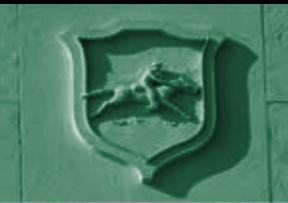




*Then*



*City of Tyler*

*Past, Present, Future...*

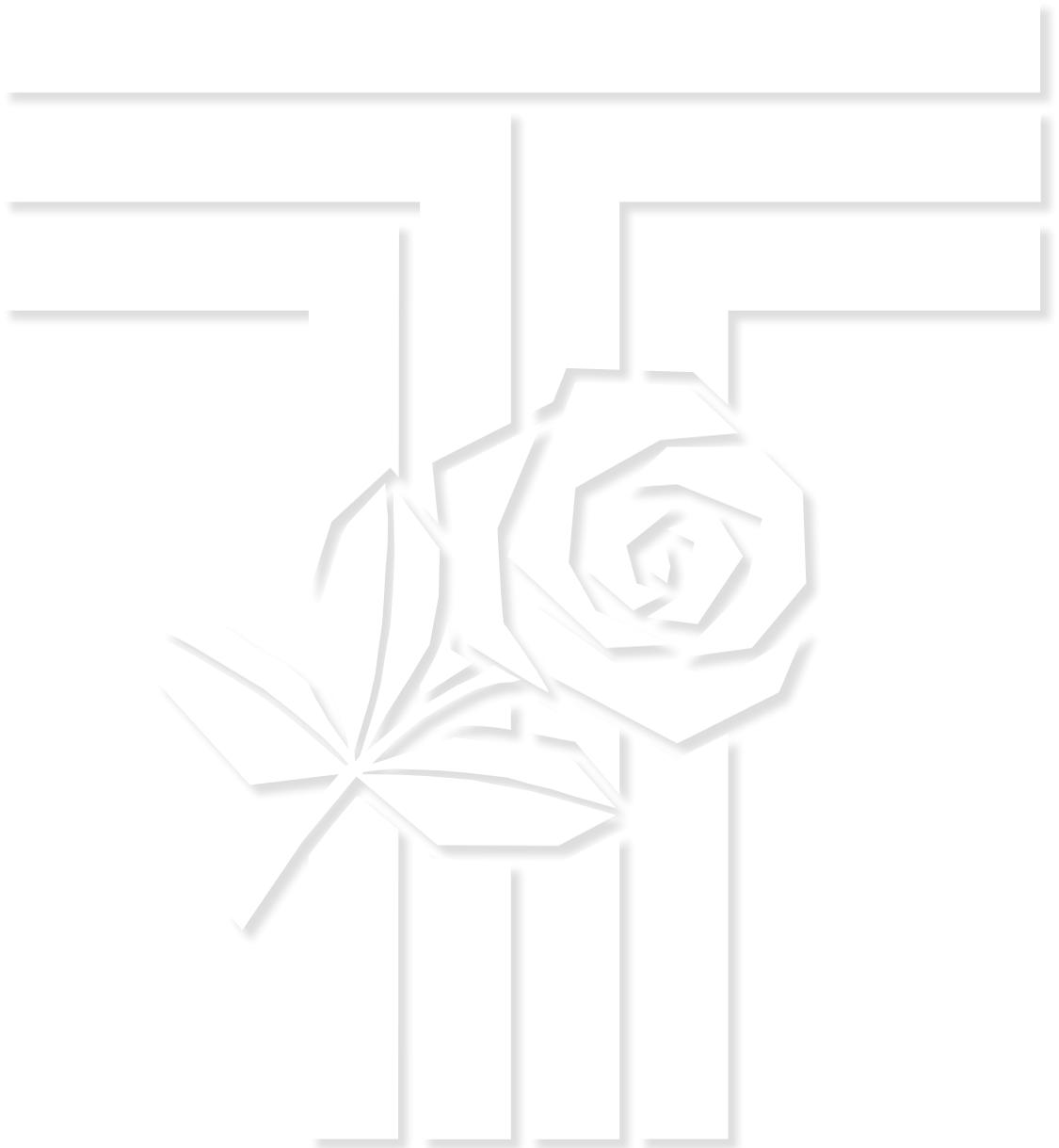
Annual Budget 2006 - 2007



*Today*







**MAYOR JOEY SEEBER**

---



**STEVE SMITH**  
*Councilmember - District 1*



**DONALD SANDERS**  
*Councilmember - District 2*



**DERRICK CHOICE**  
*Councilmember - District 3*



**CHRIS SIMONS**  
*Councilmember - District 4*



**NATHANIEL MORAN**  
*Councilmember - District 5*



**CHARLES ALWORTH**  
*Councilmember - District 6*

## OUR MISSION

**T**o create a citizen sensitive and customer oriented environment where all City services are quality-driven in the most appropriate cost-conscious manner.



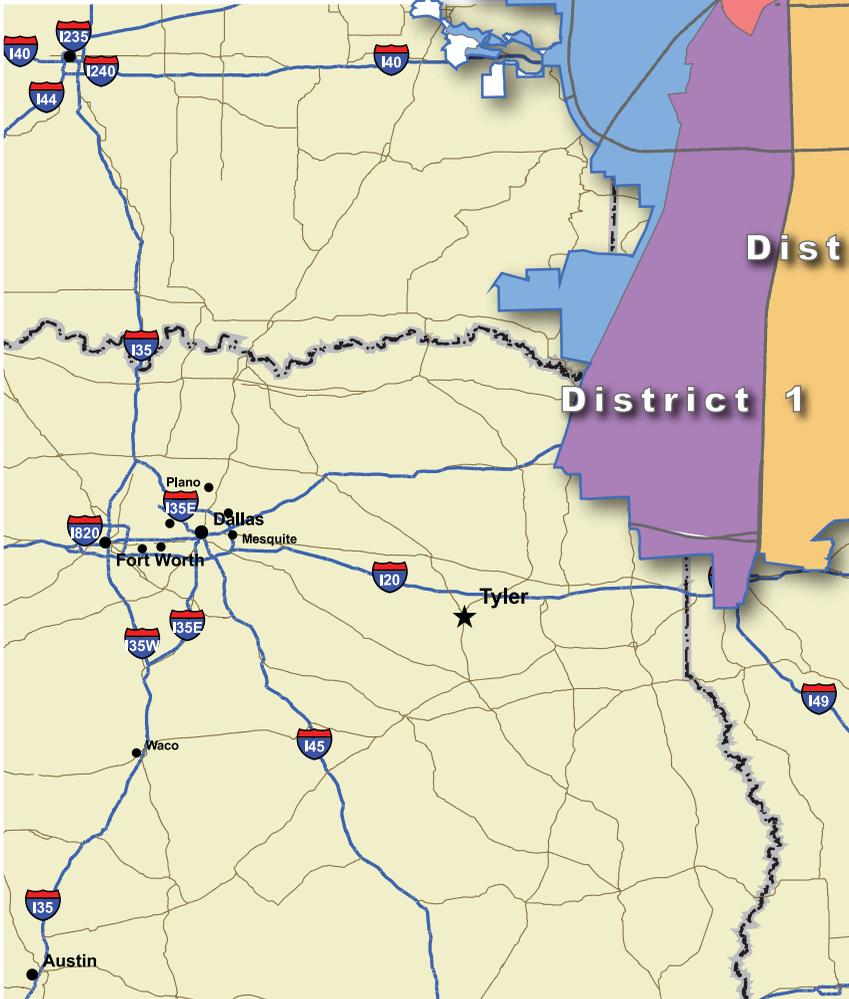
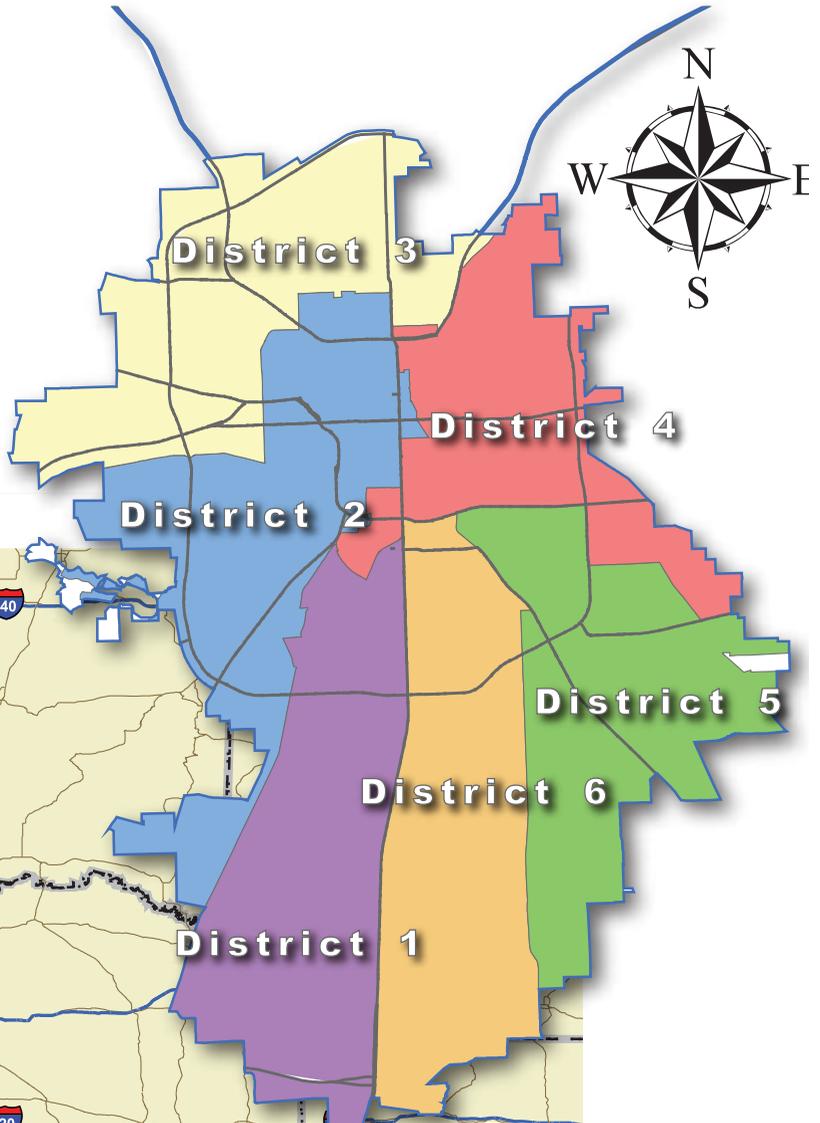
## OUR VISION

**T**he Mayor and City Council envision a local city government environment supported by innovative service techniques; a well trained and productive workforce; and a service delivery system that seeks to provide the best responses to the needs of its citizens and business community.

## Tyler Map Legend

-  Main Roads
-  Charles Alworth
-  Chris Simons
-  Derrick Choice
-  Donald Sanders
-  Nathaniel Moran
-  Steve Smith
-  Tyler City Limits

1 inch equals 2 miles



## State Map Legend

-  Interstate Highways
-  US Highways

### Major Cities

-  Over 1,000,000
-  500,001 - 1,000,000
-  100,001 - 500,000
-  Tyler

1 inch equals 70 miles

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# MANAGER'S MESSAGE

FISCAL YEAR 2006-2007



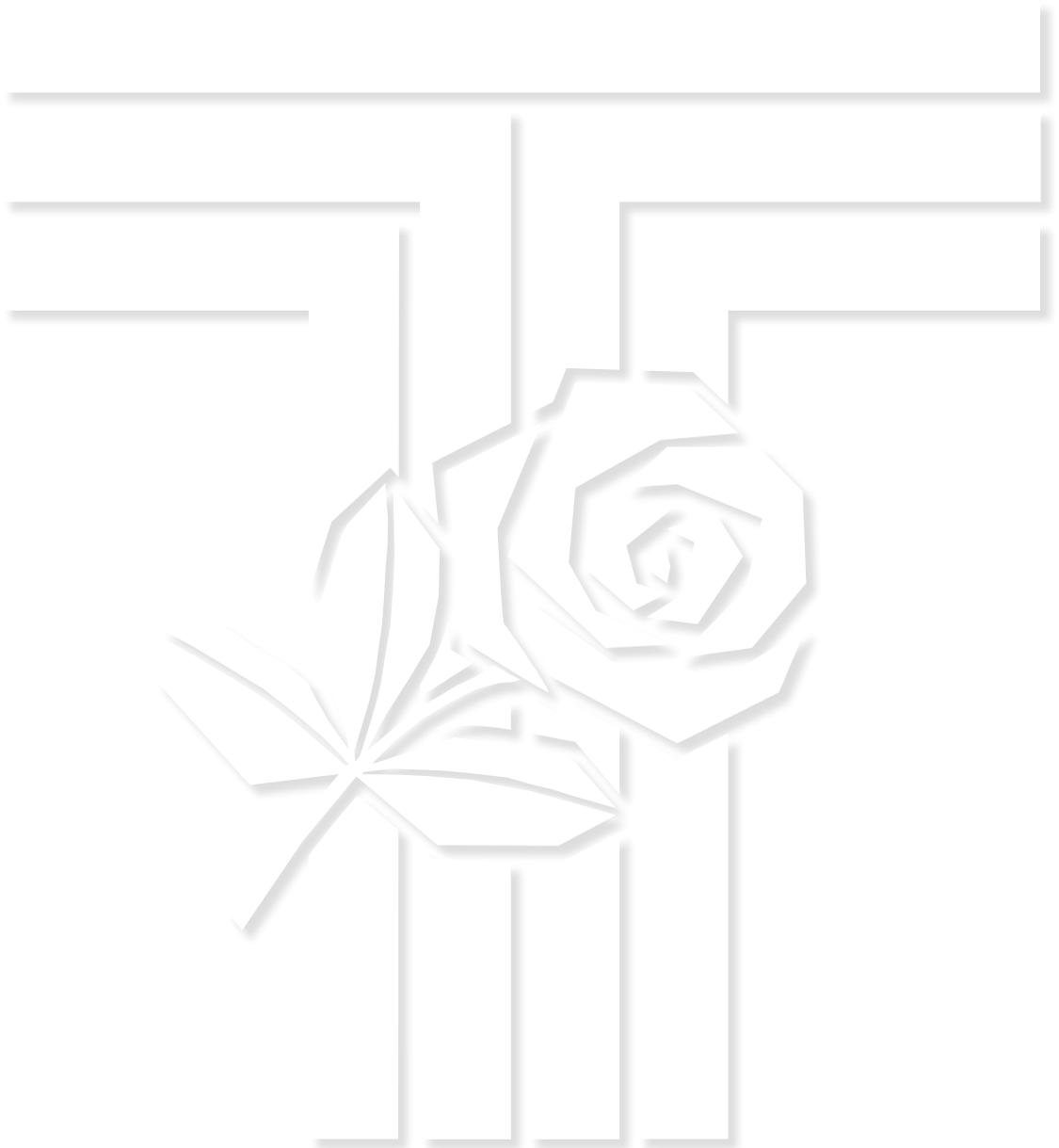
CITY HALL THEN

*Courtesy of Smith County Historical Society*

CITY HALL TODAY

*Courtesy of Tyler Planning and Zoning*





# *Honorable Mayor, City Council Members, and Citizens of Tyler:*

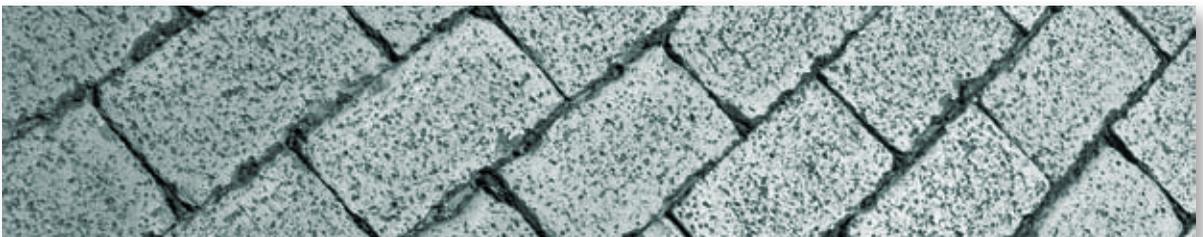
*Commitment is defined as “Loyalty, devotion or dedication to a cause or person” The City of Tyler is in the process of renewing its commitment to its Citizens to **adopt new organizational goals that ensure continuous service improvement through the next decade and beyond.***

*In order to stay ahead you must have a plan and the courage to implement the plan even if it means change. Because we have been changing and evolving for over ten years, adapting to shifting expectations is almost routine. Our citizens expect more and we are committed to exceeding their expectations in the most cost-effective and efficient manner.*



*Beginning with the first mayor of Tyler in 1846, Mayor McDonald Lorance, up to the present day with Mayor Joey Seeber, our elected leaders have been committed to developing this City in partnership with our citizens for future generations.*

*It is that partnership that has sustained this City and it is that partnership that will continue to mold this City for future generations.*



# MAJOR FISCAL EXPENDITURES

The Fiscal year 2006-2007 Operating Budget provides funding for the following major items:

Traffic Management Enhancements	\$750,000
New Fire Truck and Associated Capital Items	\$499,620
City Hall Renovations	\$ 450,000
General Improvements to Parks Services	\$418,000
Faulkner Park Parking Lot/Sprayground, Phase III Noble E. Young Skate Park Renovations, Phase II of the Bergfeld Amphitheater Renovations, Replacement of Athletic Field Lighting, and various Street Improvement Program	
	\$300,000
Four percent (4%) pay adjustment for Police Officers and Firefighters	\$869,426
Four percent (4%) performance/productivity pay pool for non-civil service employees	\$265,897
Comprehensive Plan Tyler 21	\$200,000
Technology Improvements/Projects	\$213,000

# STAFFING, COMPENSATION AND BENEFITS

## Positions Added

<i>Fire</i>	<b>9</b>	<i>Firefighters</i>
	<b>1</b>	<i>Emergency Operations Assistant</i>
<i>Productivity Department</i>	<b>2</b>	<i>Gap Team Members</i>
<i>Planning and Zoning</i>	<b>1</b>	<i>Planner I</i>
<i>Technology</i>	<b>1</b>	<i>IT Specialist I</i>
<b>TOTAL</b>	<b>14</b>	<b>FULL TIME POSITIONS</b>

We have taken a strong look at each department in the City and evaluated the continued need for all positions and the need where justified to add new positions. After the intense study was completed it was noted that the current staffing level is insufficient to meet the needs of the citizens and any reduction would have an adverse impact on the quality of service provided. Adhering to the

tenents identified by the Blueprint, we have placed the highest premium on responsiveness to Citizens' needs, and by doing so we have identified a need to increase the current staffing levels. Tyler is growing and it is the job of the City leaders to predict and prepare for current and future needs. to ensure a quality of life Tylerites have come to expect at a price that citizen's consider reasonable.

## Compensation

The focus for the workforce has been leadership development and empowerment. We are positioning ourselves for the future by developing a pool of employees from which to choose tomorrow's leaders. The City has experienced tremendous success with this strategy and it is anticipated that we will have a stronger more stable workforce due to these efforts. In order to provide an added incentive for the dedicated workforce, funding is included in the fiscal year 2006-2007 Annual Operating Budget for:

- § A four percent (4%) pay adjustment for Police Officers and Firefighters and a four percent (4%) performance/productivity pay pool for non-civil service employees.

- § Annual funding for an additional holiday "Good Friday"

- § Sick Leave Buy Back Program

## Benefits

The City of Tyler is proud to announce that for the third year in a row it has not programmed an increase in health insurance premiums nor reduced benefits for the City's employees. The City has continued to effectively control health claim costs even though other organizations, both public and private, are experiencing double digit increases and/or implementing benefit reductions.



# KEY STRATEGIES FOR FY 2006-2007

## Implementing the Plan

In my opinion, there will never be a document any more important to the City of Tyler than the *Blueprint*. For ten years, the City has relied on the wisdom and knowledge of the words written “within the blue”. On more than one occasion, employees have been challenged to use the tenets in the *Blueprint* as a guide prior to making any organization decision or answering any operational question.

With such a solid foundation, the organization is now ready and equipped to “move on”. Moving on to new challenges; moving on to new opportunities; and moving on to new possibilities. With over 100,000 inhabitants, Tyler is facing the growth issues that are inherent in many communities with increasing populations. In order to deal with these and other issues that are a normal part of growth, Tyler’s City Council challenged staff to develop a budget that focused on traffic management, public safety and planning. Tyler’s future will be solidly built around the Mayor’s **TYLER21** Comprehensive Plan. **TYLER21** is our City’s Comprehensive Planning process for the 21st century. Part of the “vision” for this plan says, “In 2030, the City of Tyler will be nationally known for its commitment to community, a robust business environment, and the beauty of its public places”. An admirable vision for a wonderful City.

Getting there will require the coordinated efforts of elected officials, citizen volunteers, staff, and a budget designed to allow the vision to happen.

For staff to create such a budget, we must see ourselves as buyers, or purchasing agents, for the citizens. Our focus is on buying results that citizens value at a price they are willing to pay. An often overlooked priority of the *Blueprint* is the statement that “All City services (will be) competitively or contractually delivered.” Our citizens expect a municipal government with accountable leadership that is proactive, innovative, and focused on results.

*“This year’s budget focuses on the priorities that our citizens have told us are important: public safety, traffic challenges and planning for our future. Even as we move into the next phase of our Tyler 21 comprehensive planning effort, there are dollars in this year’s budget to begin early implementation of some of the first recommendations from the Traffic Congestion Mitigation Task Force. We continue working to set the course for what our city will be at the end of this century. This budget is the first step in implementing this very important plan.”*

*- Mayor Joey Seeber*

I am pleased to present to you a balanced budget that focuses on the priorities of the Council, requests from our citizens, and operational needs of the various City Departments. This is a budget that is focused on results.



# FUNDING FOR OTHER AGENCIES

The Fiscal Year 2006-2007 General Fund Operating Budget includes funding for the outside agencies as listed:

AGENCY	FY 2005-2006	FY 2006-2007
<i>Smith County Public Health District (SCPHD)</i>	\$675,000	\$675,000
<i>SCPHD Animal/Vector Control</i>	298,000	317,000
<i>Smith County Juvenile Attention Center</i>	115,000	115,000
<i>Smith County Humane Society</i>	108,000	113,400
<i>Tyler/Smith County Child Welfare</i>	31,108	31,108
<i>Heart of Tyler/Tyler Main Street</i>	32,000	32,000
<i>Truancy Abatement (TABS)</i>	18,000	18,000
<i>Tyler Civic Theatre</i>	9,000	9,000
<i>Tyler Metro Chamber of Commerce</i>	25,000	25,000
<i>Tyler Teen Court</i>	9,649	9,649
<i>Discovery Science Place</i>	36,000	36,000
<i>Hispanic Alliance</i>	–	15,000
<i>People Attempting to Help (PATH)</i>	–	20,000
<i>St. Paul Children's Foundation</i>	–	25,000
<i>Bright and Fair Home</i>	8,991	8,991
<b>TOTAL</b>	<b>\$1,365,748</b>	<b>\$1,450,148</b>

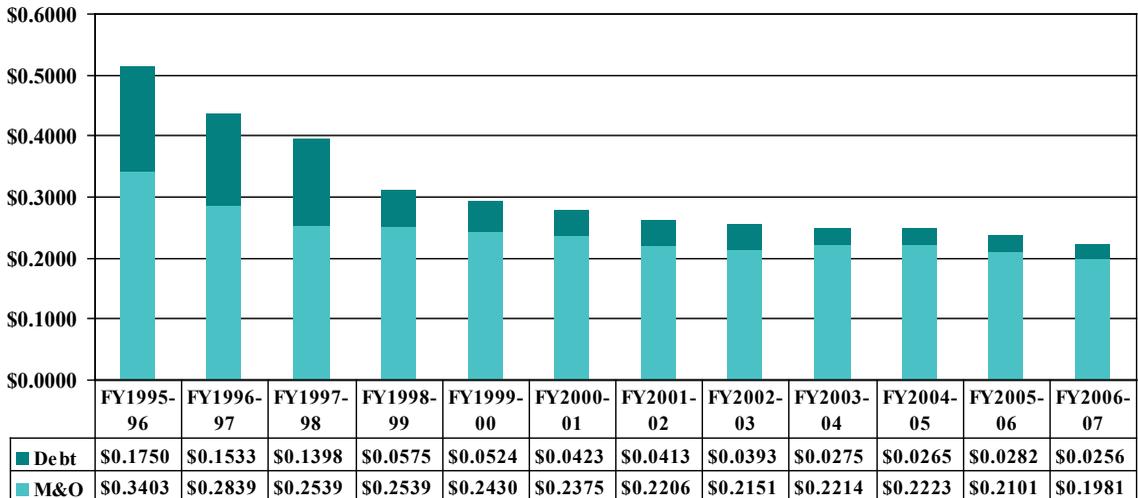
## General Projects Fund

The City's *General Projects Fund*, serves as a supplemental resource to pay for one-time related capital expenditures on a pay-as-you-go basis. This fund was established from the General Fund

annual operating surplus over and above the 15% reserve, and it enables the purchase of a number of infrastructure improvements and one-time capital expenditures that could not have otherwise been funded.

Traffic Management Enhancements	\$750,000
Fire Truck and Associated Capital Items	\$499,620
City Hall Renovations	\$450,000
Street Improvement Program	\$300,000
Comprehensive Plan (Tyler 21)	\$200,000
Skate Park Improvements	\$ 75,000
Amphitheater Renovations	\$ 50,000
Library Renovations	\$ 40,000
Athletic Field Lighting	\$ 20,000
ADA Sidewalk Repairs	\$ 15,000

# Strategic Tax Management



The fiscal year 2006-2007 General Fund Operating Budget projects a property tax rate of \$.223657 cents per \$100 of assessed property tax value.

The property tax rate proposed for fiscal year 2006-2007 decreases the fiscal year 2005-2006 maintenance and operations (M&O) rate of \$.210131 cents by \$.012051 cents to \$.198080 cents.

## Property Taxes and Values Comparison

	FY 2004-2005	FY 2006-2007
Total Taxable Value	\$5,088,514,168	\$5,571,800,477
Total Tax Rate	\$0.24	\$0.22
Total Tax Levy	\$12,129,746	\$12,461,722
Estimated Collection Rate	97.97%	98%
<b>TOTAL BUDGET</b>	<b>\$11,883,027</b>	<b>\$12,212,488</b>

## DEBT SERVICES FUND

The fiscal year 2006-2007 General Fund Operating Budget is supported by a total tax rate of \$.223657 cents, of which \$.025577 cent is applied to fund General Obligation debt. The new

Debt Services Rate of \$.025577 cents represents a \$.002667 cents reduction from the current Debt Service Rate of \$.028244.

## DEBT SERVICE REVENUE

	FY 2005-2006	2006-2007
<i>General Property Taxes</i>	\$1,257,334	\$1,240,832
<i>Debt Service Fund Interest</i>	40,000	104,000
<b>TOTAL</b>	<b>\$1,297,334</b>	<b>\$1,344,832</b>

## DEBT SERVICE EXPENDITURES

	FY 2005-2006	2006-2007
<i>General Obligation Debt Payments</i>	\$1,253,334	\$1,236,832
<i>Agent Fees</i>	4,000	4,000
<b>TOTAL</b>	<b>\$1,257,334</b>	<b>\$1,240,832</b>

The Debt Service Fund projects a closing balance of \$2,950,435; outstanding debt principal of \$3,310,000; and outstanding debt interest of \$323,610 at September 30, 2007.

## WATER UTILITIES FUND FY 2006-2007

The fiscal year 2006-2007 Water Utilities Operating Budget projects revenues of \$26,443,100; a working capital carry-over of \$3,701,740; and expenditures of \$26,377,928.

Funding alignment proposed for fiscal year 2006-2007:

- § 7% Water and Sewer Rate Increase to Support Multi-Year Capital Improvement Programs (6% to Address 2005 Rate Study Recommendations and 1% to Fund Hydrilla Treatment Program)

- § Two Phase Hydrilla Treatment Program for Lake Tyler and Lake Tyler East (Approximately \$1 million over Two Years)
  - ☒ Spillway Barrier
  - ☒ Sterile Carp
  - ☒ Chemical Treatment

Capital Funding for the following major projects is included in the *fiscal year 2006-2007 Water Utilities Operating Budget*:

<i>Golden Road Plant, Phase 3 Improvements</i>	\$1,000,000
<i>Variable Frequency Drive Units</i>	\$388,000
<i>Cumberland Park Reuse Waterline</i>	\$375,000
<i>Skidmore Lane Sanitary Sewer Improvement</i>	\$330,000
<i>Skidmore Water line Extension</i>	\$250,000
<i>Copeland Road Elevated Storage Tank</i>	\$225,000
<i>Purdue/Harvard Drainage Improvement</i>	\$203,000
<i>G.E. Elevated Storage Tank Refurbishment</i>	\$150,000

## SOLID WASTE FUND FY 2006-2007

The fiscal year 2006-2007 Solid Waste Operating Budget projects revenues of \$8,793,658 working capital carry-over of \$6,387,207; and expenditures of \$8,740,258 for residential and commercial Solid Waste collection services and opera-

tions; and capital transfer of \$5,068,158.

Capital Funding for the following major projects is included in the *fiscal year 2006-2007 Solid Waste Operating Budget*:

Residential/Commercial Trucks	\$1,096,000
Sanitation Containers	\$ 405,000
Other Capital Purchases	\$ 154,000

## AIRPORT FUND FY 2006-2007

The fiscal year 2006-2007 Airport Fund Annual Operating Budget projects revenues of \$1,149,709; working capital carry-over of \$413,366 and expenditures of \$1,231,714.

*operating subsidy from the General Fund* made possible by improved fiscal management of the Airport Fund.

Additional funding alignment will be achieved for the second consecutive year without *an Airport*

Capital Funding for the following major projects is included in the *fiscal year 2006-2007 Airport Operating Budget*:

Design and Acquire New Jet Bridge (Phase 1 and Phase 2)	\$1,300,000
{Project will be 95% funded by a Federal Aviation Administration Grant}	

## FLEET MAINTENANCE FUND FY 2006-2007

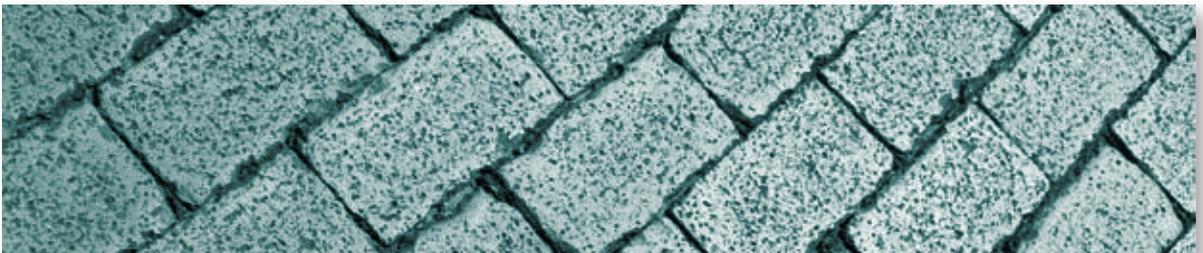
The fiscal year 2006-2007 Fleet Maintenance Services Annual Operating Budget projects

revenues of \$3,202,656; working capital carry-over of \$1,412,522; and expenditures of \$3,117,326.

## TOURISM AND CONVENTION FACILITIES FUND

The fiscal year 2006-2007 Tourism and Convention Facilities Fund Operating Budget includes projected revenues and inter-fund transfers

of \$1,322,588 a carry-over fund balance of \$35,091; and expenditures of \$1,352,678.



# HOTEL/MOTEL OCCUPANCY TAX FUND

The fiscal year 2006-2007 Hotel/Motel Occupancy Tax Fund Operating Budget projects revenues of \$1,703,448; a carry-over fund balance of \$937,041; and expenditures of \$1,678,771.

tax revenue will support the promotion of conventions, visitors, and tourism activity in Tyler through funding a portion of the operating costs of the Rose Garden Center and providing appropriations for the following agencies:

Projected fiscal year 2006-2007 Hotel/Motel

SOURCE	FY 2005-2006	FY 2006-2007
Tourism Fund/Rose Garden	\$950,425	\$854,238
East Texas Symphony Orchestra	12,500	12,500
Tyler Museum of Art	49,500	49,500
Smith County Historical Society	9,500	9,500
Convention and Visitors Bureau	508,599	548,033
Bonner-Whitaker-McClendon House	5,000	5,000
<b>TOTALS</b>	<b>\$1,535,524</b>	<b>\$1,678,771</b>

## MAJOR BUDGET REVENUES/EXPENDITURES

FUND	PROJECTED	PROJECTED	BUDGETED	BUDGETED
	REVENUES	EXPENDITURES	REVENUES	EXPENDITURES
	2005-2006	2005-2006	2006-2007	2006-2007
General Fund	\$46,920,340	\$49,786,929	\$48,579,292	\$48,579,292
Water Utilities Fund	24,629,739	25,658,413	26,443,100	26,377,928
Solid Waste Fund	8,545,921	8,940,760	8,793,658	13,808,416
Debt Service Fund	1,491,600	1,257,334	1,344,832	1,240,832
Hotel/Motel Tax Fund	1,625,184	1,538,744	1,703,448	1,678,771
Airport Fund	1,110,453	1,107,184	1,149,709	1,231,714

The chart below shows fiscal year 2006-2007 revenues, expenditures and changes in working capital for the funds listed above.

