119
EXPENDITURES	6,166,279	6,997,416	6,798,342	6,292,570
ENDING FUND BALANCE / WORKING CAPITAL	\$1,254,031	\$1,452,868	\$698,440	\$691,989

HOUSING ASSISTANCE PAYMENT PROGRAM

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$-	\$117,200	\$60,219	\$-
Sundry	-	208,349	163,434	\$15,585
Maintenance	-	-	105	-
TOTAL APPROPRIATIONS	\$-	\$325,549	\$223,758	\$15,585

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Director of Neighborhood Services	-	.25	.25	.25	.25
Housing Services Manager	1	1	1	1	1
1) Accountant	.50	.15	.15	.15	-
Clerk	1	1	1	1	1
Code Enforcement/Housing Inspector	2	2	2	2	2
Eligibility Analyst	3	3	3	3	3
2) Financial Analyst	-	-	-	-	.23
Rehab/Code Enforcement	1	1	1	1	1
Senior Clerk	1	1	1	1	1
Senior Eligibility Analyst	1	1	1	1	1
TOTAL DEPARTMENT	10.50	10.40	10.40		10

1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008

2) One position with 45% paid by Community Development, 25% paid by Transit and 7% paid by HOME

HOME GRANT FUNDS (295)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES	966,158	2,351,973	1,256,274	468,480
EXPENDITURES	966,158	2,351,973	1,256,274	468,480
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-

HOME GRANT FUNDS

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$43,044	\$43,398	\$43,398	\$42,417
Supplies and Services	1,520	-	-	4,439
Capital Outlay	2,071	-	-	-
CDBG/Home Projects Housing	295,041	573,055	204,785	-
CDBG/Home Projects	218,518	124,340	79,474	-
CDBG/Home	156,112	572,095	276,995	-
CDBG/Home-	249,852	1,039,085	651,622	421,624
TOTAL APPROPRIATIONS	\$966,158	\$2,351,973	\$1,256,274	\$468,480

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Regular Full-time Positions					
Director Of Neighborhood Services	-	.25	.25	.25	.25
1) Accountant	.15	.10	.10	.10	-
2) Financial Analyst	-	-	-	-	.07
3) Housing Projects Coordinator	-	.10	.10	.10	.20
Rehab Project Specialist	-	.40	.40	-	-
4) Rehab Project Specialist/Code Officer	-	-	-	.30	.30
Senior Secretary	-	.10	.10	.10	.10
Total Department	.15	.95	.95	.85	.92

1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008

2) One position with 45% paid by Community Development, 25% paid by Transit and 23% paid by Housing

3) One position with 80% paid by Community Development

4) Two positions, one with 90% paid by Community Development and one with 80% paid by Community Development

COMMUNITY DEVELOPMENT GRANT FUNDS (294)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$7,256	\$8,795	\$8,795	\$10,557
REVENUES	1,062,370	1,913,890	1,314,780	946,129

COMMUNITY DEVELOPMENT GRANT FUNDS (294)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
EXPENDITURES	1,060,831	1,913,890	1,313,018	945,929
ENDING FUND BALANCE / WORKING CAPITAL	\$8,795	\$8,795	\$10,557	\$10,757

COMMUNITY DEVELOPMENT BLOCK GRANT - ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$126,998	\$128,344	\$76,415	\$125,044
Supplies and Services	34,569	33,030	35,650	26,780
Sundry	18,133	19,209	19,209	26,324
Utilities	7,572	7,487	7,137	7,580
Maintenance	5,198	5,279	4,600	5,500
CDBG/Home Projects Housing	19,660	-	-	-
CDBG/Home Projects	-	-	-	-
CDBG/Home	79,000	93,000	83,000	90,000
TOTAL APPROPRIATIONS	\$291,130	\$286,349	\$226,011	\$281,228

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Director Of Neighborhood Services	1	.50	.50	.50	.50
1) Accountant	.35	.75	.75	.75	-
2) Financial Analyst	-	-	-	-	.45
Homebuyers Specialist	-	-	-	-	1
Housing Projects Coordinator	1	.90	.90	.90	.90
Project Planner	1	1	1	1	1
Rehab Project Specialist	-	1.60	1.60	-	-
4) Rehab Project Specialist/Code Officer	-	-	-	1.70	1.70
Senior Secretary	1	.90	.90	.90	.90
TOTAL DEPARTMENT	4.35	5.65	5.65	5.75	6.35

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 25% paid by Transit, 23% paid by Housing and 7% paid by HOME
- 3) One position with 20% paid by HOME
- 4) Two positions, one with 10% paid by HOME and one with 20% paid by HOME

REHABILITATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	
Salaries and Benefits	\$45,260	\$58,625	-	\$80,341
Supplies and Services	79,895	56,716	56,916	8,995
Utilities	86	625	625	625
Maintenance	168	-	-	-
Capital Outlay	6,611	-	-	-
Rent Rehab-Moore Groc	-	-	-	-
CDBG/Home Projects Housing	91,943	48,410	48,410	-
CDBG/Home Projects	449	139,119	139,119	-
CDBG/Home	3,753	-	-	-
CDBG/Home-	80,136	520,286	256,404	10,000
TOTAL APPROPRIATIONS	\$308,301	\$823,781	\$501,474	\$99,961

HOME BUYERS

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$34	\$33,000	\$60,565	\$55,667
Supplies and Services	55	-	-	4,614
CDBG/Home	-	96,910	15,000	40,000
TOTAL APPROPRIATIONS	\$89	\$129,910	\$75,565	\$100,281

DEMOLITION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$12,040	\$17,439	\$17,319	\$31,322
Supplies and Services	40,697	19,400	19,220	2,100
Maintenance	168	-	-	-
Capital Outlay	4,680	-	-	-
CDBG/Home Projects Housing	-	-	-	-
CDBG/Home	19,778	61,373	36,000	16,771

DEMOLITION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Total Appropriations	\$77,363	\$98,212	\$72,539	\$50,193

CODE ENFORCEMENT (CDBG)

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$18,326	\$29,476	\$25,096	\$38,617
Supplies and Services	1,124	500	3,050	3,350
Utilities	86	605	605	605
Capital Outlay	6,611	-	-	-
CDBG/Home	-	43,272	-	7,429
TOTAL APPROPRIATIONS	\$26,147	\$73,853	\$28,751	\$50,001

PUBLIC FACILITIES (CDBG)

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$12,662	\$18,839	\$18,839	\$18,346
Supplies and Services	1,466	5,000	5,000	5,000
Capital Outlay	4,680	-	-	-
CDBG/Home Projects	230,964	-	-	-
CDBG/Home	106,560	473,946	381,339	334,785
TOTAL APPROPRIATIONS	\$356,332	\$497,785	\$405,178	\$358,131

MATCH/MISCELLANEOUS

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$1,471	\$4,000	\$3,500	\$5,334
TOTAL APPROPRIATIONS	\$1,471	\$4,000	\$3,500	\$5,334

METROPOLITAN PLANNING ORGANIZATION

Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, and New Chapel Hill on the east, and Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs
- § Recommending reasonable strategies based on needs and available resources
- § Development of the biennial Unified Planning Work Program
- § Development of the biennial Transportation Improvement Program

- § Development of the Metropolitan Transportation Plan

Accomplishments for 2007-08

- § Completed second year of Unified Planning Work Program
- § Created five year Transportation Improvement Program.
- § Issued contract for regional trail study
- § Issued contract for socioeconomic update
- § Updated all planning documents for SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT: A LEGACY FOR USERS (SAFETEA-LU) compliance.
- § Participated with the North East Texas Regional Mobility Authority planning efforts

