



City of Tyler Building Inspections Department

CERTIFICATE OF OCCUPANCY REQUIREMENTS ON NEW CONSTRUCTION

The following must be completed before a Certificate of Occupancy is issued. These conditions must be agreed upon before the above can be accomplished and before the building is occupied:

1. Electrical Final Inspections (531-1167)
2. Plumbing Final Inspections (531-1157)
3. Mechanical Final Inspections (531-1159)
4. Parking Lot put in and striping as per plans submitted – City of Tyler Development Services Department (531-1151)
5. Final approval from the City of Tyler Engineering Department. (531-1151)
6. Landscaping according to plans submitted--Planning & Zoning (531-1151)
7. Health Department Final if applicable (535-0038)
8. Fire Marshall Office (535-0005)
9. **Building Final Inspection** – Address must be posted and clearly visible in case of emergency. **THIS MUST BE A PERMANENT ADDRESS**, no less than **4 inches** on the structure, mail box, or curb.
10. **Building is not to be occupied until Final Inspection is made for Certificate of Occupancy.** This inspection will not be made until items #1 through #9 are completed. (531-1186 or 531-1186)
11. If the above items are not adhered to, power can be disconnected from the building by the authority of the Building Official.