

**CITY OF TYLER, TEXAS  
UNCLAIMED PROPERTY CLAIM FORM**

The City of Tyler is committed to processing and paying all unclaimed property claims within 90 days or less. Claimants are required to provide the city with sufficient proof and documentation to substantiate entitlement to payment.

When preparing your claim form, keep in mind that the more information you can provide the quicker we can process your claim. Social security numbers, driver's license numbers, last known addresses, and property descriptions are items used to verify ownership during the claims process.

**ATTACH THE FOLLOWING INFORMATION**

- (A) Proof of your Social Security number (or W-2 form).
- (B) Copy of your Driver's License or any official form used for identification.
- (C) List all addresses used that may be associated with property being claimed, including P.O. boxes.

Failure to provide your IDENTIFICATION, SIGNATURE, or COMPLETION OF THIS CLAIM FORM will result in your claim form being returned to you. You must be 18 years or older to claim property. A Social Security Number is not required, but may be helpful in identifying you as the property owner.

**CLAIMANT INFORMATION  
(please print clearly)**

NAME: \_\_\_\_\_ SS #: \_\_\_\_\_

PHONE #: \_\_\_\_\_ DL #: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PREVIOUS ADDRESS 1: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PREVIOUS ADDRESS 2: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

If you should have any questions, please contact **ACCOUNTING** at **(903) 531-1138**.

Return to: City of Tyler  
Accounting Department, Unclaimed Property  
P.O. Box 2039  
Tyler, Texas 75710