FUND	OPENING BALANCE	REVENUES	EXPENDITURES	CLOSING BALANCE
General Fund	\$7,865,312	\$48,579,292	\$48,579,292	\$7,865,312
Water Utilities Fund	3,701,740	26,443,100	26,377,928	3,766,912
Solid Waste Fund	6,387,207	8,793,658	13,808,416	1,372,449
Debt Service Fund	2,846,435	1,344,832	1,240,832	2,950,435
Hotel/Motel Tax Fund	937,041	1,703,448	1,678,771	961,718
Airport Fund	413,166	1,149,709	1,231,714	330,894

**Moving On.** ♦ ♦ The adoption of the *Blueprint* 10 years ago placed the highest premium on responsiveness to Citizens needs. That action consequently formed a partnership between the City Government and the Citizens of Tyler. That partnership has resulted in a more committed, accountable, responsive, and cost conscious local government. The *Blueprint* has been the foundation for providing competitive services, a productive staff, and technologically correct processes. With such strong foundational support (the *Blueprint*), clear directions for the future (**TYLER21**), and a fiscally responsible budget for 2006-2007, the City of Tyler is now ready to move on.

*Respectfully submitted,*



*Bob Turner*

*City Manager*



CITIZENS OF TYLER

CITY BOARDS AND COMMISSIONS

CITY COUNCIL

CITIZENS TASK FORCE COMMITTEES

CITY MANAGER

# TYLER 21

# S E R V E

streamline  
empower  
respond  
venture  
evaluate

**BOB TURNER**

Legal  
Capital Projects  
Internal Auditor  
CDBG/Housing  
Planning and Zoning  
Transit  
Airport

**DAN BROTTON**

Solid Waste  
Code Enforcement  
GIS  
VES

**GARY SWINDLE**

Police  
911 Dispatch

**DAN PEDEN**

Engineering  
Traffic Engineering  
Streets

**MARK McDANIEL**

Administrative Services  
Media Relations  
Library  
Technology  
Municipal Court  
Parks

**GREG MORGAN**

Development Services  
Water Administration  
Water Business Office  
Lake Tyler  
Water Plants  
Waste Treatment  
Water Distribution  
Waste Collection

**NEAL FRANKLIN**

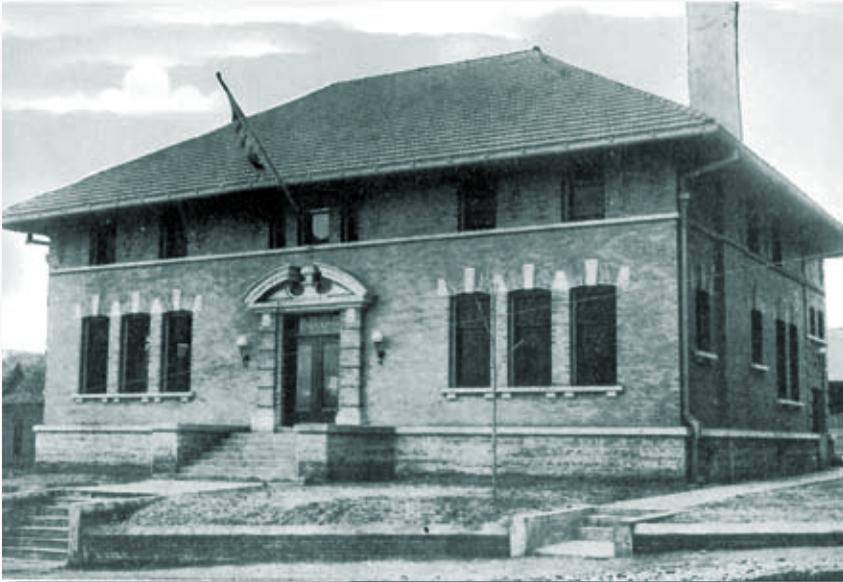
Fire  
EOC  
911 General Operations  
EMS-Contract Admin

*highest premium placed on responsiveness to citizens  
All city services competitively or contractually  
Department Heads, plus being in accountable leadership  
Key and performance indicators to keep organization  
feasible:  
nizational innovation, service  
All employees trained and quantifiably productive.  
Postured with 21st Century technology.  
Excellence in minimizing liabilities and costs, improving  
service quality & delivery, identifying and implementing  
efficiency alternatives, measuring service costs, and  
managing contracts for services.  
Constantly audited for performance productivity and  
operational effectiveness.  
City Manager as business manager for city's new  
blueprint for competitive services, productive staff, &  
technologically correct process.*



# READER'S GUIDE

FISCAL YEAR 2006-2007



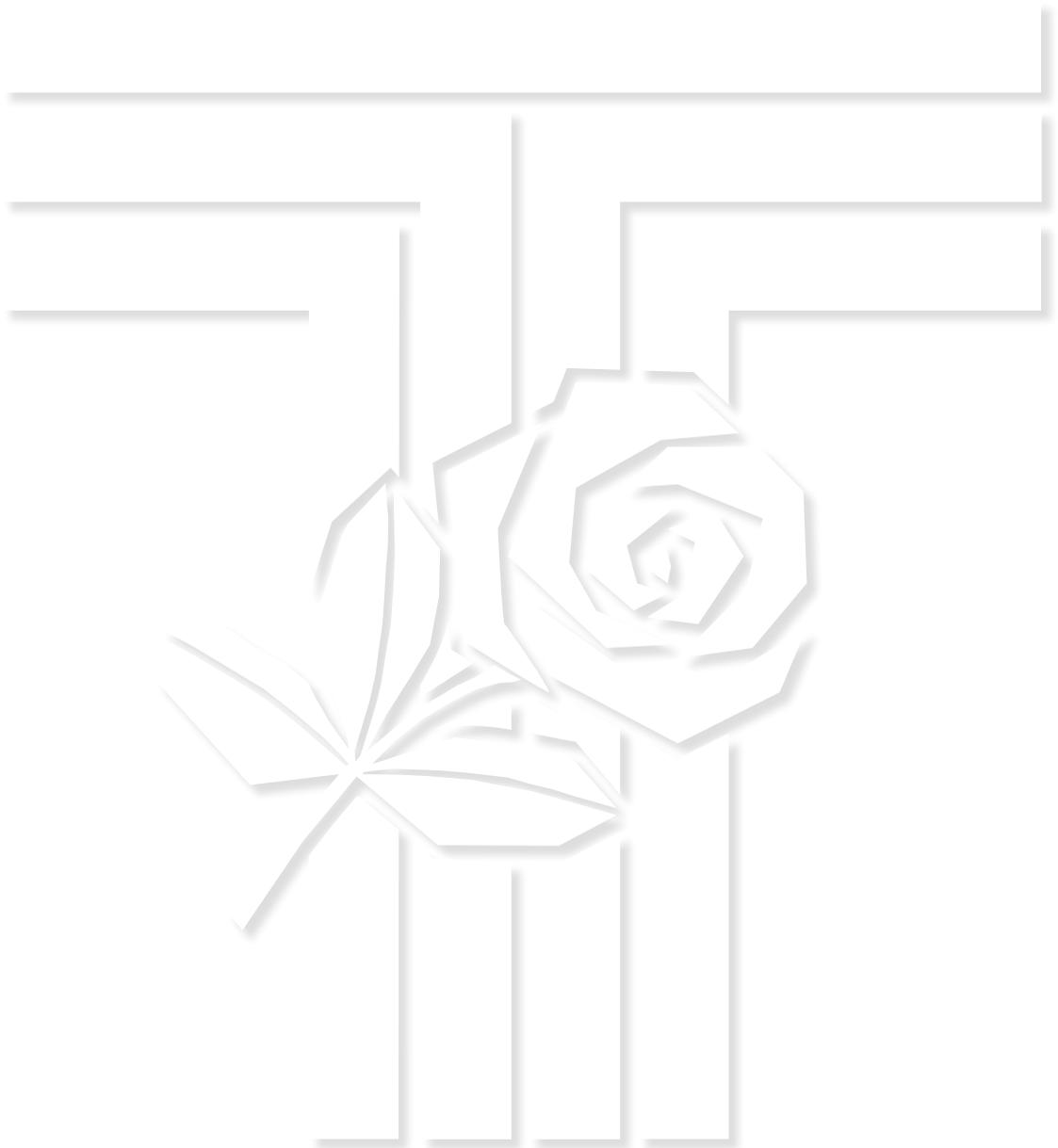
CARNEGIE LIBRARY THEN

*Courtesy of The Robert Reed Collection*

TYLER PUBLIC LIBRARY TODAY

*Courtesy of Tyler Public Library*





# BUDGET PROCESS

## Form of Government

The City of Tyler operates under a Council-Manager form of government incorporated as a home rule corporation under the Constitution and laws of the State of Texas. The City Charter was adopted February 9, 1937. The City Council is comprised of a Mayor who is elected at large and six, single member district Council members. The City Council appoints the City Manager, boards and commissions and citizen advisory group who work with direction from the City Council. All other staff members work under the direction of the City Manager.

## Budget Adoption

The City's fiscal year is from October 1<sup>st</sup> through September 30<sup>th</sup>. The city charter requires public hearings and adoption of the budget by fund to be completed by the final City Council meeting in September. The City Council adopts the budget by ordinance in accordance with state statutes and the City charter. Estimated expenditures of any fund may not exceed proposed revenue plus prior year unencumbered balances. During a budget cycle any unused appropriations may be transferred to any item required for the same general purpose within the same department and/or fund with City Manager approval. Any transfer of budget between funds or base increases in appropriations must be approved by the City Council. Appropriations lapse at fiscal year end unless lawfully reappropriated in ensuing adopted budgets. Budgets of the governmental fund types are prepared on a cash basis of accounting, which is based on real time cash flow. The budgeted estimates are expected to be collected and expended in the same fiscal budget year. The financial records are maintained on the modified accrual basis. Obligations in these funds are recorded as expenditures, but revenues are recognized only when they are actually received. Budgets of the enterprise fund

types are also prepared on a cash basis, but financial records are maintained on the accrual basis of accounting. Not only are expenses recognized when a commitment is made but revenues are also recognized when they are obligated to the City.

Developed on a program basis, the budget depicts all services provided by the City and resources allocated for the provision of these services. Program priorities for the organization are developed by City Council, City staff and citizen input, and are used as major guidelines in the development of funding recommendations.

## Budget Amendments

Under emergency conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments shall be by ordinance. Any budget amendment must adhere to the balanced budget requirement and cannot change the property tax levy or in any manner alter a taxpayer's liability.

The City of Tyler budget is a program-based budget that is adopted by fund. Ordinances approved by City Council are required to increase or decrease appropriations in any fund. Although adopted by fund, budgets are prepared by line item and the City Manager approves budget adjustments within a fund between line items.

## Basis of Presentation

The accounts of the City of Tyler are organized and operated on the basis of funds or account groups. Each is considered to be a separate accounting entity with its own separate set of self-balancing accounts consisting of its assets, liabilities, fund balances, net assets, revenues and expenditures or expenses. In accordance with GAAP, the City's

funds can be classified into one of three broad classifications of funds and categorized into one of seven fund types as listed below.

## Governmental Fund Types

**G**overnmental funds are primarily used to account for tax-supported and grant activities. The measurement focus is upon determination of financial position and changes in financial position, rather than upon net income determination. These funds operate under the modified accrual basis of accounting. They recognize revenue as income only when it becomes measurable and available. The City recognizes expenditures when a liability has been incurred except for some long term liabilities such as debt service, compensated absences and claims and judgments which are recognized when payment is due. The City utilizes the following governmental fund types:

*General* – The City operates one general fund as the Chief Operating Fund for the City. It is used to account for all financial resources of the City that are not legally required to be accounted for in another fund. The City utilizes Internal Service Funds to account for some benefit, maintenance and equipment purchase requirements associated with the General Fund.

*Debt Service* – This fund is used to accumulate resources to meet the current and future principal and interest payments on the City's general long-term debt. The City plans to pay off all tax supported debt by fiscal year 2007-2008, and currently has no plans to issue any new tax supported debt.

*Capital Projects* – The City operates two capital projects funds. The major fund associated with capital projects is the one-half cent sales tax corporation which is used for infrastructure improvements in an effort to eliminate tax supported debt. This fund is not included in this document and has no formally adopted budget by the City Council, but is included in the annual financial audit. The second capital projects fund is the General Capital Projects Fund. This fund is used as a supplemental

resource to pay for one-time related capital expenditures from the General Fund.

*Permanent Funds* – The City operates two permanent funds for the perpetual care and maintenance to the City's cemeteries. One of these funds operates in a trust environment and the other operates as an operations fund for the City cemeteries.

*Special Revenue* – The City uses special revenue funds to account for proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. These restrictions may be imposed either by parties outside the government or by the local governing body. The City operates with the following Special Revenue Funds:

- § Police Forfeiture – Established to account for the receipt and disbursement of funds seized by the Police Department and subsequently awarded to the City through court-ordered judgments, primarily cases involving illegal drugs.
- § Court Technology – Established to track the receipt of court fees restricted for court technology purchases.
- § Hotel-Motel Tax – Established to account for the receipt and disbursement of funds generated by the Hotel-Motel Occupancy Tax.
- § Donations – Established to account for the receipt and disbursement of funds donated for specific projects. This fund is not included in this document and has no formally adopted budget by council, but is included in the annual financial audit.
- § Tourism – Established to account for the operations of the Rose Garden, Rose Garden Building, Harvey Convention Center and Goodman Museum.
- § Passenger Facility – Established to account for the receipt and disbursement of passenger facility charges collected from ticketed passengers at Tyler Pounds Regional Airport.
- § Oil and Natural Gas – Established to track

revenue received from lease royalties to be used for future one time projects identified by Council.

- § Homeownership/Housing – Established to account for the receipt and disbursement of the overhead allowances in excess of actual costs in the Section 8 Grant Program.
- § CDBG – Established to account for the receipt and disbursement of CDBG Grant monies allocated to the City.
- § HOME – Established to account for the receipt and disbursement of HOME Grant monies allocated to the City to provide affordable housing for low income households.
- § HAPP – Established to account for the receipt and disbursement of Department of Housing and Urban Development – Housing Assistance Payments Program Funds.
- § State and Federal Grants – Created to account for the receipt and disbursement of Federal and State Grants related primarily to planning, transportation, library public safety and human services. Only major grants with known awards are included in this document and have a formally adopted budget. All other budgets are adopted with the grant award documentation.
- § Transit System – Established to account for the receipt and disbursement of Federal and State Grant Funds received for the operation of the City’s Transit System.

## Proprietary Funds

Proprietary funds are used to account for business activities in which funding is provided by fees and charges for services. The measurement focus for proprietary funds is on total economic resources. As such these funds use the accrual basis of accounting, recognizing revenues when earned and expenses as the liability is incurred. The City utilizes the following proprietary fund types.

*Enterprise* – These funds cover the cost of their

operations through fees charged to individual users.

- § Utilities – Accounts for the maintenance and operations of the infrastructure of the City’s Water and Sewer system including administration, billing, distribution, treatment, waste collection, waste treatment, Lake Tyler and storm water drainage.
- § Utility Construction – Established to track the costs of capital improvements to the utility system.
- § Utility Debt Service – Established to track the debt service costs related to revenue bond indebtedness.
- § Solid Waste – Accounts for the maintenance and operations of the garbage collections and litter abatement operated by the City of Tyler. This includes administration, residential collections, commercial collections, litter control and complex maintenance.
- § SW Construction – Established to track the costs of capital purchases and improvements to the garbage collection operations.
- § Airport – Accounts for the operations of the Tyler Pounds Regional Airport and the Federal Aviation Administration tower activity.  
*Internal Service* – These funds are used to report activities that provide services for other funds within the City. The full cost of providing these services is charged back to the using funds. The City utilizes the following internal service funds:
  - § Productivity – Established to track performance pay of City employees.
  - § Fleet Maintenance/Replacement – Accounts for the maintenance and repair work on vehicles for all City departments. The fund also acquires vehicles and equipment for use by all City departments on an amortization replacement schedule.
  - § Property and Liability Insurance – Accounts for the City’s property, casualty, liability and worker’s compensation insurance programs.

- § Employee Benefits – Accounts for the City’s self-insurance program for health and dental insurance benefits.
- § Property and Facility Management – Established to account for facility maintenance and replacement costs associated with HVAC units, roofing and ADA requirements.
- § Technology – Established to account for the City’s investment in technology and office automation, as well as current maintenance and repair items.

## Fiduciary Funds

Fiduciary funds are used to account for activities that are held in trust by the City, but the funds themselves are appropriated for other purposes or agencies. Because these funds are held by the City of Tyler for other agencies or individuals, there is no formally adopted budget for Fiduciary Funds and these funds are not included in the budget document. The City operates two Fiduciary funds including an Employee Benefit Trust – Section 125 Plan and the Greenwood Landfill Private Purpose Trust. Both funds are included in the annual financial audit.

The City has an external audit completed each year. The external auditors prepare the City’s Comprehensive Annual Financial Report (CAFR) based on “generally accepted accounting principles” (GAAP) reflecting the City’s financial position at the end of its fiscal year. The CAFR reports expenditures and revenues both on a GAAP basis and budget basis for the purpose of comparison. The following audit adjustments are made to adjust the City’s financial records to GAAP:

- § Enterprise and internal service funds budget for purchases of capital items as expenditures on a budget basis, but they are recorded as assets on a GAAP basis.
- § Compensated absence liabilities are accrued as earned on a GAAP basis, but expensed when paid on a budget basis.

- § Governmental funds record revenues when received and book expenditures as encumbrances at the point of commitment during the budget year. Audit adjustments recognize all revenue that is measurable and available within sixty days of year end on a GAAP basis.
- § Enterprise and internal service funds record depreciation and amortization on a GAAP basis only.
- § Principal payments are recorded as a reduction of current liability on a GAAP basis, while being accounted for as debt service expenses on a budget basis.
- § Accrued debt service interest expense is recorded as a liability on a GAAP basis, but only current year interest expense is recorded on a budget basis.

## Budget Phases

The City of Tyler begins in April with the development of next year’s budget. The budget development process requires input from the City staff, the City Council and the citizens. In order for this input to be given appropriate consideration, the process begins approximately six months before the budget is adopted. There are seven distinct phases in the development of the City’s budget.

*Budget Goals.* The process starts with the development of budget goals based on the City’s Financial Plan and the continuous feedback received from the City Council and the citizens. After the goals are developed, meetings with the City’s administrative team will set the stage for budget formation.

*Revenue Forecast Schedule and Strategy Development.* This phase provides strategic fiscal forecasting, financial assumptions, revenue and reserve information as well as management’s expectations about the development of departmental budgets. At the meetings, the budget calendar is established. The calendar includes internal and external deadlines. The calendar allows the citizens and City Council to be aware of the schedule and the official

dates for public input.

**Budget Development.** Departments develop their budgets based on the financial expectations and the guidelines they have been provided. After departments have entered their budget in the city's financial system, they are reviewed with the Budget Committee. This review meeting allows the departments to highlight changing trends in their service levels in addition to making proposals for new services or changes to existing services.

**Capital Improvements Plan.** The Capital Improvements Plan is developed during this process as well. The City reviews all Capital Improvement projects on a monthly basis to ensure that they are staying on track with the annual plan. The City operates with a five-year plan where projects are added based on an objective scoring criteria established by the City Council. As the fund balances in each of the capital project funds are reviewed and analyzed for excess revenue, that revenue is considered for additional projects. Additional projects are prioritized and then placed on next year's schedule when funding is available.

**Budget Presentation.** Once all of the input is received, the budget is developed and the City Manager and Deputy City Manager presents it to the City Council during August. The proposed budget will contain the proposed tax rate, water and wastewater rate, and sanitation rate as well as fee changes. The City Manager provides the City Council and the public with an overview of the budget and a summary of the major changes being recommended.

**City Council Consideration.** The City Council then has over one month to receive public input through public hearings and community dialogue before adoption. Any additional information needed to understand changes within the budget will be provided to Council during this time.

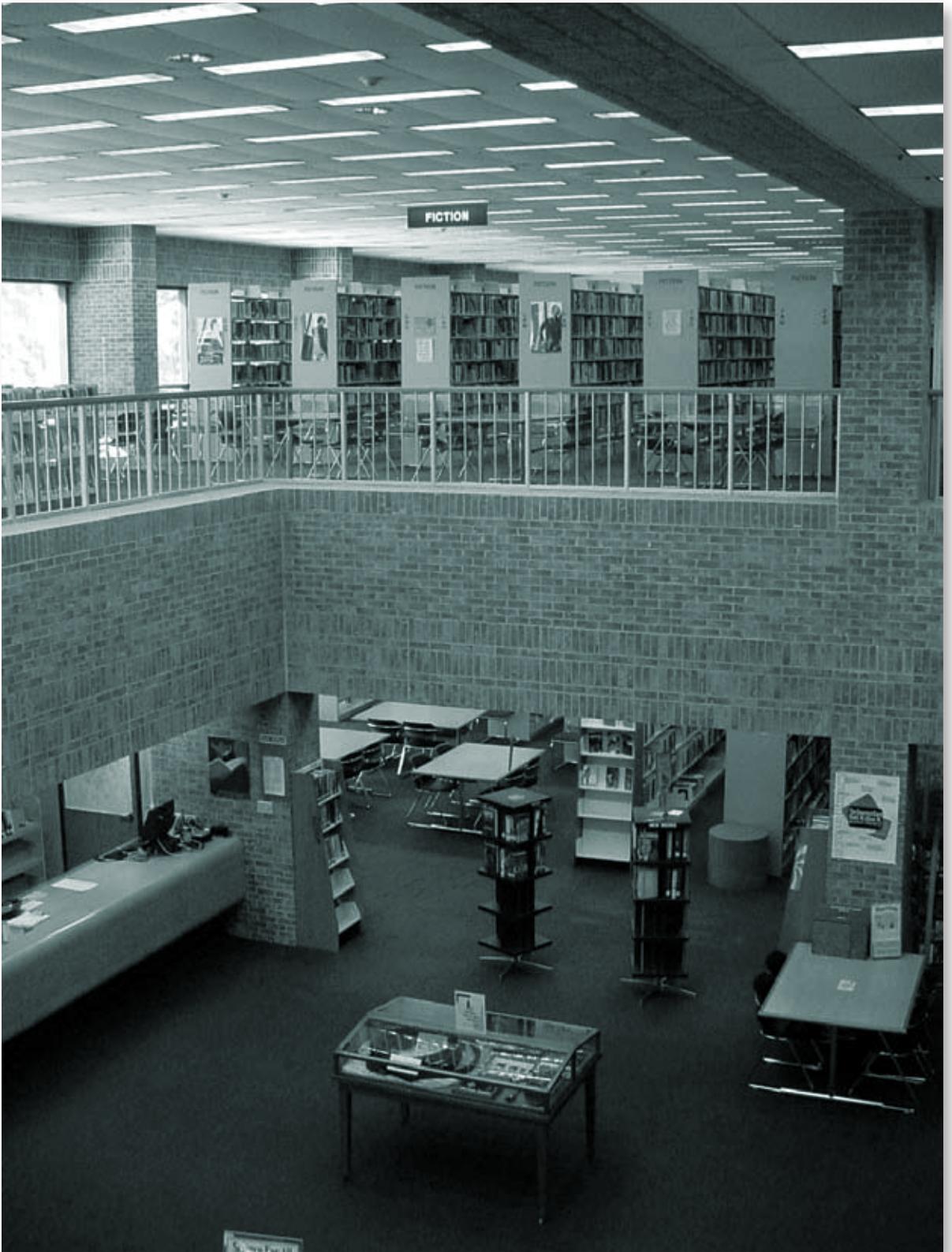
**Budget Adoption.** The City Council will adopt the budget by fund and adopt the new property tax rate before the start of the fiscal year on October 1st.



# BUDGET CALENDAR

DATE	ACTION
1 April 18th	Distribution of Budget materials and instructions
2 April 19th	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Service training center
3 April 19th	Administrative Services will schedule appointments with each Department to review, correct and make and additions/deletions to payroll projections
4 April 26th	Required training class for persons entering budget data – to start at 10:00 a.m. in the Computer Services training center
5 May 19th	Deadline for Departments to submit budget projections and requests
6 May 22nd - 31st	All projections and request combined into City Manager's Budget Work File
7 June 5th - 23rd	Meetings to review departmental budget projections and requests
8 June 26th	Staff assists with final review of the budget
9 July 28th	City Manager prepare budget for City Council consideration
10 July 28th	City Manager's proposed Budget filed with the City Clerk
11 August 2nd	City Clerk publishes the "Notice of Proposed Budget Hearing" scheduled for August 23rd
12 August 9th	Proposed Budget presented to the City Council
13 August 23rd	Public Hearing On proposed Budget. Schedule and announce meeting to adopt tax rate
14 August 25th	City Clerk Publishes the "Notice of Intent to Adopt Tax Rate and Budget" on September 13
15 September 13th	City Council adoption of Budget
16 September 15th - 30th	Final preparation and printing of adopted Budget
17 November 21st	Distribution of adopted Budget document and its placement on web site







# FINANCIAL POLICY

FISCAL YEAR 2006-2007



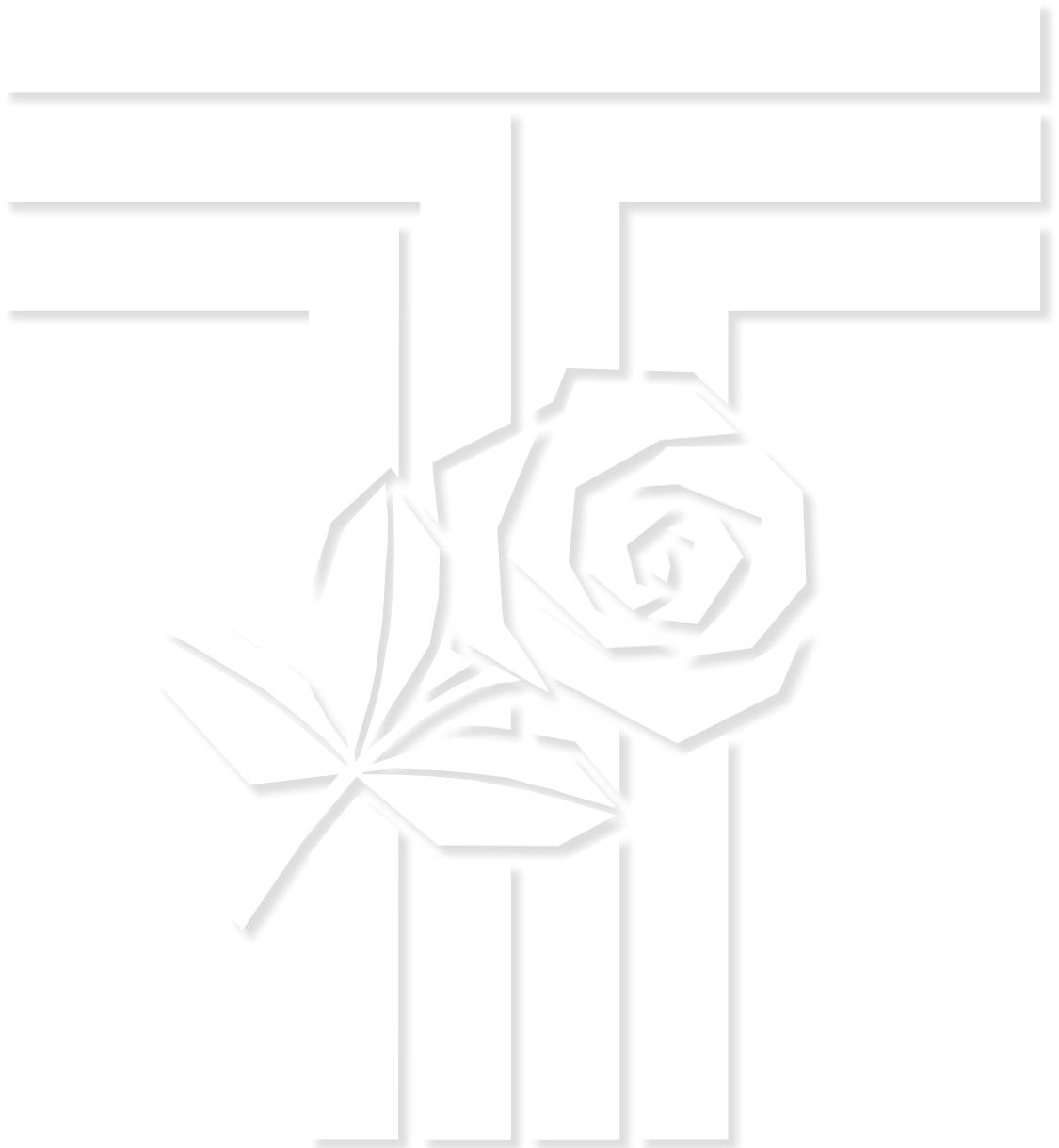
TYLER SQUARE THEN

*Courtesy of Smith County Historical Society*

TYLER SQUARE TODAY

*Courtesy of Tyler Traffic Engineering*





# FINANCIAL POLICY

## Financial Management Performance Criteria

The City of Tyler's Financial Management Performance Criteria (FMPC) serves as the basis for the overall fiscal management of the City's resources. These policies guide the City Council and the administration in making sound financial decisions and in maintaining Tyler's fiscal stability.

The policies outlined here are developed to address specific financial issues. These policies are reviewed annually and updated as needed. Listed below are financial policies, which are specifically related to the adoption and execution of the annual operating budget.

## Budgeting, Accounting, Auditing and Financial Planning Criteria

- § Establish and maintain a central accounting system for all functions of accounting, financing, inventory and budgeting.
- § Submit to the City Council quarterly revenue, expenditure and investment report to show the financial position of the City of Tyler which meets/exceeds the requirements of the Public Funds Investment Act. The reports include budgetary forecasts and year to date actual comparisons to show the financial conditions of the City of Tyler.
- § File with the City Clerk for public review a copy of the proposed ensuing fiscal year budget by the last working day of July of each year.
- § The City Council shall cause an independent audit to be made of the books of account, records and transactions of all the administrative departments of the City at least annually. The audit shall be conducted by a Certified Public Accountant. Auditors shall be selected for an initial one year period with an option for renewal up to five years. Mandatory rotation is required by Council for external audit services

every five years.

- § The annual audit shall be conducted in accordance with Generally Accepted Accounting Principles (GAAP).
- § Long range forecasts shall be made for major operating funds as necessary for financial planning.
- § A system of internal controls shall be maintained to monitor revenues and expenses for municipal programs on a continuous basis. The internal auditor will perform periodic audits of departments to determine compliance with current controls and to make recommendations for change.
- § It is the City's goal to annually strive for certification of its audit and budget from the Government Finance Officers' Association (GFOA).

## Operating Criteria

- § Estimated expenditures shall in no case exceed proposed revenue plus prior year undesignated balances.
- § Unused appropriations may be transferred to any item required for the same general purpose within the same department and fund if approved by the City Manager. All other transfers and base increases to appropriations must be approved by the City Council.
- § All annual appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully re-appropriated in subsequent year's adopted budgets.
- § A fund balance shall be maintained at a level of 15% of estimated annual operating expenditures for the General Fund and at 15% of estimated annual operating expenses in the Utility Fund and Solid Waste Fund.
- § Investments shall be managed in accordance with the current Investment Policy. Investments shall comply with federal, state and local

laws. Investments will consider protection of principal first, with the intent to diversify as well as provide the daily cash needs. Investments shall be made to maintain public trust and not speculate. Investment managers shall exercise prudence in managing the overall portfolio while trying to attain comparable rates of return.

- § Fixed assets shall be managed in accordance with the current Fixed Asset Policy. Properly classifying and recording the asset shall safeguard fixed assets. An inventory of the assets is to be maintained and is to include the description, cost, date of acquisition, department, location and asset identification number. Periodic inventory inspections of fixed assets shall be conducted. Fixed assets include items meeting both the dollar minimum of \$3,000 and having a useful life of two years or more. For constructed assets, the criteria apply to the completed project. Certain assets bought in bulk are capitalized as a group asset.
- § The City Council shall designate a city depository. The term of the depository shall be two years with three additional one year options for renewal.

