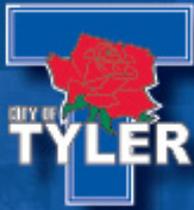
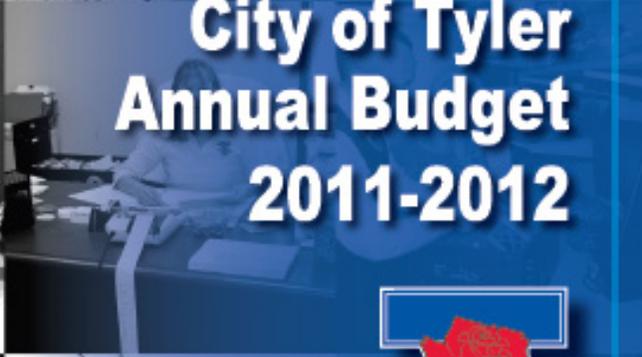




City of Tyler Annual Budget 2011-2012



We are the
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to SERVE
Difference





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Tyler
Texas**

For the Fiscal Year Beginning

October 1, 2010

President

Executive Director

Tyler City Council



Mayor Barbara Bass



Ralph Caraway, Sr.
Councilmember - District 3



Donald Sanders
Councilmember - District 2



Sam Mezayek
Councilmember - District 1
Mayor Pro Tem

1850
CITY OF TYLER
TEXAS
CITY HALL

Our mission

To create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

Our vision

The Mayor and City Council envision a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.



Martin Heines
Councilmember - District 4



Mark Whatley
Councilmember - District 5



Jason Wright
Councilmember - District 6

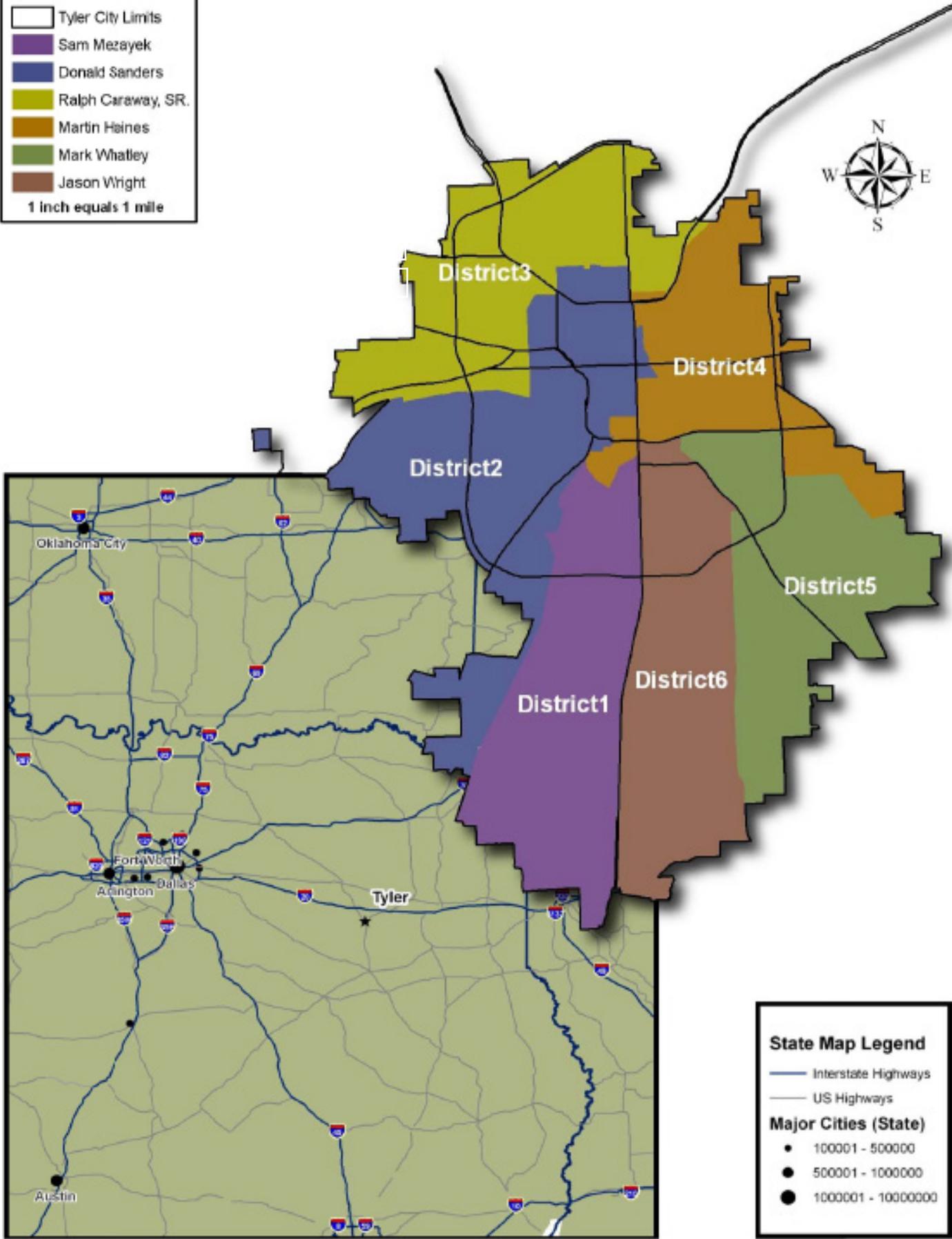


ROSE CAPITAL
OF
AMERICA



Tyler Map Legend

- Main Roads
 - Tyler City Limits
 - Sam Mezayek
 - Donald Sanders
 - Ralph Caraway, SR.
 - Martin Haines
 - Mark Whatley
 - Jason Wright
- 1 inch equals 1 mile



State Map Legend

- Interstate Highways
- US Highways
- Major Cities (State)**
- 100001 - 500000
- 500001 - 1000000
- 1000001 - 10000000

Dear Tyler Residents,

Throughout the world and our nation, communities have been facing difficult economic times. As a municipal government, the City of Tyler has responded to these challenges by following our Tyler 21 Blueprint model of governance, which sets the strategic framework that acts as a roadmap for the future of Tyler. Thanks to this advanced planning, Tyler has continued to forge ahead with new growth and improvement in areas like downtown revitalization, parks and recreation, transportation, and neighborhood services.

Not only is the City fiscally responsible, we consider it our duty to provide top notch quality service as well. City departments measure their success using five organizational goals that encourage employees to Streamline, Empower, Respond, Venture and Evaluate (S-E-R-V-E) their operations. The S-E-R-V-E Initiative was so successful at improving citizen services that in 2009, City of Tyler employees adopted “Called to S-E-R-V-E” as their internal motto.

This initiative, along with the Blueprint principles and our Tyler 21 strategic plan, has served the City well, as Tyler continues to be one of the few municipalities in the State with no general obligation debt. Our City property tax rate is nearly 60 percent lower than it was in the mid-1990s. It remains one of the lowest in the state, as much as three times lower than cities of comparable size, and we have maintained our current property tax rate for another year.

This year’s budget demonstrates our commitment to maintaining long-term goals, while continuing the business-focused approach to managing municipal government. Each department’s dedication to a fiscally responsible budget allows Tyler to enjoy exemplary services while maintaining a low tax rate. The work that every City employee and your City Council have put into creating and maintaining our strong financial standing demonstrates the City’s “Called to S-E-R-V-E” spirit.



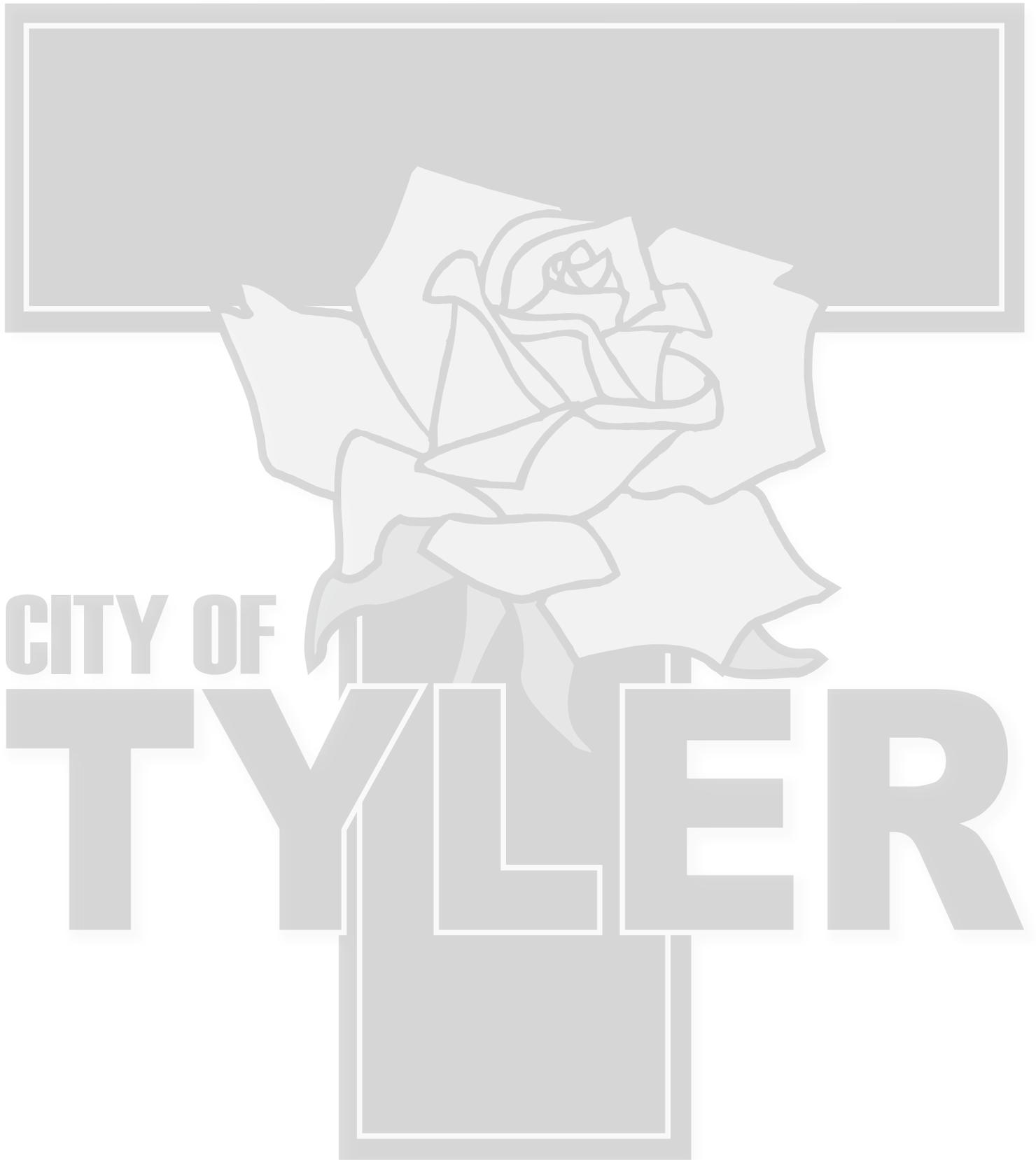
Barbara Bass

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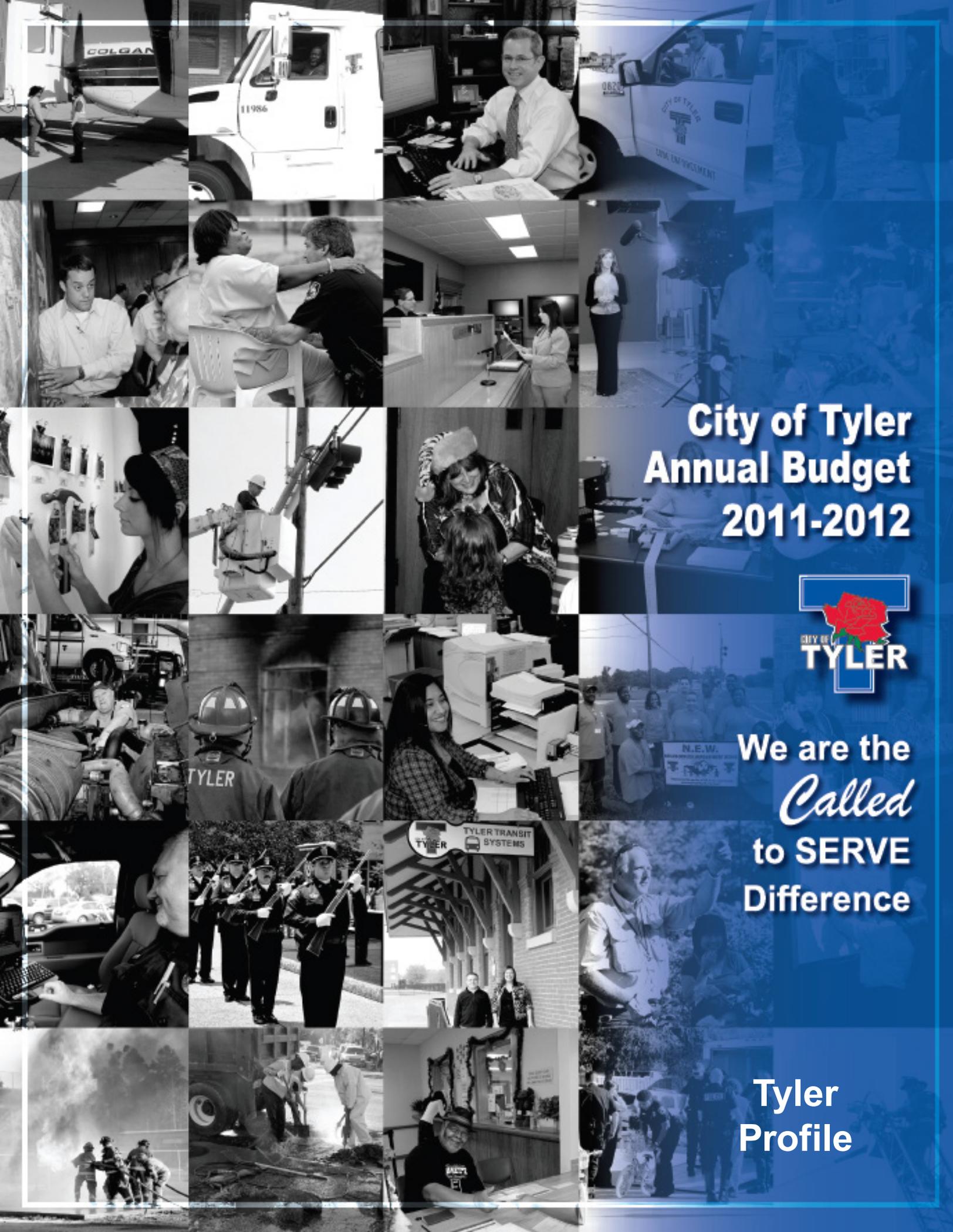
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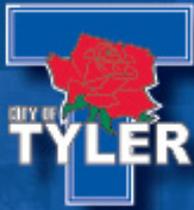
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City of Tyler Annual Budget 2011-2012



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Difference

Tyler
Profile



CITY OF

TYLER

A Natural Beauty

City Profile

The City of Tyler, Texas, the county seat of Smith County, is considered the advanced manufacturing, health care, educational and retail center of East Texas. Tyler is located on U.S. Highway 69 just south of Interstate 20 equal distance (approximately 90 miles) between the cities of Dallas, Texas and Shreveport, Louisiana. The City, encompassing approximately 53 square miles, had a 2000 census population of 83,650, which is a 9.2% increase from the 1990 census population of 76,440. Currently, the City's population is estimated to be 109,748. The City is commonly referred to as the City of Roses.

The City, incorporated in 1850, is a home rule city operating under the Council-Manager form of government. The City Charter was adopted on February 9, 1937. The home rule corporation status is granted under the Constitution and Laws of the State of Texas. The City Council is comprised of the Mayor and six Council members who function as the policy-making body of the City's government, determining the overall goals, objectives and direction for City services, and adopting the annual operating budgets for all City departments. The City Manager is appointed by the City Council and is responsible for the daily management and implementation of policy of the City including appointing the various key leaders and department heads. The Mayor and Council members serve two-year terms, with general Council elections occurring each year based on district. The mayor is elected at large; the remaining Council members are elected by district.

The City is a full service municipality. Major services provided under general government and enterprise functions are: police and fire protection, water and sewer services, sanitation services, parks and recreational facilities, library services, street improvements, capital projects administration, municipal court, code enforcement, development and planning services and general administrative services. The City also offers an airport and a convention center. Internal services of the City, accounted for on a cost reimbursement basis, are the fleet services operations; technology services; property and facility management services; productivity pool; risk management services and the active and retired employee health and dental coverage. The Basic Financial Statements of the City include all government activities, organizations and functions for which the City is financially accountable including blended component units as defined by the Governmental Accounting Standards Board (GASB).

The City Charter provides that the City Council shall adopt by ordinance an annual budget prepared by the City Manager. This budget is presented to the City Council and opportunities are provided for public comment during a series of public hearings before adoption. Budgetary control has been established at the individual fund level. The City Manager is authorized to transfer budgeted amounts between line items and departments within any fund; however, any revisions that alter the total revenues or expenditures of any fund must be approved

by the City Council. Although the budget is adopted at a fund level, continued line item review and forecasting is done on a monthly and quarterly basis throughout the fiscal year to ensure compliance with the budget and completion of projects.

Local Economy

The information presented in the budget document is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates. The chief industries in and around Tyler include: health care and research; education; grocery distribution; retail and retail distribution; air conditioning unit manufacturing; cable, internet and phone services; government services; engineering services; banking services; meat packing and processing; cast iron pipes and fitting manufacturing; oil and gas refining; ready mix concrete production; tourism; and growing and shipping rose bushes. This diversification is evident in the fact that no single taxpayer represents more than 1.8% of assessed valuation in the City.

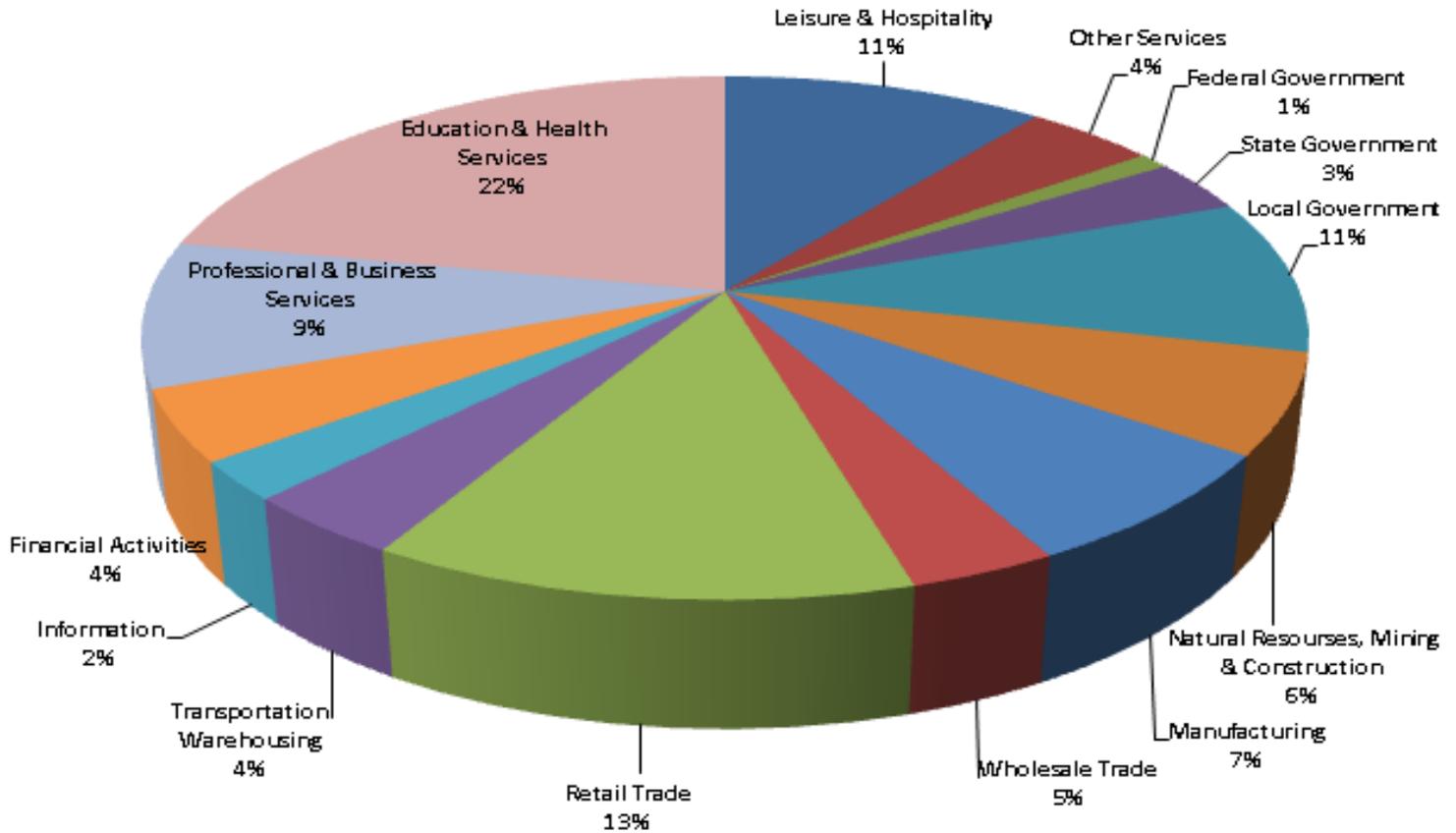
Four institutions of higher education are located in Tyler. They are The University of Texas at Tyler, The University of Texas Health Science Center, Texas College, and Tyler Junior College. Primary and secondary education is provided by several public school districts, two charter schools as well as nine private / parochial schools in the Tyler area. Tyler is also the medical center of East Texas with three hospitals and numerous other supporting clinics, practices and specialty hospitals with a total of 955 beds. There are approximately 735 medical doctors and 87 dentists. Additionally, Tyler has many tourist attractions. The Texas Rose Festival includes the crowning of the Rose Queen attracting a large number of visitors each year. The Azalea Trails in the spring attracts additional tourism. Each September Tyler hosts the East Texas State Fair for one week providing midway, craft and 4H activities. Tyler State Park is located just north of Tyler and provides nature trails and camping in a scenic setting. Lake Tyler and Lake Tyler East, located twelve miles southeast of the City, are popular recreational and fishing sites. The City actively works with the Tyler Economic Development Corporation and local industries to encourage expansions and relocations to our community. Two TIF/TIRZ zones were created in 2008, one in the downtown area and another in north Tyler in coordination with revitalization efforts. Land is available for development; the area has an abundant water supply and typically mild weather. The Tyler area cost of living index has consistently been 90-96% of the national average for the past five years. Economic incentives as well as historic preservation incentives are available to facilitate business expansions or relocations.

Because of its location in a region with a varied economic base, unemployment is relatively stable, and in the last five years while trending with the State of Texas has remained consis-

tently below the national average. During the past ten years, the unemployment rate has ranged from a low of 4.2 percent (2007) to a previous decade high of 7.7 percent (2009), only to end at the current rate of 7.3 percent. This figure indicates a decrease of 0.4 % over the prior year while remaining in line with the

State and National trends. The total workforce for the Tyler region has increased from 43,411 in 1996 to 50,062 in 2010. Due to the diversity and educational opportunities within the local economy the City of Tyler and the local region is prepared to weather the current national economic recession.

Workforce Breakdown Tyler MSA



Population growth in the last five years was more than doubled that of the last decade and continues to grow. The population grew 10 percent from 1990 to the year 2000. From the year 2000 to the current year 2010, the growth has been an astounding 31 percent. Market and economic analysts estimate that as many as 270,000 people come to Tyler each day to work, attend school, seek medical services, or shop. The first two sections of the Loop 49 Toll Project are complete. When complete, Loop 49 Toll will create a horseshoe loop around Tyler connecting the City's southern regions to I 20. The loop will allow for increased traffic from I-20 into the City of Tyler for shopping and economic development purposes. Along with the Loop 49 project, the Northeast Texas Regional Mobility Authority was authorized in 2004 to construct, operate and maintain turnpike projects in the state which includes the Tyler area. Including various other means of interstate access, the Tyler Pounds Regional Airport allows for secure and efficient air travel in and out of the region. Total flight boarding's have declined slightly due to the general economic climate nationwide from 77,942 in 2008 to a current level of 73,114 in 2010. Tyler is the first Certified Retirement City in Texas. Tyler meets high standards for

retiree living such as low cost of living, low crime rate, quality health care, abundant recreation and educational opportunities. Tyler is 16th in the nation for cost of living in Retirement Places Rated: Special Millennium Edition.

The office space occupancy rate for the City of Tyler was 87 percent in 2009, up from 85 percent in 1999. The average lease rates for office space increased 6 % in 2009 while occupancy rates dropped an average 2 % due to current economic conditions. The office lease space is comprised of five classes for total square footage of 2,170,895. Tyler had \$2.32 billion in retail trade gross sales in 2009 up from \$2.05 billion in 2000.

The economic outlook for Tyler is encouraging. Industrial, commercial and residential development has each experienced declines of various levels but are expected to follow State and National trends for improvement during the next one to two fiscal years. The potential for sustained development is present, and many governmental and business leaders are working to ensure the City is poised for economic growth. Sales Tax collections have begun to show signs of sustainable improvement in 2011 and will continue to be monitored throughout 2012.

Largest Area Employers

Company Name	Product/Service	Employee†
Trinity Mother Frances*	Medical Care	3,884
East Texas Medical Center*	Medical Care	3,725
Brookshire Grocery Company*	Grocery Distribution	2,524
Tyler Independent School District	Education	2,464
Wal-Mart	Retail	1,711
The Trane Co.*	Air Conditioning Units	1,575
Suddenlink*	Cable, Internet, & Phone	1,197
UT Health Center at Tyler	Medical Care/Research	849
Carrier Corporation	Air Conditioning Units	795
Tyler Junior College	Education	786
Smith County	Government	775
City of Tyler	Government	761
Target Distribution Center	Retail Distribution	700
Southside Bank*	Banking Services	600
The University of Texas at Tyler	Education	565
John Soules Foods	USDA Meat Processing	470
Tyler Pipe	Cast Iron Pipe, Iron Fittings	363
CB&I	Engineering Contracting	280

† Full-time equivalents

* Company has headquarters in Tyler, Texas

Source: Tyler Economic Development Council

Major Initiatives

Tyler 21

Tyler's rapid growth and potential for change make this the critical moment for a new comprehensive plan to guide and shape future development. The comprehensive plan, entitled Tyler 21, was adopted in late 2007 and sets out a strategic framework for making decisions about the long-term physical development of Tyler. It defines a vision for the future linked to overall goals and policies, and it contains strategies and action items for achieving those goals. During the planning process, residents and others with a stake in Tyler's future had the opportunity to articulate and review community values and goals through public discussion, create a vision for the kind of place they want Tyler to be for their children and grandchildren, and identify the key areas where the city must act -- both to preserve enduring character and to shape change so that their vision for Tyler's future can be achieved.

Tyler 21 provides policy and strategic guidance on the physical development and redevelopment of the City; guides the City to actively seek positive change and deflect negative change, rather than simply react to change; provides predictability for developers, businesses and residents; helps the City save money because it plans for orderly investment in services, facilities and infrastructure; and helps Tyler preserve the sense of place and identity that make it unique.

Upgraded Bond Rating

The City of Tyler received an upgrade to AAA for general obligation indebtedness by Standard and Poor during 2009. This rating increase was due in part to the current pay as you go environment and elimination of general obligation bond debt. Additional planning initiatives that the City began during 2009 include a Lean Sigma program for standardizing and reducing costs as well as continued multi year planning which includes replacement funding for fleet acquisitions, HVAC replacement and roof replacements.

Industry Growth Initiative

In May 2010 an unprecedented joint meeting was held between the Tyler City Council and several community boards, the Tyler Industry Growth Initiative (IGI) was formally adopted as a shared vision for Tyler's strategic economic growth in the next 20 years.

Boards represented include the Tyler City Council, Smith County Commissioner's Court, Tyler Independent School District Board of Trustees, Tyler Junior College Board of Trustees, the Tyler Metro Chamber of Commerce and the Tyler Area Chamber of Commerce. Also represented at the meeting were members of the Leadership Roundtable, including the University of Texas – Tyler, UT Health Science Center, Texas College,

East Texas Medical Center Regional Healthcare System, the Tyler Economic Development Council, Trinity Mother Frances Hospitals and Clinics, and others.

In early 2009, Mayor Barbara Bass and Senator Kevin Eltife brought together a group of community leaders to discuss shared issues facing the city and region. One of the first items that was raised by this Leadership Roundtable was the need to market Tyler and to determine the industries that made the most sense for Tyler to pursue given our unique characteristics.

Consequently, the Leadership Roundtable began the development of the Industry Growth Initiative in mid 2009. The report recommends 10 primary building blocks that Tyler should develop to foster an Innovation Economy and take the Tyler region into the next 20 years of economic prosperity and growth. The 84 page report, which was commissioned and funded by

members of the Leadership Roundtable, contains strategic tactics focused on achieving an Innovation Economy which brings higher paying jobs, economic growth, job creation and a higher standard of living.

The plan calls for the launch of a public private partnership that evolves from the Leadership Roundtable that will oversee the implementation of the strategies. Building blocks toward the Innovation Economy include strategies focused on Higher Education, Healthcare and Bio-Med, Tourism, Arts and Entertainment, 21st Century Energy, Retiree, Infrastructure, Graduate Education and 21st Century Transportation.

The draft plan was completed in December 2009 and vetted with community stakeholders. The plan was amended based upon that feedback and the final plan was adopted in May 2010 by boards representing the entire community.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its comprehensive annual financial report for the fiscal year ended September 30, 2010. This is the twenty fourth consecutive year that the government has received this prestigious award. In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report whose contents conform to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one

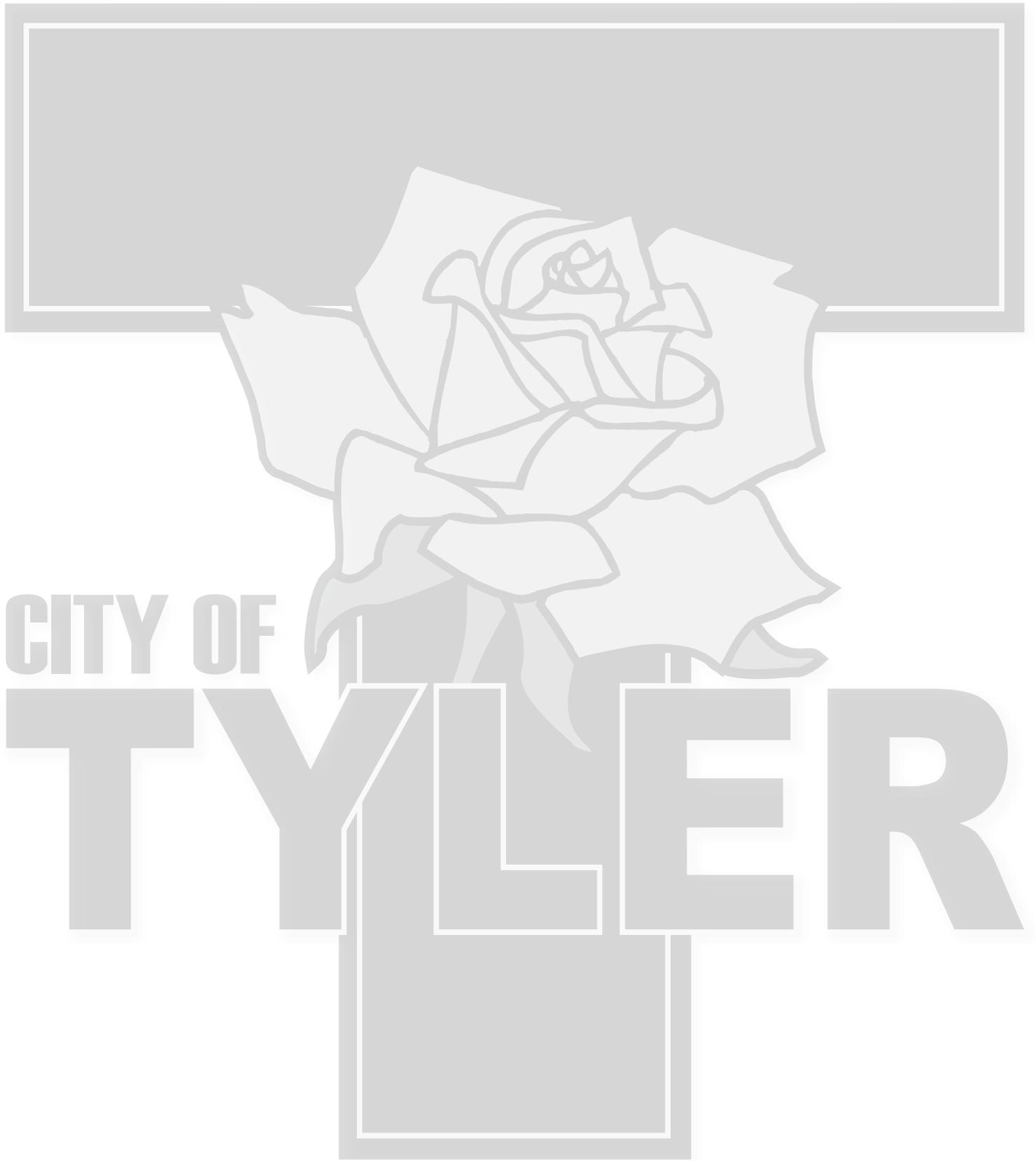
year only. City staff affirms that the current report continues to conform to Certificate of Achievement Program requirements, and the City is submitting it to GFOA to determine its eligibility for another certificate.

In addition, the City has received the Government Treasurer's Organization of Texas (GTOT) Investment Policy Certificate of Distinction for the annually adopted investment policy of the City for four consecutive periods. The award is valid for a two year period. In order to qualify for the award, the City must demonstrate compliance with the State investment act and fiscal responsibility of their investments.

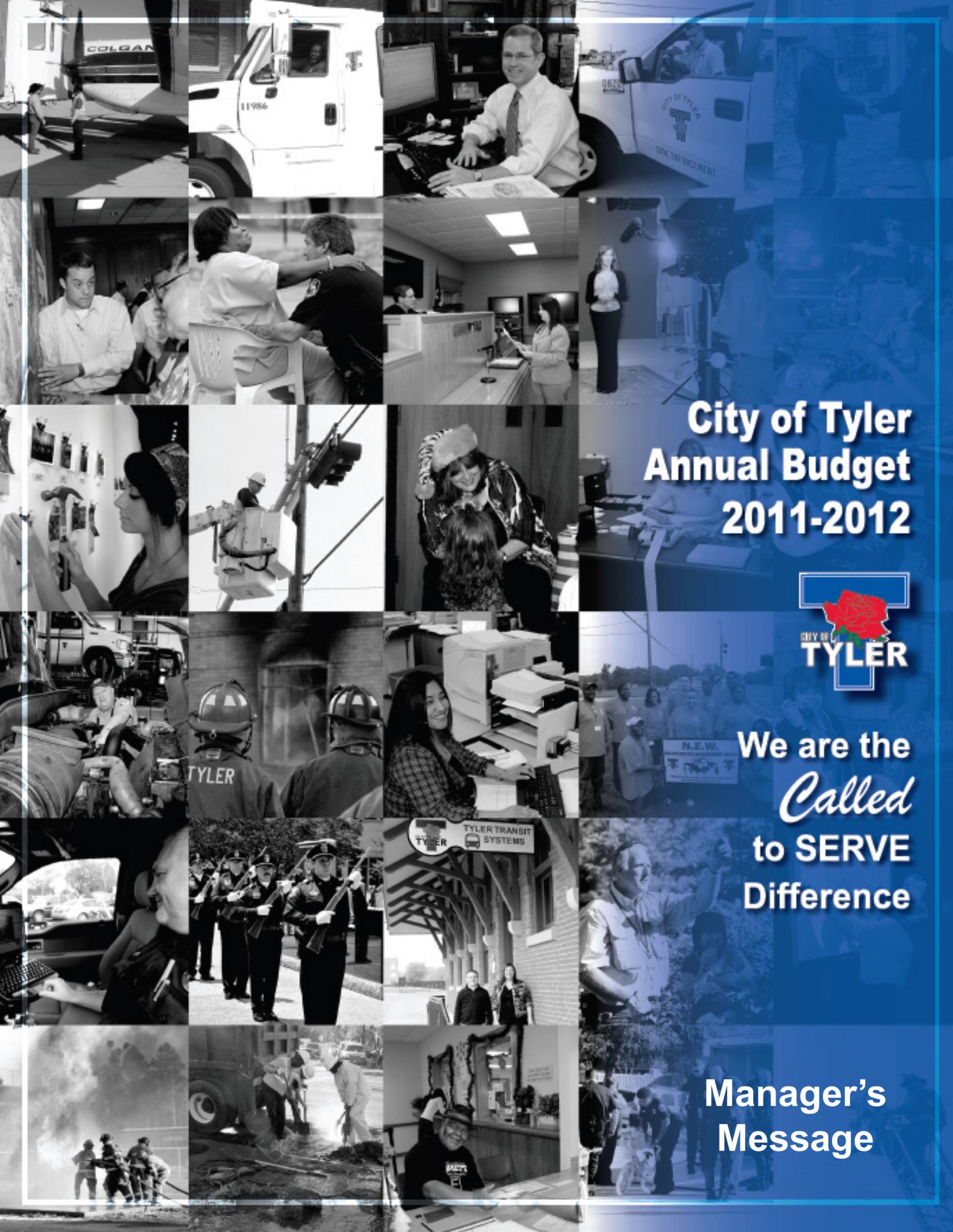
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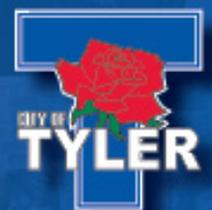
A Natural Beauty



A Natural Beauty



City of Tyler Annual Budget 2011-2012



We are the
Called
to SERVE
Difference

Manager's Message



CITY OF

TYLER

A Natural Beauty

Honorable Mayor, City Council Members and citizens of Tyler

In the last 16 years, the City of Tyler has decreased the tax rate by 60 percent, paid off all the City's tax supported debt and earned a AAA bond rating. This long tradition of responsible fiscal policy and financial management has helped us meet these severe economic downturn that continue to face our community, state and nation.

Moving forward, our focus is on a "maintenance budget" to sustain this tradition while addressing projects and some equipment replacement deferred the last two fiscal years.

We recognize that we cannot rely on the successes of the past to sustain the future, which is why we are actively following through and expanding on the "Blueprint" and initiatives set forth in the Tyler 21 Comprehensive Plan (Tyler 21). We will continue our planning efforts to ensure readiness for the future and prioritize our needs given limited resources. Through implementation of strategies to enhance efficiency, like Lean Sigma and City University, we believe Tyler can continue to deliver quality services without raising the tax rate.

The City is taking advantage of the great opportunity to stay ahead of the curve through our growth initiatives, redevelopment of under-utilized areas, and training and retaining an innovative, customer-oriented workforce. We are also exploring the additional use of technology to meet citizen needs. With the Blueprint as our guide, Tyler is uniquely poised to move forward in fulfilling our vision to be nationally known for a commitment to community, a robust business environment, and the beauty of our public places.



A handwritten signature in black ink that reads "Mark H. David". The signature is written in a cursive, flowing style.



BLUEPRINT



VISION

The City of Tyler vision is a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.

MISSION

Tyler's mission is to create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.

The Tyler Blueprint, adopted in 1997, represents the City's core values and goals for operational best practices.

S E R V E

STREAMLINE - To improve the efficiency of; modernize, to contour economically or efficiently.

EMPOWER - To equip with an ability, enable; to give or delegate power or authority to; commission or make accountable.

RESPOND - To react positively or favorably; to render satisfaction; to be answerable with a sense of urgency.

VENTURE - To have the courage or presumption to do; a business enterprise.

EVALUATE - To rate; examine or judge carefully; ascertain or fix the value or worth of, appraise.

CORE VALUES

- ✓ Highest premium is placed on responsiveness to citizens' needs.
- ✓ All City services are competitively or contractually delivered.
- ✓ Tyler's leadership employs strategic, fast track thinking to keep the organization streamlined, adaptable to change and competitive.
- ✓ There is an organizational mindset for production, innovation, service excellence and results.
- ✓ All employees are fully trained and quantitatively productive.
- ✓ The City is postured with 21st century technology.
- ✓ There is a focus on minimizing liabilities and costs and improving service quality and delivery.
- ✓ The organization is constantly audited for performance productivity and operational effectiveness.
- ✓ The City Manager is the business manager for the City's blueprint for competitive services, productive staff and technologically correct processes.
- ✓ The City will pursue the Tyler 21 Vision to become nationally known for a commitment to community, a robust business environment and the beauty of public places.

Executive Summary

Major Fiscal Expenditures

The Fiscal Year 2011-2012 Operating Budget provides funding for the following major items:

Three percent (3%) pay adjustment for Police Officers and Firefighters	
Three percent (3%) performance/productivity pay pool for Non-civil service employees	
Third Year Pay Plan Study Implementation	\$550,000
Street Improvements	\$230,000
COBAN Equipment Replacement Lease Payment	\$276,708
Building Improvements (Animal Shelter)	\$130,000
Traffic Management Enhancements	\$300,000

Staffing, Compensation and Benefits

A total of 20.5 positions were eliminated in the 2011-2012 Operating Budget including 11.5 in the General fund. These positions had been frozen and vacant for at least two years before being eliminated. The City of Tyler is able to provide a higher level of service today with fewer actual employees on staff due to the focus on maintaining quality services and implementation of efficiency programs such as Lean Sigma and City University.

Compensation

The City of Tyler continues to maintain a low employment turnover rate. We attribute the success of recruiting and retaining our highly skilled workforce to a progressive work environment with an emphasis on training, including programs such as City University and Leadership Academy, and our outstanding compensation and benefits package. The City continues to focus on preserving our greatest resource, our employees, by providing them with the tools they need to perform the job our citizens expect. Funding is included in the FY2011-2012 Annual Operating Budget for:

- § A three percent adjustment to base salary for police officers and firefighters;
- § A zero to three percent performance/productivity increase to base salary for non-civil service employees;
- § Sick Leave Buy Back Program;
- § Third Year Pay Plan Study Implementation Program; and,
- § All adjustments, except for the Sick Leave Buy Back Program, are based on the City achieving benchmarks on sales tax projections.

Benefits

The City of Tyler has successfully funded the employees' health insurance for many years with small or no pro-

grammed increases in health insurance premiums. The 2012 Plan year included a premium increase of \$50 to \$110 per month to employees on the Buy up plan. The City, with assistance from the Third Party Administrator, has worked to effectively control health claim costs by utilizing a highly discounted PPO network for facilities and doctors as well as negotiating discounts for prescription drug coverage.

It is the City of Tyler's desire to provide the best benefits to the employees, while balancing the cost and minimizing the financial impact on the City, citizens and employees. This balancing act has become difficult to maintain due to rising costs, increased utilization and accumulating retiree health insurance financial liabilities associated with the City's employees' and retirees' health coverage. In an effort to mitigate the rising costs, the City has appointed an employee Health Insurance Task Force to identify areas for improvement and savings.

The clear recommendation from the Task Force is to keep the current plans in place but adjust employee premiums for the more costly Buy-up Plan. The current Buy-up Plan premium does not fully cover the costs associated with the employees and retirees enrolled in this option. Additionally, the task force identified the need for increased prescription drug co-pays to cover the costs of certain high dollar medications. The premium increase recommended for the 2012 Plan year is the first year of a three year planned increase in Buy-up Plan premiums. The costs and claims will be evaluated by staff and the Employee Task Force to determine recommendations for future increases.

The City has phased out all contributions to the City's Section 125 Cafeteria Plan for Opt outs. These employees originally received a benefit of \$900 per employee prior to FY 2008-2009 with a gradual decrease of contributions over a three year period. During FY 2011-2012 this benefit has been totally eliminated and will save the City \$27,000 annually.

Strategic Tax Management

The FY2010-2011 total property tax rate as adopted was \$.208865 cents per \$100 of assessed property tax value. The property tax rate proposed for FY2011-2012 is \$.208865 cents per \$100 of valuation.

The property tax rate proposed for FY2011-2012 maintenance and operations (M&O) is a rate of \$.208865 per \$100 of assessed property tax value.

Property Tax Value Comparison

	FY2010-2011	FY2011-2012
Total Taxable Value	\$6,667,500,469	\$6,730,580,806
Total Tax Rate	.208865	.208865
Total Tax Levy	13,822,727	13,994,785
Estimated Collection Rate	98.280%	98.544%
TOTAL BUDGET	\$13,584,976	\$13,789,788

Debt Services Fund

The FY2011-2012 General Fund Operating Budget is supported by a total tax rate of \$.208865 cents, of which \$.000 cents is applied to fund General Obligation debt. The City of

Tyler is pleased to report that, it has no General Obligation Debt and the Debt Services Rate is \$.0000 cents per \$100 value.

Funding for Other Agencies*

The FY2010-2011 General Fund Operating Budget includes funding for the outside agencies as listed:

Agency	FY2010-2011	FY2011-2012
Northeast Texas Public Health District	\$409,500	\$409,500
Community Health Clinics of Northeast Texas	265,500	265,500
Smith County Appraisal District	202,220	215,000
Smith County Tax Assessor-Collector	33,900	33,430
SCPHD Animal/Vector Control	350,000	350,000
East Texas Council of Governments	-	14,430
Animal Shelter Services	128,000	136,000
Tyler/Smith County Child Welfare	27,997	27,997
Tyler Civic Theatre	8,100	8,100
Bright and Fair Home	8,082	8,092
Total	\$1,433,299	\$1,468,049

*Does not include funding allocated by other City funds, such as Community Development Block Grant (CDBG) or Hotel Occupancy Tax.

General Projects Fund

The City's General Projects Fund serves as a supplemental resource to pay for one-time capital related expenditures on a pay-as-you-go basis. This fund was established from the

General Fund annual operating surplus over and above the 15 percent reserve and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not be funded otherwise.

Citizen Survey	\$15,000
Fire Station Improvements	\$35,000
Animal Shelter	\$130,000
Street Improvements	\$230,000
COBAN Equipment Replacement	\$276,708
Outdoor Warning Siren	\$50,000
Traffic Management Enhancements	\$300,000
Parks and Recreation Improvements – Scoreboards/Gym Renovation	\$80,000
Contingency	\$100,000

Tourism and Convention Facilities Fund

The FY2011-2012 Tourism and Convention Facilities Fund Operating Budget includes projected revenues and inter-

fund transfers of \$1,845,410, a carry-over fund balance of \$299,585 and expenditures of \$1,899,809.

Hotel/Motel Occupancy Tax Fund

The FY2011-2012 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$2,791,411 including transfers, a carry-over fund balance of \$727,064 and expenditures and transfers of \$2,392,312.

Projected FY2011-2012 Hotel-Motel tax revenue will support the promotion of conventions, Main Street, visitors and tourism activity in Tyler through funding operating costs of the Rose Garden Center and Harvey Hall, as well as, providing appropriations for the following agencies:

Projected FY2009-2010 Hotel-Motel tax revenue will sup-

SOURCE	FY2010-2011	FY2011-2012
Texas Rose Festival	\$8,100	\$9,000
East Texas Symphony Orchestra	25,000	25,000
Tyler Museum of Art	44,550	44,550
Smith County Historical Society/Historic Museum	13,500	13,500
Convention and Visitors Bureau	635,609	654,762
Bonner-Whitaker-McClendon House	4,500	4,500
Historic Aviation Museum	13,500	13,500
Discovery Science Place	32,400	32,400
TOTAL	\$777,159	\$797,212

An additional two percent (2%) Hotel-Motel tax was approved by the State Legislature and passed by Ordinance on July 13, 2011 to be used for the construction/expansion of

visitor facilities. Hotel's will begin collecting these funds as of September 1, 2011 due on October 20, 2011.

Water Utilities Fund

The FY2011-2012 Water Utilities Operating Budget projects revenues of \$30,770,148, a working capital carry-over

of \$6,276,470 and expenditures of \$33,377,560 including transfers.

Solid Waste Fund

The FY2011-2012 Solid Waste Operating Budget projects revenues of \$10,759,154 (including transfers in), working capital carry-over of \$1,474,567 and expenditures of \$10,665,140 for residential and commercial Solid Waste col-

lection services and operations; including a capital transfer of \$100,000. This includes a rate increase of \$1.50 for residential customers to appropriately match the cost of services provided with the charges for services.

Airport Fund

The FY2011-2012 Airport Fund Annual Operating Budget projects revenues of \$1,385,421, working capital carry-over of \$414,905 and expenditures of \$1,385,421. Additional funding alignment will be achieved for the fifth consecutive year

without an Airport operating subsidy from the General Fund made possible by improved fiscal management of the Airport Fund.

Fleet Maintenance Fund

The FY2011-2012 Fleet Maintenance Services Annual Operating and Replacement Budget projects revenues of \$8,906,875 working capital carry-over of \$4,853,528 and expenditures of \$8,832,057 including transfers. Expenditures

include installation of a Compressed Natural Gas fueling station to be used with several converted vehicles purchased by the Fleet Fund in an effort to utilize alternative fuel sources.

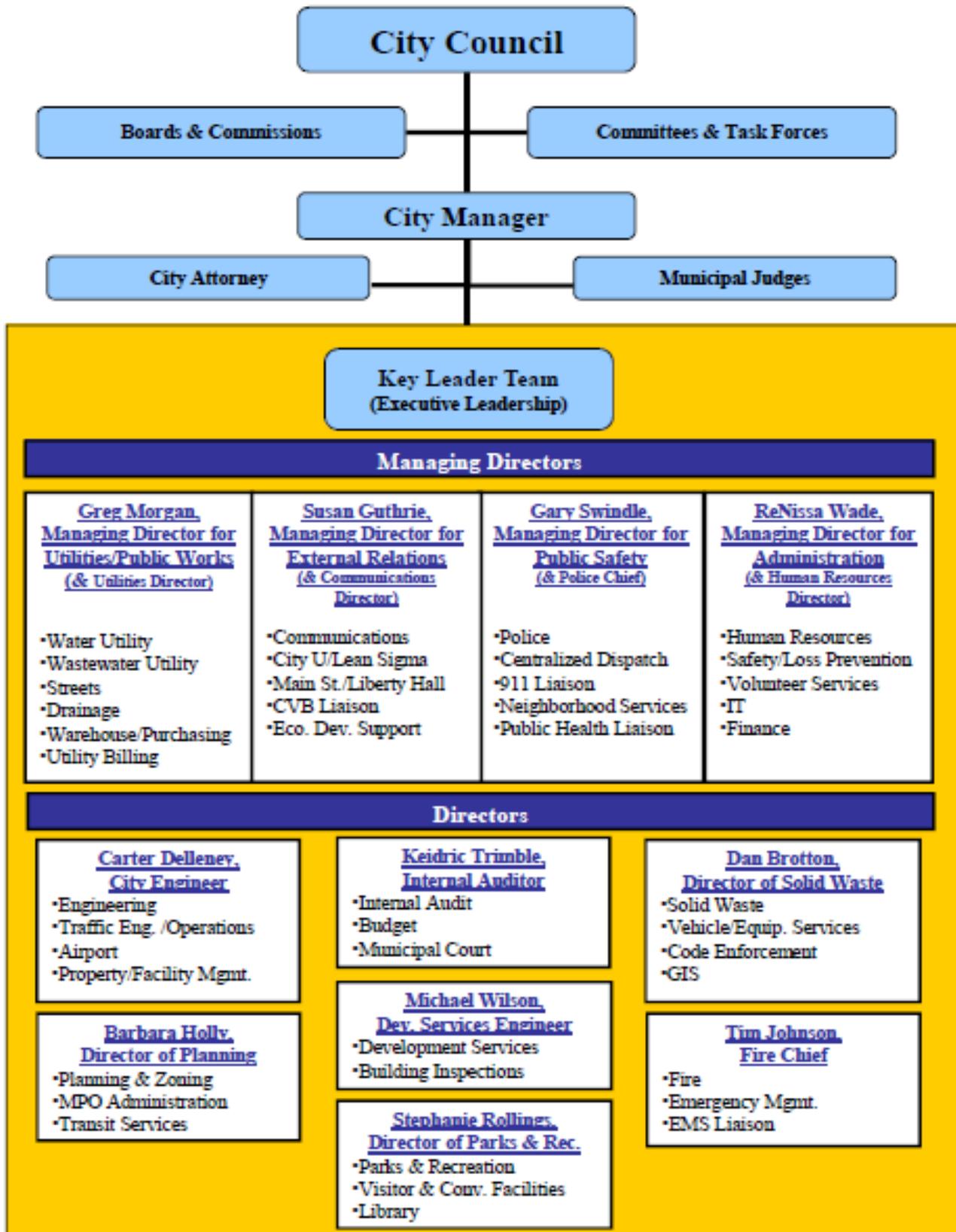
Major Budget Revenues/Expenditures

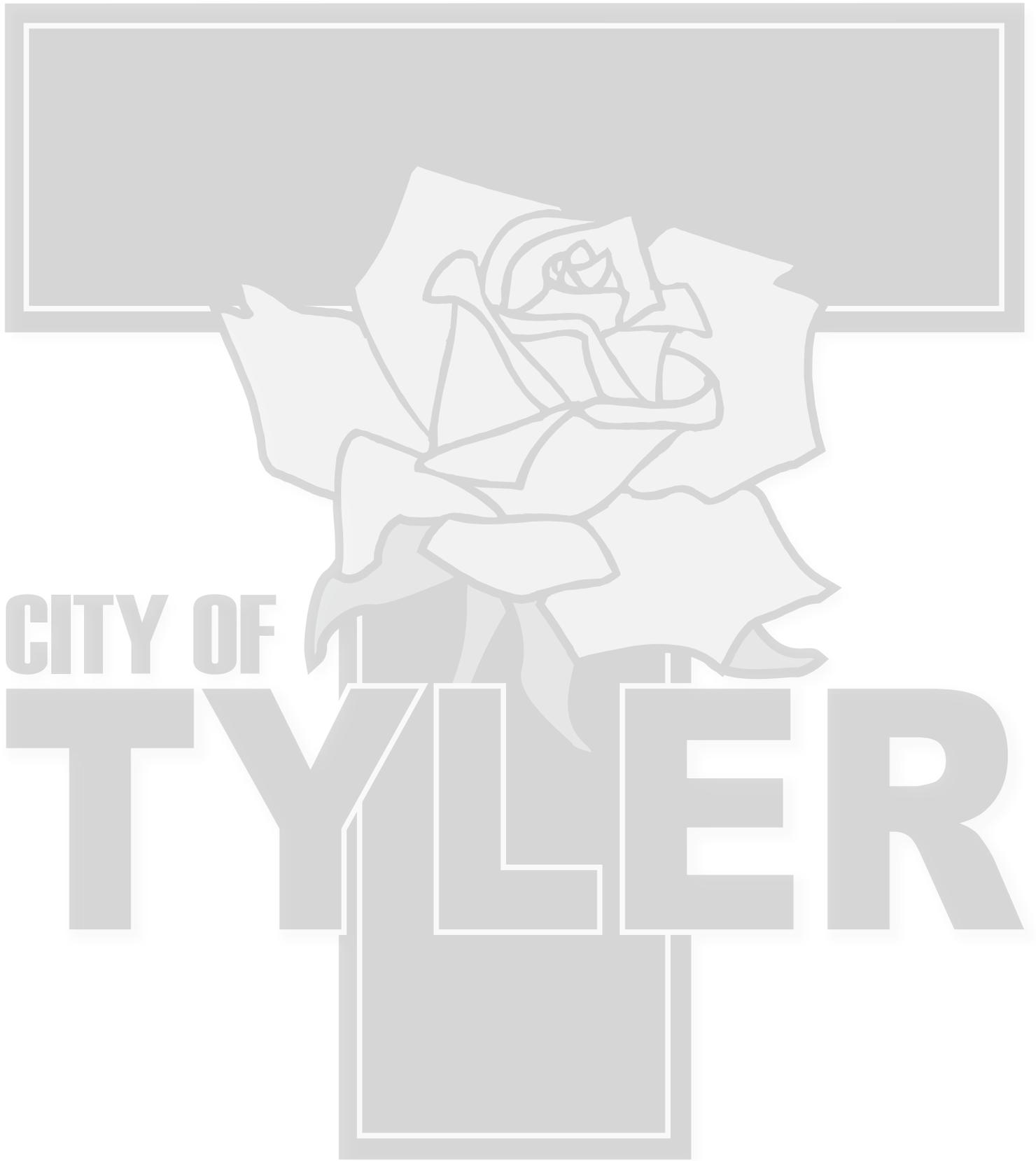
The chart below shows FY2011-2012 revenues, expenditures and changes in working capital for the funds listed through out this section.

