



Neighborhood Services
City of Tyler
900 W. Gentry Pkwy, Tyler, TX 75702
Phone # (903) 531-1303
Fax # (903) 531-1333

VOID NOTICE

I, _____, have decided to VOID the following request (s):

☐ **RFTA** (*Request for Tenancy Approval*)

I want to VOID the Landlord and Tenant Documents received for Request for Tenancy Approval (RFTA) at:

Address City State Zip Code

Please check ONE of the following boxes:

- ☐ The owner has chosen not to rent this property to me, **OR**
☐ I am no longer interested in renting this unit and have informed the owner.

☐ **NOTICE TO MOVE**

I want to VOID my Notice to Move and have decided to continue residing at:

Address City State Zip Code

Please check ALL the appropriate boxes that apply:

- ☐ My new unit has not been inspected, nor has it passed the inspection, nor have I moved in.
☐ This is my first request to void a Notice to Move at my current residence.
☐ This request is being made prior to the move-out date on my current Notice to Move form.
☐ Please reinstate Housing Assistance Payments (HAP) to my current owner.

☐ **PORTABILITY**

I want to VOID my request to Port to _____
(Name of Housing Agency)

Please check ALL the appropriate boxes that apply:

- ☐ I have informed my current landlord and have decided to continue tenancy at:

Address City State Zip Code

- ☐ Please reinstate Housing Assistance Payments (HAP) to my current owner.

Signature of Tenant Phone Number Date

Signature of Landlord/ Owner (*required for RFTA and Notices to Move ONLY*) Date

Name of Landlord/ Property Management (*required for RFTA and Notices to Move ONLY*)