Major Budget Items

- § Completion of two studies for trail and socioeconomic updates

Goals for 2007-08

- § Continue efforts on Unified Planning Work Program, Transportation Improvement Program and current Metropolitan Transportation Plan
- § Begin process of developing a new Metropolitan Transportation Plan
- § Oversee compilation of a 2040 Socio-Economic Forecast
- § Assist with the Digital Aerial Photography program
- § Oversee the annual Traffic Count program
- § Oversee the Regional Greenbelt and Trail Corridor Study

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$106,447	\$47,000	\$47,000	\$24,000
Capital Outlay	-	2,000,000	2,000,000	1,036,400
TOTAL APPROPRIATIONS	\$106,447	\$2,047,000	\$2,047,000	\$1,060,400

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Director of Planning	.30	.30	.30	.30	.30
2) GIS Planner/Developer	.85	.85	.85	.85	-
MPO Planner	.90	.90	.90	-	-
3) Senior GIS Analyst	-	-	-	-	.96
4) Senior Planner	-	-	-	.15	1.15
TOTAL DEPARTMENT	2.05	2.05	2.05	1.3	2.41

- 1) One position with 70% paid by Planning and Zoning
- 2) Position reclassified to Senior Planner during FY 2007-2008
- 3) One position transferred from Solid Waste - Administration for FY 2008-2009
One position with 4% paid by Solid Waste - Administration
- 4) One position with 85% paid by Planning and Zoning

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$106,447	\$47,000	\$47,000	\$24,000
Capital Outlay	-	2,000,000	2,000,000	1,036,400
TOTAL APPROPRIATIONS	\$106,447	\$2,047,000	\$2,047,000	\$1,060,400



TYLER TRANSIT SYSTEM

Service Point Focus

The Tyler Transit System provides safe, dependable, low cost transportation service to the citizens of Tyler through the operation of a fixed-route bus system, JARC, a system to get people to work late at night, and a paratransit system for ADA (Americans with Disability Act) certified persons. Four routes converge at a central transfer point allowing passengers to access any section of Tyler along the city's major arteries. Operations management and personnel are provided through Transit Management of Tyler, Inc., a subsidiary of First Transit, Inc.

Transit employees are responsible for:

- § Providing safe, dependable and efficient transportation services
- § Administering state and federal grant funds
- § Maintaining transit vehicles to conform with FTA guidelines
- § Promoting and increasing ridership

- § Overseeing coordination to streamline route scheduling using computer software
- § Continuing employee training programs to enforce safe and efficient processes

Accomplishments for 2007-08

- § Streamlined Operations
- § Secured Federal Funding for a New Bus Purchase
- § Purchased 2 New Mini-vans

Major Budget Items

- § Purchase a New Bus

Goals for 2008-09

- § Streamline Para-Transit scheduling process
- § Implement an efficient and effective route system

TRANSIT SYSTEM FUND (286) REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$202,581	\$15,240	\$15,240	\$22,847
REVENUES				
Transit Fees	124,904	125,000	146,000	153,000
State Grant	306,327	248,304	267,180	196,961
Federal Grant	1,218,354	1,805,000	1,268,563	1,933,257
TOTAL REVENUES	1,649,585	2,178,304	1,681,743	2,283,218
EXPENDITURES				
	2,217,080	2,515,074	2,090,996	2,706,745

TRANSIT SYSTEM FUND (286)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Transfer In	380,154	321,530	416,860	415,680
General Fund (101)	380,154	321,530	416,860	415,680
Municipal Subsidy				
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$15,240	\$-	\$22,847	\$15,000

MAIN GRANT

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$280,219	\$888,740	\$949,135	\$623,555
Supplies and Services	907,415	285,178	382,849	451,481
Sundry	64,263	31,524	31,524	40,767
Utilities	25,494	33,800	32,523	35,870
Maintenance	504,104	440,506	417,174	377,033
Capital Outlay	9,787	621,500	31,500	613,140
Transfer to Internal Service 640	35,000	-	-	-
TOTAL APPROPRIATIONS	\$1,826,282	\$2,301,248	\$1,844,705	\$2,141,846

TRANSIT ELDERLY AND DISABILITY GRANT

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$-	\$-	\$-	\$357,385
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$357,385



TRANSIT ELDERLY AND DISABILITY GRANT 0602

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$25,000	\$-	\$-	\$-
Maintenance	42,050	-	-	-
Capital Outlay	14,374	23,879	31,500	-
TOTAL APPROPRIATIONS	\$81,424	\$23,879	\$31,500	\$-

TRANSIT ELDERLY AND DISABILITY GRANT 0702

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$21,032	\$1,088	-	-
Maintenance	\$25,000	54,783	\$61,630	-
Capital Outlay	-	-	\$18,750	-
TOTAL APPROPRIATIONS	\$46,032	\$55,871	\$80,380	\$-

TRANSIT ELDERLY AND DISABILITY GRANT 0802

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Maintenance	\$-	\$102,826	\$102,826	\$-
TOTAL APPROPRIATIONS	\$-	\$102,826	\$102,826	\$-

TRANSIT ELDERLY AND DISABILITY GRANT 0902

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$-	\$-	\$-	\$73,438
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$73,438



TRANSIT JOB ACCESS RETURN COMMUTE (JARC)

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$157,478	\$-	\$-	\$-
Maintenance	39,805	-	-	-
TOTAL APPROPRIATIONS	\$197,283	\$-	\$-	\$-

TRANSIT VEHICLE CAPITAL REPLACEMENT (VCR)

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$66,059	\$-	\$335	\$-
TOTAL APPROPRIATIONS	\$66,059	\$-	\$335	\$-

TRANSIT VEHICLE CAPITAL REPLACEMENT (VCR) 0901

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$-	\$-	\$-	\$73,438
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$73,438

TRANSIT FEDERAL TRANSIT AUTHORITY GRANT NO. TX900670/ TX900-626

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$-	\$31,250	\$31,250	31,250
TOTAL APPROPRIATIONS	\$-	\$31,250	\$31,250	\$31,250

SERVICE POINT EMPLOYEES- TYLER TRANSIT

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<i>Regular Full-time Positions</i>					
Transportation Operations Manager	-	-	-	1	1
Account Specialist	-	-	-	1	1
Administrative Assistant	-	-	-	1	1
Bus Driver	-	-	-	11	12
Custodian	-	-	-	1	1
i) Dispatcher	-	-	-	1	-

SERVICE POINT EMPLOYEES- TYLER TRANSIT

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Dispatcher/Scheduler	-	-	-	-	1
Driver Supervisor	-	-	-	2	2
2) Financial Analyst	-	-	-	-	0
3) Scheduler	-	-	-	1	-
Senior Clerk	-	-	-	1	1
Senior Driver	-	-	-	5	5
TOTAL DEPARTMENT	-	-	-	25	25

1) One position reclassified to Dispatcher/Scheduler during FY 2007-2008

2) One position with 45% paid by Community Development, 23% paid by Housing and 7% paid by HOME

3) One position reclassified to Bus Driver during FY 2007-2008

PERFORMANCE BENCHMARKS	ACTUAL 2007-08	BUDGET 2007-08	PERIOD ENDING JUNE 2008
Number of transit riders per year	159,617	175,589	113,126
Mile Traveled	379,506	380,000	182,346
Fare revenues	\$107,265	\$110,483	\$58,959