Fund	Opening Balance	Revenues	Expenditures	Transfer in/ Transfer out	Closing balance
General Fund	\$8,504,886	\$56,881,909	\$56,221,445	(\$660,464)	\$8,504,886
Water Utilities Fund	6,276,470	30,770,148	22,237,401	(11,131,159)	3,678,058
Solid Waste Fund	1,474,567	10,742,154	10,315,140	(333,000)	1,568,581
Debt Services	-	-	-	-	-
Hotel/Motel Tax Fund	727,064	2,791,411	2,192,312	(200,000)	1,126,163
Airport Fund	\$414,905	\$1,193,421	\$1,385,421	\$192,000	\$414,905

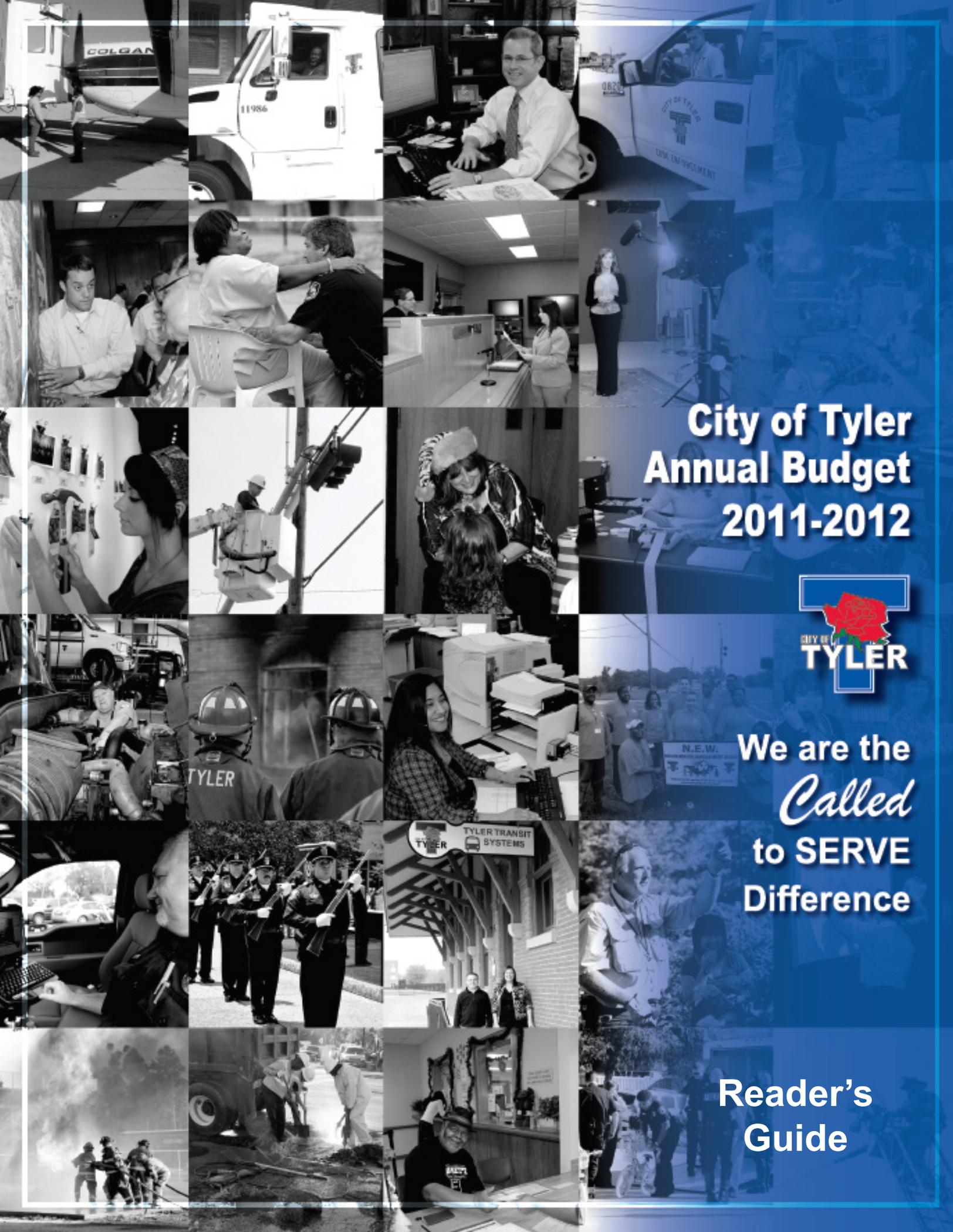


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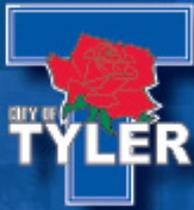




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City of Tyler Annual Budget 2011-2012



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Budget Process

Budget Adoption

The City's fiscal year is from October 1 through September 30. The City Charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City Charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year unencumbered balances. During a budget cycle, any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget amounts between funds or base increases in appropriations must be approved by the City Council. Appropriations lapse at fiscal year-end, unless lawfully re-appropriated in ensuing adopted budgets. Budgets of the governmental fund type are prepared on a cash basis of accounting, which is based on real-time cash flow. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The financial records are maintained on the modified accrual basis. Obligations in these funds are recorded as expenditures, and revenues are recognized only when they are actually received. Budgets of the enterprise fund types are also prepared on a cash basis, but financial records are maintained on the accrual basis of accounting. Not only are expenses recognized when a commitment is made but revenues are also recognized when they are obligated to the City.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input; and are used as major guidelines in the development of funding recommendations.

Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with Generally Accepted Accounting Principles (GAAP), the City's funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

Governmental Funds

Governmental funds are primarily used to account for tax-supported, externally mandated fee and grant activities. The measurement focus is toward determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long-term liabilities such as debt service, compensated absences, claims, and judgments, which are recognized when payment is due. The City utilizes the following governmental fund types:

General - the City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance and equipment purchase requirements associated with the General Fund.

Debt Service - this fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City paid off all tax supported debt in fiscal year 2007-2008.

Capital Projects - the City operates two capital projects funds. The major fund associated with capital projects is the One-Half Cent Sales Tax Corporation, which is used for infrastructure improvements in an effort to eliminate tax-supported debt. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental resource to pay for one-time related capital expenditures from the General Fund.

Permanent Funds - the City operates two permanent funds for the perpetual care and maintenance of the City's cemeteries. One of these funds operates in a trust environment and the other is an operations fund for the City cemeteries.

Special Revenue - the City uses special revenue funds to account for proceeds from specific revenue sources that are legally

restricted to expenditures for specific purposes other than debt service or capital projects. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- § Development Services - established to account for the receipt and disbursement of funds related to Building Inspections and Planning and Zoning.
- § Police Forfeiture - established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- § Court Special Fee - established to track the receipt of court fees restricted for court related purchases.
- § TIF/TIRZ #2 - established to account for the receipt and disbursement of funds related to the Tax Increment Financing Zone established for the Downtown Tyler region.
- § TIF/TIRZ #3 - established to account for the receipt and disbursement of funds related to the Tax Increment Financing Zone established for the North Tyler region.
- § Hotel-Motel Tax - established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.
- § Donations - established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit.
- § Tourism - established to account for the operations of the Rose Garden, Rose Garden Center, Harvey Convention Center, Goodman Museum, Main Street and Liberty Hall.
- § Airport Facility - established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds Regional Airport as well as rental car charges collected to facilitate special projects.
- § Oil and Natural Gas - established to track revenue received from lease royalties to be used for future one-time projects identified by the City Council.
- § PEG Fee - established to track receipt and disbursement of funds related to the 1% Public, Educational and Government Access Channel Fee collected and remitted by local cable franchise operations.
- § Fair Plaza - established to track the tenant rental and parking income associated with the Fair building donated to the City of Tyler and the associated operating expenses.
- § Homeownership/Housing - established to account for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.
- § Community Development Block Grant (CDBG) - established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.

- § HOME - established to account for the receipt and disbursement of HOME Grant monies allocated to the City to provide affordable housing for low-income households.
- § Housing Assistance Payment Program (HAPP) - established to account for the receipt and disbursement of Department of Housing and Urban Development - Housing Assistance Payments Program Funds.
- § State and Federal Grants - created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library, public safety and human services. Only major grants with known awards are included in this document and have a formally adopted budget. All other budgets are adopted with the grant award documentation.
- § Transit System - established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City's Transit System.

Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus of proprietary funds is total economic resources. As such, these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. For budgeting purposes, the proprietary fund types are budgeted on a cash basis to better manage available working capital. The City utilizes the following proprietary fund types.

- Enterprise - these funds cover the cost of their operations through fees charged to individual users.
- § Utilities - accounts for the maintenance and operations of the infrastructure of the City's Water and Sewer system including administration, billing, distribution, treatment, waste collection, waste treatment, Lake Tyler, storm water drainage and Geographical Information Systems (GIS).
- § Utility Construction - established to track the costs of capital improvements to the utility system.
- § Utility Debt Service - established to track the debt service costs related to revenue bond indebtedness.
- § Utility Debt Reserve - established to track debt service reserve requirements related to the 2009 utility debt issue.
- § Solid Waste - accounts for the maintenance and operations of the garbage collection and litter abatement programs operated by the City of Tyler. This includes administration, residential collection, commercial collection, litter control and complex maintenance.
- § Solid Waste Construction - established to track the costs of capital purchases and improvements to the garbage collection operations.
- § Airport - accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.

Internal Service - these funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:

- § Productivity - established to track performance pay of City employees as well as the cost of internal audit and City University.
- § Fleet Maintenance/Replacement - accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.
- § Property and Liability Insurance - accounts for the City's property, casualty, disability and worker's compensation insurance programs.
- § Active Employee Benefits - accounts for the City's self-insurance program for health and dental benefits for active employees as well as life insurance benefits provided through traditional insurance.
- § Property and Facility Management - established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.
- § Technology - established to account for the City's investment in technology and office automation, as well as current maintenance and repair items.
- § Retiree Employee Benefits - accounts for the City's self-insurance program for health and dental insurance benefits for retired employees as well as life insurance benefits provided through traditional insurance.

Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, with the funds themselves appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates four Fiduciary funds including an Employee Benefit Trust – Section 125 Plan, Employee Benefits Trust - OPEB Trust, the Lindsey Private Purpose Trust and the Greenwood Landfill Private Purpose Trust. All funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City's Comprehensive Annual Financial Report (CAFR) based on GAAP reflecting the City's financial position at the end of its fiscal year. The CAFR reports expenditures and revenues on both a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City's financial records to GAAP:

- § Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- § Compensated absence liabilities are accrued as earned on

a GAAP basis, but expensed when paid on a budget basis.

- § Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within 60 days of year-end on a GAAP basis.
- § Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- § Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- § Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

Budget Phases

The City of Tyler begins in January with the development of next year's budget. The budget development process requires input from City staff, the City Council and citizens. In order for this input to be given appropriate consideration, the process begins approximately six-months before the budget is adopted. There are seven distinct phases in the development of the City's budget.

Budget Goals - the process starts with the development of budget goals based on the City's Financial Plan and continuous feedback received from the City Council and citizens. After the goals are developed, meetings with the City's administrative team set the stage for budget formation.

Revenue Forecast Schedule and Strategy Development - this phase provides strategic fiscal forecasting, financial assumptions, revenue and reserve information as well as management's expectations about the development of departmental budgets. At the meetings, the budget calendar is established. The calendar includes internal and external deadlines. The calendar allows citizens and the City Council to be aware of the schedule and the official dates for public input.

Budget Development - departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the City's financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight changing trends in their service levels in addition to making proposals for new services or changes to existing services.

Capital Improvements Plan - the Capital Improvements Plan is developed during this process the Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for excess revenue, that revenue is

considered for additional projects. Additional projects are prioritized and then placed on next year's schedule when funding is available.

Budget Presentation - once all of the input is received, the budget is developed and the City Manager presents it to the City Council in August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a

summary of the major changes being recommended.

City Council Consideration - the City Council then receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will be provided to City Council during this time.

Budget Adoption - the City Council will adopt the budget by fund and adopt the new property tax rate before the start of the fiscal year on Oct. 1.

Fiscal year 2011-2012 Budget Calendar

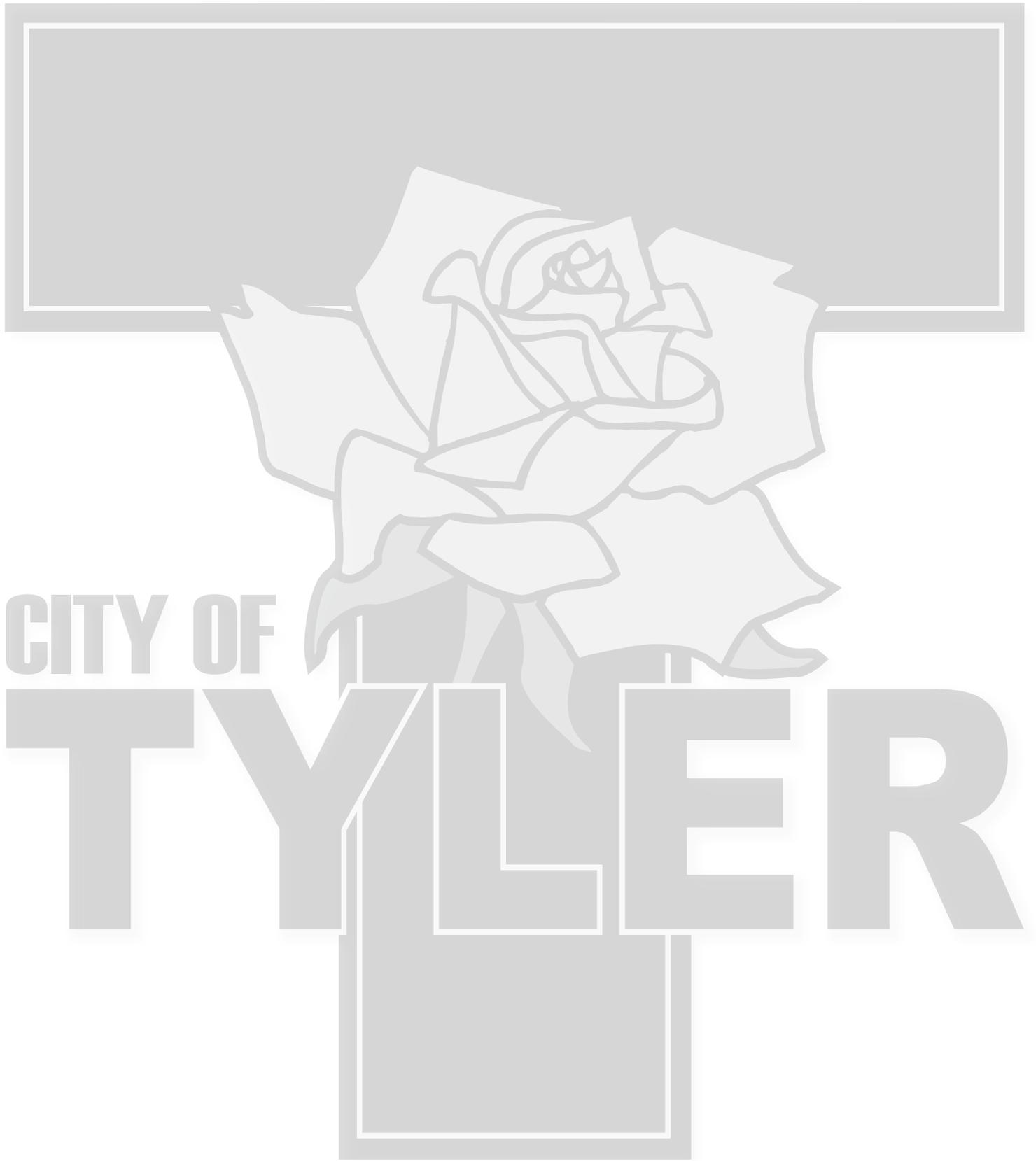
Date	Action
Jan. 3, 2011	Distribution of tri-annual forecast templates to departments
Jan. 20, 2011	Deadline for departments to submit tri-annual forecast to City Manager's Office
Jan. 27 - 28, 2011	Key Leader retreat - discussion of tri-annual forecasts
Feb. 14 - 25, 2011	Tri-annual review sessions
Feb. 28, 2011	FY 2011-2012 budget entry for Internal Service Funds only
March 25, 2011	Internal Service Fund FY 2011-2012 baseline budget requests due
March 28 - April 8, 2011	Internal Service Fund FY 2011-2012 budget sessions
April 18, 2011	Distribution of FY 2011-2012 budget materials and instructions
April 18, 2011	Budget entry training offered
April 21, 2011	Budget entry training offered
May 16, 2011	Deadline for Departments to submit FY 2011-2012 budget request
May 16 - 20, 2011	Combine City Manager's work file (H.T.E.) and assemble binders for Budget Committee
May 23 - July 20, 2011	Meetings to review FY 2011-2012 departmental budget requests
July 8 - 29, 2011	City Manager prepares FY 2011-2012 Proposed Budget for City Council
July 29, 2011	City Manager's FY 2011-2012 Proposed Budget Filed with the City Clerk and posted on website
Aug. 10, 2011	FY 2011-2012 Proposed Budget presented to City Council
Aug. 12, 2011	City Clerk publishes the "Notice of Proposed Budget Hearing scheduled for August 24 and September 14"
Aug. 24, 2011	Public Hearing on FY 2011-2012 Proposed Budget
Sept. 14, 2011	Public Hearing on FY 2011-2012 Proposed Budget/Schedule and Announce Meeting Date to Adopt Tax Rate
Sept. 19, 2011	City Clerk publishes the "Notice of Tax revenue Increase and intent to adopt tax rate and budget"
Sept. 28, 2011	City Council Adoption of FY 2011-2012 Budget



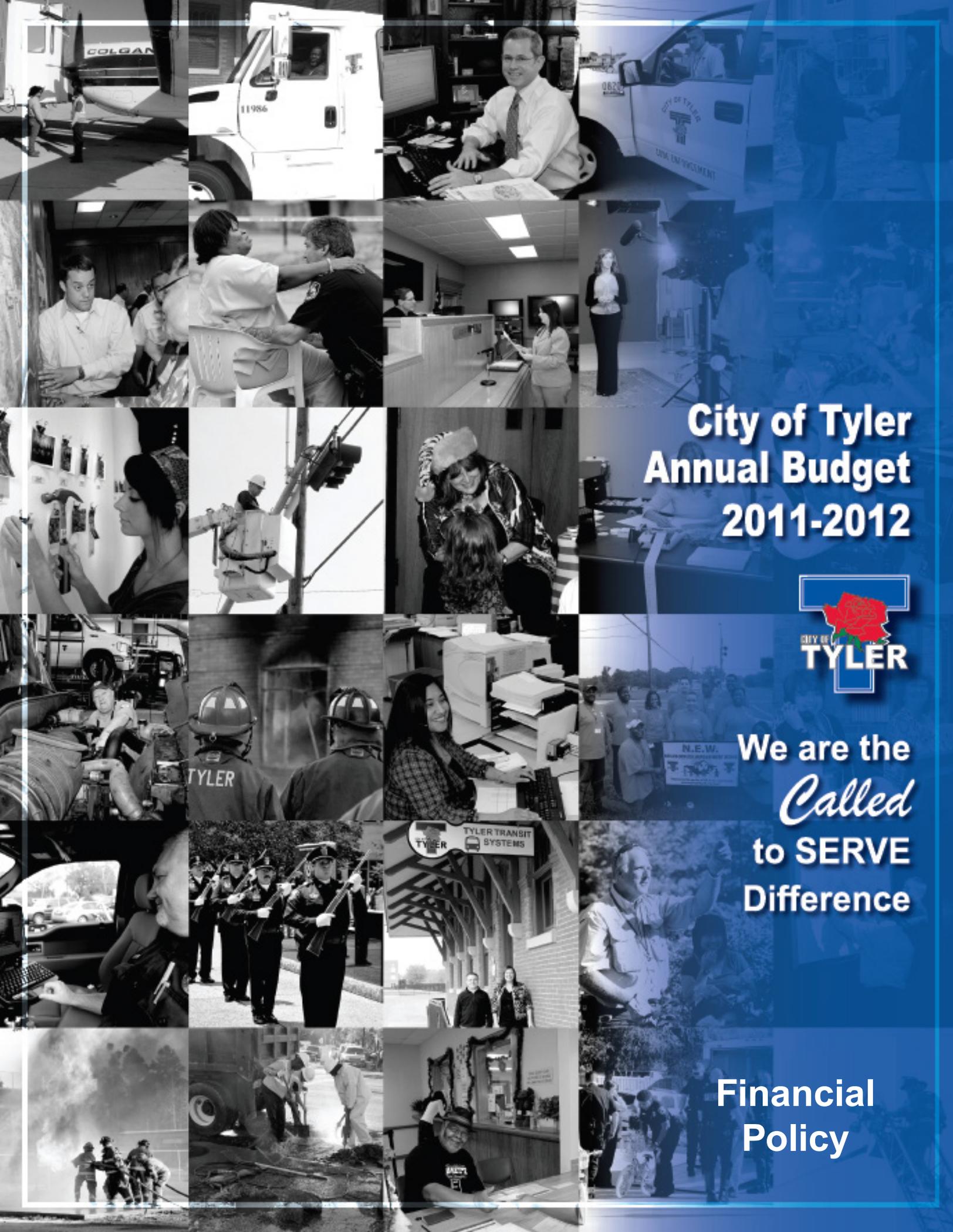
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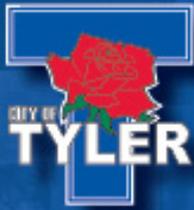
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City of Tyler Annual Budget 2011-2012



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Financial Policy



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Financial Policy

Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

Budgeting, Accounting, Auditing and Financial Planning Criteria

- § Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- § Submit to the City Council quarterly revenue and expenditure reports to show the financial position of the City of Tyler. The reports include budgetary forecasts and year-to-date actual comparisons to show the financial condition of the major operating funds. In addition a quarterly investment report will be presented which meets / exceeds the requirements of the Public Funds Investment Act.
- § File with the City Clerk for public review, a copy of the proposed ensuing fiscal year budget a minimum of 45 days prior to October 1st.
- § City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required by City Council for external audit services every five years.
- § The annual audit shall be conducted in accordance with the Generally Accepted Accounting Principles (GAAP).
- § Long-range forecasts shall be made for major operating funds as necessary for financial planning.
- § A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to determine compliance with current controls and to make recommendations for change.
- § It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

Operating Criteria

- § Estimated expenditures shall in no case exceed proposed revenue plus prior year undesignated balances.
- § Unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund if approved by the City Manager. All other transfers between funds and base increases to appropriations must be approved by the City Council.
- § All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended and lawfully re-appropriated in subsequent year's adopted budgets.
- § A fund balance shall be maintained at a level of 15 percent of estimated annual operating expenditures for the General Fund and at 15 percent of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- § Investments shall be managed in accordance with the current Investment Policy. Investments shall comply with Federal, State and local laws. Investments will consider protection of principal first, with the intent to diversify as well as provide for liquidity needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.
- § Fixed assets shall be managed in accordance with the current Fixed Asset Policy in order to properly classify, make record of and safeguard the assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- § The City Council shall designate a City depository in compliance with State statutes. The term of the bank depository shall be two years with three additional one year options for renewal.

Capital Improvement Projects

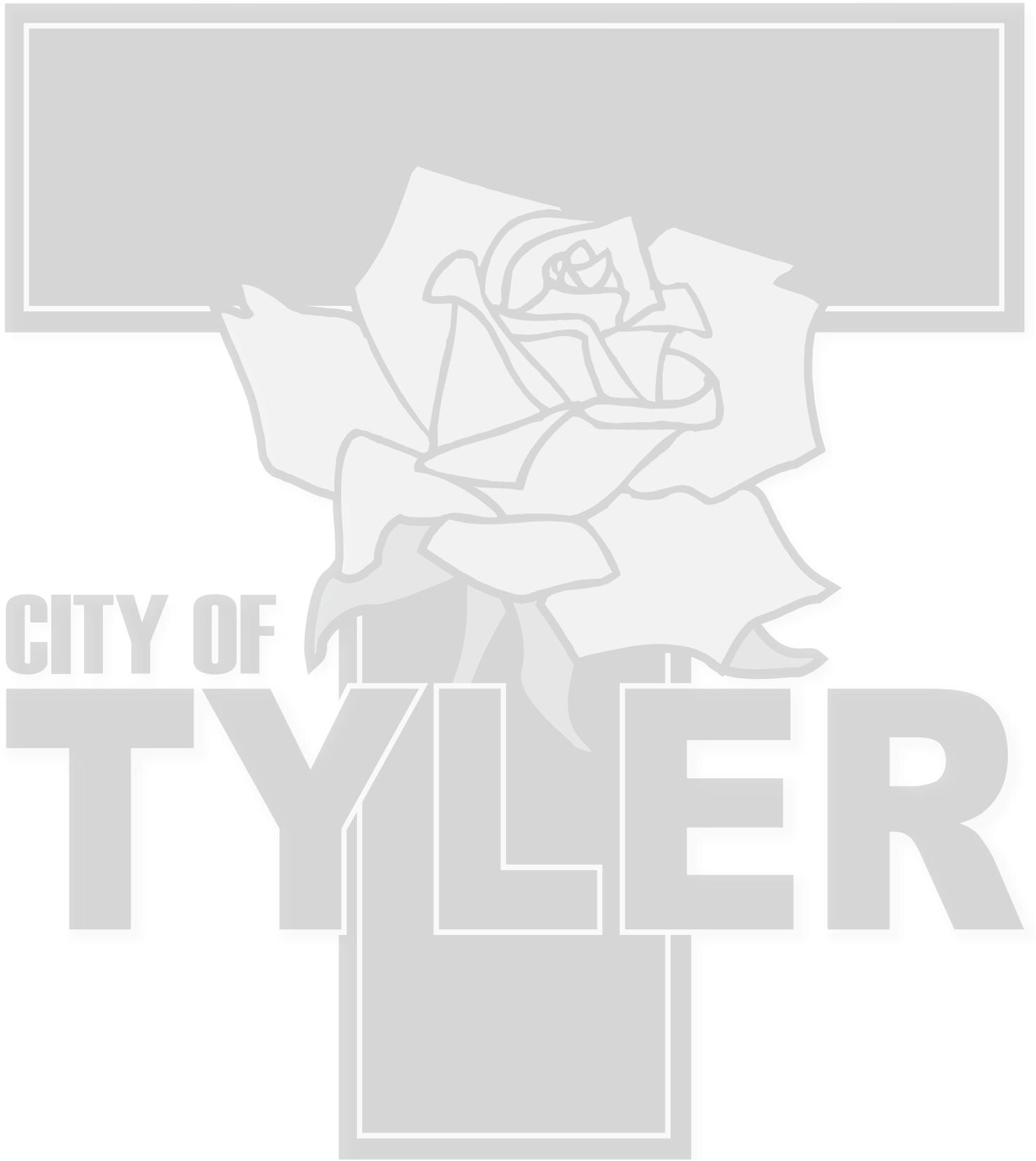
- § A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- § Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these expenditures shall be identified prior to the approval of such capital improvements.

- § The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- § Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

Debt Management

- § Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.
- § Interest earnings on bond proceeds shall be credited to the debt service fund.
- § The City of Tyler intends to pay for tax supported construction and capital improvements with cash.

- § When appropriate, the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- § Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to one and one half times average annual debt service is preferred. In no annual period shall the coverage fall below one and one tenth times based on current bond covenants.
- § The City Council shall exhibit a willingness to raise the revenue necessary to fully fund the current debt obligations in order to implement the adopted capital improvement plan and to maintain the City's bond rating at or above current levels.



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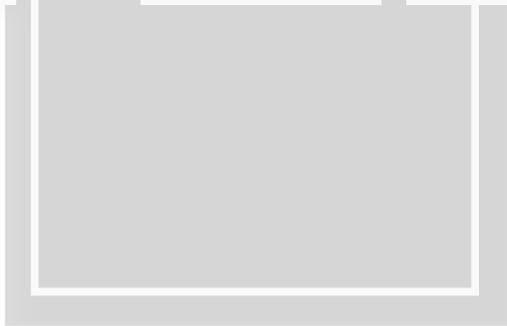
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Investment Policy

Introduction And Scope

The Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "PFIA") requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This Policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this Policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board, and the Lindsey Police and Firefighters' Endowment Fund is also excluded from this policy because it is separately organized and managed by contract with an investment company as directed by the Lindsey Police and Firefighters' Fund Board. The Employees Deferred Compensation Agency Fund and the Retirees Health Benefits Trust Fund are also excluded. This Policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-37, 2/27/08) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) (Ord. No. 0-2010-121, 11/10/10)

Investment Strategy

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiency to the extent that is practical and legal. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds, and special projects. The liquidity requirements of the pooled investment portfolio will be projected and matched with maturities. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension:

- § Suitability - Any investment eligible in the Investment Policy is suitable for Pooled Fund Groups.
- § Safety of Principal - All investments shall be of high quality securities with no perceived default risk.

- § Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund's portfolio to less than 270 days and restricting the maximum allowable maturity to two years using the final stated maturity dates of each security will minimize the price volatility of the portfolio.
- § Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
- § Liquidity - Pooled Fund Groups require short-term liquidity to adequately fund any unanticipated cash outflow. Short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
- § Diversification - Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.
- § Yield - Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury Bill portfolio will be the minimum yield objective.

At times special project and bond proceeds funds may be better suited invested outside the Pooled Fund Group. In those cases the following strategy shall be applicable:

- § Suitability - Any investment eligible in the Investment Policy is suitable for Special Project and Bond Proceeds Funds.
- § Safety of Principal - All investments will be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Special Project and Bond Proceeds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized.
- § Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
- § Liquidity - Special Project and Bond Proceeds Funds used for capital improvements programs have reasonably predictable drawdown schedules. Therefore investment maturities should generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds will provide readily available funds generally equal to one

month's anticipated cash flow needs, or a competitive yield alternative for short term fixed maturity investments. A singular repurchase agreement may be utilized if disbursements are allowed in the amount necessary to satisfy any expenditure request. This investment structure is commonly referred to as a flexible repurchase agreement.

§ Diversification - Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Special Project and Bond Proceeds Funds. Generally, when investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

§ Yield - Achieving a positive spread to the cost of borrowing is the desired objective, within the limits of the Investment Policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury bill portfolio will be the minimum yield objective for non-borrowed funds. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Objectives

Principal investment objectives in order of priority are:

§ Preservation of capital and the protection of investment principal.

§ Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows.

§ Maintaining public trust by avoiding any transaction, which might impair public confidence in the City's ability to manage public funds with which it is entrusted.

§ Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements.

§ Diversification to avoid incurring unreasonable risks regarding investments owned.

§ Attainment of a market rate of returns which is consistent with risk limitations and cash flow characteristics of the City's investments. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Investment Officers

The Chief Financial Officer, Accounting Manager, and Accountants are appointed as Investment Officers. The Investment Officer's authority will be limited by applicable laws, regulations and this Policy.

In order to ensure qualified and capable investment management, the City shall provide periodic training in investments for the investment personnel through courses and seminars offered by professional organizations and associations in order to insure the quality and capability of the City's investment personnel.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within twelve months of assuming their duties. An additional ten hours of training will be required in each succeeding two-year period. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NTCOG, TCMA, TML, and UNT as independent sources for training.

The City maintains the right to hire Investment Advisers to assist City staff in the investment of funds. Investment Advisers shall adhere to the spirit, philosophy and specific terms of this Policy and shall invest within the same objectives. The Investment Officers shall establish criteria to evaluate Investment Advisers, including:

§ Adherence to the City's policies and strategies;

§ Investment strategy recommendations within accepted risk constraints;

§ Responsiveness to the City's request for services and information;

§ Understanding of the inherent fiduciary responsibility of investing public funds; and

§ Similarity in philosophy and strategy with the City's objectives.

Selected Investment Advisors must be registered under the Investment Advisers Act of 1940 or with the State Securities Board. A contract with an Investment Adviser may not be for a term longer than two years and any contract, renewal or extension must be approved by the City Council.

(Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Standards of Care, Ethics and Conflicts of Interest

As provided for in the PFIA, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence,

discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an Investment Officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Investment Officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment Officers and employees of the City involved in the investment process shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City, except when disclosure is required by law.

All Investment Officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Authorized Investments

The Investment Officers shall use only investment options approved by City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, (including but not limited to the PFIA), the following are the only ones permitted as investments for the City's funds:

§ Direct obligations of the United States government, U.S.

Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed).

§ Debentures or discount notes issued by, guaranteed by, or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.

§ Bonds or other interest bearing obligations of which the principal and interest are guaranteed by the full faith and credit of the United States government. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.

§ Certificates of Deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the City, or c) is executed through a depository institution that has its main office or a branch office in Texas that participates in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the PFIA. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories.

§ Local government investment pools organized under the Interlocal Cooperation Act that meets the requirements of the PFIA and have been specifically approved and authorized by the City Council.

§ Direct obligations of the State of Texas or its agencies.

§ No load "government" money market mutual funds that meet the requirements of the PFIA. Money market mutual funds must maintain a AAAm, or equivalent rating from at least one nationally recognized rating agency; and be specifically approved by the City Council or purchased through the City's primary depository as an overnight investment tool.

§ Repurchase agreements entered into in compliance with the PFIA.

NOTE: A security's average life does not constitute a stated maturity.

No investment type approved by the PFIA for public investment will be authorized by the City without specific City Council approval and adoption in this Investment Policy. And investments authorized at the time of purchase, which become unauthorized need not be liquidated immediately. All prudent measures shall be taken to liquidate an investment that is downgraded to less than its required minimum rating. The Investment Officer will make specific suggestions as to the possible liquidation or retention in either situation.

This Policy does not apply to an investment donated

to the City for a particular purpose or under terms of use specified by the donor. (Section 2256.004) (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Investment Limits

It is the City's policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations, and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term securities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in local government pools and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

The City will not directly invest in securities maturing more than two (2) years from the date of purchase. The maximum average dollar-weighted maturity for the total City portfolio, including funds at the City's depository bank, shall not exceed two hundred seventy (270) days. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) Ord. No. 0-2010-121, 11/10/10)

Selection of Broker/Dealers

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities. Other broker/dealers meeting the qualifications of this Policy section and selected by the Investment Officers shall be annually approved by the City Council.

The approved list of broker/dealers includes the following firms:

- § Banc of America Securities
- § Rice Financial Products Company
- § Duncan-Williams Securities
- § Coastal Securities
- § Morgan Keegan & Company, Inc.

For brokers and dealers of investment securities, the City

shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers," unless analysis reveals that other firms are adequately experienced to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- § Annual audited financial statements
- § Proof of Texas State Securities Commission registration
- § Proof of Financial Industry Regulatory Authority (FINRA) certification

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City's Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy.

It is the policy of the City to create a competitive environment for all individual purchases and sales financial institution deposits, money market mutual funds and local government investment pools. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Safekeeping

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall be held in the name of the City. The original copy of all safekeeping receipts shall be delivered to the City. An independent custodian will be used for securities safekeeping. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) Ord. No. 0-2010-121, 11/10/10)

Reporting and Audits

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with PFIA. The market valuations obtained by the City shall be from independent sources believed to be accurate and representative of the securities' true values. The reports shall be submitted to City Council.

An annual compliance audit of management's controls on investments and adherence to this Investment Policy shall be

performed in conjunction with the annual financial audit and include a review of quarterly reports, with the result of the review reported to the City Council by that auditor.

The benchmark for the portfolio will be three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio's performance and a measure of risk. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Review of Investment Policy

The City Council will review and adopt this Investment Policy and investment strategy at least annually, approving changes to policy or strategy. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) Ord. No. 0-2010-121, 11/10/10)

Selection of Depositories

The primary depository shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP) issued in compliance with applicable State law. A written contract shall be entered into and extended as per the RFP specifications. In selecting the primary depository, the credit worthiness of institutions shall be considered, and the Investment Officers shall conduct a review of prospective depository's credit characteristics and financial history.

The City may also utilize other financial institutions to maintain back-up checking or other transactional accounts, and to place interest bearing deposits.

All deposits placed with the City's primary depository or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original safekeeping receipts for securities pledged, copies of any pledged insurance policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance, or letter of credit.

The City requires market value of pledged securities in excess of 102% of all uninsured deposits plus accrued interest if

any. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- § The agreement must be in writing;
- § The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- § The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and,
- § The agreement must be part of the financial institution's official record continuously since its execution.

The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage. (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05) (Ord. No. 0-2006-93, 11/8/06) (Ord. No. 0-2007-130, 11/14/07) (Ord. No. 0-2008-143, 11/12/08) (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Authorized Collateral

The City shall accept only the following as collateral:
§ A bond, certificate of indebtedness, or note of the United States, its agencies or instrumentalities, or other evidence of indebtedness of the United States, its agencies or instrumentalities that is guaranteed as to principal and interest by the United States, its agencies or instrumentalities.

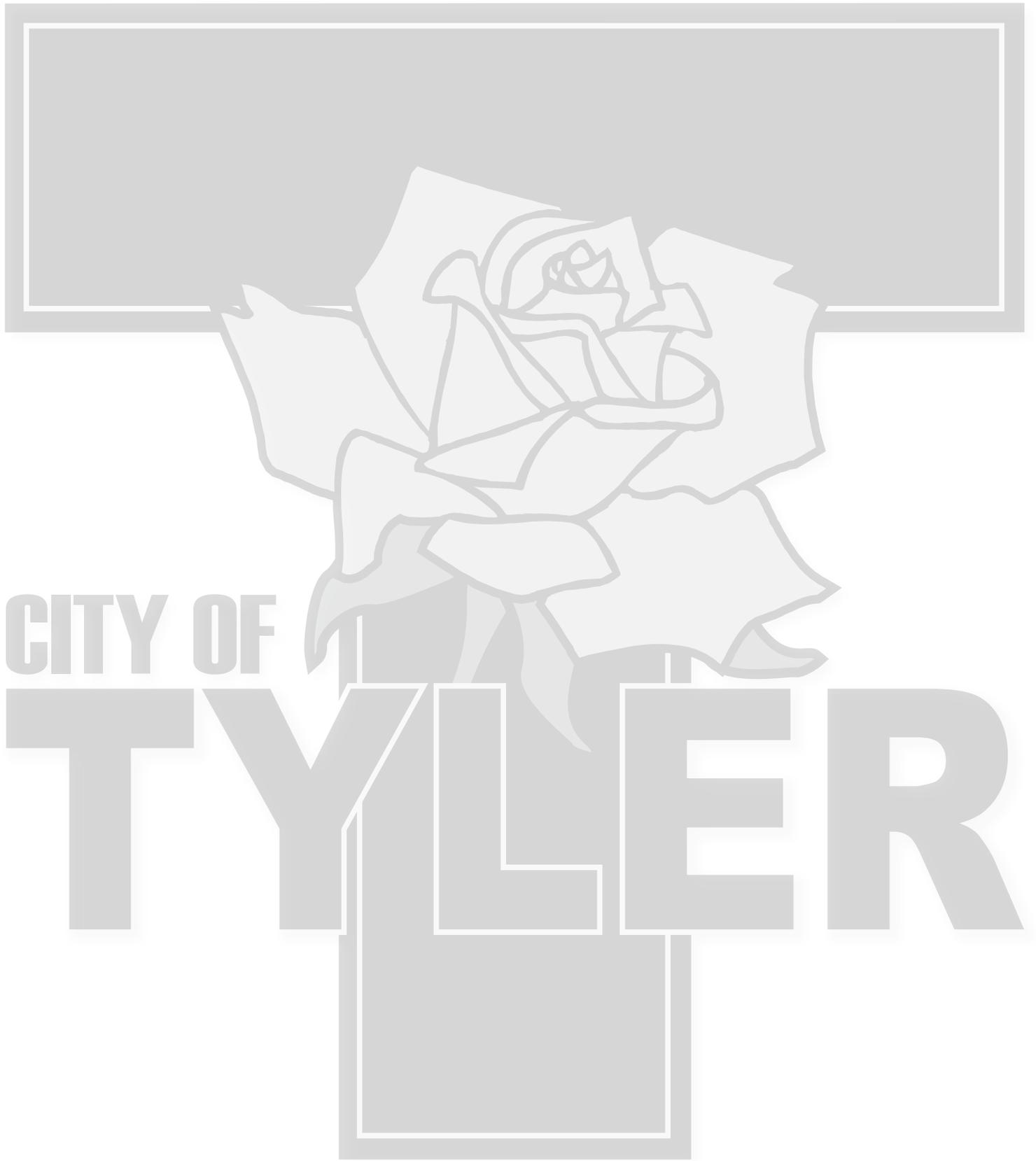
§ Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.

§ bond of the State of Texas or a county, city or other political subdivision of the State of Texas having been rated no less than "A" or its equivalent by a nationally recognized rating agency with a remaining maturity of ten (10) years or less

§ Letters of credit issued by the United States or its agencies and instrumentalities. (Ord. No. 0-2009-84, 8/12/09) Ord. No. 0-2010-121, 11/10/10)

Reserved

Part II: That if any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.



A Natural Beauty



CITY OF

TYLER

A Natural Beauty

BUDGET SUMMARY ALL FUNDS

Fiscal Year 2011-2012

Fund	Opening Balance	Revenues	Expenditures	Transfers In / (Transfers Out)	Closing Balance
101 General	8,504,886	56,881,909	56,221,445	(660,464)	8,504,886
102 General Capital Projects	1,873,337	75,000	1,216,708	-	731,629
202 Development Services	23,168	957,890	1,208,734	250,000	22,324
204 Cemeteries Operating	-	266,322	269,961	12,500	8,861
205 Police Forfeitures	106,181	84,000	131,251	-	58,930
207 Court Special Fees	346,665	673,778	849,703	-	170,740
209 TIF/TIRZ # 2	4,008	6,200	-	-	10,208
211 Motel Tax	727,064	2,791,411	2,192,312	(200,000)	1,126,163
218 TIF/TIRZ # 3	2,297	1,260	-	-	3,557
219 Tourism and Convention	299,585	1,813,410	1,899,809	32,000	245,186
234 Passenger Facility	73,290	378,125	246,125	(192,000)	13,290
235 Oil and Natural Gas	2,695,166	163,000	-	-	2,858,166
236 PEG Fee	285,200	287,000	429,784	-	142,416
240 Fair Plaza	26,469	362,253	285,189	-	103,533
274 Homeownership and Housing	55,281	150	55,431	-	-
276 Housing Assistance	1,567,804	6,418,692	7,550,225	-	436,271
286 Transit System	5,000	1,424,801	1,811,665	386,864	5,000
294 Community Development Grant	60,687	867,637	861,637	-	66,687
295 Home Grant	456,015	899,475	899,475	-	456,015
308 General Debt Service	-	-	-	-	-
502 Utilities Operations	6,276,470	30,770,148	22,237,401	(11,131,159)	3,678,058
503 Utilities Construction	800,210	15,000	4,506,700	4,500,000	808,510
504 Utilities Debt Service	899,964	15,000	6,180,159	6,190,159	924,964
505 Utilities Debt Reserve	1,492,364	9,000	-	(9,000)	1,492,364
524 Airport	414,905	1,193,421	1,385,421	192,000	414,905
560 Solid Waste	1,474,567	10,742,154	10,315,140	(333,000)	1,568,581
562 Solid Waste Capital	1,226,462	10,000	465,400	100,000	871,062
639 Productivity	592,626	405,000	1,063,639	550,000	483,987
640 Fleet Maintenance/Replacement	4,853,528	8,906,875	8,815,057	(17,000)	4,928,346
650 Property and Liability	849,992	1,288,792	1,477,265	-	661,519
661 Active Employees Benefits	2,119,942	7,072,261	7,860,744	(300,000)	1,031,459
663 Facilities Maintenance	621,715	379,426	664,552	341,600	678,189
671 Technology	77,640	3,653,383	3,700,113	-	30,910
713 Cemeteries Trust	2,490,404	46,000	-	(12,500)	2,523,904
761 Retired Employees Benefits	1,612,133	3,095,228	3,532,375	300,000	1,474,986

Major Revenue Sources

General Fund

As indicated by the chart below, General Fund revenues for FY2011-2012 are projected at \$56,881,909, which is an increase of 4.21 percent over the FY2010-2011 budget of \$54,585,826. As indicated in the chart below the increase is

primarily due to increases in property tax revenue from new construction as well as increased collection rates, projected increases in Sales tax revenue, a planned increase in overhead reimbursement from the Utilities fund to offset cost of utility cut crew and projected increases in fine and forfeiture revenue.

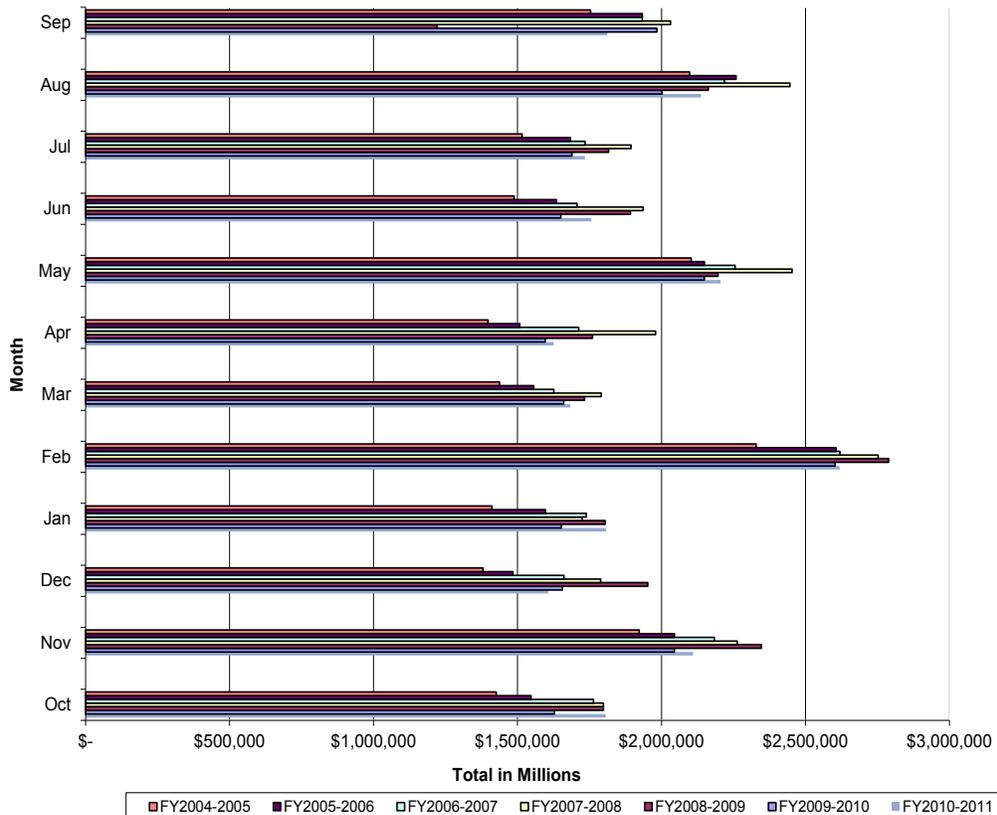
General Fund	Actual 2009-2010	Amended Budget 2010-2011	Projected 2010-2011	Budget 2011-2012
Property Taxes	13,709,388	13,929,476	13,935,876	14,140,688
Franchises	9,215,625	9,336,799	9,349,754	9,382,656
Sales & Use Taxes	22,647,963	22,444,163	23,234,496	23,921,514
Licenses & Permits	243,501	225,625	239,900	239,570
Fines & Penalties	6,745,697	6,150,000	6,246,830	6,309,298
Use of Money & Property	73,364	75,450	77,900	78,500
Current Services	1,388,851	1,473,099	1,489,701	1,736,741
Intergovernmental	357,982	-	4,745	-
Other Agencies	1,141,049	759,414	670,726	778,642
Miscellaneous	317,050	191,800	240,265	294,300
Total Revenues	\$55,840,470	\$54,585,826	\$55,490,193	\$56,881,909

Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

Sales Tax

Sales tax is the largest of the General Fund's revenue sources representing 42.1 percent of the fund's total revenues. Actual collections for FY2010-2011 are projected to be 3.5 percent above the amount budgeted due to a rebound in the local economy in multiple sectors. Due to the continued steady and sustainable increases in sales tax, the City projects a budget for FY2011-2012 of 3.0 percent above the current year projected collections.

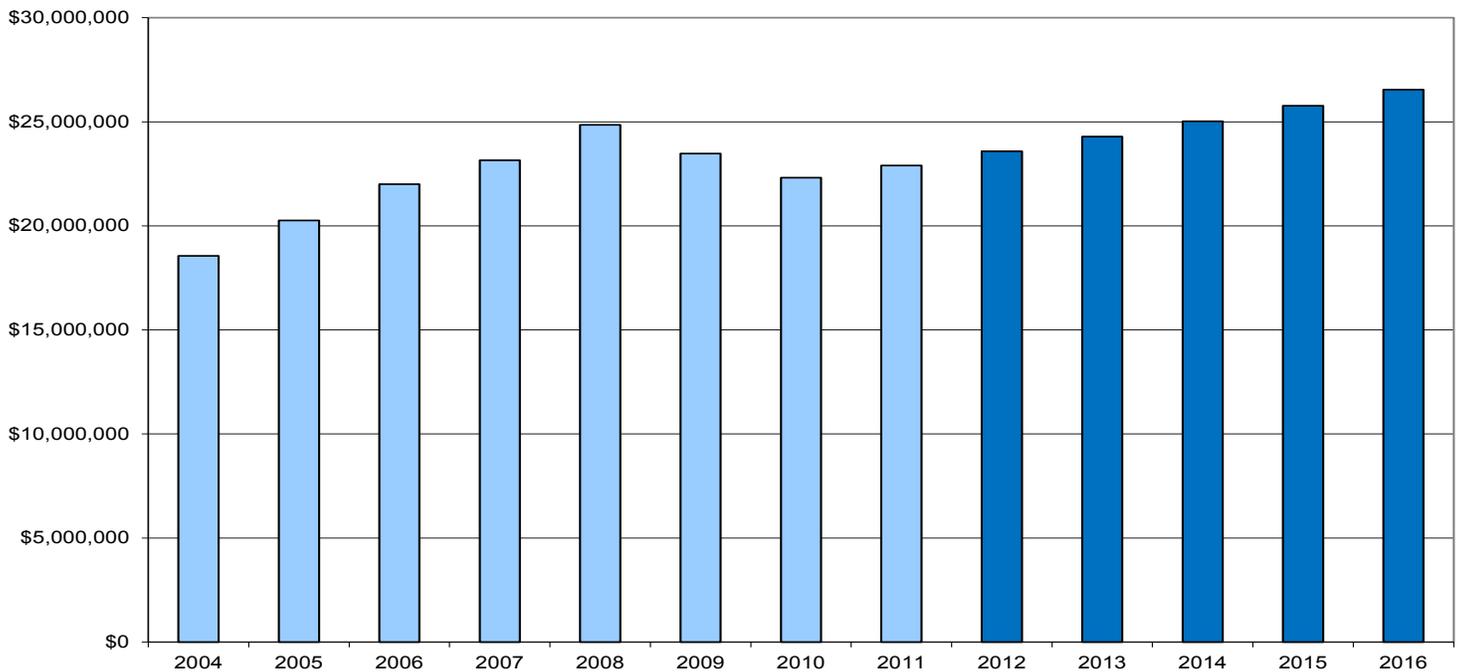
Monthly Sales Tax Revenues



The chart below shows that the City has seen a steady increase in sales tax collections over the last year. The chart further shows the City's Sales tax projections over the future five

years. The decline of revenue in 2010 was due to market and economic conditions that appear to have reached a sustainable recovery period.

**Sales Tax Collections / Projections
(in Millions)**



Property Tax

Property tax is the General Fund's next largest single source of revenue at 24.9 percent. As indicated in the chart below, taxable values increased over the last 10 years with a slight decline during 2010 due to reductions in commercial property values, while the City's total tax rate has declined almost every year during the same time period with the exception of the four most recent fiscal years. Due to increases in new construction in the 2011 certified taxable values, the City was able to maintain the current tax rate of .2089 cents per \$100 of valuation which

is below the current effective rate. Although the City continued the constrained spending philosophy demonstrated during the prior fiscal year budget and operating cycle, this proposed tax rate will ensure the City of Tyler is able to maintain current levels of service. The philosophy of City government has been to pay as you go for construction projects, and for that reason the City began lowering its tax supported debt over a ten year period in order to achieve this goal. The City paid off all remaining tax supported debt issues in FY2007-2008. This largely facilitated the City's ability to lower its total property tax rate over the last 10 years.

Annual Change in Tax Rate and Certified Taxable Value

Fiscal Year	Total Rate	Certified Values	% Change
2001-2002	0.2620	4,052,051,546	8.90%
2002-2003	0.2545	4,227,306,408	
2003-2004	0.2489	4,443,904,967	5.12%
2004-2005	0.2489	4,757,237,999	7.05%
2005-2006	0.2384	5,088,514,168	6.96%
2006-2007	0.2237	5,569,801,329	9.46%
2007-2008	0.1990	6,143,037,626	10.29%
2008-2009	0.2040	6,574,872,417	7.03%
2009-2010	0.2040	6,700,382,716	1.91%
2010-2011	0.2089	6,667,500,469	-0.49%
2011-2012	0.2089	6,730,580,806	0.95%

Franchises

Franchise taxes are 16.5 percent of the total General Fund revenues for FY2011-2012. Overall, the City is projecting a constant level in franchise collections. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months and therefore could have slight variances due to current high temperatures and drought like conditions. The telephone franchise fees have declined in recent years due to increases in the use of non-traditional phone services such as cell phones and VOIP. Cable franchise collections provide a consistent source of franchise revenue.

Fines and Penalties

Fees and fines are 11 percent of the total General Fund. The City has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. A more effective and publicized warrant sweep program has been in place for many years. A continued effort is being made to increase collections within the court and to encourage payment of fines.

Development Services

As indicated by the chart below, Development Services revenues for FY2011-2012 are projected at \$957,890, which is an increase over the FY2010-2011 appropriated budget of \$923,930. This increase is primarily due to increases in residential building permits issued. Operating transfers to assist in covering the cost of services have remained constant and no fee changes are proposed in the FY2011-2012 budget.

The Development Services revenue is determined using trend analysis. In an attempt to more accurately track the revenues and expenditures related to the developments services activities, the City created a separate fund in FY2005-2006. Continued review of the trend analysis will allow the City to adjust fees to match costs related to the service activities provided.

Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 40 percent. This increase is based on the collection of the seven percent occupancy tax as well as an additional two percent occupancy tax to be used for new or expanded visitor facilities which was approved by the State legislature in June. Tyler continues to see the addition of new hotels and renovations of hotels within the city limits. Collections are expected to increase as the economy improves. Expenditures to outside agencies were held at FY2010-2011 levels.

Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to increase 15 percent. This increase in revenue is primarily related to revenue for the new Liberty Hall that was renovated utilizing Hotel tax dollars. Revenue for rentals and concessions are projected using trend analysis and indicate a slight decline in the use of facilities.

