



**CITY OF TYLER, TEXAS**  
**BOARD / COMMISSION / COMMITTEE**  
**MEMBERSHIP APPLICATION**

**I. CONTACT INFORMATION**

*Please indicate with an "X" the title you prefer.*

Mr. \_\_\_\_\_ Miss \_\_\_\_\_ Mrs. \_\_\_\_\_ Ms. \_\_\_\_\_ Dr. \_\_\_\_\_ Prof. \_\_\_\_\_

<b>NAME:</b>			
<b>Home Address:</b>			
Street	City	State	Zip Code
<b>Home Telephone Number:</b>			

<b>Office Address:</b>			
Street	City	State	Zip Code
<b>Office Telephone Number:</b>			
<i>Please indicate with an "X" which address you would like to use for mailings.</i>		HOME:	OFFICE:

E-Mail Address:
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**II. BOARD SELECTION**

**PRIORITY PREFERENCE:**

*Place a 1 beside the name of the Board indicating your 1st Choice, and 2 for your 2<sup>nd</sup> Choice.  
Please limit your preferences to two (2) Boards.*

**NOTE:** \* Specific technical expertise is required for membership on these boards.  
# The board is more than advisory in nature; will require additional training time.  
@ Special State law requirements, see additional requirements on page 3.

	Airport Advisory Board
	Animal Care Advisory Board (*)
	Board of Adjustment (Zoning) (*) (#)
	<b>Civil Service Commission (#) (@)</b>
	Construction Board of Adjustment & Appeals (*) (#) Building, Plumbing, Mechanical, Residential & Gas Codes)
	Disability Issues Review Board
	Industrial Development Corporation of Tyler Board of Directors (*)
	Keep Tyler Beautiful Board
	Main Street Board (*) (#)
	Neighborhood Revitalization Board (*) (#)
	Parks Board
	Planning and Zoning Commission (#)
	Northeast Texas Public Health District Board (#)
	Traffic Safety Board
	Tyler Health Facilities Development Corporation Board of Directors (*)
	Tyler Historical Preservation Board (*) (#)
	Tyler One-half Cent Sales Tax Corp, Inc. Board (#)
	Tyler Public Library Board

### III. BACKGROUND INFORMATION

1. Number of years you have lived in Tyler?

Years: \_\_\_\_\_

2. Education

Institution / School	Diploma / Degree	Year

3. Employment (List most recent first)

Employer	Position	Dates

4. Professional Licenses

(e.g. Physician, Attorney, Engineer, Master Electrician, C.P.A., etc.)

Occupation	Type of License Associated with Occupation

5. Professional Association Memberships

Association	Office Held (if applicable)

6. Civic-Volunteer Organizations and Activities

(e.g. United Way Loaned Executive, Boy Scout Scoutmaster, etc.)

Organization / Activity	Dates

If applying for the <b>Civil Service Commission</b> , please indicate if you meet the following requirements by marking an "X" in the appropriate box. <b>A person appointed to the commission must:</b>	NO	YES	NOT SURE
1) be of good moral character			
2) be a United States citizen;			
3) be a resident of the municipality who has resided in the municipality for more than three years			
4) be over 25 years of age			
5) not have held a public office within the preceding three years			

***** FOR OFFICE USE ONLY *****	
Applicant's District #:	
Applicant appointed to the following Board:	
Date City Council appointed applicant:	

**IV. QUESTIONNAIRE REGARDING CONFLICT OF INTERESTS**

Please indicate your answer with an “X” in the appropriate box.

QUESTION	NO	YES	NOT SURE
1) Do you or a family member have a contract with, or currently own a business that has a contract with, the City of Tyler?			
2) Are you or a family member currently involved in any real estate transactions in which you or the family member are either buying from, or selling to, the City of Tyler?			
3) Do you have any delinquent City taxes, utilities, or other assessments or have any pending claims against the City?			

**NOTE:**

Answering yes will NOT automatically disqualify a person from serving on a City Board, as the type of interest will determine whether a conflict is present.

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I understand that if I am appointed to a board I will be expected to participate actively in the business of the respective board, and adhere to the attendance requirements in City Code Section 1-20.1. I also understand that I will be expected to become familiar with relevant City Codes, and review all material relating to decisions to be made and that I can abstain only for cause. I agree to contact the City Clerk’s Office in the event that there is any change in my home address/phone number/e-mail address listed above.

**City Boards that are more than advisory.** I understand that if I am appointed to a City Board that is more than advisory in nature as listed in the definition of “City Officer” in City Code Section 1-26, that I will be subject to provisions of the City’s Ethics Ordinance in City Code Sections 1-26 through 1-29. If a situation arises during my term on said Board where I have a prohibited financial interest [as defined in City Code Section 1-27], either direct or indirect, in any contract with, or sale of, land or materials to, the City of Tyler, I understand that I will need to resign.

Furthermore, if a situation arises during my term on said Board where I have a prohibited substantial interest [as defined in City Code Section 1-29], either direct or indirect, in any contract with, or sale of land or materials to, the City of Tyler, and such matter comes before said Board, I understand that I will need to abstain from any discussion or vote on the matter, and that I will also need to file an affidavit showing such prohibited substantial interest.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>Return completed form to:</b>	
Cassandra Brager, City Clerk P. O. Box 2039 Tyler, TX 75710	CLERK TO CC: City Council City Manager