PRODUCTIVITY IMPROVEMENT FUND (639)**REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL****FISCAL YEAR 2008-2009**

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
UNRESERVED FUND BALANCE	\$1,457,791	\$1,415,695	\$1,415,695	\$1,191,495
REVENUES	110,490	160,868	66,300	43,000
EXPENDITURES	859,586	1,219,454	997,500	1,322,775
Transfer In	707,000	707,000	707,000	907,000
General Fund (101)	300,000	300,000	300,000	450,000
Utilities Fund (502)	255,000	255,000	255,000	305,000
Solid Waste Fund (560)	152,000	152,000	152,000	152,000
(Transfer Out)	-	-	-	-
UNRESERVED FUND BALANCE	\$1,415,695	\$1,064,109	\$1,191,495	\$818,720



PRODUCTIVITY FUND

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$284,673	\$360,690	\$143,455	\$90,000
Supplies and Services	-	16,000	16,000	140,000
Sundry	574,913	842,764	838,045	1,092,775
TOTAL APPROPRIATIONS	\$859,586	\$1,219,454	\$997,500	\$1,322,775

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Clerical Specialist	-	-	-	2	1
Gap Team Member	-	-	2	-	-
TOTAL DEPARTMENT	-	-	2	2	1

i) One position upgraded to Administrative Secretary during FY 2007-2008
 Administrative Secretary transferred from Productivity Fund to General Fund
 during FY 2007-2008

VEHICLE EQUIPMENT SERVICES

Service Point Focus

The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- § General maintenance for more than 500 fleet vehicles including police patrol cars, fire trucks, service trucks and sedans
- § Maintaining an efficient equipment maintenance scheduling and tracking system
- § Auto parts inventory control management and services
- § Maintaining best practices policies and procedures to meet service goals
- § Maintaining preventative maintenance program

- for service and inspections
- § Providing fleet utilization support to all departments
- § Maintaining vehicle records
- § Adhering to general safety regulations and environmental policies
- § Maintaining a diligent and proactive replacement and procurement program
- § Performing fleet facilities maintenance and upgrades as needed
- § Using computer systems technology
- § Using shop equipment technology
- § Pursuing staff continuing education and training goals
- § Pursuing vendor contracts where efficient
- § Applying alternative fuel programs
- § Maintaining hazardous material management
- § Fuel management program

FLEET MAINTENANCE AND REPLACEMENT FUND (640)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Reserve for Vehicle Replacement	\$700,000	\$2,650,000	\$2,650,000	\$2,662,610
Unreserved Working Capital	31,350	(1,534,541)	(1,534,541)	(1,221,231)
BEGINNING FUND BALANCE / WORKING CAPITAL	731,350	1,115,459	1,115,459	1,441,379
REVENUES				
Interest Earnings	90,257	90,000	85,170	85,000
Amortization Charges	2,173,656	2,597,496	2,572,740	3,019,212
Service Fees	837,368	675,000	700,000	675,000
Fuel Revenue	43,839	1,566,800	2,282,477	2,961,700
Motor Pool	30,437	-	3,000	4,000
Parts Revenue	411,046	1,379,400	1,379,400	1,527,697
Fleet Admin Overhead	75,000	75,000	75,000	-
Miscellaneous Income	1,283	1,000	1,000	1,000
Sale of Equipment	427,071	275,000	640,472	500,000
Sale of Salvage	2,930	4,000	4,000	4,000
Health District	-	66,968	79,941	90,170
TISD	-	-	24,486	25,000
TOTAL REVENUES	4,092,887	6,730,664	7,847,686	8,892,779
EXPENDITURES				
Replacement	2,519,632	2,842,518	2,650,000	2,662,610
Maintenance	1,258,799	3,895,999	4,767,339	1,124,888
Health	-	66,968	79,941	90,170
TISD	-	-	24,486	25,000
COGS	-	-	-	4,597,040
TOTAL EXPENDITURES	3,778,431	6,805,485	7,521,766	8,499,708
Transfer In	69,653	-	-	-
General Fund (101)	34,653	-	-	-
Transit Fund (286)	35,000	-	-	-
(Transfer Out)	-	-	-	(17,000)
Solid Waste Fund (560)	-	-	-	(17,000)

FLEET MAINTENANCE AND REPLACEMENT FUND (640)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Reserve for Vehicle Replacement	2,650,000	2,662,610	2,662,610	2,610,000
Unreserved Working Capital	(1,534,541)	(1,621,972)	(1,221,231)	(792,550)
ENDING FUND BALANCE / WORKING CAPITAL	\$1,115,459	\$1,040,638	\$1,441,379	\$1,817,450

FLEET REPLACEMENT PURCHASE

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Capital Outlay	\$2,519,632	\$2,842,518	\$2,650,000	\$2,662,610
TOTAL APPROPRIATIONS	\$2,519,632	\$2,842,518	\$2,650,000	\$2,662,610

FLEET MAINTENANCE

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$514,513	\$745,905	\$634,250	\$820,935
Supplies and Services	358,098	80,930	238,125	92,880
Sundry	334,211	2,998,229	3,825,169	140,138
Utilities	1,678	2,135	1,795	2,135
Maintenance	50,299	68,800	68,000	68,800
TOTAL APPROPRIATIONS	\$1,258,799	\$3,895,999	\$4,767,339	\$1,124,888

SERVICE POINT EMPLOYEES - VEHICLE SERVICES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Fleet Administrator	1	1	1	1	1
Auto Parts Inventory Specialist	1	1	-	-	-
Clerk	2	2	-	-	-
Equipment Maintenance Supervisor	1	1	1	1	1
Equipment Mechanic I	7	5	5	5	1
Equipment Mechanic II	-	-	-	-	3
Equipment Servicer	2	2	2	2	2

SERVICE POINT EMPLOYEES - VEHICLE SERVICES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Fleet Auditor	-	-	-	-	1
i) Inventory Technician	-	-	2	2	1
Master Mechanic	-	2	2	2	3
Purchasing Technician	-	-	1	1	1
Senior Secretary	1	1	1	1	1
TOTAL DEPARTMENT	15	15	15	15	15

i) One Inventory Technician reclassified to Fleet Auditor during FY 2007-2008

*Employees in Equipment Mechanic I, Equipment Mechanic II, Equipment Servicer and Master Mechanic positions are on a Career Ladder program and may advance depending on their skill level.

PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)**REVENUES, EXPENDITURES****AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Reserved for Workers Comp.	\$-	\$345,843	\$345,843	\$345,843
Reserved Property/Liability	-	-	-	-
Unreserved Funds	140,694	437,965	437,965	939,490
BEGINNING FUND BALANCE / WORKING CAPITAL	140,694	783,808	783,808	1,285,333

REVENUES

Distributed Interest	24,638	12,000	31,838	125,000
Unemployment / Disability Premiums	234,592	244,712	245,249	263,691
Property and Liability Premiums	550,165	550,165	550,165	550,165
Workers Comp Premiums	1,045,541	1,091,434	1,129,262	429,676
TOTAL REVENUES	1,854,936	1,898,311	1,956,514	1,368,532

EXPENDITURES

Risk Analyst	15	153,807	119,216	143,855
Unemployment / Disability Premiums	208,123	269,000	153,000	182,000
Property and Liability	688,037	706,000	658,056	703,023
Workers Comp	315,647	426,000	379,717	419,923
TOTAL EXPENDITURES	1,211,822	1,554,807	1,309,989	1,448,801

PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Reserved for Workers Comp.	-	345,843	345,843	345,843
Reserved Property/Liability	-	145,000	145,000	168,000
Unreserved Funds	783,808	636,469	939,490	703,135
ENDING FUND BALANCE / WORKING CAPITAL	\$783,808	\$1,127,312	\$1,430,333	\$1,205,064

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET
Salaries and Benefits	\$-	\$134,307	\$114,734	\$125,404
Supplies and Services	1,211,822	1,412,609	1,195,255	1,323,397
Capital Outlay	-	7,891	-	-
TOTAL APPROPRIATIONS	\$1,211,822	\$1,554,807	\$1,309,989	\$1,448,801

SERVICE POINT EMPLOYEES

Regular Full-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Assistant City Attorney	-	-	-	1	1
Risk Analyst	-	-	-	1	1
TOTAL DEPARTMENT	-	-	-	2	2

EMPLOYEE BENEFITS FUND (661)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE/RESERVED FOR COMMITMENTS	\$9,291,448	\$8,305,438	\$8,305,438	\$7,024,410

REVENUES

Health Benefits	5,466,320	5,592,470	5,562,060	5,877,219
Dental Benefits	291,321	300,391	293,000	293,000

EMPLOYEE BENEFITS FUND (661)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Life Insurance	163,601	160,120	160,000	160,000
Other Benefits	6,745	2,000	2,000	2,000
Interest Earnings	386,804	252,000	187,000	150,000
TOTAL REVENUES	6,314,791	6,306,981	6,204,060	6,482,219
EXPENDITURES				
Health Benefits	5,379,996	5,897,438	5,793,000	5,786,532
Dental Benefits	377,642	335,360	383,000	383,000
Life Insurance	157,686	159,000	160,000	160,000
Other Benefits	19,162	19,900	19,500	19,900
Special Services	28,200	43,200	45,000	80,000
Benefit Analyst	-	-	-	52,787
TOTAL EXPENDITURES	5,962,686	6,454,898	6,400,500	6,482,219
Transfer In	-	-	-	-
(Transfer Out)	(1,338,115)	(1,084,588)	(1,084,588)	(900,000)
Retiree Benefits Fund (761)	(1,338,115)	(1,084,588)	(1,084,588)	(900,000)
ENDING FUND BALANCE/ RE-SERVED FOR COMMITMENTS	\$8,305,438	\$7,072,933	\$7,024,410	\$6,124,410

BENEFITS FUND (661)

REVENUE DETAIL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
REVENUES				
Interest Earnings	\$386,804	\$252,000	\$187,000	\$150,000
Health \$300/employee	195,549	254,400	211,500	211,500
Section 125 Forfeiture	6,745	2,000	2,000	2,000
Health Benefits paid by City	3,917,447	4,201,410	4,150,900	4,414,719
Health Benefits paid by employees	1,170,277	1,121,660	1,121,660	1,186,000
COBRA premiums	20,154	15,000	15,000	15,000

BENEFITS FUND (661)

REVENUE DETAIL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
Dental Benefits paid by employees	176,449	173,700	178,000	178,000
Dental Benefits paid by City	114,872	126,691	115,000	115,000
Life Insurance Premiums paid by City	25,589	25,820	25,000	25,000
Life Insurance Premiums paid by employees	138,012	134,300	135,000	135,000
Stoploss Reimbursement	162,893	-	63,000	50,000
TOTAL REVENUES	\$6,314,791	\$6,306,981	\$6,204,060	\$6,482,219

BENEFITS FUND (661)

EXPENSE DETAIL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
EXPENDITURES				
Benefit Analyst	\$-	\$-	\$-	\$52,787
Life Insurance	157,686	159,000	160,000	160,000
Special Services	28,200	43,200	45,000	80,000
Employee Assistance Program Fees	19,382	19,900	19,500	19,900
Health Claim Payments	3,600,652	3,867,200	3,853,400	3,979,032
Rx Claims	1,044,607	1,162,100	1,162,100	1,030,000
Dental Administrative Fees	15,430	18,960	16,800	16,800
Dental Claim	362,212	316,400	366,200	366,200
Safety Awards Program	(220)	-	-	-
Health Admin Fees	219,318	239,838	225,000	225,000
Health Stoploss	280,888	369,000	300,000	300,000
Opt Out Costs	38,982	60,000	39,000	39,000
Health \$300/Employee	195,549	199,300	213,500	213,500
TOTAL EXPENDITURES	\$5,962,686	\$6,454,898	\$6,400,500	\$6,482,219

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$157,686	\$159,000	\$160,000	\$211,900

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	5,805,000	6,295,898	6,240,500	6,270,319
Transfer to Trust Fund 761	1,338,115	1,084,588	1,084,588	900,000
TOTAL APPROPRIATIONS	\$7,300,801	\$7,539,486	\$7,485,088	\$7,382,219

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Regular Full-time Positions					
1) Senior Benefit Specialist	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	1

RETIREE BENEFITS FUND (761)**REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE/RE-SERVED FOR COMMITMENTS	\$-	\$1,433,496	\$1,433,496	\$2,424,610
REVENUES				
Health Benefits	2,341,980	2,392,648	2,474,748	2,530,864
Dental Benefits	143,476	138,400	144,200	144,200
Life Insurance	49,500	49,500	49,500	49,500
Interest Earnings	135,612	98,000	87,800	100,000
TOTAL REVENUES	2,670,568	2,678,548	2,756,248	2,824,564
EXPENDITURES				
Health Benefits	2,113,359	2,335,632	2,606,864	2,606,864
Dental Benefits	118,040	118,040	144,200	144,200
Life Insurance	49,500	49,500	49,500	49,500
Special Services	16,800	16,800	16,800	24,000
Benefit Representative	-	32,358	32,358	-
To cover initial fund liabilities	277,488	-	-	-
TOTAL EXPENDITURES	2,575,187	2,552,330	2,849,722	2,824,564
Transfer In	1,338,115	1,084,588	1,084,588	900,000
Active Employee Benefits Fund (661)	1,338,115	1,084,588	1,084,588	900,000
(Transfer Out)	-	-	-	-
ENDING FUND BALANCE/RE-SERVED FOR COMMITMENTS	\$1,433,496	\$2,644,302	\$2,424,610	\$3,324,610

RETIREE BENEFITS FUND (76I)

REVENUE DETAIL

FISCAL YEAR 2007-2008

	ACTUAL 2005-2006	AMENDED BUDGET 2006-2007	PROJECTED 2006-2007	BUDGET 2007-2008
REVENUES				
Interest Earnings	\$-	\$135,612	\$135,612	\$98,000
City's Health Benefits-Retired	-	1,870,548	1,870,548	1,870,548
Employees' Health Benefits-Retired	-	397,400	397,400	397,400
City's Dental Premium	-	-	-	90,200
Employees' Dental Contrib-Retired	-	48,200	48,200	48,200
City's Life Premium	-	-	-	49,500
Medicare Rx	-	124,700	124,700	124,700
Stoploss Reimbursement	-	-	-	-
TOTAL REVENUES	\$-	\$2,576,460	\$2,576,460	\$2,678,548

RETIREE BENEFITS FUND (76I)