### Capital Improvement Projects

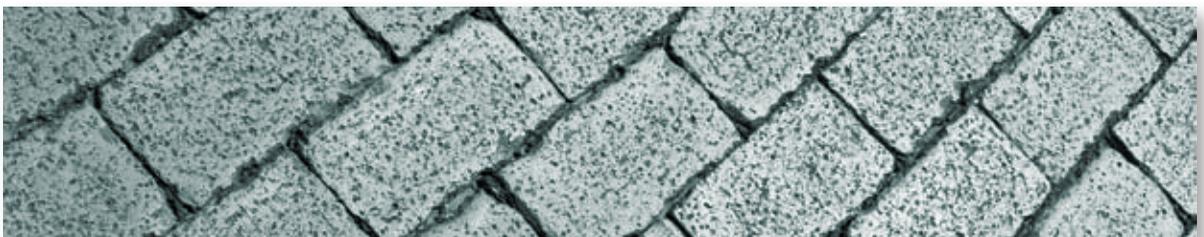
- § A comprehensive master plan will be developed to better plan and forecast future construction and capital improvements.
- § Capital project forecasts shall be developed and shall identify the impact of implementing said projects on future annual operating budgets. Estimates of future revenues necessary for these expenditures shall be identified prior

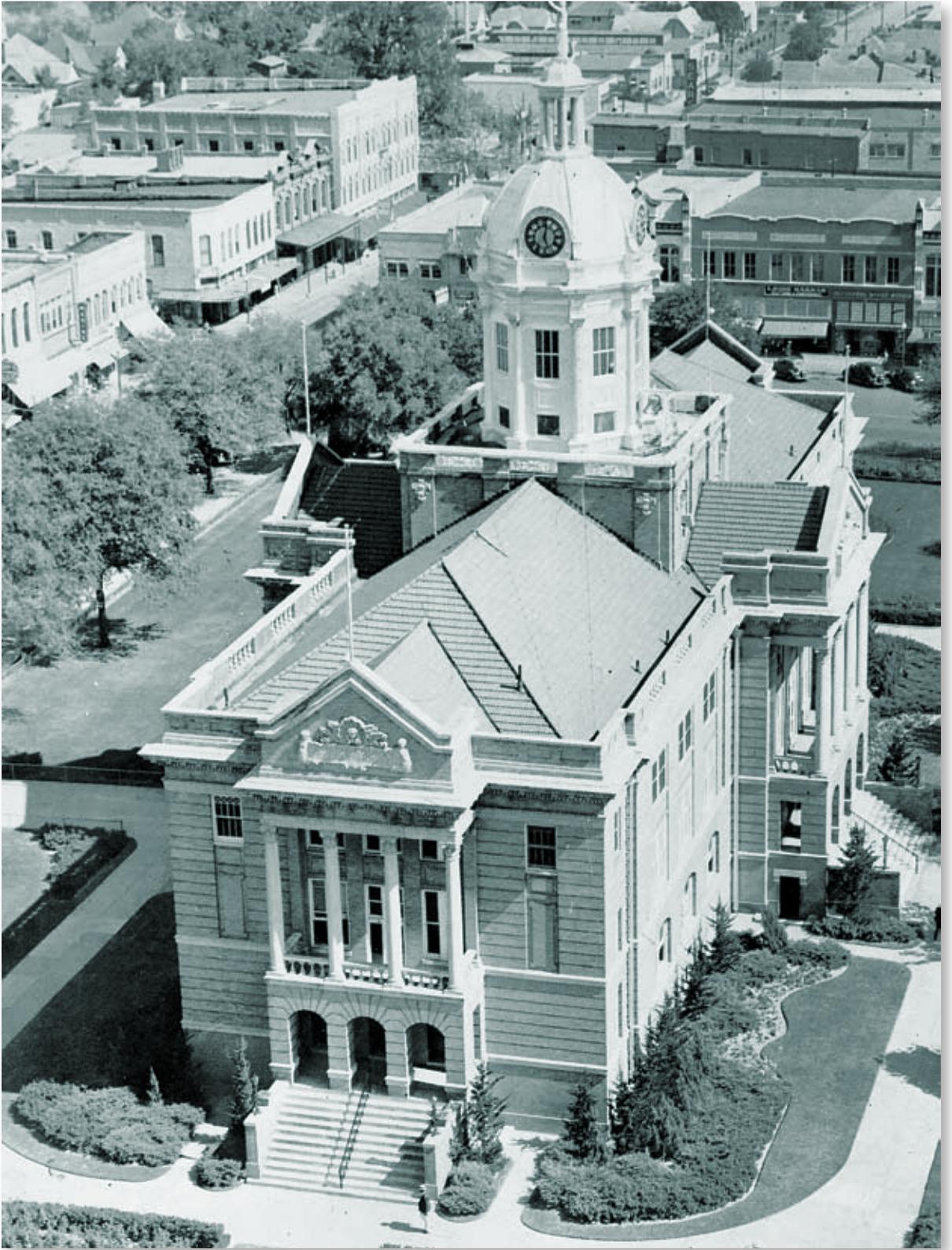
to the approval of such capital improvements.

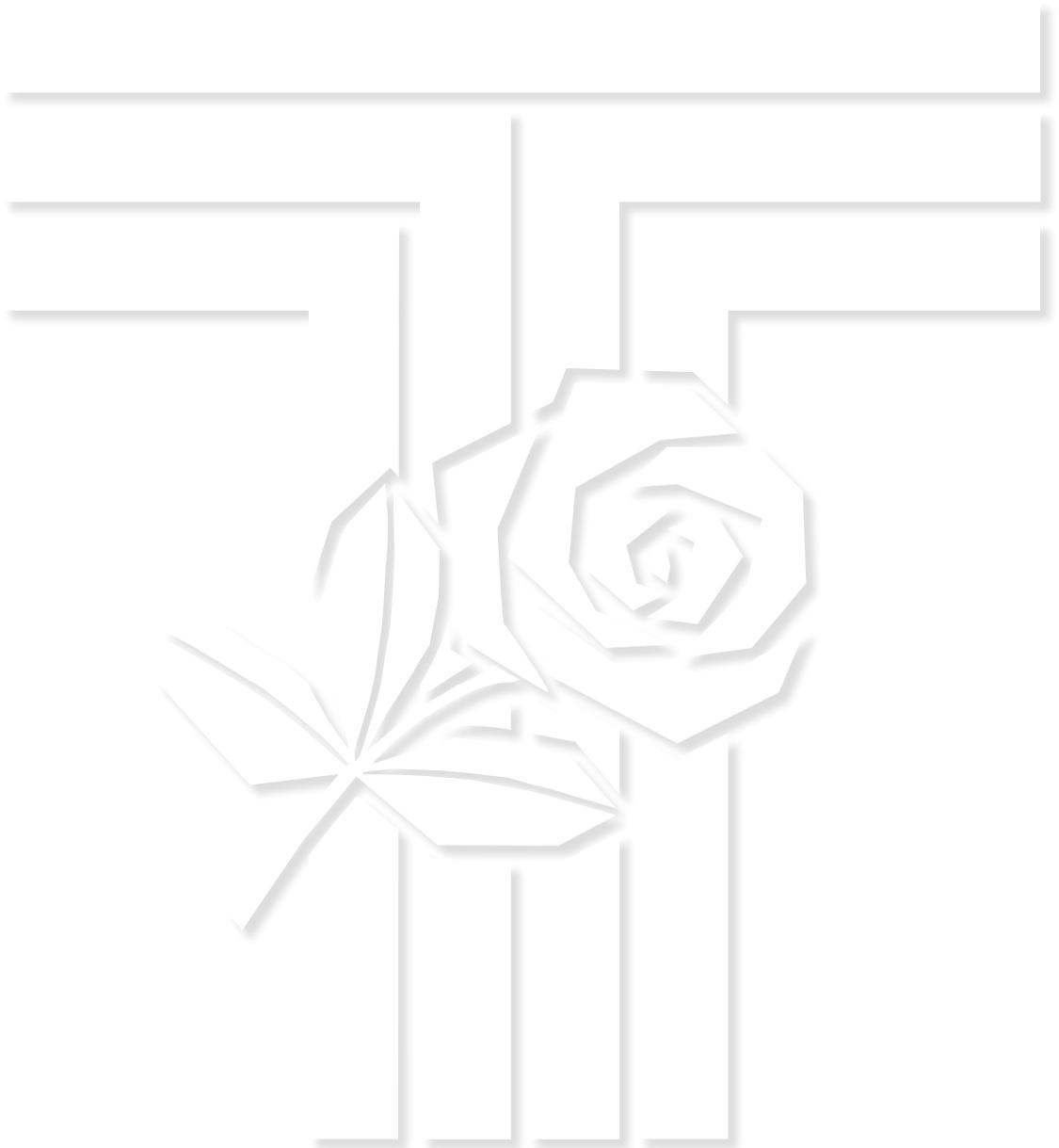
- § The life of a capital project fund shall correspond to the utilization of the resources in the fund.
- § Expenditures shall not be incurred nor shall contracts be awarded without the appropriation of available funds.

### Debt Management

- § Utility projects, financed through the issuance of bonds, shall be financed for a period not to exceed the expected weighted average useful life of the assets.
- § Interest earnings on bond proceeds shall be credited to the debt service fund.
- § The City of Tyler intends to pay for tax supported construction and capital improvements with cash.
- § When appropriate the City will consider the use of revenue debt to pay for utility system improvements if it is economically feasible.
- § Revenue bond coverage requirements provide for financial stability in Enterprise Funds. Coverage requirements are defined as the amount of system net revenue available to pay average annual debt service. System net revenue equal to two times (2.0x) average annual debt service is preferred. In no annual period shall the coverage fall below (1.50x). Bond ordinance covenants require coverage of (1.50x).
- § The City Council shall exhibit a willingness to raise the revenue to fully fund the debt necessary to implement the adopted capital improvement plan and to maintain the City's bond rating.







# INVESTMENT POLICY

FISCAL YEAR 2006-2007



FEDERAL COURTHOUSE THEN

*Courtesy of Smith County Historical Society*

FEDERAL COURTHOUSE TODAY

*Courtesy of Tyler GIS*





# INVESTMENT POLICY

## Introduction And Scope.

The Public Funds Investment Act, Chapter 2256, Texas Government Code, requires each city to adopt a written investment policy that includes a written investment strategy, quarterly reports to City Council with market values, an annual review of the policy by Council and an annual compliance audit among other requirements. This policy shall apply to the investment and management of all City funds under its control, other than those expressly excluded within this document or by applicable law or valid agreement. The Fire Pension Fund is excluded from this policy because it is separately organized and managed by contract with investment companies as directed by the Fire Pension Board. The Employees Deferred Compensation Agency Fund is also excluded. This Policy shall not supersede the restrictions on investment of specific funds because of legal limits, created by grants, bond covenants or similar regulations. In the event of conflict, the more restrictive policy shall be followed. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21; 3/22/00) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Investment Strategy.

The City shall use a pooled cash and investment approach commingling money from various fund types for market efficiencies, to the extent that is practical and legal. The following investment strategy considerations recognize the unique advantages of a pooled cash and investment portfolio, including the reduction of cash flow uncertainty and the increased opportunity of yield curve extension. Funds included in the portfolio will include those from the operating funds, debt service and debt reserve funds, and special projects. The liquidity requirements of the pooled investment portfolio will be estimated and matched.

To implement the investment strategy the City shall:

- § Identify and utilize suitable investment options as described in this Policy.
- § Preserve principal by investing in options with limited perceived credit risk and manage the portfolio to reduce market and opportunity risk as described in this Policy.
- § Provide adequate liquidity by using short-term investment pools and bank deposits, and staggering investment maturities based on anticipated cash flow needs.
- § Diversify investment types and maturities throughout the cash flow and market cycles as described in this Policy.
- § Seek to attain a competitive market yield for comparable security-types and portfolio restrictions.

The maximum maturity of any security in the portfolio will not exceed two (2) years and the overall weighted average maturity of the portfolio will not exceed 270 days. (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Objectives.

- Principal investment objectives in order of priority are:
- § Preservation of capital and the protection of investment principal.
  - § Maintaining public trust by avoiding any transaction, which might impair public confidence in the City's ability to manage public funds with which it is entrusted.
  - § Conformance with all Federal statutes, State statutes, City Charter requirements, City ordinances, and other legal or policy requirements.

- § Maintenance of sufficient liquidity to meet anticipated disbursement and cash flows.
- § Diversification to avoid incurring unreasonable risks regarding securities owned.
- § Attainment of a market rate of returns equal to or higher than the performance of comparable portfolios. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Investment Officers.

The Chief Financial Officer and Accountants are appointed as investment officers. The Investment Officer's authority will be limited by applicable laws, regulations and this policy.

Investment Officers shall attend at least one training session, containing at least 10 hours of instruction, within twelve months of assuming their duties. An additional ten hours of training will be required in each succeeding two-year period. Training will address investment topics in compliance with the Public Funds Investment Act. The City approves the GFOA, GFOAT, GTOT, NTCOG, TCMA, TML, and UNT as independent sources for training. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Standards of Care, Ethics and Conflicts of Interest.

As provided for in the Public Funds Investment Act, the standard of care for the City's investments shall be the Prudent Person Rule, which states "investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment,

considering the probable safety of capital and the probable income to be derived."

The overall investment program shall be designed and managed with a degree of care and professionalism that is worthy of the public trust. The Investment Officers shall recognize that the investment activities of the City are a matter of public record and public trust.

The Investment Officers, acting in accordance with written procedures and exercising the proper standard of care, shall be relieved of personal responsibility for an individual investment decision, provided that this Policy and the City's procedures were followed. In determining whether an Investment Officer has exercised the proper standard of care, all investments over which the individual had responsibility will be considered rather than a single investment.

Officers and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and officers shall not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, shall in all respects subordinate their personal investment transaction to those of the City particularly with regard to the timing of purchases and sales, and shall keep confidential all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City, except when disclosure is required by law.

All Investment Officers of the City shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with a business organization seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002)

(0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04)  
(Ord. 0-2005-91, 11/9/05)

## Authorized Investments.

The investment officers shall use only investment options approved by City Council. Participation in any investment pool must also be approved by formal Council action. Subject to any limitations otherwise imposed by applicable law, regulations, bond indentures or other agreements, (including but not limited to Chapter 2256 Texas Government Code, the Public Funds Investment Act), the following securities and deposits are the only ones permitted as investments for the City's funds:

- § Direct obligations of the United States government with a maturity not to exceed two (2) years from the date of purchase; U.S. Treasury Bills, U.S. Treasury Notes, U.S. Treasury Bonds, and U.S. Treasury Strips (book entry U.S. Treasury securities whose coupon has been removed).
- § Debentures or discount notes with a maturity not to exceed two (2) years from the date of purchase issued by, guaranteed by, or for which the credit of any Federal Agencies and Instrumentalities is pledged for payment. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- § Bonds or other interest bearing obligations of which the principal and interest are guaranteed by the full faith and credit of the United States government with a stated maturity not to exceed two (2) years from the date of purchase. Principal-only and interest-only mortgage backed securities and collateralized mortgage obligations and real estate mortgage investment conduits are expressly prohibited.
- § Certificates of Deposit with a maturity not to exceed two (2) years from the date of purchase, insured by the Federal Deposit Insurance

Corporation (FDIC) or its successor, in banks doing business in Texas which have been approved as a depository by the City. All deposits exceeding the FDIC insurance limits shall be collateralized as required by Section 2-57 Selection of Depositories.

- § Local government investment pools organized under the Interlocal Cooperation Act that meet the requirements of Chapter 2256 Texas Government Code and have been specifically approved and authorized by the City Council.
- § Direct obligations of the State of Texas or its agencies with a maturity not to exceed two (2) years from the date of purchase.

A security's "average life" does not constitute a stated maturity.

No security type approved by the Legislature for public investment will be authorized by the City without specific City Council approval and adoption in this investment Policy. And securities, which become unauthorized by legislative action or changes in credit rating/status, need not be liquidated immediately. The investment officer will make specific suggestions as to the possible liquidation or retention.

This Policy does not apply to an investment donated to the City for a particular purpose or under terms of use specified by the donor (Section 2256.004). (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Investment Limits.

It is the City's policy to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Cash flow projections shall be utilized to spread investment maturities, smooth market fluctuations, and reduce reinvestment risk.

The maturity of an investment largely dictates its price volatility. Therefore, the City shall concentrate its investment portfolio in shorter-term securities to protect market valuation from unanticipated rate movements. The City will attempt to avoid over-investment in local government pools and match a portion its investments with anticipated cash flow requirements. The asset allocation in the portfolio will vary depending upon those requirements and the outlook for the economy and the security markets.

The City will not directly invest in securities maturing more than two (2) years from the date of purchase. The maximum average dollar-weighted maturity for the total City portfolio, including funds at the City's depository bank, shall not exceed two hundred seventy (270) days. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

### **Selection of Broker/Dealers.**

The City may utilize the in-house brokerage services of the bank qualifying as City depository in the acquisition and disposition of authorized securities. Other broker/dealers meeting the qualifications of this Policy section and selected by the Investment Officers for competitive assurance that the best investment available is purchased and shall be annually approved by the City Council.

For brokers and dealers of investment securities, the City shall select only dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers," unless a credit and capitalization analysis reveals that other firms are adequately financed to conduct public business.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- § Annual audited financial statements

- § Proof of Texas State Securities Commission registration
- § Proof of National Association of Securities Dealers (NASD) certification
- § Completed broker/dealer questionnaire

Each entity from which the City purchases investments (brokers/banks/pools) shall be provided the City's Investment Policy. Each will be required to provide a written certification of having read the Policy signed by an authorized representative of the firm. The certification will state that they have reviewed the Policy and will implement reasonable procedures to preclude investment transactions not authorized by the Policy. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

### **Safekeeping.**

Eligible investment securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the security has been received by the City safekeeping/clearance agent. The security shall be held in the name of the City. The original copy of all safekeeping receipts shall be delivered to the City. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-28, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

### **Reporting and Audits.**

At least quarterly, the Investment Officer shall submit a written report of all investments in compliance with Section 2256.023 of the Public Funds Investment Act. The market valuations obtained by the City shall be from sources believed to be accurate and representative of the securities' true values. The reports shall be submitted to City Council.

An annual compliance audit of management's controls on investments and adherence to this Investment Policy shall be performed in conjunction with the annual financial audit and include a review of quarterly reports.

The benchmark for the portfolio will be three-month Treasury Bill average yield for the reporting period. Reporting will include the benchmark as a gauge of the portfolio's performance and a measure of risk. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Review of Investment Policy.

**T**he City Council will review and adopt this Investment Policy and investment strategy at least annually. (Ord. No. 0-98-21; 3/18/98) (Ord. No. 0-2000-21, 3/22/00) (Ord. No. 0-2001-51, 10/24/01) (Ord. No. 0-2002-54, 11/13/2002) (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)

## Selection of Depositories.

**D**epositories shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP) issued in compliance with applicable State law. A written contract shall be entered into and extended as per the RFP specifications. In selecting depositories, the credit worthiness of institutions shall be considered, and the Investment Officers shall conduct a review of prospective depositories credit characteristics and financial history.

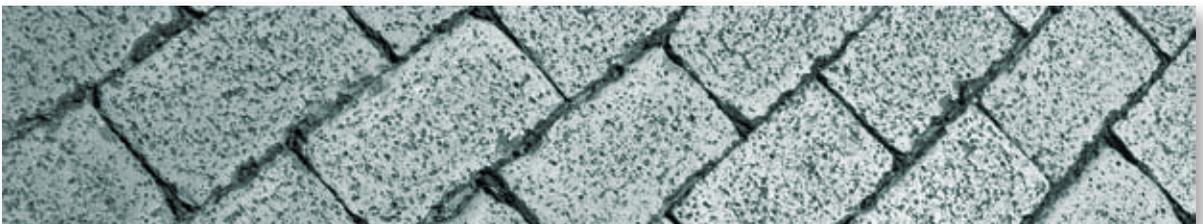
All deposits placed with the City's depository

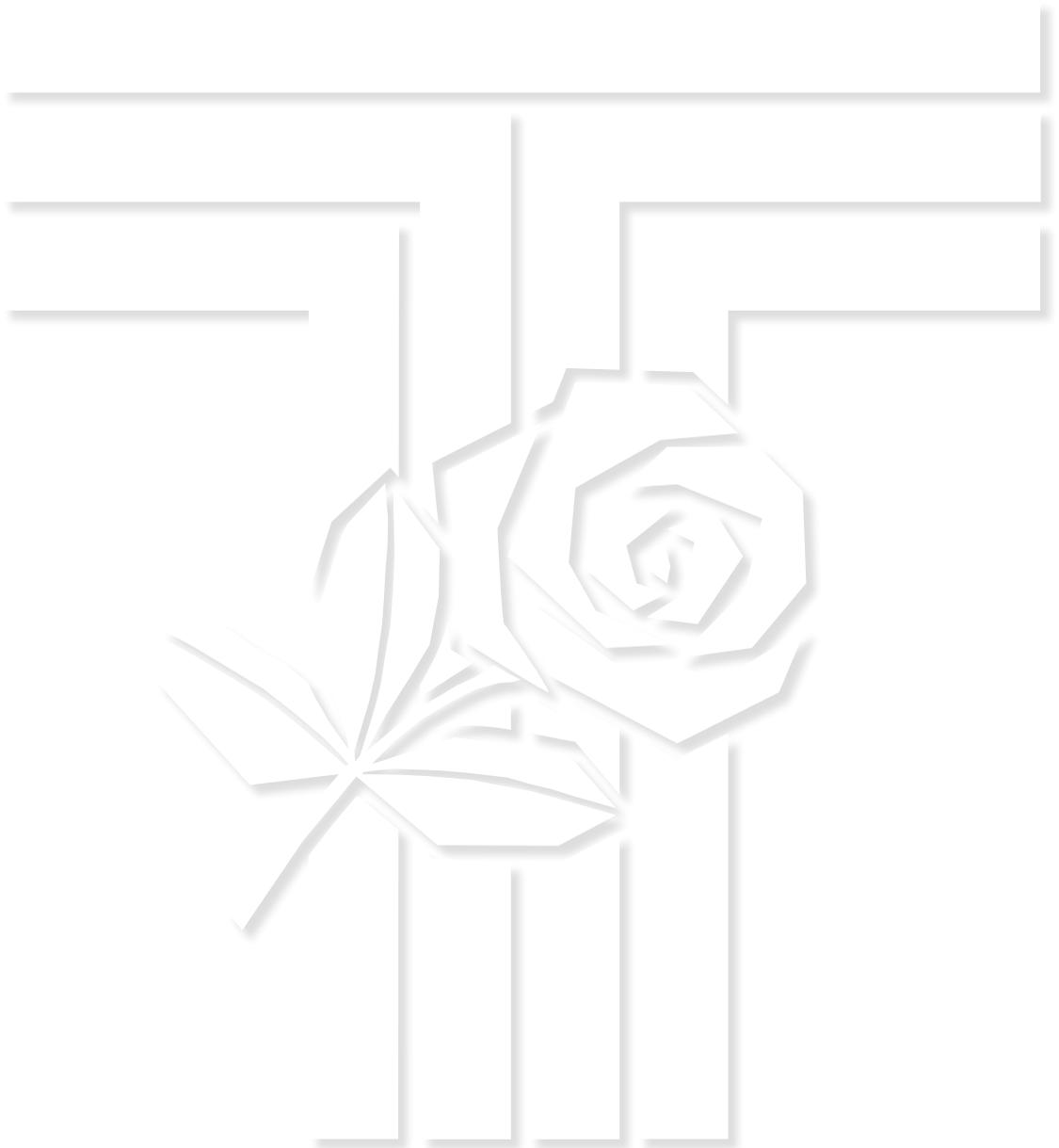
or other financial institution shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. The City shall receive original copies of any pledged insurance policies or letters of credit, and all pledged securities shall be held by an unaffiliated custodian. Written authorization by an Investment Officer is required prior to the release of any pledged collateral, insurance, or letter of credit.

The City requires market value of pledged securities in excess of 102% of all uninsured deposits. All financial institutions pledging securities as collateral shall be required to sign a collateralization agreement with the City. The agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- § The agreement must be in writing;
- § The agreement has to be executed by the financial institution and the City contemporaneously with the deposit;
- § The agreement must be approved by the Board of Directors or designated committee of the financial institution and a copy of the meeting minutes must be delivered to the City; and
- § The agreement must be part of the financial institution's "official record" continuously since its execution.

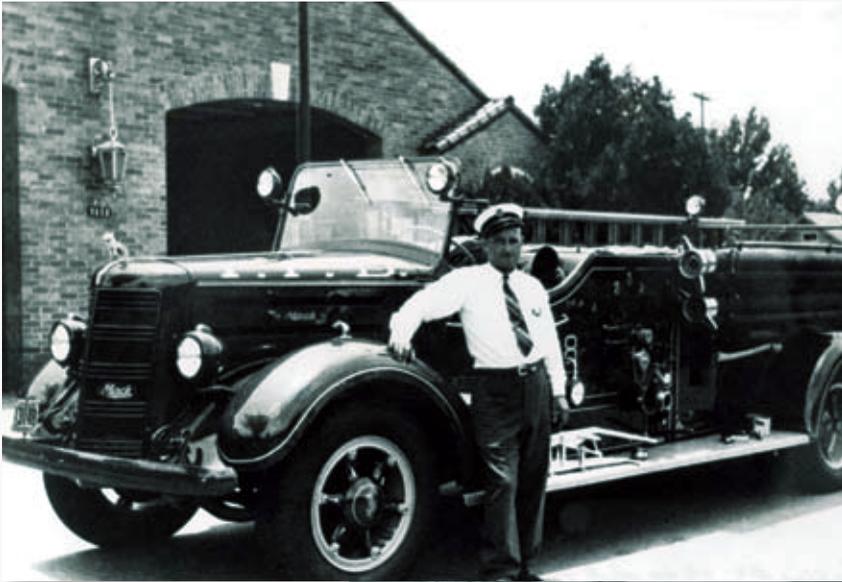
The Investment Officers shall monitor deposit and collateral levels at least monthly to maintain adequate coverage. (0-2003-65, 11/26/03) (Ord. 0-2004-87, 11/10/04) (Ord. 0-2005-91, 11/9/05)





# BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2006-2007



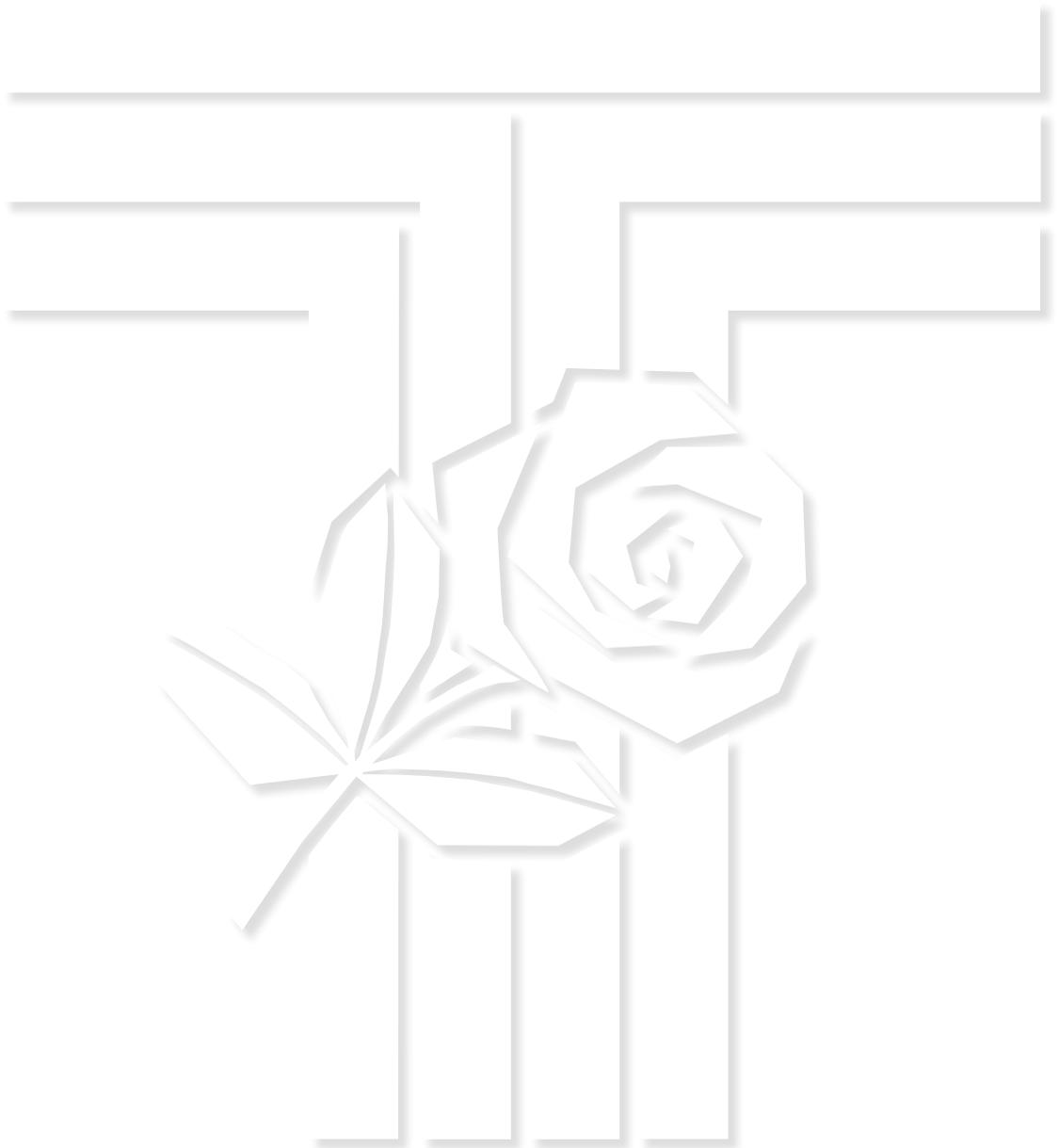
**FIRE ENGINES THEN**

*Courtesy of Smith County Historical Society*

**FIRE ENGINES TODAY**

*Courtesy of Tyler Fire Department*

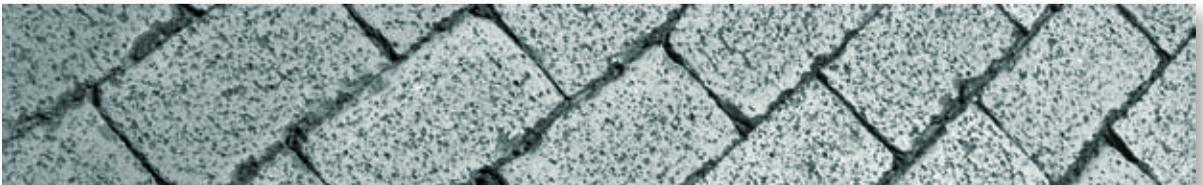




## BUDGET SUMMARY ALL FUNDS

FISCAL YEAR 2006-2007

FUND	OPENING			CLOSING
	BALANCE	REVENUES	EXPENDITURES	
101 General	\$7,865,312	\$48,579,292	\$48,579,292	\$7,865,312
102 General Capital Projects	3,153,776	90,000	3,033,599	210,177
202 Development Services	1,113	1,380,750	1,380,750	1,113
204 Cemeteries Operating	604,504	86,500	204,076	486,928
205 Police Forfeitures	154,224	68,000	71,915	150,309
207 Court Technology	205,120	124,500	223,000	106,620
211 Motel Tax	937,041	1,703,448	1,678,771	961,718
219 Tourism and Convention	35,090	1,322,588	1,352,678	5,000
234 Passenger Facility	600	365,800	365,000	1,400
235 Oil and Natural Gas	3,471,922	950,000	200,000	4,221,922
274 Homeownership and Housing	129,532	132,000	158,500	103,032
276 Housing Assistance	–	6,762,435	6,762,435	–
285 Miscellaneous Grants	–	1,999,916	1,999,916	–
286 Transit System	216,476	1,954,311	1,989,311	181,476
294 Community Development Grant	–	965,457	965,457	–
295 Home Grant	–	487,789	487,789	–
308 General Debt Service	2,846,435	1,344,832	1,240,832	2,950,435
502 Utilities Operations	3,701,740	26,443,100	26,377,928	3,766,912
503 Utilities Construction	3,860,486	1,808,870	3,558,967	2,110,389
504 Utilities Debt Service	519,871	5,062,097	5,062,097	519,871
524 Airport	413,166	1,149,442	1,231,714	330,894
560 Solid Waste	6,387,207	8,793,658	13,808,416	1,372,449
562 Solid Waste Capital	–	5,218,158	1,655,000	3,563,158
639 Productivity	1,440,736	842,000	979,986	1,302,750
640 Fleet Maintenance/Replacement	1,412,522	3,202,656	3,117,326	1,497,852
650 Property and Liability	156,518	1,733,531	1,397,000	493,049
661 Benefits	9,246,431	8,446,714	8,468,484	9,224,661
663 Facilities Maintenance	517,131	564,205	349,844	731,492
671 Technology	332,595	2,749,964	2,776,264	306,295
713 Cemeteries Trust	2,110,052	96,000	60,000	2,146,052



# MAJOR REVENUE SOURCES

## General Fund

As indicated by the chart below, General Fund revenues for FY2006-2007 are projected at \$48,579,292, which is an increase of 5.75% over

the FY2005-2006 budget of \$45,937,254. This increase is due to increased property values, estimated increases in sales tax and estimated increases in fines and penalties.

GENERAL FUND	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004-2005	BUDGET 2005-2006	2005-2006	2006-2007
Property Taxes	\$10,808,297	\$10,856,469	\$10,856,500	\$11,187,800
Franchises	8,008,660	7,775,250	7,914,500	7,998,638
Sales and Use Taxes	20,549,309	21,283,385	21,784,000	22,863,620
Licenses and Permits	805,152	158,200	162,000	163,500
Fines and Penalties	4,666,474	4,189,050	4,405,100	4,583,006
Use of Money and Property	294,893	129,300	297,240	302,800
Current Services	1,447,830	1,087,400	1,042,800	1,092,570
Intergovernmental	1,962	-	-	27,658
Other Agencies	250,688	178,200	178,200	228,500
Miscellaneous	565,763	280,000	280,000	131,200
<b>TOTAL REVENUES</b>	<b>\$47,399,028</b>	<b>\$45,937,254</b>	<b>\$46,920,340</b>	<b>\$48,579,292</b>

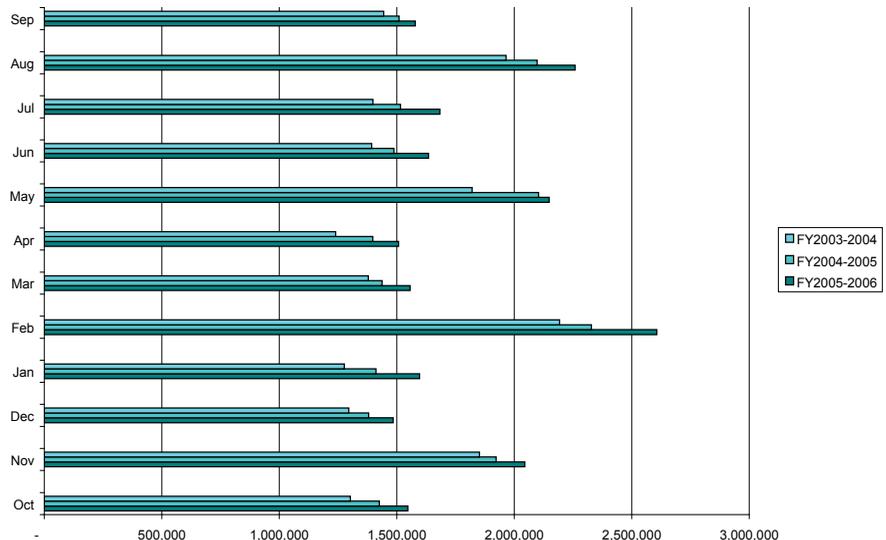
Following is a summary of each major revenue category, explaining the basis for projections and reasons for changes.