Housing Assistance Payments Fund

The Housing Assistance Payments Program (HAPP), Section 8, is one of the largest sources of grant funding for the City of Tyler. The program shows a fourteen percent decrease in

Development Services	Actual 2009-2010	Amended Budget 2010-2011	Projected 2010-2011	Budget 2011-2012
Building Permits	342,765	400,000	450,000	450,000
Electrical Permits	116,961	125,000	130,000	130,000
Plumbing Permits	85,786	100,000	90,000	90,000
Zoning Permits	31,445	75,930	39,475	62,710
Mechanical Permits	55,223	60,000	65,000	60,000
Cert. of Occupancy Fees	14,860	15,000	15,000	17,000
Sign Permits	14,288	14,000	14,000	16,000
Contractor License	33,550	39,000	39,000	39,000
House Moving Permits	1,915	1,000	225	500
Permits Fee-Clearing	700	900	100	500
Interest Earnings	758	4,000	3,000	3,000
Maps, Plans and Specs Fee	465	500	200	250
Copy/Printing Fees	148	100	150	100
Platting Fees	25,645	31,500	27,464	38,830
Contractor Testing Fees	81,876	55,000	45,000	50,000
Grant Revenue	-	2,000	-	-
Total Revenues	\$806,383	\$923,930	\$918,614	\$957,890

FY2011-2012 compared to the prior fiscal year due to planned use of prior allocations. This program provides housing assistance for low-income families. The Tyler program continues to seek additional funding opportunities such as Family Self Sufficiency which will enable individuals in the Housing assistance program to utilize funds for education and job improvement in order to achieve sustainable home ownership.

State and Federal Grant Fund

All state and federal grants are budgeted based on the amount awarded by the outside agency. The major grants awarded in the following fiscal year include the Metropolitan Planning Organization (MPO) Planning Grant. All grants in this fund are reimbursement type grants.

Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The system is managed by the City of Tyler. Four routes are currently in place with buses operating six days a week. The transportation system also provides paratransit services for scheduled service utilizing a contract with NDMJ-LTD. Funding for this service is provided through transit fares, matching funds from the City of Tyler, grant funding from the Federal Transportation Administration and the Texas Department of Transportation.

General Debt Service Fund

The General Debt Service Fund accumulates funds for the semiannual debt service requirements on the City's tax supported debt. Primary funding is a portion of the property tax dedicated for the debt retirement each year based on the amount required. General Obligation debt as of Oct. 1, 2011 totaled \$0.

Utilities Fund

As indicated by the chart on the following chart, Utility Fund revenues for FY2011-2012 are projected at \$30,770,148, which is an increase over the FY2010-2011 budget of \$30,398,989. This increase is due to cyclical increases in weather related changes due to dryer than normal conditions. The major sources of revenue for the Utilities Fund are the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased water and sewer rates to be phased in over several fiscal years. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use for storm drainage improvements.

Utilities Fund	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Use of Money and Property	89,049	86,208	88,072	83,827
Charges for Current Services	27,760,275	28,760,079	30,575,122	29,215,655
Storm Water Revenue	1,363,596	1,398,202	1,510,754	1,426,166
Miscellaneous Income	120,588	154,500	131,700	44,500
Total Revenues	\$29,333,509	\$30,398,989	\$32,305,648	\$30,770,148

Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of Oct. 1, 2011 will total \$70,270,000. The current debt service requirement for revenue debt is \$6,165,159 including interest. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2011-2012 are projected at \$1,193,421, which is a slight increase over the FY2010-2011 budget of \$1,166,625. The major source of revenue for the Air

port Operating Fund is the long-term parking and car-leasing rental. Other large sources of revenue include airline facilities rental and hanger leases. Both revenues are calculated using a similar trend analysis.

Airport Operating Funds	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Airline Facilities Rental	90,000	90,000	90,000	90,000
Airport Long-Term Parking	526,850	510,000	497,426	510,000
Interest Earnings	3,079	3,000	1,822	2,000
Landing Fees	65,466	69,649	68,767	69,649
Restaurant Concessions	7,752	7,000	10,960	15,000
FAA Building Rental	44,521	41,416	41,512	41,416
Car Leasing Rental	170,133	232,000	232,000	250,000
Agricultural Lease	457	660	456	456
Hanger Land Lease	83,699	84,100	84,912	84,100
Historical Aviation Memorial Museum	27,458	26,000	25,726	26,000
Common Use Fee	18,317	23,000	18,939	23,000
Airport Fuel Flowage	45,022	50,000	46,938	50,000
Copying fees	-	-	-	-
Advertising Space Fees	7,219	16,000	16,453	16,000
Miscellaneous Income	16,605	8,300	6,249	9,300
Oil Leases and Royalties	6,087	5,500	6,317	6,500
Total Revenues	\$1,112,664	\$1,166,625	\$1,148,477	\$1,193,421

Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and litter control. Revenues for FY2011-2012 are projected at \$10,742,154, which increased

over the FY2010-2011 budget of \$10,578,729. This increase is primarily due to an increase in residential service fees of \$1.50. The major sources of revenue for the Solid Waste fund include the residential, commercial and roll-off charges for services.

Solid Waste Fund	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Interest Earnings and Rental Income	19,056	16,000	17,135	11,670
Charges for Residential Serv.	4,830,257	4,829,844	4,829,844	5,357,073
Charges for Commercial Serv.	3,070,157	3,090,000	3,086,222	3,151,800
Recycle Sales	27,833	10,000	20,000	20,000
Roll-Off	1,558,944	1,776,750	1,290,000	1,450,000
Miscellaneous	930,263	856,135	883,843	751,611
Total Revenues	\$10,436,510	\$10,578,729	\$10,127,044	\$10,742,154

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2011-2012

Full-time positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
GENERAL FUND (101)							
Capital Projects	1.00	1.00	1.00	-	-	-	-
City Manager	7.00	5.93	6.93	7.00	5.00	3.00	2.00
City Clerk	2.00	2.00	2.00	-	-	-	-
Communications	-	-	-	3.93	1.93	1.93	1.93
Engineering	13.00	11.32	12.32	8.46	6.46	6.46	4.46
Finance	6.00	7.00	9.00	8.00	8.00	8.00	8.00
Fire Department	136.00	149.00	149.00	155.00	160.00	160.00	160.00
Human Resources	5.00	5.00	3.00	3.00	4.00	4.75	5.75
Legal	5.00	5.00	4.00	7.00	7.00	6.00	6.00
Library	21.00	21.00	21.00	19.00	19.00	16.00	16.00
Municipal Court	22.00	22.00	22.00	24.00	23.00	16.00	15.00
Municipal Security	-	-	-	-	-	3.00	3.00
Municipal Partners for Youth	-	-	-	-	-	4.00	4.00
Parks and Recreation	23.00	23.00	23.00	24.00	24.00	23.20	22.20
Parks and Recreation - Indoor Recreation	7.00	7.00	8.00	8.00	8.00	8.00	8.00
Parks and Recreation - Median Maint.	-	-	5.00	5.00	5.00	5.00	5.00
Parks and Recreation - Outdoor Recreation	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Department - Auto Theft Task Force	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Department - DEA Task Force	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Department - COPPS Grant	-	-	-	-	-	4.00	4.00
Police Department - Operations	235.00	235.00	243.00	246.00	244.00	243.00	241.00
Street	38.00	36.56	27.00	30.00	30.00	30.00	29.00
Traffic Engineering	14.00	11.61	12.61	12.61	12.61	12.61	12.61
TOTAL	538.00	545.42	551.86	564.00	561.00	557.95	550.95

DEVELOPMENT SERVICES FUND (202)							
Building Inspections	9.00	13.91	13.93	18.00	13.00	13.00	10.00
Planning and Zoning	3.70	4.70	4.70	4.55	4.55	3.55	4.55
TOTAL	12.70	18.61	18.63	22.55	17.55	16.55	14.55

WATER UTILITIES FUND (502)							
Lake Tyler	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Storm Water Management	12.00	13.53	13.21	13.00	17.00	17.00	17.00
Wastewater Collection	17.00	17.00	17.00	17.00	17.00	17.00	17.00
Wastewater Treatment	26.00	26.00	26.00	26.00	26.00	26.00	26.00
Water Administration	8.00	6.00	7.00	6.00	6.00	6.00	4.00
Water GIS	-	-	-	-	-	-	4.04
Water Business Office	14.00	14.00	15.00	15.00	15.00	17.00	17.00
Water Distribution	24.00	24.00	24.00	24.00	25.00	24.00	24.00
Water Plant	23.00	23.00	23.00	23.00	23.00	22.00	22.00
TOTAL	133.00	132.53	134.21	133.00	138.00	138.00	140.04

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2011-2012

Full-time positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
SOLID WASTE FUND (560)							
Solid Waste Administration	8.25	9.25	9.00	9.04	9.04	9.04	6.00
Solid Waste Code Enforcement	-	-	12.00	8.00	8.00	9.00	7.00
Solid Waste Commercial	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Solid Waste Residential	28.00	28.00	32.00	33.00	33.00	32.00	30.00
TOTAL	45.25	46.25	62.00	59.04	59.04	59.04	52.00
AIRPORT FUND (524)							
Airport	11.00	11.00	11.00	11.00	11.00	11.00	10.00
TOTAL	11.00	11.00	11.00	11.00	11.00	11.00	10.00
OTHER FUNDS							
Cemeteries	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Community Development	5.65	5.65	5.75	6.35	6.35	6.35	6.35
Fleet Maintenance	15.00	15.00	15.00	15.00	15.00	15.00	15.00
FSS Homeownership	-	-	-	-	-	1.00	1.00
HOME	0.95	0.95	0.85	0.92	0.92	0.92	0.92
Housing	10.40	10.40	10.40	10.48	10.48	10.48	10.48
MPO	2.05	2.05	1.30	2.41	2.41	2.41	1.41
Productivity	-	2.00	2.00	1.00	2.00	3.00	2.00
Property and Facility Management	1.00	2.00	2.00	3.00	3.00	3.00	3.00
Property, Liability, Disability and Workers Compensation	-	-	2.00	2.00	2.00	2.25	2.25
Employee Benefits	-	-	-	1.00	1.00	1.00	1.00
Retiree Benefits	-	-	1.00	-	-	-	-
Technology Services	10.00	11.00	11.00	11.00	11.00	11.00	12.00
Tourism - Main Street	-	-	-	1.00	2.00	2.00	2.00
Tourism - Rose Garden Center	-	-	-	-	-	-	3.00
Tourism - Visitor's Facility	8.00	8.00	8.00	8.00	8.00	7.80	4.80
Tourism - Rose Garden Maintenance	11.00	11.00	7.00	7.00	7.00	7.00	7.00
Transit	-	-	25.00	25.25	25.25	25.25	25.25
TOTAL	67.05	71.05	94.30	97.41	99.41	101.46	100.46
GRAND TOTAL	807.00	824.86	872.00	887.00	886.00	884.00	868.00

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2011-2012

Part-time positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
GENERAL FUND (101)							
Communications	-	-	-	-	-	1.00	-
Human Resources	1.00	1.00	-	1.00	-	-	-
Library	19.00	19.00	19.00	22.00	22.00	27.00	21.00
Parks and Recreation - Indoor Recreation	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Parks and Recreation - Outdoor Recreation	-	-	-	-	1.00	1.00	1.00
Police Department - Operations	1.00	1.00	2.00	2.00	2.00	1.00	1.00
Traffic Engineering	-	2.00	-	-	-	-	-
TOTAL	24.00	26.00	24.00	28.00	28.00	33.00	26.00
DEVELOPMENT SERVICES FUND (202)							
Building Inspections	1.00	-	-	-	-	-	-
Planning and Zoning	-	-	-	-	-	2.00	-
TOTAL	1.00	-	-	-	-	2.00	-
AIRPORT FUND (524)							
Airport	1.00	1.00	1.00	1.00	1.00	-	-
TOTAL	1.00	1.00	1.00	1.00	1.00	-	-
OTHER FUNDS							
Property, Liability, Disability and Workers Compensation	-	-	-	-	1.00	1.00	1.00
Tourism - Visitor's Facility	3.00	3.00	3.00	3.00	3.00	4.00	4.00
TOTAL	3.00	3.00	3.00	3.00	4.00	5.00	5.00
GRAND TOTAL	29.00	30.00	28.00	32.00	33.00	40.00	31.00

POSITION SUMMARY ALL FUNDS

FISCAL YEAR 2011-2012

Substitute and temporary positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
GENERAL FUND (101)							
Library	12.00	12.00	12.00	12.00	12.00	11.00	11.00
Parks and Recreation - Outdoor Recreation	29.00	29.00	29.00	29.00	29.00	31.00	31.00
Traffic Engineering	35.00	35.00	40.00	40.00	40.00	40.00	40.00
TOTAL	76.00	76.00	81.00	81.00	81.00	82.00	82.00
Solid waste FUND (560)							
Solid Waste Residential	1.00	1.00	1.00	-	-	-	-
TOTAL	1.00	1.00	1.00	-	-	-	-
Other Funds							
Tourism - Visitor's Facility	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit	-	-	-	-	-	8.00	8.00
TOTAL	1.00	1.00	1.00	1.00	1.00	9.00	9.00
GRAND TOTAL	78.00	78.00	83.00	82.00	82.00	91.00	91.00

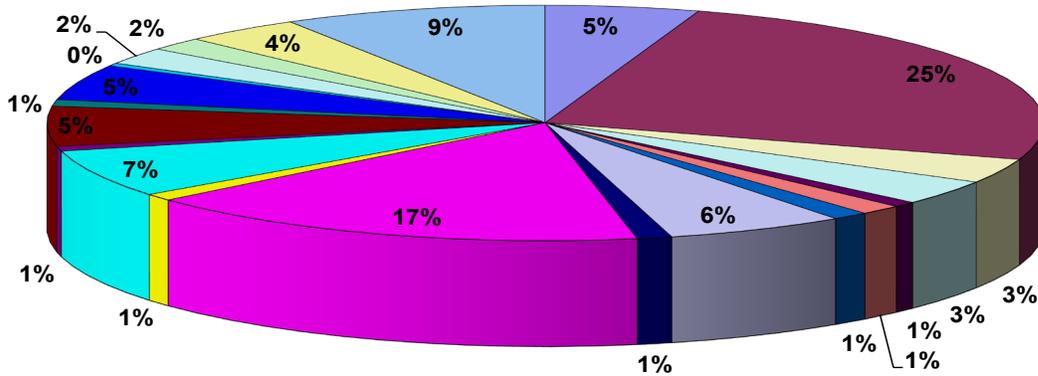
TOTAL COMBINED REVENUE AND EXPENDITURES all funds

Fiscal Year 2011-2012

Funding Sources	Actual FY2009-2010	Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012	% Change Budget to Budget
Property Tax	13,774,357	13,931,876	13,946,884	14,147,928	1.55%
Franchise Tax	9,773,039	9,932,799	10,207,427	10,276,367	3.46%
Sales and Use Tax	24,674,129	24,416,788	25,360,393	26,641,825	9.11%
Licenses and Permits	942,227	1,061,455	1,085,200	1,107,780	4.36%
Fines and Penalties	6,969,674	6,898,875	7,017,721	7,063,376	2.38%
Use of Money and Property	1,531,593	1,800,491	1,799,829	1,868,786	3.79%
Current Service Charges	54,237,078	56,367,523	57,780,835	58,741,028	4.21%
Miscellaneous Income	12,875,432	10,656,202	10,901,013	11,139,659	4.54%
Income from Other Agencies	11,480,680	14,762,593	13,888,867	10,340,430	-29.96%
Interfund Transfers	13,807,261	12,912,263	13,424,819	13,507,945	4.61%
Total Revenue	\$150,065,470	\$152,740,865	\$155,412,988	\$154,835,124	1.37%

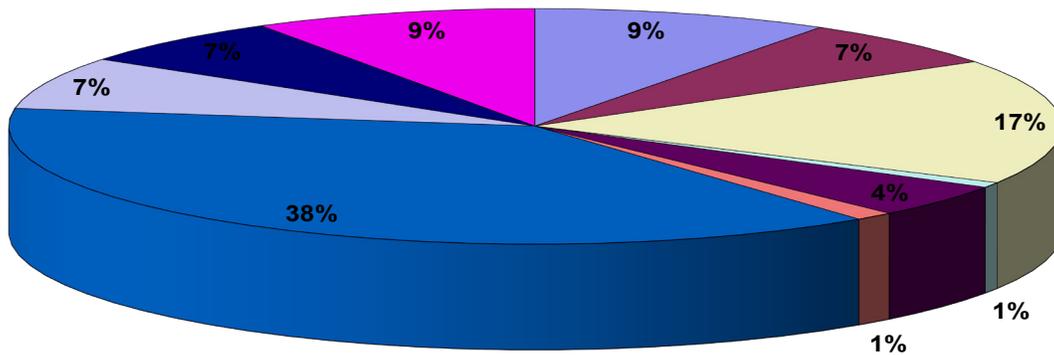
Expenditures	Actual FY2009-2010	Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012	% Change Budget To Budget
General Government	6,935,862	7,227,273	7,135,158	8,060,097	11.52%
Public Safety	38,253,118	38,592,292	38,410,962	40,375,822	4.62%
Public Services	7,035,575	4,404,525	4,221,209	5,413,339	22.90%
Culture and Recreation	5,304,951	5,491,802	5,354,777	5,504,783	0.24%
Development Services	1,173,115	1,224,900	1,144,604	1,208,734	-1.32%
Hotel / Motel Tax	2,016,292	3,184,184	3,184,184	2,192,312	-31.15%
Tourism and Convention	1,367,679	1,784,257	1,724,499	1,899,809	6.48%
Neighborhood Services	8,219,428	11,251,158	8,937,836	9,366,768	-16.75%
Transit System	1,936,944	3,393,671	3,443,382	1,811,665	-46.62%
Utilities System	22,822,713	24,809,079	23,423,416	26,744,101	7.80%
Airport	1,176,183	1,215,871	1,229,433	1,535,421	26.28%
Solid Waste	10,727,482	11,083,353	10,559,649	10,539,082	-4.91%
Productivity	957,669	1,162,365	855,367	1,063,639	-8.49%
Fleet Maintenance	7,474,669	7,838,784	7,701,554	8,815,057	12.45%
Property and Liability	1,205,270	1,672,717	1,405,057	1,477,265	-11.68%
Employee Benefits	7,279,971	7,291,606	8,200,307	7,860,744	7.81%
Property and Facilities	1,120,560	2,285,181	2,020,185	664,552	-70.92%
Technology	3,492,877	3,596,584	3,545,387	3,750,113	4.27%
Retiree Benefits	2,582,186	2,959,900	2,903,208	2,932,375	-0.93%
Debt Service	6,114,367	6,204,701	6,182,128	6,180,159	-0.40%
Interfund Transfers	13,537,616	13,828,953	14,145,778	13,818,706	-0.07%
Total Expenditures	\$150,734,527	\$160,503,156	\$155,728,080	\$161,214,543	0.44%
Net	\$(669,057)	\$(7,762,291)	\$(315,092)	\$(6,379,419)	

Fiscal Year 2011-2012
 Combined Expenditures
 All Funds by Program

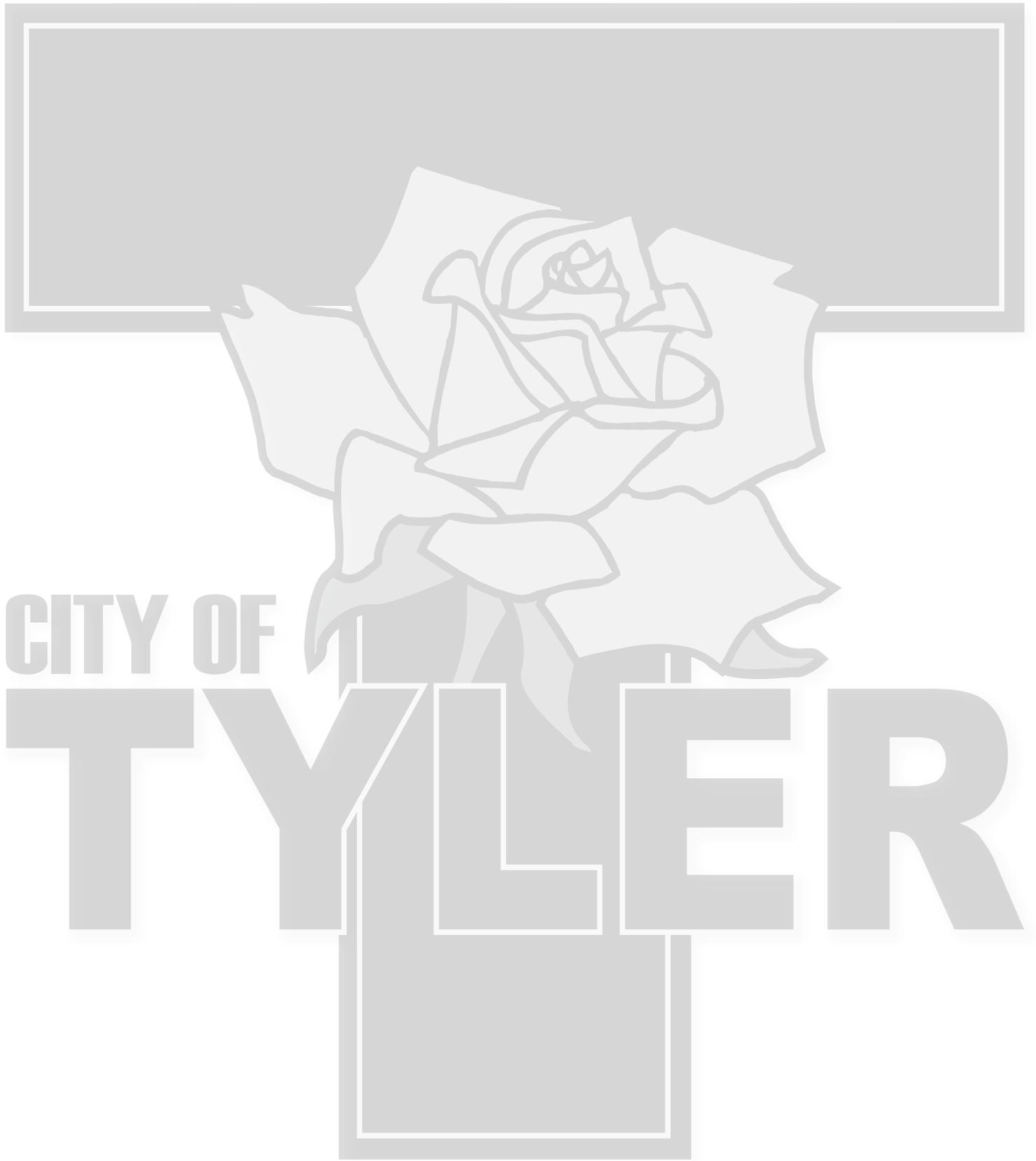


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|---------------------|-------------------------|-----------------------|------------------------|------------------------|
| General Government | Public Safety | Public Services | Culture and Recreation | Development Services |
| Hotel / Motel Tax | Tourism and Convention | Neighborhood Services | Transit System | Utilities System |
| Airport | Solid Waste | Productivity | Fleet Maintenance | Property and Liability |
| Employee Benefits | Property and Facilities | Technology | Retiree Benefits | Debt Service |
| Interfund Transfers | | | | |

Fiscal Year 2011-2012
 Combined Revenues
 All Funds



- | | | | |
|----------------------------|---------------------------|-------------------------|----------------------|
| Property Tax | Franchise Tax | Sales and Use Tax | Licenses and Permits |
| Fines and Penalties | Use of Money and Property | Current Service Charges | Miscellaneous Income |
| Income from Other Agencies | Interfund Transfers | | |



A Natural Beauty



CITY OF

TYLER

A Natural Beauty

GENERAL FUND (101)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual	Amended Budget	Projected	Budget
	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
Unreserved Fund Balance	1,099,722	194,095	194,095	540,142
Court Reserve	285,825	-	-	-
Operating Reserve	8,748,769	8,579,628	8,579,628	7,964,744
Beginning Fund Balance / Working Capital	\$10,134,316	\$8,773,723	\$8,773,723	\$8,504,886
Revenues				
Property Taxes	13,709,388	13,929,476	13,935,876	14,140,688
Franchises	9,215,625	9,336,799	9,349,754	9,382,656
Sales & Use Taxes	22,647,963	22,444,163	23,234,496	23,921,514
Licenses & Permits	243,501	225,625	239,900	239,570
Fines & Penalties	6,745,697	6,150,000	6,246,830	6,309,298
Use of Money & Property	73,364	75,450	77,900	78,500
Current Services	1,388,851	1,473,099	1,489,701	1,736,741
Intergovernmental	357,982	-	4,745	-
Other Agencies	1,141,049	759,414	670,726	778,642
Miscellaneous	317,050	191,800	240,265	294,300
Total Revenues	\$55,840,470	\$54,585,826	\$55,490,193	\$56,881,909
Expenditures				
General Government	6,509,659	6,783,963	6,671,121	7,100,124
Police	21,128,994	21,451,116	21,451,111	22,244,653
Police Grants	772,153	436,572	435,750	500,324
Fire	13,816,933	14,219,576	14,219,573	14,892,007
Public Services	5,641,263	3,961,201	3,777,885	4,883,339
Parks and Recreation	3,509,571	3,754,900	3,630,517	3,760,417
Library	1,385,183	1,410,558	1,400,152	1,394,405
Municipal Court	2,187,976	1,585,855	1,512,183	1,446,176
Total Expenditures	\$54,951,732	\$53,603,741	\$53,098,292	\$56,221,445
Transfer to General Capital Projects	1,205,326	-	1,500,000	-
Transfer to Development Services	150,000	100,000	100,000	100,000
Transfer to Special Court Fees	233,480	-	-	-
Transfer to Main Street	32,000	32,000	32,000	32,000
Transfer to Transit	386,925	297,826	340,298	386,864
Transfer to Property Facility	241,600	688,440	688,440	141,600
Unreserved Fund Balance	194,095	596,981	540,142	71,669
Operating Reserve	8,579,628	8,040,561	7,964,744	8,433,217
Ending Fund Balance / Working Capital	\$8,773,723	\$8,637,542	\$8,504,886	\$8,504,886

GENERAL FUND REVENUE detail

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Property Taxes				
Current	13,378,773	13,584,976	13,584,976	13,789,788
Delinquent	150,608	136,600	150,000	150,000
Penalty and Interest	130,736	152,900	150,000	150,000
Collection Fee	49,271	55,000	50,900	50,900
Total Property Taxes	\$13,709,388	\$13,929,476	\$13,935,876	\$14,140,688
Franchises				
Power and Light	4,227,017	4,145,750	4,325,000	4,368,250
Natural Gas	945,699	1,100,000	913,600	922,740
Telephone	966,465	988,000	907,110	907,110
Cable Television	1,112,783	1,120,600	1,118,000	1,129,180
Street Use	486,853	462,500	470,800	513,539
Water and Sewer Franchise	1,476,808	1,519,949	1,615,244	1,541,837
Total Franchises	\$9,215,625	\$9,336,799	\$9,349,754	\$9,382,656
Sales and Use Taxes				
Sales Taxes	22,314,820	22,110,163	22,900,596	23,587,614
Mixed Drink Taxes	301,234	301,000	301,000	301,000
Bingo Taxes	31,908	33,000	32,900	32,900
Total Sales and Use Taxes	\$22,647,963	\$22,444,163	\$23,234,496	\$23,921,514
Licenses and Permits				
Parking Meters	101,961	105,000	98,870	98,870
Wrecker	790	400	400	400
Taxi	315	225	630	300
Burglar Alarms	140,435	120,000	140,000	140,000
Total Licenses and Permits	\$243,501	\$225,625	\$239,900	\$239,570
Fines & Penalties				
Moving Violations	\$3,719,765	\$3,765,000	\$3,551,430	\$3,613,898
Tax Fees	199,675	220,000	220,000	220,000
Arrest Fees	176,439	170,000	176,800	176,800
Administrative Fees	242,997	170,000	216,900	216,900
Warrant Fees	748,876	700,000	719,200	719,200
Child Safety	206,965	140,000	185,600	185,600
Teen Court Fees	51	-	-	-
Court Security	140,194	-	-	-
Miscellaneous Court	17,695	20,000	20,000	20,000
Juvenile Class Fee	67,637	50,000	-	-
Time Payment Fees	164,694	-	-	-
Special Court Fees	720,756	650,000	719,900	719,900

Collection Firm Fees	110,150	220,000	90,000	90,000
Court Fee - Clearing	12,321	10,000	12,000	12,000
Partners for Youth	163,172	-	-	-
Omnibase Program	54,311	35,000	55,000	55,000
Parking Fines	-	-	280,000	280,000
Total Fines and Penalties	\$6,745,697	\$6,150,000	\$6,246,830	\$6,309,298

Use of Money and Property

Glass Center Rental	15,410	17,400	17,400	18,000
Senior Citizen Rental	5,690	3,400	6,000	6,000
Miscellaneous Rent	14,545	8,250	14,000	14,000
Bergfeld Rental	3,692	4,000	4,000	4,000
Ballfield Concessions	4,853	5,000	5,000	5,000
Bergfeld Concessions	619	1,000	1,000	1,000
Glass Rec Concessions	467	1,000	500	500
Interest Earnings	28,087	35,400	30,000	30,000
Total Use of Money and Property	\$73,364	\$75,450	\$77,900	\$78,500

Current Services

Swimming Pool	965	125	1,000	1,000
Fire Inspection	23,392	31,100	23,400	23,400
False Fire Alarm Fees	435	2,000	435	435
Lot Mowing	48,041	50,000	50,000	50,000
Glass Membership	54,150	44,800	51,500	51,500
Copying Fees	18,824	18,000	18,000	18,000
Library Non Resident Fees	15,796	12,800	13,500	13,500
Library Lost Books	1,881	1,600	1,700	1,700
Library Fines	38,062	32,200	34,200	34,200
Non Resident Internet Use	4,500	5,000	4,500	4,500
Open Records	76,609	48,000	70,000	70,000
OH Reimb Fund 219	41,840	41,840	41,840	41,840
1/2 Cent Admin Costs	30,000	50,208	50,200	50,633
OH Reinb Fund 502	608,957	720,161	720,161	966,533
OH Reinb Fund 560	193,125	192,765	192,765	192,000
Softball Fees	128,208	121,700	121,700	121,700
Basketball Fees	4,480	4,000	4,000	4,000
Volleyball Fees	4,025	4,800	4,800	4,800
Tournament Fees	11,700	9,000	9,000	9,000
Other Sports Fees	11,104	18,000	15,000	3,000
Field Rental	4,237	3,000	3,000	3,000
Field Maintenance	42,460	27,000	27,000	27,000
Recreation Classes/Events	26,062	35,000	32,000	45,000
Total Current Services	\$1,388,851	\$1,473,099	\$1,489,701	\$1,736,741

GENERAL FUND REVENUES

FISCAL YEAR 2011-2012

	Actual	Amended Budget	Projected	Budget
	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
Intergovernmental				
Debt Service	7,891	-	4,745	-
State/Federal Grants	349,894	-	-	-
Airport Grants	198	-	-	-
Total Intergovernmental	\$357,982	-	\$4,745	-
Other Agencies				
State Government	6,514	20,000	10,000	10,000
DEA Task Force	62,135	54,000	54,000	54,000
Pr Yr Inc fm Restitution	365	200	200	200
Auto Theft Task Force	89,310	95,000	86,265	89,300
School Crossing Gaurds	207,266	217,530	217,527	217,527
Safe and Sober	8,450	14,000	14,000	14,000
Comprehensive Traffic	94,803	90,000	45,150	65,000
Click it or Tickit	6,277	7,500	6,600	4,995
County - Haz Mat	5,000	5,000	5,000	5,000
Justice Assistance 07/08	56,227	-	-	-
Justice Assistance 08/09	16,064	-	-	-
Justice Assistance 09/10	54,869	-	-	-
Justice Assistance 09/10 Recovery	250,000	-	-	-
Justice Assistance 09/10 Comprehensive	225,807	-	-	-
Justice Assistance 10/11	-	52,156	52,156	-
Justice Assistance 11/12	-	-	-	42,150
Body Armor Grant	7,890	10,300	13,000	13,000
Partners for Youth Grant	34,075	-	(34,075)	-
US Marshal	16,000	-	6,155	-
COPS 2010	-	193,728	193,700	263,470
Fire TCLEOSE Allocation	-	-	1,048	-
Total Other Agencies	\$1,141,049	\$759,414	\$670,726	\$778,642
Miscellaneous				
Miscellaneous	125,965	100,000	134,565	188,600
Unclaimed Property Revenue	29,217	27,000	27,000	27,000
Return Checks	2,280	2,600	2,400	2,400
Contrib. For Construction	-	2,700	2,700	2,700
Utility Rate Litigation Reimbursement	880	-	-	-
Methane Gas Sales	58,173	35,000	50,000	50,000
Funeral Escorts	19,900	20,000	20,000	20,000
Sale of Equipment	-	3,000	3,000	3,000
Sale of Property	77,738	-	-	-
Junked Vehicle Revenue	2,896	1,500	600	600
Total Miscellaneous	317,050	191,800	240,265	294,300
Total General Fund Revenues	\$55,840,470	\$54,585,826	\$55,490,193	\$56,881,909

GENERAL FUND Expenditures Detail

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
General Government				
General Government	4,383,575	4,493,422	4,401,946	758,420
Outside Agencies	-	-	-	1,219,619
GF Non-Dept Exp	-	-	-	2,684,912
Finance	1,001,870	1,029,153	1,013,518	1,045,567
Legal	713,703	727,677	721,838	761,582
Communications	227,617	227,952	228,060	239,470
Human Resources	182,894	305,759	305,759	390,554
Total General Govern- ment	\$6,509,659	\$6,783,963	\$6,671,121	\$7,100,124
Public Safety				
Police Services	21,128,994	21,451,116	21,451,111	22,244,653
DEA Task Force	65,490	66,900	66,183	64,739
Auto Theft Task Force	97,183	103,758	103,653	109,427
L.E. Education Grant	6,514	20,000	20,000	20,000
Justice Assistance 2007-2008	56,227	-	-	-
Justice Assistance 2008-2009	16,064	-	-	-
Justice Assistance 2009-2010	54,869	-	-	-
Justice Assistance Recovery 2009- 2010	250,000	-	-	-
Justice Assistance Comp 2009-2010	225,807	-	-	-
Justice Assistance 2010-2011	-	52,156	52,156	-
Justice Assistance 2011-2012	-	-	-	42,150
COPS 2010	-	193,758	193,758	264,008
Fire Services	13,816,933	14,219,576	14,219,573	14,892,007
Total Public Safety	\$35,718,080	\$36,107,264	\$36,106,434	\$37,636,984
Public Services				
Engineering Services	576,630	604,172	582,629	479,232
Streets	1,949,844	2,168,091	2,028,341	2,236,376
Traffic Operations	2,719,344	1,188,938	1,166,915	2,167,731
Code Enforcement	395,445	-	-	-
Total Public Services	\$5,641,263	\$3,961,201	\$3,777,885	\$4,883,339
Parks & Recreation				
Administration	2,364,808	2,486,361	2,431,763	2,464,363
Indoor Recreation	441,660	476,991	473,288	489,617
Outdoor Recreation	374,216	434,665	419,476	431,833
Median Maint/Arborist	328,887	356,883	305,990	374,604
Total Parks & Recreation	\$3,509,571	\$3,754,900	\$3,630,517	\$3,760,417
Library	\$1,385,183	\$1,410,558	\$1,400,152	\$1,394,405

GENERAL FUND Expenditures Detail

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Municipal Court				
Municipal Court	1,727,466	1,585,855	1,512,183	1,446,176
Court Security	139,508	-	-	-
Partners for Youth Program	321,002	-	-	-
Total Municipal Court	\$2,187,976	\$1,585,855	\$1,512,183	\$1,446,176
<hr/>				
Total General Fund Expenditures	\$54,951,732	\$53,603,741	\$53,098,292	\$56,221,445

City Council

Service Point Focus

The City of Tyler operates under a Council-Manager form of government and consists of an at-large mayor and six single member district Council members. The Mayor is elected at large by a plurality vote and the six single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two year terms and receive no monetary compensation for their services

on the City Council. The Mayor represents the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the City's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



City Manager

Service Point Focus

As the "nerve center" for the City of Tyler, the City Manager's Office provides managerial oversight for daily operations and leadership management across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing,

business services auditing and budgeting.

City Manager Mark McDaniel brings more than 20 years of managerial and leadership experience to Tyler's government. He provides daily guidance to key leaders and department leaders in order to effectively ensure implementation of the best business practices and prudent use of taxpayer funds.

City Manager's Office

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	2,166,049	1,966,394	1,913,201	412,923
Supplies and Services	179,523	173,640	160,128	131,832
Sundry	1,940,017	2,263,359	2,239,213	117,851
Utilities	89,472	81,450	80,825	81,450
Maintenance	8,514	8,579	8,579	14,364
TOTAL APPROPRIATIONS¹	\$4,383,575	\$4,493,422	\$4,401,946	\$758,420

¹ The appropriations for Outside Agencies and Non Departmental Expenses were moved to separate departments in FY2011-2012

Service Point Employees - City Manager's Office

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
City Manager	1	1	1	1	1	1	1
City Manager Designate	-	-	-	1	-	-	-
1) Deputy City Manager	1	1	1	-	-	-	-
2, 13) Assistant City Manager	-	-	-	-	1	1	-
3) Administrative Secretary	-	-	-	1	-	-	-
4) Executive Secretary	-	-	-	-	1	1	1
5) Business Services Manager	1	1	1	-	-	-	-
Building Services Technician	1	-	-	-	-	-	-
6) Communications Director	-	-	0.93	-	-	-	-
Communications/Media Svcs Coordinator	1	0.93	-	-	-	-	-
11) Director of Budget and Human Resource	-	-	-	1	1	-	-
12) Internal Auditor	1	1	1	1	1	-	-
7) Marketing/PR Specialist	1	1	1	-	-	-	-
8) Redevelopment Specialist	-	-	1	1	-	-	-
9 & 10) Project Manager	-	-	-	1	-	-	-
Total Department	7	5.93	6.93	7	5	3	2

1) Title change from Deputy City Manager to City Manager Designate during FY 2007-2008

2) Title change from City Manager Designate to Assistant City Manager during FY 2008-2009

3) One position upgraded from Clerical Specialist to Administrative Assistant during FY 2007-2008

Position transferred from Productivity Fund to General Fund during FY 2007-2008

4) Title change from Administrative Secretary to Executive Secretary during FY 2008-2009

5) Title change from Business Services Manager to Director of Budget and Human Resources during FY 2007-2008

6) Communications Director position transferred to Communications for FY 2008-2009

7) Marketing/PR Specialist position transferred to Communications for FY 2008-2009

8) Redevelopment Specialist position transferred to Neighborhood Services and title changed to Housing Eligibility Specialist

9) Senior Eligibility Analyst title changed to Project Manager and transferred from Neighborhood Services to City Managers Office

10) Project Manager position transferred to the Parks Department and title changed to Parks and Recreation Director.

11) Director of Budget and Human Resource position moved to HR

12) Internal Auditor position moved to Productivity fund

13) Assistant City Manager position eliminated FY 2011-2012

Outside agencies

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	-	-	-	1,219,619
TOTAL APPROPRIATIONS¹	-	-	-	\$1,219,619

¹ The appropriations for Outside Agencies was moved from the General Government Department to a separate department in FY2011-2012

Non departmental expense

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	-	1,424,746.00
Sundry	-	-	-	1,033,344
Transfers to Special Revenue Funds	-	-	-	226,822
TOTAL APPROPRIATIONS¹	-	-	-	\$2,684,912

¹ The appropriations for Non Departmental Expense was moved from the General Government Department to a separate department in FY2011-2012

Finance

Service Point Focus

The Finance Department provides several critical support services including general accounting, processing all payments to vendors, debt service management, banking and investments, grant accounting, maintaining fixed asset records, processing payroll and administration of benefits. Areas of delivery services are:

- § Processing and disbursement of all payments;
- § Managing all investments;
- § Monitoring and recording all revenues;
- § Preparing and publishing financial reports;
- § Developing and monitoring internal control processes;
- § Providing assistance to internal and external auditors;
- § Managing bonded indebtedness;
- § Providing budget support to all departments;
- § Preparing and maintaining fixed assets records;
- § Grant accounting and financial analysis;
- § Liaison to underwriters, investors, trustees, and other parties in the sale of bonds;
- § Processing and disbursement of payroll and related liabilities; and,
- § Benefit analysis and administration.

Accomplishments for 2010-2011

- § Achieving 24th consecutive Certificate of Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada;
- § Achieving 5th consecutive Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada;
- § Achieving 4th consecutive Certificate of Distinction for outstanding Investment Policies from the Government Treasurer's Organization of Texas;
- § Implementation of GASB 54 Fund Balance Reporting for Governmental Funds; and,
- § Implementation of 100% direct deposit compliance for all active employees.

Major Budget Items for 2011-2012

- § Complete quote for services for Stop Loss Coverage for 2012 calendar year;
- § Implement new business plan model and visual metric system of management;
- § Implement year one of multi-year planned premium adjustments to the employee/retiree health plan; and,
- § Implement collection of new 2% occupancy tax for new/expanded visitor facilities.

Goals for 2011-2012

- § Implement project accounting for capital project departments;
- § Implement electronic disbursements to vendors to decrease average cost per check;
- § Review and implementation of all appropriate accounting standards;

- § Assist departments in developing procedures to receive faster turnaround on reimbursements for grant funds expended; and,
- § Review hotel tax collection procedures in an effort to improve and sustain current collection rates.

Finance Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	532,721	565,750	556,060	567,958
Supplies and Services	217,125	210,750	205,375	208,630
Sundry	251,710	252,293	251,723	268,619
Utilities	314	360	360	360
Total Appropriations	\$1,001,870	\$1,029,153	\$1,013,518	\$1,045,567

Service Point Employees - Finance Department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
6) Chief Financial Officer	-	-	1	1	1	1	1
6) CFO/Director of Administrative Services	-	1	-	-	-	-	-
Accounting Manager	-	-	1	1	1	1	1
4) & 5) Accountant	1	1	2	2	2	2	2
5) Accountant III	1	1	-	-	-	-	-
3) Accounting Technician	4	4	3	3	3	3	3
Senior Accounting Technician	-	-	-	1	1	1	1
1) Senior Staff Services Specialist	-	-	1	-	-	-	-
2) Staff Services Specialist	-	-	1	-	-	-	-
Total Department	6	7	9	8	8	8	8

Finance combined with City Clerk and Staff Services during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

- 1) Title change from Senior Staff Services Specialist to Senior Accounting Technician during FY 2007-2008
- 2) Title change from Staff Services Specialist to Senior Benefit Specialist during FY 2007-2008 and transferred to Fund 661
- 3) Upgraded one Accounting Technician to Accounting Manager during FY 2006-2007
- 4) During FY 2009-2010 Temporary downgraded one Accountant position to Part-time Accountant to be reviewed in one year
- 5) Accountant III downgraded to Accountant FY 2006-2007
- 6) FY 2007-2008 Title change to CFO

* Accountant I dropped from Budget Book because it has not been authorized since FY 2003-2004

Performance Benchmarks	Actual 2009-2010	Budget 2010-2011	Period Ending June 2011	Projected 2011-2012
Average cost per accounts payable item	\$4.81	\$5.00	\$3.73	\$4.80
Percentage of net wages distributed by direct deposit.	95%	100%	100%	100%
Percentage of advanced grant funds as a part of total cash	.04%	1%	.07%	.05%
Percentage of Hotels paid by due date	86%	90%	95%	95%

Legal Services

Service Point Focus

The Legal/City Clerk Department assists the City Council and other City departments in achieving their missions by providing defensible and law-abiding direction for decision making. Legal staff advises and represents the City and all departments in all litigation and legal matters, prepares and/or reviews all ordinances and resolutions, contracts and other documents of City interest. The City Clerk staff handles elections, records management, general information duties, and City Council meeting support, including agenda minutes and meeting records, and provides support and training for City Boards. Legal and City Clerk staff members provide support services, including the following:

- § Formal and informal legal opinions, including legal advice and counsel to Mayor, City Council, City Manager and City Departments;
- § Oversee Municipal Court prosecution; and,
- § Attend City Board meetings.
- § Ensure compliance with State open meetings law;
- § Review of public information requests and subpoenas;
- § Document/Contract review;
- § Document creation including policies, contracts, and code amendments;
- § City Code review and maintenance;
- § Prosecution of municipal issues;
- § Defense and coordination of lawsuits;
- § Permanent records management, preservation and storage; and,
- § Municipal/joint elections coordination.

Accomplishments for 2010-2011

- § Adoption of ordinance amendments to 2006 International Building Code and to 2006 International Fire Code;
- § Drafting of policies, basic guidelines and forms for the sale and acquisition of City owned property;
- § Assist with updating Human Resource policies and forms related to Certificate Pay, FMLA, Military Leave, and Direct Deposit;
- § Coordination and assistance on the City's redistricting process and adoption of the City's new redistricting plan;
- § Develop policies and provide staff training related to Records Management, Records Requests, E-mail Retention, and Disease Exposure; and,
- § Drafting an electric utility franchise renewal, which required the aligning of complex state requirements with the rights and needs of the City.

Goals for 2011-2012

- § Continue to review and update Unified Development Code and International Codes to reflect current practices and procedures of City departments;
- § Continue to review and update policies and procedures to improve prosecution and court coordination and outcomes; and,
- § Continue to assist departments with property acquisitions or sales related to current road way, utility infrastructure or surplus property projects.

Legal Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	546,462	591,023	579,859	596,075
Supplies and Services	132,187	95,524	100,849	117,887
Sundry	32,494	33,185	33,185	37,735
Utilities	90	160	160	160
Maintenance	723	723	723	725
Capital Outlay	1,747	7,062	7,062	9,000
TOTAL APPROPRIATIONS	\$713,703	\$727,677	\$721,838	\$761,582

Service Point Employees - legal department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
City Attorney	1	1	1	1	1	1	1
City Clerk	-	-	-	1	1	1	1
Deputy City Attorney	1	1	1	1	1	1	1
Assistant City Attorney	1	1	1	-	-	-	-
Legal Secretary	1	1	1	1	1	1	1
1)Risk Analyst	1	1	-	1	-	-	-
Legal/Risk/City Clerk Secretary	-	-	-	-	1	1	1
Senior Assistant City Attorney	-	-	-	1	1	1	1
2) Support Services Tech I	-	-	-	1	1	-	-
Total Department	5	5	4	7	7	6	6

1) Title change from Risk Analyst to Legal/Risk/City Clerk Secretary during FY 2008-2009

2) Support Services Technician I moved to Risk Fund FY 2010-2011

Performance Benchmarks	Actual 2009-2010	Budget 2011-2012	Period Ending June 2011	Projected 2011-2012
Respond to at least 50% of requests for Legal Assistance within three days	55% (Same day=47%)	50% (Same day=45%)	54% (Same day=47%)	
Review at least 40% of documents and return or forward to CMO within three days	53%	40%	53%	
Number of ordinances prepared or reviewed	116	85	85	
Number of resolutions prepared or reviewed	26	25	30	
Number of cases handled in Trial and Pleas dockets	459	500	492	
Percentage of guilty verdicts from all cases, excluding dismissals	85%	80%	92%	
Resolve at least 25% of lawsuits filed against City within 12 months	50%	25%	56%	
Average cost of in-house services	\$133.05	\$141.00	\$112.00	
Average cost of services provided by outside sources	\$155.77	\$188.09	\$163.39	

Communications Department

Service Point Focus

The Communications Department works with all City departments and the City Council to provide current information to citizens about services and programs to enhance transparency in local government. The Communications Department keeps Tyler residents informed by utilizing media placements, the City of Tyler website, City of Tyler Government Access Channel (Suddenlink-Channel 3), various social networking sites, printed and electronic publications, advertisements and grassroots communications by placing the Mayor, City Council and City staff at a myriad of speaking engagements throughout the City. The Communications department is also responsible for:

- § Creating and implementing both internal and external strategic communications plans;
- § Developing and implementing action plans to promote the

City brand;

- § Submitting articles to local and statewide publications;
- § Providing strategic oversight and management for the City University and Lean Sigma initiatives;
- § Training staff in other City departments to maintain the content of the City of Tyler website;
- § Maintaining and updating the programming for Suddenlink-Channel 3;
- § Distributing press releases to all local media outlets;
- § Acting as a liaison between media outlets City staff;
- § Coordinating with Mayor, City Council Members and City staff, to have a City presence at community events;
- § Updating the City's website and social networking sites;
- § Producing and distributing an annual report to citizens of Tyler;

- § Planning and marketing special events;
- § Sending out the My Tyler e-mail newsletter;
- § Writing and distributing the monthly employee newsletter; and,
- § Providing media training to City employees.

plan that outlines Tyler's strategy for economic growth in the next 20 years; and,

- § Continued to have a robust social marketing presence for the City of Tyler using Facebook and Twitter.

Accomplishments for 2010-2011

- § Evolved the annual report into an E-book as a green and cost savings initiative. Utilized QR codes and other technology to enhance the E-publication;
- § Launch City University's Leadership Academy and Toastmasters programs;
- § Completion of the second year of the Lean Sigma program;
- § Launched implementation of the Industry Growth Initiative

Goals for 2011-2012

- § Expand in house production of programming for Suddenlink-Channel 3;
- § Continue to produce the annual report as an E-book;
- § Expand use of social marketing;
- § Provide public involvement training to Department leaders;
- § Continue development of Lean Sigma and Leadership Academy; and
- § Continue implementation of the Industry Growth Initiative.

Communications Department

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	154,814	153,308	158,873	163,563
Supplies and Services	60,815	63,812	58,554	62,823
Sundry	11,889	10,472	10,472	12,724
Utilities	99	360	161	360
Total Appropriations	\$227,617	\$227,952	\$228,060	\$239,470

Service Point Employees - Communications department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) & 9) Communications Director	-	-	-	0.93	0.93	-	-
9) & 10) Dir.External Relations Org Dev	-	-	-	-	-	0.93	-
10) Managing Director of External Rel.	-	-	-	-	-	-	0.93
2) Marketing/PR Specialist	-	-	-	1	1	1	1
3)Capital Project Coordinator	-	-	-	1	-	-	-
4)& 5) Lean Sigma Black Belt	-	-	-	1	-	-	-
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
6) & 7) & 8) Graphics Technician	-	-	-	-	-	1	-
Total Department	0	0	0	3.93	1.93	2.93	1.93

- 1) Communications Director position transferred from City Manager for FY 2008-2009 with 7% paid by Stormwater
- 2) Marketing/PR Specialist position transferred from City Manager for FY 2008-2009
- 3) Capital Projects Coordinator Position Transferred From Engineering Department during FY 2008-2009
- 4)Capital Project Coordinator position transferred from Engineering to Communications and title change from Capital Project Coordinator to Lean Sigma Master Black Belt during FY 2008-2009
- 5) Lean Sigma Black Belt position transferred to Productivity Fund for FY 2009-2010
- 6) Graphics Technician position transferred from Library FY2010-2011
- 7) Graphics Technician Frozen for FY 2010-2011
- 8) Part-time Graphics Technician position eliminated during FY 2011-2012
- 9) Communications Director title change to Director of External Relations Organization Development FY 2010-2011
- 10) Director of External Relations Org Dev. Title change to Managing Director of External Relations FY 2011-2012

Performance Benchmarks	Actual 2009-2010	Budget 2010-2011	Period Ending June 2011	Projected 2011-2012
Develop strong media relationships; use press releases, pitches, press conferences and media responses strategically to leverage positive media exposure. (Measured by net score of 1-10)	8.8	7.5	8.34	7.75
Number of e-newsletter subscribers	4,897	4,500	6,101	6,101
Number of daily visitors to web	4,201	3,000	3,997	3,500
Evaluate/edit existing collateral materials throughout the City and make recommendations to brand during the next reprinting.	73/yr.	100/yr.	137/yr.	100/yr.
Add an additional program to Channel 3 each quarter that promotes City services, explains a process or celebrates a success.	6/qtr.	3/qtr.	4/qtr.	4/qtr.
Establish robust Facebook Page to drive traffic back to city web page.	New	2,500	3,281	5,000
Percentage of City University attendees who indicate they will use the skills learned in training to enhance their job performance	New	90%	89%	89%
Hours of work time saved due to launch of Lean Sigma Initiative	New	New	1,700	1,700

Human Resources Department

Service Point Focus

The Human Resource Department supports the needs of the City by proposing, implementing and administering City policies and programs that support the City's staffing and employment related needs. The goal of the Human Resource department is to ensure each employee is employed in a work environment that treats them fairly and equally, without regard to race, sex, and/or religion, while abiding by all guidelines and laws. The Human Resources Department is responsible for:

- § Recruitment;
- § New Employee Orientation;
- § Civil Service and non-Civil Service human resource administration;
- § Compensation, classification and leave of absence benefit administration;
- § Employee Relations;
- § Ensuring compliance with employment laws and regulations;
- § Position Control;
- § Ensuring compliance with all Department of Transportation regulations with regards to CDL Employees; and,

- § Risk Management.

Accomplishments for 2010-2011

- § Implemented phase II of new pay plan and structure;
- § Developed and Implemented High School internship program; and,
- § Improve responsiveness, efficiency, and effectiveness of the New Hire process through the implementation of Lean Sigma Principles.

Major Budget Items for 2011-2012

- § Pay and Classification Plan Study Implementation Phase II.

Goals for 2011-2012

- § Expand and Improve Recruitment Efforts; with an emphasis on Fire Fighter Recruitment;
- § Improve responsiveness, efficiency, and effectiveness of the PAF process through the implementation of Lean Sigma Principles; and,
- § Develop City-wide Volunteer Services Program.

Human resources Department

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	97,164	255,929	246,169	339,288
Supplies and Services	50,649	16,297	26,057	16,279
Sundry	35,081	33,383	33,383	34,837
Utilities	-	150	150	150
Total Appropriations	\$182,894	\$305,759	\$305,759	\$390,554

Service Point Employees - human resources department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Director of Human Resource	-	-	-	-	-	0.75	0.75
2) Human Resource Manager	-	-	1	1	1	-	-
3) Staff Services Director	1	1	-	-	-	-	-
Human Resource Representative	-	-	-	1	2	2	2
6) & 7) Senior Clerk	1	1	1	1	1	1	-
Senior Staff Services Specialist	1	1	-	-	-	-	-
3) Staff Services Representative	1	1	1	-	-	-	-
Staff Services Specialist	1	1	-	-	-	-	-
5) Civil Service/Employment Relations Officer	-	-	-	-	-	1	1
8) Clerical Specialist	-	-	-	-	-	-	1
9) Volunteer Coordinator	-	-	-	-	-	1	1
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
4) Human Resource Representative	-	-	-	1	-	-	-
Staff Services Representative	1	1	-	-	-	-	-
Total Department	6	6	3	4	4	4.75	5.75

Human Resources combined with City Clerk and Finance during FY 2006-2007 to form Administrative Services. These departments have split for FY 2008-2009.

*This department was formerly known as Staff Services.

1) 75% moved from CMO for Human Resources Director for FY 2010-2011

2 & 3) Staff Services Director title changed to Human Resources Manager during FY 2007-2008

3) Title changed to Human Resource Representative during FY 2007-2008 and transferred from Fund 761 (Retiree Benefits) for FY 2008-2009

4) Part time Human Resource Representative reclassified as full time Human Resources Representative during FY 2008-2009

5) Title changed from Human Resource Manager to Civil Service/Employment Relations Officer FY 2010-2011

6) Senior Clerk Position Frozen for FY 2010-2011

7) Senior Clerk position moved to IT to create Advanced IT Technician III FY 2011-2012 for Launch of Share Point

8) Clerical Specialist moved from Productivity fund to Human Resources FY 2011-2012

9) Volunteer Coordinator moved from Police General Fund to HR FY 2010-2011

Performance Benchmarks	Actual 2009-2010	Budget 2010-2011	Period Ending June 2011	Projected 2011-2012
Process requisition and post job openings within five days of receiving requisitions	21	5	5	5
Process pay increases on schedule and with 100 percent accuracy	98%	100%	100%	100%
Provide two Human Resource Supervisor Trainings at City University	-	2	1	1
Reduce the overall cost for Workers Compensation by 10 percent	\$440,159	\$400,000	\$425,000	\$433,177
Reduce the number of overall Workers Comp Claims by 10 percent	95	86	85	87
Review all 30 department overall risk awareness and provide a safety assessment	30	30	30	30

Police Department

Service Point Focus

The Police Department is responsible for improving the quality of life by providing professional police service through a community partnership. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency. The Tyler Police Department provides services across ten beats within the City through the following programs:

- § Patrol operations, including motorcycle, bicycle, and canine units;
- § Criminal investigations and analysis;
- § Burglar alarm permitting;
- § Community response team;
- § Traffic operations;
- § SWAT team;
- § Gang Intervention Unit;
- § Property and evidence maintenance;
- § Communications;
- § Crisis negotiations;
- § Liaison to District Attorney's office;
- § Pawn shop liaison;
- § Narcotics investigations;
- § Intelligence investigations;
- § Crime Stoppers investigations;
- § Crime scene processing;
- § Internal affairs investigations;

- § Public Information/Citizens Police Academy;
- § Public Service Officer (PSO) Program;
- § Honor guard;
- § Polygraph services;
- § Fiscal and regulatory services;
- § Volunteers in Policing; and,
- § Law Enforcement Academy.

