CITY OF TYLER

Permit Number:_____

Date Received:_____

Print Form

City of Tyler
Planning Department
423 W. Ferguson
Tyler, TX 75702
(903) 531-1175
(903) 531-1170 fax

TEMPORARY USE PERMIT

PROCESS

The Planning Department may issue a Temporary Use Permit (TUP) for uses defined in City Code Chapter 10, Article III provided that the temporary use complies with regulations of this ordinance governing area, parking, signage, sanitation, etc., for the district in which it is to be conducted and does not constitute a nuisance for adjacent properties. Failure to comply with the provisions of this ordinance shall render this permit invalid.

APPLICATION

(Please print all but signature)

Address: _____

Lot: _____ Block: _____ Zoning _____

for a period of _____ days (90 day Maximum) (30 day max. for Tents)

from (*D/M/Y*) _____ to (*D/M/Y*) _____

Describe Temporary Use

Applicant: _____

Property Owner: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Property Owner's Signature: _____

Business Name: _____

Building Size (Square Feet): _____

Number of Parking Spaces Provided: _____

Please attach a site plan indicating the following information:

- ☐ Location of building/business
- ☐ Location and number of available parking areas and drive aisles
- ☐ Location of temporary use staging area
- ☐ Number of parking spaces used for staging area

A permit issued by the Fire Department is required for tents in excess of 200 square feet and canopies in excess of 400 square feet. A copy of this permit must be submitted along with this application to receive approval. Please contact the Fire Department at 903-535-0005 for a permit.

A processing and review fee in accordance with the fee schedule listed in Section 10-776 of the Unified Development Code must be submitted along with this application.

OFFICE USE ONLY

Approved by the Planning Director for a period of _____ days beginning _____ until _____.

Legal Rev. 06/12

_____ _____
Planning Director Date