FY2005-2006 exhibiting positive collection trends, the City projected a budget for FY2006-2007 of 5% above the prior year projected collections.

## Sales Tax

Sales Tax is the largest of the General Fund's revenue sources representing 47% of the fund's total revenues. Actual collections for FY2005-2006 are projected to be 2% above the amount budgeted due to a positive collections trend shown in the chart below along with current economic forecasts for the area. With

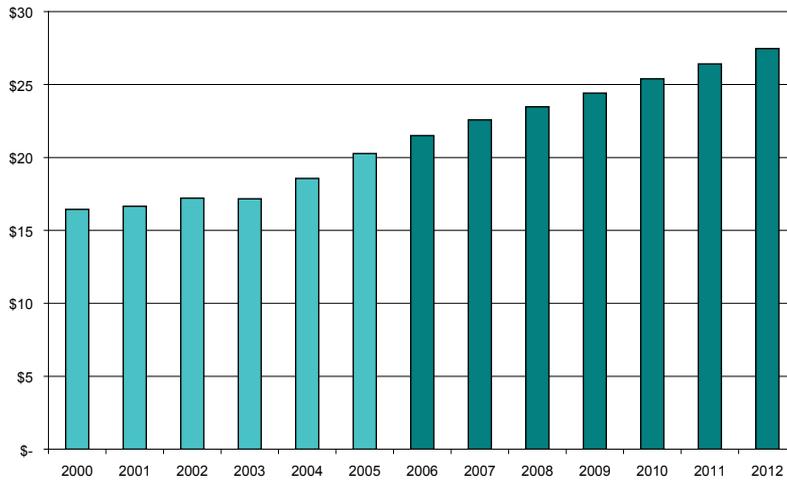
Monthly Sales Tax Revenues



The chart below shows that the City has seen a steady increase in sales tax collections in the last six years. The chart further shows the City's Sales tax projections over the future six years.

The slight decline or flattening of revenue in 2003 was due to market and economic conditions that quickly recovered in a six month period.

SALES TAX COLLECTIONS / PROJECTIONS  
(in millions)



## Property Tax

Property tax is the General Fund's next largest single source of revenue at 23%. As indicated in the chart below, taxable values increased over the last six years while the City's total tax rate has declined almost every year during the same time period. This increase in property values has helped allow the City to lower the overall tax rate while still providing the citizens of Tyler with excellent

service and public safety. The philosophy of City government has been to pay as you go for construction projects, and for that reason the City has been lowering its tax supported debt over the past several years. The City plans to pay off all remaining tax supported debt issues in fiscal year 2007-2008. This has largely facilitated the City's ability to lower its total property tax rate over the last ten years.

ANNUAL CHANGE IN TOTAL TAX RATE AND CERTIFIED TAXABLE VALUE

FY	TOTAL RATE	CERTIFIED VALUES	% CHANGE
2001-2002	\$0.2620	\$4,052,051,546	8.90%
2002-2003	0.2545	4,227,306,408	4.33%
2003-2004	0.2489	4,443,904,967	5.12%
2004-2005	0.2489	4,757,237,999	7.05%
2005-2006	0.2384	5,087,292,543	6.94%
2006-2007	0.2237	5,571,800,477	9.52%

## Franchises

Franchise Taxes are 16% of the total General Fund revenues for FY2006-2007. They have a projected increase over the FY2005-2006 budget. Electric, gas and water franchises are based on usage and are influenced by the weather during the summer and winter months. These franchises appear to be increasing due to increased energy costs and the dry, hot weather of the past year. The telephone and cable franchise fees have declined in recent years because of the reduction of landlines and the increase of cable internet.

## Fines and Penalties

Fees and Fines are 9% of the total General Fund revenues and have a projected increase for the FY2006-2007 budget. The growth in revenues is due to various underlying assumptions explained

below. The City has historically reviewed the revenue collections for major categories and used these values to make future projections. Fines and Penalties is one such category. The trend in collections shows a five year 3.5% increase in municipal court fine collections. A more effective and publicized warrant sweep program has been a major contributor to this increase. A continued effort is being made to increase collections within the court and to encourage payment of fines.

## Development Services

As indicated by the chart below, Development Services revenues for FY2006-2007 are projected at \$1,380,750, which is an increase of 50% over the FY2005-2006 budget of \$922,572. This increase is due to proposed fee increases and internal transfers to cover consolidated department costs.

DEVELOPMENT SERVICES	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004-2005	BUDGET 2005-2006	2005-2006	2006-2007
Building Permits	\$-	\$310,000	\$280,000	\$366,250
Electrical Permits	-	128,000	135,000	146,800
Plumbing Permits	-	107,000	100,000	108,800
Zoning Permits	-	24,000	28,000	40,650
Mechanical Permits	-	40,000	45,000	52,600
Occupation Registration	-	7,300	10,000	20,950
Sign Permits	-	16,000	16,000	20,200
Contractor License	-	10,000	10,000	40,000
House Moving Permits	-	1,000	1,000	1,000
Permits Fee-Clearing	-	-	700	500
Distributed Interest	-	2,000	5,000	4,000
Paving/Drainage Assessment	-	-	2,000	-
Maps, Plans and Specs Fee	-	100	300	300
Platting Fees	-	17,100	22,000	28,700
Contractor Testing Fees	-	-	-	250,000
Historic Properties Survey	-	9,250	-	-
Transfer from Fund 101	-	250,822	250,822	150,000
Transfer from Fund 502	-	-	-	150,000
<b>TOTAL REVENUES</b>	<b>\$-</b>	<b>\$922,572</b>	<b>\$905,822</b>	<b>\$1,380,750</b>

The Development Services revenue is determined using trend analysis. This analysis indicates that the true costs of providing services are higher than the revenues collected for development services. For this reason the City has proposed rate increases for certain fees which will be adopted by ordinance during the budget process.

## Hotel/Motel Tax

Revenues in the Hotel/Motel Tax Fund are projected to increase 14%. This increase is based on the collection of the 7% occupancy tax as well as increased interest earnings. Several new hotels have been or are in the process of being built in Tyler. These hotels will continue to increase the City's strong collections from local hotels.

## Tourism and Convention Fund

Revenues in the Tourism and Conventions Fund are projected to decrease 4%. This decrease is primarily due to decreased contributions from the Hotel/Motel Tax fund. These fund contributions are determined based upon tourism costs. Revenue for rentals and concessions are projected using trend analysis and continue to indicate a strong upward trend in facility usage.

## Housing Assistance Payments Fund

The HAPP, Section 8, Program is one of the largest sources of grant funding for the City of Tyler. The program is showing a nominal increase in FY2006-2007 compared to the prior fiscal year. This program provides housing assistance for low income families. The Tyler program continues to expand into neighboring communities and has helped relocate several Katrina victims.

## State and Federal Grant Fund

All state and federal grants are budgeted based on the amount awarded by the outside agency. The major grants awarded in the following fiscal year include TxDOT Hike and Bike Trail, MPO Planning Grant and other Fire grants. All grants in this fund are reimbursement type grants.

## Transit System Fund

Tyler Transit is a fixed route public transportation system provided by the City of Tyler to its residents. The route is managed by First Transit of Tyler. Six routes are currently in place with a fleet of seven buses operating six days a week with late night service offered during scheduled times. The transportation system also provides Paratransit services with a fleet of eight buses on demand service. Funding for this service is provided through transit fares, an interfund transfer from the General Fund, a federal grant and the Texas Department of Transportation.

## General Debt Service Fund

The General Debt Service Fund accumulates funds for the semiannual debt service requirements on the City's tax supported debt. Primary funding is a portion of the property tax dedicated for the debt retirement each year based on the amount required. General Obligation debt as of October 1, 2006 will total \$4,340,000.00. The current debt service requirement for tax-supported debt is \$1,236,832. The City plans to pay off all outstanding tax debt in fiscal year 2007-2008, and continue to fund major capital projects on a cash basis.

## Utilities Fund

As indicated by the chart below, Utility Fund revenues for FY2006-2007 are projected at \$26,443,100, which is an increase of 12% over the FY2005-2006 budget of \$23,644,039. This increase is due to proposed water rate increases. The major source of revenue for the Utilities Fund is the Water and Sewer charges. Both revenues are determined through rate studies; a recently completed rate study indicated a need for increased water and sewer rates to be phased in over several fiscal years. Another large source of restricted revenue for the Utilities Fund is the Storm Water Revenue. This revenue is collected as a percentage of water charges and is restricted for use by regulatory agencies.

<b>UTILITIES FUND</b>	<b>ACTUAL 2004-2005</b>	<b>AMENDED BUDGET 2005-2006</b>	<b>PROJECTED 2005-2006</b>	<b>BUDGET 2006-2007</b>
Use of Money and Property	\$161,521.00	\$169,700.00	\$169,700.00	\$169,700.00
Charges for Current Services	22,227,393.00	22,393,586.00	23,253,096.00	24,930,800.00
Storm Water Revenue	781,420.00	993,553.00	1,039,743.00	1,255,400.00
Miscellaneous Income/Transfers	190,827.00	87,200.00	167,200.00	87,200.00
<b>TOTAL REVENUES</b>	<b>\$23,361,161.00</b>	<b>\$23,644,039.00</b>	<b>\$24,629,739.00</b>	<b>\$26,443,100.00</b>

## Utilities Debt Service Fund

The Utilities Debt Service Fund accumulates funds for the semiannual principal and interest payments on all Utility revenue debt. Revenue bond debt as of October 1, 2006 will total \$56,415,000. The City completed a partial refunding of several bond issues in 2004-2005 that saved the City over \$1,000,000 in interest payments. The current debt service requirement for revenue debt is \$4,346,688. The City continues to evaluate capital projects to determine funding sources on a yearly basis.

at \$1,149,709, which is an increase of 16% over the FY2005-2006 budget of \$991,608. This increase is due to proposed rental increases. The major source of revenue for the Airport Operating Fund is the Long Term Parking and Car Leasing Rental. Both revenues are determined through trend analysis which has indicated continued increases in revenue over the past several years. Other large sources of revenue include airline facilities rental and PFC reimbursement dollars. Both revenues are calculated using a similar trend analysis. The PFC dollars are restricted for capital use.

## Airport Operating Fund

As indicated by the chart below, Airport Operating revenues for FY2006-2007 are projected

<b>AIRPORT OPERATING FUNDS</b>	<b>ACTUAL 2004-2005</b>	<b>AMENDED BUDGET 2005-2006</b>	<b>PROJECTED 2005-2006</b>	<b>BUDGET 2006-2007</b>
Airline Facilities Rental	\$93,750	\$97,200	\$97,705	\$108,855
HAMM Rental Income	–	–	–	16,000
Airport Long-Term Parking	446,078	390,000	430,000	435,000
Distributed Interest	12,421	7,800	11,023	14,000
Landing Fees	58,318	53,300	70,271	70,000
Restaurant Concessions	4,121	3,000	6,164	6,900
FAA Building Rental	35,934	36,644	38,229	36,852
Car Leasing Rental	167,939	157,000	201,038	202,250
Agricultural Lease	659	660	660	660
FBO Rental	42,830	51,684	42,635	–
Hanger Land Lease	30,501	32,220	34,938	82,750
Interest Income on PFC's	250	–	–	–
Airport Fuel Flowage	38,512	38,100	39,163	38,500

<b>AIRPORT OPERATING FUNDS</b>	<b>ACTUAL 2004-2005</b>	<b>AMENDED BUDGET 2005-2006</b>	<b>PROJECTED 2005-2006</b>	<b>BUDGET 2006-2007</b>
Copying fees	623	500	521	500
Advertising Space Fees	12,669	12,000	12,443	12,443
Miscellaneous Income	3,027	2,800	2,958	3,065
Transfer from Fund 101	100,000	–	–	–
Transfer from Fund 234 / PFC	109,573	108,700	122,705	121,934
<b>TOTAL REVENUES</b>	<b>\$1,157,205</b>	<b>\$991,608</b>	<b>\$1,110,453</b>	<b>\$1,149,709</b>

## Solid Waste Fund

The Solid Waste Fund provides for the administration, operation and maintenance of the City's solid waste system that includes collection, recycling and litter control. Revenues for FY2006-2007 are projected at \$8,793,658, which is an

increase of 7% over the FY2005-2006 budget of \$8,194,500. The major sources of revenue for the Solid Waste fund include the Residential, Commercial and Roll-off Charges for Services. These revenues are calculated using a trend analysis, and because of increased commercial sales efforts projections show increased revenue.

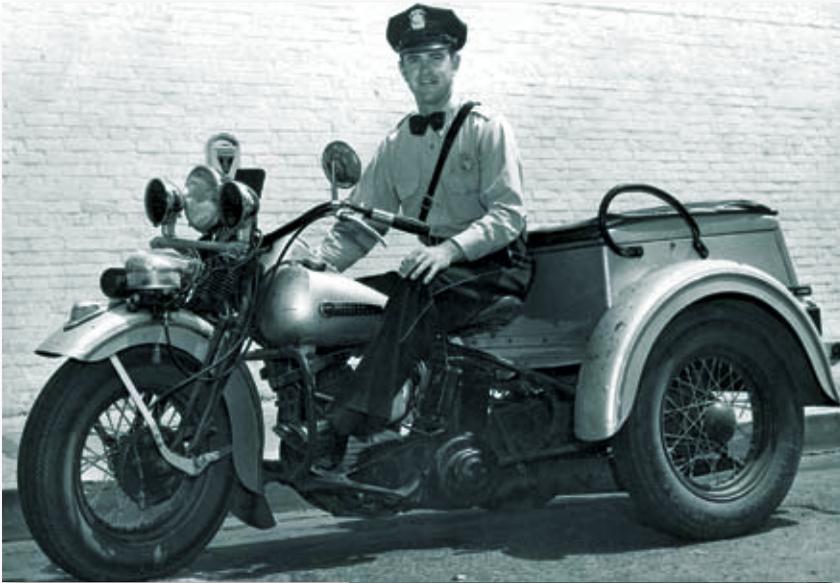
<b>SOLID WASTE FUND</b>	<b>ACTUAL 2004-2005</b>	<b>AMENDED BUDGET 2005-2006</b>	<b>PROJECTED 2005-2006</b>	<b>BUDGET 2006-2007</b>
Use of Money of Property	\$151,539	\$92,000	\$204,900	\$62,000
Charges for Residential Services	3,881,803	3,920,000	3,920,900	3,996,000
Charges for Commercial Services	2,161,370	2,100,000	2,180,700	2,280,000
Recycle Sales	19,013	22,000	22,000	22,000
Roll-Off	1,612,041	1,500,000	1,612,000	1,680,000
Miscellaneous	960,165	560,500	605,421	753,658
<b>TOTAL REVENUES</b>	<b>\$8,785,931</b>	<b>8,194,500</b>	<b>\$8,545,921</b>	<b>\$8,793,658</b>





# GENERAL FUND

FISCAL YEAR 2006-2007



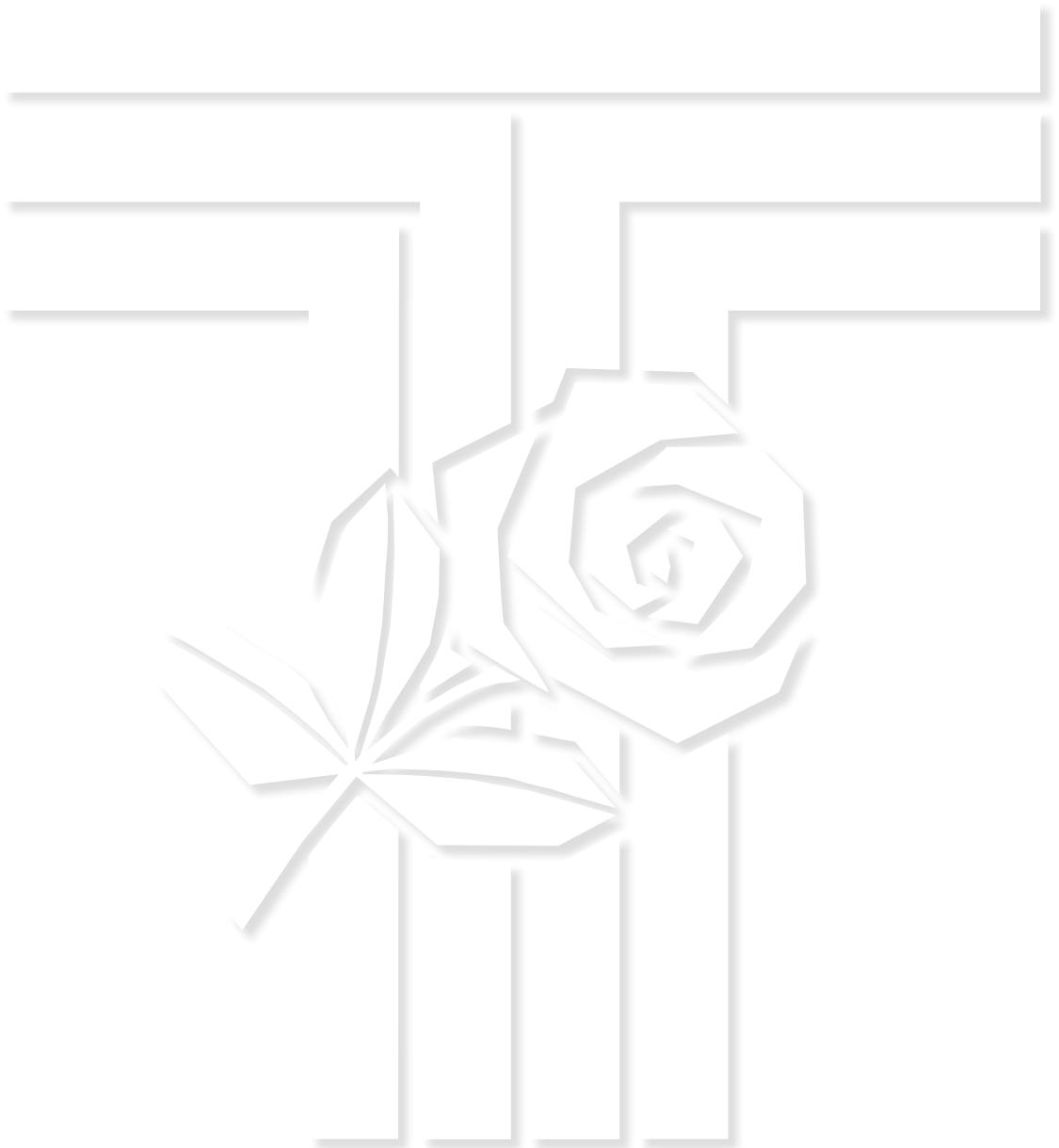
## TYLER POLICE THEN

*Courtesy of Smith County Historical Society*

## TYLER POLICE TODAY

*Courtesy of Tyler Police Department*





**GENERAL FUND (IOI)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Unreserved Fund Balance	\$9,995,831	\$5,390,582	\$5,390,582	\$2,664,813
Court Reserve	315,254	83,789	83,789	85,000
Utility Rate Reserve	-	363,238	363,238	500,000
Operating Reserve	2,000,000	4,894,292	4,894,292	4,615,499
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>12,311,085</b>	<b>10,731,901</b>	<b>10,731,901</b>	<b>7,865,312</b>
<b>REVENUES</b>				
Property Taxes	10,808,297	10,856,469	10,856,500	11,187,800
Franchises	8,008,660	7,775,250	7,914,500	7,998,638
Sales and Use Taxes	20,549,309	21,283,385	21,784,000	22,863,620
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Current Services	1,447,830	1,087,400	1,042,800	1,092,570
Intergovernmental	1,962	-	-	27,658
Other Agencies	250,688	178,200	178,200	228,500
Miscellaneous	565,763	280,000	280,000	131,200
<b>TOTAL REVENUES</b>	<b>47,399,028</b>	<b>45,937,254</b>	<b>46,920,340</b>	<b>48,579,292</b>
<b>EXPENDITURES</b>				
General Government	6,639,025	5,821,399	5,706,502	6,640,883
Police	17,269,197	18,371,480	18,198,994	18,818,689
Police Grants	155,844	189,680	175,597	179,571
Fire	9,931,352	10,058,848	10,225,716	10,786,861
Public Services	6,762,787	5,892,974	6,020,481	6,062,039
Parks and Recreation	3,459,901	2,752,754	3,015,863	3,085,054
Library	1,303,034	1,450,964	1,389,736	1,444,007
Municipal Court	1,658,784	1,556,955	1,422,102	1,562,188
Transfer to Productivity Fund	-	1,000,000	1,000,000	-
Transfer to Capital Projects Fund	1,798,288	2,631,938	2,631,938	-
<b>TOTAL EXPENDITURES</b>	<b>48,978,211</b>	<b>49,726,992</b>	<b>49,786,929</b>	<b>48,579,292</b>

**GENERAL FUND (IOI)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Unreserved Fund Balance	5,390,582	1,900,200	2,664,813	-
Court Reserve	83,789	85,000	85,000	85,000
Utility Rate Reserve	363,238	363,238	500,000	500,000
Operating Reserve	4,894,292	4,593,725	4,615,499	7,280,312
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$10,731,901</b>	<b>\$6,942,163</b>	<b>\$7,865,312</b>	<b>\$7,865,312</b>

**GENERAL FUND REVENUES**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>PROPERTY TAXES</b>				
Current	\$10,424,972	\$10,531,469	\$10,531,500	\$10,865,900
Delinquent	159,400	130,000	130,000	122,400
Penalty and Interest	164,179	140,000	140,000	142,100
Collection Fee	59,746	55,000	55,000	57,400
<b>TOTAL PROPERTY TAXES</b>	<b>10,808,297</b>	<b>10,856,469</b>	<b>10,856,500</b>	<b>11,187,800</b>
<b>FRANCHISES</b>				
Power and Light	3,951,786	3,788,500	3,962,900	3,950,600
Natural Gas	931,633	890,700	1,026,600	950,000
Telephone	961,619	907,000	796,000	750,400
Cable Television	791,460	773,300	791,500	784,900
Street Use	292,419	288,900	288,900	298,600
Water and Sewer Franchise	1,079,743	1,126,850	1,048,600	1,264,138
<b>TOTAL FRANCHISES</b>	<b>8,008,660</b>	<b>7,775,250</b>	<b>7,914,500</b>	<b>7,998,638</b>
<b>SALES AND USE TAXES</b>				
Sales Taxes	20,263,478	21,028,085	21,499,600	22,574,580
Mixed Drink Taxes	255,091	220,900	250,000	253,840
Bingo Taxes	30,740	34,400	34,400	35,200
<b>TOTAL SALES AND USE TAXES</b>	<b>20,549,309</b>	<b>21,283,385</b>	<b>21,784,000</b>	<b>22,863,620</b>

## GENERAL FUND REVENUES

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>LICENSES AND PERMITS</b>				
Building	279,863	-	-	-
Electrical	157,817	-	-	-
Plumbing	105,506	-	-	-
Zoning	24,912	-	-	-
Parking Meters	107,329	112,700	107,300	107,800
Mechanical	45,239	-	-	-
Occupation	10,420	-	-	-
Wrecker	202	300	300	300
Taxi	165	200	200	200
Burglar Alarms	53,240	45,000	54,200	55,200
Signs	13,210	-	-	-
Contractors	7,005	-	-	-
House Movers	245	-	-	-
Permit Fee - Clearing	-	-	-	-
<b>TOTAL LICENSES AND PERMITS</b>	<b>\$805,152</b>	<b>\$158,200</b>	<b>\$162,000</b>	<b>\$163,500</b>
<b>FINES AND PENALTIES</b>				
Moving Violations	\$2,794,607	\$2,581,350	\$2,695,200	\$2,775,088
Library	4,745	6,000	5,500	-
Tax Fees	177,335	150,000	165,000	170,000
Arrest Fees	166,013	140,000	145,000	145,000
Administrative Fees	114,585	90,000	92,000	95,700
Warrant Fees	477,193	440,000	535,000	475,000
Child Safety	14,475	15,000	45,000	45,000
Teen Court Fees	2,570	2,000	2,500	2,800
Court Security	134,138	120,000	122,300	123,200
Miscellaneous Court	18,029	14,500	16,490	17,500
Time Payment Fees	156,336	130,000	114,900	117,700
Technology Fees	138,807	-	-	-
Special Court Fees	479,234	500,000	466,010	525,000
Collection Firm Fees	(9,848)	100	100	100
Court Fee - Clearing	(1,745)	100	100	90,918

## GENERAL FUND REVENUES

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>TOTAL FINES AND PENALTIES</b>	<b>4,666,474</b>	<b>4,189,050</b>	<b>4,405,100</b>	<b>4,583,006</b>
<b>USE OF MONEY AND PROPERTY</b>				
Glass Center Rental	14,414	16,700	11,443	11,700
Miscellaneous Rent	3,892	3,600	2,950	3,000
Bergfeld Rental	1,045	1,200	5,455	5,500
Berfeld Concessions	1,286	2,100	1,250	1,200
Lindsey Concessions	891	5,200	4,890	4,900
Glass Rec Concessions	716	500	452	500
Interest	270,758	100,000	270,800	276,000
Paving/Drainage Assess	1,891	-	-	-
<b>TOTAL USE OF MONEY</b>	<b>294,893</b>	<b>129,300</b>	<b>297,240</b>	<b>302,800</b>
<b>CURRENT SERVICES</b>				
Swimming Pool	12,669	8,200	8,200	9,500
Fire Inspection	12,259	8,700	8,700	9,700
False Fire Alarm Fees	1,180	100	100	100
Maps and Plans	225	-	-	-
Lot Mowing	9,625	10,000	9,540	10,200
Glass Membership	47,620	60,000	49,860	48,500
Copying Fees	19,387	12,000	13,250	14,000
Platting Fees	23,559	-	-	-
Open Records	23,245	20,000	20,000	20,200
1/2 Cent Admin Costs	31,200	31,200	31,200	31,200
OH Reinb Fund 502	574,000	574,000	574,000	574,000
OH Reinb Fund 560	134,400	134,400	134,400	181,670
Rose Garden Fund 211	327,000	-	-	-
Library Fees	-	-	-	6,000
Softball Fees	108,055	125,000	99,560	96,600
Basketball Fees	7,875	8,600	6,520	5,800
Volleyball Fees	4,350	3,300	3,300	3,000
Tournament Fees	9,550	10,000	4,630	3,600
Other Sports Fees	54,701	48,400	46,040	44,700
Field Rental	37,410	24,000	24,000	24,200
Field Maintenance	9,520	9,500	9,500	9,600
<b>TOTAL CURRENT SERVICES</b>	<b>1,447,830</b>	<b>1,087,400</b>	<b>1,042,800</b>	<b>1,092,570</b>

## GENERAL FUND REVENUES

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>INTERGOVERNMENTAL</b>				
Forfeiture Fund	1,962	-	-	-
Solid Waste	-	-	-	27,658
<b>TOTAL INTERGOVERNMENTAL</b>	<b>1,962</b>	<b>-</b>	<b>-</b>	<b>27,658</b>
<b>OTHER AGENCIES</b>				
Historic Properties Survey	-	-	-	-
State Government	14,218	14,200	14,200	14,200
DEA Task Force	51,338	24,000	24,000	24,000
Pr Yr Inc fm Restitution	944	-	-	-
LLEBG 04/05	17,658	-	-	-
ETEX Violent Crimes Task Force	10,732	-	-	-
Auto Theft Task Force	61,410	60,000	60,000	60,300
School Crossing Gaurds	25,500	75,000	75,000	125,000
Comprehensive Traffic	(14)	-	-	-
Click it or Tikit	7,461	-	-	-
County - Haz Mat	5,000	5,000	5,000	5,000
Bullet Proof Vest Grant	-	-	-	-
Homeland Security Overtime	-	-	-	-
Smith Cty MDT Users Group	6,499	-	-	-
STEP Grant	49,942	-	-	-
<b>TOTAL OTHER AGENCIES</b>	<b>250,688</b>	<b>178,200</b>	<b>178,200</b>	<b>228,500</b>
<b>MISCELLANEOUS</b>				
Miscellaneous	99,957	90,000	112,500	113,600
Contractor Testing	73,480	60,000	150,000	-
Unclaimed Property Revenue	21,108	12,000	12,000	12,100
Return Checks	3,125	2,000	2,000	2,000
Contrib. For Construction	749	-	-	-
Utility Rate Litig Reimb	363,238	112,500	-	-
Sale of Equipment	4,106	3,500	3,500	3,500
<b>TOTAL MISCELLANEOUS</b>	<b>565,763</b>	<b>280,000</b>	<b>280,000</b>	<b>131,200</b>
<b>TOTAL GENERAL FUND REV- ENUES</b>	<b>\$47,399,028</b>	<b>\$45,937,254</b>	<b>\$46,920,340</b>	<b>\$48,579,292</b>

## GENERAL FUND EXPENDITURES

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>GENERAL GOVERNMENT</b>				
General Government Services	\$4,932,130	\$4,391,817	\$4,331,147	\$5,150,471
City Clerk	120,267	126,877	133,122	-
City Hall	321,879	-	-	-
Administrative Services	450,786	477,771	456,041	985,648
Legal Services	492,252	471,322	443,795	504,764
Staff Services	321,711	353,612	342,397	-
<b>TOTAL GENERAL GOVERNMENT</b>	<b>6,639,025</b>	<b>5,821,399</b>	<b>5,706,502</b>	<b>6,640,883</b>
<b>PUBLIC SAFETY</b>				
Police Services	17,269,197	18,371,480	18,198,994	18,818,689
DEA Task Force	52,646	56,211	53,050	56,980
Auto Theft Task Force	99,084	103,334	103,523	103,591
Education Grant	4,114	30,135	19,024	19,000
Fire Services	9,931,352	10,058,848	10,225,716	10,786,861
<b>TOTAL PUBLIC SAFETY</b>	<b>27,356,393</b>	<b>28,620,008</b>	<b>28,600,307</b>	<b>29,785,121</b>
<b>PUBLIC SERVICES</b>				
Planning and Zoning	239,874	-	-	-
Building Inspection	538,883	-	-	-
Capital Projects Admin	117,102	370,006	369,699	270,920
Engineering Services	960,133	852,423	844,458	2,633,726
Streets	2,580,128	2,278,753	2,239,702	-
Traffic Operations	2,097,283	2,127,473	2,337,222	2,397,907
Environmental Services	-	-	-	529,486
Transit	229,384	264,319	229,400	230,000
<b>TOTAL PUBLIC SERVICES</b>	<b>6,762,787</b>	<b>5,892,974</b>	<b>6,020,481</b>	<b>6,062,039</b>
<b>PARKS AND RECREATION</b>				
Administration	2,763,151	1,936,055	2,199,691	2,255,938
Indoor Recreation	-	349,503	358,533	390,543
Outdoor Recreation	-	467,196	457,639	438,573
Rose Garden Center	696,750	-	-	-

## GENERAL FUND EXPENDITURES

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>TOTAL PARKS AND RECRE- ATION</b>	3,459,901	2,752,754	3,015,863	3,085,054
<b>LIBRARY</b>	1,303,034	1,450,964	1,389,736	1,444,007
<b>MUNICIPAL COURT</b>				
Municipal Court	1,516,616	1,341,254	1,238,361	1,335,519
Court Security	142,168	215,701	183,741	135,851
Partners for Youth Program	-	-	-	90,818
<b>TOTAL MUNICIPAL COURT</b>	<b>1,658,784</b>	<b>1,556,955</b>	<b>1,422,102</b>	<b>1,562,188</b>
<b>TOTAL GENERAL FUND EXPEN- DITURES</b>	<b>\$47,179,923</b>	<b>\$46,095,054</b>	<b>\$46,154,991</b>	<b>\$48,579,292</b>



# CITY COUNCIL

## Service Point Focus

The City of Tyler operates under a Council-Manager form of local government and consists of an at-large mayor and six (6) single member district Councilmembers. The Mayor is elected at large by a plurality vote and the six (6) single member district Councilmembers are elected by majority vote. Each member is a resident of his/her district.

The Mayor and the City Council are elected for two (2) year terms and receive no monetary compensation for their services on the City Council.

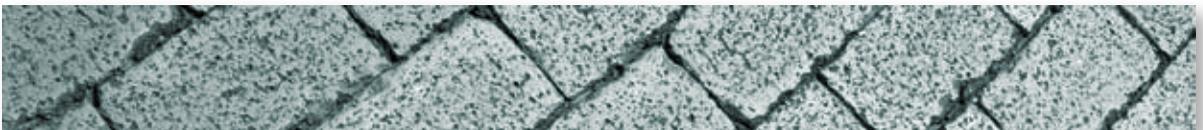
The Mayor represents the City at official functions, appoints advisory committees, and serves as a liaison with governmental agencies and civic groups.

The Mayor and Council members function as the policy-making body of the city's government, determining the overall goals, objectives, direction and oversight for City services; and adopting the annual operating budgets for all City departments. The City Council meets on the second and fourth Wednesday of each month at 9:00 a.m. in the City Council Chambers on the second floor of City Hall, located at 212 North Bonner Avenue.