Accomplishments for 2010-2011

- § Replace all mobile laptop computers with new system;
- § Obtained COPS Grant to fund four police officers, these officers were used to expand police beats from 6 to 10;
- § Lean Sigma was used to streamline evidence and property handling;
- § A new downtown beat and retail beat was created; and,
- § Other Lean Sigma projects initiated: Police Armory and Investigation Assignments.

Major Budget Items for 2011-2012

- § Utilize the forfeiture fund to purchase investigative equipment for operations.

Goals for 2011-2012

- § Maximize citizen safety through effective and efficient utilization of all police services; and,
- § Utilize grant funding to obtain additional officers and equipment for the Police Department.

Police Department

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	18,777,978	19,051,272	19,017,421	19,424,269
Supplies and Services	819,332	917,126	986,168	1,010,621
Sundry	865,894	748,764	748,641	773,265
Utilities	173,371	176,556	175,559	178,288
Maintenance	492,419	556,398	522,327	857,210
Capital Outlay	-	1,000	995	1,000
Total Appropriations	\$21,128,994	\$21,451,116	\$21,451,111	\$22,244,653

Service Point Employees - police department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Police Chief	1	1	1	1	1	1	1
Assistant Police Chief (CS)	2	2	2	2	2	3	3
1) & 14) City Volunteer Coordinator	-	-	-	-	1	-	-
12) Deputy Police Chief (CS)	1	1	1	1	1	-	-
Police Lieutenant (CS)	5	5	5	5	5	5	5
2) Police Sergeant (CS)	26	26	26	27	27	27	27
3) Police Officer (CS)	146	146	148	150	150	150	150
Administrative Secretary	-	-	-	2	2	2	2
Burglar Alarm Coordinator	1	1	1	1	1	1	1
Crime/Traffic Analyst	1	1	1	1	1	1	1
Crimestopper Coordinator	1	1	1	1	1	1	1
Data Management Supervisor	1	1	1	1	1	1	1
4) & 11) & 16) Data Management Specialist	10	10	10	10	8	8	7
5) Director of Volunteer Services	-	-	1	-	-	-	-
Identification Technician	1	1	1	1	1	1	1
IT Specialist I	-	-	-	1	1	1	1
Property and Evidence Specialist	2	2	2	2	2	2	2
Police Services Coordinator	1	1	1	1	1	1	1
PS Communications Supervisor	3	3	3	3	3	3	3
13) PS Telecommunicator II	18	18	21	21	21	21	21
15) Public Service Officer	6	6	9	9	9	9	8
Secretary	1	1	1	1	1	1	1
Senior PS Telecommunicator II	3	3	3	3	3	3	3
6) Senior Secretary	3	3	3	1	1	1	1
7) Vehicle Fleet Specialist	1	1	1	-	-	-	-
5) & 8) VIP Coordinator	1	1	-	1	-	-	-
Regular Part-time Positions							
Courier	1	1	1	1	1	1	1
9) & 10) Technology Intern	-	-	1	1	1	-	-
Total Department	236	236	245	248	246	244	242

(CS) - Indicates Civil Service Position

1) Title changed to City Volunteer Coordinator during FY 2009-2010

2) One additional position approved for FY 2008-2009

- 3) Two additional positions approved for FY 2008-2009
- 4) One position transferred to Risk and title changed to Loss Control Technician during FY 2008-2009. One position transferred to Parks and Recreation, position changed to part time and title changed to Recreation Specialist during FY 2008-2009. One position frozen for the FY 2009-2010 and 2010-2011
- 5) Title changed to Director of Volunteer Services during FY 2007-2008
- 6) Two positions upgraded to Administrative Secretary during FY 2007-2008
- 7) One position upgraded to IT Specialist I during FY 2007-2008
- 8) Title changed back to VIP Coordinator FY 2008-2009
- 9) One position approved for FY 2007-2008 which was not in previous budget book
- 10) Position Eliminated During Budget Session for FY 2010-2011
- 11) Frozen position was subtracted from the total authorized positions in the FY 2009-2010 budget book by mistake. Position was left but not funded FY 2009-2010
- 12) Position converted to Assistant Police Chief during FY 2009-2010
- 13) Three of the 21 positions authorized but not funded. These are overfill positions only
- 14) Volunteer Coordinator moved to Human Resources FY 2010-2011
- 15) 1 Public Service Officer eliminated FY 2011-2012
- 16) Data Management Specialist Eliminated FY 2011-2012

Justice Assistance Grant - 0304

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	-	-	-	42,150
Total Appropriations	-	-	-	\$42,150

Justice Assistance Grant - 0305

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	-	52,156	52,156	-
Total Appropriations	-	\$52,156	\$52,156	-

COPs Grant - 0306

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	193,758	193,758	264,008
TOTAL APPROPRIATIONS	-	\$193,758	\$193,758	\$264,008

Service Point Employees - cops grant

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Police Officer (CS)	0	0	0	0	0	4	4
Total Department	0	0	0	0	0	4	4

(CS) INDICATES civil SERVICE POSITION

1) 4 positions added FY 2010-2011

Justice Assistance Grant - 0307

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	54,869	-	-	-
Total Appropriations	\$54,869	-	-	-

Justice Assistance Grant - 0308

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	56,227	-	-	-
Total Appropriations	\$56,227	-	-	-

Justice Assistance Grant - 0309

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	16,064	-	-	-
Total Appropriations	\$16,064	-	-	-

DEA Task Force - 0312

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	65,490	66,900	66,183	64,739
Total Appropriations	\$65,490	\$66,900	\$66,183	\$64,739

Service Point Employees - DEA Task Force

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Secretary	1	1	1	1	1	1	1
Total Department	1						

Auto Theft Task Force - 0313

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	91,896	94,339	94,234	97,492
Supplies and Services	5,286	9,419	9,419	11,935
Total Appropriations	\$97,183	\$103,758	\$103,653	\$109,427

Service Point Employees - Auto Theft Task Force

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Police Officer (CS)	1	1	1	1	1	1	1
Total Department	1						

(CS) INDICATES civil SERVICE POSITION

Law Enforcement Education - 0315

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	6,514	20,000	20,000	20,000
TOTAL APPROPRIATIONS	\$6,514	\$20,000	\$20,000	\$20,000

Justice Assistance Grant - 0318

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	225,807	-	-	-
Total Appropriations	\$225,807	-	-	-

Justice Assistance Grant - 0319

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	250,000	-	-	-
Total Appropriations	\$250,000	-	-	-

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Number of sworn officers	183	187	191	191
Number of homicides	5	5	7	7
Number of sexual assaults	49	49	41	41
Number of robberies	109	109	107	107
Number of aggravated assaults	295	295	428	428
Number of burglaries	1102	1102	948	948
Number of thefts	4124	4124	3528	3528
Number of auto thefts	267	267	187	187
Emergency mobile response time	7:10	5:00	4:43	4:43
Immediate mobile response time	9:35	9:00	9:43	9:00
Delayed mobile response time	28:42	40:00	24:16	25:00

Fire Department

Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property from fire and other hazards through incident mitigation, education, and prevention. Four service divisions including Administration, Prevention, Maintenance and Suppression are responsible for approximately 50 square miles of incorporated City parcels and protecting an estimated 101,000 citizens.

The Administration Division is responsible for direction and control of the department, purchasing and finance and emergency management for the City of Tyler. The Maintenance Division is responsible for oversight of the Department's Apparatus Preventive Maintenance Program, apparatus maintenance and repair, maintenance and repair of Self-contained Breathing Apparatus and SCBA/air support at fire scenes. The Prevention Division is responsible for enforcement of Fire Codes in the City of Tyler, investigation at all suspicious fires and management of the Public Fire Prevention Program. The Suppression Division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the Suppression Division, training staff members maintain a diligent program of continuing education efforts, advanced training activities and state mandated reporting. The Fire Department is responsible for:

- § Fire Suppression;
- § Fire Prevention;
- § Fire Investigation;
- § Safety Education;
- § Emergency Response;
- § Hazardous Materials Incident Response;
- § Mutual Aid Response;
- § Code Enforcement;
- § Emergency Management Operations;
- § Airport/Aircraft (ARFF) Response;
- § Technical Rescue Response; and,

- § EMS First Responder Response.

Accomplishments for 2010-2011

- § Designed, bid and began construction plans of the new station for the relocation of Fire Station #5;
- § Added a second Assistant Fire Chief to the Administrative Staff;
- § Re-organized the Training Program of the Tyler Fire Department with a new emphasis on Basic and Advanced Skills Training;
- § Implemented an Advanced Inspection Testing Program for Personal Protective Equipment (PPE) in the Department to meet the current standards set out by the Texas Commission on Fire Protection and established a continuing program for inspections;
- § Applied for grant, along with Inter-local Agreement for upgrading Air-Paks to latest standards; and,
- § FAA Inspection passed at Airport Fire Station with no write-ups or penalties.

Major Budget Items 2011-2012

- § Purchased a new Training Simulator for the Airport Firefighters;
- § Purchased new Aircraft Rescue Firefighting Protective Clothing for all Fire Personnel assigned to the Airport Fire Station; and,
- § Made annual Fire Apparatus Lease/Purchase payment.

Goals for 2011-2012

- § Locate and acquire property for future Fire Station No. 11;
- § Make application for and obtain grant funding for protective clothing and equipment for the Tyler Fire Department; and,
- § Apply for grant fund for equipment and supplies to upgrade the City of Tyler Emergency Operations Center.

Fire Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	12,611,372	13,015,993	13,006,913	13,598,685
Supplies and Services	370,905	417,241	431,284	459,354
Sundry	395,206	367,040	367,040	386,953
Utilities	177,745	145,625	142,163	142,625
Maintenance	261,706	273,677	272,173	304,390
Total Appropriations	\$13,816,933	\$14,219,576	\$14,219,573	\$14,892,007

Service Point Employees - Fire

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Fire Chief	1	1	1	1	1	1	1
Assistant Fire Chief (CS)	1	1	1	1	1	2	2
Fire Training Chief (CS)	1	1	1	1	1	-	-
District Chief (CS)	4	4	4	6	6	6	6
1) Senior Captain (CS)	6	6	6	-	-	-	-
Fire Captain (CS)	22	25	28	38	38	38	38
2) Fire Mechanic (CS)	1	1	1	-	-	-	-
6) Fire Inspector/Investigator (CS)	6	6	6	6	-	-	-
Fire Driver/Engineer (CS)	30	33	33	36	36	36	36
3) Firefighter (CS)	60	66	63	60	66	66	66
Administrative Assistant	-	-	-	1	1	1	1
4) Administrative Secretary	1	1	1	1	1	1	1
Emergency Management Assistant	-	1	1	1	1	-	-
Fire Apparatus Technician	1	1	1	1	1	1	1
Fire Marshal	1	1	1	1	1	1	1
5) Senior Secretary	1	1	1	1	1	1	1
7) Assistant Fire Marshal	-	-	-	-	2	2	2
8) Deputy Fire Marshal	-	-	-	-	3	3	3
	-	-	-	-	-	1	1
Total Department	136	149	149	155	160	160	160

((CS) - Indicates Civil Service Position

- 1) Two positions were upgraded to District Chief during FY 2007-2008; Four positions were downgraded to Fire Captain during FY 2007-2008
- 2) One position was downgraded to Senior Secretary during FY 2007-2008
- 3) Six positions were upgraded to Fire Captain during FY 2007-2008; Three positions were upgraded to Fire Driver/Engineer during FY 2007-2008; Six additional positions approved for FY 2008-2009; Six positions added during FY 2009-2010
- 4) One position was upgraded to Administrative Assistant during FY 2007-2008
- 5) One position was upgraded to Administrative Secretary during FY 2007-2008
- 6) Positions title changed to Assistant and Deputy Fire Marshal (eliminated 1 position) 2009-2010
- 7) & 8) Created from Fire Inspector/Investigator positions 2009-2010
- 9) Title change FY 2010-2011 from Emergency Management Assistant to Emergency Management Asst/Administrative Assistant
- 10) Fire Training Chief upgraded to Assistant Fire Chief FY 2010-2011

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Average percentage response time to emergency calls under 5 minutes	72.97%	70.00%	74.03%	75%
Average response time to emergency calls in minutes and seconds	4:25	4:00	4:21	4:00
Total number of structure fires	123	-	105	-
Percentage of 240 required continuing education hours completed per fire suppression person	100%	100%	92%	100%

Library

Service Point Focus

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

- § Selecting, acquiring, preparing, housing and distributing materials in fiction, non-fiction, children's, young adult and audio-visual collections;
- § Providing a reference collection and assistance in using it;
- § Providing a Genealogy and Local History collection;
- § Offering interlibrary loan service;
- § Maintaining an online catalog of holdings;
- § Providing public Internet-access workstations;
- § Providing story times and other events for children;
- § Providing a schedule of entertaining and informative programs for adults;
- § Providing books-by-mail for the homebound;
- § Providing access to public information; and,
- § Providing access to statewide information databases.

Accomplishments for 2010-2011

- § Provided several hundred thousand separate loans of reading, viewing and listening materials to over twenty thousand borrowers;
- § Provided year-round weekly programs for toddlers and preschool children;
- § Conducted a successful summer reading program for several thousand children incorporating guest performers and special events; and,
- § Scheduled numerous programs for adults on current topics.

Major Budget Items for 2011-2012

- § More than \$100,000 allocated for purchase of library materials.

Goals for 2011-2012

- § Continue long range planning efforts; and,
- § Provide access to additional downloadable electronic resources for patrons.

Library Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	940,009	983,907	978,830	960,723
Supplies and Services	80,607	44,695	44,551	44,695
Sundry	139,653	140,100	139,750	144,468
Utilities	81,188	90,705	86,344	90,655
Maintenance	24,760	28,651	28,177	31,364
Capital Outlay	118,966	122,500	122,500	122,500
Total Appropriations	\$1,385,183	\$1,410,558	\$1,400,152	\$1,394,405

Service Point Employees - Library

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
City Librarian	1	1	1	1	1	1	1
Access Librarian	1	1	1	1	1	1	1
Resource Librarian	1	1	1	1	1	1	1
Circulation Supervisor	1	1	1	1	1	1	1
1) and 6) Access Associate	3	3	3	2	2	1	1
Administrative Assistant	-	-	1	1	1	1	1
Cataloging Specialist	2	2	2	2	2	2	2
2) Circulation Technician	4	4	4	3	3	3	3
Collection Associate	1	1	1	1	1	1	1

Service Point Employees - Library

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
4) Custodian	2	2	2	2	2	-	-
Library Assistant	2	2	2	2	2	2	2
Outreach Technician	1	1	1	1	1	1	1
Programming Associate	1	1	1	1	1	1	1
Senior Secretary	1	1	-	-	-	-	-
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
7) Access Associate	4	4	4	6	6	8	8
2, 11, 13) Circulation Technician	11	11	11	13	13	13	9
5, 10, 12) Custodian	1	1	1	1	1	5	3
8) Graphics Technician	1	1	1	1	1	-	-
3) Outreach Technician	1	1	1	-	-	-	-
Project Specialist	1	1	1	1	1	1	1
Substitute Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Access Associate	4	4	4	4	4	4	4
Circulation Technician	4	4	4	4	4	4	4
9) Graphics Technician	1	1	1	1	1	-	-
Outreach Technician	3	3	3	3	3	3	3
Total department	52	52	52	53	53	54	48

- 1) One full-time position split into two part-time positions for FY 2008-2009
- 2) One full-time position split into two part-time positions for FY 2008-2009
- 3) One position was eliminated for FY 2008-2009
- 4) & 5) Two Full-time custodians converted to 4 part-time custodians during FY 2009-2010
- 6) & 7) One access associate converted to 2 part-time access associates during FY 2009-2010
- 8) Graphics Technician Position moved to the Communications Department FY 2010-2011
- 9) Graphics Technician Substitute Position Eliminated FY 2010-2011
- 10) Two Part-time custodians frozen FY 2010-2011
- 11) Four Part-time circulation technicians frozen FY 2010-2011
- 12) Two part-time custodians Eliminated FY 2011-2012
- 13) Four Part-time Circulation technicians eliminated FY 2011-2012

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected fy2011-2012
Total number of volumes owned	229,610	239,502	233,762	241,000
Number of books	184,054	193,257	187,364	193,000
Number of magazine and AV items	13,777	14,466	15,116	16,700
Number of electronic books	31,779	31,779	31,282	31,300
Total loans	296,060	325,666	205,545	289,000
Number of events offered in Library	304	305	204	275
Total visits	258,637	284,501	176,341	251,000

Parks and Recreation

Service Point Focus

The Parks and Recreation Department provides oversight for the City's open spaces, athletic complexes, and recreation-oriented programs for the use of all citizens. Staff members diligently maintain a proactive maintenance program for over 25 park areas including oversight of maintenance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries and the downtown square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system. The Parks and Recreation Department is responsible for:

- § Baseball, softball, basketball, volleyball and tennis recreation team programs;
- § Arts and crafts programs and festivals;
- § Municipal Rose Garden operations;
- § Rose Garden Center operations;
- § Glass Recreation Center operations;
- § Goodman Museum operations;
- § Senior Citizen Center operations;
- § Harvey Convention Center operations;
- § Rose Garden special activities;
- § Swimming and fitness programs;
- § Athletic tournaments;
- § Polar Bear Golf Classic;
- § Concerts in the Park; and,
- § Movies in the Park.

Accomplishments for 2010-2011

- § Complete Goodman Exterior Restorations;
- § Complete New Roof at Harvey Convention Center;
- § Replaced Shade Sails at Harvey Convention Center;
- § Facelift for Harvey Convention Center Marquee;
- § Restructure Parks Tourism Custodial Staff;
- § Lean Sigma Project on Sports Field Preparation;
- § Senior Citizens Center Supervisor receives Texas Department of Aging and Disability Services (DADS) Vision Award;
- § Mayor's Tree Tyler Initiative;
- § Completion of Urban Forest Five-year Tree Plan;
- § Tree City USA Designation Renewal;
- § Implementation and Participation in Citywide "Fit City" program;
- § Installation of pavilion at Cole;

- § Service of irrigation weather station;
- § Re-decked bridge at Rose Rudman;
- § Drainage work at Rose Rudman;
- § Installation of two score boards at Lindsey;
- § Installation of one new score board at Faulkner;
- § Connection of athletic field lights at Faulkner to Musco satellite system;
- § Removal of fencing at Woldert baseball field to convert to football field;
- § Re-habilitation of two fountains at Rose Garden;
- § Installation of drainage system at Faulkner sprayground;
- § Installation of drainage system at Faulkner athletic fields;
- § Re-surfaced basketball courts at Lindsey and Scott;
- § Completion of Faulkner mountain bike trail;
- § Finalized removal of old restrooms at Scott, Gassaway and Hillside parks;
- § New playground installed at Lindsey Park on softball side;
- § Installed soil and prep for planting on Gentry Parkway;
- § Partnership with developers on \$120,000 grant from Texas Parks and Wildlife;
- § Senior Celebrating Life (co-host with the Chamber) had 900 participants;
- § Record year for movies in the park goers, Fall/Spring movies had 4,400 participants;
- § Hosted 11 Cooking for Life classes which had a waiting list for each class;
- § Rose Festival Arts and Crafts Fair;
- § 10th Annual Fall Fest with more 1,000 attendees;
- § Fourth Annual Bambi Run with 128 participants;
- § Third Annual Father and Son Fishing Tournament with 45 participants;
- § Fifth Annual Holiday in the Park and Bazaar with over 10,000 in attendance;
- § Sixth Annual Ice Bowl Disc Golf Tourney benefiting the East Texas Food Bank and the Parks Department;
- § Daddy Daughter and Mother and Son Dances with more than 400 attendees;
- § Spring Rummage Sale with more than 750 attendees;
- § Hosted two Golf Clinics with the Pro at Oak Hurst Golf Club;
- § Hosted two Disc Golf Clinics at Lindsey Park;
- § 22nd Annual Tyler Corporate Challenge with 10 sports categories;
- § Azalea Trails Arts and Crafts Fair at Bergfeld Park;
- § Sixth Annual Life in Tyler Photography contest at the Rose

- Garden Center;
- § 10th Annual Flashlight Easter Egg Hunt with more than 1,200 participants;
- § Sixth Annual Art in the Garden at the Rose Garden Center;
- § Girls Only Basketball Camp with 65 participants;
- § Started an after school program for youth at the Glass Recreation Center;
- § Networked with other non-profit agencies to host six city-wide events;
- § Started a Biggest Loser program with more than 75 participants at the Glass Recreation Center;
- § Collaborated with the Main Street Gallery for an arts program during the Summer Playground Program;
- § Summer Playground Program at five park site with 377 registered children;
- § Hosted a Kayaking Clinic at Fun Forest Pool;
- § Hosted weekly Friday night dances with live bands at the Tyler Senior Center;
- § Hosted daily "Texercise" Range of Motion and Bodyworks classes for seniors at the Tyler Senior Center;
- § Contracted with a new Tennis Pro at the Faulkner Tennis

- Center;
- § Art in the Park at the Goodman-LeGrand Museum;
- § Heritage Day at the Goodman-LeGrand Museum; and,
- § A Victorian Christmas open house at the Goodman-LeGrand Museum.

Goals for 2011-2012

- § Continue improvements at city trail;
- § Outdoor restroom at Goodman Museum;
- § Kick-off Wildflower program in the medians;
- § Gentry Parkway Beautification project;
- § Continue signage improvements at Senior Center and Bergfeld Park;
- § New playgrounds at City Park, Glass Recreation Center and Griffith Park;
- § Automated work order program for Park Maintenance Staff;
- § Remote lighting installation at Lindsey Park;
- § Partnership to develop new mountain bike trail at Lindsey Park; and,
- § Expansion of mountain bike trail at Faulkner Park.

Parks Maintenance and Administration

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	685,636	772,356	689,396	763,777
Supplies and Services	359,245	384,828	423,478	387,787
Sundry	93,187	82,170	82,170	85,176
Utilities	682,778	666,900	666,367	647,850
Maintenance	543,961	580,107	570,352	579,773
Total Appropriations	\$2,364,808	\$2,486,361	\$2,431,763	\$2,464,363

Service Point Employees - Parks Maintenance and Administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) & 3) Parks and Recreation Director	-	-	-	1	1	0.5	0.5
4) Parks and Recreation Operation and Services Manager	1	1	1	1	1	0.7	0.7
Parks Maintenance Supervisor	1	1	1	1	1	1	1
Crew Leader	4	4	4	4	4	4	4
Grounds Technician	1	1	1	1	1	1	1
Groundskeeper	6	6	6	6	6	6	6
Hardscape Technician	1	1	1	1	1	1	1
5) & 6) Laborer	8	8	8	8	8	8	7
2) Senior Clerk	1	1	1	-	-	-	-
Senior Secretary	-	-	-	1	1	1	1
Total department	23	23	23	24	24	23.2	22.2

- 1) Position transferred from City Manager's Office and title changed during FY 2009-2010
- 2) One position upgraded to Senior Secretary during FY 2007-2008
- 3) 50% of Parks and Recreation Director position charged to Tourism Visitor's Facility
- 4) Parks and Recreation Operation and Service Manager 30% charged to Tourism Visitors Facility
- 5) 1 Laborer frozen for FY 2010-2011
- 6) Eliminated 1 of 8 Laborers FY 2011-2012

Indoor Recreation

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	328,011	344,244	342,141	355,737
Supplies and Services	72,875	89,515	87,915	87,915
Sundry	13,421	13,822	13,822	14,515
Utilities	145	200	200	200
Maintenance	27,208	29,210	29,210	31,250
Total Appropriations	\$441,660	\$476,991	\$473,288	\$489,617

Service Point Employees - Indoor Recreation

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Regular Full-time Positions							
1) Special Events/Recreation Supervisor	1	1	1	1	-	-	-
2) Special Events/Recreation Manager	-	-	-	-	1	1	1
Recreation Center Supervisor	1	1	1	1	1	1	1
4) Recreation Program Supervisor	1	1	1	1	1	1	1
Custodian	2	2	2	2	2	2	2
3) Recreation Specialist	2	2	3	3	3	3	3
Regular Part-time Positions							
Clerk	2	2	2	2	2	2	2
Custodian	1	1	1	1	1	1	1
Total Department	10	10	11	11	11	11	11

- 1 & 2) Title change from Special Events/Recreation Supervisor to Special Events/Recreation Manager during FY 2008-2009
- 3) 1 Recreation Specialist position frozen for FY 2010-2011 & 2011-2012
- 4) Typo on title was listed as Recreation Operation Supervisor, corrected to Recreation Program Supervisor

Outdoor Recreation

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	118,887	150,650	148,861	152,218
Supplies and Services	255,175	283,015	270,615	278,615
Maintenance	154	1,000	-	1,000
Total Appropriations	\$374,216	\$434,665	\$419,476	\$431,833

Service Point Employees - Outdoor Recreation

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Activity Specialist	1	1	1	1	1	1	1
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Recreation Specialist	-	-	-	-	1	1	1
Temporary Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Pool Manager	3	3	3	3	3	3	3
Lifeguard	14	14	14	14	14	14	14
Playground Leader	12	12	12	12	12	12	12
Substitute Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Lifeguard	-	-	-	-	-	2	2
Total department	30	30	30	30	31	33	33

1) Data Management Position transferred to the Parks Department to create a part time Recreation Specialist position during FY 2009-2010

Median Maintenance Arborist

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	152,520	177,937	146,532	192,334
Supplies and Services	135,665	135,737	116,249	138,435
Sundry	1,866	4,000	4,000	4,000
Maintenance	38,837	39,209	39,209	39,835
Total Appropriations	\$328,887	\$356,883	\$305,990	\$374,604

Service Point Employees - Median Maintenance Arborist

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Arborist/Urban Forester	-	-	1	1	1	1	1
Crew Leader	-	-	1	1	1	1	1
Laborer	-	-	3	3	3	3	3
Total Department	-	-	5	5	5	5	5

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Park acreage maintained (seven day mowing cycle)	856.35	856.35	856.35	856.35
Mowing cycle of athletic fields	43	43	43	43
Maintenance cycle per field per week (*weather permitting)	3*	3*	3*	3*
Rose bushes planted (replacements and new)	700	1,500	2,077	1,500
Color bed plantings (number of plants installed)	36,198	30,000	17,834	30,000
Medians maintained and/or mowed	39	39	39	39
Trees planted (by TREES Committee and City staff)	164	150	254	500
Hazardous trees removed	39	40	70	100
Adult recreation softball teams	446	470	468	450
Summer Playground Program participants	18,964	25,000	16,927	19,000
Summer Food Program served	24,942	28,090	24,942	25,000
Glass Recreation Center members	4,633	4,800	3,384	4,000
Fall Festival participants	900	900	900	950

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Holiday in the Park participants	10,000	10,000	10,000	10,500
Valentine's Daddy/Daughter Dance	400	400	400	450
Cemetery lot sales (including burials)	\$9,675	\$15,000	\$24,940	\$34,000
Mausoleum space sales	\$105,000	\$75,000	-	\$75,000
Harvey Convention Center rental revenue	\$225,156	\$245,000	\$194,369	\$233,350
Rose Garden Center rental revenue	\$94,380	\$95,000	\$71,292	\$90,000
Goodman/LeGrand visitors	8,445	9,671	7,452	10,000

Engineering Services

Service Point Focus

Engineering Services is comprised of the Engineering, the Half-Cent Sales Tax Fund Administration, and the Property and Facilities divisions.

Engineering Services staff provide executive and administrative management of the three divisions. Staff provides planning, personnel administration, personnel development, records management, contract administration, major capital infrastructure maintenance, additions and/or replacement activities as well as planning for the most efficient funding for these activities.

Engineering

Engineering is responsible for capital improvement projects to ensure effective and efficient implementation of Half-Cent Sales Tax. Engineering staff provides civil engineering design and construction oversight as well as providing design and construction oversight of maintenance and emergency repair projects of City streets, some drainage structures and concrete work in the right-of-way within the city limits. This department provides infrastructure development support services through:

- § The administration of Half-Cent Sales Tax Fund;
- § Half-Cent Sales Tax Projects design oversight;
- § Half-Cent Sales Tax Projects construction oversight;
- § Project surveying/construction staking;
- § Street condition rating and grading;
- § Administration of the pavement enhancement program;
- § Valley gutter placement;
- § Inlet box reconstruction;
- § Sidewalk / ADA design and construction oversight;
- § CDBG Program design and project management; and,
- § Miscellaneous design services for other city departments.

Half-Cent Sales Tax

The Engineering staff provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$11 million an-

nually for numerous infrastructure projects including drainage, streets, public safety, parks and airport improvements. The Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board who, along with the City Council, governs the priority scheduling of the extensive list of projects.

Accomplishments for 2010-2011

- § GTown Park Drive extension to SH 155 Right-of-Way acquisition;
- § Lake Placid Road Right-of-Way acquisition;
- § Earl Campbell Pkwy / Old Noonday Road between SH 155 and Loop 323 Construction Contract;
- § Fire Station #5 Roadway Construction;
- § Pavement Enhancement Project;
- § Cumberland Road (from Broadway Rd. to Old Jacksonville Rd.) – Preliminary Design;
- § Construction of Perimeter Maintenance Road III;
- § Security Fence Upgrades - Design & Construction Phase 1;
- § RSA & Extension for 4-22 SAI – Design Phase; and,
- § Wildlife Assessment for the Airport.

Goals for 2011-2012

- § Harvey Hall Rehab - Master Plan for Harvey Hall Rehabilitation;
- § Gentry Parkway raised medians-Loop 323 to E MLK – Landscaping;
- § Earl Campbell Parkway / Old Noonday Road, between SH 155 and Loop 323 Construction;
- § Fire Station #5 construction;
- § Pavement Enhancement @ various locations;
- § Downtown parking structure – Design and Construction;
- § City Wide Miscellaneous Sidewalk - Sidewalk Improvements;
- § Cumberland Road (from Broadway Rd. to Old Jacksonville Rd.) – Cont. Preliminary Design;
- § Traffic Signal Subsystem 2 - Signal System Upgrade;

- § Traffic Signal Subsystem 4 - Signal System Upgrade;
- § Traffic Signal Subsystem 7 - Signal System Upgrade;
- § Traffic Signal Subsystem 9 - Signal System Upgrade;
- § Broadway (at Eighth Street) - Pedestrian Upgrades at Signal;
- § Broadway (at Fifth Street) - Pedestrian Upgrades at Signal;
- § Broadway (at Fourth Street) - Pedestrian Upgrades at Signal;
- § Palace Ave. Improvements (MLK to 29th);
- § Security Fence Upgrades - Design & Construction Phase 2;
- § Runway 4-22 VASI Relocation;
- § Design for runway 4/22 overlay; and,
- § Reconstruction of runway 13/31 (structural overlay).

Engineering

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	365,231	387,805	367,767	387,380
Supplies and Services	43,433	50,330	49,175	50,886
Sundry	32,210	26,028	26,028	24,976
Utilities	201	150	200	150
Maintenance	135,556	139,859	139,459	15,840
Total Appropriations	\$576,630	\$604,172	\$582,629	\$479,232

Service Point Employees - Engineering							
Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
City Engineer	1	1	1	1	1	1	1
1) Administrative Assistant	-	-	0.86	-	-	-	-
2) Capital Budget Analyst	-	-	-	0.86	0.86	0.86	0.86
3) Engineering Technician	2	1.62	1.62	1.60	1.60	1.60	1.6
4) Projects Coordinator	-	-	-	1	-	-	-
5) Project Engineer	2	1	1	1	1	1	1
Senior Secretary	1	0.86	1	-	-	-	-
6) & 10) Survey Crew Chief	1	1	1	1	1	1	-
7, 8, 11) Survey Crew Member	1	1	1	1	1	1	-
Survey Instrument Operator	1	1	1	1	-	-	-
9) Utilities Construction Inspector	4	3.84	3.84	-	-	-	-
Total Department	13	11.32	12.32	8.46	6.46	6.46	4.46

*The Engineering and Street departments were combined in FY 2006-2007 to form the Engineering Services department.

- 1) One position reclassified to Capital Budget Analyst during FY 2007-2008
- 2) Capital Budget Analyst one position with 14% paid by Storm Water Management
- 3) Engineering Technician two positions, one with 40% paid by Storm Water Management
- 4) Position transferred to Communications and title changed to Lean Sigma Master Black Belt FY 2008-2009
- 5) Project Engineer Position frozen for the FY 2009-2010 and FY 2010-2011
- 6) Survey crew Chief position frozen for the FY 2009-2010 and FY 2010-2011
- 7) Position moved to Property and Facility during FY 2009-2010
- 8) Position reclassified and title changed to City Courier during FY 2009-2010
- 9) Four Utilities Construction Inspector positions transferred to Development Services during FY 2007-2008
- 10) Eliminated Survey Crew Chief position Fy 2011-2012
- 11) Eliminated Survey Crew Member FY 2011-2012

Engineering

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Total number of projects under design	9	10	10	17
Total cost of projects under design	\$599,421	\$472,261	\$174,880	\$2,266,398
Total number of projects under construction	7	9	9	23
Total cost of projects under construction	\$9,405,052	\$9,134,788	\$4,466,409	\$16,586,219
Total value of five-year Half-Cent program	\$9,112,345	\$9,517,278	\$7,798,724	\$19,351,900
Slurry Seal expenditures	\$125,620	\$125,000	-	\$225,000
Percentage of streets overlaid with Slurry Seal	0.50%	0.50%	-	-
Slurry Seal coverage (lane miles)	5.90	5.90	-	9.0
Asphalt Overlay expenditures	\$728,902	\$2,000,000	\$100,000	\$2,000,000
Percentage of streets overlaid with Asphalt	1.03%	2.90%	0.14%	3.61%
Asphalt Overlay coverage (lane miles)	16.20	28.11	1.90	35
ADA and Drainage improvements expenditures	\$144,660	\$100,000	\$425	\$1,449,788
ADA sidewalks installed (linear feet)	1,667	1,539	-	33.8 (miles)
ADA curbs and gutters installed (linear feet)	6,090	30	-	-
Number of ADA ramps installed	19	22	-	-
CDBG Project expenditures	\$199,423	\$283,000	\$90,000	\$200,000
CDBG curbs and gutters installed (linear feet)	2,535	4,200	4,025	4,000

Street Department

Service Point Focus

The Street Department is responsible for coordinating efforts with Engineering Services to set-up and manage the Micro Paver Pavement Maintenance Management System. This software program allows the departments to accurately rate road conditions and track their life span. Additionally, the Street Department is responsible for:

- § Monitoring and establishing City Street Conditional Ratings to ensure the best quality streets for the City;
- § Monitoring and evaluating the City's infrastructure drainage system to better provide an optimal drainage system;
- § Establishing a Right-of-Way mowing cycle that optimizes aesthetics and cost effectiveness with an emphasis on eliminating visual obstructions, mitigating rubbish accumulations and promoting the City's natural beauty; and,
- § Establishing a street sweeping cycle to utilize cost and effective methods, with an emphasis on eliminating unsightly trash to show off the City's rustic ambiance.

Accomplishments for 2010-2011

- § Asphalt overlay and base repairs at Lake Tyler;
- § Asphalt overlay at Rose Rudman parking area;
- § Repaired utility cuts and base repair on Cumberland Road;
- § Built parking area at Police Shooting Range;
- § Asphalt overlay on Ninth Street;
- § Bus Shelter repairs;
- § Crack seal on City streets; and,
- § Base repairs at the Oakwood complex.

Goals for 2011-2012

- § Evaluate 464 miles of City streets for current Conditional Ratings;
- § Address all 5,962 Storm Water inlet boxes for repairs and cleaning, to help eliminate debris in channels;
- § Mow and maintain 1,716 miles of Right-of-Way within the City limits; and,
- § Complete 13 street sweeping cycles that consist of 20,000 miles of curb and guttered streets.

Streets

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	837,232	1,086,848	862,725	1,132,260
Supplies and Services	313,778	238,852	334,549	253,264
Sundry	56,357	51,642	51,642	55,048
Utilities	7,258	12,400	10,947	12,430
Maintenance	735,218	778,349	768,478	783,374
Total Appropriations	\$1,949,844	\$2,168,091	\$2,028,341	\$2,236,376

Service Point Employees - Street Department

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Street Manager	1	1	1	1	1	1	1
Street Supervisor	-	1	-	-	-	-	-
Clerk	1	1	-	-	-	-	-
Code Enforcement Officer I	1	0.90	-	-	-	-	-
Code Services Officer	1	1	-	-	-	-	-
Crew Leader	4	4	4	4	4	4	4
1) & 4) Equipment Operator I	5	5	1	5	5	5	5
Equipment Operator II	8	7.80	7	7	7	7	7
Foreman II	3	1	1	1	1	1	1
Laborer	5	5	4	4	4	4	4
Semi-Skilled Laborer	2	2	3	3	3	3	3
2) Senior Clerk	1	1	1	-	-	-	-
Senior Secretary	1	0.86	1	1	1	1	1
3) Street Surface Technician	1	1	1	1	1	1	-
Truck Driver	4	4	3	3	3	3	3
Total Department	38	36.56	27	30	30	30	29

1) Four positions transferred to Environmental Services during FY 2007-2008 then during FY 2007-2007 the four positions were transferred back

2) Position transferred to Code Enforcement during FY 2007-2008

3) Eliminated Street Surface Technician Fy 2011-2012

4) One of five Equipment Operator I positions frozen FY 2010-2011 and FY 2011-2012

Traffic Engineering

Service Point Focus

Traffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient and efficient movement of people, goods and services throughout the City by planning, designing, installing, maintaining and repairing all traffic control devices on City streets. The Department provides service support in the areas of:

- § Manufacturing, installation, and maintenance of City street signs;
- § Installation and maintenance of City street pavement markings;

- § Maintenance and repair of traffic signals;
- § Analysis and implementation of signal timing plans;
- § Planning for current and future traffic control needs;
- § Mitigating traffic congestion;
- § Conducting speed studies, traffic signal studies and stop sign warrant studies;
- § Ensuring street lights are efficiently placed and installed and maintained in a timely manner;
- § Oversight of the public school crossing guard program; and,
- § Installation, maintenance and policing parking meters.

Accomplishments for 2010-2011

- § Gentry Parkway beautification and pedestrian safety improvements;
- § Implementation of adaptive control systems on Loop 323 between Shaw Street and Commerce Street;
- § Communications systems improvements on Beckham Avenue between Fleishel Avenue and Hillsboro Street;
- § Substantial completion of Downtown Signal Upgrade Project;
- § Completed upgrade of 10 traffic signals to Flashing Yellow Arrow display;
- § Completion of traffic signal installation at Briarwood and Loop 323;
- § Completion of traffic signal installation at Silvercreek and Loop 323;
- § Completion of traffic signal installation at 4th Street and Chilton Avenue;
- § Completion of traffic signal installation at 5th Street and College Avenue;
- § Completion of traffic signal installation at Three Lakes Parkway and Old Jacksonville Highway;

- § Completion of system-wide upgrade of school flasher timing systems; and,
- § Completed installation of new transit system route signage.

Major Budget Items for 2011-2012

- § E Completion of adaptive control system on Loop 323;
- § E ECBG funds for Downtown Signal Upgrade Project; and,
- § Upgrade signal communications systems.

Goals for 2011-2012

- § Completion of Downtown Signal Upgrade Project;
- § Completion of adaptive control system on Loop 323;
- § Continue upgrading selected traffic signals to Flashing Yellow Arrow display;
- § Upgrade existing Flashing Yellow Arrow signals without delay programming capabilities;
- § Continue upgrading various signal communications systems;
- § Commence planning, design and construction efforts on Capital Improvements; Program-funded signal projects; and,
- § Rice Road lane line reconfiguration and restriping.

Traffic Engineering

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	744,680	810,668	800,629	849,565
Supplies and Services	112,248	133,046	137,445	92,303
Sundry	53,660	25,909	25,909	28,672
Utilities ^{1 & 2)}	1,613,611	368	180	985,668
Maintenance	195,145	218,947	202,752	211,523
TOTAL APPROPRIATIONS	\$2,719,344	\$1,188,938	\$1,166,915	\$2,167,731

¹⁾ Street Lighting utility costs moved to Property and Facility Fund in FY2010-2011

²⁾ Street Lighting utility costs moved to Traffic Engineering in FY2011-2012

Service Point Employees - traffic engineering

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Traffic Engineer	1	1	1	1	1	1	1
1) & 4) Associate Traffic Engineer	1	0.85	0.85	0.85	0.85	-	-
4) Transportation Project Engineer	0	0	0	0	0	0.85	0.85
Parking Patrol	2	1	2	2	2	2	2
2) Senior Secretary	1	0.76	0.76	0.76	0.76	0.76	0.76
Traffic Engineering Technician	1	-	-	-	-	-	0
Traffic Marker	3	3	2	2	2	2	2
Traffic Marker II	-	-	1	1	1	1	1
Traffic Operations Supervisor	1	1	1	1	1	1	1
3) Traffic Sign Crew Leader	1	1	1	-	-	-	-

Traffic Sign Supervisor	-	-	-	1	1	1	1
Traffic Signal Technician	3	3	3	3	3	3	3
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Parking Patrol	-	2	-	-	-	-	-
Temporary Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
School Crossing Guard	35	35	40	40	40	40	40
Total Department	49	48.61	52.61	52.61	52.61	52.61	52.61

- 1) One position with 15% paid by Storm Water Management
- 2) One position with 24% paid by Storm Water Management
- 3) Title changed from Traffic Sign Crew Leader to Traffic Sign Supervisor during FY 2007-2008
- 4) Position upgraded to Transportation Project Engineer FY 2010-2011, with 15% paid by Storm Water Management

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Cost per sign installed or replaced	\$30.55	\$30.55	\$39.00	\$39.00
Number of traffic signals	141	146	146	150
Number of Stop signs or Yield signs replaced	145	150	145	150
Number of street name signs replaced	608	700	630	645
Number of responses to trouble calls	618	700	726	650
Number of signals converted to Flashing Yellow Arrows	16	10	24	22
Number of parking tickets issued	11,095	10,500	10,013	10,500

Code enforcement

Code Enforcement

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	273,297	-	-	-
Supplies and Services	23,332	-	-	-
Sundry	37,069	-	-	-
Utilities	66	-	-	-
Maintenance	61,681	-	-	-
TOTAL APPROPRIATIONS¹⁾	\$395,445	-	-	-

¹⁾ Code Enforcement Department moved to Solid Waste Fund in FY2010-2011

Municipal Court

Service Point Focus

The goal of the Municipal Court is to provide a forum for justice to ensure that all citizens are treated fairly and equally, without regard to race, sex and religion, while abiding by all applicable guidelines and laws. The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. Staff members of the Court are responsible for:

- § Scheduling, hearing, and disposing of all cases brought for trial;
- § Establishing and administering court procedures as required by State law;
- § Maintaining all records and dockets;
- § Accounting for payment of fines; and,
- § Serving warrants.

Accomplishments for 2010-2011

- § D Through the Lean Sigma Program, the Court was able

to reduce the time spent verifying insurance policies presented by defendants. By gaining access to the State Insurance database, less time is spent calling Insurance companies. Court staff time is reduced and citizens gain a quicker response to the verification and/or dismissal of their insurance violations;

- § The Court implemented a major project to standardize and automate all Court forms resulting in greater consistency throughout the Court and reduced staff time in printing and mailing correspondence from the Court;
- § The Court implemented a “Keep Driving Sweep” to educate the public on the abilities of Municipal Courts statewide to place a hold on driver licenses with past due fines. The Court offered a discount during the sweep period to those that paid their past due amounts in full to assist citizens in getting the hold removed from their driver licenses; and,
- § The Court created a computerized Court Docket that can be accessed by all Court personnel and other City Departments. This allows information to be disseminated to employees that need the information and reduces the need to contact the Court. It also increases the number of Court clerks that could assist a citizen by accessing the dockets.

automate processes to move the Court toward paperless operations; and,

- § Continue to invest in the purchase of electronic ticket books to maintain an inventory so all Police Officers can utilize this equipment. This will eliminate data entry for the Court, reduce phone calls requesting information, and will allow the citizens to quickly retrieve information concerning citations received.

Goals for 2011-2012

- § Implement new software that will integrate Court Management with Centralized Cash Receipts allowing an increase utilization of credit cards by citizens at the Court;
- § Implement a new procedure utilizing available technology to automatically update payments made through the Bank Lockbox System to the Court software. This will greatly reduce clerical time spent processing mail items, and will ensure that payments from citizens are posted quickly to take care of their citations; and,
- § Through the Lean Sigma Program, create electronic dockets that can be displayed on the Court’s web page so all citizens can easily view the dates and times they are scheduled for Court. This will greatly reduce phone calls to the Court to verify Court settings and allow citizens to check this information 24 hours a day.

Major Budget Items 2011-2012

- § Working with the Information Technology Department,

Municipal Court Administration

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	675,402	758,540	638,335	723,722
Supplies and Services	769,627	564,645	610,766	494,341
Sundry	214,623	203,601	203,601	176,445
Utilities	14,761	12,900	12,633	12,900
Maintenance	53,052	46,169	46,848	38,768
TOTAL APPROPRIATIONS¹⁾	\$1,727,466	\$1,585,855	\$1,512,183	\$1,446,176

¹⁾ Municipal Court Efficiency Funds moved to Court Special Fee Fund in FY2010-2011

Service Point Employees - municipal Court Administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Municipal Court Administrator	1	1	1	1	1	1	1
4) Deputy Court Administrator	-	-	-	-	-	1	1
Court Clerical Supervisor	-	-	-	-	-	1	1
Administrative Assistant	-	-	1	1	1	-	-
Administrative Secretary	-	1	-	-	-	-	-
Bailiff	1	-	-	-	-	-	-
City Marshal	1	1	1	1	1	1	1
Court Clerk	2	-	-	-	-	-	-
Court Technician	1	1	1	1	1	1	1

Deputy City Marshal	5	3	-	-	-	-	-
9) & 13) Deputy City Marshal I	-	3	3	3	3	-	-
1) & 10) & 13) Deputy City Marshal II	-	-	3	3	3	3	2
2) & 5) & 6) & 11) & 12) Deputy Court Clerk	7	9	8	9	8	6	6
11) Juvenile Case Coordinator	-	-	1	1	1	-	-
11) Juvenile Program Coordinator	-	-	1	1	1	-	-
8) Senior Deputy Court Clerk	3	3	2	2	2	2	2
Senior Secretary	1	-	-	-	-	-	-
3) & 7) Teen Court Coordinator	-	-	-	1	1	-	-
Total Department	22	22	22	24	23	16	15

- 1) One Position frozen for FY 2009-2010
- 2) One additional position approved for FY 2008-2009
- 3) One position added for FY 2008-2009
- 4) Administrative Assistant position converted to Deputy Court Administrator during FY 2009-2010
- 5) One Deputy Court Clerk Transferred to Main Street during FY 2009-2010
- 6) One Deputy Court Clerk Upgraded to a Senior Deputy Court Clerk during FY 2009-2010
- 7) Teen Court Coordinator downgraded to deputy court clerk during FY 2009-2010
- 8) One Senior Deputy Court Clerk upgraded to Court Clerical Supervisor during FY 2009-2010
- 9) Deputy Marshal I moved to Liberty Theater to create Liberty Theater Manager position for FY 2010-2011
- 10) Eliminated 1 of 3 Deputy City Marshal II positions FY 2011-2012
- 11) 1 Deputy Court Clerk, Juvenile Case Coordinator and Juvenile Program Coordinator moved to Partners for Youth Fund FY 2010-2011
- 12) During FY 09-10, referred to 7, 5, 6 during process the downgraded Deputy Court Clerk was not added to the number, this is a corrected entry, should be 8 positions
- 13) 3 Deputy City Marshal I positions moved to Municipal Court Security Fund FY 2010-2011

Municipal Court Security

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	54,919	-	-	-
Supplies and Services	81,442	-	-	-
Sundry	200	-	-	-
Maintenance	2,946	-	-	-
Capital Outlay	-	-	-	-
TOTAL APPROPRIATIONS¹⁾	\$139,508	-	-	-

¹⁾ Municipal Court Security Department moved to Court Special Fee Fund in FY2010-2011

Municipal Court Partners for Youth Program

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	93,937	-	-	-
Supplies and Services	227,065	-	-	-
TOTAL APPROPRIATIONS¹⁾	\$321,002	-	-	-

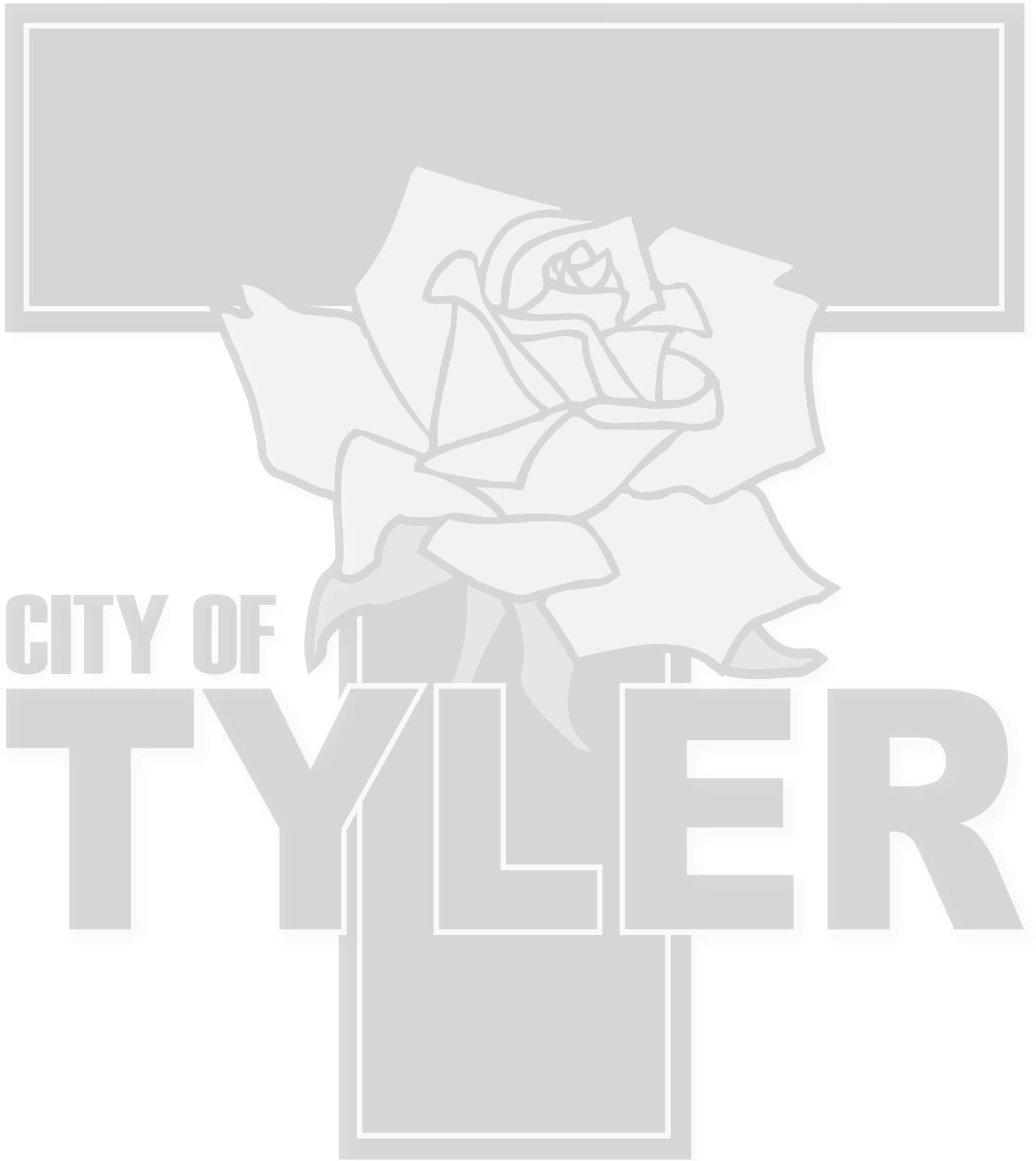
¹⁾ Municipal Court Partners or Youth Program Department moved to Court Special Fee Fund in FY2010-2011

Service Point Employees - Street Department

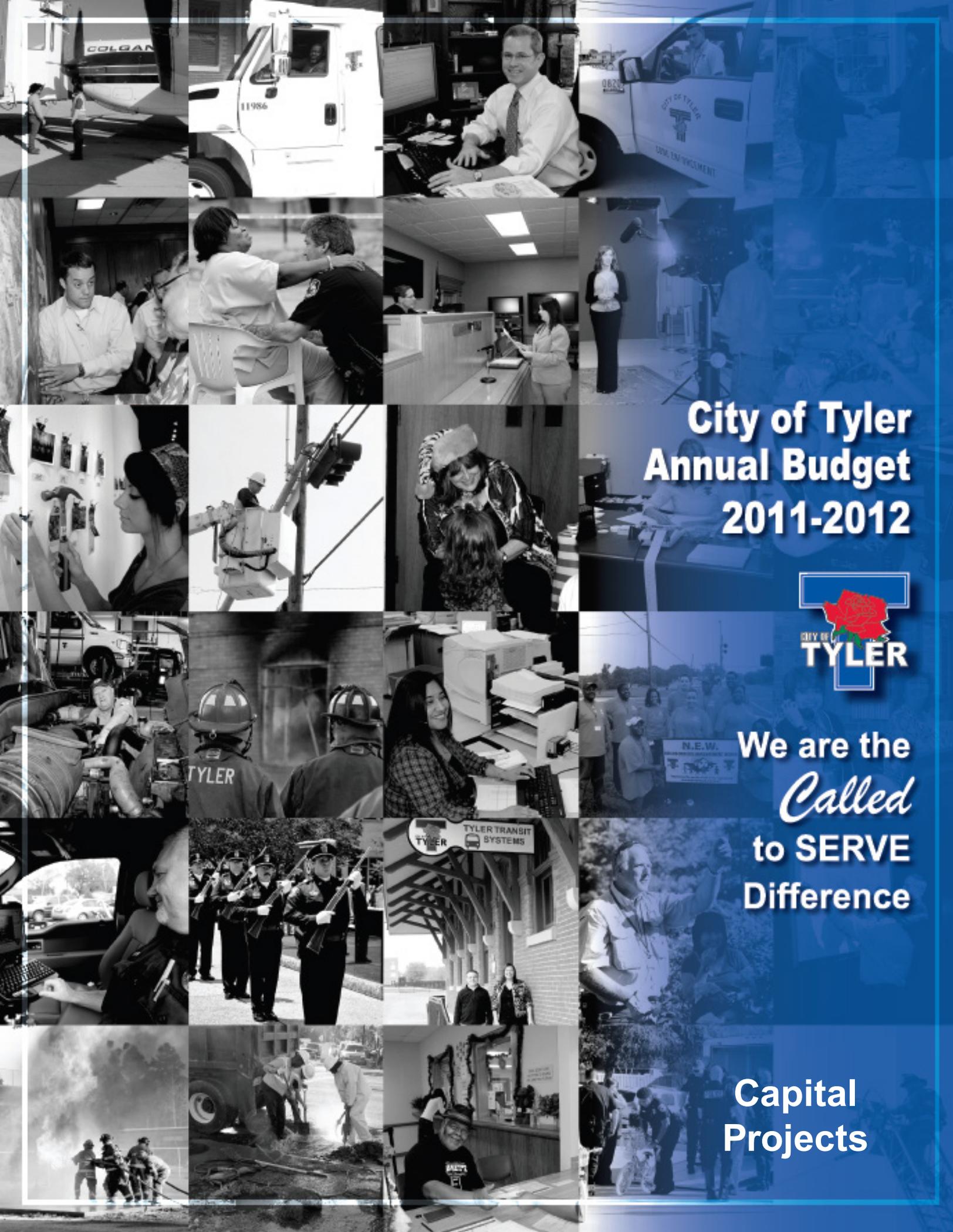
Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Deputy Court Clerk	-	-	-	-	-	2	2
1) Juvenile Case Coordinator	-	-	-	-	-	1	1
1) Juvenile Program Coordinator	-	-	-	-	-	1	1
Total Department	-	-	-	-	-	4	4

1) These positions moved to Partners for Youth Fund from Municipal Court FY 2010-2011

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Number of municipal prisoners housed in Smith County Jail	2,098	2,000	1,394	2,000
Average cost of municipal prisoner per stay	\$136	\$150	\$150	\$150
Number of plea offers made	1,187	1,000	868	1,000
Maintain a percentage of class participants completing Partner's for Youth	70%	80%	70%	80%
Number of cases handled without seeing a Judge	53,577	50,000	37,314	50,000
Net revenue collected on cases adjudicated	\$6,736,989	\$6,756,178	\$5,184,988	\$671,778



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City of Tyler Annual Budget 2011-2012



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Difference

Capital Projects



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GENERAL CAPITAL PROJECTS FUND (102)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Ball Field Reserve	-	-	-	-
Unreserved Fund Balance	1,397,999	899,753	899,753	1,873,337
Beginning Fund Balance / Working Capital	\$1,397,999	\$899,753	\$899,753	\$1,873,337
Revenues				
Interest Earnings	13,640	4,000	2,800	3,000
Miscellaneous	26,306	-	72,000	72,000
Total Revenues	\$39,946	\$4,000	\$74,800	\$75,000
Expenditures				
CIP Prioritization Project	127,691	39,892	39,892	-
Citizen Survey	-	-	-	15,000
Outdoor Warning Siren	-	-	-	50,000
Coban Lease	-	-	-	276,708
Library Projects	5,000	-	-	-
Fire Projects	-	-	-	35,000
Parks Improvements Projects	216,515	118,010	118,000	80,000
Street Improvement Program	736,784	256,770	256,770	230,000
Building Improvements	-	-	-	130,000
Traffic Management Enhancements	657,528	186,554	186,554	300,000
Contingency	-	-	-	100,000
Total eXPENDITURES	\$1,743,518	\$601,226	\$601,216	\$1,216,708
Transfer In	1,205,326	-	1,500,000	-
General Fund (101)	1,205,326	-	1,500,000	-
(Transfer Out)	-	-	-	-
Ball Field Reserve	-	-	-	-
Unreserved Fund Balance	899,753	302,527	1,873,337	731,629
Ending Fund Balance / Work- ing Capital	\$899,753	\$302,527	\$1,873,337	\$731,629

General Governmental Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	127,691	39,892	39,892	15,000
Sundry	-	-	-	100,000
Total Appropriations	\$127,691	\$39,892	\$39,892	\$115,000

tECHNOLOGY Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	-	-	-	50,000
TOTAL APPROPRIATIONS	-	-	-	\$50,000

pOLICE Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	214,461
TOTAL APPROPRIATIONS	-	-	-	\$214,461

Fire Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies & Services	-	-	-	38,526
Capital Outlay	-	-	-	35,000
TOTAL APPROPRIATIONS	-	-	-	\$73,526

Library Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	5,000	-	-	-
TOTAL APPROPRIATIONS	\$5,000	-	-	-

Parks Maintenance and Administration

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies & Services	53,004	-	-	-
Capital Outlay	163,511	118,010	118,000	80,000
TOTAL APPROPRIATIONS	\$216,515	\$118,010	\$118,000	\$80,000

Engineering Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	736,784	256,770	256,770	360,000
TOTAL APPROPRIATIONS	\$736,784	\$256,770	\$256,770	\$360,000

Traffic Operations

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies & Services	357,496	-	-	-
Capital Outlay	300,032	186,554	186,554	300,000
TOTAL APPROPRIATIONS	\$657,528	\$186,554	\$186,554	\$300,000

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Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	23,721
TOTAL APPROPRIATIONS	-	-	-	\$23,721



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DEVELOPMENT SERVICES FUND (202)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual fy2009-2010	Amended Budget fy2010-2011	Projected fy2010-2011	Budget fy2011-2012
Beginning Fund Balance / Working Capital	\$65,889	\$(842)	\$(842)	\$23,168
Revenues				
Building Permits	342,765	400,000	450,000	450,000
Electrical Permits	116,961	125,000	130,000	130,000
Plumbing Permits	85,786	100,000	90,000	90,000
Zoning Permits	31,445	75,930	39,475	62,710
Mechanical Permits	55,223	60,000	65,000	60,000
Cert. of Occupancy Fees	14,860	15,000	15,000	17,000
Sign Permits	14,288	14,000	14,000	16,000
Contractor License	33,550	39,000	39,000	39,000
House Moving Permits	1,915	1,000	225	500
Permits Fee-Clearing	700	900	100	500
Interest Earnings	758	4,000	3,000	3,000
Maps, Plans and Specs Fee	465	500	200	250
Copy/Printing Fees	148	100	150	100
Platting Fees	25,645	31,500	27,464	38,830
Contractor Testing Fees	81,876	55,000	45,000	50,000
Grant Revenue	-	2,000	-	-
Total REVENUES	\$806,383	\$923,930	\$918,614	\$957,890
Expenditures				
Planning & Zoning	352,334	391,042	334,437	412,428
Development Services	820,781	833,858	810,167	796,306
Total Expenditures	\$1,173,115	\$1,224,900	\$1,144,604	\$1,208,734
Transfer In	300,000	250,000	250,000	250,000
General Fund (101)	150,000	100,000	100,000	100,000
Utilities Fund (502)	150,000	100,000	100,000	100,000
Solid Waste Fund (560)	-	50,000	50,000	50,000
(Transfer Out)	-	-	-	-
State/Federal Grant Fund (285)	-	-	-	-
Ending Fund Balance / Working Capital	\$(842)	\$(51,812)	\$23,168	\$22,324

Development Services

Service Point Focus

The Development Services Department was created in the fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Building Inspection Division, which includes the chief building official and certified, multi-discipline inspectors and the Development Services Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is responsible for:

- § Enforcement of municipal codes for all construction and development;
- § Review of construction and development plans, plats, and zoning site plans;
- § Issuing permits for new and remodeling of residential construction;
- § Issuing permits for new and remodeling of commercial construction;
- § Issuing water and sewer tap permits;
- § Issuing contractor licenses and permits;
- § Inspection services of permitted residential and commercial construction; and,
- § Provide support to Development Review Committee to ensure quality control.

