



City of Tyler
Water Utilities Business Office
Draft Authorization Form
511 W Locust St. Tyler, TX 75702
PO Box 336
Tyler, TX 75710-0336
(903) 531-1230 Office
(903) 531-1240 fax

The City of Tyler Water Business Office will draft your bank account monthly upon completion of this form. Please attach a **voided check** and return this form to Tyler Water Utilities by mail, fax or in person.

I hereby authorize the City of Tyler Water Business Office to withdraw a draft from my bank account on a monthly basis for services rendered.

I understand that the **first draft will begin with my first billing**. Or if possible I would like the first bank draft to begin in the month of _____.

My information is as follows:

Name on account: _____

Service Address: _____

Account # _____ - _____ Phone#: _____

Bank Information:

Name on Account: _____

Bank Name: _____

Bank Routing#: _____

Bank Account #: _____

Signature: _____ Date: _____

For office use: CYCLE	ROUTE
RECEIVED: _____	DATE: _____

Please Note: If we receive two consecutive returns the account will be coded as “cash only” and removed from Bank Draft without notice.