LEFT TO RIGHT:

CHARLES ALWORTH, DONALD SANDERS, DERRICK CHOICE, MAYOR JOEY SEEBER, NATHANIEL MORAN, STEVE SMITH, CHRIS SIMONS



# CITY MANAGER'S OFFICE

## Service Point Focus

As the “nerve center” for the City of Tyler, the City Manager’s Office provides managerial oversight for daily operations and leadership man-

agement across all departments to sustain competitive improvements in both the quality and cost of all services delivered by the City of Tyler. This office is also responsible for internal auditing, business services auditing, and media relations.

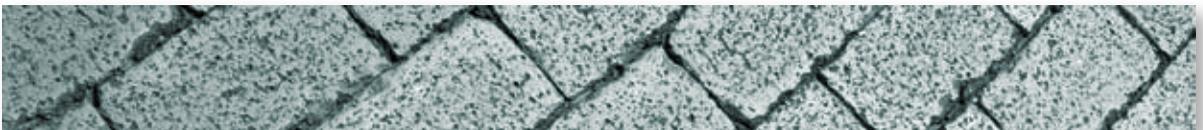
### GENERAL GOVERNMENT SERVICES

SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$1,224,962	\$1,380,602	\$1,409,717	\$1,943,907
Supplies and Services	1,160,499	601,952	542,365	376,523
Sundry	2,410,028	2,329,708	2,286,116	2,628,059
Utilities	2,194	48,120	61,650	66,841
Maintenance	99	31,435	31,299	3,935
Transfer to Other Funds	100,973	–	–	131,206
Capital Outlay	33,375	–	–	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,932,130</b>	<b>\$4,391,817</b>	<b>\$4,331,147</b>	<b>\$5,150,471</b>

SERVICE POINT EMPLOYEES				
<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Business Services Manager	1	1	1	1
Building Services Technician <sup>1</sup>	1	1	1	–
Communications/Media Svcs Coordinator <sup>2</sup>	1	1	1	.93
Internal Auditor	–	1	1	1
Marketing/PR Specialist	–	–	1	1
Senior Secretary	1	1	–	–
<b>TOTAL DEPARTMENT</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>5.93</b>

1) One position transferred to Property and Facilities Management Fund for FY 2006-2007.

2) One position with 7% paid by Storm Water Management.



# ADMINISTRATIVE SERVICES

## Service Point Focus

The newly created Administrative Services Department is comprised of financial support services, human resources, and the City Clerk's Office. Staff members are responsible for maintaining financial and accounting systems; human resource administration; and recording, preserving, and distribution of all municipal business documents. Areas of delivery services are:

- § Processing and disbursement of accounts payable and other payments
- § Managing investments of cash balances
- § Managing revenues
- § Publishing appropriate financial statements and reports
- § Managing bonded indebtedness
- § Providing budget support to all departments
- § Tracking fixed assets
- § Grant accounting
- § Liaison to underwriters, investors, trustees, and other parties in the sale of bonds
- § Civil Service and non-Civil Service human resources administration
- § Compensation, classification and benefit administration
- § Employee relations
- § Recruitment
- § Ensure compliance with employment laws and regulations
- § Provide personnel issues support to Key Leaders and Department Managers
- § Staff training and development
- § Permanent records management, preservation and storage

- § Municipal/joint elections coordination
- § New employee orientation training

## Accomplishments for 2005-06

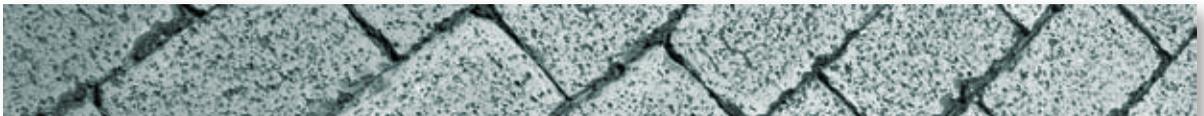
- § Achieving 18th consecutive Certificate of Achievement for Excellence in Finance from the Government Finance Officers Association of the United States and Canada
- § Health Plan improvements with no contribution increases to employees, retirees and the City for the past three years
- § Cost savings due to health plan contract improvements resulting in over \$3,000,000 savings from previous contract

## Major Budget Items

- § Creation of the Administrative Services Department
- § Health Benefits Actuarial Study for GASB 45 compliance

## Goals for 2006-07

- § Reduce bond indebtedness
- § Maintain financial records efficiently and effectively
- § Maintain and update internal controls
- § Implement City University program
- § Implement new banking contract
- § Implement new online applicant processing system
- § Implement on-line personnel actions
- § Continue to make improvements to health plan without contribution increases



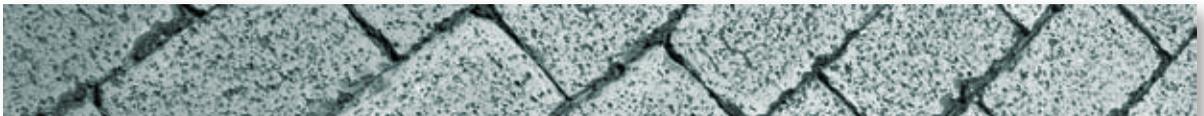
## ADMINISTRATIVE SERVICES\*

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$755,919	\$843,256	\$792,747	\$858,807
Supplies and Services	78,031	53,930	77,688	63,326
Sundry	56,670	59,360	59,360	61,575
Utilities	668	1,000	1,009	1,084
Maintenance	877	714	756	-
Capital Outlay	600	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$892,765</b>	<b>\$958,260</b>	<b>\$931,560</b>	<b>\$985,648</b>

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
CFO/Director of Administrative Services <sup>1</sup>	1	1	1	1
Human Resource Manager	1	1	1	1
City Clerk	1	1	1	1
Accounting Manager	-	-	-	1
Accountant III	-	-	1	1
Accountant	1	2	1	1
Accountant I	1	-	-	-
Accounting Tech	4	4	4	3
Senior Clerk	-	1	1	1
Senior Staff Services Specialist	-	-	1	1
Staff Services Representative	3	3	1	1
Staff Services Specialist	-	-	1	1
Support Services Tech I	1	1	1	1
<i>Regular Part-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Clerk	1	-	-	-
Staff Services Representative	-	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>15</b>

\*The Accounting department, City Clerk department, and Staff Services department were combined in FY 2006-2007 to form the Administrative Services department.

1) One position upgraded from Chief Financial Officer to CFO/Director of Administrative Services for FY 2006-2007.



## ADMINISTRATIVE SERVICES

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING</i>
			<i>JUNE 2006</i> <i>ACTUAL 2005-06</i>
Number of accounts payable checks prepared	22,106	22,150	14,129
Average number of days to close month in financial system	26	25	28
Average payment amount per check	\$3,281	\$3,256	\$3,415
Average number of journal entries manually entered	5,350	5,400	5,404
Total number of wire transfers	221	200	174
Total number of ACH transfers	45,154	48,000	35,766
Number of employees on the payroll	786	800	789
Number of employment applications processed	2,294	2,500	1,769



# LEGAL SERVICES

## Service Point Focus

The Legal/Risk Department guides Council members and other City departments by providing defensible and law-abiding direction for decision making. Legal staff prepares and reviews all ordinances and resolutions, contracts and other documents. Risk staff processes insurance documents and insurance claims, tracks loss information and coordinates report distribution. Legal and Risk staff members provide support services for:

- § Formal and informal legal opinions, including legal advice and counsel to Mayor, City Council, City Manager and City Departments
- § Oversee Municipal Court prosecution
- § Attend City Board meetings
- § Ensure compliance with State open meetings law
- § Document review and review of public information requests and subpoenas
- § Document creation including policies and amendments
- § City Code review and maintenance
- § Prosecution of municipal issues
- § Code enforcement

- § Defense and coordination of lawsuits
- § Collection services
- § Property, casualty and worker's compensation insurance liaison
- § Property and casualty claims coordination
- § Worker's compensation claims coordination
- § Loss information coordination
- § Risk management coordination

## Accomplishments for 2005-06

- § Settlement of on-going Centerpoint gas issues

## Major Budget Items

- § Increase support for Prosecution and Code Enforcement

## Goals for 2006-07

- § Provide timely support for Tyler 21 proposals to amend the City Code
- § Continue support for affordable housing program as it expands to provide more owner occupied housing units

## LEGAL SERVICES

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$391,602	\$415,139	\$378,072	\$411,378
Supplies and Services	82,120	36,860	46,400	73,781
Utilities	11,431	11,789	11,789	12,057
Sundry	531	472	472	486
Capital Outlay	6,568	7,062	7,062	7,062
<b>TOTAL APPROPRIATIONS</b>	<b>\$492,252</b>	<b>\$471,322</b>	<b>\$443,795</b>	<b>\$504,764</b>

## LEGAL SERVICES

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
City Attorney	1	1	1	1
Deputy City Attorney	–	1	1	1
Assistant City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
Risk Analyst	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING JUNE 2006 ACTUAL 2005-06</i>
Number of bench trials handled by outside prosecutors	283	225	123
Percentage of bench trials to all trials	79	75	74
Number of jury trials handled by outside prosecutors	74	75	44
Percentage of jury trials to all trials	21	25	26
Average cost of services in-house	\$67.87	–	\$67.87
Average cost of services by outside sources	\$114.00	–	\$114.00
Number of ordinances prepared or reviewed	110	–	50
Number of resolutions prepared or reviewed	29	–	17



# POLICE DEPARTMENT

## Service Point Focus

The responsibility of the Police Department is to establish a police-community alliance which, through mutual understanding and problem resolution, advances the delivery of police services in an efficient and effective manner with due regard for the rights and privileges of all. The Tyler Police Department is committed to excellence and has been Nationally Certified as an Accredited Law Enforcement Agency.

The Tyler Police Department provides services across six beats within the city through the following programs:

- § Patrol operations, including motorcycle, bicycle, and canine units
- § Criminal investigations and analysis
- § Burglar alarm permitting
- § Community response team
- § Traffic operations
- § SWAT team
- § Property and evidence maintenance
- § Communications
- § Crisis negotiations
- § Liaison to District Attorney's office
- § Pawn shop liaison
- § Narcotics investigations
- § Intelligence investigations
- § Crime Stoppers investigations
- § Crime scene processing
- § Internal affairs investigations

- § Public Information/Citizens Police Academy
- § Public Service Officer (PSO) Program
- § Honor guard
- § Polygraph services
- § Fiscal and regulatory services
- § Volunteers in Policing
- § Law Enforcement Academy

## Accomplishments for 2005-06

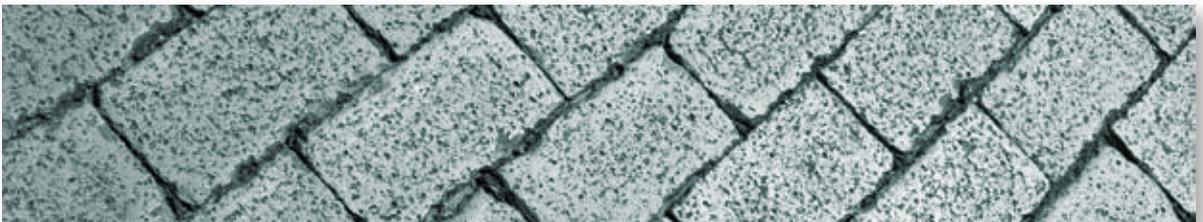
- § Third Re-Accreditation from The Commission on Accreditation for Law Enforcement Agencies, Inc.
- § New alarm billing software
- § New No Insurance Tow Policy/Program
- § A Child is Missing Program
- § Fiber connection to North Substation
- § New communication recording software

## Major Budget Items

- § Replacement of all patrol vehicle computer/video systems (Coban)
- § Uninterruptible Power Supply (UPS) for Communications/911
- § Automatic Fingerprint Identification System upgrade

## Goals for 2006-07

- § Provide outstanding police service to the citizens of Tyler utilizing the latest technology



**POLICE DEPARTMENT**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$15,122,560	\$15,929,652	\$15,779,171	\$16,267,011
Supplies and Services	701,017	810,605	807,225	890,410
Sundry	436,938	474,912	475,596	507,021
Utilities	167,183	171,164	170,591	196,697
Maintenance	820,802	914,177	902,675	956,550
Capital Outlay	20,697	70,970	63,736	1,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$17,269,197</b>	<b>\$18,371,480</b>	<b>\$18,198,994</b>	<b>\$18,818,689</b>

**SERVICE POINT EMPLOYEES**

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Police Chief	1	1	1	1
Assistant Police Chief (CS)	2	2	2	2
Deputy Police Chief (CS)	1	1	1	1
Police Lieutenant (CS)	5	5	5	5
Police Sergeant (CS)	26	26	26	26
Police Officer (CS)	146	146	146	146
Burglar Alarm Coordinator	1	1	1	1
Crime/Traffic Analyst	2	2	1	1
Crimestopper Coordinator	1	1	1	1
Data Management Supervisor	1	1	1	1
Data Management Specialist	10	10	10	10
Identification Technician	1	1	1	1
Property and Evidence Specialist	2	2	2	2
Police Services Coordinator	1	1	1	1
PS Communications Supervisor	3	3	3	3
PS Telecommunicator II	21	21	18	18
Public Service Officer	6	6	6	6
Secretary	1	1	1	1
Senior PS Telecommunicator II	-	-	3	3
Senior Secretary	3	3	3	3
Vehicle Fleet Specialist	-	-	1	1
VIP Coordinator	1	1	1	1

**POLICE DEPARTMENT**

<i>Regular Part-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
Courier	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>236</b>	<b>236</b>	<b>236</b>	<b>236</b>

(CS) - Indicates Civil Service Position

**DEA TASK FORCE**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$52,646	\$56,211	\$53,050	\$56,980
<b>TOTAL APPROPRIATIONS</b>	<b>\$52,646</b>	<b>\$56,211</b>	<b>\$53,050</b>	<b>\$56,980</b>

**SERVICE POINT EMPLOYEES**

<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
Secretary	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**AUTO THEFT TASK FORCE**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$77,107	\$79,648	\$79,837	\$80,677
Supplies and Services	21,977	23,686	23,686	22,914
<b>TOTAL APPROPRIATIONS</b>	<b>\$99,084</b>	<b>\$103,334</b>	<b>\$103,523</b>	<b>\$103,591</b>

**SERVICE POINT EMPLOYEES**

<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
Police Officer (CS)	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

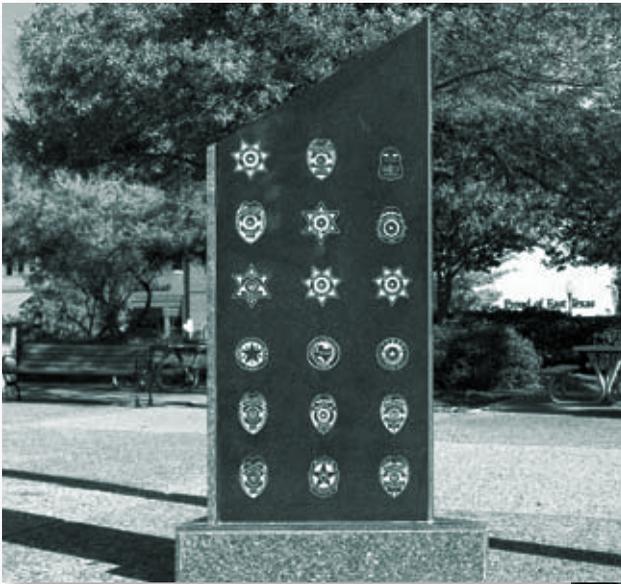
(CS) - Indicates Civil Service Position

## LAW ENFORCEMENT EDUCATION

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$4,114	\$30,135	\$19,024	\$19,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,114</b>	<b>\$30,135</b>	<b>\$19,024</b>	<b>\$19,000</b>

PERFORMANCE BENCHMARKS	PERIOD ENDING JUNE 2006		
	ACTUAL 2004-05	BUDGET 2005-06	ACTUAL 2005-06
Number of sworn officers	171	177	175
Number of homicides	7	9	2
Number of sexual assaults	37	50	32
Number of robberies	112	161	101
Number of aggravated assaults	237	359	285
Number of burglaries	822	1,125	735
Number of thefts	2,365	3,278	2,483
Number of auto thefts	175	211	129



# FIRE DEPARTMENT

## Service Point Focus

The Tyler Fire Department is dedicated to protecting lives and property from fire and other hazards through incident mitigation, education, and prevention. Four service divisions including administration, prevention, maintenance, and suppression are responsible for approximately 50 square miles of incorporated city parcels and protecting the estimated 101,000 citizens.

The administration division is responsible for direction and control of the department, purchasing and finance, and emergency management for the City of Tyler. The maintenance division is responsible for oversight of the department's apparatus preventive maintenance program, apparatus maintenance and repair, maintenance and repair of self-contained breathing apparatus, and SCBA/air support at fire scenes. The prevention division is responsible for enforcement of fire codes in the City of Tyler, investigation at all suspicious fires, and management of the public fire prevention program. The suppression division, the largest of the four divisions, is responsible for manning each fire company with three shifts of firefighters and emergency personnel. As a part of the suppression division, training staff members maintain a diligent program of continuing education efforts, advanced training activities and state mandated reporting.

The Fire Department is responsible for:

- § Fire suppression
- § Fire prevention
- § Fire investigation
- § Safety education
- § Emergency response
- § Hazardous materials incident response
- § Mutual aid response

- § Code enforcement
- § Emergency management operations

## Accomplishments for 2005-06

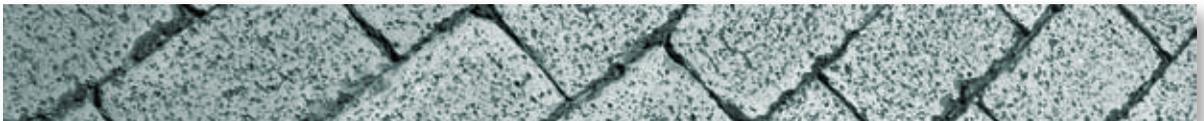
- § Ordered, received, and placed in service new Fire Engine No. 9
- § Purchased land for Fire Station No. 7 relocations and for building new Fire Station No. 10
- § Adopted the National Fire Incident Management System (NIMS) as our standard for management of all emergencies incidents
- § Successfully applied for and received the 2005 Assistance to Fire Fighters Grant

## Major Budget Items

- § Phase II of the COBAN mobile computer installation in all Fire Apparatus
- § Purchase of new Fire Engine for the new Fire Station No. 10
- § Design and build replacement Fire Station No. 7
- § Design and build new Fire Station No. 10
- § Add new Emergency Management Assistant position
- § Purchase new Rescue Tool

## Goals for 2006-07

- § Update Fire Department 6 year plan
- § Expand and improve emergency management plans for the City of Tyler
- § Analyze growth in City of Tyler and impact on Fire Protection



## FIRE DEPARTMENT

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$9,026,805	\$9,249,977	\$9,372,351	\$9,824,807
Supplies and Services	310,101	326,659	325,681	429,478
Sundry	100,441	130,709	130,709	143,835
Utilities	100,915	86,776	100,126	121,458
Maintenance	228,284	233,587	265,709	255,283
Capital Outlay	114,784	6,000	6,000	12,000
Transfer to Special Rev	50,022	25,140	25,140	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$9,931,352</b>	<b>\$10,058,848</b>	<b>\$10,225,716</b>	<b>\$10,786,861</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Fire Chief	1	1	1	1
Assistant Fire Chief (CS)	1	1	1	1
Fire Training Chief (CS)	1	1	1	1
District Chief (CS)	3	3	4	4
Senior Captain (CS)	6	6	6	6
Fire Captain <sup>1</sup> (CS)	22	22	22	25
Fire Mechanic (CS)	1	1	1	1
Fire Inspector/Investigator (CS)	6	6	6	6
Fire Driver/Engineer <sup>2</sup> (CS)	30	30	30	33
Firefighter <sup>3</sup> (CS)	60	60	60	63
Administrative Secretary	1	1	1	1
Emergency Management Assistant <sup>4</sup>	-	-	-	1
Fire Apparatus Technician	1	1	1	1
Fire Marshal	1	1	1	1
Senior Secretary	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>135</b>	<b>135</b>	<b>136</b>	<b>146</b>

(CS) - Indicates Civil Service Position

- 1) Addition of three Fire Captain positions for FY 2006-2007
- 2) Addition of three Fire Driver/Engineer positions for FY 2006-2007
- 3) Addition of three Firefighter positions for FY 2006-2007
- 4) Addition of one Emergency Management Assistant position for FY 2006-2007

## FIRE DEPARTMENT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING</i>
			<i>JUNE 2006</i> <i>ACTUAL 2005-06</i>
Average percentage response time to emergency calls under 5 minutes	95.62	95.00	94.96
Average response time to emergency calls in minutes and seconds	4 min 28 sec	4 min 0 sec	4 min 31 sec
Total number of structure fires	132	–	101
Percentage of 240 required continuing education hours completed per fire suppression person	153	100	111



# LIBRARY

## Service Point Focus

The Tyler Public Library helps meet the information, education and recreation needs of a diverse and growing community by providing a full range of print, audiovisual and digital resources along with assistance and programming to promote the use of those resources. Staff members are responsible for:

- § Selecting, acquiring, preparing, housing and distributing materials in fiction, non-fiction, children's, young adult and audio-visual collections
- § Providing a reference collection and assistance in using it
- § Providing a Genealogy and Local History collection
- § Offering interlibrary loan service
- § Maintaining an online catalog of holdings
- § Providing public Internet access workstations
- § Providing story times and other events for children
- § Providing a schedule of entertaining and informative programs for adults
- § Books-by-mail for the homebound
- § Bookmobile service
- § Access to public information
- § Access to statewide information databases

## Accomplishments for 2005-06

- § Successful summer reading program with over a thousand children participating
- § Popular adult program for foreign affairs discussion
- § Upgraded auditorium kitchen and recarpeted highest-traffic area on main floor
- § Wireless access point installed for public use
- § Public computers replaced with more efficient "thin-client" models
- § Used grant funds for special collection purchases

## Major Budget Items

- § Replace carpet

## Goals for 2006-07

- § Remodel reception area
- § Install additional public computer workstations
- § Complete recarpeting of main floor
- § Make popular materials more accessible by rearranging public shelves and displays
- § Initiate long-range planning process for library master plan

## LIBRARY

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$881,810	\$1,031,420	\$959,726	\$1,016,683
Supplies and Services	84,518	84,885	87,540	82,995
Sundry	135,945	131,249	131,259	106,829
Utilities	55,586	58,350	69,400	75,960

**LIBRARY**

Maintenance	29,864	35,060	31,811	31,540
Capital Outlay	111,335	110,000	110,000	130,000
Transfer to Special Rev	3,976	–	–	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,303,034</b>	<b>\$1,450,964</b>	<b>\$1,389,736</b>	<b>\$1,444,007</b>

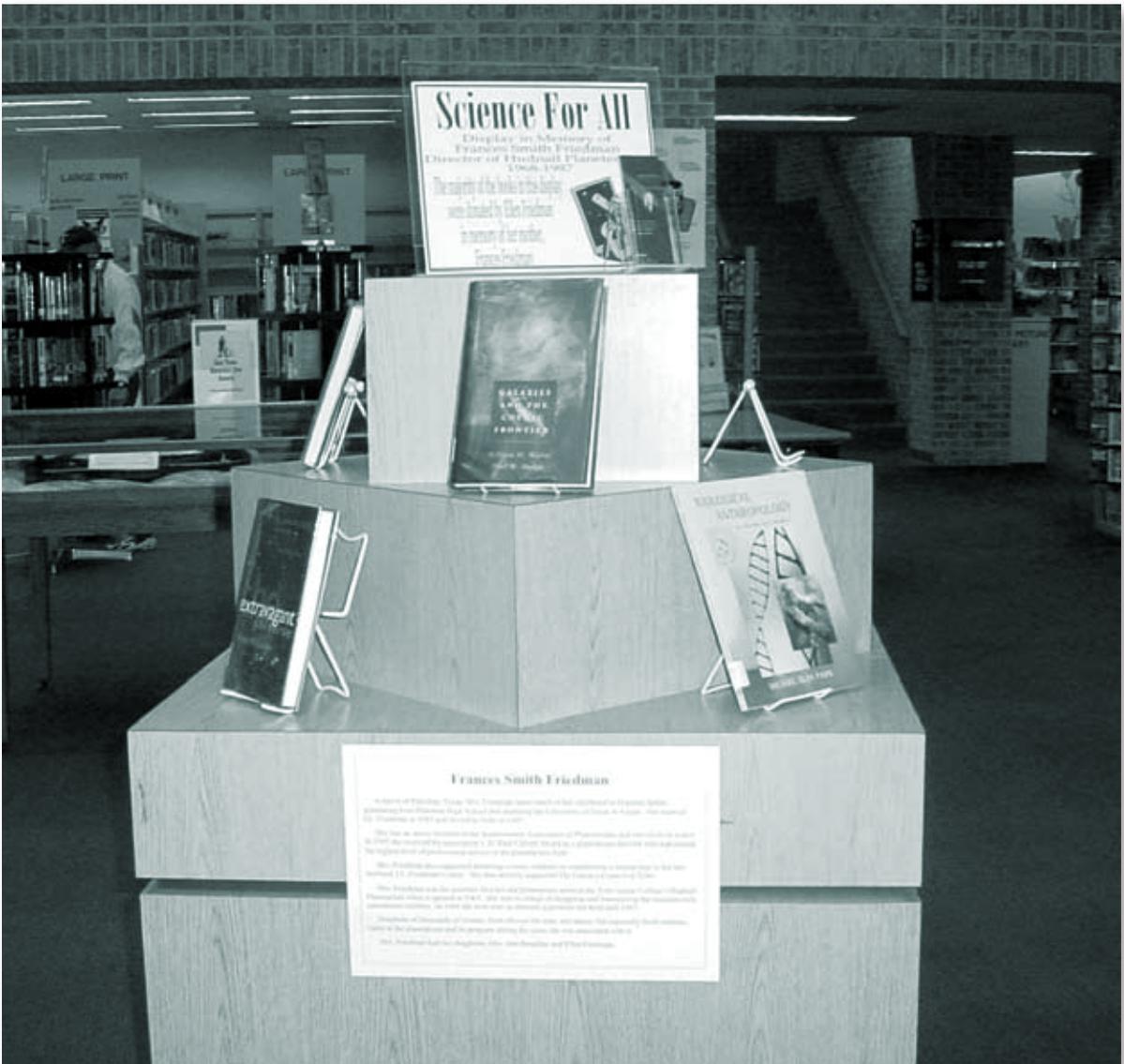
**SERVICE POINT EMPLOYEES**

<i>Regular Full-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
City Librarian	1	1	1	1
Access Librarian	1	1	1	1
Resource Librarian	1	1	1	1
Circulation Supervisor	1	1	1	1
Access Associate	3	3	3	3
Cataloging Specialist	2	2	2	2
Circulation Technician	4	4	4	4
Collection Associate	1	1	1	1
Custodian	2	2	2	2
Library Assistant	2	2	2	2
Outreach Technician	1	1	1	1
Programming Associate	1	1	1	1
Senior Secretary	1	1	1	1
<i>Regular Part-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Access Associate	4	4	4	4
Circulation Technician	11	11	11	11
Custodian	1	1	1	1
Graphics Technician	1	1	1	1
Outreach Technician	1	1	1	1
Project Specialist	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>

<i>Substitute Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Access Associate	4	4	4	4
Circulation Technician	4	4	4	4
Graphics Technician	1	1	1	1
Outreach Technician	3	3	3	3
<b>TOTAL SUBSTITUTES</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

## LIBRARY

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING
			JUNE 2006 ACTUAL 2005-06
Total number of volumes owned	201,822	207,377	208,009
Number of books	169,604	—	174,803
Number of magazine and newspaper subscriptions	469	—	460
Number of audiovisual items	9,073	—	10,070
Number of databases	1	—	1
Number of electronic books	22,675	—	22,675
Number of public workstations	20	26	26



# PARKS AND RECREATION

## Service Point Focus

**P**arks and Recreation Department provides oversight for the City's open spaces, athletic complexes, and recreationally oriented programs for the use of all citizens. Staff members diligently maintain a proactive maintenance program for over 25 park areas including oversight of maintenance activities on 23 playgrounds, traffic islands and medians, landscaping at City buildings and cemeteries, and the Downtown Square. They also provide for the propagation of seasonal and perennial plant materials utilized in the Parks beautification programs, as well as the maintenance of over \$2,000,000 worth of trees in the Parks system.

The Parks and Recreation Department is responsible for:

- § Baseball, softball, basketball, volleyball and tennis recreation team programs
- § Arts and crafts programs and festivals
- § Municipal Rose Garden
- § Rose Garden Center operations
- § Glass Recreation Center operations
- § Goodman Museum
- § Senior Citizen Center operations
- § Harvey Convention Center operations
- § Rose Garden special activities
- § Swimming and dance programs
- § Athletic tournaments
- § Polar Bear Golf Classic
- § Concerts in the Park
- § Movies in the Park

## Accomplishments for 2005-06

- § Oversight of the refurbishment of the "Splasher" dolphin fountain in Bergfeld Park
- § Construction of Goodman Museum Fence

- § Construction of Faulkner Trails
- § Construction of Faulkner Playground/Sprayground
- § Upgrade of Senior Citizens Center
- § Upgrade of Noble E. Young Skate Park
- § Upgrade of Fun Forest Park Lighting
- § New Bergfeld Park Amphitheater seating (in progress)
- § Instruction classes including Cooking for Life, Basic Kayaking and Golf with a Pro
- § Disc Golf Tournament

## Major Budget Items

- § Skate Park Phase III Noble E. Young – Parking Lot
- § Large Playground Structure – Noble E. Young
- § Phase II Amphitheatre Renovation BleaChairs
- § Faulkner Parking Lot
- § Ball Field Reserve
- § Tables for Senior Center
- § Fun Forest Field Lighting
- § Phase I Tree Trimming
- § Portable bleachers
- § Security cameras Woldert Trail/Glass
- § Swing sets for Parks
- § New restrooms for Golden Road
- § ID Card Reader for Glass Center

## Goals for 2006-07

- § The Parks and Recreation Department's goal is to continue to provide an atmosphere of open spaces, athletic complexes, and recreationally oriented programs for all to use

**PARKS ADMINISTRATION**

<b>SERVICE POINT EXPENDITURES</b>				
	<i>FY 2004-2005</i>	<i>FY 2005-2006</i>	<i>FY 2005-2006</i>	<i>FY 2006-2007</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	\$1,103,989	\$758,613	\$750,291	\$798,063
Supplies and Services	470,375	232,100	240,376	246,500
Sundry	76,727	64,484	64,599	78,415
Utilities	484,820	310,280	531,675	570,089
Maintenance	500,347	404,983	447,155	462,871
Capital Outlay	126,893	85,595	85,595	–
Transfer to Special Rev	–	80,000	80,000	100,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,763,151</b>	<b>\$1,936,055</b>	<b>\$2,199,691</b>	<b>\$2,255,938</b>

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Parks and Recreation Operation and Services Manager	1	1	1	1
Parks Maintenance Supervisor	–	–	1	1
Recreation Center Supervisor	1	2	–	–
Activity Specialist	1	2	–	–
Administrative Secretary	–	1	–	–
Crew Leader	–	4	4	4
Custodian	2	2	–	–
Equipment Operator I	–	1	–	–
Grounds Technician	–	–	1	1
Groundskeeper	–	6	6	6
Hardscape Technician	–	1	1	1
Laborer	–	8	8	8
Recreation Specialist	2	2	–	–
Senior Clerk	1	–	1	1
<i>Regular Part-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Clerk	–	2	–	–
Custodian	1	1	–	–
<i>Temporary Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Pool Manager	3	3	–	–
Lifeguard	14	14	–	–
Playground Leader	12	12	–	–
<b>TOTAL DEPARTMENT</b>	<b>38</b>	<b>62</b>	<b>23</b>	<b>23</b>

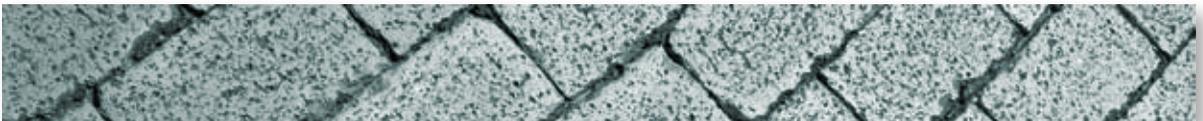
## PARKS INDOOR RECREATION

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	–	\$278,678	\$278,925	\$334,523
Supplies and Services	–	33,465	40,869	40,184
Sundry	–	4,500	4,500	400
Utilities	–	14,750	4,450	1,136
Maintenance	–	18,110	29,789	14,300
<b>TOTAL APPROPRIATIONS</b>	–	<b>349,503</b>	<b>358,533</b>	<b>390,543</b>

<b>SERVICE POINT EMPLOYEES</b>				
	2003–2004	2004–2005	2005–2006	2006–2007
<i>Regular Full-time Positions</i>				
Special Events/Recreation Supervisor	–	–	1	1
Recreation Center Supervisor	–	–	1	1
Recreation Operation Supervisor	–	–	1	1
Custodian	–	–	2	2
Recreation Specialist	–	–	2	2
<i>Regular Part-time Positions</i>				
Clerk	–	–	2	2
Custodian	–	–	1	1
<b>TOTAL DEPARTMENT</b>	–	–	<b>10</b>	<b>10</b>

## PARKS OUTDOOR RECREATION

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	–	\$184,236	\$162,250	\$137,073
Supplies and Services	–	277,580	276,785	299,600
Sundry	–	200	200	200
Utilities	–	680	13,705	200
Maintenance	–	1,500	1,699	1,500
Capital Outlay	–	3,000	3,000	–
<b>TOTAL APPROPRIATIONS</b>	\$–	<b>\$467,196</b>	<b>\$457,639</b>	<b>\$438,573</b>



## PARKS OUTDOOR RECREATION

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Activity Specialist	–	–	1	1
<i>Temporary Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Pool Manager	–	–	3	3
Lifeguard	–	–	14	14
Playground Leader	–	–	12	12
<b>TOTAL DEPARTMENT</b>	–	–	<b>30</b>	<b>30</b>

<i>PERFORMANCE BENCHMARKS</i>	<i>PERIOD ENDING</i>		
	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>JUNE 2006 ACTUAL 2005-06</i>
Amount of park acreage maintained	856	856	856
Number of rose bushes planted	1,902	1,500	1,110
Number of other plantings installed	7,378	9,000	9,210
Number of medians maintained or mowed	34	34	34
Number of trees planted	36	50	48



# CAPITAL PROJECTS ADMINISTRATION

## Service Point Focus

The Capital Projects Coordinator provides maintenance management of City-owned facilities and administers the Half-Cent Sales Tax Program, which provides approximately \$10 million annually for numerous infrastructure projects as well as drainage, street, public safety, parks, and airport improvements. Half-Cent Sales Tax Program is directed by the Half-Cent Sales Tax Board, who, along with City Council, governs the priority scheduling of the extensive list of projects.