Accomplishments for 2010-2011

- § Implemented significant budget cuts to balance the current budget for the department.
- § Continued providing a high level of service despite freezing additional full-time positions;
- § Posted permits issued report on-line monthly (Total Permit Issued, Monthly Permit Issued and Final CO's for commercial projects);
- § Implemented monthly interdepartmental meeting with Planning & Zoning Department to improve communications and operations;
- § Encouraged use of the credit card payment system for pay-

ment of permits on-line resulting in a dramatic increase in use; and,

- § Maintained turnaround time for permitting and review services despite reduced staffing due to budget constraints.

Major Budget Items for 2011-2012

- § Transferred building inspector (one full-time position) from Development Services to Water Utilities;
- § Eliminated three full time positions: one chief plumbing inspector, one building inspector and one permit clerk; and,
- § Kept one building inspector full time position frozen.

Goals for 2011-2012

- § Work to adopt the 2009 International Residential Chapter 11 Energy Efficiency and the 2009 International Energy Conservation Code;
- § Cross-train permit technicians to back up and assist the senior utilities specialist;
- § Cross train senior utility specialists to back up and assist permit technicians;
- § Implement new Interactive Voice Response (IVR) system to handle all inspection requests for the Building Inspection Division;
- § Continue to promote and assist the public to use the public access computers in the Development Services Department;
- § Continue providing opportunities for inspectors and technicians to meet or exceed requirements for certifications;
- § Continue encouraging employees to attend City University classes so they enhance their job skills and performance;
- § Continue departmental participation in the weekly Toastmasters group meeting to reinforce their core values and communication skills;
- § Continue posting new commercial and residential project permit releases on department website;
- § Continue posting CO's issued on the website;
- § Schedule in-house HTE training sessions for Development Services and other departmental staff members;
- § Continue quarterly lunch & learn meetings with Tyler Area Builders Association; and,
- § Promote the online inspection scheduling option.

Development Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	695,253	724,666	679,691	667,209
Supplies and Services	32,359	30,845	51,538	58,548
Sundry	68,577	63,806	64,127	51,663
Utilities	169	-	270	-
Maintenance	24,423	14,541	14,541	18,886
TOTAL APPROPRIATIONS	\$820,781	\$833,858	\$810,167	\$796,306

Service Point Employees - Development Services

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Chief Building Official	1	1	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1	1	1
5,10)ChiefPlumbing/Mechanical Inspector	1	1	1	1	1	1	-
1,7 & 8) Building Inspector	2	2	3	3	2	2	1
Combination Inspector II	1	1	-	-	1	1	1
Development Services Engineer	-	1	1	1	1	1	1
Development Services Specialist	-	0.98	1	1	1	1	1
2, 9) Permit Clerk	-	1	1	1	-	1	-
Permit Technician	1	1	1	1	1	1	1
Plans Examiner	1	1	1	1	1	1	1
3) Project Engineer	-	0.93	0.93	1	1	1	1
Senior Permit Technician	1	1	1	1	1	1	1
Senior Utilities Specialist	-	1	-	-	-	-	-
6) Senior Utilities Specialist II	-	-	1	1	1	-	-
4)UtilitiesConstructionInspector	-	-	-	4	-	-	-
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Permit Clerk	1	-	-	-	-	-	-
Total Department	10	14	14	18	13	13	10

1) One position frozen for FY 2009-2010, FY 2010-2011 and FY 2011-2012

2) Position transferred to Water Distribution during FY 2009-2010 transferred back same year position frozen for FY 2010-2011

3) One position frozen for FY 2009-2010 CORRECTION: One Project Engineer never frozen, researched, one position ever authorized not two. Budget book never reflected two positions

4) Four positions transferred to Storm Water FY 2009-2010

5) One position frozen for FY 2010-2011

6) Senior Utilities Specialist position transferred to Water Business Office during FY 2009-2010

7) One Building Inspector position upgrade to Combination Inspector II during FY 2008-2009

8) 1 of 2 Building Inspectors eliminated FY 2011-2012

9) Permit Clerk eliminated FY 2011-2012

10) Chief Plumbing Inspector/Mechanical Inspector eliminated FY 2011-2012

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Number of plat reviews	74	75	48	65
Number of new subdivision reviews	54	30	38	52
Subdivision plans reviews average turnaround time in days	10.4	15	10.0	15
Number of residential building plan reviews	127	100	102	135
Residential plans reviews average turnaround time in days	42	5	3.9	5
Number of commercial building plan reviews	77	100	79	100
Commercial plans reviews average turnaround time in days	7.5	10	7.3	10
Number of daily inspections performed per inspector	17.4	19	18.1	18
Number of inspections performed per year	17,212	17,000	10,450	16,000
Testing fees revenues	\$81,874	\$55,000	\$40,673	\$50,000
Testing fees expenditures	\$8,947	\$10,000	\$21,771	\$30,000
Number of grading permits reviews	52	60	86	100
Number of final inspections completed	780	800	340	450

Planning and Zoning

Service Point Focus

The Planning and Zoning Department is tasked with the mission to provide professional community planning services and zoning enforcement in order to anticipate and maintain a healthy, organized and prosperous business and residential environment. Through the oversight of the Metropolitan Planning Organization, staff administers short- and long-range transportation and demographics planning. This department is also charged with providing professional oversight and support for the Planning and Zoning Commission, the Zoning Board of Adjustments and the Historical Preservation Board. The Planning and Zoning Department is responsible for:

- § General zoning administration;
- § Zoning/Special Use permit application processing;
- § Implementing key sections of Tyler 21;
- § Subdivision regulation;
- § Annexation/Extra Territorial Jurisdiction (ETJ) issues oversight;
- § Comprehensive Plan (Tyler 21) administration;
- § Sign and landscape regulation;
- § Plat review;
- § Tax abatement;
- § Economic development;

- § Tax increment financing;
- § Special studies management;
- § Master Street Plan management;
- § Historic preservation and education; and,
- § Sexually oriented business regulation.

Accomplishments for 2010-2011

- § Completed the annexation of Grande Blvd., Pounds Tyler Airport, Robbins Osborne, Camp Ford, Petty's Irrigation, and Mansion Creek;
- § Implemented subject marker program;
- § Completed Historic Resource study mapped in GIS;
- § Initiated City of Tyler Quiet Zone; and,
- § Developed an Area Development Plan for the Medical District and TJC Allied Health.

Goals for 2011-2012

- § Five year update to Tyler 21;
- § Fifteen new voluntary Landmark Designations;
- § Lake Tyler Master Plan;
- § Assess the code's effectiveness biannually; and,
- § Strategic annexations.

MPO

Service Point Focus

The City of Tyler serves as the fiscal agent for the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates MPOs for all urban areas over 50,000 in population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the area local governments. The MPO provides continuity of transportation planning efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Advisory Committee.

The transportation planning study area for the Tyler urbanized area includes the Cities of Tyler, Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, New Chapel Hill on the east and Hideaway Lake and Lindale to the north. The study area includes areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon. The MPO is charged with:

- § Projecting future transportation needs;

- § Recommending reasonable strategies based on needs and available resources;
- § Development of the biennial Unified Planning Work Program;
- § Development of the biennial Transportation Improvement Program; and,
- § Development of the long range Metropolitan Transportation Plan.

Accomplishments for 2010-2011

- § Actively participated in the Census 2010 process (Protested final count);
- § Updated the Transportation Improvement Program for FY 2011-2014;
- § Completed the sidewalk prioritization to implement the Pedestrian Access Study;
- § Completed the Transit Route Study; and,
- § Conduct traffic counts on key roadways.

Goals for 2011-2012

- § Update of the Master Street Plan; and
- § Preparation for air quality non-attainment status for region

Planning and Zoning

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	263,570	274,393	248,995	294,424
Supplies and Services	42,382	50,765	35,139	55,623
Sundry	37,764	51,400	38,919	47,766
Utilities	653	750	660	750
Maintenance	4,669	3,734	3,724	3,865
Capital Outlay	3,297	10,000	7,000	10,000
TOTAL APPROPRIATIONS	\$352,334	\$391,042	\$334,437	\$412,428

Service Point Employees - planning & zoning

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Director of Planning	0.70	0.70	0.70	0.70	0.70	0.70	0.70
2) GIS Planner/Developer	-	-	0.15	-	-	-	-
4) Planner	1	1	1	1	1	1	1
5, 6) Planning Technician	1	1	1	1	1	-	1
Plat Examiner/Coordinator	-	1	-	-	-	-	-
7, 8) Principal Planner	-	-	-	-	-	1	-
8) Senior Secretary	-	-	-	-	-	-	1

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
3) & 4) & 7) & 9) Senior Planner	1	1	1.85	1.85	1.85	0.85	0.85
6) Planning Technician	-	-	-	-	-	2	-
Total Department	3.70	4.70	4.70	4.55	4.55	5.55	4.55

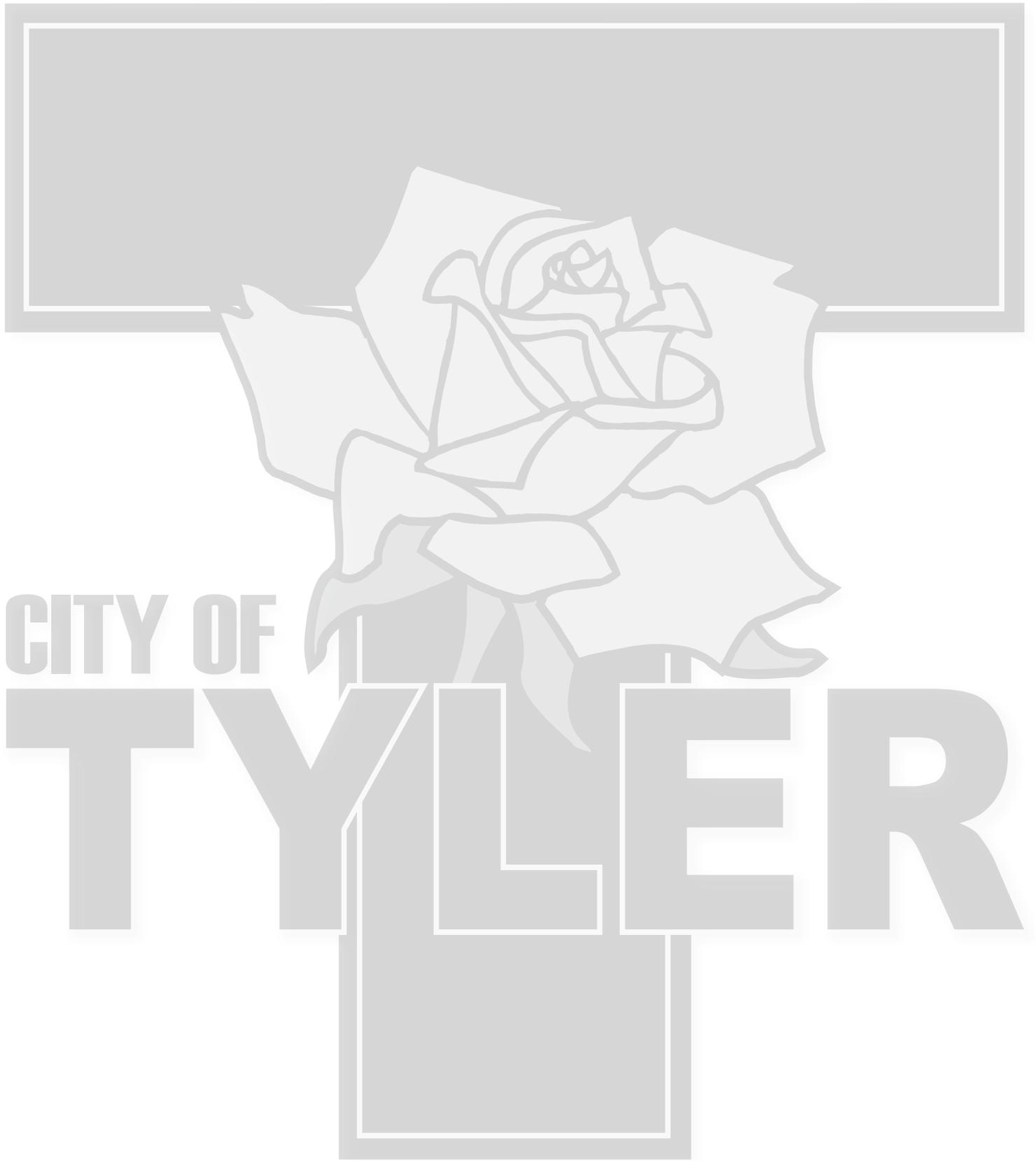
- 1) Director of Planning position with 30% paid by MPO
- 2) GIS/Planner/Developer position transferred to MPO during FY 2007-2008
- 3) Two Senior Planner positions, one with 15% paid by MPO
- 4) One position frozen for FY 2009-2010 and FY 2010-2011- Note was incorrectly input on Senior Planner, should be for Planner
- 5) Converted one full-time Planning Technician position into 2 part-time positions 2010-2011
- 6) Converted two part-time Planning Technicians to one full-time position FY 2010-2011
- 7) During FY 2010-2011 One Senior Planner moved to Principal Planner
- 8) Principal Planner downgraded to Senior Secretary FY 2011-2012
- 9) Senior Planner Frozen FY 2011-2012

Service Point Employees - MPO

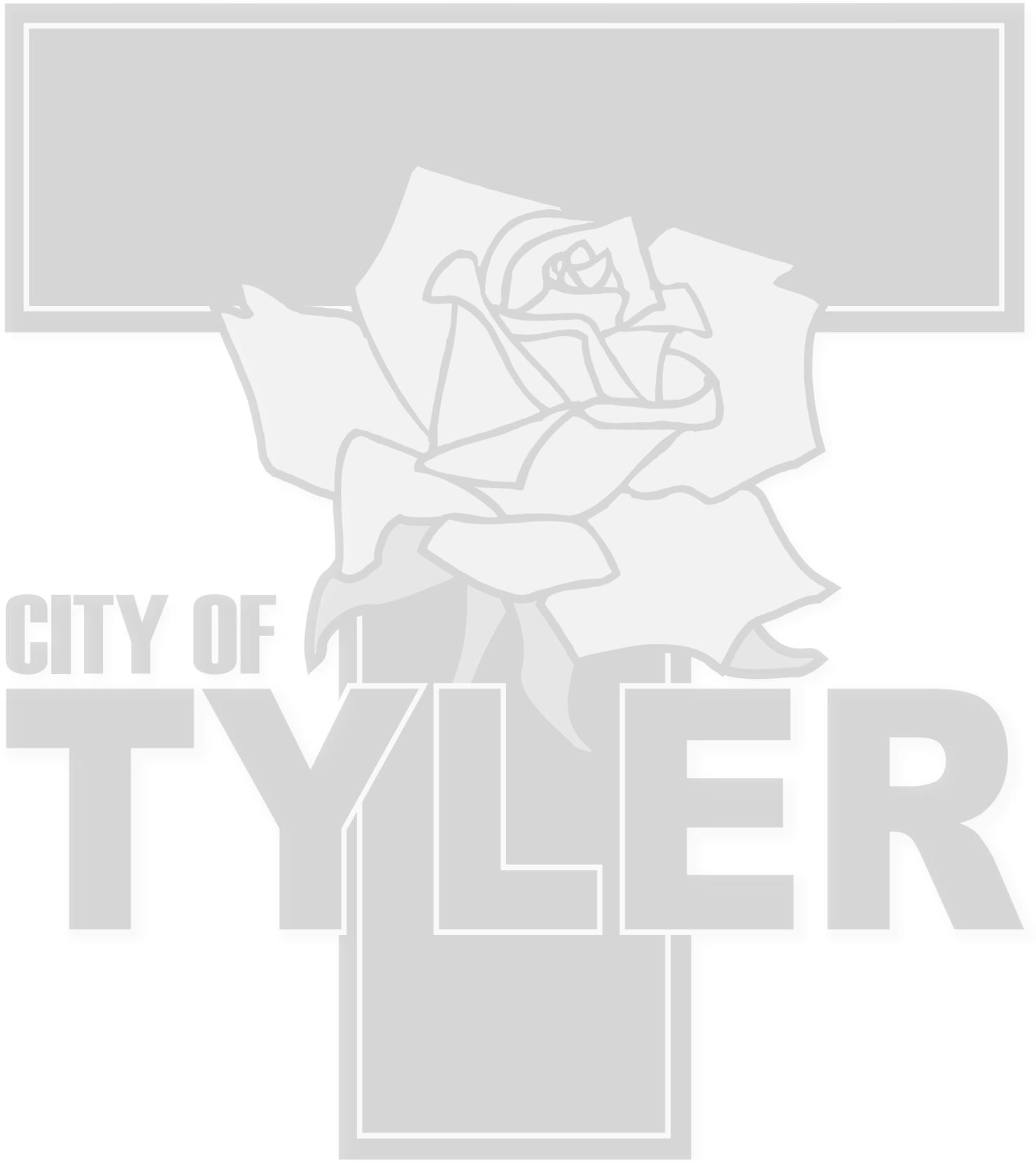
Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Director of Planning	0.30	0.30	0.30	0.30	0.30	0.30	0.3
2) GIS Planner/Developer	0.85	0.85	0.85	-	-	-	-
MPO Planner	0.90	0.90	-	-	-	-	-
3) Senior GIS Analyst	-	-	-	0.96	0.96	0.96	0.96
4) & 5) & 6) Senior Planner	-	-	0.15	1.15	1.15	1.15	0.15
Total Department	2.05	2.05	1.30	2.41	2.41	2.41	1.41

- 1) One position with 70% paid by Planning and Zoning
- 2) Position reclassified to Senior Planner during FY 2007-2008
- 3) 96% of position transferred from Solid Waste - Administration for FY 2008-2009 with 4% paid by Solid Waste - Administration
- 4) One position with 85% paid by Planning and Zoning
- 5) Position transferred to Planning and Zoning Upgraded to Principal Planner, then downgraded to Senior Secretary funded 100% by P&Z
- 6) Senior Planner Frozen FY 2011-2012

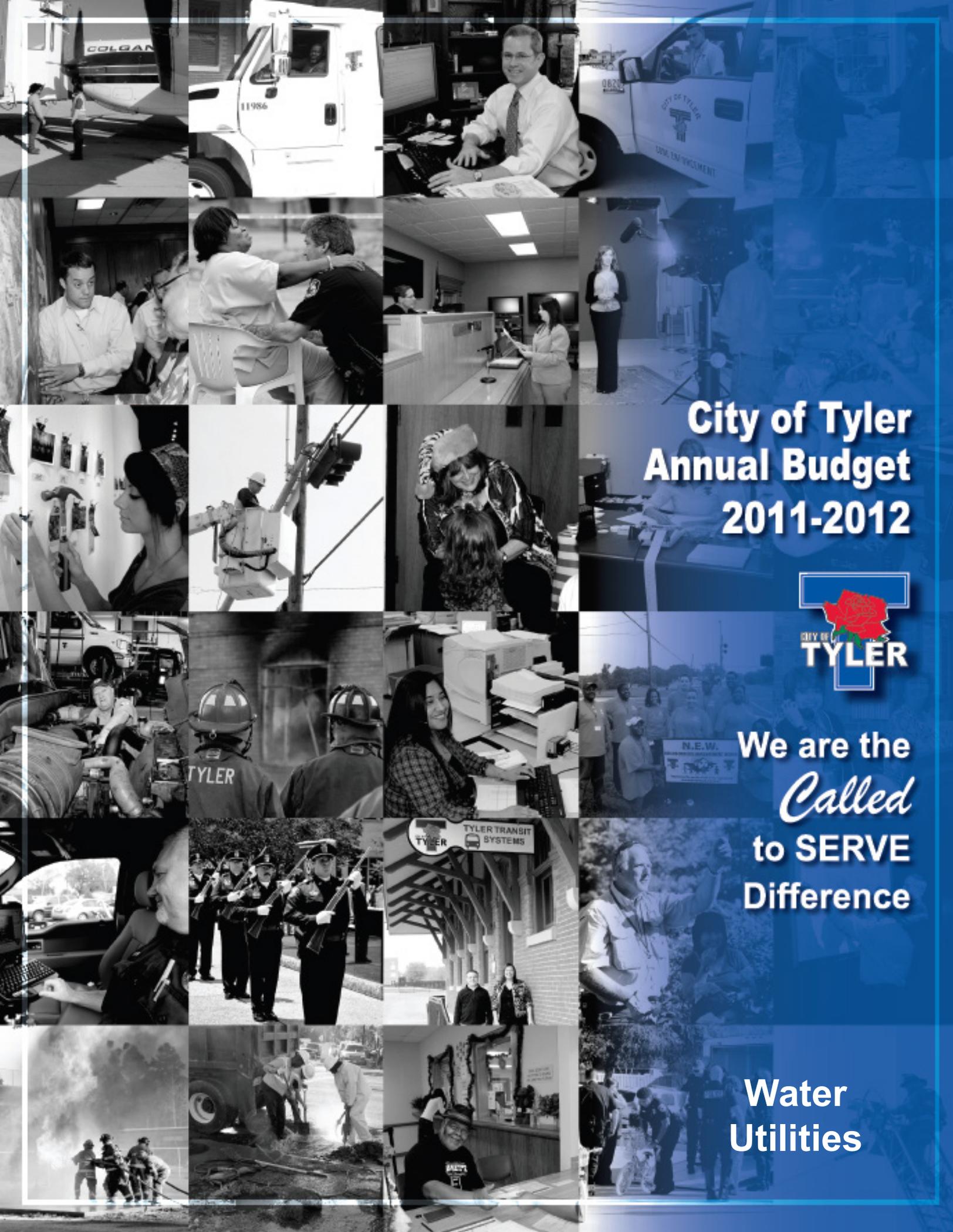
Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	pROJECTED fy2011-2012
Number of plat items processed	117	100	91	90
Percentage of staff recommendations matches P & Z recommendation	99%	80%	96%	90%
Number of zoning cases processed and percentage where staff recommendation matches P & Z recommendation	56 / 100%	80%	55 / 95%	90%
Number of cases heard by Zoning Board of Adjustments and percentage where staff recommendation matches ZBA	12 / 95%	80%	20 / 64%	90%
Area Development Plans completed			2	1
Number of Annexations initiated	4	4	2	4
Number of Half Mile of History designations	8	8	5	5
Number of Subject Marker designations	-	4	5	4
Number of Local Historic Overlay District designations	1	1	0	1
Number of historic landmark designations awarded	4	4	2	15
Number of public training opportunities performed	8	8	8	8
Old House Fair Attendees*	-	-	85	45
* Indicates a new program				



A Natural Beauty



A Natural Beauty



City of Tyler Annual Budget 2011-2012



We are the
Called
to SERVE
Difference

Water
Utilities



CITY OF

TYLER

A Natural Beauty

UTILITIES FUND (502)
REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Unreserved Fund Balance	123,193	997,061	997,061	2,947,604
Storm Water Reserve	254,831	305,501	305,501	417,146
Operating Reserve	2,779,631	2,932,980	2,932,980	2,911,721
Beginning Fund Balance / Working Capital	\$3,157,655	\$4,235,541	\$4,235,541	\$6,276,470
Revenues				
Use of Money and Property	89,049	86,208	88,072	83,827
Charges for Current Services	27,760,275	28,760,079	30,575,122	29,215,655
Storm Water Revenue	1,363,596	1,398,202	1,510,754	1,426,166
Miscellaneous Income	120,588	154,500	131,700	44,500
Total Revenues	\$29,333,509	\$30,398,989	\$32,305,648	\$30,770,148
Expenditures				
741 Administration	4,844,048	4,745,085	4,824,174	4,814,414
742 Water Office	1,356,098	1,270,249	1,261,094	1,402,392
743 Water Distribution	1,890,630	1,644,933	1,699,551	1,794,436
744 Water Plant	4,840,764	5,217,611	4,859,199	4,929,982
745 Waste Collection	1,506,870	1,348,469	1,369,215	1,458,283
746 Waste Treatment	4,280,061	4,944,914	4,373,055	4,613,132
747 Lake Tyler	834,727	1,035,600	1,025,186	1,267,601
748 Storm Water Management	1,312,927	1,468,295	1,399,109	1,533,676
749 GIS	-	-	-	423,485
Total Expenditures	\$20,866,125	\$21,675,156	\$20,810,583	\$22,237,401
Transfer In	741,473	-	7,600	9,000
(Transfer Out)	(8,130,970)	(9,484,309)	(9,461,736)	(11,140,159)
Dev. Services Fund (202)	(150,000)	(100,000)	(100,000)	(100,000)
Utilities Capital Fund (503)	(796,374)	(2,297,768)	(2,297,768)	(4,500,000)
Productivity Fund (639)	(305,000)	(350,000)	(350,000)	(350,000)
Property and Facility Fund (663)	-	(546,840)	(546,840)	-
Debt Service Fund (504)	(6,143,468)	(6,189,701)	(6,167,128)	(6,190,159)
Debt Service Reserve Fund (505)	(736,128)	-	-	-
Unreserved Fund Balance	997,061	208,628	2,947,604	262,864
Storm Water Reserve	305,501	235,408	417,146	309,636
Operating Reserve	2,932,980	3,031,029	2,911,721	3,105,559
Ending Fund Balance / Working Capital	\$4,235,541	\$3,475,065	\$6,276,470	\$3,678,058

UTILITIES FUND (502)

REVENUE DETAIL

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Use of money and property				
Lake Tyler Lot Rental	55,508	58,168	55,787	55,787
Lake Tyler Marina	14,850	14,520	18,765	14,520
Barge Concession	1,052	800	800	800
Interest Earnings	17,639	12,720	12,720	12,720
Total Use of Money and Property	\$89,049	\$86,208	\$88,072	\$83,827
Charges for Current Services				
Meter Activation	233,027	300,000	270,000	270,000
Water Service	44,372	44,944	40,000	43,000
Sewer Service	37,343	30,000	24,000	26,000
Sewer Activation	7,625	10,000	10,000	10,000
EMS Billing Fees	3,213	3,600	3,213	3,213
Water System Fee	24,639	72,883	72,883	72,883
Meter Set & Test Fees	25,050	22,000	18,000	20,000
Plug Fee	1,300	500	500	500
After Hrs/Addt Trip Fees	11,300	13,000	11,300	11,300
Water Quality Fee	34,963	99,750	99,750	99,750
Storm Water Management Fees	1,363,596	1,398,202	1,510,754	1,426,166
Water Sales	17,184,817	17,821,275	19,130,014	18,177,701
Water Miscellaneous	112,818	75,000	75,000	110,000
Old Accounts	-	100	750	100
Reconnect Fees	318,307	333,000	310,000	312,000
Sewer Charges	9,292,551	9,509,027	10,172,712	9,699,208
Labor & Equipment	9,929	50,000	5,000	10,000
Water Connect Fees	249,365	250,000	250,000	250,000
Septic Tank Dumping Fees	169,656	125,000	82,000	100,000
Total Charges for Current Services	\$29,123,872	\$30,158,281	\$32,085,876	\$30,641,821
Miscellaneous				
Miscellaneous	59,483	50,000	75,000	-
W/S Main Repair Reimb	-	3,000	3,000	5,000
Docking Fees	18,625	17,000	14,000	-
Lake Tyler East	1,075	1,000	1,200	1,000
Returned Check Fees	36,110	33,500	33,500	33,500
Contributions for Const.	4,335	50,000	5,000	5,000
Sale of Property	960	-	-	-
Total Miscellaneous	\$120,588	\$154,500	\$131,700	\$44,500

UTILITIES CONSTRUCTION FUND (503)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$1,739,625	\$1,100,275	\$1,100,275	\$800,210
REVENUES				
Interest Earnings	17,449	15,000	15,000	15,000
Income from Outside Agencies	12,662	-	-	-
TOTAL REVENUES	\$30,112	\$15,000	\$15,000	\$15,000
EXPENDITURES				
Water Treatment Plant	1,082,072	1,176,423	1,176,423	2,201,450
Water System Improvements	313,882	327,250	477,250	949,750
Waste Water System Improvements	278,191	1,412,090	741,000	25,000
Lake Tyler Improvements	-	80,000	80,000	1,153,000
NEZ Infrastructure Incentive	257,918	138,160	138,160	100,000
Miscellaneous Construction	24,525	-	-	77,500
TOTAL EXPENDITURES	\$1,956,588	\$3,133,923	\$2,612,833	\$4,506,700
Transfer In	1,287,126	2,297,768	2,297,768	4,500,000
Utilities Fund (502)	796,374	2,297,768	2,297,768	4,500,000
Debt Reserve Fund (505)	490,752	-	-	-
(Transfer Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$1,100,275	\$279,120	\$800,210	\$808,510

Water Utilities

Service Point Focus

Tyler Water Utilities is comprised of Administration, Business Office, Water Distribution, Treatment Plant, Wastewater Collection, Wastewater Treatment, Lake Tyler and Storm Water management divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to eight departments. They provide planning, personnel administration, personnel development, records management, contract administration, major capital water and sewer infrastructure maintenance, additions and/or replacement activities as well as planning for the most efficient funding. Administration allows management to bring all water and sewer functions into a cohesive operation to serve customers as well as provides liaison with other departments and with Federal, State and local organizations regarding water

and sewer matters.

The Water Business Office provides services to two distinct customer bases; Internal Customers and External Customers. Internally, the Water Business Office provides meter reading, billing and payment collection services to Tyler Water Utilities and Tyler Solid Waste for approximately 35,000 water customers and 30,500 solid waste customers. This is comprised of over 420,000 meter readings annually and processing nearly \$3.5 million in monthly receipts. Externally, the Water business office services the citizens of Tyler by providing new service connections, service transfers, disconnections and responses to billing inquires and payment options. This requires responding to over 8,000 phone calls monthly and connecting or disconnecting over 14,500 service points annually. The office staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable

drinking water to over 110,000 permanent customers through 660 miles of distribution mains in the City. In addition to transporting water, Distribution staff is responsible for the maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components. Distribution services also include City of Tyler purchasing staff members who are responsible for oversight of the competitive bid processes, maintaining bidder lists, bid notices, purchase orders and ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Plant currently treats an average of 26.98 million gallons of water per day for use by business and residential customers. Water Plant services include pump station operations and maintenance, operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport spent wastewater from residences, businesses and industries, from the point of use, to the point of treatment utilizing over 608 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, clean outs and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and increase plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 14 million gallons of wastewater per day, through the operation of two waste treatment plants, a trickling filter/solids contract aeration plant and an activated sludge plant. In addition to the treatment plants, the staff members have maintenance responsibility of 18 lift stations, two laboratories used for analysis and control, and a water pollution control and abatement program. Wastewater Treatment provides for plant operations and maintenance, laboratory operations, lift station operations and maintenance, liquid waste disposal, industrial pretreatment,

water pollution control and sludge treatment and disposal.

Lake Tyler, Lake Tyler East and Lake Palestine combine to provide up to 64 million gallons of surface water for the City's public drinking water supply. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances at Lake Tyler, Lake Tyler East and Bellwood Lake, as well as monitoring of the watershed for active or potential sources of pollution. This department provides public water usage services for construction inspection, park and grounds maintenance, road and drainage maintenance, facility construction and maintenance and water safety enforcement.

Tyler Water Utilities administrative staff provides consolidated managerial oversight and financial management for a consortium of seven city departments working as a team to perform Environmental Protection Agency (EPA) mandated storm water functions. Through funds provided by a storm water surcharge, this team addresses public education, erosion control, drainage maintenance, street sweeping and over \$500,000 in capital improvements in an effort to reduce flooding and storm water pollution.

Accomplishments for 2010-2011

- § Lake Tyler Master Plan;
- § US 69/I-20 Water Line Improvements;
- § North Tyler water and sanitary sewer improvements;
- § Rickety Lane drainage improvements;
- § Robicos VFD Replacement.

Major Budget Items for 2011-2012

- § US 69/I-20 water line improvements;
- § US 69/I-20 sanitary sewer improvements;
- § Sanitary Sewer Upgrades – Douglas Blvd. and Baxter Dr.;
- § Dam Repairs on Lake Tyler –East and West;
- § Golden Road Plant Backwash Supply;
- § FlexNet Change Out - Phase 1 of 4; and,
- § Drainage Improvements –Cedar to Cochran.

WATER ADMINISTRATION

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	994,458	980,237	983,102	885,885
Supplies and Services	1,062,595	880,535	865,121	709,971
Sundry	2,738,049	2,827,927	2,923,222	3,163,665
Utilities	13,182	10,500	10,525	10,600
Maintenance	35,763	45,886	42,204	44,293
Total Appropriations	\$4,844,048	\$4,745,085	\$4,824,174	\$4,814,414

Service Point Employees - water administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Director of Utilities and Public Works	-	-	-	-	-	1	1
3) Water Utility Operations Manager	1	1	1	1	1	-	-
1) Accountant I	1	1	1	1	1	1	1
Engineering Technician	1	1	-	-	-	-	-
4) GIS Analyst	-	-	1	-	-	-	-
2) & 5) GIS Developer/Database Administrator	-	-	1	1	1	1	-
GIS Technician	1	1	-	-	-	-	-
6) GIS Technician II	-	-	1	1	1	1	-
Senior Utilities Specialist	2	1	1	1	1	1	1
Utilities Engineer	2	1	1	1	1	1	1
Total Department	8	6	7	6	6	6	4

1) This position is being filled as an Accounting Technician but is budgeted as an Accountant I

2) This position is being filled as an Advanced IT Specialist II but is budgeted as a GIS Developer/Database Administrator

3) Title changed to Director of Utilities and Public Works FY 2010-2011

4) GIS Analyst upgraded to Senior GIS Analyst FY 2007-2008 and moved to MPO and Solid Waste Admini

5) GIS Developer moved to WUF - GIS FY 2011-2012

6) GIS Technician II moved to WUF - GIS FY 2011-2012

Water business Office

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	771,387	735,390	656,645	741,066
Supplies and Services	295,479	280,165	285,327	299,669
Sundry	236,847	210,315	277,181	315,769
Utilities	279	336	225	336
Maintenance	52,105	44,043	41,716	45,552
Total Appropriations	\$1,356,098	\$1,270,249	\$1,261,094	\$1,402,392

Service Point Employees - water business office

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
3) Water Utilities Financial Manger	-	-	-	-	-	1	1
5) Water Utility Business Office Supervisor	-	-	-	-	-	1	1
5) Water Utility Business Office Manager	1	1	1	1	1	-	-
3) Water Treatment Superintendent	-	-	-	-	-	-	-
Account Specialist	2	2	2	2	2	2	2
Billing Specialist	1	1	1	1	1	1	1
1) City Trainer	-	-	1	-	-	-	-
4) Senior Customer Service Representative	-	-	-	-	-	1	1
4) Customer Service Supervisor	1	1	1	1	1	-	-
Customer Service Representative	4	4	4	4	4	4	4
2) Senior Utilities Specialist	1	1	1	1	1	2	2
Training Coordinator	-	-	-	1	1	1	1

Utility Account Servicer	4	4	4	4	4	4	4
Total Department	14	14	15	15	15	17	17

- 1) Correction of job title to Training Coordinator
- 2) Position transferred from Development Services during FY 2009-2010
- 3) Water Treatment Superintendent transferred to Water Business Office from Water Plant and converted to Water Utilities Financial Manager FY 2010-2011
- 4) Title change from Customer Service Supervisor to Senior Customer Services Representative 2010-2011
- 5) Title change from Water Utility Bus Off. Manager to Water Utility Business Office Supervisor FY 2010-2011

Water distribution

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	843,227	1,052,404	831,744	1,091,472
Supplies and Services	367,585	86,501	336,622	102,652
Sundry	81,515	84,229	87,806	94,865
Utilities	14,731	20,954	17,106	18,940
Maintenance	408,838	380,345	396,179	438,007
Capital Outlay	174,734	20,500	30,094	48,500
Total Appropriations	\$1,890,630	\$1,644,933	\$1,699,551	\$1,794,436

Service Point Employees - water distribution

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Utilities Operations Manager	-	-	-	1	1	1	1
1) Water System Construction Supervisor	1	1	1	-	-	-	-
Crew Leader	2	2	2	2	2	2	2
6) Equipment Operator II	2	2	2	2	2	2	1
2) & 3) GIS Addressing Technician	-	-	1	-	-	-	-
Inventory Technician	1	1	1	1	1	1	1
2) & 5) & 7) Laborer	7	7	4	5	5	5	5
5) Meter Repairer	3	3	3	3	3	2	2
4) Permit Clerk	-	-	-	-	1	-	-
Purchasing Agent	-	-	1	1	1	1	1
Purchasing Technician	1	1	-	-	-	-	-
5) & 7) Semi-Skilled Laborer	-	-	2	2	2	3	3
Senior Clerk	1	1	1	1	1	1	1
Senior Maintenance Repairer	1	1	-	-	-	-	-
Senior Secretary	1	1	1	1	1	1	1
Senior Utilities Maintenance Repairer	-	-	1	1	1	1	1
6) Truck Driver	2	2	2	2	2	2	3
Utility Locator	1	1	1	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1	1	1	1
Total Department	24	24	24	24	25	24	24

- 1) Water System Construction Supervisor upgraded to Utilities Operations Manager during FY 2007-2008
- 2) One Laborer position upgraded to GIS Addressing Technician during FY 2007-2008 and downgraded back to Laborer for FY 2008-2009
- 3) GIS Addressing Technician transferred to Solid Waste Administration for FY 2008-2009
- 4) Permit Clerk transferred from Development Services during FY 2009-2010 and transferred back during same year
- 5) One Meter Repairer downgraded to Semi-Skilled Laborer during FY 2010-2011
- 6) One Equipment Operator II reclassified to Truck Driver FY 2010-2011
- 7) Two Laborers upgraded to Semi-Skilled Laborers during FY 2007-2008 Error located during FY 2010-2011 will not reflect in prior budget books

WATER PLANT

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	1,079,784	1,210,104	1,095,076	1,129,499
Supplies and Services	1,160,629	1,304,705	1,343,570	1,333,480
Sundry	57,938	306,151	56,051	54,143
Utilities	2,259,651	2,003,680	1,973,044	2,003,880
Maintenance	282,763	392,971	391,458	408,980
Total Appropriations	\$4,840,764	\$5,217,611	\$4,859,199	\$4,929,982

Service Point Employees - water plant

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Water Treatment Superintendent	1	1	1	1	1	-	-
Chief Treatment Plant Operator	2	2	2	2	2	2	2
Instrument Technician	1	1	1	1	1	1	1
Laborer	3	3	3	3	3	3	3
Plant Mechanic I/W	1	1	1	1	1	1	1
Plant Mechanic II/W	1	1	1	1	1	1	1
Plant Operator I/W	1	1	1	1	1	1	1
2) Plant Operator II/W	10	10	10	10	10	10	9
2) Plant Operator III/W	2	2	2	2	2	2	3
Utilities Lab Analyst	1	1	1	1	1	1	1
Total Department	23	23	23	23	23	22	22

1) Water Treatment Superintendent transferred to Water Business Office and Converted to Water Utilities Financial Manager FY 2010-2011

2) One Plant Operater II W upgraded to Plant Operator III W FY 2010-2011

WASTewater COLLECTION

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	502,443	681,710	541,200	742,103
Supplies and Services	362,096	125,040	286,469	147,903
Sundry	-	850	850	850
Utilities	42	435	226	535
Maintenance	513,827	540,434	540,470	566,892
Capital Outlay	128,462	-	-	-
Total Appropriations	\$1,506,870	\$1,348,469	\$1,369,215	\$1,458,283

Service Point Employees - wastewater collection

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Water System Maintenance Supervisor	1	1	1	1	1	1	1
Crew Leader	1	1	1	1	1	1	1
1, 2) Laborer	9	9	9	9	9	6	6
2) Semi-Skilled Laborer	-	-	-	-	-	2	2
1) Truck Driver	-	-	-	-	-	1	1
Utilities Maintenance Repairer/W	6	6	6	6	6	6	6
Total Department	17						

1) One Laborer upgraded to Truck Driver FY 2010-2011

2) Two Laborers upgraded to Semi-skilled Laborers FY 2010-2011

WASTEWATER TREATMENT

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	1,258,518	1,293,538	1,217,089	1,345,949
Supplies and Services	1,995,627	2,018,488	1,982,158	1,974,693
Sundry	17,162	469,339	22,518	32,213
Utilities	833,209	946,767	929,816	1,034,459
Maintenance	175,545	216,782	221,474	225,818
Total Appropriations	\$4,280,061	\$4,944,914	\$4,373,055	\$4,613,132

Service Point Employees - wastewater treatment

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
WastewaterTreatmentSuperintendent	1	1	1	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1	1	1	1
Laborer	2	2	2	2	2	2	2
Plant Mechanic I/WW	1	1	1	1	1	1	1
Plant Mechanic II/WW	1	1	1	1	1	1	1
1) Plant Operator II	12	12	12	12	12	12	12
Plant Operator III	2	2	2	2	2	2	2
Utilities Lab Analyst	2	2	2	2	2	2	2
Water Quality Chemist	1	1	1	1	1	1	1
Total Department	26						

1) For recruitment purposes Plant Operator II positions are posted as I or II in order to widen the range of qualified candidates. However, all positions are budgeted at the Plant Operator II rate.

LAKE TYLER

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	395,079	427,123	402,512	427,901
Supplies and Services	193,754	192,489	204,172	408,612
Sundry	10,400	11,357	11,357	14,915
Utilities	14,483	14,510	14,415	14,610
Maintenance	221,012	390,121	392,730	401,563
Total Appropriations	\$834,727	\$1,035,600	\$1,025,186	\$1,267,601

Service Point Employees - Lake Tyler

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Manager/Water Production and Quality	1	1	1	1	1	1	1
Equipment Operator I	2	2	2	2	2	2	2
Foreman I	1	1	1	1	1	1	1
Laborer	2	2	2	2	2	2	2
Lake Supervisor I	1	1	1	1	1	1	1
Lake Supervisor II	1	1	1	1	1	1	1
Senior Utilities Specialist	1	1	1	1	1	1	1
Total Department	9						

STORM WATER MANAGEMENT

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	423,742	543,938	426,130	557,644
Supplies and Services	149,714	71,275	139,797	116,689
Sundry	-	600	600	600
Maintenance	356,118	427,882	407,982	448,743
Capital Outlay	383,353	424,600	424,600	410,000
Total Appropriations	\$1,312,927	\$1,468,295	\$1,399,109	\$1,533,676

Service Point Employees - Storm Water management

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Administrative Assistant	-	-	0.14	-	-	-	-
10) Transportation Project Engineer	-	-	-	-	-	0.15	0.15
2, 10) Associate Traffic Engineer	-	0.15	0.15	0.15	0.15	-	-
3) Capital Budget Analyst	-	-	-	0.14	0.14	0.14	0.14
Code Enforcement Officer I	-	0.10	-	-	-	-	-
4, 9) Communications Director	-	-	0.07	0.07	0.07	0.07	-
9) Managing Director of External Relations	-	-	-	-	-	-	0.07
Communications/Media Svcs Coordinator	-	0.07	-	-	-	-	-
Crew Leader	1	1	2	2	2	2	2
Development Services Specialist	-	0.02	-	-	-	-	-
5) Engineering Technician	-	0.38	0.38	0.40	0.40	0.40	0.4

Service Point Employees - Storm Water management

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Equipment Operator II	6	5.20	4	4	4	4	4
Foreman II	1	1	1	1	1	1	1
Laborer	-	1	1	1	1	1	1
Project Engineer	-	0.07	0.07	-	-	-	-
Semi-Skilled Laborer	2	2	2	2	2	2	2
6) Senior Secretary	-	0.38	0.24	0.24	0.24	0.24	0.24
8) Truck Driver	2	2	2	2	2	2	2
Utilities Construction Inspector	-	0.16	0.16	-	-	-	-
7) Utilities Construction Inspector	-	-	-	-	4	4	4
Total Department	12	13.53	13.21	13	17	17	17

- 1) One position upgraded to Capital Budget Analyst during FY 2007-2008
- 2) Associate Traffic Engineer position with 85% paid by Traffic Engineering
- 3) Capital Budget Analyst position with 86% paid by Engineering
- 4) Communications Director position with 93% paid by Communications
- 5) Engineering Technician position with 60% paid by Engineering
- 6) Senior Secretary Two positions one with 76% paid by Traffic Engineering
- 7) Four positions transferred from Development Services Fund during FY 2009-2010
- 8) 1 of 2 Truck driver positions frozen for FY 2011-2012
- 9) Title Change from Communication Director to Managing Director of External Relations FY 2011-2012
- 10) Title Change from Associate Traffic Engineer to Transportation Project Engineer FY 2010-2011

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	pROJECTED fy2011-2012
Track total volume of water treated (millions gals.)	8,245	7,267	6,254	8,900
Total volume of wastewater treated (million gallons).	4,243	8,030	3,829	8,030
Fire hydrants flushed to reduce sediment built up and improve water quality on dead end or problem mains. Flush 40 hydrants per month out of 3,450 hydrants.	531	480	244	-
Clean sanitary sewer main to reduce risk of blockage in feet per month out of 520 miles on system	709,795 ft	600,000 ft	297,714 ft	-
Monitor operating expenses to maintain cost of \$.50/1000 gals.	.48	.50	.51	.50
Monitor operating expenses to maintain cost of \$.25/1000 gal.	.23	.25	.22	.25

gis

Service Point Focus

The mission of the City of Tyler GIS Department is to provide an updated and accurate enterprise-wide Geographic Information System service that is utilized by departments to improve efficiency and the decision-making processes. GIS staff members are responsible for:

- § Maintaining 231 GIS Data Layers;
- § Performing analysis on data to aid in the decision making processes of other departments;
- § Creating Maps and/or Data for Different Projects and Departments;
- § Providing Support to the GIS Users;
- § Organizing an Interlocal Agreement Between East Texas 911, Smith County Appraisal District and the City of Tyler; and,

- § Promoting the GIS website.

Accomplishments for 2010-2011

- § Updated Transit Route information and cartography;
- § New MRA map update for Fire Department;
- § Creating CRO Unit Layer for Police Department;
- § Created mobile public website;
- § Migration to ArcGIS 10 Desktop;
- § Water Meters change out report for Water Business Office;
- § Historical Building grouping and analysis for Planning and Zoning Department;
- § Customizable web base report for Code Enforcement;
- § Created a custom report for Development Services Department;

- § ArcGIS 10 Basic Training for City of Tyler GIS users;
- § Authored training videos for public website;
- § Assisted Smith County 911 on GeoLynx software configuration and data;
- § Created Municipal Utility Districts #1 (MUD) layer for Water Utilities Department;
- § Created Certificates of Convenience and Necessity (CCNs) layer of Smith County for Water Utilities Department;
- § Acquiring of 2010 Census data;
- § Participated in CENSUS Boundary and Annexation Survey (BAS) Project;
- § Assisted in Tyler /Lindale ETJ Agreement and Tyler/Bullard ETJ Agreement;
- § Assisted FEMA on Digital Flood Insurance Rate Map (DFIRM) update project;
- § Improved accuracy of Solid Waste Customer locations;
- § Assisting Fire Department with organizing command board for mobile command unit;
- § Completion of cataloging Fiber Optic Connection for City facilities; and,

- § Utilizing 3D modeling to demonstrate warning siren signal coverage.

Goals for 2011-2012

- § Complete the Aerial Project for 2012;
- § Complete the GIS layer representing creek information;
- § Complete inventory of Housing Infill Program (H.I.P.);
- § Develop a procedure to maintain City of Tyler properties;
- § Develop/Deploy new GIS website for internal use;
- § Complete the county wide subdivision plat hyperlink;
- § Implementing comprehensive meta data into GIS layers;
- § Completing Street Centerline QA/QC by utilizing MapSAG Application;
- § Develop new website for Solid Waste Department and Transit Department;
- § Develop Forest Management Plan and oversee operation for the City of Tyler timber lands; and,
- § Develop a new centralized GIS management system (Tyler Central).

GIS

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	-	266,694
Supplies and Services	-	-	-	88,125
Sundry	-	-	-	68,666
TOTAL APPROPRIATIONS	-	-	-	\$423,485

Service Point Employees - GIS

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) GIS Coordinator	-	-	-	-	-	-	1
1) GIS Addressing Technician	-	-	-	-	-	-	1
1, 2) Senior GIS Analyst	-	-	-	-	-	-	0.04
3) GIS Developer	-	-	-	-	-	-	1
4) GIS Technician II	-	-	-	-	-	-	1
Total Department	-	-	-	-	-	-	4.04

- 1) Moved from SW-Administration FY 2011-2012
- 2) Moved from Other- MPO FY 2011-2012
- 3) GIS Developer moved from Water Administration to WUF -GIS FY 2011-2012
- 4) GIS Technician II moved from Water Administration to WUF - GIS FY 2011-2012

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	pROJECTED fy2011-2012
Production hours for public requests	25	172	62	172
Production hours for other agency requests	75	228	144	228
Total hours (all departments)	8,270	8,092	7,468	8,092
Total hours outsourced	2,080	2,080	1,920	2,080
Map layers maintained	200	231	269	269
Maps printed*	-	84	364	84

*start recording n April 2010. Counted only maps 11'x17' or larger in size.