EXPENSE DETAIL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
EXPENDITURES				
Benefits Representative	\$-	\$32,358	\$32,358	\$-
Life Insurance	49,500	49,500	49,500	49,500
Special Services	16,800	16,800	16,800	24,000
Medicare Rx	508,765	475,000	528,000	528,000
Medicare Supplement	541,526	630,000	642,000	642,000
Health Claim Payments	951,924	842,000	966,504	966,504
Rx Claims	255,000	255,000	336,500	336,500
Dental Administrative Fees	5,040	5,040	8,040	8,040
Dental Claim	113,000	113,000	136,160	136,160
Health Admin Fees	52,632	52,632	64,060	64,060
Health Stoploss	81,000	81,000	69,800	69,800
TOTAL EXPENDITURES	\$2,575,187	\$2,552,330	\$2,849,722	\$2,824,564

SERVICE POINT EXPENDITURES - BENEFITS (761)

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$49,500	\$81,858	\$81,858	\$49,500
Supplies and Services	\$2,525,686	\$2,470,472	2,767,864	2,775,064
TOTAL APPROPRIATIONS	\$2,575,186	\$2,552,330	\$2,849,722	\$2,824,564

SERVICE POINT EMPLOYEES

Regular Part-time Positions	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
1) Staff Services Representative	-	-	-	1	-
TOTAL DEPARTMENT	-	-	-	1	-

1) Position transferred to General Fund - Human Resources for FY 2008-2009

PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC and roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The Capital Improvements Coordinator provides oversight for the facilities personnel including the HVAC mechanic, who is responsible for heating, ventilation, and air conditioning systems;

and the building services technician, who provides mailroom and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees building janitorial services.

PROPERTY AND FACILITIES MANAGEMENT FUND (663)**REVENUES, EXPENDITURES****AND CHANGES IN WORKING CAPITAL****FISCAL YEAR 2008-2009**

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
Roof Replacement Reserve	\$-	\$250,000	\$250,000	\$250,000
Harvey Hall Roof Reserve	-	200,000	200,000	400,000
Unreserved Fund Balance	553,121	288,966	288,966	339,454
BEGINNING FUND BALANCE / WORKING CAPITAL	553,121	738,966	738,966	989,454

REVENUES

Interest Earnings	47,036	30,000	37,803	35,000
Sale of Property	-	15,000	10,000	5,000
Roof Replacement	139,394	150,611	150,612	133,105
ADA Services	20,000	50,000	50,000	50,000
HVAC Maintenance	53,000	92,394	90,657	95,794

PROPERTY AND FACILITIES MANAGEMENT FUND (663)

REVENUES, EXPENDITURES

AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
TOTAL REVENUES	259,430	338,005	339,072	318,899
EXPENDITURES	404,791	400,897	430,184	559,828
Transfer In	331,206	341,600	341,600	341,600
General Fund (101)	131,206	141,600	141,600	141,600
Hotel Tax Fund (211)	200,000	200,000	200,000	200,000
(Transfer Out)	-	-	-	-
Roof Replacement Reserve	250,000	250,000	250,000	250,000
Harvey Hall Roof Replacement	200,000	400,000	400,000	600,000
Unreserved Fund Balance	288,966	367,674	339,454	240,125
ENDING FUND BALANCE / WORKING CAPITAL	\$738,966	\$1,017,674	\$989,454	\$1,090,125

GENERAL SERVICES

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Salaries and Benefits	\$89,648	\$88,881	\$91,843	\$95,631
Supplies and Services	91,696	118,922	121,567	115,387
Sundry	3,422	3,577	3,527	34,446
Utilities	1,134	960	1,100	1,100
Maintenance	31,068	46,864	35,232	34,264
TOTAL APPROPRIATIONS	\$216,968	\$259,204	\$253,269	\$280,828

CONTRACTS AND UTILITIES

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Maintenance	\$123,301	\$83,000	\$110,583	\$110,000
TOTAL APPROPRIATIONS	\$123,301	\$83,000	\$110,583	\$110,000

HVAC REPLACEMENT

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	\$12,938	\$10,000	\$10,000	\$15,000
TOTAL APPROPRIATIONS	\$12,938	\$10,000	\$10,000	\$15,000

ROOF MAINTENANCE

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Prop and Facilities Maint	\$51,584	\$48,693	\$56,332	\$154,000
TOTAL APPROPRIATIONS	\$51,584	\$48,693	\$56,332	\$154,000

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
A/C Mechanic	1	1	1	1	1
Building Services Technician	-	-	1	1	1
TOTAL DEPARTMENT	1	1	2	2	2

INFORMATION TECHNOLOGY

Service Point Focus

The City of Tyler Information Technology Department is dedicated to meeting the current and future information technology needs of all city departments. The department is committed to providing comprehensive information, training and education to empower each city employee to be an effective and efficient contributor to the community. Information technology supports:

- § P.C. and peripheral support
- § Telecommunications support
- § A/S 400 support
- § Help Desk support
- § Hardware/software system management
- § Security and risk analysis services
- § Hardware and software inventory control

Accomplishments for 2007-08

- § VoIP system Implementation
- § VoIP phone system implementation
- § Disaster Recovery within 1 day and tertiary "warm" data backup site
- § Public Safety Wifi Hotspots
- § Training Room Electronics Installation
- § Upgrade Police Crimes System to Version 5
- § Upgrade Police TCIC/NCIC systems
- § Visual License Plate Recognition System
- § Migrate GIS Web server to new hardware

Major Budget Items

- § Maintain and upgrade all software license fees and subscriptions

TECHNOLOGY FUND (671)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL	AMENDED BUDGET	PROJECTED	BUDGET
	2006-2007	2007-2008	2007-2008	2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL *	\$492,465	\$440,997	\$440,997	\$381,798
REVENUES				
Rent	17,520	11,500	11,520	12,820
Interest Earnings	84,130	85,000	65,000	45,000
CC Conv Fee	21,734	25,000	27,500	30,000
Charges	2,683,964	2,687,488	2,687,488	3,128,078
Outside Income	59,030	-	7,500	-
Transfers In	126,445	-	-	-
TOTAL REVENUES	2,992,823	2,808,988	2,799,008	3,215,898
EXPENDITURES				
Administration	727,813	782,314	771,763	854,101
Technology Purchases	2,316,478	2,114,177	2,086,444	2,477,925
TOTAL EXPENDITURES	3,044,291	2,896,491	2,858,207	3,332,026
ENDING FUND BALANCE / WORK- ING CAPITAL *	\$440,997	\$353,494	\$381,798	\$265,670

*Working Capital does not include current lease payable. These payments are budgeted with the Technology Purchases Department.

ADMINISTRATION

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$662,230	\$696,647	\$699,578	\$769,120
Supplies and Services	52,659	73,770	60,035	69,365
Sundry	450	450	450	450
Utilities	4,983	5,475	4,828	5,450
Maintenance	7,491	5,972	6,872	9,716
TOTAL APPROPRIATIONS	\$727,813	\$782,314	\$771,763	\$854,101

PURCHASES

SERVICE POINT EXPENDITURES

	FY 2006-2007	FY 2007-2008	FY 2007-2008	FY 2008-2009
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	\$511,326	\$1,019,822	\$1,016,155	\$1,191,092
Sundry	81,043	30,000	29,062	30,000
Utilities	203,056	207,634	239,000	220,527
Maintenance	631,347	729,721	720,934	968,189
Capital Outlay	889,706	127,000	81,293	68,117
TOTAL APPROPRIATIONS	\$2,316,478	\$2,114,177	\$2,086,444	\$2,477,925

SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Chief Information Officer	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
IT Specialist I	1	-	1	1	-
IT Specialist II	6	4	4	3	2
Advanced IT Specialist II	-	-	-	1	2
IT Specialist III	5	2	1	1	1
Advanced IT Specialist III	-	1	2	2	3
IT Specialist IV	1	1	1	1	1
TOTAL DEPARTMENT	15	10	11	11	11

*Employees in IT Specialist I through Advanced IT Specialist III positions are on a Career Ladder program and may advance depending on their skill level.