## Accomplishments for 2005-06

The following projects were launched or completed in FY 2005-06:

- § Police Station facility expansion and remodeling
- § Master Drainage Plan
- § Faulkner Park sprayground and playground construction
- § South Tyler Pedestrian and Bike Trails extension
- § Sidewalk construction in various sections of highway right-of-way
- § Central business district traffic signal equipment update
- § Copeland Road widening and bridge replacement
- § Commerce Street reconstruction
- § New Sunnybrook design between SH 155 and Loop 323
- § East Loop 323 right-of-way improvements
- § Grande Boulevard Phase I realignment and extension construction
- § Grande Boulevard Phase II and III extension
- § Loop 49 construction between SH 155 and US 69

- § Loop 49 construction between US 69 and Paluxy Drive
- § Kinsey Drive reconstruction between Rice Road and Loop 323
- § Shiloh Road right turn lane construction between SH 110 and Old Omen Road
- § Old Troup traffic island landscaping at South Broadway and at SH 110
- § West Mud Creek Tributary C-2 channel improvements
- § Irish Meadows drainage improvements
- § Shackleford Creek drainage improvements
- § Willow Creek drainage improvements between Parkdale and Forest

## Goals for 2006-07

The following projects are anticipated to begin in FY 2006-07:

- § Fire Station No. 7 relocation and replacement construction
- § Fire Station No. 10 new facility construction
- § Lake Placid extension between Noonday and SH 155
- § Town Park Drive extension to SH 155
- § Grande Boulevard Phase II and III construction
- § Old Omen Road reconstruction between University and CR 2021
- § Earle Street bridge replacement
- § West Mud Creek Tributary C-1 channel improvements
- § Black Fork Creek Tributary D channel improvements
- § Black Fork Creek Tributary BF-25 channel improvements between Courtney to Golden Road
- § Indian Creek channel improvements

## CAPITAL PROJECTS ADMINISTRATION

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$109,667	\$109,920	\$110,336	\$111,866
Supplies and Services	765	1,400	680	1,000
Sundry	6,275	7,464	7,464	7,654
Utilities	395	400	397	400
Transfer to Special Rev	-	250,822	250,822	150,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$117,102</b>	<b>\$370,006</b>	<b>\$369,699</b>	<b>\$270,920</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Projects Coordinator	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING JUNE 2006 ACTUAL 2005-06
Total number of Capital projects under design	11	19	11
Total cost of Capital projects under design	\$1,917,388	\$3,541,900	\$1,698,049
Total number of Capital projects under construction	7	12	8
Total cost of Capital projects under construction	\$11,282,061	\$13,897,114	\$3,845,870
Total value of 5 year Half Cent program	\$54,000,000	\$68,944,923	\$5,142,182



# ENGINEERING SERVICES

## Service Point Focus

Staff members from the Engineering and Street Departments have been consolidated to form the new Engineering Services Department. Together they are responsible for Capital Improvement projects to ensure effective and efficient implementation of Half-Cent and Stormwater Utility revenue funds. Engineering Services staff provides civil engineering design and construction oversight as well as inspection of subdivision and commercial development projects, monitoring street conditions and providing preventative maintenance and emergency repair oversight of over 600 miles of streets, storm drains and drainage structures within the city limits. This department provides infrastructure development support services through:

- § Engineering management of street and drainage projects
- § Subdivision construction and commercial site inspection
- § Drainage projects inspection
- § Project surveying/construction staking
- § Drainage monitoring
- § Street condition rating and grading
- § General street maintenance
- § Utility cut repair
- § Valley gutter placement
- § Inlet box reconstruction
- § Tree and brush trimming
- § Asphalt overlay oversight
- § Chip seal and slurry seal program oversight
- § Sidewalk repair oversight
- § Street sweeping
- § Drainage maintenance
- § Brick, asphalt and concrete street repair

## Accomplishments for 2005-06

- § Continuing oversight of Master Drainage Study including Extra Territorial Jurisdiction areas
- § Developed Five-Year Plan for Stormwater Utility projects
- § Completion of Grande Boulevard Phase I construction
- § Launched Grande Boulevard Phase II and III design efforts
- § Completion of Commerce Street construction
- § Completion of Kinsey Drive construction
- § Began New Sunnybrook Street design project
- § Street overlay contract
- § Rose Stadium parking lot overlay

## Major Budget Items

- § Funding for Capital Improvement projects is provided through the Half-Cent Sales Tax and Stormwater Utility revenue funds, which are administered by the Capital Improvements Coordinator

## Goals for 2006-07

- § Completion of Master Drainage Study
- § Begin construction of Grande Phase II between Sutherland Drive and SH 110
- § Begin construction of New Sunnybrook between SH 155 and Loop 323
- § Begin construction of Old Omen Road between University and CR 2021
- § Begin construction of Lake Placid Road between SH 155 and Old Jacksonville Highway

## ENGINEERING SERVICES\*

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$2,179,399	\$2,059,181	\$2,009,152	\$1,652,328
Supplies and Services	287,542	300,203	286,661	238,645
Sundry	101,876	95,192	79,505	80,304
Utilities	7,396	7,725	6,538	7,070
Maintenance	765,687	668,875	702,304	627,721
Capital Outlay	198,363	-	-	-
Transfer to Enterprise	-	-	-	27,658
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,540,263</b>	<b>\$3,131,176</b>	<b>\$3,084,160</b>	<b>\$2,633,726</b>

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>
City Engineer	1	1	1	1
Street Manager	-	1	1	1
Street Supervisor <sup>1</sup>	-	-	-	1
Clerk	1	1	1	1
Code Enforcement Officer I <sup>2</sup>	1	-	1	0.90
Code Services Officer	-	1	1	1
Crew Leader	4	5	4	4
Engineering Technician <sup>3</sup>	2	2	2	1.62
Equipment Operator I	5	5	5	5
Equipment Operator II <sup>4</sup>	7	8	8	7.80
Foreman II	3	3	3	2
Laborer	5	6	5	5
Litter Abatement Coordinator	1	1	-	-
Project Engineer <sup>5</sup>	1	2	2	1
Semi-Skilled Laborer	5	4	2	2
Senior Clerk	-	1	1	1
Senior Secretary <sup>6</sup>	1	1	1	0.86
Street Surface Technician	1	1	1	1
Survey Crew Chief	1	1	1	1
Survey Crew Member	-	1	1	1
Survey Instrument Operator	1	1	1	1
Truck Driver	4	5	4	4
Utilities Construction Inspector <sup>7</sup>	4	4	4	3.84

## ENGINEERING SERVICES\*

<b>TOTAL DEPARTMENT</b>	<b>48</b>	<b>55</b>	<b>50</b>	<b>48.02</b>
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\*The Engineering and Street departments were combined in FY 2006-2007 to form the Engineering Services department.

- 1) One position upgraded from Foreman II to Street Supervisor during FY 2005-2006
- 2) One position with 10% paid by Storm Water Management
- 3) Two positions, one with 38% paid by Storm Water Management
- 4) Eight positions, one with 20% paid by Storm Water Management
- 5) One position transferred to Building Inspections for FY 2006-2007
- 6) One position with 14% paid by Storm Water Management
- 7) Four positions, each with 4% paid by Storm Water Management

### ENGINEERING SERVICES

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING JUNE 2006 ACTUAL 2005-06</i>
Number of subdivision inspections within 8 hours in city limits and ETJ	2,370	2,370	2,991
Testing fees revenues	\$73,480	\$73,480	\$153,376
Testing fees expenditures	\$22,760	\$22,760	\$28,422
Number of driveway inspections within 4 hours of request	499	500	306
Number of commercial site inspections with 4 hours of request	946	946	651
Number of residential permit inspections within 8 hours of request	527	527	208

### STREETS DEPARTMENT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING JUNE 2006 ACTUAL 2005-06</i>
Expenditures for crack seal program	\$15,000	\$14,000	\$14,000
Expenditures for overlay program	\$129,058	\$300,000	\$-
Expenditures for base repairs or utility cut repairs	\$97,200	\$97,200	\$70,593
Expenditures for slurry seal program	\$63,724	\$110,000	\$-
Percentage of city streets graded at A condition on scale of A-E	62.00	62.00	60.70
Percentage of city streets graded at B condition on scale of A-E	26.00	26.00	24.10
Percentage of city streets graded at C condition on scale of A-E	10.00	10.00	9.70

## STREETS DEPARTMENT

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING
			JUNE 2006 ACTUAL 2005-06
Percentage of city streets graded at D condition on scale of A-E	1.50	1.50	1.40
Percentage of city streets graded at E condition on scale of A-E	0.50	0.50	0.30



# TRAFFIC ENGINEERING

## Service Point Focus

**T**raffic Engineering is charged with the responsibility of roadway safety. Staff members promote the safe, convenient, and efficient movement of people, goods, and services throughout the city by planning, designing, installation, maintenance, and repair of all traffic control devices on city streets. The Department provides service support in the areas of:

- § manufacturing, installation, and maintenance of City street signs
- § installation, and maintenance of City street pavement markings
- § maintenance and repair of traffic signals
- § analysis and implementation of signal timing plans
- § planning for current and future traffic control needs
- § mitigating traffic congestion
- § conducting speed studies, traffic signal studies, and stop sign warrant studies
- § ensuring street lights are efficiently placed and installed and maintained in a timely manner
- § oversight of the public school crossing guard program
- § installation, maintenance and policing parking meters

## Accomplishments for FY 2005-06

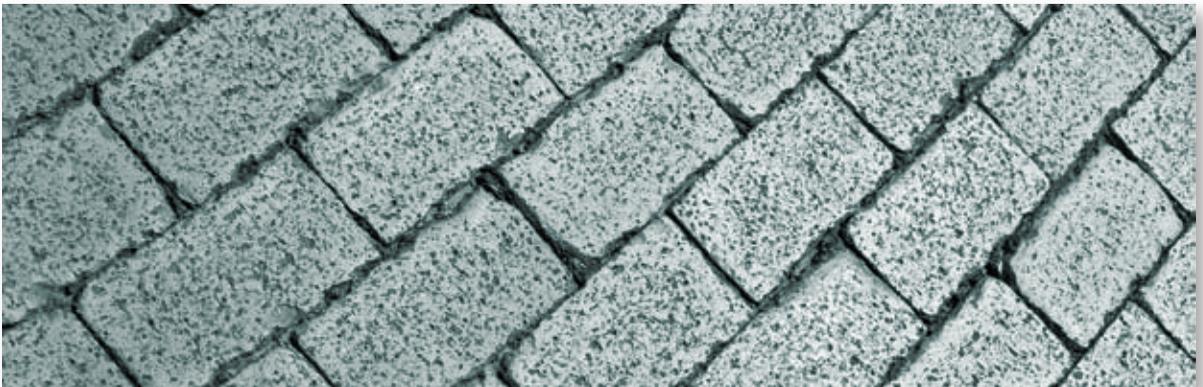
- § Installation of three new signals
- § Purchase of new of parking meters as part of a multi-year phased program
- § New software upgrades to improve signal communications
- § Systematic signal timing update as part of rotating 3-year cycle

## Major Budget Items

- § Electrical service for all traffic signals and streetlights
- § Install three new signals

## Goals for FY 2006-07

- § Purchase new paint striping machine
- § Install adaptive control system capable of adjusting signal timing to real time traffic volumes in South Broadway corridor
- § Upgrading communications systems
- § Upgrading downtown signal equipment
- § Installation of new signals
- § Purchase of parking meters as part of a multi-year phased program
- § Continue signal timing update as part of rotating 3-year cycle



## TRAFFIC ENGINEERING

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$634,562	\$748,812	\$648,019	\$704,787
Supplies and Services	69,922	113,717	105,117	115,972
Sundry	53,596	53,020	53,020	67,085
Utilities	1,152,240	1,008,664	1,251,005	1,305,671
Maintenance	153,592	171,060	248,090	173,392
Capital Outlay	33,371	32,200	31,971	31,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,097,283</b>	<b>\$2,127,473</b>	<b>\$2,337,222</b>	<b>\$2,397,907</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Traffic Engineer	1	1	1	1
Associate Traffic Engineer <sup>1</sup>	1	1	1	0.85
Parking Patrol	2	2	2	2
Senior Secretary <sup>2</sup>	1	1	1	0.76
Traffic Engineering Technician <sup>3</sup>	1	1	1	-
Traffic Marker	3	3	3	3
Traffic Operations Supervisor	1	1	1	1
Traffic Sign Crew Leader	1	1	1	1
Traffic Signal Technician	3	3	3	3
<i>Temporary Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
School Crossing Guard	35	35	35	35
<b>TOTAL DEPARTMENT</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>47.61</b>

1) One position with 15% paid by Storm Water Management

2) One position with 24% paid by Storm Water Management

3) One position transferred to Building Inspections and upgraded to Development Services Specialist during FY 2005-2006

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING
			JUNE 2006 ACTUAL 2005-06
Number of traffic signals maintained	129	132	129
Number of stop signs or yield signs replaced	334	150	137
Number of street name signs replaced	802	800	480
Cost per sign installed or replaced	\$18.44	\$18.50	\$17.57
Cost per streetlight per month	\$12.28	\$12.28	\$12.28

# ENVIRONMENTAL SERVICES

Environmental Services personnel includes the code enforcement team and staff members dedicated to maintaining compliance with City ordinances that ensure the high quality of life stan-

dards vital to a thriving community. Tasks include performing environmental right-of-way mowing, environmental complaint response, abandoned vehicle abatement, and weed and debris abatement.

## ENVIROMENTAL SERVICES\*

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Salaries and Benefits	\$-	\$-	\$-	\$350,590
Supplies and Services	-	-	-	57,575
Sundry	-	-	-	17,980
Utilities	-	-	-	655
Maintenance	-	-	-	102,686
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$529,486</b>

\* New Account

## TYLER TRANSIT SYSTEM SUBSIDY

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Transfer to Special Rev	\$229,384	\$264,319	\$229,400	\$230,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$229,384</b>	<b>\$264,319</b>	<b>\$229,400</b>	<b>\$230,000</b>



# MUNICIPAL COURT

## Service Point Focus

The goal of the Municipal Court is to provide a forum for justice to ensure that all citizens are treated fairly and equally, without regard to race, sex, and religion, while abiding by all applicable guidelines and laws. The Municipal Court functions to administer fair and impartial justice in accordance with applicable statutes, ordinances, and City regulations by conducting trials and hearings to dispose of traffic, misdemeanor and parking violations. Staff members of the Court are responsible for:

- § scheduling, hearing, and disposing of all cases brought for trial
- § establishing and administering court procedures as required by State law
- § maintaining all records and dockets
- § accounting for payment of fines
- § serving warrants

## Accomplishments for 2005-06

- § Collection of overdue ticket fines and warrant fees

## Major Budget Items

- § Purchase of electronic ticket books (\$100,000)

## Goals for 2006-07

- § Adding technological advancements to the Court
- § Electronic ticket book implementation and document imaging implementation
- § Organize, implement, and evaluate the Partners for Youth Program, a comprehensive rehabilitation and counseling program for juvenile offenders

## MUNICIPAL COURT

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$412,186	\$760,115	\$632,420	\$736,020
Supplies and Services	692,236	486,108	511,762	447,488
Sundry	77,636	57,431	57,525	113,186
Utilities	11,890	8,275	7,975	13,698
Maintenance	25,070	29,325	28,679	25,127
Capital Outlay	12,980	-	-	-
Transfer to Special Rev	284,618	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,516,616</b>	<b>\$1,341,254</b>	<b>\$1,238,361</b>	<b>\$1,335,519</b>

### SERVICE POINT EMPLOYEES

Regular Full-time Positions	2003-2004	2004-2005	2005-2006	2006-2007
Municipal Court Administrator	1	1	1	1

## MUNICIPAL COURT

Administrative Secretary <sup>1</sup>	–	–	–	1
Bailiff	1	1	1	–
City Marshal	1	1	1	1
Court Clerk	–	2	2	–
Court Technician	–	1	1	1
Deputy City Marshal <sup>2</sup>	5	5	5	3
Deputy City Marshal I <sup>3</sup>	–	–	–	3
Deputy Court Clerk <sup>4</sup>	7	7	7	9
Senior Deputy Court Clerk	3	3	3	3
Senior Secretary	1	1	1	–
<b>TOTAL DEPARTMENT</b>	<b>19</b>	<b>22</b>	<b>22</b>	<b>22</b>

1) One position upgraded from Senior Secretary to Administrative Secretary during FY 2005-2006

2) Two positions downgraded from Deputy City Marshal to Deputy City Marshal I during FY 2005-2006

3) One position upgraded from Bailiff to Deputy City Marshal I during FY 2005-2006

4) Correction of job title from Court Clerk to Deputy Court Clerk during FY 2005-2006

## MUNICIPAL COURT SECURITY

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$119,747	\$206,617	\$165,925	\$129,767
Supplies and Services	14,425	3,384	15,139	3,384
Sundry	200	200	202	200
Maintenance	1,246	5,500	2,475	2,500
Capital Outlay	6,550	–	–	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$142,168</b>	<b>\$215,701</b>	<b>\$183,741</b>	<b>\$135,851</b>

## PARTNERS FOR YOUTH PROGRAM\*

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Salaries and Benefits	\$–	\$–	\$–	\$90,818
<b>TOTAL APPROPRIATIONS</b>	<b>\$–</b>	<b>\$–</b>	<b>\$–</b>	<b>\$90,818</b>

\* New account

## MUNICIPAL COURT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING</i>
			<i>JUNE 2006</i> <i>ACTUAL 2005-06</i>
Number of municipal prisoners housed in Smith County Jail	1,312	2,000	1,441
Average cost of municipal prisoner per stay	\$207	\$200	\$135
Number of plea offers made	875	1,000	770
Number of juvenile cases referred to Teen Court	315	400	307
Number of non-parking related trials	913	1,500	589
Net revenue collected on cases with finding of guilty	\$4,749,460	\$4,296,250	\$3,640,645







# CAPITAL PROJECTS

FISCAL YEAR 2006-2007



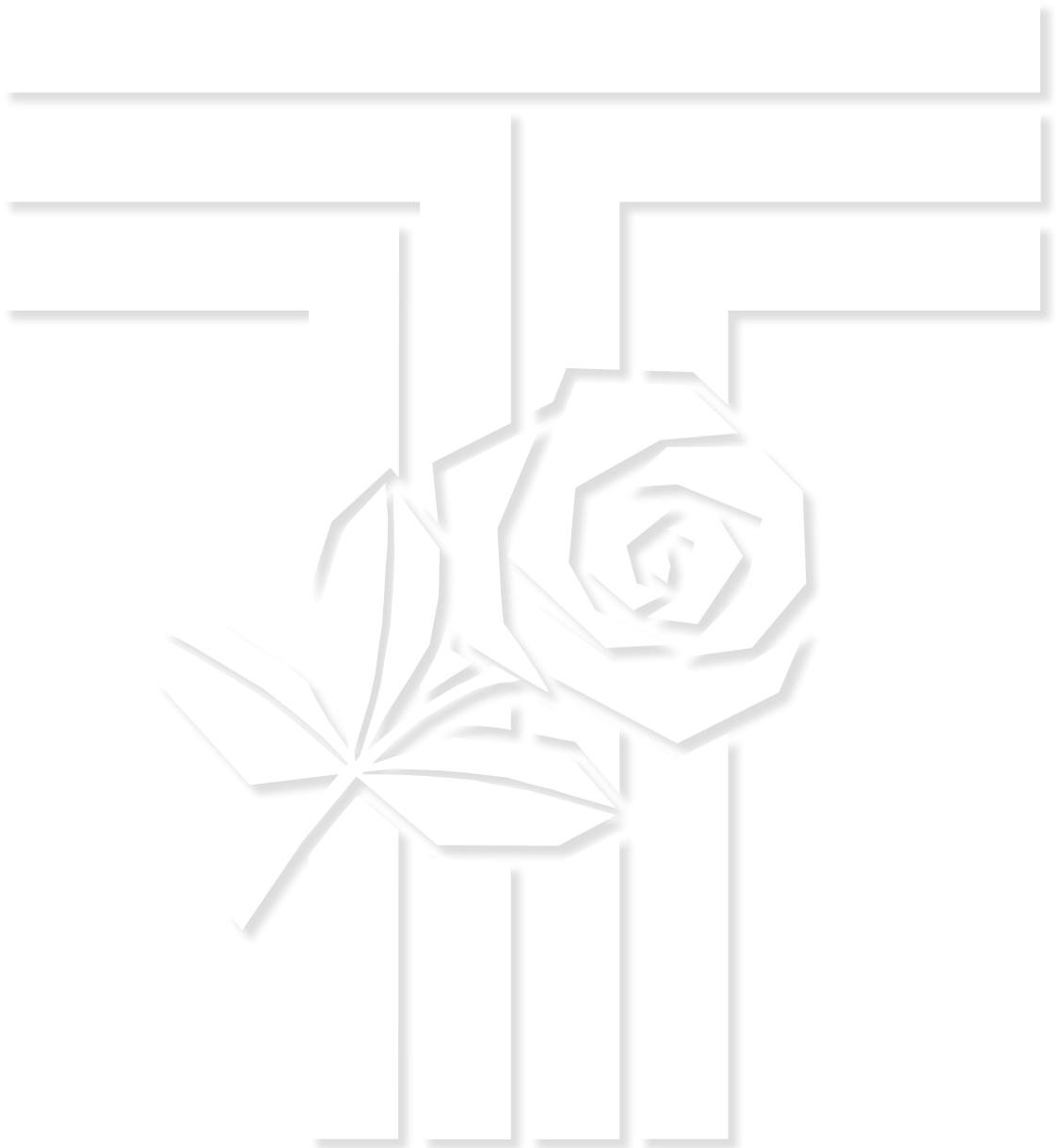
COURTHOUSE THEN

*Courtesy of Smith County Historical Society*

COURTHOUSE TODAY

*Courtesy of Tyler GIS*





## GENERAL CAPITAL PROJECTS FUND (102)

### REVENUES, EXPENDITURES

### AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004-2005	BUDGET	2005-2006	2006-2007
		2005-2006	2005-2006	
Ball Field Reserve	\$-	\$-	\$-	\$50,000
Unreserved Fund Balance	-	1,798,288	1,798,288	3,103,776
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>-</b>	<b>1,798,288</b>	<b>1,798,288</b>	<b>3,153,776</b>
<hr/>				
<b>REVENUES</b>				
Distributed Interest	-	33,646	55,000	90,000
Transfer from Fund 101	1,798,288	2,652,490	2,631,938	-
Miscellaneous	-	-	375,500	-
<b>TOTAL REVENUES</b>	<b>1,798,288</b>	<b>2,686,136</b>	<b>3,062,438</b>	<b>90,000</b>
<hr/>				
<b>EXPENDITURES</b>				
Comprehensive Plan	-	201,350	201,350	200,000
ADA /Sidewalks	-	15,000	15,000	15,000
City Hall Renovations	-	30,000	30,000	450,000
Technology Projects	-	148,200	148,200	213,479
Municipal Court Vehicle	-	-	-	27,500
Fire Truck and Capital Items	-	360,000	360,000	499,620
Library Renovations	-	50,000	50,000	40,000
Athletic Field Lighting	-	80,000	80,000	20,000
Rose Stadium Overlay	-	137,300	137,300	-
Parks Improvements Projects	-	18,000	18,000	193,000
Sr Citizen Center Renovations	-	50,000	50,000	-
Skate Park	-	75,000	75,000	75,000
Amphitheater Renovations	-	50,000	50,000	50,000
Goodman Museum Fence	-	50,000	50,000	-
Street Improvement Program	-	300,000	300,000	300,000
Traffic Management Enhancements	-	129,400	129,400	750,000
Faulkner Park Parking Lot	-	-	-	100,000
Contingency	-	12,700	12,700	100,000

**GENERAL CAPITAL PROJECTS FUND (102)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>TOTAL EXPENDITURES</b>	-	<b>1,706,950</b>	<b>1,706,950</b>	<b>3,033,599</b>
Ball Field Reserve	-	50,000	50,000	100,000
Unreserved Fund Balance	1,798,288	2,727,474	3,103,776	110,177
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$1,798,288</b>	<b>\$2,777,474</b>	<b>\$3,153,776</b>	<b>\$210,177</b>

**GENERAL GOVERNMENTAL SERVICES**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$-	\$201,350	\$201,350	\$200,000
Sundry	-	62,700	62,700	115,000
Capital Outlay	-	30,000	30,000	450,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$294,050</b>	<b>\$294,050</b>	<b>\$765,000</b>

**CITY CLERK**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	-	\$1,000	\$1,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$-</b>

**STAFF SERVICES**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Sundry	-	\$35,000	\$35,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$-</b>

## POLICE SERVICES\*

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	-	-	\$196,149
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$196,149</b>

\*New Account

## FIRE SERVICES

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	-	\$77,200	\$77,200	-
Capital Outlay	-	360,000	360,000	499,620
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$437,200</b>	<b>\$437,200</b>	<b>\$499,620</b>

## LIBRARY SERVICES

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	\$50,000	\$50,000	\$40,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$40,000</b>

## PARKS MAINT AND ADMIN

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	\$460,300	\$460,300	\$438,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$460,300</b>	<b>\$460,300</b>	<b>\$438,000</b>

## ENGINEERING SERVICES

SERVICE POINT EXPENDITURES				
	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Capital Outlay	-	\$300,000	\$300,000	\$317,330
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$317,330</b>

## TRAFFIC OPERATIONS

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Maintenance	\$-	\$125,000	\$125,000	\$-
Capital Outlay	-	4,400	4,400	750,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$129,400</b>	<b>\$129,400</b>	<b>\$750,000</b>

## MUNICIPAL COURT

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Capital Outlay	\$-	\$-	\$-	\$27,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$27,500</b>







# DEVELOPMENT SERVICES

FISCAL YEAR 2006-2007



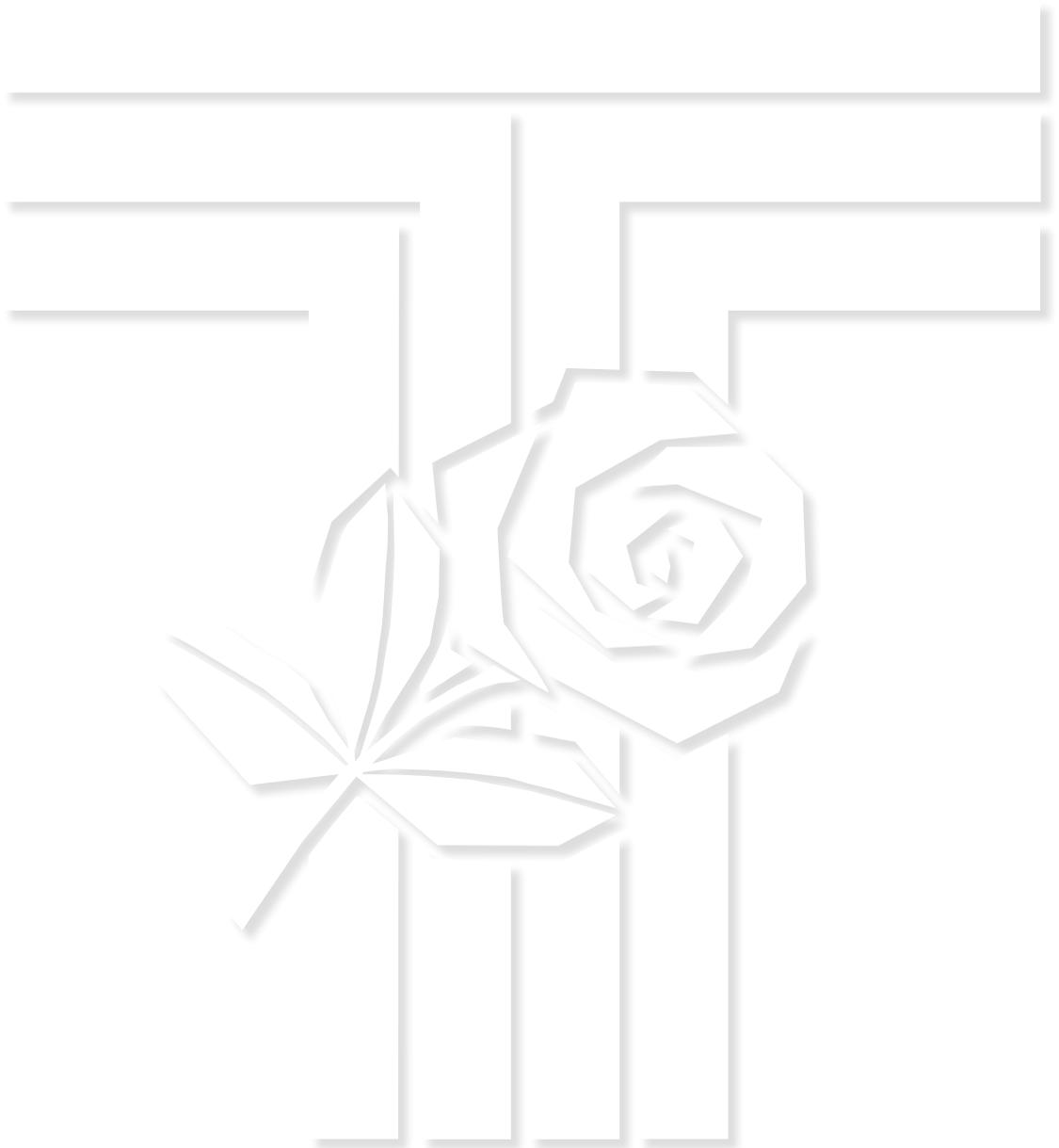
## DOWNTOWN THEN

*Courtesy of Smith County Historical Society*

## DOWNTOWN TODAY

*Courtesy of Tyler City Hall*





**DEVELOPMENT SERVICES FUND (202)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$1,113
<b>REVENUES</b>				
Building Permits	-	310,000	280,000	366,250
Electrical Permits	-	128,000	135,000	146,800
Plumbing Permits	-	107,000	100,000	108,800
Zoning Permits	-	24,000	28,000	40,650
Mechanical Permits	-	40,000	45,000	52,600
Occupation Registration	-	7,300	10,000	20,950
Sign Permits	-	16,000	16,000	20,200
Contractor License	-	10,000	10,000	40,000
House Moving Permits	-	1,000	1,000	1,000
Permits Fee-Clearing	-	-	700	500
Distributed Interest	-	2,000	5,000	4,000
Paving/Drainage Assesment	-	-	2,000	-
Maps, Plans and Specs Fee	-	100	300	300
Platting Fees	-	17,100	22,000	28,700
Contractor Testing Fees	-	-	-	250,000
Historic Properties Survey	-	9,250	-	-
Transfer from Fund 101	-	250,822	250,822	150,000
Transfer from Fund 502	-	-	-	150,000
<b>TOTAL REVENUES</b>	-	<b>922,572</b>	<b>905,822</b>	<b>1,380,750</b>
<b>EXPENDITURES</b>				
Planning and Zoning	-	285,144	278,753	407,607
Development Services	-	636,428	625,956	973,143
<b>TOTAL EXPENDITURES</b>	-	<b>921,572</b>	<b>904,709</b>	<b>1,380,750</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$-	<b>\$1,000</b>	<b>\$1,113</b>	<b>\$1,113</b>

# PLANNING AND ZONING

## Service Point Focus

The Planning and Zoning Department has a mission to provide professional community planning services and zoning enforcement in order to anticipate and maintain a healthy, organized, and prosperous business and residential environment. Through the oversight of the Metropolitan Planning Organization, staff administers short- and long-range transportation and demographics planning. This department is also charged with providing professional oversight and support for the Planning and Zoning Commission, the Zoning Board of Adjustments and the Historical Preservation Board.

The Planning and Zoning Department is responsible for:

- § General Zoning administration
- § Zoning/Special Use permit application processing
- § Subdivision regulation
- § Annexation/Extra Territorial Jurisdiction issues oversight
- § Comprehensive Plan administration
- § Sign and landscape regulation
- § Sexually Oriented Business regulation

- § Plat review
- § Tax abatement
- § Economic development
- § Tax increment financing
- § Special studies management
- § Master Street Plan management
- § Certification oversight for designation of historically significant properties

## Accomplishments for 2005-06

- § Updated Subdivision Ordinance to address Master Street Plan dedication requirements.
- § Began work on year-long Comprehensive Plan Update project.
- § Launched new public relations campaign with regard to zoning cases.