WATER ADMINISTRATION Capital Projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	205,967	138,160	138,160	177,500
Sundry	51,951	-	-	-
TOTAL APPROPRIATIONS	\$257,918	\$138,160	\$138,160	\$177,500

WATER DISTRIBUTION Capital Projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	338,407	327,250	477,250	949,750
Total Appropriations	\$338,407	\$327,250	\$477,250	\$949,750

WATER PLANT Capital Projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	1,082,072	1,176,423	1,176,423	2,201,450
Total Appropriations	\$1,082,072	\$1,176,423	\$1,176,423	\$2,201,450

Wastewater COLLECTION Capital Projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	278,191	877,590	502,000	25,000
Total Appropriations	\$278,191	\$877,590	\$502,000	\$25,000

Wastewater Treatment Capital Projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	-	295,500	-	-
Capital Outlay	-	239,000	239,000	-
TOTAL APPROPRIATIONS	-	\$534,500	\$239,000	-

Lake Tyler capital Projects

Service Point Expenditures

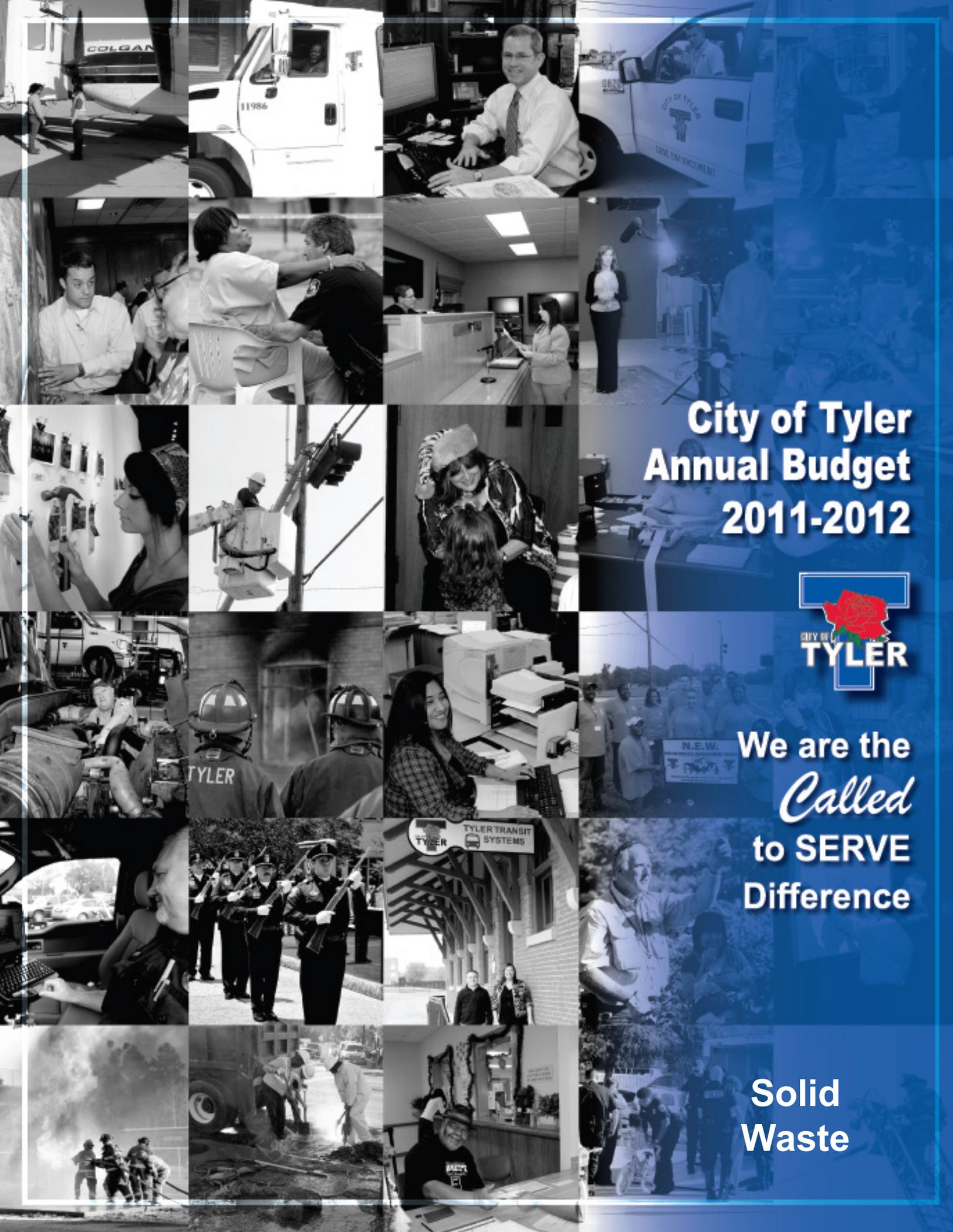
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	-	-	-	153,000
Capital Outlay	-	80,000	80,000	1,000,000
TOTAL APPROPRIATIONS	-	\$80,000	\$80,000	\$1,153,000



CITY OF

TYLER

A Natural Beauty



City of Tyler Annual Budget 2011-2012



We are the
Called
to SERVE
Difference

Solid
Waste



CITY OF

TYLER

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SOLID WASTE FUND (560)
REVENUES, EXPENDITURES, CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Operating Reserve	1,431,660	1,445,088	1,445,088	1,462,172
Unreserved Fund Balance	(326,527)	166,082	166,082	12,395
Beginning Fund Balance / Working Capital	\$1,105,133	\$1,611,169	\$1,611,169	\$1,474,567
Revenues				
Interest and Rental Income	19,056	16,000	17,135	11,670
Charges for Residential Serv.	4,830,257	4,829,844	4,829,844	5,357,073
Charges for Commercial Serv.	3,070,157	3,090,000	3,086,222	3,151,800
Recycle Sales	27,833	10,000	20,000	20,000
Roll-Off	1,558,944	1,776,750	1,290,000	1,450,000
Miscellaneous	930,263	856,135	883,843	751,611
Total Revenues	\$10,436,510	\$10,578,729	\$10,127,044	\$10,742,154
Expenditures				
Administration	1,309,018	1,186,299	1,079,487	1,024,461
Residential Collection	5,162,096	5,231,805	5,330,134	5,272,478
Commercial Collection	2,889,119	2,800,537	2,679,113	2,987,941
Litter Control	150,244	114,730	114,705	116,300
Complex Operations	123,442	170,187	149,515	165,883
Code Enforcement	-	462,574	394,859	506,619
Total Expenditures	\$9,633,919	\$9,966,132	\$9,747,813	\$10,073,682
Transfer In	136,346	17,000	17,000	17,000
Fleet Fund (640)	136,346	17,000	17,000	17,000
(Transfer Out)	(432,900)	(1,006,252)	(532,833)	(591,458)
Development Services (202)	-	(50,000)	(50,000)	(50,000)
SW Capital Fund (562)	-	(200,000)	-	(100,000)
Productivity Fund (639)	(152,000)	(200,000)	(200,000)	(200,000)
Property and Facility Fund (663)	-	(273,419)	-	-
Technology Fund (671)	(280,900)	(282,833)	(282,833)	(241,458)
Operating Reserve	1,445,088	1,494,920	1,462,172	1,511,052
Unreserved Fund Balance	166,082	(260,405)	12,395	57,529
Ending Fund Balance / Working Capital	\$1,611,169	\$1,234,514	\$1,474,567	\$1,568,581

SOLID WASTE FUND (560)

REVENUE Detail

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Use of Money and Property				
Rent - Miscellaneous	11,197	11,000	12,135	11,670
Interest Earnings	7,859	5,000	5,000	-
Total Use of Money and Property	\$19,056	\$16,000	\$17,135	\$11,670
Charges for Current Services				
Residential Sanitation Fees	4,830,257	4,829,844	4,829,844	5,357,073
Commercial Fees	3,070,157	3,090,000	3,086,222	3,151,800
Roll-Off Collection Fees	1,558,944	1,776,750	1,290,000	1,450,000
Total Charges for Current Services	\$9,459,358	\$9,696,594	\$9,206,066	\$9,958,873
Recycle Sales				
Recycle Sales	27,833	10,000	20,000	20,000
Total Recycle Sales	\$27,833	\$10,000	\$20,000	\$20,000
Miscellaneous Income				
Franchise - Street Use Fee	121,713	131,000	118,053	143,711
Landfill Royalty Fee	435,701	465,000	454,620	465,000
Maintenance Complex Charges	118,902	76,685	76,685	77,032
Solid Waste Fuel Surcharge	-	-	157,800	-
Miscellaneous Income	183,956	183,450	76,685	65,868
Sale of Equipment	6,429	-	-	-
Aerial Photography	63,561	-	-	-
Total Miscellaneous Income	\$930,263	\$856,135	\$883,843	\$751,611
Total Revenues	\$10,436,510	\$10,578,729	\$10,127,044	\$10,742,154

SOLID WASTE CAPITAL FUND (562)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$3,105,952	\$2,028,792	\$2,028,792	\$1,226,462
REVENUES				
Interest Earnings	16,403	12,000	9,506	10,000
Miscellaneous Income	-	-	-	-
Total REVENUES	\$16,403	\$12,000	\$9,506	\$10,000
EXPENDITURES				
Technology Projects	5,695	-	-	-
Aerial Photography	-	-	-	-
Sanitation Containers	85,543	360,000	202,476	250,000
Container Maintenance Facility	84,995	113,400	92,000	30,000
Land/Land Improvements	18,482	25,000	24,797	50,000
City Hall	599,187	161,609	160,584	-
Loop 49 TxDot	-	-	-	-
New Residential Trucks	-	-	-	-
New Commercial Trucks	299,661	345,212	285,724	80,400
Litter Control Projects	-	110,000	44,255	55,000
Maintenance Complex Project	-	2,000	2,000	-
Contingency	-	-	-	-
TOTAL EXPENDITURES	\$1,093,563	\$1,117,221	\$811,836	\$465,400
Transfer In	-	200,000	-	100,000
Solid Waste Fund (560)	-	200,000	-	100,000
Transfer Out	-	-	-	-
Ending Fund Balance / Working Capital	\$2,028,792	\$1,123,571	\$1,226,462	\$871,062

Solid Waste

Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services, and recycling operations. This department is responsible for:

- § Residential garbage collection;
- § Residential garbage container disbursement program;
- § Residential curbside recycling collection;
- § Commercial garbage collection;
- § Dumpster rentals;
- § Greenwood Farms Landfill operations oversight;
- § Hazardous materials disposal;
- § Tyler Recycling Collection Center;
- § Liaison to the Keep Tyler Beautiful Board;
- § Recycling and waste reduction education;
- § Litter abatement and beautification programs;
- § Geographic Information Systems;
- § Code Enforcement; and,
- § Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt a Spot, Adopt a Park, Project Daffodil, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, and litter cleanups.

Accomplishments for 2010-2011

- § Awarded Gold Star Affiliate from Keep Texas Beautiful;
- § Awarded 7th consecutive Sustained Excellence Award from Keep Texas Beautiful;
- § Distributed/mailed Brochures/Public Education 120,000;

Code enforcement

Accomplishments for 2010-2011

- § More 4,200 cases have been worked by five officers;
- § Neighborhood Empowerment Works (NEW) 10 Project-126 cases worked;
- § NEW 11 Project- 128 cases worked;
- § Four illegal dumping surveillance cameras were deployed in the City which resulted in catching several illegal dumpers;
- § Won the bid for the Annual CEAT Conference for 2012 which is projected to bring \$250,000 into the local economy;
- § Hosted a Code Enforcement Association of Texas – Code Enforcement Officer II training class;
- § Created a master file of the Annual Statistic Reports with access for all city employees;
- § Code Enforcement now creates, and publishes their door hanger notices in-house. This saves the City money on printing fees and many cases are now resolved without having to send certified letters which also helps to save money for the City; and,

- § Presentations to Citizens and Students: 1,450 adults; 875 children;
- § Awarded two Beauty and Business Awards;
- § Planted about 1,250 daffodils at area schools with about 150 students;
- § Sold plants at Main Street Flower Market fundraiser for Le Grand Gardens – raised \$304;
- § Great American Trash Off – 200 volunteers cleaned up Rose Rudman Park;
- § Repainted Mural on south section of Loop 323 – 75 students from area high schools;
- § Held Paint Recycle Day – 256 people served; collected about 3,000 gallons of paint; donated about 50 gallons to Habitat for Humanity;
- § Started partnership between Tyler Against Graffiti and Smith County Juvenile Probation; Department to use juvenile probationers for graffiti abatement;
- § Held clean up event with 20 Ingersoll-Rand Employees in Woldert Park; and,
- § Started first in state “Trash Mob” for short/small scale cleanup projects partnership with Wesley Foundation.

Goals for 2011-2012

- § Conduct pilot program studying the use of Compressed Natural Gas in 10 converted half-ton pickup trucks and two Manual/Automated vehicles;
- § Keep Tyler Beautiful start next phase of LeGrande Garden Project – Multi-purpose education/meeting facility at Goodman Museum; and,
- § Hold successful paint recycling event for Tyler Citizens.

- § Code Enforcement now recycles plastics and metal from unclaimed signs removed from the right-of-ways and donates them to Goodwill.

Major Budget Items for 2011-2012

- § Replace the tractor and trailer for the mowing crew.

Goals for 2011-2012

- § Concentrate efforts on enforcing the transient vendor ordinance;
- § Concentrate efforts on enforcing the outdoor storage and display ordinance;
- § Bring commercial lots into compliance for high vegetation violations; and,
- § Mow and maintain 200 City lots.

Administration

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	779,643	752,344	658,392	665,427
Supplies and Services	173,578	131,022	121,641	56,650
Sundry	337,796	288,858	286,558	288,440
Utilities	8,694	3,300	3,196	3,169
Maintenance	9,307	10,775	9,700	10,775
Total Appropriations	\$1,309,018	\$1,186,299	\$1,079,487	\$1,024,461

Service Point Employees - solid waste administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Director of Solid Waste	1	1	1	1	1	1	1
5) GIS Coordinator	1	1	1	1	1	1	-
2) Supervisor Solid Waste	1	1	1	1	1	1	-
Account Specialist	2	2	2	2	2	2	2
Customer Service Supervisor	-	-	1	1	1	1	1
4) GIS Addressing Technician	-	-	-	1	1	1	-
GIS Planner/Developer	0.15	0.15	-	-	-	-	-
GIS Technician	-	1	-	-	-	-	-
MPO Planner	0.10	0.10	-	-	-	-	-
1) & 3) Senior GIS Analyst	-	-	1	0.04	0.04	0.04	-
Senior Utilities Specialist	2	2	1	1	1	1	1
Special Projects Coordinator	1	1	1	1	1	1	1
Total Department	8.25	9.25	9	9.04	9.04	9.04	6

- 1) 96% of position funded through MPO beginning FY 2008-2009
- 2) Solid Waste Supervisor eliminated FY 2011-2012
- 3) Senior GIS Analyst position moved to WUF - GIS FY 2011-2012
- 4) GIS Addressing Technician moved to WUF - GIS FY 2011-2012
- 5) GIS Coordinator position moved to WUF - GIS FY 2011-2012

Residential collection

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	1,263,061	1,351,757	1,327,591	1,328,622
Supplies and Services	2,100,189	2,186,008	2,249,091	2,142,983
Sundry	46,825	46,825	46,825	46,825
Utilities	2,930	2,200	2,149	2,200
Maintenance	1,749,091	1,645,015	1,704,478	1,751,848
Total Appropriations	\$5,162,096	\$5,231,805	\$5,330,134	\$5,272,478

Service Point Employees - Residential Collection

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
3) Code Enforcement Officer	-	-	1	1	1	-	-
Commercial Equipment Operator	2	2	2	2	2	2	2
1) Crew Leader	-	-	2	2	2	2	2
Driver Trainer	1	1	1	1	1	1	1
4, 5) Foreman I	1	1	2	2	2	1	-
2) and 4) Foreman II	-	-	-	1	1	2	2
Laborer	3	3	3	3	3	3	3
6) Recycling Technician	1	1	1	1	1	1	-
Residential Equipment Operator	20	20	20	20	20	20	20
Temporary Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
2) Commercial Sales Representative	1	1	1	-	-	-	-
Total Department	29	33	33	33	32		

- 1) 2 Positions added during FY 2007-2008
- 2) Title change of Commercial Sales Representative to Foreman II during FY 2007-2008
- 3) Position transferred to SW Code Enforcement
- 4) One Foreman I upgraded to Foreman II during FY 2009-2010
- 5) One Foreman I eliminated FY 2011-2012
- 6) Recycling Technician eliminated FY 2011-2012

COMMERCIAL COLLECTION

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	684,966	633,182	642,332	734,914
Supplies and Services	1,636,438	1,680,347	1,528,798	1,731,771
Sundry	49,002	49,002	49,002	49,002
Utilities	1,102	1,500	2,384	4,100
Maintenance	517,611	436,506	456,597	468,154
Total Appropriations	\$2,889,119	\$2,800,537	\$2,679,113	\$2,987,941

Service Point Employees - commercial collection

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Commercial Equipment Operator II	8	8	8	8	8	8	8
Commercial Sales Representative	1	1	1	1	1	1	1
Total Department	9						

Code Enforcement

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	345,896	269,070	351,005
Supplies and Services	-	24,236	44,334	71,520
Sundry	-	34,071	34,071	32,559
Utilities	-	800	313	800
Maintenance	-	57,571	47,071	50,735
TOTAL APPROPRIATIONS ¹⁾	-	\$462,574	\$394,859	\$506,619

¹⁾ Code Enforcement Department moved from the General Fund in FY2010-2011

Service Point Employees - Code Enforcement

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Code Enforcement Manager	-	-	-	1	1	1	1
1) Environmental Coordinator	-	-	1	-	-	-	-
8) Chief Code Enforcement Officer	-	-	-	1	1	-	-
8) Field Supervisor	-	-	-	-	-	1	1
7,9,10) Code Enforcement Officer I	-	-	3	3	3	5	3
2, 9) Code Services Officer	-	-	1	1	1	-	-
3) Equipment Operator I	-	-	4	-	-	-	-
4) Equipment Operator II	-	-	2	1	1	1	1
5) Laborer	-	-	1	-	-	-	-
6) Senior Clerk	-	-	-	1	1	1	1
Total Department	-	-	12	8	8	9	7

1) Title change from Environmental Coordinator to Code Enforcement Manager during FY 2007-2008

2) One position upgraded to Chief Code Enforcement Officer for FY 2008-2009

3) Four positions transferred to Streets during FY 2007-2008

4) One position transferred to Streets during FY 2007-2008

5) One position upgraded to Code Services Officer for FY 2008-2009

6) Position transferred from Streets during FY 2007-2008

7) Position transferred from SW Residential for FY2010-2011

8) Title change from Chief Code Enforcement Officer to Field Supervisor FY 2010-2011

9) Code Services Officer upgraded to Code Enforcement Officer I FY 2010-2011

10) Eliminated 2 Code Service Officer I

*This department was formerly known as Environmental Services.

LITTER CONTROL

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	150,244	113,730	113,705	115,300
Utilities	-	1,000	1,000	1,000
Total Appropriations	\$150,244	\$114,730	\$114,705	\$116,300

GARAGE COMPLEX

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	20,722	35,825	27,897	35,825
Sundry	14,555	15,182	15,182	15,020
Utilities	65,774	84,180	71,436	85,038
Maintenance	22,391	35,000	35,000	30,000
Total Appropriations	\$123,442	\$170,187	\$149,515	\$165,883

Solid waste ADMINISTRATION capital projects

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	46,000	25,000	50,000
Sundry	-	-	-	-
Capital Outlay	708,359	186,609	185,381	30,000
TOTAL APPROPRIATIONS	\$708,359	\$232,609	\$210,381	\$80,000

RESIDENTIAL COLLECTION CAPITAL PROJECTS

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	46,196	150,000	76,193	100,000
Total Appropriations	\$46,196	\$150,000	\$76,193	\$100,000

COMMERCIAL COLLECTION CAPITAL PROJECTS

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	339,008	622,612	479,007	230,400
Total Appropriations	\$339,008	\$622,612	\$479,007	\$230,400

LITTER CONTROL

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	110,000	44,255	55,000
Total Appropriations	-	\$110,000	\$44,255	\$55,000

Garage Complex Capital Projects

Service Point Expenditures

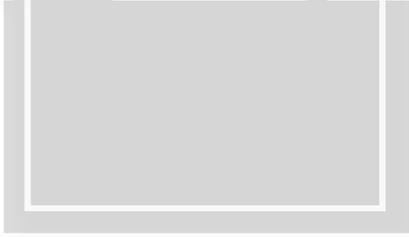
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	-	2,000	2,000	-
TOTAL APPROPRIATIONS	-	\$2,000	\$2,000	-

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Residential garbage carts in use	28,166	28,000	28,735	29,500
Total tons of residential garbage collected and disposed of	46,571	N/A	33,533	46,500
Total tons of recyclables collected at the Tyler Recycling Collection Center	402	429	269	442
Total tons of recyclables collected from subscription curbside recycling customers	713	800	493	785
Subscription curbside recycling customers	3,150	4,200	3,221	4,200
Percentage of residential customers participating in curbside recycling	11%	15%	11%	15%
Commercial dumpsters in use	1,923	1,800	1,920	2,112
Commercial roll-offs in use	155	200	106	170
Commercial compactors in use	Not Avail.	Not Avail.	15	15
Weed and Debris lots inspected	4,002	4,000	2,190	3,000
Junk Vehicle violations	1,020	1,050	481	650

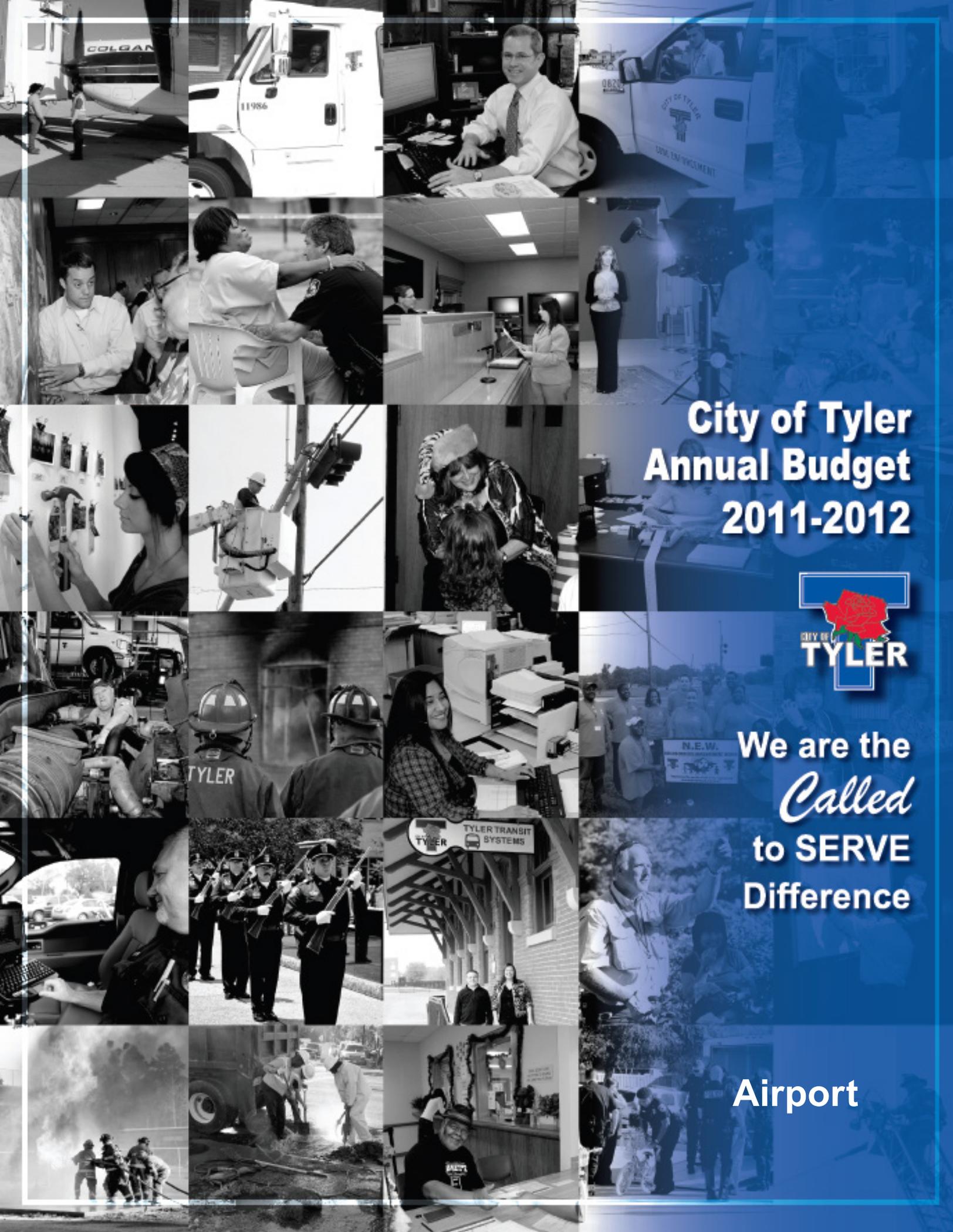


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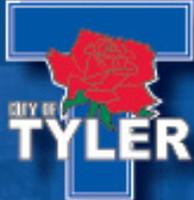
TYLER



A Natural Beauty



City of Tyler Annual Budget 2011-2012



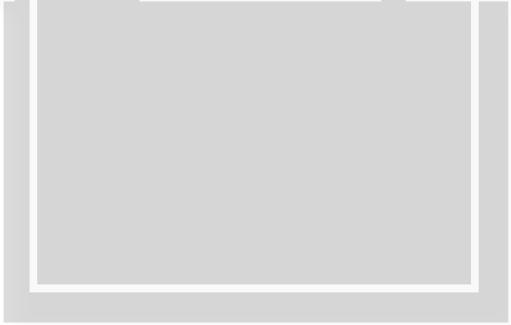
We are the
Called
to SERVE
Difference

Airport



CITY OF

TYLER



A Natural Beauty

AIRPORT OPERATING FUND (524)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Unreserved Fund Balance	498,670	435,151	435,151	414,905
Beginning Fund Balance / Working Capital	\$498,670	\$435,151	\$435,151	\$414,905
Revenues				
Airline Facilities Rental	90,000	90,000	90,000	90,000
Airport Long-Term Parking	526,850	510,000	497,426	510,000
Interest Earnings	3,079	3,000	1,822	2,000
Landing Fees	65,466	69,649	68,767	69,649
Restaurant Concessions	7,752	7,000	10,960	15,000
FAA Building Rental	44,521	41,416	41,512	41,416
Car Leasing Rental	170,133	232,000	232,000	250,000
Agricultural Lease	457	660	456	456
Hanger Land Lease	83,699	84,100	84,912	84,100
HAMM	27,458	26,000	25,726	26,000
Common Use Fee	18,317	23,000	18,939	23,000
Airport Fuel Flowage	45,022	50,000	46,938	50,000
Copying fees	-	-	-	-
Advertising Space Fees	7,219	16,000	16,453	16,000
Miscellaneous Income	16,605	8,300	6,249	9,300
Oil Leases and Royalties	6,087	5,500	6,317	6,500
Total Revenues	\$1,112,664	\$1,166,625	\$1,148,477	\$1,193,421
Expenditures				
Operations	1,176,183	1,165,871	1,168,723	1,283,810
Capital	-	50,000	50,000	101,611
Total Expenditures	\$1,176,183	\$1,215,871	\$1,218,723	\$1,385,421
Transfer In	-	50,000	50,000	192,000
PFC Fund (234)	-	50,000	50,000	192,000
Transfer Out	-	-	-	-
Unreserved Fund Balance	435,151	435,905	414,905	414,905
Ending Fund Balance / Working Capital	\$435,151	\$435,905	\$414,905	\$414,905

Airport

Service Point Focus

T Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial and private aviation activities. In 2010 Tyler recorded 138 privately owned aircraft based at the airport. Also two commercial service airlines provide regional flights to Dallas and Houston that allow passengers to connect to most airports in the world. Airport staff members are responsible for:

- § Promoting and marketing airport services;
- § Developing public education programs to teach citizens and customers about aviation;
- § Coordinating and managing airport security and emergency response programs;
- § Terminal building maintenance;
- § Runway inspection and maintenance;
- § Managing airport vendor and concession contracts;
- § Grounds maintenance including irrigation;
- § Storm water pollution prevention program;
- § Land lease contract management;
- § Airfield lighting and navigational aid maintenance;
- § Coordination and planning of airport development;
- § Airport operations area maintenance and inspection;
- § Passenger facility charge program reporting and administration; and,
- § Federal Aviation Administration (FAA) grants administration.

Accomplishments for 2010-2011

- § Received FAA Grants totaling over \$5,850,000;
- § Completed all necessary land acquisition for the Runway 4/22 runway safety area project;
- § Awarded construction contracts to lengthen Runway 4/22 and update the runway safety areas to comply with updated FAA runway safety criteria;
- § Wildlife Hazard Assessment underway to preserve safe air operations on the airport;
- § Implemented a new finance plan for a consolidated rental car maintenance facility;

- § Received approval of a new Category III Airport Security Plan to meet the Transportation Security Administration's requirements;
- § Airport FFA Part 139 Certification Inspection resulted in no violations or corrections needed. Airport emergency services, airfield operations/maintenance and proactive training requirements were found to meet or exceed all FAA regulations;
- § First Wings Over Tyler Air Show was held at Tyler Pounds Regional Airport;
- § A new airport emergency management plan was created by Tyler Pounds Regional Airport to meet the new Federal requirements for aviation emergency response and operating procedures; and,
- § Adopted an updated Passenger Facility Charge program.

Major Budget Items for 2011-2012

- § Repairs and maintenance of North side Terminal Building roof;
- § Award contracts to begin design of Rental Car Consolidated Service Facility;
- § Repairs to Air Traffic Control Tower; and,
- § Construction contracts to lengthen Runway 4/22 and update the runway safety areas.

Goals for 2011-2012

- § Pursue new funding to begin program to improve Runway 4/22 by increasing pavement weight capacity and installing instrument landing system for precision approach;
- § Complete the final phase of construction of the Runway 4/22 runway safety area project;
- § Install a new state-of-the-art electronic security gate system;
- § Pursue funding for construction of the new parallel Taxiway K;
- § Complete the airport wildlife assessment (FAA mandated);
- § Pursue new air service destinations from Tyler and increase numbers of flights from DFW and Houston airports; and,
- § Record a perfect score on the 2012 Airport FFA Part 139 Certification Inspection with no violations or corrections needed.

Airport

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	462,824	436,805	432,244	517,635
Supplies and Services	225,483	237,674	245,014	256,606
Sundry	126,616	133,507	133,507	136,268
Utilities	240,449	228,100	231,139	238,800
Maintenance	120,812	129,785	126,819	134,501
Total Appropriations	\$1,176,183	\$1,165,871	\$1,168,723	\$1,283,810

Service Point Employees

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
6) & 7) Airport Director	-	-	-	-	-	1	-
6) Director of Airport and Transit	-	-	1	1	1	-	-
5) & 7) Airport Manager	1	1	-	-	-	-	1
Airport Operations Supervisor	1	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1	1
Administrative Secretary	-	-	-	1	1	1	1
1) & 4) Airport Technician I	3	3	3	3	3	3	2
Airport Technician II	1	1	1	1	1	1	1
Airport Technician III	2	2	2	2	2	2	2
Airport Technician IV	1	1	1	1	1	1	1
2) Secretary	1	1	1	-	-	-	-
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
3) Airport Technician I	1	1	1	1	1	-	-
Total Department	12	12	12	12	12	11	10

- 1) One Airport Technician position frozen for FY 2009-2010
- 2) One Secretary position upgraded to Senior Secretary during FY 2007-2008
- 3) One Part-time Airport Technician eliminated during FY 2010-2011 budget
- 4) One Airport Technician eliminated FY 2011-2012
- 5) Airport Manager promoted to Director of Airport and Transit FY 2007-2008
- 6) Title change from Director of Airport and Transit to Airport Director FY 2010-2011
- 7) Title change from Airport Director to Airport Manager FY 2011-2012

Airport capital

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	39,891	39,891	-
Capital Outlay	-	10,109	10,109	101,611
Total Appropriations	-	\$50,000	\$50,000	\$101,611

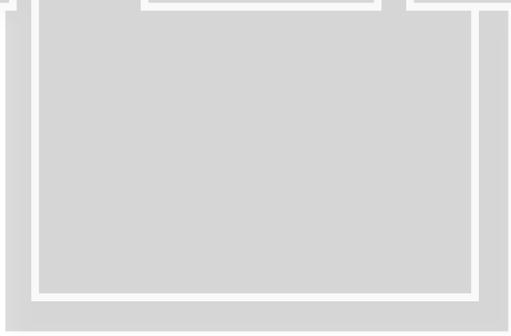
Airport

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Number of successful airfield operations	50,417	50,500	49,218	50,500
Number of annual enplanements	73,110	74,000	74,502	74,000
Average monthly rental car revenue	\$14,177	\$19,333	\$17,913	\$20,833
Fuel flowage fees	\$45,999	\$50,000	\$46,644	\$50,000
Landing Fees	\$64,392	\$69,649	\$67,321	\$69,649



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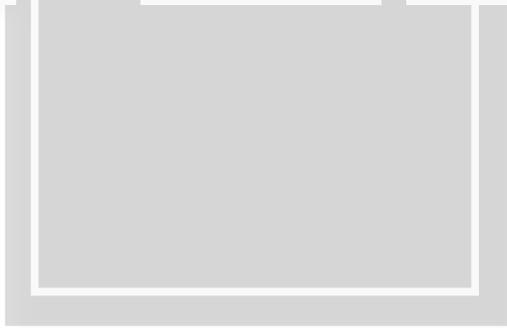
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HOTEL/MOTEL OCCUPANCY TAX FUND (211)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Operating Reserve	1,433,989	1,915,416	1,915,416	677,857
Unreserved Fund Balance	-	-	-	49,207
Beginning Fund Balance / Working Capital	\$1,433,989	\$1,915,416	\$1,915,416	\$727,064
Revenues				
7% Occupancy Tax	2,026,166	1,962,625	2,066,690	2,108,020
2% Occupancy Tax	-	-	49,207	602,291
Interest Earnings	11,803	8,000	5,935	1,100
Audit Collections	-	10,000	10,000	10,000
Donations Liberty Hall	719,750	10,000	124,000	70,000
Total Revenues	\$2,757,719	\$1,990,625	\$2,255,832	\$2,791,411
Expenditures				
Tourism Operations	1,080,755	1,080,755	1,080,755	1,200,000
Texas Rose Festival	9,000	8,100	8,100	8,100
Discovery Place	36,000	32,400	32,400	32,400
Symphony	25,000	25,000	25,000	25,000
Museum of Art	49,500	44,550	44,550	44,550
Historical Museum	15,000	13,500	13,500	13,500
Visitors and Convention Bureau	657,564	635,609	635,609	654,762
McClendon House	5,000	4,500	4,500	4,500
Historic Aviation Museum	15,000	13,500	13,500	13,500
Liberty Hall Construction	98,978	1,216,770	1,216,770	-
HOT/Tourism promotion	21,995	-	-	-
Contingencies	-	85,000	85,000	100,000
Professional Audit Services	2,500	9,500	9,500	6,000
Texas Hotel & Lodging Dues	-	15,000	15,000	15,000
2% Occupancy Tax Study	-	-	-	75,000
Total Expenditures	\$2,016,292	\$3,184,184	\$3,184,184	\$2,192,312
Transfers In	-	-	-	-
(Transfers Out)	(260,000)	(260,000)	(260,000)	(200,000)
Main Street Fund (210)	(60,000)	-	-	-
Tourism Fund (219)	-	(60,000)	(60,000)	-
Property and Facility Management (663) (Roof Replacement Tourism)	(200,000)	(200,000)	(200,000)	(200,000)
Operating Reserve	1,915,416	461,857	677,857	549,665
Unreserved Fund Balance	-	-	49,207	576,498
Ending Fund Balance / Working Capital	\$1,915,416	\$461,857	\$727,064	\$1,126,163

7% Hotel/Motel Occupancy Tax

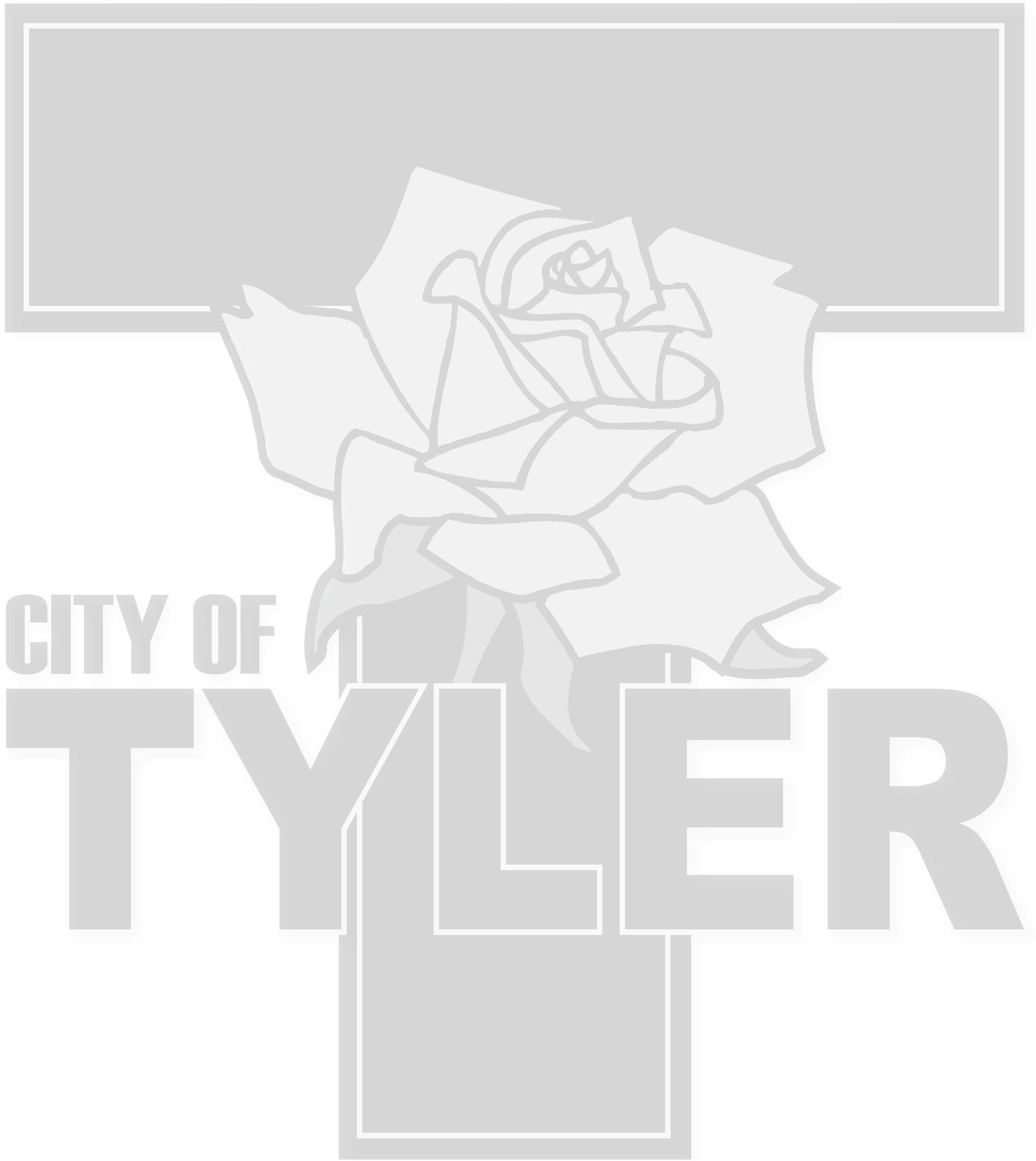
Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	2,500	24,500	24,500	21,000
Sundry	1,914,814	1,942,914	1,942,914	2,096,312
Capital Outlay	98,978	1,216,770	1,216,770	-
Total Appropriations	\$2,016,292	\$3,184,184	\$3,184,184	\$2,117,312

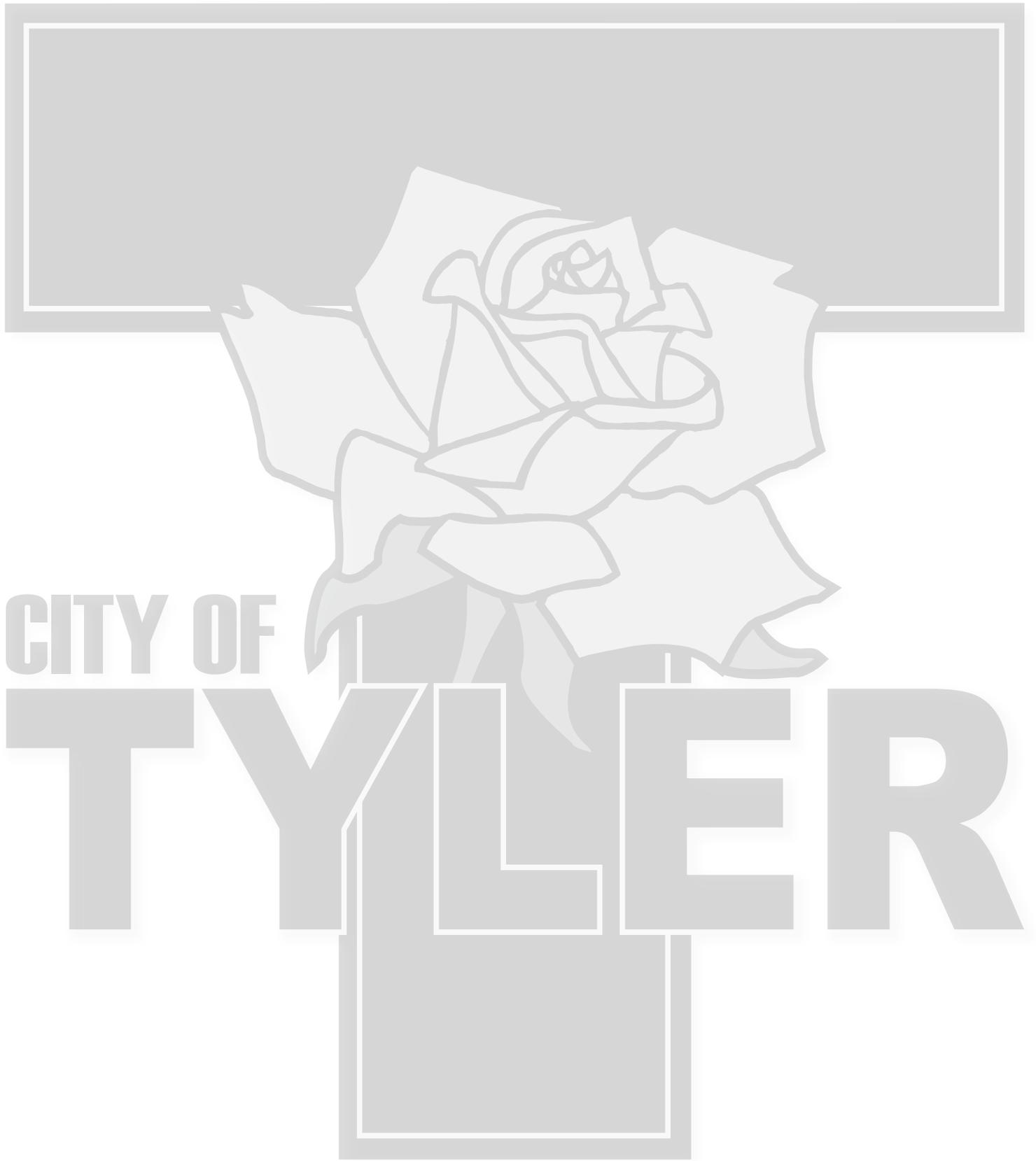
2% Hotel/Motel Occupancy Tax

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	75,000
TOTAL APPROPRIATIONS	-	-	-	\$75,000



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CEMETERIES OPERATING FUND (204)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$313,444	\$153,473	\$153,473	-
Revenues				
Permits	1,235	5,000	2,500	2,500
Interest Earnings	1,673	3,000	3,000	3,000
Lot Sales	6,137	42,634	34,000	34,000
Miscellaneous Income	442	-	135	-
Total Revenues	\$9,487	\$50,634	\$39,635	\$39,500
Expenditures				
Cemetery	188,682	208,334	206,108	269,961
Total Expenditures	\$188,682	\$208,334	\$206,108	\$269,961
Transfer In				
Transfer In	19,224	24,000	13,000	239,322
Cemetery Trust Fund (713)	19,224	24,000	13,000	12,500
General Fund (101)	-	-	-	226,822
Transfer Out				
Transfer Out	-	-	-	-
Ending Fund Balance / Working Capital	\$153,473	\$19,773	-	\$8,861

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	97,436	116,008	110,009	173,287
Supplies and Services	22,123	27,570	24,353	31,056
Sundry	6,630	7,008	7,008	6,405
Utilities	38,124	28,100	36,715	28,100
Maintenance	24,369	23,648	23,873	25,113
Capital Outlay	-	6,000	4,150	6,000
Total Appropriations	\$188,682	\$208,334	\$206,108	\$269,961

Service Point Employees - cemeteries OPERATING FUND (204)

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Cemeterian	1	1	1	1	1	1	1
Groundskeeper	1	1	1	1	1	1	1
Laborer	1	1	1	1	1	1	1
Total Department	3						

POLICE FORFEITURE FUND (205)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$136,915	\$132,624	\$132,624	\$106,181
Revenues				
Judgement of Forfeitures	83,349	82,000	80,570	82,000
Interest Earnings	1,682	2,000	687	2,000
Total Revenues	\$85,031	\$84,000	\$81,257	\$84,000
Expenditures				
Expenditures	\$89,322	\$110,500	\$107,700	\$131,251
Ending Fund Balance / Working Capital	\$132,624	\$106,124	\$106,181	\$58,930
Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	20,927	20,700	18,000	12,700
Sundry	1,091	-	700	-
Capital Outlay	67,304	89,800	89,000	118,551
Total Appropriations	\$89,322	\$110,500	\$107,700	\$131,251

COURT Special Fee Fund
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Reserve for Technology	221,636	105,900	105,900	76,910
Reserve for Efficiency	-	120,935	120,935	150,935
Reserve for Partners for Youth	-	16,430	16,430	(883)
Reserve for Security	-	96,114	96,114	119,703
Beginning Fund Balance / Working Capital	\$221,636	\$339,379	\$339,379	\$346,665
Revenues				
Technology Fees	140,628	140,000	140,000	140,000
Security Fees	-	140,000	140,000	140,000
Partners for Youth Fees	-	246,875	128,666	129,000
Juvenile Class Fee	-	-	75,500	90,000
Efficiency Fees	-	140,000	140,000	140,000
Partners for Youth Grant	-	-	66,155	33,078

Interest Earnings	1,376	1,610	1,610	1,700
Total Revenues	\$142,004	\$668,485	\$691,931	\$673,778

Expenditures				
Expenditures for Technology	257,740	207,000	170,600	217,000
Expenditures for Security	-	117,834	116,411	130,172
Expenditures for Partners for Youth	-	325,339	287,634	239,331
Expenditures for Efficiency	-	138,500	110,000	263,200
TOTAL Expenditures	\$257,740	\$788,673	\$684,645	\$849,703

Transfers In	233,480	-	-	-
General Fund (101)	233,480	-	-	-
(Transfers Out)	-	-	-	-

Reserve for Technology	105,900	40,510	76,910	1,610
Reserve for Efficiency	120,935	122,435	150,935	27,735
Reserve for Partners for Youth	16,430	(62,034)	(883)	11,864
Reserve for Security	96,114	118,280	119,703	129,531
Ending Fund Balance / Working Capital	\$339,379	\$219,191	\$346,665	\$170,740

Service Point Expenditures - Court Technology

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	14,783	-	600	16,000
Sundry	42,071	35,000	40,000	40,000
Capital Outlay	124,913	172,000	130,000	161,000
Transfer to Internal Service	75,973	-	-	-
Total Appropriations	\$257,740	\$207,000	\$170,600	\$217,000

Service Point Expenditures - Municipal Court Security

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	114,534	48,677	121,072
Supplies and Services	-	600	65,390	6,600
Sundry	-	200	-	-
Maintenance	-	2,500	2,344	2,500
TOTAL APPROPRIATIONS ¹⁾	-	\$117,834	\$116,411	\$130,172

¹⁾ Municipal Court Security Department moved from General Fund in FY2010-2011

Service Point Expenditures - Partners for Youth

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	125,339	117,634	124,331
Supplies and Services	-	200,000	170,000	115,000
TOTAL APPROPRIATIONS¹⁾	-	\$325,339	\$287,634	\$239,331

¹⁾ Municipal Court Partners for Youth Program Department moved from General Fund in FY2010-2011

Service Point Expenditures - Court Efficiency Funds

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	138,500	110,000	263,200
TOTAL APPROPRIATIONS¹⁾	-	\$138,500	\$110,000	\$263,200

¹⁾ Municipal Court Efficiency Funds moved from General Fund in FY2010-2011

TIF/TIRZ (209)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	-	\$43,861	\$43,861	\$4,008
Revenues				
Property Tax	54,850	2,400	6,308	6,000
Sales Tax	-	-	-	-
Interest Earnings	174	100	200	200
Total Revenues	\$55,024	\$2,500	\$6,508	\$6,200
Total Expenditures				
Total Expenditures	\$11,163	\$46,361	\$46,361	-
Transfers In	-	-	-	-
(Transfers Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$43,861	-	\$4,008	\$10,208

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	11,163	46,361	46,361	-
Total Appropriations	\$11,163	\$46,361	\$46,361	-

Main Street Fund (210)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012	
Beginning Fund Balance / Working Capital	\$14,687	-	-	-	
Revenues					
Interest Earnings	56	-	-	-	
Memberships	12,500	-	-	-	
Festivals	27,339	-	-	-	
Merchandise Sales	14,460	-	-	-	
Total Revenues	\$54,355	-	-	-	
Total Expenditures	\$153,584	-	-	-	
Transfer In	92,000				
General Fund (101)	32,000	-	-	-	
Hotel Tax Fund (211)	60,000	-	-	-	
(Transfers Out)	(7,458)	-	-	-	
Tourism Fund (219)	(7,458)	-	-	-	
Ending Fund Balance / Working Capital	-	-	-	-	
Service Point Employees - Main Street					
Regular Full-time Positions	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Main Street Director	-	1	1	-	-
Main Street Program Director	-	-	1	-	-
Total Department	-	-	-	-	-

1) One Deputy Court Clerk transferred to Main Street and converted into Gallery curator during FY 2009-2010.

TIF/TIRZ #3 (218)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2010-2011

	Actual FY2008-2009	Amended Budget FY2009-2010	Projected FY2009-2010	Budget FY2010-2011
Beginning Fund Balance / Working Capital	-	\$2,277	\$2,277	\$2,297
Revenues				
Property Tax	2,269	-	-	1,240
Sales Tax	8	20	20	20
Total Revenues	\$2,277	\$20	\$20	\$1,260
Total Expenditures	-	-	-	-
Transfers In				
(Transfers Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$2,277	\$2,297	\$2,297	\$3,557

TIF/tirz #3

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	-
Total Appropriations	-	-	-	-

TOURISM & CONVENTION FUND (219)
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$329,299	\$391,064	\$391,064	\$299,585
Revenues				
Charges for Services	340,189	366,690	340,000	340,000
Main Street Revenue	-	128,310	103,665	121,310
Liberty Hall Revenue	-	-	14,500	150,000
Contributions from Hotel Tax	1,080,755	1,080,755	1,080,755	1,200,000
Misc Income	1,042	-	2,100	2,100
Total Revenues	\$1,421,986	\$1,575,755	\$1,541,020	\$1,813,410
Expenditures				
Rose Garden Center	152,955	148,084	148,005	226,088
Rose Garden Maint.	499,459	495,846	490,720	483,610
Harvey Hall & Goodman	715,266	839,740	828,198	687,559
Liberty Hall	-	58,160	37,500	212,079
Main Street	-	242,427	220,076	240,473
Contingency	-	-	-	50,000
Total Expenditures	\$1,367,679	\$1,784,257	\$1,724,499	\$1,899,809
Transfer In	7,458	92,000	92,000	32,000
General Fund (101)	-	32,000	32,000	32,000
Main Street (210)	7,458	-	-	-
Hotel Motel (211)	-	60,000	60,000	-
(Transfer Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$391,064	\$274,562	\$299,585	\$245,186

ROSE GARDEN CENTER

Service Point Expenditures	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	105,054	95,949	97,140	101,802
Supplies and Services	20,403	21,988	21,409	21,988
Sundry	9,184	9,272	9,185	4,143
Utilities	6,768	7,875	7,843	75,075
Maintenance	11,546	13,000	12,428	23,080
Total Appropriations	\$152,955	\$148,084	\$148,005	\$226,088

Service Point Employees - ROSE GARDEN CENTER

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
BuildingMaintenanceWorker	-	-	-	-	-	-	1
Clerk	-	-	-	-	-	-	1
Custodian	-	-	-	-	-	-	1
Total Department	-	-	-	-	-	-	3

Positions moved to Rose Garden Center from Visitor's Facility FY 2011-2012

ROSE GARDEN MAINTENANCE

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	256,575	255,616	242,516	267,010
Supplies and Services	51,295	54,725	55,332	58,055
Sundry	14,453	11,989	11,989	39,779
Utilities	106,381	90,150	99,525	42,650
Maintenance	70,754	83,366	81,358	76,116
Total Appropriations	\$499,459	\$495,846	\$490,720	\$483,610

Service Point Employees - ROSE GARDEN Maintenance

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Rose Garden Supervisor	1	1	1	1	1	1	1
Crew Leader	2	2	1	1	1	1	1
Groundskeeper	1	1	2	2	2	2	2
1, 2) Laborer	6	6	3	3	3	3	3
Pest Control Technician	1	1	-	-	-	-	-
Total Department	11	11	7	7	7	7	7

1) One position frozen for FY 2009-2010

2) One Laborer position frozen for FY 2011-2012

VISITOR FACILITIES

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	360,980	353,641	327,041	374,510
Supplies and Services	41,649	45,030	62,235	45,030
Sundry	115,072	116,389	116,389	76,992
Utilities	111,456	155,075	127,999	142,375
Maintenance	66,097	165,265	169,534	48,652
Capital Outlay	20,013	4,340	25,000	-
Total Appropriations	\$715,266	\$839,740	\$828,198	\$687,559

Service Point Employees - Visitor Facilities

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
3) Parks and Recreation Director	-	-	-	-	-	0.5	0.5
4) Parks Manager	-	-	-	-	-	0.3	0.3
Visitor Facilities/ Administrative Supervisor	1	1	1	1	1	1	1
2) Building Maintenance Worker	1	1	2	2	2	2	1
2) Clerk	2	2	2	2	2	2	1
2) Custodian	3	3	2	2	2	2	1
1) Museum Curator	1	1	1	1	1	-	-
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Custodian	2	3	3	3	3	3	3
Facility Attendant	1	-	-	-	-	-	-
1) Museum Curator	-	-	-	-	-	1	1
Temporary Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Custodian	1	1	1	1	1	1	1
Total Department	12	12	12	12	12	12.8	9.8

1) Museum Curator moved to part-time during FY 2009-2010

2) Moved 1 Clerk, 1 Custodian, and 1 Building Maintenance Worker to Other Tourism RGC FY 2011-2012

3) Parks and Recreation Director 50% paid General Fund Parks and Rec

4) Parks Manager 70% paid General Fund Parks and Rec

Liberty Hall

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	-	70,274
Supplies and Services	-	26,425	26,425	115,720
Sundry	-	25,660	5,625	785
Utilities	-	5,575	4,950	19,800
Maintenance	-	500	500	5,500
TOTAL APPROPRIATIONS	-	\$58,160	\$37,500	\$212,079

Main street

Service Point Focus

The goal of the Main Street Department is to foster the economic revitalization of the downtown area. Using the National Main Street Program's Four-Point Approach, the Main Street office and its non-profit partner, Heart of Tyler, Inc., pursue projects in the areas of organization, promotion, economic restructuring and design. This office produces a wide variety of projects throughout the year, including special events, providing preservation-based architectural design services, business recruitment, historic preservation assistance and information on the downtown program area, which is the area bordered by Gentry Parkway, Front Street, Beckham and Palace.