PERFORMANCE BENCHMARKS	ACTUAL 2007-08	BUDGET 2008-09	PERIOD ENDING JUNE 2008
Number of viruses blocked	13,846	-	308,182
Number of spams blocked	1,646,363	-	2,453,128
Total number of active licensed workstations	505	505	661
Average number of hours to complete helpdesk calls	1.92	8	2.24
Number of online Municipal Court payments	3,646	3000	3,370
Percentage of Municipal Court payments online	17%	20%	14%
Number of online Water Bill payments	162	500	355
Percentage of Water Business payments online	0%	2%	1%



CEMETERIES TRUST FUND (713)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BALANCE / WORKING CAPITAL	\$2,116,719	\$2,167,964	\$2,167,964	\$2,254,964
REVENUES				
Interest Earnings	102,317	105,000	75,972	85,000
Sales	51,245	17,000	87,000	50,000
TOTAL REVENUES	153,562	122,000	162,972	135,000
TOTAL EXPENDITURES				
Transfer In	-	-	-	-
(Transfer Out)	(102,317)	(105,000)	(75,972)	(85,000)
Cemetery Operating Fund (204)	(102,317)	(105,000)	(75,972)	(85,000)
ENDING FUND BALANCE / WORKING CAPITAL	\$2,167,964	\$2,184,964	\$2,254,964	\$2,304,964



HEART OF TYLER FUND (210)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$-	\$-	\$-	\$-
REVENUES				
Interest Earnings	-	-	-	2,000
Memberships	-	-	-	40,000
Sponsorships	-	-	-	4,500
Festivals	-	-	-	105,000
Promotional Events	-	-	-	3,000
Merchandise Sales	-	-	-	2,000
TOTAL REVENUES	-	-	-	156,500
EXPENDITURES				
General Administration	-	-	-	145,050
Festivals	-	-	-	60,000
Contingency	-	-	-	25,000
TOTAL EXPENDITURES	-	-	-	230,050
Transfers In	-	-	-	82,000
General Fund (101)	-	-	-	32,000
Hotel Tax Fund (211)	-	-	-	50,000
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$-	\$-	\$-	\$8,450



HEART OF TYLER

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET
Salaries and Benefits	\$-	\$-	\$-	\$82,029
Supplies and Services	-	-	-	115,171
Sundry	-	-	-	25,050
Utilities	-	-	-	7,800
TOTAL APPROPRIATIONS	\$-	\$-	\$-	\$230,050

SERVICE POINT EMPLOYEES

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Regular Full-time Positions					
Main Street Program Director	-	-	-	-	1
TOTAL DEPARTMENT	-	-	-	-	1



COMBINED DEBT SERVICES

FISCAL YEAR 2008-2009



COMBINED DEBT SERVICES

GO Bond Program Summary

As of October 1, 2008, the City will have \$-0- of tax supported debt. The City has adopted a pay as you go cash philosophy for future capital projects, and does not anticipate issuing tax supported debt in the new future.

Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to ten percent of assessed value. Accordingly, the City's tax margin for the year ended September 30, 2009 was

Total Assessed Value	\$6,560,364,714
Debt Limit	\$656,036,471
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$-0-
Less: Debt Service Fund Balance	\$-0-
Net Bonded Debt	\$-0-
Legal Debt Margin	\$656,034,471

Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

Revenue Bond Program Summary

As of October 1, 2008 the City will have \$56,570,000 of Water and Sewer Revenue Bonds Outstanding. This includes \$7,835,000 for water meter replacement and \$43,615,000 for the construction of the Lake Palestine Water Treatment Plant and associated water distribution lines. During FY 2007-08 the City of Tyler issued \$5,120,000 in bonds for the purpose of Engineer-

ing and design of water and wastewater system improvements. The City recently refunded several bond issues for potential interest savings associated with lower long term interest rates.

Bond Rating for Revenue Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

GENERAL DEBT SERVICE FUND (308)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$2,937,710	\$3,311,936	\$3,311,936	\$-
REVENUES				
Property Tax	1,424,168	125,046	178,000	-
Interested Earnings	190,890	44,000	52,000	-
TOTAL REVENUES	1,615,058	169,046	230,000	-
EXPENDITURES				
G.O. Series 1997	1,236,833	3,396,253	3,396,252	-
Fiscal Agent Fees	4,000	2,000	2,000	-
TOTAL EXPENDITURES	1,240,833	3,398,253	3,398,252	-
Transfer In	-	-	-	-
(Transfer Out)	-	-	(143,683)	-
General Fund (101)	-	-	(143,683)	-
ENDING FUND BALANCE / WORKING CAPITAL	\$3,311,936	\$82,729	\$-	\$-

UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
BEGINNING FUND BAL- ANCE / WORKING CAPITAL	\$548,347	\$605,764	\$605,764	\$710,763
REVENUES				
Interest Earnings	105,011	83,000	115,000	70,000
TOTAL REVENUES	105,011	83,000	115,000	70,000

UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2008-2009

	ACTUAL 2006-2007	AMENDED BUDGET 2007-2008	PROJECTED 2007-2008	BUDGET 2008-2009
EXPENDITURES				
Series 2000 Interest	159,775	122,925	122,925	84,150
Series 2000 Principal	670,000	705,000	705,000	745,000
Series 2002 Interest	573,149	562,799	562,799	551,999
Series 2002 Principal	345,000	360,000	360,000	370,000
Series 2003 Interest	387,188	356,250	356,250	321,125
Series 2003 Principal	1,375,000	1,405,000	1,405,000	1,445,000
Series 2005 Interest	1,494,438	1,492,813	1,492,813	1,490,888
Series 2005 Principal	50,000	55,000	55,000	55,000
Series 2008 Interest	-	255,551	103,701	207,402
Series 2008 Principal	-	-	-	-
Series 2009 Interest	-	-	-	300,000
Series 2009 Principal	-	-	-	-
Fiscal Agent Fees	5,142	7,548	10,000	10,000
TOTAL EXPENDITURES	5,059,691	5,322,886	5,173,488	5,580,564
Transfers In	5,012,097	5,239,855	5,163,487	5,570,564
Utilities Fund (502)	5,012,097	5,239,855	5,163,487	5,570,564
(Transfers Out)	-	-	-	-
ENDING FUND BALANCE / WORKING CAPITAL	\$605,764	\$605,733	\$710,763	\$770,763

SERVICE POINT EXPENDITURES

	FY 2006-2007 ACTUAL EXPENDITURES	FY 2007-2008 BUDGET APPROPRIATIONS	FY 2007-2008 PROJECTED EXPENDITURES	FY 2008-2009 BUDGET APPROPRIATIONS
Sundry	\$2,619,691	\$5,322,886	\$5,173,487	\$5,580,564
Transfer to Enterprise Fund 502	2,440,000	-	-	-
TOTAL APPROPRIATIONS	\$5,059,691	\$5,322,886	\$5,173,487	\$5,580,564



WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FY2009 - 2030

ALL SERIES

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	1,327,782	1,327,782	2,615,000	5,270,564	53,955,000
2010	1,271,282	1,271,282	2,720,000	5,262,564	51,235,000
2011	1,211,944	1,211,944	2,845,000	5,268,889	48,390,000
2012	1,156,032	1,156,032	2,960,000	5,272,064	45,430,000
2013	1,087,551	1,087,551	3,095,000	5,270,101	42,335,000
2014	1,028,298	1,028,298	1,630,000	3,686,595	40,705,000
2015	989,966	989,966	1,705,000	3,684,933	39,000,000
2016	949,469	949,469	1,790,000	3,688,938	37,210,000
2017	906,700	906,700	1,875,000	3,688,400	35,335,000
2018	861,550	861,550	1,965,000	3,688,100	33,370,000
2019	813,888	813,888	2,060,000	3,687,775	31,310,000
2020	763,760	763,760	2,160,000	3,687,520	29,150,000
2021	710,888	710,888	2,265,000	3,686,775	26,885,000
2022	655,138	655,138	2,380,000	3,690,275	24,505,000
2023	596,239	596,239	2,495,000	3,687,478	22,010,000
2024	534,148	534,148	2,620,000	3,688,295	19,390,000
2025	468,920	468,920	2,750,000	3,687,840	16,640,000
2026	400,425	400,425	2,885,000	3,685,850	13,755,000
2027	330,870	330,870	3,025,000	3,686,740	10,730,000
2028	257,726	257,726	3,175,000	3,690,453	7,555,000
2029	180,711	180,711	3,330,000	3,691,423	4,225,000
2030	99,935	99,935	3,490,000	3,689,870	735,000
2031	15,251	15,251	360,000	390,503	375,000
2032	7,781	7,781	375,000	390,563	-
TOTAL	\$16,626,252	\$16,626,252	\$56,570,000	\$89,822,504	

WATER AND SEWER REVENUE BONDS

SERIES 2000

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	42,075	42,075	745,000	829,150	785,000
2010	21,588	21,588	785,000	828,175	-
TOTAL	\$63,663	\$63,663	\$1,530,000	\$1,657,325	

WATER AND SEWER REVENUE BONDS

SERIES 2002

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	275,999	275,999	370,000	921,999	12,275,000
2010	269,987	269,987	380,000	919,974	11,895,000
2011	263,337	263,337	395,000	921,674	11,500,000
2012	256,424	256,424	410,000	922,849	11,090,000
2013	248,224	248,224	425,000	921,449	10,665,000
2014	240,521	240,521	440,000	921,043	10,225,000
2015	232,271	232,271	455,000	919,543	9,770,000
2016	223,399	223,399	475,000	921,798	9,295,000
2017	213,899	213,899	490,000	917,798	8,805,000
2018	203,793	203,793	515,000	922,585	8,290,000
2019	192,849	192,849	535,000	920,698	7,755,000
2020	181,346	181,346	555,000	917,693	7,200,000
2021	169,136	169,136	580,000	918,273	6,620,000
2022	156,086	156,086	610,000	922,173	6,010,000
2023	142,056	142,056	635,000	919,113	5,375,000
2024	127,134	127,134	665,000	919,268	4,710,000
2025	111,506	111,506	695,000	918,013	4,015,000
2026	95,174	95,174	730,000	920,348	3,285,000
2027	78,019	78,019	765,000	921,038	2,520,000
2028	59,850	59,850	800,000	919,700	1,720,000
2029	40,850	40,850	840,000	921,700	880,000
2030	20,900	20,900	880,000	921,800	-
TOTAL	\$3,802,761	\$3,802,761	\$12,645,000	\$20,250,521	

WATER AND SEWER REVENUE BONDS

SERIES 2003

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	160,563	160,563	1,445,000	1,766,125	6,390,000
2010	131,663	131,663	1,500,000	1,763,325	4,890,000
2011	101,663	101,663	1,560,000	1,763,325	3,330,000
2012	70,463	70,463	1,625,000	1,765,925	1,705,000
2013	29,838	29,838	1,705,000	1,764,675	-
TOTAL	\$494,188	\$494,188	\$7,835,000	\$8,823,375	

WATER AND SEWER REVENUE REFUNDING BONDS

SERIES 2005

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	745,444	745,444	55,000	1,545,888	29,385,000
2010	744,344	744,344	55,000	1,543,688	29,330,000
2011	743,244	743,244	890,000	2,376,488	28,440,000
2012	725,444	725,444	925,000	2,375,888	27,515,000
2013	705,788	705,788	965,000	2,376,575	26,550,000
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	-
TOTAL	\$10,581,713	\$10,581,713	\$29,440,000	\$50,603,425	



WATER AND SEWER REVENUE BONDS

SERIES 2008

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN.& INT.	BOND BALANCE
2009	103,701	103,701	-	207,403	5,120,000
2010	103,701	103,701	-	207,403	5,120,000
2011	103,701	103,701	-	207,403	5,120,000
2012	103,701	103,701	-	207,403	5,120,000
2013	103,701	103,701	-	207,403	5,120,000
2014	103,701	103,701	185,000	392,403	4,935,000
2015	100,001	100,001	190,000	390,003	4,745,000
2016	96,201	96,201	200,000	392,403	4,545,000
2017	92,201	92,201	210,000	394,403	4,335,000
2018	88,001	88,001	215,000	391,003	4,120,000
2019	83,701	83,701	225,000	392,403	3,895,000
2020	79,201	79,201	235,000	393,403	3,660,000
2021	74,501	74,501	245,000	394,003	3,415,000
2022	69,601	69,601	255,000	394,203	3,160,000
2023	64,501	64,501	265,000	394,003	2,895,000
2024	59,201	59,201	275,000	393,403	2,620,000
2025	53,701	53,701	285,000	392,403	2,335,000
2026	48,001	48,001	295,000	391,003	2,040,000
2027	42,101	42,101	305,000	389,203	1,735,000
2028	36,001	36,001	320,000	392,003	1,415,000
2029	29,361	29,361	335,000	393,723	1,080,000
2030	22,410	22,410	345,000	389,820	735,000
2031	15,251	15,251	360,000	390,503	375,000
2032	7,781	7,781	375,000	390,563	-
TOTAL	\$1,683,929	\$1,683,929	\$5,120,000	\$8,487,858	



ADOPTING DOCUMENTS

FISCAL YEAR 2008-2009



ORDINANCE NO. O-2008-127

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009.