## Major Budget Items

- § Tyler 21 program as part of the Comprehensive Plan Update

## Goals for 2006-07

- § Continue efforts for the Tyler 21 program
- § Perform extensive Zoning Ordinance update

## PLANNING AND ZONING

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	–	\$214,344	\$222,201	\$279,849
Supplies and Services	–	16,514	13,807	21,920
Sundry	–	47,018	36,535	102,082
Utilities	–	1,018	800	1,020
Maintenance	–	2,800	2,010	2,736
Capital Outlay	–	3,450	3,400	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$–</b>	<b>\$285,144</b>	<b>\$278,753</b>	<b>\$407,607</b>

## PLANNING AND ZONING

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003–2004</i>	<i>2004–2005</i>	<i>2005–2006</i>	<i>2006–2007</i>
Director of Planning	0.70	0.70	0.70	0.70
Planner <sup>1</sup>	1	1	1	1
Planning Technician	1	1	1	1
Plat Examiner/Coordinator <sup>2</sup>	–	–	–	1
Senior Planner	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>3.70</b>	<b>3.70</b>	<b>3.70</b>	<b>4.70</b>

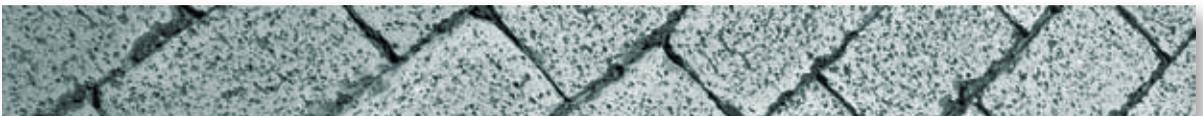
1) Addition of one Planner position for FY 2006-2007

2) One position upgraded from Planner to Plat Examiner/Coordinator during FY 2005-2006

<b>PERFORMANCE BENCHMARKS</b>	<b>ACTUAL 2004-05</b>	<b>BUDGET 2005-06</b>	<i>PERIOD ENDING</i> <i>JUNE 2006</i>
			<b>ACTUAL 2005-06</b>
Number of historic home designations awarded	5	3	3
Number of plat items heard by Planning and Zoning Commission	188	175	144
Number of zoning items heard by Planning and Zoning Commission	98	100	95
Number of cases heard by Zoning Board of Adjustments	14	10	22
Percentage of zoning cases tabled by Planning and Zoning Commission	2	<10	1

## DEVELOPMENT SERVICES

<b>PERFORMANCE BENCHMARKS</b>	<b>ACTUAL 2004-05</b>	<b>BUDGET 2005-06</b>	<i>PERIOD ENDING</i> <i>JUNE 2006</i>
			<b>ACTUAL 2005-06</b>
Number of plat reviews	188	175	70
Number of new subdivision reviews	30	30	25
Number of residential building plan reviews	527	500	435
Number of commercial building plan reviews	73	75	57
Number of daily inspections performed per inspector	31	25	21
Number of inspections performed per year	28,751	30,000	18,479
Number of combination inspections performed per year	5,509	6,000	5,637



# DEVELOPMENT SERVICES

## Service Point Focus

The Development Services Department was created in the Fall of 2005 in an effort to streamline and enhance the ever-growing development needs of a rapidly expanding and dynamic community. This department is comprised of the Inspection Division, which includes the Chief Building Official and certified, multi-discipline inspectors; and the Plan Review and Permits Division, which includes licensed professional civil engineers, permitting technicians and document review specialists dedicated to ensuring the proper enforcement of building and safety codes, close adherence to municipal codes, and the efficient processing of development documents. Development Services is responsible for:

- § Enforcement of municipal codes for all construction and development
- § Review of construction and development plans, plats, and zoning site plans
- § Issuing permits for new and remodeling of residential construction
- § Issuing permits for new and remodeling of commercial construction
- § Issuing water and sewer tap permits
- § Issuing Contractor licenses and permits
- § Inspection services of permitted residential and commercial construction
- § Provide support to Technical Advisory Committee to ensure quality control

## Accomplishments for 2005-06

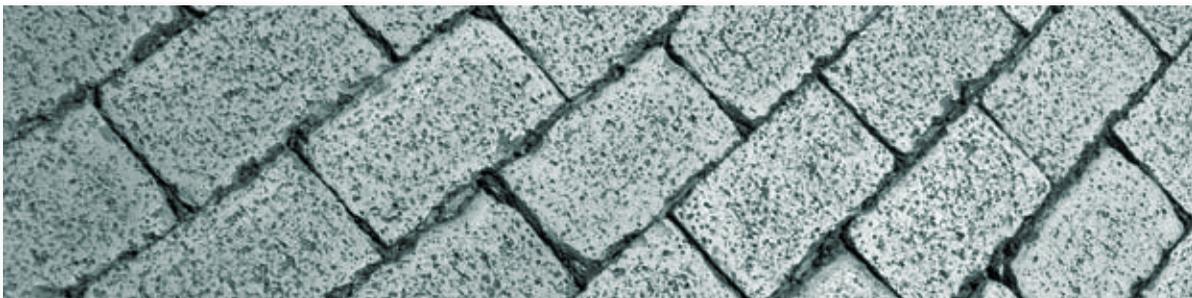
- § Established and updated comprehensive checklists for platting, plan review and permitting for more efficient document processing
- § Established on-line Click2Gov programming to allow citizens easy access to permit processing and information
- § Enhancement of on-site inspection approval process.
- § Oversight of remodeling of Development Center facilities to enhance customer service and provide for realignment of existing and future staffing needs
- § Initiation of pilot credit card payment system for selected permits
- § Installation of public access computer kiosks to provide self-service capabilities

## Major Budget Items

- § This newly created department was formed utilizing existing staff and equipment

## Goals for 2006-07

- § Decreasing turnaround time for permitting and review services
- § Cross train inspectors to allow increased single point of contact service
- § Increase in acceptance of credit card payment processes



## DEVELOPMENT SERVICES

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	–	\$519,631	\$516,161	\$791,129
Supplies and Services	–	26,772	22,492	57,718
Sundry	–	64,325	64,516	94,092
Utilities	–	3,400	3,400	7,196
Maintenance	–	22,300	19,387	23,008
<b>TOTAL APPROPRIATIONS</b>	<b>\$–</b>	<b>\$636,428</b>	<b>\$625,956</b>	<b>\$973,143</b>

### SERVICE POINT EMPLOYEES

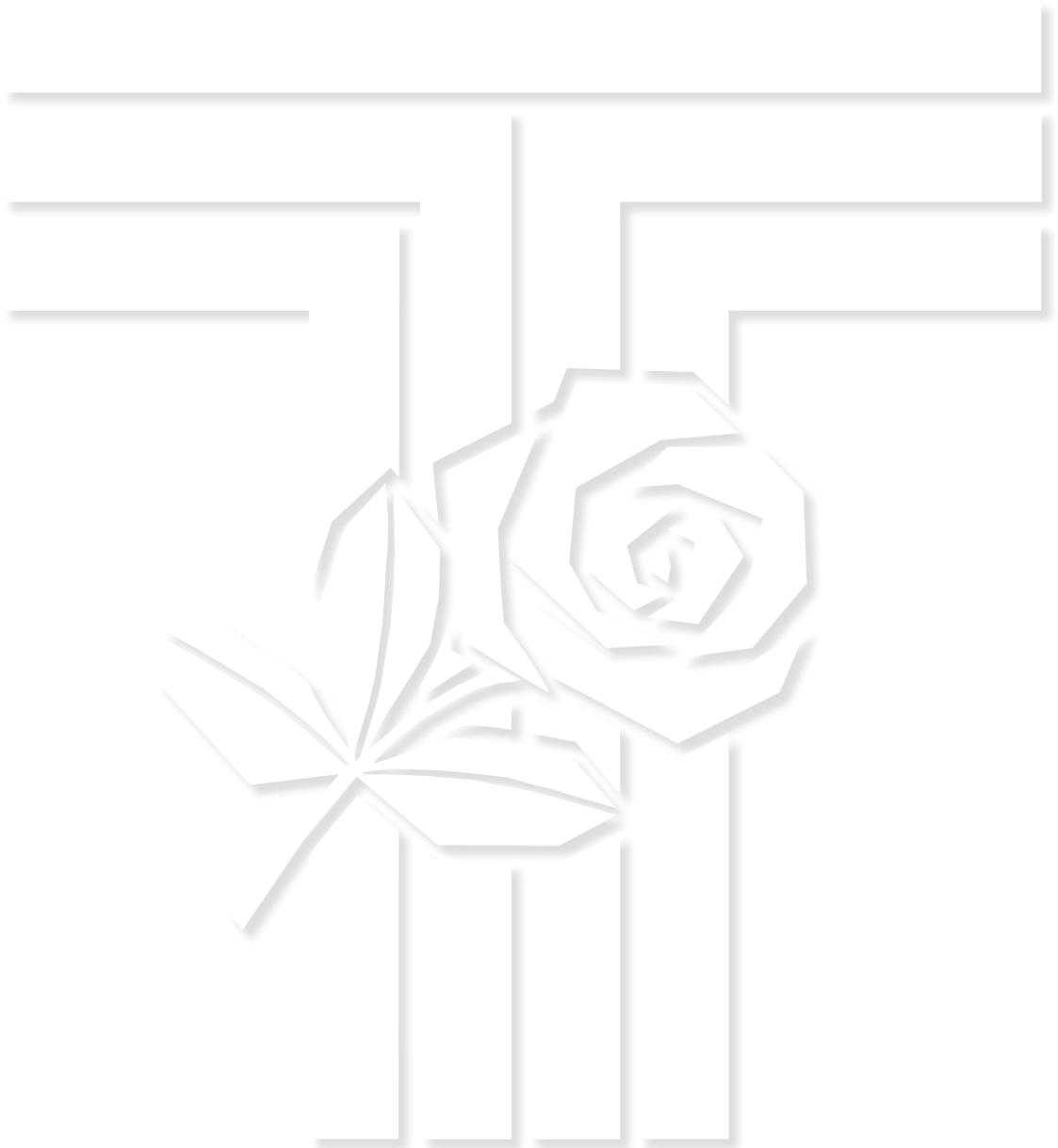
	2003–2004	2004–2005	2005–2006	2006–2007
<b>Regular Full-time Positions</b>				
Chief Building Official	1	1	1	1
Chief Electrical Inspector	1	1	1	1
Chief Plumbing/Mechanical Inspector	1	1	1	1
Building Inspector	3	3	2	2
Combination Inspector II	–	–	1	1
Development Services Engineer <sup>1</sup>	–	–	–	1
Development Services Specialist <sup>2</sup>	–	–	–	0.98
Permit Technician	1	1	1	1
Plans Examiner	1	1	1	1
Project Engineer <sup>3</sup>	–	–	–	0.93
Senior Permit Technician	1	1	1	1
Senior Utilities Specialist <sup>4</sup>	–	–	–	1
<b>Regular Part-time Positions</b>				
Permit Clerk	–	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>13.91</b>

1) One Utilities Engineer position transferred from Water Administration and upgraded to Development Services Engineer during FY 2005-2006

2) One Traffic Engineering Technician position transferred from Traffic and upgraded to Development Services Specialist during FY 2005-2006 with 2% paid by Storm Water Management

3) One position transferred from Engineering Services for FY 2006-2007 with 7% paid by Storm Water Management

4) One position transferred from Water Administration for FY 2006-2007



# WATER UTILITIES

FISCAL YEAR 2006-2007



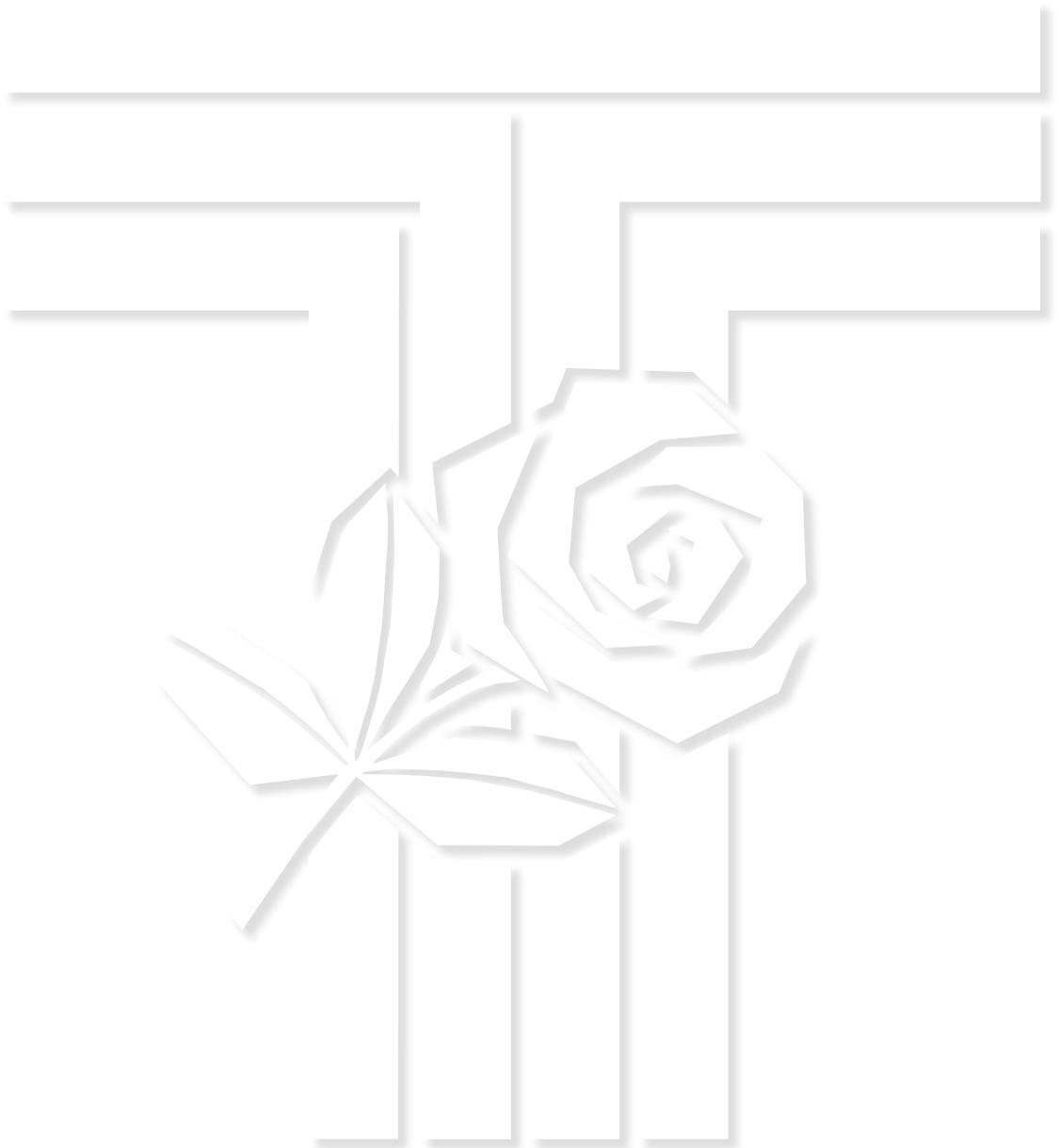
WATER TREATMENT THEN

*Courtesy of Tyler GIS*

WATER TREATMENT TODAY

*Courtesy of Tyler GIS*





**WATER UTILITIES FUND (502)**  
**REVENUES, EXPENDITURES**  
**CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Unreserved Fund Balance	\$-	\$-	\$-	\$ 786,955
Storm Water Reserve	-	781,420	781,420	472,086
Operating Reserve	6,114,995	3,948,994	3,948,994	2,442,700
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>6,114,955</b>	<b>4,730,414</b>	<b>4,730,414</b>	<b>3,701,740</b>
<b>REVENUES</b>				
Use of Money and Property	161,521	169,700	169,700	169,700
Charges for Current Services	22,227,393	22,393,586	23,253,096	24,930,800
Storm Water Revenue	781,420	993,553	1,039,743	1,255,400
Miscellaneous Income/Transfers	190,827	87,200	167,200	87,200
<b>TOTAL REVENUES</b>	<b>23,361,161</b>	<b>23,644,039</b>	<b>24,629,739</b>	<b>26,443,100</b>
<b>EXPENDITURES</b>				
741 Administration	8,882,756	8,320,977	8,311,497	9,316,201
742 Water Office	992,891	986,489	973,840	988,301
743 Water Distribution	1,974,635	1,582,039	1,684,795	1,434,225
744 Water Plant	4,441,464	4,530,131	4,790,360	4,794,461
745 Waste Collection	2,881,953	1,709,237	1,781,263	1,175,209
746 Waste Treatment	5,557,188	4,884,598	4,717,055	4,515,536
747 Lake Tyler	759,995	865,570	819,108	1,046,754
748 Storm Water Management	36,240	1,412,372	1,349,077	1,473,371
Capital Transfer	-	1,231,418	1,231,418	1,633,870
<b>TOTAL EXPENDITURES</b>	<b>25,527,122</b>	<b>25,522,831</b>	<b>25,658,413</b>	<b>26,377,928</b>
Unreserved Fund Balance	-	-	786,955	-
Storm Water Reserve	781,420	362,601	472,086	254,115
Operating Reserve	3,167,574	2,489,021	2,442,700	3,512,797
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$3,948,994</b>	<b>\$2,851,622</b>	<b>\$3,701,740</b>	<b>\$3,766,912</b>

# WATER UTILITIES FUND (502)

## REVENUE DETAIL

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>USE OF MONEY AND PROPERTY</b>				
Lake Tyler Lot Rental	\$40,855	\$40,000	\$40,000	\$40,000
Lake Tyler Marina	13,200	13,200	13,200	13,200
Barge Concession	1,622	1,500	1,500	1,500
Distributed Interest	105,844	115,000	115,000	115,000
<b>TOTAL USE OF MONEY AND PROPERTY</b>	<b>161,521</b>	<b>169,700</b>	<b>169,700</b>	<b>169,700</b>
<b>CHARGES FOR CURRENT SERVICES</b>				
Meter Activation	270,343	280,000	280,000	280,000
Water Service	46,610	75,000	75,000	75,000
Sewer Service	37,917	35,000	35,000	35,000
Sewer Activation	13,630	9,000	9,000	9,000
EMS Billing Fees	3,213	3,300	3,300	3,300
Storm Water Management Fees	781,420	993,553	1,039,743	1,255,400
Water Sales	14,500,728	15,127,086	15,652,519	16,863,900
Water Miscellaneous	82,484	80,000	80,000	80,000
Old Accounts	2,495	1,200	1,200	1,200
Reconnect Fees	133,175	130,000	130,000	130,000
Sewer Charges	6,855,755	6,363,000	6,697,077	7,163,400
Labor and Equipment	24,876	-	-	-
Water Connect Fees	195,090	190,000	190,000	190,000
Septic Tank Dumping Fees	61,077	100,000	100,000	100,000
<b>TOTAL CHARGES FOR CUR- RENT SERVICES</b>	<b>23,008,813</b>	<b>23,387,139</b>	<b>24,292,839</b>	<b>26,186,200</b>
<b>MISCELLANEOUS</b>				
Miscellaneous	96,667	40,000	120,000	40,000
Docking Fees	19,625	20,000	20,000	20,000
Lake Tyler East	1,200	1,200	1,200	1,200
Returned Check Fees	21,350	26,000	26,000	26,000
Contributions for Const.	11,088	-	-	-
Delinquent	-	-	-	-

## WATER UTILITIES FUND (502)

### REVENUE DETAIL

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004-2005	BUDGET 2005-2006	2005-2006	2006-2007
Smith County Revenue	40,897	-	-	-
<b>TOTAL MISCELLANEOUS</b>	<b>190,827</b>	<b>87,200</b>	<b>167,200</b>	<b>87,200</b>
<b>TRANSFER FROM OTHER FUNDS</b>	-	-	-	-
	<b>\$23,361,161</b>	<b>\$23,644,039</b>	<b>\$24,629,739</b>	<b>\$26,443,100</b>

## WATER UTILITIES CONSTRUCTION FUND (503)

### REVENUES, EXPENDITURES

### AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2006-2007

	ACTUAL	AMENDED	PROJECTED	BUDGET
	2004-2005	BUDGET 2005-2006	2005-2006	2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$6,491,470</b>	<b>\$5,601,785</b>	<b>\$5,601,785</b>	<b>\$3,860,486</b>
<b>REVENUES</b>	<b>128,397</b>	<b>1,869,519</b>	<b>2,004,618</b>	<b>1,808,870</b>
<b>EXPENDITURES</b>				
Golden Road Plt. Improvements	-	-	-	1,000,000
Water System Improvements	838,438	473,333	773,333	1,354,467
Sewer System Improvements	179,644	2,569,584	2,569,584	430,000
WWTP Improvements	-	-	-	437,500
Instruments and Apparatus	-	-	-	143,000
LK. Tyler Spillway Fence	-	-	-	130,000
Miscellaneous Construction	-	403,000	403,000	-
<b>TOTAL EXPENDITURES</b>	<b>1,018,082</b>	<b>3,445,917</b>	<b>3,745,917</b>	<b>3,558,967</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$5,601,785</b>	<b>\$4,025,387</b>	<b>\$3,860,486</b>	<b>\$2,110,389</b>

# WATER UTILITIES

## Service Point Focus

**T** Tyler Water Utilities is comprised of Administration, Business Office, Water Distribution, Treatment Plant, Wastewater Collection, Wastewater Treatment, Lake Tyler and Storm Water Management divisions. All staff members are dedicated to providing citizens with the highest quality of life possible while maintaining strict environmental and safety protocols.

Water Administration staff provides executive and administrative management to eight departments. They provide planning, personnel administration, personnel development, records management, contract administration, major capital water and sewer infrastructure maintenance, additions, and/or replacement activities as well as planning for the most efficient funding for same. Administration provides management to bring all water and sewer functions into a cohesive operation to serve our customers as well as provides liaison with other departments and with Federal, State, and local organizations regarding water and sewer matters.

The Water Business Office handles customer billing, payment and collection activities for over 31,273 water meters in service and over 29,119 solid waste customers. Services performed include over 10,000 connects and disconnects annually, transfer of service locations, as well as emergency services required throughout the customer base. Business Office staff provides over 366,000 meter readings annually, and assists with billing inquires and payment options. Staff also provides assistance to other departments with emergency situations as necessary.

Water Distribution safely and efficiently distributes potable drinking water to over 100,000 permanent customers through 520 miles of distribution mains in the City. In addition to transporting water, Distribution staff is responsible for maintenance of fire hydrants, meters, valves, pressure regulators, air valves and other components.

Distribution services also include City of Tyler purchasing staff members who are responsible for oversight of competitive bid processes, maintaining bidder lists, bid notices, purchase orders, and ensuring the purchasing process complies with generally accepted purchasing policy standards and practices, not only for Tyler Water Utilities, but the City of Tyler as a whole. These procedures help to provide for the best use of public fund expenditures.

The Water Plant currently treats an average of 21 million gallons of water per day for use by various business and residential customers. Water Plant services include pump station operations and maintenance, operation and maintenance of two water treatment plants, laboratory operations, well operations and maintenance, elevated storage tank monitoring and maintenance, and booster pump station operation and maintenance.

The function of Wastewater Collection is to safely and efficiently collect and transport spent wastewater from residences, businesses and industries, from the point of use, to the point of treatment utilizing over 590 miles of collection lines. Wastewater staff members are responsible for making repairs to the system pipelines and appurtenances, performing preventative maintenance cleaning, and adjusting manholes, cleanouts and other components. Staff is also engaged in reducing the amount of inflow and infiltration admitted to the system to reduce treatment costs and plant efficiency. Safety standards are strictly enforced for trench and confined space entry to the sewers and works to protect public health by reducing sewer spills.

Wastewater Treatment currently treats an average of 12 million gallons of wastewater per day, through the operation of two waste treatment plants; a trickling filter/solids contract aeration plant; and an activated sludge plant. In addition to the treatment plants, the staff members have maintenance responsibility of 11 lift stations, 2

laboratories used for analysis and control, and a water pollution control and abatement program. Wastewater Treatment provides for plant operations and maintenance, laboratory operations, lift station operations and maintenance, liquid waste disposal, industrial pretreatment, water pollution control, and sludge treatment and disposal.

Lake Tyler, Lake Tyler East, and Lake Palestine combine to provide up to 64 million gallons of surface water for the City's public drinking water supply. Staff members are responsible for water supply maintenance, dams and spillways, outlet works and associated appurtenances at Lake Tyler, Lake Tyler East, and Bellwood Lake, as well as monitoring of the watershed for active or potential sources of pollution. This department provides public water usage services for construction inspection, park and grounds maintenance, road and drainage maintenance, facility construction and maintenance, and water safety enforcement.

Tyler Water Utilities administrative staff provides consolidated managerial oversight and financial management for a consortium of seven city departments working as a team to perform EPA mandated storm water functions. Through fund provided by a storm water surcharge, this team addresses public education, erosion control, drainage maintenance, street sweeping and over \$500,000 in capital improvements in an effort to reduce flooding and storm water pollution.

### Accomplishments for 2005-06

- § Remington Park 18 inch Water Line
- § US Hwy 69 S Utility Crossings
- § Sanitary Sewer Tyler Pipe Area
- § Hargis Industries Sewer Line
- § Shackelford Creek SS Phase 3B
- § Shackelford Creek SS Phase 3C

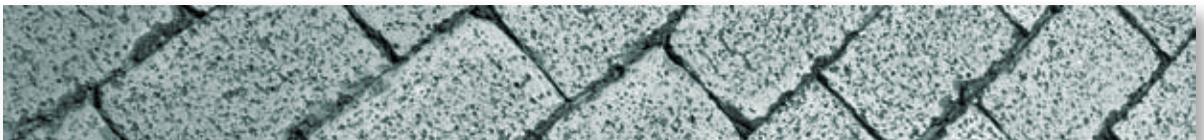
- § Remington Park Sanitary Sewer
- § Westside Improvements
- § Southside Influent Sta Mtr Control
- § Baylor Drainage Improvements

### Major Budget Items

- § Creditron Machine (Mail Processing/Remittance)
- § Cumberland Park reuse waterline
- § Skidmore Water Line Extension
- § G.E. Elevated Storage Tank Refurbishment
- § Copeland Rd. Elevated Storage Tank
- § Golden Rd. Plant, Phase 3 Improvements
- § Rebuild/Recondition 150 hp electric motor
- § Filter valve Actuators (4)
- § Motor Starter Panel – Well No. 11
- § Skidmore Lane Sanitary Sewer Improvements
- § 200 hp 16,000 GPM Vertical Turbine Water Pumps

### Goals for 2006-07

- § Negotiate new long-term wholesale contracts with existing customers
- § Properly manage water supplies to provide superior levels of service throughout continuing drought conditions
- § Develop expanded wholesale customer base
- § Complete overall master water and wastewater study for incorporation into the Tyler 21 Plan for managing and providing necessary infrastructure improvements for the continuing growth of Tyler



## WATER UTILITIES FUND - WATER ADMINISTRATION

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$563,566	\$573,899	\$594,215	\$586,492
Supplies and Services	856,217	957,356	927,559	954,586
Sundry	2,335,009	2,439,485	2,439,485	2,585,158
Utilities	10,721	11,100	11,100	11,868
Maintenance	13,984	17,450	17,450	16,000
Capital Outlay	748	-	-	-
Transfer to Enterprise	5,102,511	4,321,687	4,321,688	5,162,097
<b>TOTAL APPROPRIATIONS</b>	<b>\$8,882,756</b>	<b>\$8,320,977</b>	<b>\$8,311,497</b>	<b>\$9,316,201</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Water Utility Operations Manager	1	1	1	1
Accountant I	-	1	1	1
GIS Technician	1	1	1	1
Project Associate Engineer	1	1	1	1
Secretary	1	-	-	-
Senior Utilities Specialist <sup>1</sup>	2	2	2	1
Utilities Engineer <sup>2</sup>	1	2	2	1
<b>TOTAL DEPARTMENT</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>6</b>

1) One position transferred to Building Inspections for FY 2006-2007

2) One position transferred to Building Inspections and upgraded to Development Services Engineer during FY 2005-2006

## WATER UTILITIES FUND - WATER OFFICE

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$520,899	\$561,869	\$548,696	\$549,474
Supplies and Services	286,667	221,160	225,985	236,180
Sundry	147,876	163,326	158,273	164,863
Utilities	650	174	325	174
Maintenance	33,824	31,460	31,161	37,610
Capital Outlay	2,975	8,500	9,400	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$992,891</b>	<b>\$986,489</b>	<b>\$973,840</b>	<b>\$988,301</b>

**WATER UTILITIES FUND - WATER OFFICE**

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>
Water Utility Business Office Manager	1	1	1	1
Account Specialist	2	2	2	2
Billing Specialist	1	1	1	1
Customer Service Supervisor	1	1	1	1
Customer Service Representative	4	4	4	4
Meter Reader	4	-	-	-
Meter Reader Specialist	1	1	1	1
Utility Account Servicer	4	4	4	4
<b>TOTAL DEPARTMENT</b>	<b>18</b>	<b>14</b>	<b>14</b>	<b>14</b>

**WATER UTILITIES FUND - WATER DISTRIBUTION**

<b>SERVICE POINT EXPENDITURES</b>				
	<i>FY 2004-2005</i>	<i>FY 2005-2006</i>	<i>FY 2005-2006</i>	<i>FY 2006-2007</i>
	<i>ACTUAL</i>	<i>BUDGET</i>	<i>PROJECTED</i>	<i>BUDGET</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>	<i>EXPENDITURES</i>	<i>APPROPRIATIONS</i>
Salaries and Benefits	\$794,870	\$954,994	\$800,739	\$932,973
Supplies and Services	343,153	80,694	322,610	92,236
Sundry	31,863	28,250	28,250	28,779
Utilities	21,419	20,995	19,928	23,027
Maintenance	271,843	235,399	233,587	256,776
Capital Outlay	511,487	261,707	279,681	100,434
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,974,635</b>	<b>\$1,582,039</b>	<b>\$1,684,795</b>	<b>\$1,434,225</b>

<b>SERVICE POINT EMPLOYEES</b>				
<i>Regular Full-time Positions</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>	<i>2006-2007</i>
Water System Construction Supervisor	1	1	1	1
Crew Leader	2	2	2	2
Equipment Operator II	2	2	2	2
Inventory Technician	1	1	1	1
Laborer	7	7	7	7
Meter Repairer	3	3	3	3
Purchasing Technician	1	1	1	1
Senior Clerk	1	1	1	1
Senior Maintenance Repairer	1	1	1	1

**WATER UTILITIES FUND - WATER DISTRIBUTION**

Senior Secretary	1	1	1	1
Truck Driver	2	2	2	2
Utility Locator	1	1	1	1
Utilities Maintenance Repairer/W	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

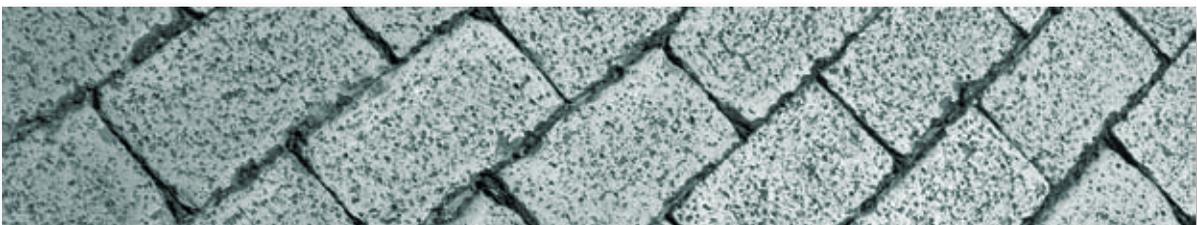
**WATER UTILITIES FUND - WATER PLANT**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$966,834	\$1,056,298	\$990,749	\$1,053,560
Supplies and Services	770,565	990,356	949,153	1,026,715
Sundry	30,286	56,017	56,017	46,328
Utilities	1,811,925	1,670,915	2,028,232	2,447,453
Maintenance	194,752	217,545	240,418	220,405
Capital Outlay	667,102	539,000	525,791	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$4,441,464</b>	<b>\$4,530,131</b>	<b>\$4,790,360</b>	<b>\$4,794,461</b>

**SERVICE POINT EMPLOYEES**

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Water Treatment Superintendent	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2
Instrument Technician	1	1	1	1
Utilities Lab Analyst	1	1	1	1
Laborer	3	3	3	3
Plant Mechanic I/W	1	1	1	1
Plant Mechanic II/W	1	1	1	1
Plant Operator I/W	1	1	1	1
Plant Operator II/W	10	10	10	10
Plant Operator III/W	2	2	2	2
<b>TOTAL DEPARTMENT</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>



## WATER UTILITIES FUND - WASTE COLLECTION

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$445,715	\$638,143	\$470,323	\$622,609
Supplies and Services	295,370	101,573	360,817	127,418
Utilities	2,254	908	1,426	1,734
Maintenance	378,299	391,480	389,564	423,448
Capital Outlay	1,760,315	577,133	559,133	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,881,953</b>	<b>\$1,709,237</b>	<b>\$1,781,263</b>	<b>\$1,175,209</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Water System Maintenance Supervisor <sup>1</sup>	1	1	1	1
Crew Leader	1	1	1	1
Laborer	9	9	9	9
Utilities Maintenance Repairer/W	6	6	6	6
<b>TOTAL DEPARTMENT</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>