Accomplishments for 2010-2011

- § Operation of Gallery Main Street and the Main Street and Heart of Tyler headquarters at 110 W. Erwin;
- § Operating the Downtown Tyler Arts Coalition;
- § Holding a new exhibit of original art every four to six weeks;
- § Conducting ArtWalk, a successful quarterly event that fo-

cuses on original art in downtown spaces;

- § Holding arts workshops;
- § Presentation of numerous special events such as Festival on the Square and Main Street Flower Market; and,
- § Assisting business and property owners.

Major Budget Items 2011-2012

- § Operation of Gallery Main Street and the downtown revitalization headquarters; and,
- § Production of special events designed to draw visitors and business to Downtown Tyler.

Goals for 2011-2012

- § Expanding the presence of the arts in Downtown Tyler;
- § Development of more businesses and housing space in the downtown area; and,
- § Establishment of a new incentives program for renovation of downtown buildings.

Main Street

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	116,021	114,995	117,071
Supplies and Services	-	99,671	87,689	102,671
Sundry	-	16,085	11,043	11,981
Utilities	-	10,650	6,349	8,750
TOTAL APPROPRIATIONS¹⁾	-	\$242,427	\$220,076	\$240,473

¹⁾ Main Street Department moved from Main Street Fund in FY2010-2011

Service Point Employees - main street

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Regular Full-time Positions							
Main Street Program Director	-	-	-	1	1	1	1
1) Gallery Curator	-	-	-	-	1	1	1
Total Department	-	-	-	1	2	2	2

1) One Deputy Court Clerk Transferred to Main Street and converted into Gallery Curator during FY 2009-2010

Contingencies

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	-	-	-	50,000
TOTAL APPROPRIATIONS	-	-	-	\$50,000

PASSENGER FACILITY FUND # 234
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	-	-	-	\$73,290
REVENUES				
Passenger Facility Charge	287,950	315,000	288,000	288,000
Customer Facility Charge	-	-	84,000	90,000
Distributed Interest	126	200	126	125
TOTAL REVENUES	\$288,075	\$315,200	\$372,126	\$378,125
Expenditures				
Customer Facility Charge	-	-	10,710	150,000
TOTAL EXPENDITURES	-	-	\$10,710	\$150,000
Transfer In	-	-	-	-
(Transfer Out)	(288,075)	(315,200)	(288,126)	(288,125)
Half Cent Sales Tax (Non-Budgetary Fund)	(288,075)	(265,200)	(238,126)	(96,125)
Airport Fund (524)	-	(50,000)	(50,000)	(192,000)
Ending Fund Balance / Working Capital	-	-	\$73,290	\$13,290

Passenger facility fund

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS	
	Transfer to Special Rev	288,075	265,200	238,126	96,125
	Transfer to Enterprise	-	50,000	50,000	192,000
Total Appropriations	\$288,075	\$315,200	\$288,126	\$288,125	

Customer facility fund

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS	
	Supplies and Services	-	-	10,710	150,000
	TOTAL APPROPRIATIONS	-	-	\$10,710	\$150,000

OIL AND NATURAL GAS FUND (235)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY201-2012
Beginning Fund Balance / Working Capital	\$2,745,334	\$2,633,566	\$2,633,566	\$2,695,166
Revenues				
Oil Leases and Royalties	154,979	225,000	150,000	150,000
Interest Earnings	20,602	15,000	13,600	13,000
Total Revenues	\$175,580	\$240,000	\$163,600	\$163,000
Expenditures				
Tyler 21 Plan	-	-	-	-
Downtown Property Acquisitions	287,349	102,000	102,000	-
Miscellaneous Expense	-	-	-	-
Total Expenditures	\$287,349	\$102,000	\$102,000	-
Ending Fund Balance / Working Capital	\$2,633,566	\$2,771,566	\$2,695,166	\$2,858,166

Oil and natural gas fund

Service Point Expenditures	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	287,349	102,000	102,000	-
Total Appropriations	\$287,349	\$102,000	\$102,000	-

PEG FEE FUND (236)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY201-2012
Beginning Fund Balance / Working Capital	-	-	-	\$285,200
Revenues				
PEG Fee	-	-	285,000	285,000
Interest Earnings	-	-	200	2,000
Total Revenues	-	-	\$285,200	\$287,000
Expenditures				
Studio Renovations	-	-	-	329,784

Contingency	-	-	-	100,000
Total Expenditures	-	-	-	\$429,784
Ending Fund Balance / Working Capital	-	-	\$285,200	\$142,416

PEG Fee fund

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	1,439
Sundry	-	-	-	100,000
Capital Outlay	-	-	-	328,345
TOTAL APPROPRIATIONS	-	-	-	\$429,784

FAIR PLAZA FUND (240) REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	-	-	-	\$26,469
Revenues				
Building Rental	-	234,025	269,180	321,176
Tenant Parking	-	40,933	16,325	21,330
Non Tenant Parking	-	-	13,020	15,624
Daily Parking	-	-	3,400	4,080
Special Events	-	-	285	-
Interest Earnings	-	-	43	43
Total Revenues	-	\$274,958	\$302,253	\$362,253
Expenditures				
Janitorial Supplies & Services	-	38,403	38,403	44,279
Security System Monitoring	-	300	198	272
Special Services	-	82,021	69,100	61,275
Roof Repair and Replacement	-	-	453	7,284
Technology Costs	-	-	-	-
Utilities	-	113,873	71,761	82,100
Building Maintenance	-	20,460	95,869	39,979
Building Abatement & Demo	-	-	-	35,000
Contingency	-	-	-	15,000
Total Expenditures	-	\$255,057	\$275,784	\$285,189

Transfers In	-	-	-	-
(Transfers Out)	-	-	-	-
Ending Fund Balance / Working Capital	-	\$19,901	\$26,469	\$103,533

Fair Building fund

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	120,724	107,701	105,826
Sundry	-	-	453	22,284
Utilities	-	113,873	71,761	82,100
Maintenance	-	20,460	95,869	39,979
Capital Outlay	-	-	-	35,000
TOTAL APPROPRIATIONS	-	\$255,057	\$275,784	\$285,189

Neighborhood Services

Service Point Focus

It is the mission of the Neighborhood Services Department to assist organizations and individuals through financial resources to provide services which benefit low and moderate income persons, to provide affordable housing and fund activities which improve public facilities and services for low and moderate-income families, and instill a sense of community pride and purpose to initiate neighborhood revitalization in our city. The ultimate vision is a city comprised of recognizable neighborhoods where citizens have a sense of belonging, with adequate and affordable housing and accessibility to well-maintained public facilities and services and knowledge of available resources to assist them with their needs.

The Neighborhood Services Department houses the offices of Community Development Division (Community Development Block Grant (CDBG) and HOME Programs) and the Housing Division (Housing Choice Vouchers Program). Funding for these programs is provided by the U.S. Department of Housing and Urban Development. Tyler is considered an entitlement city, and therefore receives funding on an annual basis to administer programs sponsored by the U.S. Department of Housing and Urban Development.

The Community Development Block Grant (CDBG) program's mission is to provide decent housing, a suitable living environment and opportunities to expand economic opportunities, principally for low- and moderate-income persons. Current activities include the Owner-Occupied Housing Rehabilitation and Reconstruction Program, the Urgent Repair Program, the Handicap Accessibility Program, Code Enforcement, Clearance/Demolition Program, Voluntary Demolition

Program, Public Services, Public Facilities improvements and the Neighborhood Empowerment Works (NEW) Program. Each activity must meet one of the following national objectives for the program, benefit low- and moderate-income persons, prevention or elimination of slum or blight and/or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME program provides assistance to low-income families for safe and affordable housing and living conditions. This program serves low-income homeowners, home buyers and renters by providing rehabilitation and reconstruction assistance for homeowners; down payment and closing costs assistance for home buyers, new construction for potential home buyers, and rental subsidies (TBRA) for low-income tenants. The program also partners with local non-profit organizations and Community Housing Development Organizations (CHDOs) to leverage funds that assist low-income home buyers and renters.

The Housing Division provides monthly rental assistance to qualifying persons living in decent, safe and sanitary housing; support services to the First-Time Home buyers program through housing counseling services and housing fairs and manages the Desegregated Housing Opportunity Program.

Accomplishments for 2010-2011

- § Assisted 15 homeowners with rehabilitations, ADAs and urgent repairs;
- § Assisted two homeowners with full home rehabilitations;

- § Assisted six homeowners with total home reconstruction;
- § Completed construction of four new single-family homes for sale via the First-Time Homebuyer Program;
- § Provided funds for public facilities/infrastructure improvements in the East End target area including curb/gutter installation, and sidewalk improvements;
- § Provided down payment, closing costs and principal reduction for one homebuyer in the First Time Homebuyer Program;
- § Provided funds for 21 qualified Housing Choice Voucher holders to attend homebuyer education classes through partnership with Tyler Junior College;
- § Provided funds for the clearance and demolition of 21 dilapidated/unsafe single-family structures;
- § Completed 32 voluntary demolitions of dilapidated structures;
- § Provided Code Enforcement services in low/mod income neighborhoods. There were 96 unoccupied and/or substandard single-family structures tagged for code violations;
- § Provided interim assistance for fall and spring Neighborhood Empowerment Works (NEW) programs – NEW 10 and NEW 11;
- § Provided financial assistance to the Tyler Literacy Council's Adult Literacy Program;
- § Provided financial assistance to the Andrews Center's Community Integration Program;
- § Provided financial assistance to the Total Health Care Healthy Living Skills Program;
- § Hosted a Housing Choice Voucher Certification Training program;
- § Provided housing and rental assistance to 935 Housing Choice Voucher clients monthly;
- § Provided Inspection of 1450 rental units to guarantee minimum Housing Quality Standards (HQS);
- § Applied for and received funding for the Family Self-Sufficiency Program and enrolled 38 Housing Choice Voucher holders; and,
- § Housing Choice Voucher Program received a High Performer Rating from HUD.

Major Budget Items for 2011-2012

- § Homeownership rehabilitation projects for low-income homeowners;
- § New affordable housing construction projects;
- § Public Facilities and Infrastructure Improvements;
- § Housing Choice Voucher Assistance Program;
- § Family Self-Sufficiency Program; and,
- § Public Service Activities.

Goals for 2011-2012

- § Provide financial assistance for skills training program to Andrew's Center;
- § Provide financial assistance to Tyler Literacy Council's Adult Literacy Program;
- § Provide financial assistance to Tyler AIDS to help with rental assistance for HIV clients;
- § Assist homeowners with rehabilitation costs;
- § Assist homebuyers with homebuyer education, down payment, closing costs, and principal reduction;
- § Provide funds for the clearance and/or demolition of dilapidated/unsafe structures;
- § Provide Code Enforcement services in low/mod income neighborhoods;
- § Provide funds for public facilities/infrastructure improvements in the "Sherwood North" target area;
- § Provide funds for the Business Façade Improvement Program;
- § Provide interim assistance for the Neighborhood Empowerment Works (NEW) program;
- § Provide funds for construction of new affordable houses;
- § Provide housing and rental assistance to 935 Housing Choice Vouchers clients monthly;
- § Demolish and reconstruct substandard units;
- § Coordinate the Housing Initiative Program;
- § Provide resources to clients through the Family Self Sufficiency (FSS) Program;
- § Assist potential homebuyers with homebuyer education;
- § Provide assistance with infrastructure development for Forest Meadows subdivision; and,
- § Conduct Housing Quality Standards Inspections for all Housing Choice Voucher Program Participants.

HOME OWNERSHIP/HOUSING FUND (274)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$54,073	\$54,981	\$54,981	\$55,281
Revenues	\$428	\$300	\$300	\$150
Expenditures	\$(480)	\$55,354	-	\$55,431
Ending Fund Balance / Working Capital	\$54,981	\$(73)	\$55,281	-
Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	(480)	-	-	-
Sundry	-	55,354	-	55,431
TOTAL APPROPRIATIONS	\$(480)	\$55,354	-	\$55,431

HOUSING ASSISTANCE PAYMENTS FUND (276)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Reserved for Voucher Program	210,133	402,873	402,873	1,285,599
Reserved for Admin	73,831	259,582	259,582	282,205
Beginning Fund Balance / Working Capital	\$283,964	\$662,454	\$662,454	\$1,567,804
Revenues	\$7,316,966	\$7,529,532	\$7,177,657	\$6,418,692
Expenditures	\$6,938,475	\$7,783,261	\$6,272,307	\$7,550,225
Reserved for Voucher Program	402,873	249,322	1,285,599	357,742
Reserved for Admin	259,582	159,403	282,205	78,529
Ending Fund Balance / Working Capital	\$662,454	\$408,725	\$1,567,804	\$436,271

Housing assistance payment program

Service Point Expenditures - DHAP

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	545	9	-	-
Supplies and Services	61,880	35,726	12,797	-
Sundry	1,976	15,601	6,000	-
Maintenance	7,119	631	761	-
Capital Outlay	-	23,049	-	-
Total Appropriations	\$71,520	\$75,016	\$19,558	-

Service Point Expenditures - dvp

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	2,759	16,935	-	-
Capital Outlay	-	30,000	25,000	-
Total Appropriations	\$2,759	\$46,935	\$25,000	-

Service Point Expenditures - housing assistance payment program

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	422,965	460,788	431,068	520,429
Supplies and Services	99,537	207,663	119,092	23,696
Sundry	6,303,102	6,873,253	5,622,147	6,865,336
Utilities	13,986	30,554	16,767	12,950
Maintenance	5,670	13,627	11,827	10,500
Capital Outlay	17,281	25,861	2,999	-
Transfer to Internal Service	1,655	-	-	-
TOTAL APPROPRIATIONS	\$6,864,196	\$7,611,746	\$6,203,900	\$7,432,911

Service Point Employees - housing assistance payment program

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Regular Full-time Positions							
10) Director of Neighborhood Services	0.25	0.25	0.25	0.25	0.25	0.25	-
10, 11) Neighborhood Services Manager	-	-	-	-	-	-	0.25
Housing Services Manager	1	1	1	1	1	1	1
1) Accountant	0.15	0.15	0.15	-	-	-	-
Clerk	1	1	1	1	1	1	1
Code Enforcement/Housing Inspector	2	2	2	2	2	2	2
6) Eligibility Analyst	3	3	3	3	3	-	-
2) Financial Analyst	-	-	-	0.23	0.23	0.23	0.23
8) Rehab/Code Enforcement Senior Clerk	1	1	1	1	1	-	-
3) Senior Eligibility Analyst	1	1	1	-	-	-	-
4 & 5) Redevelopment Specialist	-	-	-	1	-	-	-
Housing Eligibility Supervisor	-	-	-	-	1	1	1

7, 9) Certified Housing Specialist	-	-	-	-	-	2	2
Senior Certified Housing Specialist	-	-	-	-	-	1	1
Code Enforcement/Housing Inspector Supervisor	-	-	-	-	-	1	1
Total Department	10.40	10.40	10.40	10.48	10.48	10.48	10.48

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 45% paid by Community Development, 25% paid by Transit and 7% paid by HOME
- 3) Position transferred to the City Manager's Office and title changed to Project Manager FY 2008-2009
- 4) Position transferred from the City Manager's Office during FY 2008-2009
- 5) Position title change to Housing Eligibility Supervisor FY 2009-2010
- 6) Title changed to Certified Housing Specialist during FY 2009-2010
- 7) One Certified Housing Specialist position upgraded to Senior Certified Housing Specialist during FY 2009-2010
- 8) Position upgrade to Code Enforcement/Housing Inspector Supervisor
- 9) During FY 2010-2011 Certified Housing Specialist downgraded to Developmental Certified Housing Specialist, then upgraded to back to Certified Housing Specialist within same year
- 10) Title change from Director of Neighborhood Services to Neighborhood Services Manager FY 2011-2012
- 11) One position with 50% paid by Community Development and 25% Home

FSS Homeownership Program

Service Point Expenditures - FSS				
	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	-	-	10,621	46,622
Supplies and Services	-	49,564	13,228	2,892
TOTAL APPROPRIATIONS	-	\$49,564	\$23,849	\$49,514

Housing Portability

Service Point Expenditures				
	FY2009-2010	FY2010-2011	FY2010-2011	FY2011-2012
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Supplies and Services	-	-	-	7,800
Sundry	-	-	-	60,000
TOTAL APPROPRIATIONS	-	-	-	\$67,800

Service Point Employees - community development block grant - administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1)FSS Homeownership Coordinator	-	-	-	-	-	1	1
Total Department	-	-	-	-	-	1	1

- 1) New Position FSS Homeownership Coordinator added FY 2010-2011 (Grant funded position for one year)

HOME COMMUNITY DEVELOPMENT GRANT FUNDS (294)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$35,335	\$44,420	\$44,420	\$60,687
Revenues	\$993,200	\$2,025,393	\$1,827,886	\$867,637
Expenditures				
Administration	189,909	205,300	202,125	171,727
Public Services	59,579	121,977	88,595	70,000
Demolition	91,964	148,430	88,824	75,000
Code Enforcement	76,510	107,653	87,960	70,000
Housing Rehab	190,529	538,906	535,821	183,000
Homebuyers	19,425	70,574	23,805	35,000
Business Façade Improvement	-	50,000	10,000	40,000
Public Facilities	97,855	772,756	772,756	213,910
CDBG Miscellaneous	4,374	3,000	1,733	3,000
Meyer's Avenue	253,970	-	-	-
Total Expenditures	\$984,115	\$2,018,596	\$1,811,619	\$861,637
Ending Fund Balance / Working Capital	\$44,420	\$51,217	\$60,687	\$66,687

Community Development Block grant - administration

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	140,840	152,611	146,543	115,148
Supplies and Services	13,901	18,593	23,586	31,554
Sundry	25,918	24,996	24,996	19,675
Utilities	8,148	6,700	5,900	3,750
Maintenance	1,101	2,400	1,100	1,600
Capital Outlay	-	-	-	-
CDBG R Projects	253,970	-	-	-
CDBG Projects	59,581	171,977	98,595	110,000
TOTAL APPROPRIATIONS	\$503,459	\$377,277	\$300,720	\$281,727

Service Point Employees - community development block grant - administration

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
7, 8) Neighborhood Services Manager	-	-	-	-	-	-	0.5
7) Director Of Neighborhood Services	0.50	0.50	0.50	0.50	0.50	0.50	-
6,9)CommunityDevelopmentManager				0.80	0.80	0.80	0.8
1) Accountant	0.75	0.75	0.75	-	-	-	-
2) Financial Analyst	-	-	-	0.45	0.45	0.45	0.45
3) Homebuyers Specialist	-	-	-	1	1	1	1
4) Housing Projects Coordinator	0.90	0.90	0.90	-	-	-	-
Project Planner	1	1	1	1	1	1	1
Rehab Project Specialist	1.60	1.60	-	-	-	-	-
5) Rehab Project Specialist/Code Enforcement Officer	-	-	1.70	1.70	1.70	1.70	1.7
10) Senior Secretary	0.90	0.90	0.90	0.90	0.90	0.90	0.9
Total Department	5.65	5.65	5.75	6.35	6.35	6.35	6.35

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 25% paid by Transit, 23% paid by Housing and 7% paid by HOME
- 3) One position added for FY 2008-2009
- 4) One position with 20% paid by HOME
- 5) Two positions, one with 10% paid by HOME and one with 20% paid by HOME
- 6) Housing Projects Coordinator title changed to Community Development Manager During FY 08-09
- 7) Title change from Director of Neighborhood Services to Neighborhood Services Manager
- 8) One position with 25% paid by Housing and 25% paid by HOME
- 9) One position with 20% paid by HOME
- 10) One position with 10% paid by HOME

REHABILITATION (CDBG)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	59,828	64,590	64,590	53,704
Supplies and Services	12,873	13,734	10,649	6,859
Sundry	5,032	4,852	4,852	3,895
Maintenance	514	700	700	1,000
CDBG Projects	112,282	455,030	455,030	117,542
TOTAL APPROPRIATIONS	\$190,529	\$538,906	\$535,821	\$183,000

HOME BUYERS (CDBG)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	14,053	10,328	10,828	10,176
Supplies and Services	759	4,044	3,544	4,461
Sundry	4,614	4,433	4,433	3,895
CDBG Projects	-	51,769	5,000	16,468
TOTAL APPROPRIATIONS	\$19,426	\$70,574	\$23,805	\$35,000

DEMOLITION (CDBG)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	3,169	3,601	560	-
Supplies and Services	1,894	1,799	4,834	8,405
CDBG Projects	86,899	143,030	83,430	66,595
TOTAL APPROPRIATIONS	\$91,962	\$148,430	\$88,824	\$75,000

CODE ENFORCEMENT (CDBG)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	40,031	49,265	48,800	49,512
Supplies and Services	4,692	4,938	4,842	6,632
Sundry	5,336	5,155	5,155	3,895
Maintenance	249	751	751	1,000
CDBG Projects	26,200	47,544	28,412	8,961
TOTAL APPROPRIATIONS	\$76,509	\$107,653	\$87,960	\$70,000

PUBLIC FACILITIES (CDBG)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	11,110	12,369	13,444	10,176
Supplies and Services	930	6,625	5,550	1,261
CDBG Projects	85,816	753,762	753,762	202,473
TOTAL APPROPRIATIONS	\$97,856	\$772,756	\$772,756	\$213,910

CDBG Grant Match

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	-	162	-
Sundry	4,374	3,000	1,571	3,000
TOTAL APPROPRIATIONS	\$4,374	\$3,000	\$1,733	\$3,000

HOME GRANT FUNDS (295)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$4,451	\$188,603	\$188,603	\$456,015
Revenues	\$481,470	\$1,393,948	\$1,121,322	\$899,475
Expenditures	\$297,318	\$1,393,947	\$853,910	\$899,475
Ending Fund Balance / Working Capital	\$188,603	\$188,604	\$456,015	\$456,015

Home grant funds

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	61,264	46,322	63,641	39,400
Supplies and Services	8,656	5,494	8,061	6,547
HOME Projects	227,398	1,342,131	782,208	853,528
TOTAL APPROPRIATIONS	\$297,318	\$1,393,947	\$853,910	\$899,475

Service Point Employees - home

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	Fy2011-2012
6) Director Of Neighborhood Services	0.25	0.25	0.25	0.25	0.25	0.25	-
6, 7) Neighborhood Services Manager	-	-	-	-	-	-	0.25
5,8) Community Development Manager	-	-	-	0.20	0.20	0.20	0.20
1) Accountant	0.10	0.10	0.10	-	-	-	-
2) Financial Analyst	-	-	-	0.07	0.07	0.07	0.07
3) Housing Projects Coordinator	0.10	0.10	0.10	-	-	-	-
Rehab Project Specialist	0.40	0.40	-	-	-	-	-
4) Rehab Project Specialist/Code Enforcement Officer	-	-	0.30	0.30	0.30	0.30	0.30
9) Senior Secretary	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Total Department	0.95	0.95	0.85	0.92	0.92	0.92	0.92

- 1) One position downgraded from Accountant to Financial Analyst during FY 2007-2008
- 2) One position with 45% paid by Community Development, 25% paid by Transit and 23% paid by Housing
- 3) One position with 80% paid by Community Development
- 4) Two positions, one with 90% paid by Community Development 10% HOME and one with 80% paid by Community Development 20% HOME
- 5) Housing Projects Coordinator title changed to Community Development Manager During FY 08-09
- 6) Title change from Director of Neighborhood Services to Neighborhood Services Manager
- 7) One position with 25% paid by Housing and 50% paid by Community Development
- 8) One position with 80% paid by Community Development
- 9) One position with 90% paid by Community Development

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Housing Choice Voucher Program	-	\$6,819,047	\$4,174,460	\$6,819,047
Homeowner Rehabilitation, ADA, Urgent Repair	-	\$108,876	\$93,793	\$183,000
Homeowner Reconstruction	-	\$504,295	\$420,420	N/A
Demolition and Clearance	-	\$75,000	\$58,329	\$75,000
Public Service Activities	-	\$75,000	\$31,870	\$60,000
New Construction/Homebuyer Activities	-	\$506,355	\$305,292	\$335,000
Public Facilities/Street Improvements	-	\$388,713	\$84,998	\$499,924

Tyler Transit System

Service Point Focus

The Tyler Transit System provides safe, dependable, low cost transportation service to the citizens of Tyler through the operation of a fixed-route bus system and a paratransit system for ADA (Americans with Disability Act) certified persons. Five buses provide service throughout the city on fixed-routes connecting residents to employers, medical facilities, and educational institutions. Transit employees are responsible for:

- § Providing safe, dependable and efficient public transportation services;
- § Administering state and federal grant funds;
- § Maintaining transit vehicles to conform to Federal Transit Authority (FTA) guidelines;
- § Promoting and increasing ridership;
- § Overseeing coordination to streamline route scheduling using computer software; and,
- § Continuing employee training programs to enforce safe and efficient processes.

Accomplishments for 2010-2011

- § Acquired FTA grant funding totaling \$1,310,301.00;
- § Acquired TxDOT grant funding totaling \$274,861.00;
- § Acquired FTA capital grant funding (ARRA) totaling \$1,744,631;
- § Studied and developed new transit routes;
- § Implemented improved routing and schedules based on the Transit Route Study;
- § Moved the main transfer point from the temporary location

on Ninth Street to the Cotton Belt Train Depot;

- § Created new bilingual brochures with additional information for riders; and
- § Adopted a new Paratransit Plan to provide the public with complete information to utilize the paratransit system.

Major Budget Items for 2011-2012

- § Construction of new Parking lot and drainage improvement at Depot (use of ARRA funds);
- § Acquisition of three new fixed-route low-floor buses (use of ARRA funds); and,
- § Construction and installation of new bus shelters and trash receptacles along fixed routes adopted by the route study.

Goals for 2011-2012

- § Upgrade RouteMatch software;
- § Provide riders with real-time bus locations;
- § Initiate new advertising program as an additional local revenue source;
- § Complete Depot transit facility safety and security interior modifications;
- § Install security cameras on all vehicles for increased passenger safety;
- § Continuously evaluate fixed-route bus schedules for reliability; and
- § Enhance signage at bus stops with additional schedule information.

TRANSIT SYSTEM FUND (286)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$48,304	\$25,203	\$25,203	\$5,000
Revenues				
Transit Fees	129,172	140,000	110,555	139,130
Advertising	-	30,000	5,000	5,000
Purchase of Service Match	-	-	-	32,450
Bus Sales and Other Income	(22,072)	5,200	5,513	2
State Grant	272,445	288,914	285,614	276,615
Federal Grant	1,147,373	2,631,729	2,676,199	971,604
Total Revenues	\$1,526,918	\$3,095,843	\$3,082,881	\$1,424,801
Expenditures				
Transfer In	386,925	297,826	340,298	386,864
General Fund (101)	386,925	297,826	340,298	386,864
(Transfer Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$25,203	\$25,201	\$5,000	\$5,000

Main grant

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
	Salaries and Benefits	995,204	809,913	778,744
Supplies and Services	249,524	380,550	390,435	416,476
Sundry	59,269	64,317	64,313	72,879
Utilities	24,634	23,498	21,891	25,998
Maintenance	385,981	210,699	288,044	240,344
Capital Outlay	-	12,000	20,875	5,000
Capital Services	-	109,072	97,118	115,785
TOTAL APPROPRIATIONS	\$1,714,612	\$1,610,049	\$1,661,420	\$1,721,665

Transit Federal Transit Authority Grant

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	38,202	-	1,738	-
TOTAL APPROPRIATIONS	\$38,202	-	\$1,738	-

Transit Elderly and Disability Grant 0902

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	18,891	-	-	-
TOTAL APPROPRIATIONS	\$18,891	-	-	-

Transit elderly and disabled grant 1002

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	108,457	49,610	13,456	-
TOTAL APPROPRIATIONS	\$108,457	\$49,610	\$13,456	-

Transit elderly and disabled grant 1102

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	40,446	58,146	-
Maintenance	-	31,857	31,856	-
TOTAL APPROPRIATIONS	-	\$72,303	\$90,002	-

Transit elderly and disabled grant 1202

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	-	-	-	90,000
TOTAL APPROPRIATIONS	-	-	-	\$90,000

American Recovery and Reinvestment Act (ARRA)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Capital Outlay	56,782	1,661,709	1,676,766	-
TOTAL APPROPRIATIONS	56,782	1,661,709	1,676,766	-

Service Point Employees- Tyler Transit

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
8) Transit Manager	-	-	-	-	-	1	1
1) Transportation Operations Manager	-	-	1	1	-	-	-
Transportation Operations Coordinator	-	-	-	-	1	1	1
Account Specialist	-	-	1	1	1	1	1
6) Administrative Assistant	-	-	1	1	1	1	1
7) Bus Driver	-	-	11	12	12	12	12
Custodian	-	-	1	1	1	1	1
2) Dispatcher	-	-	1	-	-	-	-
Transit Dispatcher/Scheduler	-	-	-	1	1	1	1
Transit Supervisor	-	-	2	2	2	2	2
3) Financial Analyst	-	-	-	0.25	0.25	0.25	0.25
4) Scheduler	-	-	1	-	-	-	-
5) & 8) Senior Clerk	-	-	1	1	1	-	-
Senior Bus Driver	-	-	5	5	5	5	5
Substitute Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Bus Driver	-	-	-	-	-	8	8
Total Department	-	-	25	25.25	25.25	33.25	33.25

- 1) Title changed from Transportations Operation Manager to Transportation Operations Coordinator during FY 2008-2009
- 2) One position reclassified to Dispatcher/Scheduler during FY 2007-2008
- 3) One position with 45% paid by Community Development, 23% paid by Housing and 7% paid by HOME
- 4) One position reclassified to Bus Driver during FY 2007-2008
- 5) Position frozen for FY 2009-2010
- 6) Administrative Assistant frozen for FY 2011-2012
- 7) Five of 12 Full-time Bus Driver positions frozen for FY 2011-2012
- 8) Senior Clerk position upgraded to Transit Manager FY 2010-2011
- 9) Added four additional Bus Driver positions during FY 2010-2011

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Proposed FY2011-2012
Number of transit riders per year	245,241	253,016	226,433	262,004
Denials	1,747	400	57	-
Fare revenues	\$133,433	\$142,000	\$87,362	\$139,130

PRODUCTIVITY IMPROVEMENT FUND (639)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2008-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Unreserved Fund Balance	\$536,935	\$492,993	\$492,993	\$592,626
Revenues	\$ 6,727	\$5,000	\$5,000	\$5,000
Expenditures				
Pay Plan Phase II/III	-	200,000	200,000	50,000
Sick Leave Buy Back	99,625	100,000	98,336	100,000
Productivity Pay	559,999	460,000	200,000	500,000
Contingency	-	40,000	-	40,000
Internal Audit	-	128,437	128,268	136,852
City U/Lean Sigma	298,045	233,928	228,763	236,787
Total Expenditures	\$957,669	\$1,162,365	\$855,367	\$1,063,639
Transfer In	907,000	950,000	950,000	950,000
General Fund (101)	450,000	400,000	400,000	400,000
Utilities Fund (502)	305,000	350,000	350,000	350,000
Solid Waste Fund (560)	152,000	200,000	200,000	200,000
(Transfer Out)	-	-	-	-
Unreserved Fund Balance	\$492,993	\$285,628	\$592,626	\$483,987

Productivity fund - Productivity

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	99,625	100,000	98,336	100,000
Supplies and Services	-	-	-	-
Sundry	-	40,000	-	40,000
Productivity Pay	559,999	660,000	400,000	550,000
TOTAL APPROPRIATIONS	\$659,624	\$800,000	\$498,336	\$690,000

Productivity fund - Internal Audit (182)

Service Point Expenditures	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	-	114,439	119,518	121,977
Supplies and Services	-	13,998	8,400	14,275
Utilities	-	-	350	600
TOTAL APPROPRIATIONS	-	\$128,437	\$128,268	\$136,852

Productivity fund - City University/Lean Sigma (183)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	197,566	105,042	105,042	107,901
Supplies and Services	38,716	40,000	40,000	40,000
Sundry	61,763	88,886	83,721	88,886
TOTAL APPROPRIATIONS	\$298,045	\$233,928	\$228,763	\$236,787

Service Point Employees - PRODUCTIVITY IMPROVEMENT FUND

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1, 3) Clerical Specialist	-	-	2	1	1	1	-
Gap Team Member	-	2	-	-	-	-	-
2) Internal Auditor	-	-	-	-	-	1	1
Lean Sigma Black Belt	-	-	-	-	1	1	1
Total Department	-	2	2	1	2	3	2

1) One position upgraded to Administrative Secretary during FY 2007-2008 Administrative Secretary transferred from Productivity Fund to General Fund during FY2007-2008

2) Internal Auditor transferred from CMO FY 2010-2011

3) Clerical Specialist Moved to Human Resource FY 2011-2012

Vehicle equipment services

Service Point Focus

The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- § General maintenance for more than 500 fleet vehicles including police cars, fire trucks, service trucks and sedans;
- § Maintaining an efficient equipment maintenance scheduling and tracking system;
- § Auto parts inventory control management and services;
- § Maintaining best practices policies and procedures to meet service goals;
- § Maintaining a preventive maintenance program for service and inspections;
- § Providing fleet utilization support to all departments;
- § Maintaining vehicle records;
- § Adhering to general safety regulations and environmental policies;
- § Maintaining a diligent and proactive replacement and procurement program;
- § Performing fleet facilities maintenance and upgrades as needed;
- § Using computer systems technology;

- § Pursuing staff continuing education and training goals;
- § Pursuing vendor contracts when efficient;
- § Applying alternative fuel programs;
- § Maintaining hazardous material management; and,
- § Fuel management program.

Accomplishments for 2010-2011

- § Reduced Parts Inventory over \$40,000 from last year's average;
- § Increased revenue by use of Internet Auctions for City Surplus Vehicles and Equipment;
- § Enough savings allowed for the lease payment for the Fire Trucks;
- § Began Compressed Natural Gas fuel Pilot Program;
- § Began conversion process of vehicles to the CNG fueling operations;
- § Saved over \$1,896,900 in vehicle purchases during the FY 2011-2012 Budget preparation; and,
- § Placed a rebate option on bids for service and parts for second time in order to generate even lower prices.

Goals for 2011-2012

- § Maintain Parts Room Inventory Control by moving out old stock and reducing the need of maintaining large amounts of stocked quantities of inventory;

- § Improve Vehicle Maintenance and reduce liabilities by implementing a Department/Vehicle Services Employee accountability program;
- § Provide better value from the Vehicle Disposal program utilizing a stronger purchasing base with a continued Internet

- Auction Service;
- § Improve vehicle inventory management; and,
- § Maintain and monitor Compressed Natural Gas Pilot fueling station under its first year of operation.

FLEET MAINTENANCE AND REPLACEMENT FUND (640) REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Reserve for Vehicle Replacement	2,464,556	2,523,005	2,523,005	2,980,704
Unreserved Working Capital	1,589,094	2,070,198	2,070,198	1,872,824
Beginning Fund Balance / Working Capital	\$4,053,650	\$4,593,203	\$4,593,203	\$4,853,528
Revenues				
Interest Earnings	50,674	45,000	45,000	35,000
Amortization Charges	2,538,568	2,709,322	2,707,349	3,150,161
Service Fees	716,389	713,000	655,000	655,000
Fuel Revenue	1,632,274	2,052,775	2,073,563	2,458,759
Motor Pool	510	-	-	-
Parts Revenue	2,512,841	2,202,400	2,176,000	2,240,918
Compressed Natural Gas	-	-	-	64,722
Miscellaneous Income	285,768	1,000	10,000	1,000
Sale of Equipment	171,155	275,000	200,000	200,000
Sale of Salvage	7,528	4,000	20,000	6,000
ETATF Rental	19,696	7,200	5,000	5,000
Health District	85,739	81,967	81,967	85,315
TISD	10,080	5,000	5,000	5,000
Total Revenues	\$8,031,221	\$8,096,664	\$7,978,879	\$8,906,875
Expenditures				
Replacement	2,364,469	2,523,005	2,398,927	2,980,704
Maintenance	1,119,464	1,160,037	1,159,713	1,171,400
Health	82,749	81,967	83,827	94,447
TISD	8,548	5,000	2,100	5,000
Fuel, Parts and Contractual Services	3,898,018	4,068,775	4,053,987	4,558,506
ETATF	1,420	-	3,000	5,000
Total Expenditures	\$7,474,669	\$7,838,784	\$7,701,554	\$8,815,057
Transfer In	-	-	-	-
(Transfer Out)	(17,000)	(17,000)	(17,000)	(17,000)
Solid Waste Fund (560)	(17,000)	(17,000)	(17,000)	(17,000)
Reserve for Vehicle Replacement	2,523,005	2,980,704	2,980,704	4,618,522
Unreserved Working Capital	2,070,198	1,853,379	1,872,824	309,824

FLEET MAINTENANCE AND REPLACEMENT FUND (640)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Ending Fund Balance / Working Capital	\$4,593,203	\$4,834,083	\$4,853,528	\$4,928,346

Fleet replacement purchase

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	63,739	315,200	315,200	325,800
Capital Outlay	2,300,730	2,207,805	2,083,727	2,654,904
TOTAL APPROPRIATIONS	\$2,364,469	\$2,523,005	\$2,398,927	\$2,980,704

Fleet operations

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	780,018	823,117	738,074	845,137
Supplies and Services	117,435	89,150	173,847	93,565
Sundry	146,815	144,695	144,695	159,623
Utilities	298	275	275	275
Maintenance	74,898	102,800	102,822	72,800
TOTAL APPROPRIATIONS	\$1,119,464	\$1,160,037	\$1,159,713	\$1,171,400

Health District

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	29,421	38,081	37,941	42,754
Sundry	2,238	2,238	2,238	2,238
Maintenance	51,090	41,648	43,648	49,455
TOTAL APPROPRIATIONS	\$82,749	\$81,967	\$83,827	\$94,447

TISD

Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	8,548	5,000	2,100	5,000
Total Appropriations	\$8,548	\$5,000	\$2,100	\$5,000

Cost of Goods Sold (COGS)

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	3,898,018	4,068,775	4,053,987	4,558,506
TOTAL APPROPRIATIONS	\$3,898,018	\$4,068,775	\$4,053,987	\$4,558,506

ETATF

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	1,420	-	3,000	5,000
TOTAL APPROPRIATIONS	\$1,420	-	\$3,000	\$5,000

Service Point Employees - vehicle services

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
4) Vehicle Equipment Services Manager	-	-	-	-	-	1	1
4) Fleet Administrator	1	1	1	1	1	-	-
Mechanic Supervisor	-	-	-	-	-	2	2
Auto Parts Inventory Specialist	1	-	-	-	-	-	-
Clerk	2	-	-	-	-	-	-
2) Equipment Maintenance Supervisor	1	1	1	1	1	-	-
Equipment Mechanic I	5	5	5	2	2	2	1
Equipment Mechanic II	-	-	-	3	3	3	4
Fleet Auditor	-	-	-	1	1	1	1
1) Inventory Technician	-	2	2	1	1	1	1
3) Master Mechanic	4	4	4	4	4	3	3
Purchasing Technician	-	1	1	1	1	1	1
Senior Secretary	1	1	1	1	1	1	1
Total Department	15						

1) One Inventory Technician reclassified to Fleet Auditor during FY 2007-2008

2) Changed title to Mechanic Supervisor

3) Changed one position to Mechanic Supervisor

4) When Pay Plan Adjustments were made Job title was changed from Fleet Administrator to Vehicle Equipment Services manager Jan 2010

*Employees in Equipment Mechanic I, Equipment Mechanic II, Equipment Servicer and Master Mechanic positions are on a Career Ladder program and may advance depending on their skill level

Note: prior budget book numbers off due to step system

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Auto Parts Inventory Reduction	\$23,000	\$25,000	\$40,000	\$14,000
CNG Gallons Purchased	-	-	-	20,000 gal
Vendor Rebates	-	-	\$2,000	\$2,000
Value of Dead Inventory Removed	\$10,000	\$36,000	\$30,000	\$36,000
Offsite Fuel Tank Audits	100%	100%	23%	100%
City Maintenance Budget	\$3.23m	\$2.92m	\$2.02m	\$2.90m

PROPERTY, LIABILITY, DISABILITY & WORKERS COMPENSATION FUND (650)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Reserved for Workers Comp.	196,366	72,778	72,778	72,778
Reserved Property/Liability	168,000	168,000	168,000	168,000
Unreserved Funds	763,697	745,146	745,146	609,214
Beginning Fund Balance / Working Capital	\$1,128,063	\$985,924	\$985,924	\$849,992
Revenues				
Distributed Interest	10,273	9,000	9,000	9,000
Unemployment / Disability Premiums	273,108	263,691	270,139	276,551
Property and Liability Premiums	339,963	550,165	555,165	550,165
Workers Comp Premiums	439,787	529,676	434,821	453,076
Total Revenues	\$1,063,131	\$1,352,532	\$1,269,125	\$1,288,792
Expenditures				
Employee Cost	165,793	209,359	213,184	145,471
Unemployment / Disability	212,601	273,326	199,699	248,926
Property and Liability	539,729	698,376	527,988	603,954
Workers Comp	287,147	491,656	464,186	478,914
Total Expenditures	\$1,205,270	\$1,672,717	\$1,405,057	\$1,477,265
Reserved for Workers Comp.	72,778	72,778	72,778	72,778
Reserved Property/Liability	168,000	168,000	168,000	168,000
Unreserved Funds	745,146	424,961	609,214	420,741
Ending Fund Balance / Working Capital	\$985,924	\$665,739	\$849,992	\$661,519
Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	154,116	199,082	202,907	134,004
Supplies and Services	1,051,154	1,473,635	1,202,150	1,343,261
TOTAL APPROPRIATIONS	\$1,205,270	\$1,672,717	\$1,405,057	\$1,477,265

Service Point Employees - property, Liability, Disability & Workers Compensation

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
2) Human Resource Director	-	-	-	-	-	0.25	0.25
Assistant City Attorney	-	-	1	1	1	1	1
3, 4) Risk Analyst	-	-	1	1	-	-	-
4) Legal/Risk/City Clerk Sec.	-	-	-	-	1	-	-
5) Support Services Tech I	-	-	-	-	-	1	1
Regular Part-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Loss Technician	-	-	-	-	1	1	1
Total Department	-	-	2	2	3	3.25	3.25

1) Data Management position transferred from Police Department to Risk and title changed to Loss Control Technician during FY 2009-2010

2) 25% of HR Director moved from CMO FY 2010/2011

3) Risk Analyst downgraded to Legal/Risk/City Clerk Secretary FY 2009-2010

4) Legal/Risk/City Clerk Secretary moved to Legal FY 2010-2011

5) Support Services Technician I moved from Legal to Risk FY 2010-2011

EMPLOYEE BENEFITS FUND (661)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance/ Reserved for Commitments	\$5,609,211	\$3,769,008	\$3,769,008	\$2,119,942
Revenues				
Health Benefits	5,795,026	6,170,852	6,310,460	6,536,553
Dental Benefits	322,781	332,960	320,836	323,078
Life Insurance	186,436	172,740	192,945	192,630
Other Benefits	-	-	-	-
Interest Earnings	35,525	28,000	27,000	20,000
Total Revenues	\$6,339,768	\$6,704,552	\$6,851,241	\$7,072,261
Expenditures				
Health Benefits	6,521,207	6,573,430	7,435,296	7,102,384
Dental Benefits	448,564	402,640	451,165	432,500
Life Insurance	181,043	170,340	181,200	181,200
Other Benefits	15,802	19,900	18,500	18,500
Special Services	60,472	73,000	62,000	73,000
Benefit Analyst	52,884	52,296	52,146	53,160
Total Expenditures	\$7,279,971	\$7,291,606	\$8,200,307	\$7,860,744
Transfer In	-	-	-	-
(Transfer Out)	(900,000)	(835,269)	(300,000)	(300,000)
Retiree Benefits Fund (761)	(900,000)	(835,269)	(300,000)	(300,000)
Ending Fund Balance/ Reserved for Commitments	\$3,769,008	\$2,346,685	\$2,119,942	\$1,031,459

BENEFITS FUND (661)

REVENUE DETAIL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Revenues				
Interest Earnings	35,525	28,000	27,000	20,000
Section 125 Forfeiture	-	1,000	1,000	1,000
Health Benefits paid by City	4,458,979	4,789,122	4,753,962	4,863,992
Health Benefits paid by employees	1,290,386	1,289,730	1,289,730	1,612,163
COBRA premiums	16,572	21,000	19,398	19,398
Dental Benefits paid by employees	194,221	196,230	194,220	194,220
Dental Benefits paid by City	128,560	136,730	126,616	128,858
Life Insurance Premiums paid by City	25,704	26,740	25,645	25,330
Life Insurance Premiums paid by employees	160,732	146,000	167,300	167,300
Stoploss Reimbursement	29,089	70,000	246,370	40,000
Total Revenues	\$6,339,768	\$6,704,552	\$6,851,241	\$7,072,261

BENEFITS FUND (661)

EXPENSE DETAIL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2010-2011
Expenditures				
Benefit Analyst	52,884	52,296	52,146	53,160
Life Insurance	181,043	170,340	181,200	181,200
Special Services	60,472	73,000	62,000	73,000
Employee Assistance Program Fees	15,802	19,900	18,500	18,500
Health Claim Payments	4,463,979	4,472,000	5,221,917	4,870,000
Rx Claims	1,404,304	1,460,730	1,679,079	1,697,684
Dental Administrative Fees	20,051	16,800	18,500	18,500
Dental Claim	428,513	385,840	432,665	414,000
Health Admin Fees	225,556	245,000	208,600	209,000
Health Stoploss	427,368	395,700	325,700	325,700
Total Expenditures	\$7,279,971	\$7,291,606	\$8,200,307	\$7,860,744

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	233,926	221,876	232,736	233,600
Supplies and Services	7,046,045	7,069,730	7,967,571	7,627,144
TOTAL APPROPRIATIONS	\$7,279,971	\$7,291,606	\$8,200,307	\$7,860,744

Service Point Employees - Benefits fund

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
1) Senior Benefit Specialist	-	-	-	1	1	1	1
Total Department	-	-	-	1	1	1	1

1) Position transferred from General Fund (Finance) during FY2007-2008.

RETIREE BENEFITS FUND (761)
REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance/Reserved for Commitments	\$607,054	\$1,845,133	\$1,845,133	\$1,612,133
Revenues				
Health Benefits	2,740,719	2,694,360	2,790,476	2,918,696
Dental Benefits	109,458	107,040	111,632	111,632
Life Insurance	49,500	49,500	49,500	49,500
Interest Earnings	20,589	17,000	18,600	15,400
Total Revenues	\$2,920,266	\$2,867,900	\$2,970,208	\$3,095,228
Expenditures				
Health Benefits	2,390,012	2,764,920	2,712,440	2,737,850
Dental Benefits	126,208	120,580	128,713	128,070
Life Insurance	54,574	53,400	55,055	55,055
Special Services	11,392	21,000	7,000	11,400
Total Expenditures	\$2,582,186	\$2,959,900	\$2,903,208	\$2,932,375
Transfer In/Contributions from Trust	900,000	835,269	300,000	300,000
Active Employee Benefits Fund (661)	900,000	835,269	300,000	300,000
(Transfer Out)/Contributions to Trust	-	(768,657)	(600,000)	(600,000)
OPEB Trust Contribution	-	(768,657)	(600,000)	(600,000)
Ending Fund Balance/Reserved for Commitments	\$1,845,133	\$1,819,745	\$1,612,133	\$1,474,986

RETIREE BENEFITS FUND (761)

REVENUE DETAIL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Interest Earnings	20,589	17,000	18,600	15,400
City's Health Benefits-Retired	1,928,459	1,926,660	1,928,459	1,928,459
Employees' Health Benefits-Retired	471,545	475,300	512,891	641,114
City's Dental Premium	54,200	54,200	54,200	54,200
Employees' Dental Contrib-Retired	55,258	52,840	57,432	57,432
City's Life Premium	49,500	49,500	49,500	49,500
Medicare Rx	195,744	148,000	202,073	202,073
CMS Reimbursement	144,970	144,400	147,053	147,050
Total Revenues	\$2,920,266	\$2,867,900	\$2,970,208	\$3,095,228

RETIREE BENEFITS FUND (761)

EXPENSE DETAIL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Expenditures				
Life Insurance	54,574	53,400	55,055	55,055
Special Services	11,392	21,000	7,000	11,400
Medicare Rx	559,915	560,155	582,479	590,500
Medicare Supplement	657,361	708,785	719,133	719,650
Health Claim Payments	784,564	1,108,455	1,004,591	1,020,000
Rx Claims	276,622	270,325	294,037	295,500
Dental Administrative Fees	7,046	6,800	7,800	7,800
Dental Claim	119,162	113,780	120,913	120,270
Health Admin Fees	51,846	52,600	52,600	52,600
Health Stoploss	59,704	64,600	59,600	59,600
Total Expenditures	\$2,582,186	\$2,959,900	\$2,903,208	\$2,932,375

Service Point Expenditures - Benefits (761)

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	54,574	53,400	55,055	55,055
Supplies and Services	2,527,612	2,906,500	2,848,153	2,877,320
TOTAL APPROPRIATIONS	\$2,582,186	\$2,959,900	\$2,903,208	\$2,932,375

Service Point Employees - Benefits

	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Regular Part-time Positions							
1) Staff Services Representative	-	-	1	-	-	-	-
Total Department	-	-	1	-	-	-	-

1) Position transferred to General Fund (Human Resources) during FY2008-2009.

PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC (heating, ventilation and air conditioning), roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The City Engineer provides oversight for the facilities personnel including the HVAC mechanic, who is responsible for heating, ventilation and air conditioning systems; and the

building services technician, who provides mail room and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees janitorial services at multiple City buildings.

PROPERTY AND FACILITIES MANAGEMENT FUND (663) REVENUES, EXPENDITURES AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Roof Replacement Reserve	250,000	178,174	178,174	178,179
Harvey Hall Roof Reserve	600,000	403,220	403,220	438,220
Unreserved Fund Balance	316,479	236,332	236,332	5,316
Beginning Fund Balance / Working Capital	\$1,166,479	\$817,726	\$817,726	\$621,715
Revenues				
Interest Earnings	13,011	15,000	12,900	12,900
Sale of Property	-	-	15,200	16,000
Roof Maintenance	150,276	158,806	158,806	74,834
Roof Replacement	-	-	-	79,490
ADA Services	50,000	50,000	50,000	50,000
HVAC Maintenance	116,920	113,848	114,492	146,202
Grant Revenue	-	37,496	37,496	-
Total Revenues	330,207	375,150	388,894	379,426
Expenditures				
Employee Costs	151,997	126,235	128,835	120,992
Property and Facility Maintenance	95,983	1,582,345	1,371,053	74,528
HVAC Maintenance	145,763	237,795	181,496	146,202
HVAC Replacement	7,935	15,000	15,000	15,000
Roof Maintenance	-	-	-	74,835
Roof Replacement	718,882	323,806	323,801	232,995
Total Expenditures	\$1,120,560	\$2,285,181	\$2,020,185	\$664,552
Transfer In	441,600	1,708,699	1,435,280	341,600
General Fund (101)	241,600	688,440	688,440	141,600
Hotel Tax Fund (211)	200,000	200,000	200,000	200,000
Water Fund (502)	-	546,840	546,840	-
Solid Waste Fund (560)	-	273,419	-	-
(Transfer Out)	-	-	-	-
Roof Replacement Reserve	178,174	178,174	178,179	24,674

PROPERTY AND FACILITIES MANAGEMENT FUND (663)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Tourism Roof Replacement	403,220	438,220	438,220	638,220
Unreserved Fund Balance	236,332	(0)	5,316	15,295
Ending Fund Balance / Working Capital	\$817,726	\$616,394	\$621,715	\$678,189

General Services

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	118,301	97,218	101,717	91,229
Supplies and Services	69,403	162,326	157,162	61,697
Sundry	19,799	11,976	11,976	11,540
Utilities ⁽¹⁾	5	1,407,840	1,200,000	-
Maintenance	40,472	29,220	29,033	31,054
TOTAL APPROPRIATIONS	\$247,980	\$1,708,580	\$1,499,888	\$195,520

⁽¹⁾ Electricity costs moved to General Fund in FY 2011-2012

HVAC Replacement

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	145,763	237,795	181,496	146,202
Capital Outlay	7,935	15,000	15,000	15,000
TOTAL APPROPRIATIONS	\$153,698	\$252,795	\$196,496	\$161,202

Roof maintenance

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Maintenance	-	-	-	74,835
Capital Outlay	718,882	323,806	323,801	232,995
TOTAL APPROPRIATIONS	\$718,882	\$323,806	\$323,801	\$307,830

Service Point Employees - PROPERTY AND FACILITY MANAGEMENT

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
4) A/C Mechanic	1	1	1	1	1	1	1
Building Services Technician	-	1	1	1	1	1	1
1) Survey Crew Member	-	-	-	1	-	-	-
2) and 3) City Courier	-	-	-	-	1	-	-
Building Service Supervisor	-	-	-	-	-	1	1
Total Department	1	2	2	3	3	3	3

1) Position transferred from Engineering during FY 2008-2009

2) Title changed from Survey Crew Member to City Courier during FY 2009-2010

3) Position upgraded to Building Service Supervisor

4) A/C Mechanic frozen FY 2010-2011 and 2011-2012 (unfunded)

Information technology

Service Point Focus

The City of Tyler Information Technology Department is dedicated to meeting the current and future information technology needs for all City departments. The department is committed to providing comprehensive information, training and education to empower each City employee to be an effective and efficient contributor to the community. Information technology supports:

- § Personal computers, printers and peripherals;
- § Telecommunications and network;
- § IBM System i and System x servers;
- § Helpdesk;
- § Hardware/software system management;
- § Security and risk analysis services; and,
- § Hardware and software inventory control.

Accomplishments for 2010-2011

- § Upgraded to new Print Server;
- § City-wide upgrade to Office 2010;
- § Upgraded mail server to Exchange 2010;
- § Upgraded phone system software;
- § Installed new redundant database servers;
- § Converted fire stations to VOIP;
- § Converted Zetron system to IP connections;
- § Added redundant NetMotion mobility server; and,
- § Installed credit card payment system for the Water department.

Major Budget Items for 2011-2012

- § Negotiated \$120,000 savings on Coban annual maintenance contract;
- § Reduced AT&T local line charges of \$69,783 by cutting unused lines and circuits, and correcting billing errors;
- § AT&T Mobility savings of \$58,823 by implementing shared pool, negotiated discounts, correcting billing errors;
- § Negotiated \$30,260 in services and maintenance discounts with SIRSI;
- § Savings of \$33,712 with Suddenlink from billing errors and negotiated reductions;
- § Negotiated savings of \$15,993 from Sungard THE; and,
- § Xerox corporate share pool implementation reduced costs by \$12,932.

Goals for 2011-2012

- § SharePoint Initial Rollout;
- § Library Thin Client Replacement;
- § Virtual Desktop Initial Rollout;
- § Upgrade enterprise network security;
- § SCADA system upgrade for Lake Palestine and Golden Road treatment plants;
- § Coban mobile equipment replacement;
- § Library server and SIRSI software upgrade;
- § IVR call center server upgrade;
- § PC and laptop hardware refresh rollout; and,
- § Wireless water meter reading system deployment.