WHEREAS, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

WHEREAS, public hearings were held by the City Council of the City of Tyler, Texas, on said proposed budget on August 27, 2008 and on September 10, 2008 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard and the only changes that were made by said Council to the recommendation of the City Manager, which is included below in PART. 1 and PART 2. of this ordinance, are set out in Part 3; and

WHEREAS, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund, and

WHEREAS, City Council also affirms its support of budget and financial policies that have been approved either by ordinances or administrative actions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the budget summary below originally proposed by the City Manager and with those changes by the City Council as set out in Part 3 herein is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2008 and ending September 30, 2009, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES- ALL FUNDS
Fiscal Year 2008-2009**

Fund	Revenues	Expenditures
101 General	56,738,539	56,738,539
102 General Capital Projects	99,000	2,489,683
202 Development Services	1,357,257	1,696,397
204 Cemeteries Operating	22,630	208,408
205 Police Forfeitures	97,500	67,000
207 Court Technology	147,000	238,302
210 Heart of Tyler	188,500	230,050
211 Motel Tax	2,136,000	2,126,982
219 Tourism and Convention	1,424,130	1,383,864
234 Passenger Facility	340,500	332,000
235 Oil and Natural Gas	443,000	500,000
274 Homeownership and Housing	3,000	-

276 Housing Assistance	6,286,119	6,292,570
286 Transit System	2,698,898	2,706,745
294 Community Development Grant	946,129	945,929
295 Home Grant	468,480	468,480
308 General Debt Service	-	-
502 Utilities Operations	27,787,608	20,263,925
503 Utilities Construction	60,000	2,200,000
504 Utilities Debt Service	70,000	5,580,564
524 Airport	1,196,964	1,247,689
560 Solid Waste	10,629,938	9,894,187
562 Solid Waste Capital	160,000	3,276,189
639 Productivity	493,000	1,322,775
640 Fleet Maintenance/Replacement	8,892,779	8,499,708
650 Property and Liability	1,368,532	1,448,801
661 Active Employees Benefits	6,482,219	6,482,219
663 Facilities Maintenance	460,499	559,828
671 Technology	3,215,898	3,332,026
713 Cemeteries Trust	135,000	-
761 Retired Employees Benefits	2,824,564	2,824,564

PART 2: The following contracts with and payments to the following list of entities in the amounts shown are hereby approved:

ACCOUNT	AGENCY/SERVICES	AMOUNT
101-0110-412-0453	Child Welfare Unit	31,108
101-0110-412-0637	Animal Shelter Services	113,400
101-0110-412-0638	Discovery Place	36,000
101-0110-412-0643	Juvenile Attention Center	115,000
101-0110-412-0650	Metro Chamber of Commerce	25,000
101-0110-412-0651	Animal/Vector Service	332,000
101-0110-412-0652	Northeast Texas Public Health District*	375,000
101-0110-412-0654	Community Health Clinics *	375,000
101-0110-412-0653	Tyler Civic Theatre	9,000
101-0110-412-0681	Bright and Fair Home	8,991
101-0110-412-0696	Hispanic Alliance	15,000

*Agreement between these two entities on a split of the total amount previously paid to the Health District is under discussion by both parties.

PART 3: The annual budget for the Visitors and Convention Bureau is hereby approved and the following contracts with and payments to the following list of entities in the amounts shown are hereby approved:

211-0180-419-0618	Texas Rose Festival	9,000
211-0180-419-0644	East Texas Symphony Orchestra	25,000
211-0180-419-0645	Tyler Museum of Art	49,500
211-0180-419-0646	Smith County Historic Society	15,061
211-0180-419-0649	Visitors & Convention Bureau	621,727
211-0180-419-0668	McClendon House	5,000

211-0180-419-0686	Historic Aviation Museum	15,000
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PART 4: That the fiscal year 2008-2009 budget(s) as previously filed by the City Manager is amended as follows:

- a. Include carry-over funding from the prior fiscal year for completion of the remodeling in the Engineering Department by increasing the expense account 101-0705-432-0408 from \$14,000 to \$25,000.
- b. Include carry-over funding from the prior fiscal year for completion of signal design work by increasing the Traffic Operations expense account 101-0720-436-0408 from \$75,000 to \$122,135.
- c. Include carry-over funding from the prior fiscal year for completion of the vehicle purchases in the Fleet Fund by increasing the expense account 640-0661-641-2604 from \$2,662,610 to \$3,031,615.
- d. Include carry-over funding from the prior fiscal year for completion of the City of Tyler boundary survey by increasing the expense account 202-0505-461-0408 from \$23,150 to \$43,600.

PART 5: That the fiscal year 2007-2008 budget(s) are amended as follows:

- a. The General Fund and Transit Fund transfers will be amended as follows to represent projected changes in costs.

Account Number	Account Name	Current Budget	Change	Revised Budget
101-0730-438-8286	Transfer to Transit	321,530	95,330	416,860
286-0000-399-9101	Transfer from General Fund	321,530	95,330	416,860
	GF Unreserved Balance	1,156,949	(95,330)	1,061,619

- b. The Solid Waste Fund expenses will be amended as follows to represent projected changes in costs.

Account Number	Account Name	Current Budget	Change	Revised Budget
560-0752-752-0306	Residential Fuel Costs	281,800	207,200	489,000
560-0753-753-0306	Commercial Fuel Costs	261,900	97,100	359,000
	SW Unreserved Balance	340,962	(304,300)	36,662

PART 6: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 7: That this ordinance shall become effective upon approval.

PASSED AND APPROVED this the 24th day of September, A.D., 2008.

Barbara Bass

BARBARA BASS, MAYOR
CITY OF TYLER, TEXAS

APPROVED:

Gary E. Landers

GARY E. LANDERS, CITY ATTORNEY

ATTEST:

Cassandra Brager
CASSANDRA BRAGER, CITY CLERK



ORDINANCE NO. O-2008-126

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR THE CURRENT YEAR, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The assessment roll for 2008 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

PART 2: That there be and there is hereby levied and ordered collected the sum of \$.204000 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

General Fund maintenance and operations \$.204000

TOTAL TAX RATE PER \$100.00
VALUATIONS FOR ALL PURPOSES

PART 3: That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000;
2. Homestead exemption over 65 - \$6,000.
3. Historical Preservation exemptions as set out in Code sections 10-25 & 10-26.

PART 4: Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

PART 5: That notice for the public hearings on the proposed budget and property tax rate on the 27th day of August 2008 and on the 10th day of September 2008 was given by publication on the 18th day of August, 2008.

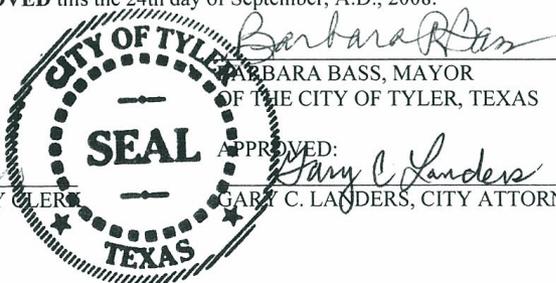
PART 6: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 7: That this ordinance shall become effective upon its approval.

PASSED AND APPROVED this the 24th day of September, A.D., 2008.

ATTEST

CASSANDRA BRAGER, CITY CLERK



APPROVED:

GARY C. LANDERS, CITY ATTORNEY

GLOSSARY

FISCAL YEAR 2008-2009



GLOSSARY

A

Accounts Payable – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of”. Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

B

Balance Sheet – The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

C

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$5,000.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Assets – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Debt Service/Lease – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life of 5 years or more) due to use of the assets.

E

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

EPA – Environmental Protection Agency.

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FAA – Federal Aviation Administration

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1st and ends the following September 30th.

FTE – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be a ½ FTE.

Fixed Assets – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities, also referred to as fund equity.

G

GASB – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

M

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Item – A request for additional funding to maintain the upkeep of a physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

O

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

P

Personal Services – The costs associated with compensating employees for their labor.

R

Revenues – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

S

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

T

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality. A state agency for enforcing federal and state environmental laws.

TxDOT – Acronym for Texas Department of Transportation, a state agency responsible for administering City of Tyler transportation related grants.

W

Working Capital – The amount of current assets which exceeds current liabilities.