TECHNOLOGY FUND (671)
REVENUES, EXPENDITURES
CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital *	\$279,167	\$206,015	\$206,015	\$77,640
Revenues				
Rent	13,824	12,820	12,820	12,820
Interest Earnings	18,334	20,000	20,000	20,000
CC Conv Fee	30	-	-	-
Charges	3,377,272	3,384,192	3,384,192	3,620,563
Miscellaneous Income	10,265	-	-	-
Total Revenues	\$3,419,725	\$3,417,012	\$3,417,012	\$3,653,383
Expenditures				
Administration	845,548	874,145	839,691	953,157
Technology Purchases	2,647,329	2,722,439	2,705,696	2,746,956
Total Expenditures	\$3,492,877	\$3,596,584	\$3,545,387	\$3,700,113
Ending Fund Balance / Working Capital *	\$206,015	\$26,443	\$77,640	\$30,910

*Working Capital does not include current lease payable. These payments are budgeted with the Technology Purchases Department.

Administration

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Salaries and Benefits	804,820	815,112	764,857	894,022
Supplies and Services	33,385	51,042	66,064	50,891
Sundry	450	450	450	450
Utilities	172	400	179	300
Maintenance	6,721	7,141	8,141	7,494
Total Appropriations	\$845,548	\$874,145	\$839,691	\$953,157

Purchases

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Supplies and Services	1,201,571	1,221,513	1,214,224	1,093,590
Utilities	244,821	294,330	290,676	294,530
Maintenance	1,200,937	1,206,596	1,200,796	1,358,836
TOTAL APPROPRIATIONS	\$2,647,329	\$2,722,439	\$2,705,696	\$2,746,956

Service Point Employees - information technology

Regular Full-time Positions	FY2005-2006	FY2006-2007	FY2007-2008	FY2008-2009	FY2009-2010	FY2010-2011	FY2011-2012
Chief Information Officer	1	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1	1
IT Specialist I	-	1	1	-	-	-	-
IT Specialist II	4	4	3	2	2	2	2
Advanced IT Specialist II	-	-	1	2	2	2	2
IT Specialist III	2	1	1	1	1	1	1
1, 2) Advanced IT Specialist III	1	2	2	3	3	2	3
2) IT Specialist IV	1	1	1	1	1	2	2
Total Department	10	11	11	11	11	11	12

*Employees in IT Specialist I through Advanced IT Specialist III positions are on a Career Ladder program and may advance depending on their skill level. Career Ladder implemented during FY 2007-2008

1) Senior Clerk position transferred from Human Resource to create Advanced IT Specialist III for launch of Share Point

2) 1 Advanced IT Specialist III upgraded to IT Specialist IV during FY 2010-2011

Performance Benchmarks	Actual FY2009-2010	Budget FY2010-2011	Period Ending June 2011	Projected FY2011-2012
Percentage of web server uptime	99.999%	99.99%	99.999%	99.99%
Number of viruses blocked	61,098	50,000	44,084	50,000
Number of spams blocked	5,327,913	4,000,000	2,719,140	4,000,000
Total number of active licensed workstations	730	730	746	750
Averagenumberofhourstocompletehelpdeskcalls	2.05 hrs	8 hrs	1.91 hrs	8 hrs
Number of online Municipal Court payments	11,073	-	17,643	-
Percentage of Municipal Court payments online	27.7%	20%	23.61%	21%
Number of online Water Bill payments	8,110	-	15,177	-
Percentage of Water Business payments online	2.3%	2%	4.9%	3%
Number of Water Bill direct drafts	43,080	-	39,944	-
Percentage of Water Bill direct drafts	12%	10%	13%	11%
Number of Water Bill IVR payments	5,143	-	9,636	-
Percentage of Water Bill IVR payments	1.4	1%	3.1%	3%
Number of Water Bill Fidelity Express payments	37,958	-	15,102	-
Percentage of Water Bill Fidelity Express payments	10.5%	10%	4.9%	10%
Number of self-serve password resets	1,466	500	203	500
Number of electronic tickets issued	46,481	-	48,459	-
Online job application visitors	4,502	-	2,955	-
Online job applications submitted	2,572	-	1,965	-

CEMETERIES TRUST FUND (713)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$2,381,449	\$2,456,904	\$2,456,904	\$2,490,404
Revenues				
Interest Earnings	19,224	24,000	13,000	12,500
Sales	75,455	33,500	33,500	33,500
Total Revenues	\$94,679	\$57,500	\$46,500	\$46,000
Total Expenditures	-	-	-	-
Transfer In	-	-	-	-
(Transfer Out)	(19,224)	(24,000)	(13,000)	(12,500)
Cemetery Operating Fund (204)	(19,224)	(24,000)	(13,000)	(12,500)
Ending Fund Balance / Working Capital	\$2,456,904	\$2,490,404	\$2,490,404	\$2,523,904

Cemeteries Trust Fund

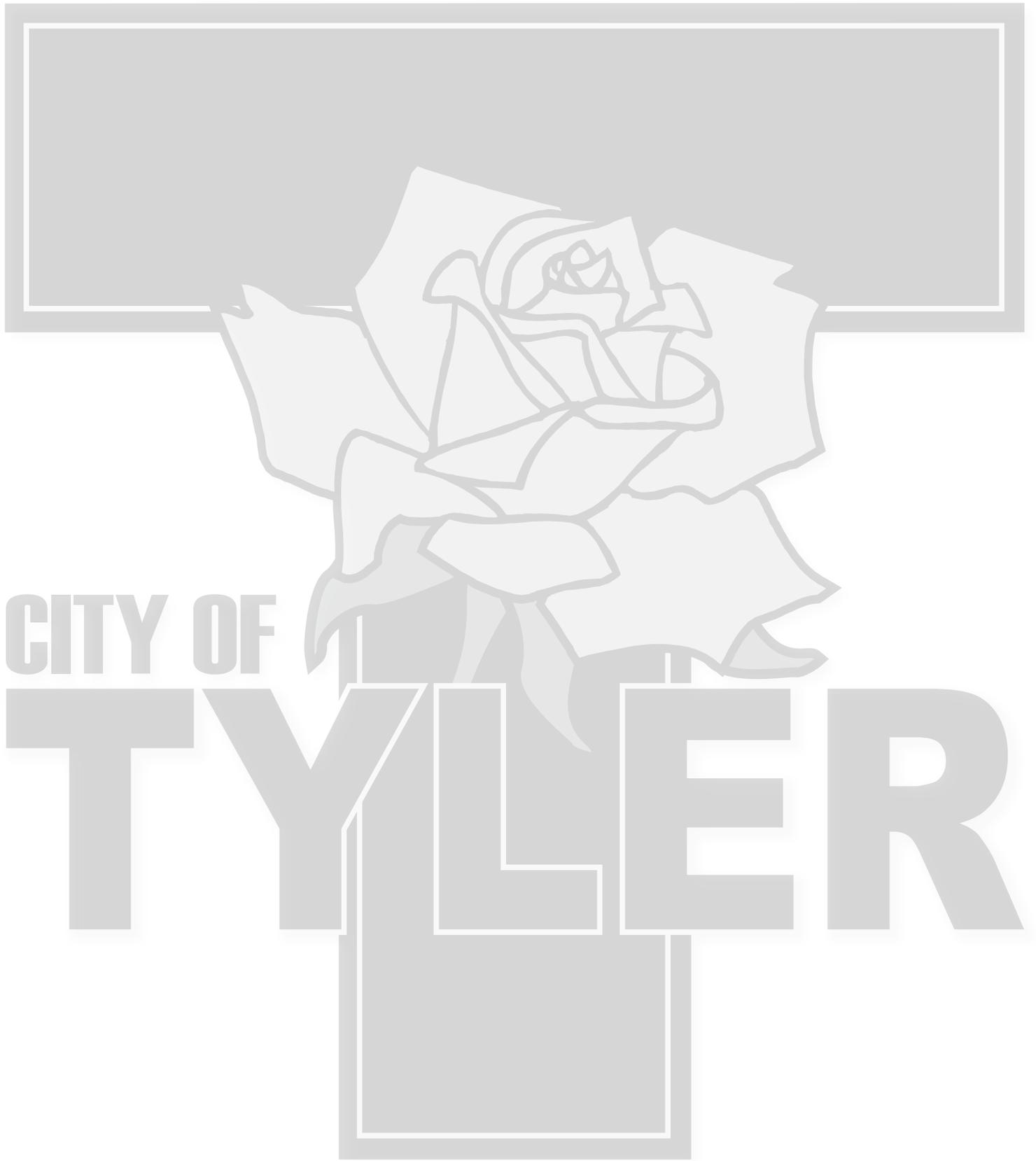
Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Transfer to Special Revenue	19,224	24,000	3,000	12,500
Total Appropriations	\$19,224	\$24,000	\$3,000	\$12,500



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Combined Debt Services

GO Bond Program Summary

As of Oct. 1, 2011, the City has no outstanding general obligation tax supported debt.

Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to 10 percent of assessed value. Accordingly, the City's tax margin for the year ended Sept. 30, 2011 was

Total Assessed Value	\$6,730,580,806
Debt Limit	\$673,058,081
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$-0-
Less: Debt Service Fund Balance	\$-0-
Net Bonded Debt	\$-0-

Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa ₂
Standard and Poor's	AAA

Revenue Bond Program Summary

As of Oct. 1, 2011 the City will have \$70,270,000 of Water and Sewer Revenue Bonds Outstanding.

Bond Rating for Revenue Debt

The following is the City's bond rating for the current revenue supported debt.

Moody's	Aa ₂
Standard and Poor's	AA

GENERAL DEBT SERVICE FUND (308)
REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	-	-	-	-
Revenues				
Property Tax	7,850	-	4,700	-
Interested Earnings	41	-	45	-
Total Revenues	\$7,891	-	\$4,745	-
Expenditures				
G.O. Series 1997	-	-	-	-
Fiscal Agent Fees	-	-	-	-
Total Expenditures	-	-	-	-
Transfer In	-	-	-	-
(Transfer Out)	(7,891)	-	(4,745)	-
General Fund (101)	(7,891)	-	(4,745)	-
Ending Fund Balance / Working Capital	-	-	-	-
Service Point Expenditures				
	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Transfer to General Fund	7,891	-	4,745	-
TOTAL APPROPRIATIONS	\$7,891	-	\$4,745	\$-

UTILITIES DEBT SERVICE FUND (504)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2012

	Actual FY2009-2010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$834,434	\$899,964	\$899,964	\$899,964
Revenues				
Interest Earnings	32,704	20,000	15,000	15,000
Total Revenues	\$32,704	\$20,000	\$15,000	\$15,000
Expenditures				
Series 2000 Interest	43,175	-	-	-
Series 2000 Principal	785,000	-	-	-
Series 2002 Interest	539,974	526,674	327,003	113,506
Series 2002 Principal	380,000	395,000	395,000	410,000
Series 2003 Interest	263,325	203,324	203,324	140,925
Series 2003 Principal	1,500,000	1,560,000	1,560,000	1,625,000
Series 2005 Interest	1,488,688	1,486,488	1,486,488	1,450,888
Series 2005 Principal	55,000	890,000	890,000	925,000
Series 2008 Interest	207,403	207,402	207,402	207,403
Series 2008 Principal	-	-	-	-
Series 2009 Interest	836,616	920,813	920,813	920,813
Series 2009 Principal	-	-	-	-
Series 2011 Interest	-	-	42,098	326,625
Series 2011 Principal	-	-	135,000	45,000
Fiscal Agent Fees	15,187	15,000	15,000	15,000
Total Expenditures	\$6,114,367	\$6,204,701	\$6,182,128	\$6,180,159
Transfers In				
Utilities Fund (502)	6,147,193	6,189,701	6,167,128	6,190,159
Utilities Fund (514)	3,725	-	-	-
(Transfers Out)	-	-	-	-
Ending Fund Balance / Working Capital	\$899,964	\$904,964	\$899,964	\$924,964

Service Point Expenditures

	FY2009-2010 ACTUAL EXPENDITURES	FY2010-2011 BUDGET APPROPRIATIONS	FY2010-2011 PROJECTED EXPENDITURES	FY2011-2012 BUDGET APPROPRIATIONS
Sundry	6,114,367	6,204,701	6,182,128	6,180,159
TOTAL APPROPRIATIONS	\$6,114,367	\$6,204,701	\$6,182,128	\$6,180,159

UTILITIES DEBT RESERVE FUND (505)
REVENUES, EXPENDITURES
AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2011-2011

	Actual FY200892010	Amended Budget FY2010-2011	Projected FY2010-2011	Budget FY2011-2012
Beginning Fund Balance / Working Capital	\$490,752	\$1,492,364	\$1,492,364	\$1,492,364
Revenues				
Interest Earnings	5,345	-	7,600	9,000
Bond Proceeds	1,492,364	-	-	-
Total Revenues	\$1,497,709	-	\$7,600	\$9,000
Total Expenditures				
	-	-	-	-
Transfers In				
Fund 503	-	-	-	-
Fund 502	736,128	-	-	-
(Transfers Out)	(1,232,225)	-	(7,600)	(9,000)
Fund 503	(490,752)	-	-	-
Fund 502	(741,473)	-	(7,600)	(9,000)
Ending Fund Balance / Working Capital	\$1,492,364	\$1,492,364	\$1,492,364	\$1,492,364

WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FY2012-2034

ALL SERIES

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	1,580,079	1,580,079	3,005,000	6,165,159	67,265,000
2013	1,511,148	1,511,148	3,140,000	6,162,296	64,125,000
2014	1,451,445	1,451,445	2,375,000	5,277,890	61,750,000
2015	1,406,889	1,406,889	2,445,000	5,258,778	59,305,000
2016	1,357,339	1,357,339	2,550,000	5,264,678	56,755,000
2017	1,304,639	1,304,639	2,655,000	5,264,278	54,100,000
2018	1,248,670	1,248,670	2,770,000	5,267,340	51,330,000
2019	1,190,201	1,190,201	2,885,000	5,265,403	48,445,000
2020	1,127,151	1,127,151	3,015,000	5,269,303	45,430,000
2021	1,060,426	1,060,426	3,145,000	5,265,853	42,285,000
2022	988,526	988,526	3,290,000	5,267,053	38,995,000
2023	913,258	913,258	3,440,000	5,266,515	35,555,000
2024	834,489	834,489	3,600,000	5,268,978	31,955,000
2025	751,989	751,989	3,765,000	5,268,978	28,190,000
2026	660,526	660,526	3,945,000	5,266,053	24,245,000
2027	566,976	566,976	4,135,000	5,268,953	20,110,000
2028	473,095	473,095	4,325,000	5,271,190	15,785,000
2029	373,886	373,886	4,550,000	5,297,773	11,235,000
2030	266,423	266,423	4,765,000	5,297,845	6,470,000
2031	151,458	151,458	1,695,000	1,997,915	4,775,000
2032	112,281	112,281	1,775,000	1,999,563	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	-
TOTAL	\$19,438,600	\$19,438,600	\$70,270,000	\$109,147,200	

WATER AND SEWER REVENUE BONDS

SERIES 2002

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	56,753	56,753	410,000	523,506	2,145,000
2013	48,553	48,553	425,000	522,106	1,720,000
2014	40,850	40,850	-	81,700	1,720,000
2015	40,850	40,850	-	81,700	1,720,000
2016	40,850	40,850	-	81,700	1,720,000
2017	40,850	40,850	-	81,700	1,720,000
2018	40,850	40,850	-	81,700	1,720,000
2019	40,850	40,850	-	81,700	1,720,000
2020	40,850	40,850	-	81,700	1,720,000
2021	40,850	40,850	-	81,700	1,720,000
2022	40,850	40,850	-	81,700	1,720,000
2023	40,850	40,850	-	81,700	1,720,000
2024	40,850	40,850	-	81,700	1,720,000
2025	40,850	40,850	-	81,700	1,720,000
2026	40,850	40,850	-	81,700	1,720,000
2027	40,850	40,850	-	81,700	1,720,000
2028	40,850	40,850	-	81,700	1,720,000
2029	40,850	40,850	840,000	921,700	880,000
2030	20,900	20,900	880,000	921,800	-
TOTAL	\$779,806	\$779,806	\$2,555,000	\$4,114,613	

WATER AND SEWER REVENUE BONDS

SERIES 2003

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	70,463	70,463	1,625,000	1,765,925	1,705,000
2013	29,838	29,838	1,705,000	1,764,675	-
TOTAL	\$100,300	\$100,300	\$3,330,000	\$3,530,600	

WATER AND SEWER REVENUE REFUNDING BONDS

SERIES 2005

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	725,444	725,444	925,000	2,375,888	27,515,000
2013	705,788	705,788	965,000	2,376,575	26,550,000
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	-
TOTAL	\$8,348,681	\$8,348,681	\$28,440,000	\$45,137,363	

WATER AND SEWER REVENUE BONDS

SERIES 2008

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	103,701	103,701	-	207,403	5,120,000
2013	103,701	103,701	-	207,403	5,120,000
2014	103,701	103,701	185,000	392,403	4,935,000
2015	100,001	100,001	190,000	390,003	4,745,000
2016	96,201	96,201	200,000	392,403	4,545,000
2017	92,201	92,201	210,000	394,403	4,335,000
2018	88,001	88,001	215,000	391,003	4,120,000
2019	83,701	83,701	225,000	392,403	3,895,000
2020	79,201	79,201	235,000	393,403	3,660,000
2021	74,501	74,501	245,000	394,003	3,415,000
2022	69,601	69,601	255,000	394,203	3,160,000
2023	64,501	64,501	265,000	394,003	2,895,000
2024	59,201	59,201	275,000	393,403	2,620,000
2025	53,701	53,701	285,000	392,403	2,335,000
2026	48,001	48,001	295,000	391,003	2,040,000
2027	42,101	42,101	305,000	389,203	1,735,000
2028	36,001	36,001	320,000	392,003	1,415,000
2029	29,361	29,361	335,000	393,723	1,080,000
2030	22,410	22,410	345,000	389,820	735,000
2031	15,251	15,251	360,000	390,503	375,000
2032	7,781	7,781	375,000	390,563	-
TOTAL	\$1,372,825	\$1,372,825	\$5,120,000	\$7,865,650	

WATER AND SEWER REVENUE BONDS

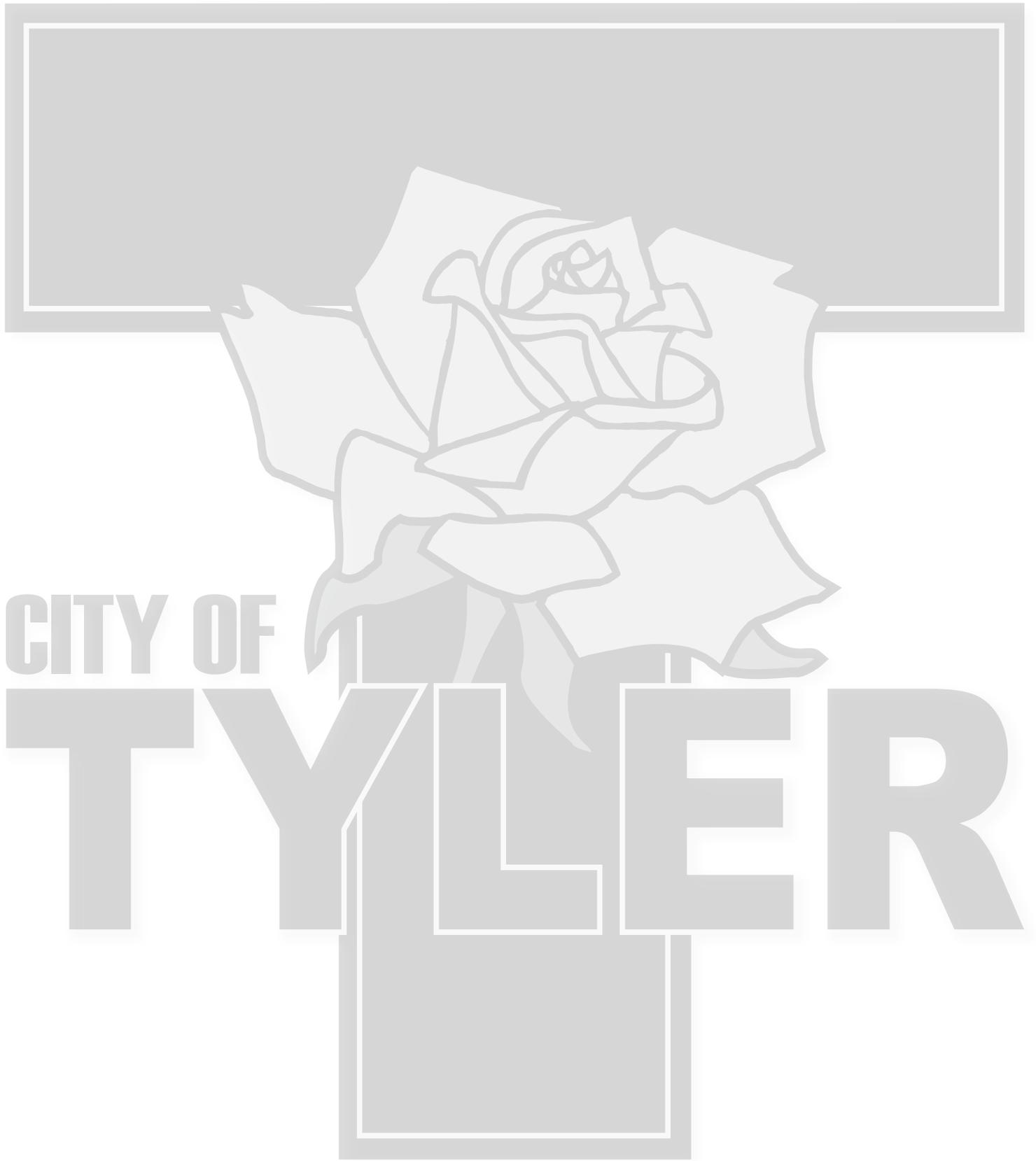
SERIES 2009

Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	460,406	460,406	-	920,813	21,610,000
2013	460,406	460,406	-	920,813	21,610,000
2014	460,406	460,406	700,000	1,620,813	20,910,000
2015	450,781	450,781	700,000	1,601,563	20,210,000
2016	440,281	440,281	725,000	1,605,563	19,485,000
2017	428,500	428,500	750,000	1,607,000	18,735,000
2018	415,375	415,375	780,000	1,610,750	17,955,000
2019	401,725	401,725	805,000	1,608,450	17,150,000
2020	385,625	385,625	840,000	1,611,250	16,310,000
2021	368,825	368,825	870,000	1,607,650	15,440,000
2022	351,425	351,425	905,000	1,607,850	14,535,000
2023	333,325	333,325	940,000	1,606,650	13,595,000
2024	314,525	314,525	980,000	1,609,050	12,615,000
2025	294,925	294,925	1,020,000	1,609,850	11,595,000
2026	269,425	269,425	1,070,000	1,608,850	10,525,000
2027	242,675	242,675	1,125,000	1,610,350	9,400,000
2028	218,769	218,769	1,170,000	1,607,538	8,230,000
2029	193,175	193,175	1,220,000	1,606,350	7,010,000
2030	166,488	166,488	1,275,000	1,607,975	5,735,000
2031	136,206	136,206	1,335,000	1,607,413	4,400,000
2032	104,500	104,500	1,400,000	1,609,000	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	-
TOTAL	\$7,005,475	\$7,005,475	\$21,610,000	\$35,620,950	

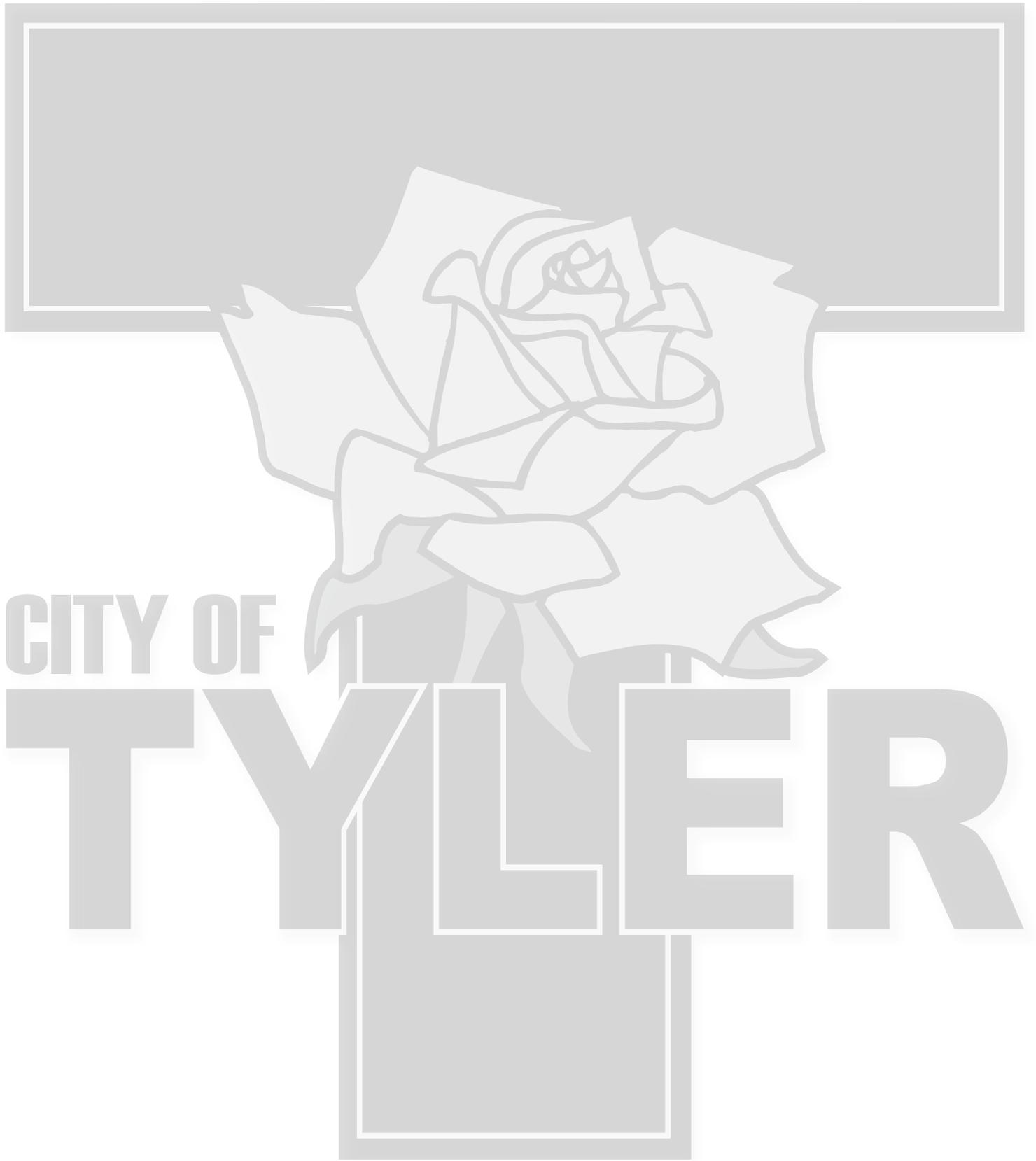
WATER AND SEWER REVENUE BONDS

SERIES 2011

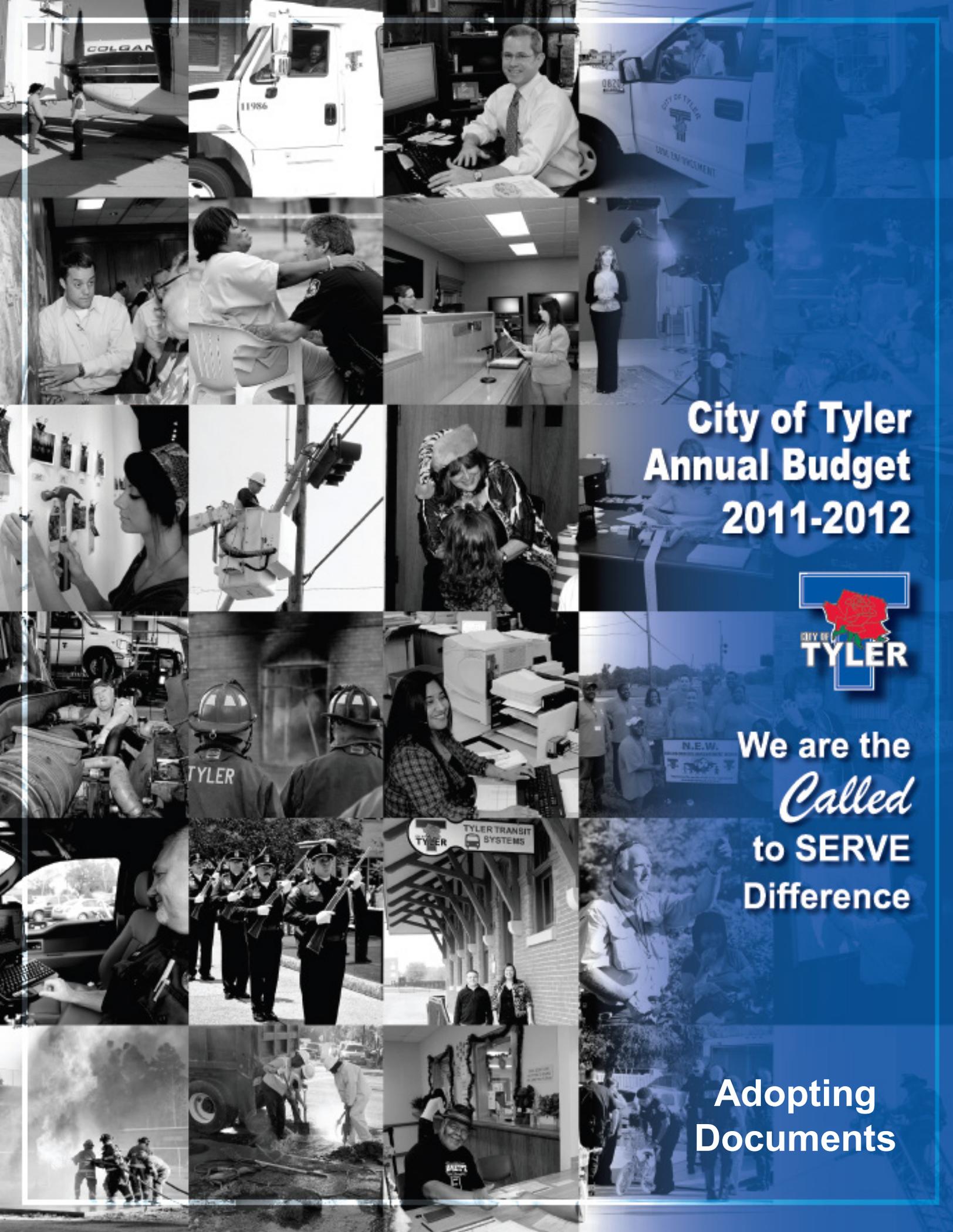
Year Ending Sept. 30	Interest March 1	Interest Sept. 1	Principal Sept. 1	Total Principal & Interest	Bond Balance
2012	163,313	163,313	45,000	371,625	9,170,000
2013	162,863	162,863	45,000	370,725	9,125,000
2014	162,413	162,413	485,000	809,825	8,640,000
2015	157,563	157,563	495,000	810,125	8,145,000
2016	150,138	150,138	510,000	810,275	7,635,000
2017	142,488	142,488	520,000	804,975	7,115,000
2018	134,688	134,688	540,000	809,375	6,575,000
2019	126,588	126,588	555,000	808,175	6,020,000
2020	118,263	118,263	570,000	806,525	5,450,000
2021	109,000	109,000	590,000	808,000	4,860,000
2022	97,200	97,200	615,000	809,400	4,245,000
2023	84,900	84,900	640,000	809,800	3,605,000
2024	72,100	72,100	665,000	809,200	2,940,000
2025	58,800	58,800	690,000	807,600	2,250,000
2026	45,000	45,000	720,000	810,000	1,530,000
2027	30,600	30,600	750,000	811,200	780,000
2028	15,600	15,600	780,000	811,200	-
2029	193,175	193,175	1,220,000	1,606,350	7,010,000
2030	166,488	166,488	1,275,000	1,607,975	5,735,000
2031	136,206	136,206	1,335,000	1,607,413	4,400,000
2032	104,500	104,500	1,400,000	1,609,000	3,000,000
2033	71,250	71,250	1,465,000	1,607,500	1,535,000
2034	36,456	36,456	1,535,000	1,607,913	-
TOTAL	\$1,831,513	\$1,831,513	\$9,215,000	\$12,878,025	



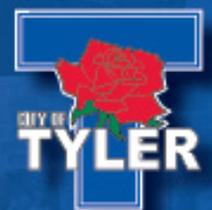
A Natural Beauty



A Natural Beauty



City of Tyler Annual Budget 2011-2012



We are the
Called
to SERVE
Difference

Adopting
Documents



CITY OF

TYLER

A Natural Beauty

ORDINANCE NO. O-2011-72

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR FISCAL YEAR 2011-2012, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: The assessment roll for 2011 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

PART 2: That there be and there is hereby levied and ordered collected the sum of \$0.208865 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

General Fund maintenance and operations \$ 0.208865
TOTAL TAX RATE PER \$100.00
VALUATIONS FOR ALL PURPOSES

PART 3: That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000 (see Code section 2-12);
2. Homestead exemption over 65 - \$6,000 (see Code section 2-12).
3. Historical Preservation exemptions as set out in Code sections 10-793 & 10-794.

PART 4: Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

PART 5: That notice for the public hearing on the proposed budget and property tax rate on the 24th day of August 2011 was given by publication on the 12th day of August, 2011.

PART 6: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 7: This ordinance shall become effective upon its approval.

PASSED AND APPROVED this the 14th day of September, A.D., 2011.


BARBARA BASS, MAYOR
OF THE CITY OF TYLER, TEXAS

ATTEST


CASSANDRA BRAGER, CITY CLERK




GARY C. LANDERS, CITY ATTORNEY

ORDINANCE NO. O-2011-73

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012.

WHEREAS, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

WHEREAS, a public hearing were held by the City Council of the City of Tyler, Texas, on said proposed budget on August 24, 2011 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard and the only changes that were made by said Council to the recommendation of the City Manager, which is included below in PART 1 and PART 2 of this ordinance, are set out in PART 3; and

WHEREAS, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund, and

WHEREAS, City Council affirms the budget and financial policies that have been approved by ordinances and administrative actions,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

PART 1: That the budget summary below originally proposed by the City Manager herein is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2011 and ending September 30, 2012, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES
AND EXPENDITURES- ALL FUNDS
Fiscal Year 2011-2012**

Fund	Revenues	Expenditures
101 General	56,881,909	56,221,445
102 General Capital Projects	75,000	1,216,708
202 Development Services	957,890	1,208,734
204 Cemeteries Operating	266,322	269,961
205 Police Forfeitures	84,000	131,251
207 Court Special Fees	673,778	849,703
209 TIF/TIRZ # 2	6,200	0
211 Motel Tax	2,791,411	2,192,312
218 TIF/TIRZ # 3	1260	0
219 Tourism and Convention	1,813,410	1,899,809
234 Passenger Facility	378,125	96,125
235 Oil and Natural Gas	163,000	0
236 PEG Fee	287,000	429,784

240 Fair Plaza	362,253	285,189
274 Homeownership and Housing	150	55,431
276 Housing Assistance	6,418,692	7,550,225
286 Transit System	1,424,801	1,811,665
294 Community Development Grant	867,637	861,637
295 Home Grant	899,475	899,475
502 Utilities Operations	30,770,148	22,237,401
503 Utilities Construction	15,000	4,506,700
504 Utilities Debt Service	15,000	6,180,159
505 Utilities Debt Reserve	9,000	0
524 Airport	1,193,421	1,385,421
560 Solid Waste	10,742,154	10,315,140
562 Solid Waste Capital	10,000	465,400
639 Productivity	405,000	1,063,639
640 Fleet Maintenance/Replacement	8,906,875	8,815,057
650 Property and Liability	1,288,792	1,477,265
661 Active Employees Benefits	7,072,261	7,860,744
663 Facilities Maintenance	379,426	664,552
671 Technology	3,653,383	3,700,113
713 Cemeteries Trust	46,000	0
761 Retired Employees Benefits	3,095,228	3,532,375

PART 2: The City Manager is authorized to execute contracts and make payments to the following list of entities in the amounts shown; subject to final contract negotiation regarding terms and conditions:

ACCOUNT	AGENCY/SERVICES	AMOUNT
101-0112-412-0453	Child Welfare Unit	27,997
101-0112-412-0520	East Texas Council of Governments	14,430
101-0112-412-0637	Animal Shelter Services	136,000
101-0112-412-0651	Animal/Vector Service	350,000
101-0112-412-0652	Northeast Texas Public Health District	409,500
101-0112-412-0653	Tyler Civic Theatre	8,100
101-0112-412-0654	Community Health Clinics	265,500
101-0112-412-0681	Bright and Fair Home	8,092
101-0131-414-0463	Smith County Tax Assessor-Collector	33,430
101-0131-414-0641	Smith County Appraisal District	215,000
207-0862-473-0470	Juvenile Attention Center	115,000
502-0741-741-0649	Metro Chamber of Commerce	25,000
502-0741-741-0649	Hispanic Alliance	15,000

PART 3: The annual budget for the Visitors and Convention Bureau is hereby approved and the City Manager is authorized to execute contracts and make payments to the following list of entities in the amounts shown, subject to final contract negotiations regarding terms and conditions:

211-0180-419-0618	Texas Rose Festival	9,000
211-0180-419-0638	Discovery Science Place	32,400

211-0180-419-0644	East Texas Symphony Orchestra	25,000
211-0180-419-0645	Tyler Museum of Art	44,550
211-0180-419-0646	County Historical Museum	13,500
211-0180-419-0649	Visitors & Convention Bureau	654,762
211-0180-419-0668	McClendon House	4,500
211-0180-419-0686	Historic Aviation Museum	13,500

PART 4: That the fiscal year 2010-2011 budgets for the General Fund, General Capital Projects Fund, Fair Plaza Fund, Employee Benefits Fund, Retiree Benefits Fund, and the OPEB Trust Fund will be amended to include the following budget changes:

Account Number	Account Name	Current Budget	Change	Revised Budget
101-0110-412-8102	Transfer to Capital Projects	0	1,500,000	1,500,000
102-0000-399-9101	Transfer from General Fund	0	1,500,000	1,500,000
240-0180-419-0830	Fair Plaza Building Main.	0	75,409	75,409
661-0000-361-5767	Stop-Loss reimbursements	70,000	176,370	246,370
661-0180-419-0440	Medical Claims	4,472,000	749,917	5,221,917
661-0180-419-0441	Rx Claims	1,460,730	218,349	1,679,079
661-0180-419-8761	Transfer to Retiree Benefits	835,269	(535,269)	300,000
761-0000-399-9661	Transfer from Emp. Benefit	835,269	(535,269)	300,000
761-0180-419-0509	Transfer to OPEB Trust	768,657	(168,657)	600,000
762-0000-371-6156	Transfer from Ret. Benefit	768,657	(168,657)	600,000
762-0000-371-6157	OPEB Trust Investments	0	250,000	250,000

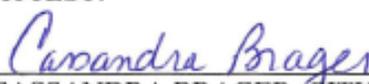
PART 5: That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

PART 6: This ordinance shall become effective upon approval.

PASSED AND APPROVED this the 14th day of September, A.D., 2011.


 BARBARA BASS, MAYOR
 OF THE CITY OF TYLER, TEXAS

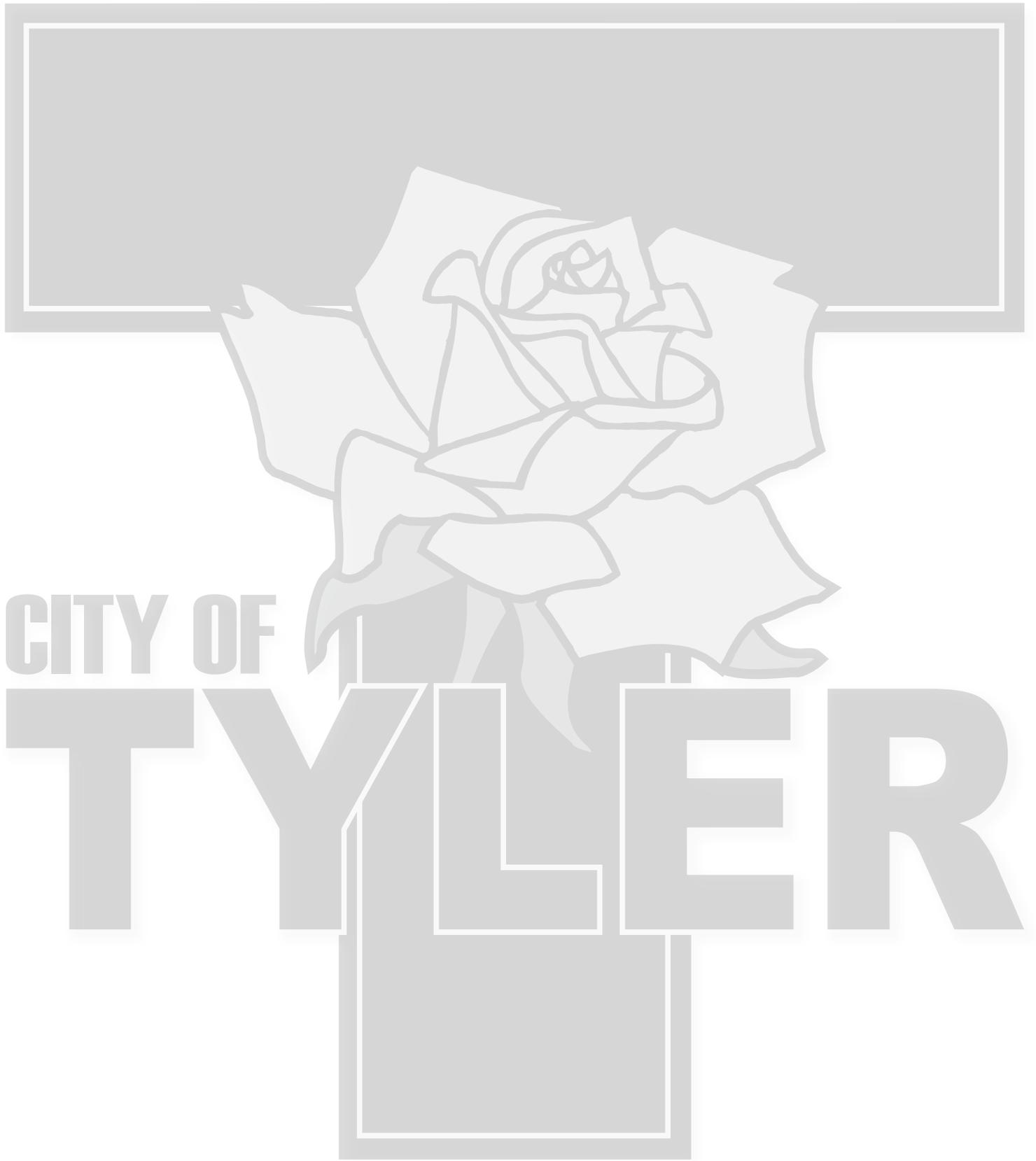
ATTEST:


 CASSANDRA BRAGER, CITY CLERK

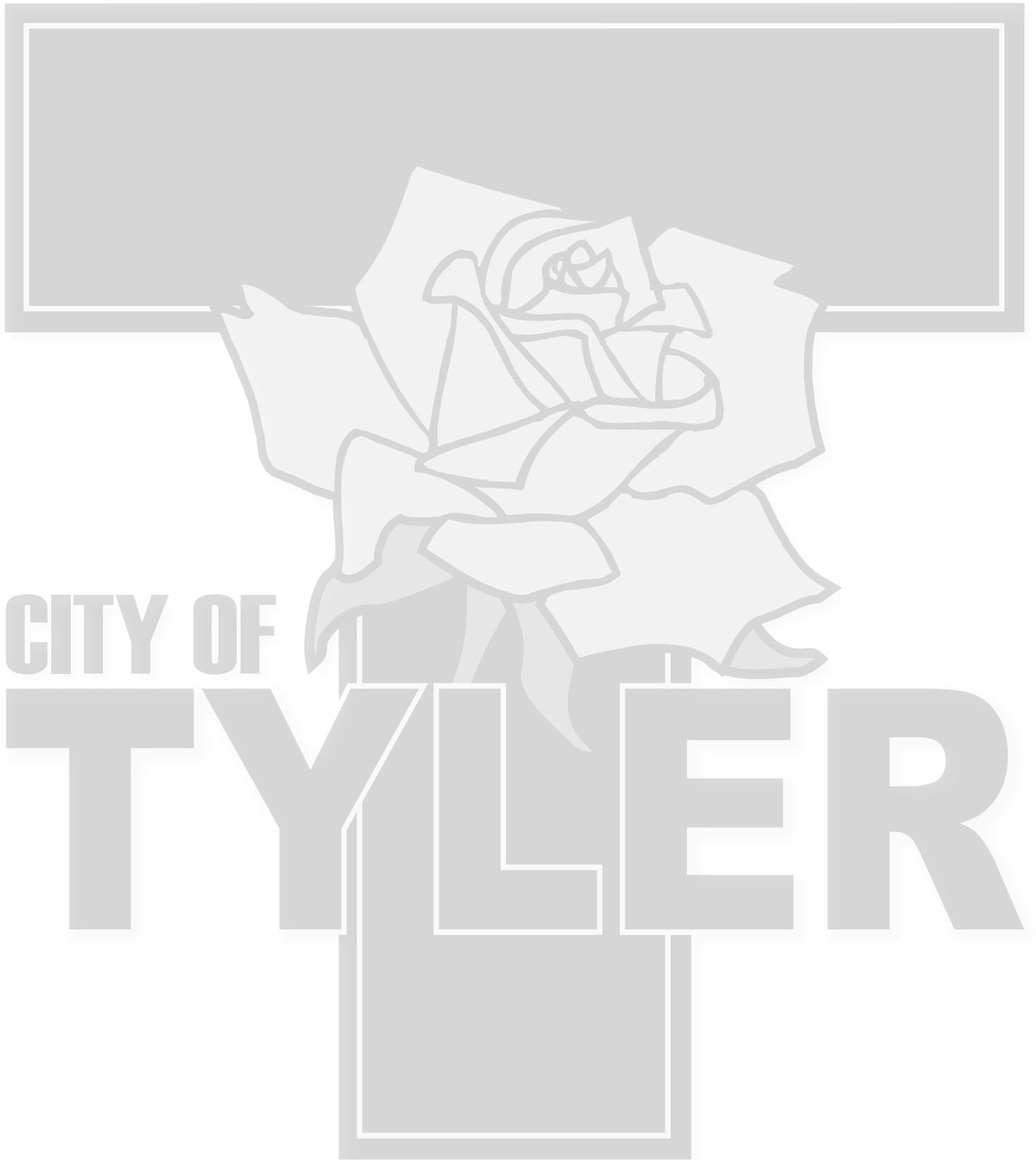


APPROVED:

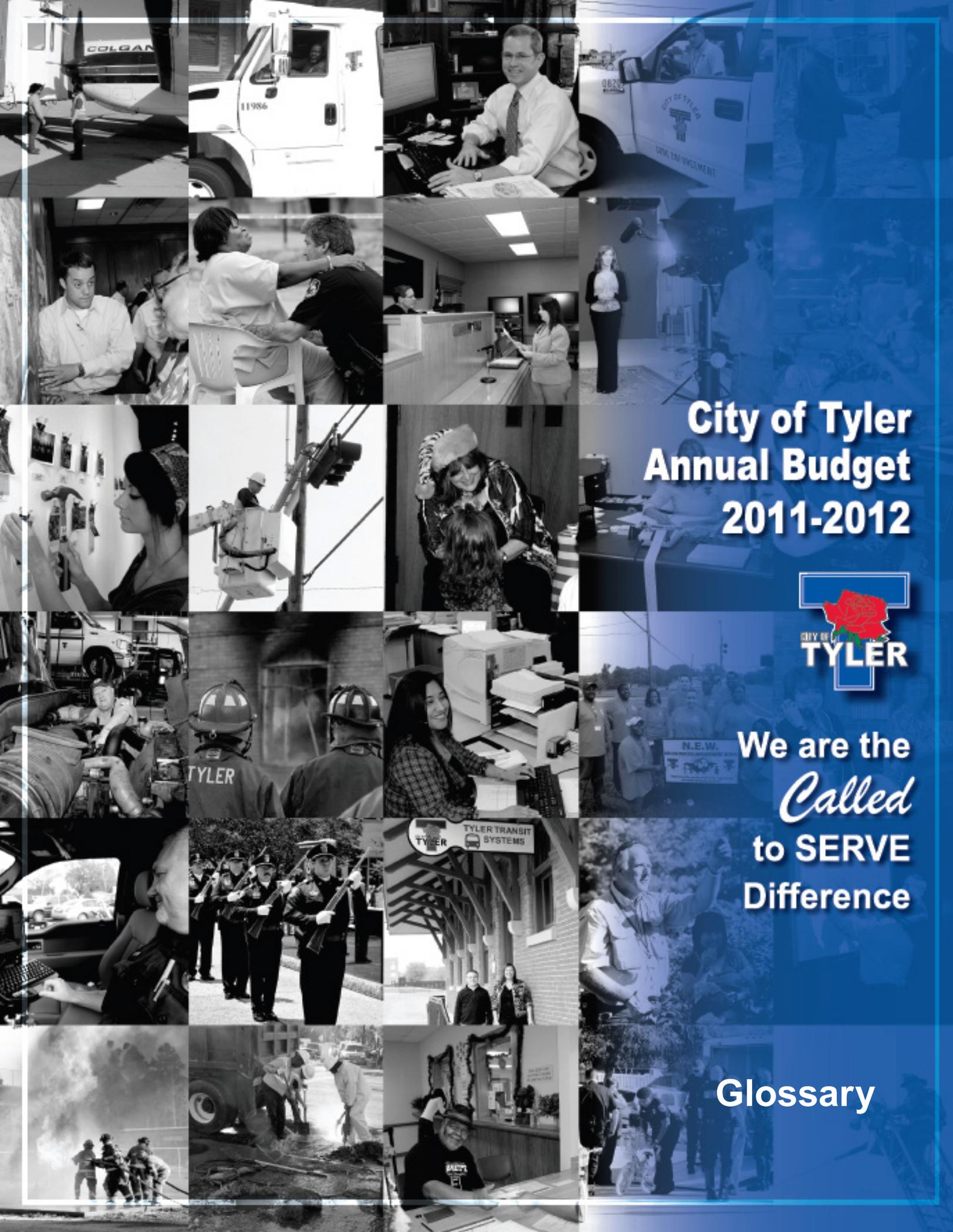
 GARY C. LANDERS, CITY ATTORNEY



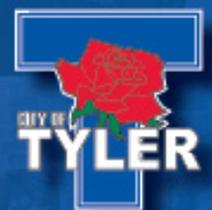
A Natural Beauty



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City of Tyler Annual Budget 2011-2012



We are the
Called
to SERVE
Difference

Glossary



CITY OF

TYLER

A Natural Beauty

Glossary

A

Accounts Payable – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

B

Balance Sheet – The basic financial statement, which discloses the assets, liabilities and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues and carry-over fund balance.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

C

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$3,000 and have an expected life longer than two years.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Assets – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments and taxes receivable which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Debt Service/Lease – A cost category which typically reflects the repayment of short-term (less than five years) debt associated with the acquisition of capital equipment. This category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life of two years or more) due to use of the assets with the exception of land and intangible assets.

E

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed. Encumbrances lapse at year end unless the associated budget is reappropriated by Council in the following fiscal year.

EPA – Environmental Protection Agency.

Exempt – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

FAA – Federal Aviation Administration

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1 and ends the following September 30.

FTE – Acronym for Full-Time Equivalent, a measurement of staffing. One FTE is a 40-hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be one-half a FTE.

Fixed Assets – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment and assets of an intangible nature such as water rights.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities, also referred to as fund equity.

G

GASB – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities of the governmental functions are accounted for through governmental funds (General, Special Revenue, Capital Projects, Permanent and Debt Service Funds).

M

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Item – A request for additional funding to maintain the upkeep of a physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

O

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

P

Personnel Services – The costs associated with compensating employees for their labor.

R

Revenues – Funds received for services rendered, fines assessed, taxes levied and interest/rental income earned from private and public sources.

S

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$3,000) required by departments to conduct their operations.

T

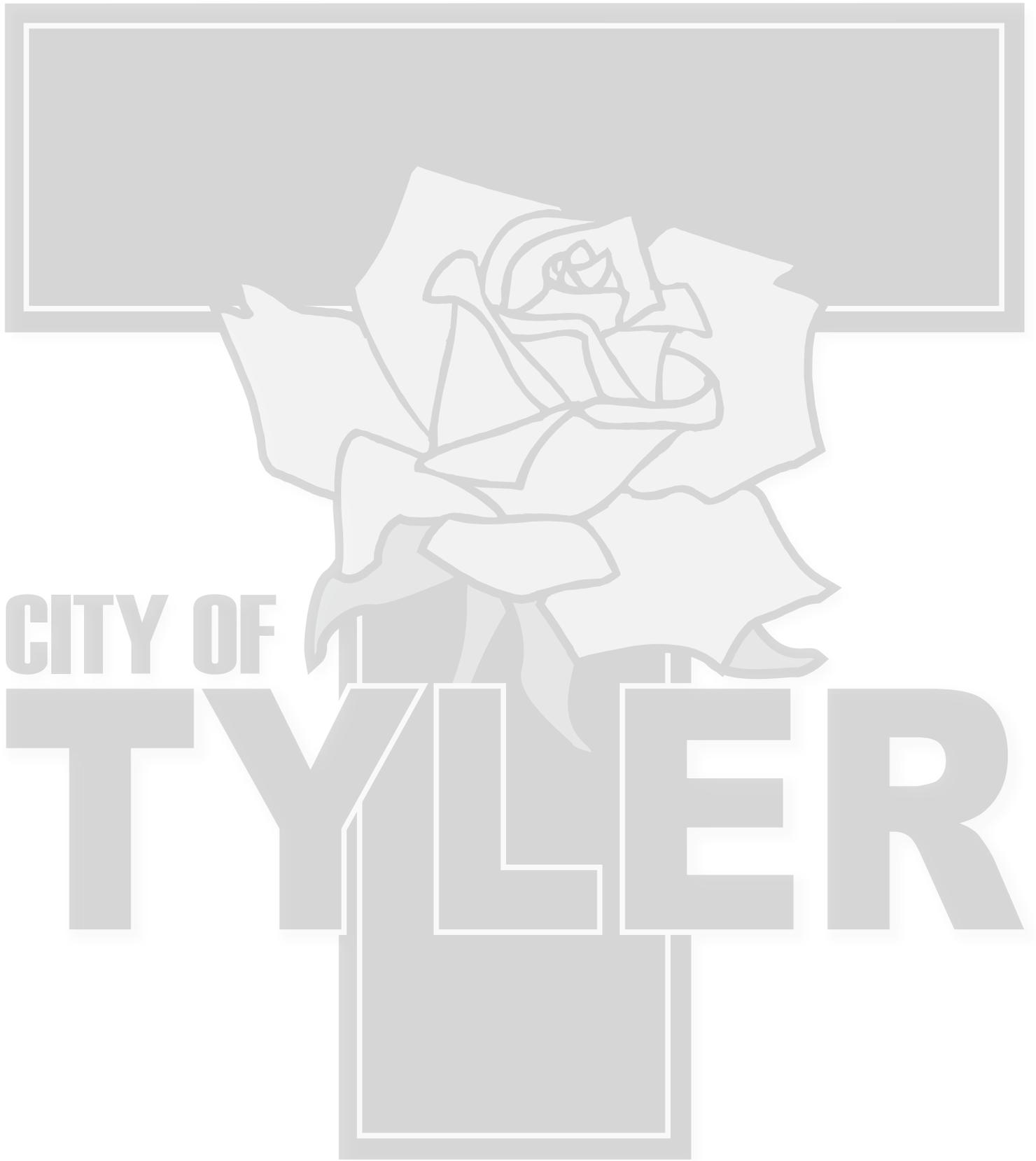
Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality. A State agency for enforcing federal and state environmental laws.

TxDOT – Acronym for Texas Department of Transportation, a State agency responsible for administering City of Tyler transportation related grants.

W

Working Capital – The amount of current assets which exceeds current liabilities less inventory and special reserves in particular funds.



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