1) Correction of job title from Water Systems Superintendent



## WATER UTILITIES FUND - WASTEWATER TREATMENT

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$1,114,272	\$1,228,004	\$1,157,138	\$1,225,556
Supplies and Services	1,669,959	2,085,019	1,947,037	2,129,714
Sundry	23,322	17,090	17,090	17,386
Utilities	685,231	872,495	964,012	948,626
Maintenance	190,003	192,490	182,073	194,254
Capital Outlay	1,874,401	489,500	449,705	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,557,188</b>	<b>\$4,884,598</b>	<b>\$4,717,055</b>	<b>\$4,515,536</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Wastewater Treatment Superintendent	1	1	1	1
Chief Treatment Plant Operator	2	2	2	2
Industrial Pretreatment Inspector	1	1	1	1
Industrial Pretreatment Technician	1	1	1	1
Laborer	2	2	2	2
Plant Mechanic I/WW	1	1	1	1
Plant Mechanic II/WW	1	1	1	1
Plant Operator II	12	12	12	12
Plant Operator III	2	2	2	2
Utilities Lab Analyst	2	2	2	2
Water Quality Chemist	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>



## WATER UTILITIES FUND - LAKE TYLER

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$383,745	\$400,657	\$397,984	\$401,783
Supplies and Services	40,737	59,995	44,571	304,330
Sundry	9,898	7,038	7,036	7,279
Utilities	19,981	25,180	21,741	20,878
Maintenance	305,634	372,700	347,776	312,484
<b>TOTAL APPROPRIATIONS</b>	<b>\$759,995</b>	<b>\$865,570</b>	<b>\$819,108</b>	<b>\$1,046,754</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Manager/Water Production and Quality	1	1	1	1
Equipment Operator I	2	2	2	2
Foreman I	1	1	1	1
Laborer	2	2	2	2
Lake Supervisor I	1	1	1	1
Lake Supervisor II	1	1	1	1
Senior Utilities Specialist	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>



## WATER UTILITIES FUND - STORM WATER MANAGEMENT

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$-	\$536,015	\$514,957	\$512,835
Supplies and Services	-	92,175	85,343	86,075
Maintenance	-	257,663	257,258	279,436
Capital Outlay	36,240	526,519	491,519	595,025
<b>TOTAL APPROPRIATIONS</b>	<b>\$36,240</b>	<b>\$1,412,372</b>	<b>\$1,349,077</b>	<b>\$1,473,371</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Associate Traffic Engineer <sup>1</sup>	-	-	-	0.15
Code Enforcement Officer I <sup>2</sup>	-	-	-	0.10
Communications/Media Svcs Coordinator <sup>3</sup>	-	-	-	0.07
Crew Leader	-	-	1	1
Development Services Specialist <sup>4</sup>	-	-	-	0.02
Engineering Technician <sup>5</sup>	-	-	-	0.38
Equipment Operator II <sup>6</sup>	-	-	6	5.20
Foreman II	-	-	1	1
Laborer <sup>7</sup>	-	-	-	1
Project Engineer <sup>8</sup>	-	-	-	0.07
Semi-Skilled Laborer	-	-	2	2
Senior Secretary <sup>9</sup>	-	-	-	0.38
Truck Driver	-	-	2	2
Utilities Construction Inspector <sup>10</sup>	-	-	-	0.16
<b>TOTAL DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>12</b>	<b>13.53</b>

- 1) One position with 85% paid by Traffic Engineering
- 2) One position with 90% paid by Engineering Services
- 3) One position with 93% paid by City Manager
- 4) One position with 98% paid by Building Inspections
- 5) One position with 62% paid by Engineering Services
- 6) One position downgraded from Equipment Operator II to Laborer for FY 2006-2007  
One position with 80% paid by Engineering Services
- 7) Position downgrade of one Equipment Operator II to Laborer for FY 2006-2007
- 8) One position with 93% paid by Engineering Services
- 9) Two positions, one with 86% paid by Engineering Services and one with 76% paid by Traffic Engineering
- 10) Four positions, each with 96% paid by Engineering Services

## WATER UTILITIES CONSTRUCTION

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Capital Outlay	1,018,082	\$3,445,917	\$3,745,917	\$3,558,967
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,018,082</b>	<b>\$3,445,917</b>	<b>\$3,745,917</b>	<b>\$3,558,967</b>

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING JUNE 2006 ACTUAL 2005-06
Average monthly revenue billed	\$1,929,754	\$1,902,470	\$1,932,957
Total average monthly revenue deposited	\$2,595,906	\$2,649,226	\$2,779,664
Daily average volume of wastewater treated (millions of gallons)	5,058.00	8,030.00	2,448.00
Total volume of potable water treated (millions of gallons)	8,196.90	7,267.00	6,422.20
Average monthly volume of water production (millions of gallons)	22.42	20.00	23.61





# SOLID WASTE

FISCAL YEAR 2006-2007



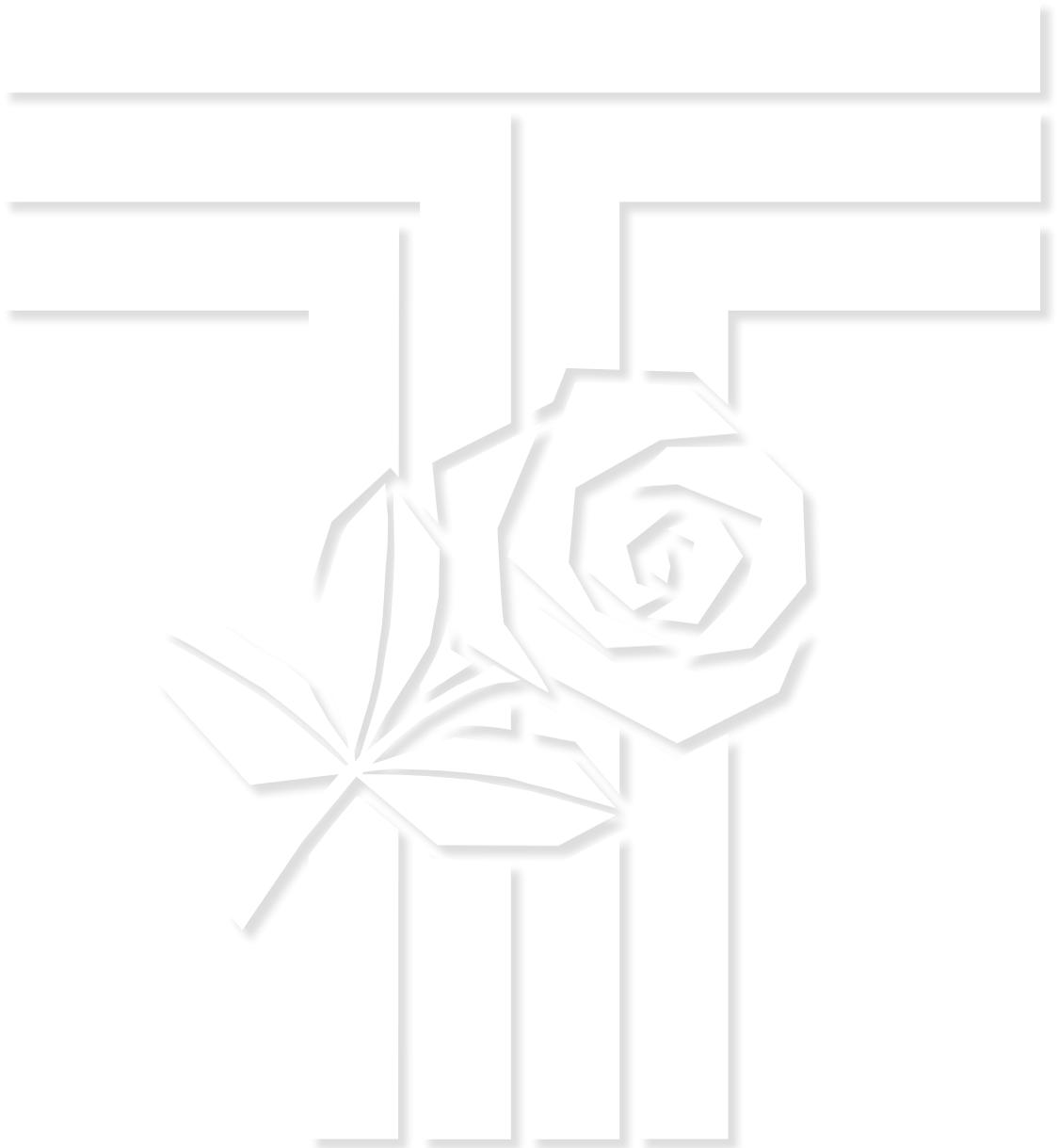
SOLID WASTE THEN

*Courtesy of Tyler Solid Waste*

SOLID WASTE TODAY

*Courtesy of Tyler Solid Waste*

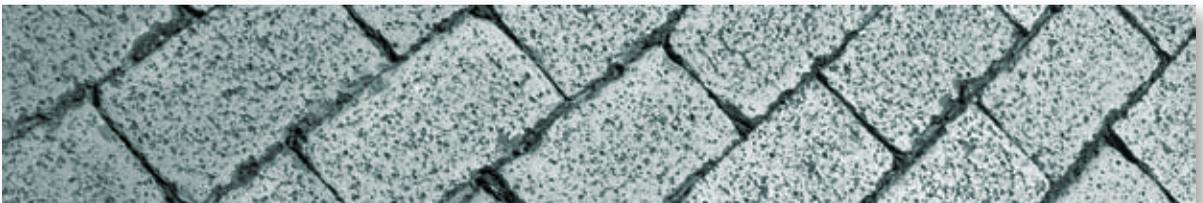




**SOLID WASTE FUND (560)**  
**REVENUES, EXPENDITURES**  
**CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

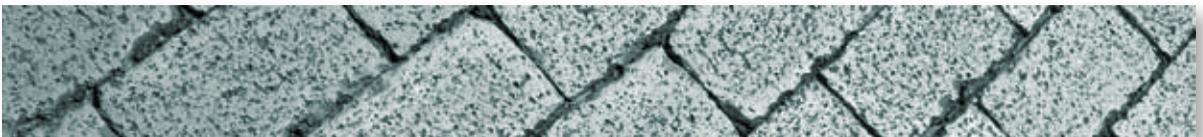
	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Operating Reserve	\$-	\$-	\$-	\$-
Unreserved Working Capital	5,707,164	6,782,046	6,782,046	6,387,207
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>5,707,164</b>	<b>6,782,046</b>	<b>6,782,046</b>	<b>6,387,207</b>
<b>REVENUES</b>				
Use of Money of Property	151,539	92,000	204,900	62,000
Charges for Residential Serv.	3,881,803	3,920,000	3,920,900	3,996,000
Charges for Commercial Serv.	2,161,370	2,100,000	2,180,700	2,280,000
Recycle Sales	19,013	22,000	22,000	22,000
Roll-Off	1,612,041	1,500,000	1,612,000	1,680,000
Miscellaneous	960,165	560,500	605,421	753,658
<b>TOTAL REVENUES</b>	<b>8,785,931</b>	<b>8,194,500</b>	<b>8,545,921</b>	<b>8,793,658</b>
<b>EXPENDITURES</b>				
Administration	1,338,123	1,364,992	1,285,100	1,920,465
Residential Collection	3,969,916	4,471,728	4,400,142	4,061,605
Commercial Collection	2,203,322	2,665,473	2,899,350	2,487,755
Litter Control	69,255	102,500	111,500	91,725
Complex Operations	130,433	244,668	244,668	178,708
Capital Transfer	-	-	-	5,068,158
<b>TOTAL EXPENDITURES</b>	<b>7,711,049</b>	<b>8,849,361</b>	<b>8,940,760</b>	<b>13,808,416</b>
Unreserved Working Capital	6,782,046	6,127,185	6,387,207	1,372,449
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>6,782,046</b>	<b>6,127,185</b>	<b>6,387,207</b>	<b>1,372,449</b>



# SOLID WASTE FUND (560)

## DETAIL REVENUE

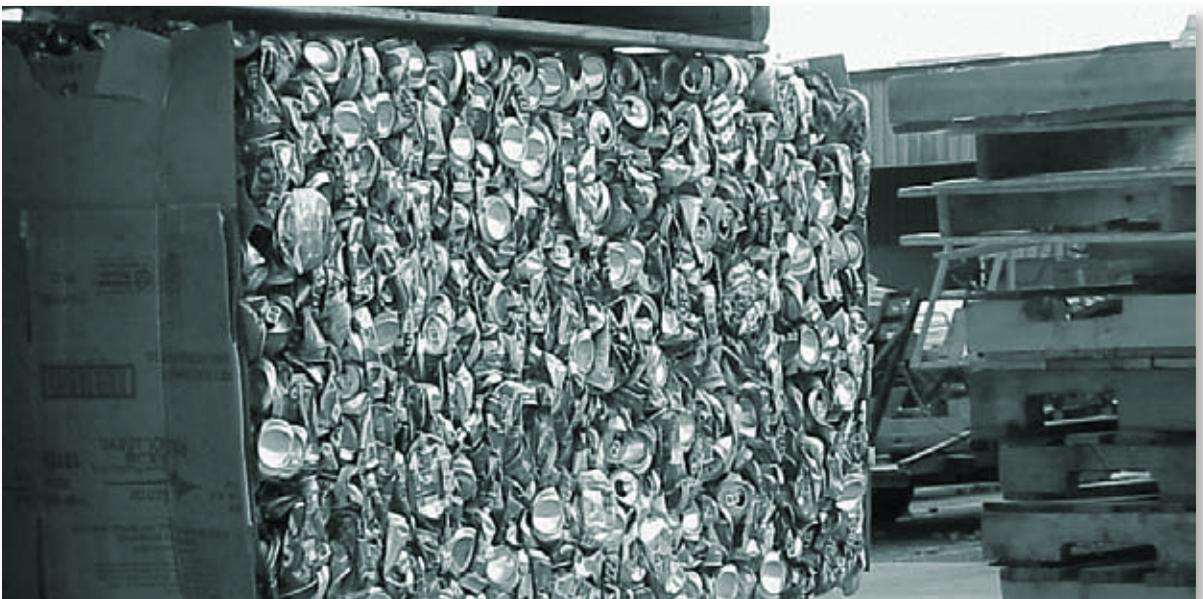
	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>USE OF MONEY AND PROPERTY</b>				
Rent - Miscellaneous	\$11,312	\$12,000	\$12,000	\$12,000
Distributed Interest	140,227	80,000	192,900	50,000
<b>TOTAL USE OF MONEY AND PROPERTY</b>	<b>151,539</b>	<b>92,000</b>	<b>204,900</b>	<b>62,000</b>
<b>CHARGES FOR CURRENT SER- VICES</b>				
Residential Sanitation Fees	\$3,881,803	\$3,920,000	\$3,920,900	\$3,996,000
Commercial Fees	2,161,370	2,100,000	2,180,700	2,280,000
Roll-Off Collection Fees	1,612,041	1,500,000	1,612,000	1,680,000
<b>TOTAL CHARGES FOR CUR- RENT SERVICES</b>	<b>7,655,214</b>	<b>7,520,000</b>	<b>7,713,600</b>	<b>7,956,000</b>
<b>SALE OF PROPERTY</b>				
Recycle Sales	19,013	22,000	22,000	22,000
<b>TOTAL SALE OF PROPERTY</b>	<b>19,013</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>
<b>MISCELLANEOUS INCOME</b>				
Franchise - Street Use Fee	97,473	92,500	93,000	93,000
Fuel Surcharges	18,273	17,000	17,000	17,000
Aerial Photography	297,583	-	-	140,000
Sale of Equipment	-	-	19,421	-
Landfill Royalty Fee	419,393	325,000	350,000	350,000
Maint of Comp Utility Charges	127,443	126,000	126,000	126,000
Transfer from Fund 101	-	-	-	27,658
<b>TOTAL MISCELLANEOUS IN- COME</b>	<b>960,165</b>	<b>560,500</b>	<b>605,421</b>	<b>753,658</b>
<b>TOTAL REVENUES</b>	<b>\$8,785,931</b>	<b>\$8,194,500</b>	<b>\$8,545,921</b>	<b>\$8,793,658</b>



**SOLID WASTE CAPITAL FUND (562)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-
<b>REVENUES</b>	-	-	-	5,218,158
<b>EXPENDITURES</b>				
Technology Projects	-	-	-	74,000
Sanitation Containers	-	-	-	405,000
Hazardous Waste Collection	-	-	-	60,000
Land/Land Improvements	-	-	-	20,000
New Residential Trucks	-	-	-	856,000
New Commercial Trucks	-	-	-	240,000
<b>TOTAL EXPENDITURES</b>	-	-	-	1,655,000
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$3,563,158



# SOLID WASTE

## Service Point Focus

The Solid Waste Department provides service support for residential and commercial solid waste collection, disposal services, and recycling operations. Staff members also include the code enforcement team. This department is responsible for:

- § Residential trash collection
- § Residential trash container disbursement program
- § Commercial trash collection
- § Dumpster rentals
- § Greenwood Farms Landfill operations oversight
- § Hazardous materials disposal
- § Tyler Recycling Collection Center
- § Recycling curbside collection
- § Liaison to the Keep Tyler Beautiful Board
- § Recycling and waste reduction education
- § Litter abatement and beautification programs
- § Sponsors: Spring and Fall Cleanup Weeks with free bulky item pickup, Adopt a Street, Adopt A Spot, Adopt A Park, Project Daffodil, Christmas tree recycling, and events like Tyler Recycles Day, Earth Day, Arbor Day and cleanups

## Accomplishments for 2005-06

- § Changed the Solid Waste Ordinance to discontinue the Wednesday Collection for “curb-trash” (brush and yard waste). Crews work

four 9-hour days and one 4-hour day instead. Curbtrash is now collected with household waste

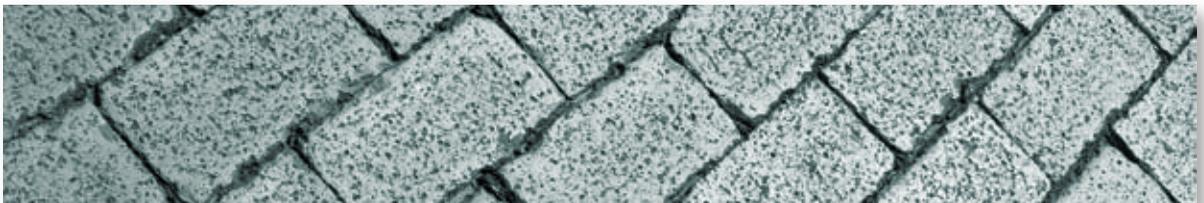
- § The final permit for the Greenwood Farms Landfill expansion was granted, which allows for more than 130 years of landfill space
- § Partnered with the Resource Conservation and Development Area and had a successful Household Hazardous Waste Collection event for Smith County residents
- § Distributed educational information to the public about Hazardous Waste
- § Reduced the customer fee for curbside recycling program from \$2.75 to \$2.50 per month

## Major Budget Items

- § Household Hazardous Waste event for Tyler citizens
- § Purchasing two roll off commercial trucks, two frontload commercial trucks and seven automated residential trucks
- § Purchasing refuse and recycling carts

## Goals for 2006-07

- § Switching garbage collection to Fully Automated Service with city provided refuse carts
- § Switching the curbside recycling route to Fully Automated Service with city provided recycling carts
- § Hold a successful Household Hazardous Waste event for Tyler citizens



## SOLID WASTE FUND - ADMINISTRATION

SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$483,151	\$541,148	\$501,970	\$668,958
Supplies and Services	112,453	316,454	282,428	653,316
Sundry	730,971	485,191	486,321	583,142
Utilities	3,537	4,759	3,959	5,023
Maintenance	8,011	7,440	9,422	10,026
Capital Outlay	-	10,000	1,000	-
Transfer to Special Rev	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,338,123</b>	<b>\$1,364,992</b>	<b>\$1,285,100</b>	<b>\$1,920,465</b>

SERVICE POINT EMPLOYEES				
<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Director of Solid Waste	1	1	1	1
GIS Coordinator	1	1	1	1
Supervisor Solid Waste	1	1	1	1
Account Specialist <sup>1</sup>	2	2	2	2
GIS Planner/Developer	0.15	0.15	0.15	0.15
GIS Technician <sup>2</sup>	-	-	-	1
MPO Planner	0.10	0.10	0.10	0.10
Senior Utilities Specialist	2	2	2	2
Special Projects Coordinator	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>9.25</b>

1) Correction of job title from Senior Clerk

2) Addition of one GIS Technician position during FY 2005-2006, was previously under contract

## SOLID WASTE FUND - RESIDENTIAL COLLECTIONS

SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$947,481	\$1,196,520	\$995,065	\$1,086,953
Supplies and Services	1,718,453	1,803,695	1,876,104	1,949,995
Sundry	44,643	44,643	44,643	46,825
Utilities	2,408	2,800	2,800	2,156

**SOLID WASTE FUND - RESIDENTIAL COLLECTIONS**

<b>SERVICE POINT EXPENDITURES</b>				
	<b>FY 2004-2005</b>	<b>FY 2005-2006</b>	<b>FY 2005-2006</b>	<b>FY 2006-2007</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
	<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>	<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>
Maintenance	895,428	946,320	964,780	975,676
Capital Outlay	361,503	477,750	516,750	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$3,969,916</b>	<b>\$4,471,728</b>	<b>\$4,400,142</b>	<b>\$4,061,605</b>

<b>SERVICE POINT EMPLOYEES</b>				
<b>Regular Full-time Positions</b>	<b>2003–2004</b>	<b>2004–2005</b>	<b>2005–2006</b>	<b>2006–2007</b>
Foreman I	1	1	1	1
Commercial Equipment Operator	2	2	2	2
Driver Trainer	1	1	1	1
Laborer	3	3	3	3
Recycling Technician	1	1	1	1
Residential Equipment Operator	20	20	20	20
<b>Temporary Positions</b>	<b>2003–2004</b>	<b>2004–2005</b>	<b>2005–2006</b>	<b>2006–2007</b>
Commercial Sales Representative	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>

**SOLID WASTE FUND - COMMERCIAL COLLECTION**

<b>SERVICE POINT EXPENDITURES</b>				
	<b>FY 2004-2005</b>	<b>FY 2005-2006</b>	<b>FY 2005-2006</b>	<b>FY 2006-2007</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
	<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>	<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>
Salaries and Benefits	\$579,747	\$528,218	\$524,484	\$537,514
Supplies and Services	1,242,558	1,279,093	1,542,249	1,602,815
Sundry	46,690	46,690	46,690	49,002
Utilities	114	2,500	2,500	1,500
Maintenance	334,213	295,840	272,117	296,924
Capital Outlay	–	513,132	511,310	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$2,203,322</b>	<b>\$2,665,473</b>	<b>\$2,899,350</b>	<b>\$2,487,755</b>

<b>SERVICE POINT EMPLOYEES</b>				
<b>Regular Full-time Positions</b>	<b>2003–2004</b>	<b>2004–2005</b>	<b>2005–2006</b>	<b>2006–2007</b>
Commercial Equipment Operator II	8	8	8	8
Commercial Sales Representative	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

## SOLID WASTE FUND - LITTER CONTROL

SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$69,255	\$102,500	\$111,500	\$91,725
<b>TOTAL APPROPRIATIONS</b>	<b>\$69,255</b>	<b>\$102,500</b>	<b>\$111,500</b>	<b>\$91,725</b>

## SOLID WASTE FUND - GARAGE COMPLEX

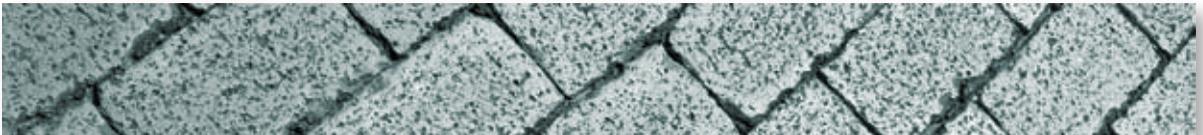
SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$14,002	\$49,247	\$37,825	\$37,825
Sundry	4,543	4,543	4,543	13,203
Utilities	70,479	99,800	99,800	84,180
Maintenance	41,409	91,078	102,500	43,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$130,433</b>	<b>\$244,668</b>	<b>\$244,668</b>	<b>\$178,708</b>

## SOLID WASTE CAPITAL PROJECTS\*

SERVICE POINT EXPENDITURES				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Services	\$-	\$-	\$-	\$60,000
Sundry	-	-	-	\$74,000
Capital Outlay	-	-	-	1,521,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$1,655,000</b>

\*New Account

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING JUNE 2006 ACTUAL 2005-06
Number of residential customers	26,783	28,000	27,035
Average households per route	835	800	751
Number of curbside garbage carts in use	10,592	10,000	14,388
Number of customer trips to the landfill	7,309	7,309	6,627





# AIRPORT

FISCAL YEAR 2006-2007



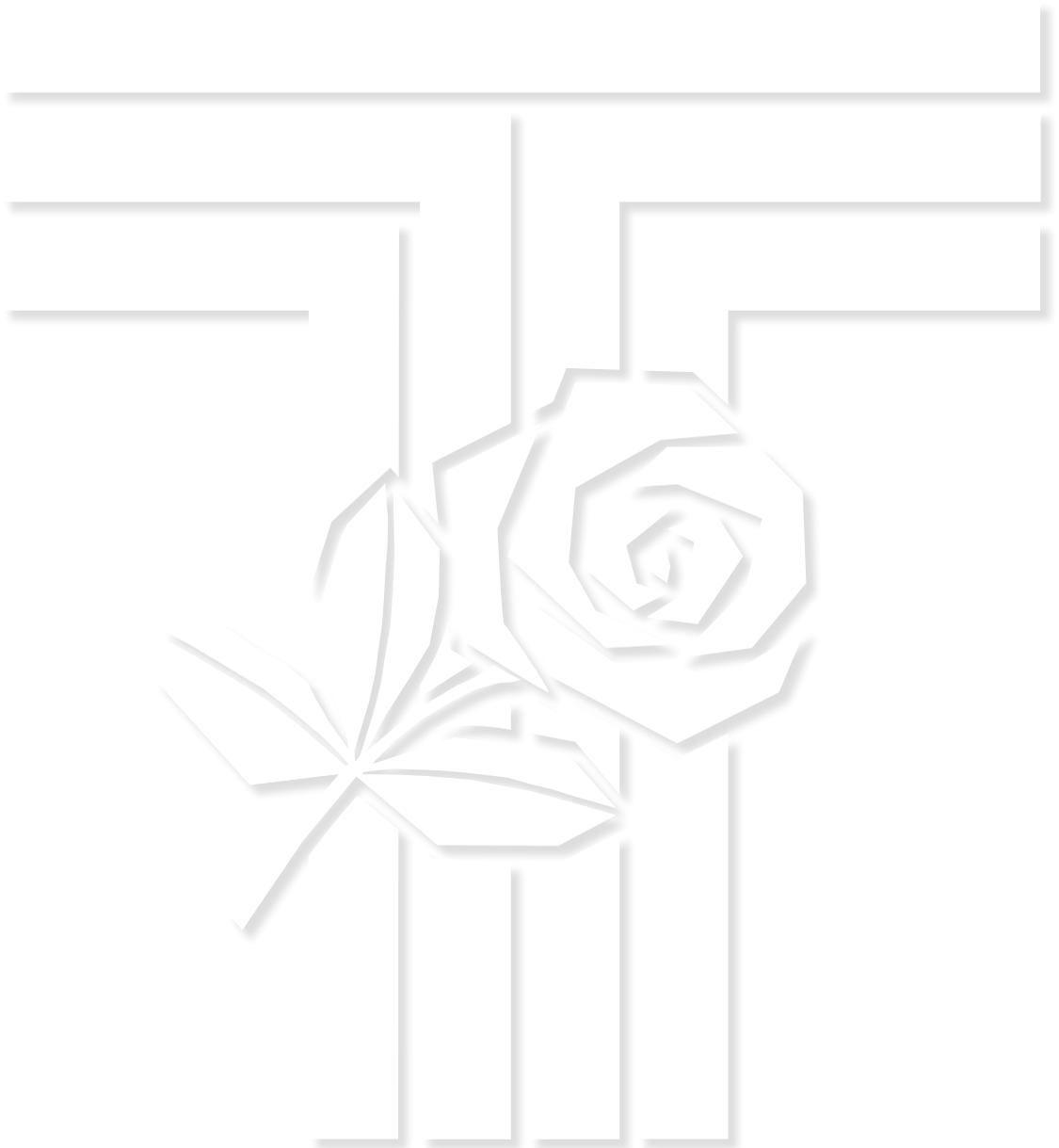
**TYLER POUNDS FIELD THEN**

*Courtesy of Smith County Historical Society*

**TYLER POUNDS REGIONAL TODAY**

*Courtesy of Tyler City Hall*





**AIRPORT OPERATING FUND (524)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

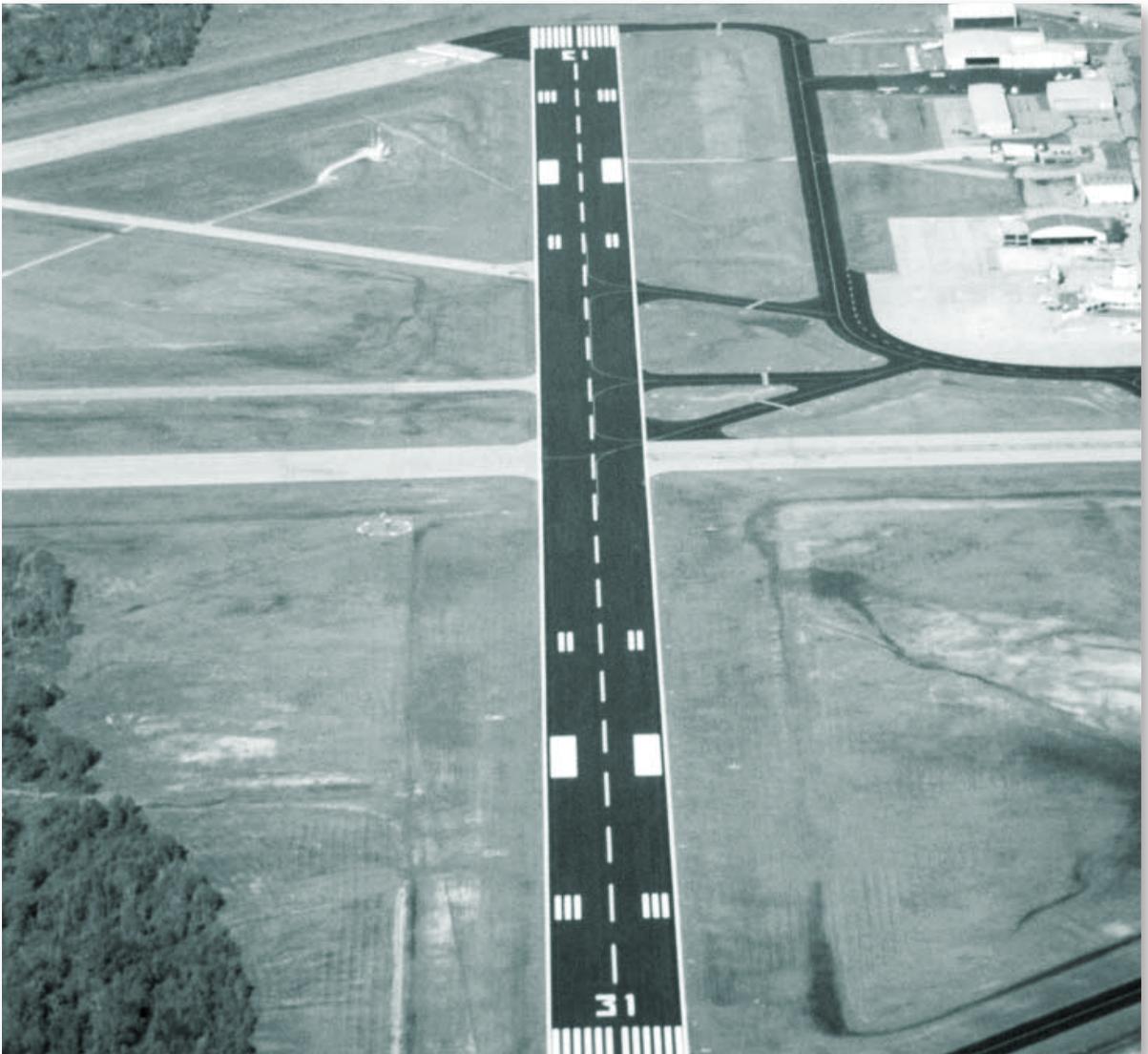
FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Capital Reserve	\$-	\$180,884	\$180,884	\$275,715
Unreserved Fund Balance	352,609	229,213	229,213	137,651
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>352,609</b>	<b>410,097</b>	<b>410,097</b>	<b>413,366</b>
<b>REVENUES</b>				
Airline Facilities Rental	93,750	97,200	97,705	108,855
HAMM Rental Income	-	-	-	16,000
Airport Long-Term Parking	446,078	390,000	430,000	435,000
Distributed Interest	12,421	7,800	11,023	14,000
Landing Fees	58,318	53,300	70,271	70,000
Restaurant Concessions	4,121	3,000	6,164	6,900
FAA Building Rental	35,934	36,644	38,229	36,852
Car Leasing Rental	167,939	157,000	201,038	202,250
Agricultural Lease	659	660	660	660
FBO Rental	42,830	51,684	42,635	-
Hanger Land Lease	30,501	32,220	34,938	82,750
Interest Income on PFC's	250	-	-	-
Airport Fuel Flowage	38,512	38,100	39,163	38,500
Copying fees	623	500	521	500
Advertising Space Fees	12,669	12,000	12,443	12,443
Miscellaneous Income	3,027	2,800	2,958	3,065
Transfer from Fund 101	100,000	-	-	-
Transfer from Fund 234 / PFC	109,573	108,700	122,705	121,934
<b>TOTAL REVENUES</b>	<b>1,157,205</b>	<b>991,608</b>	<b>1,110,453</b>	<b>1,149,709</b>
<b>EXPENDITURES</b>				
Operations	1,080,376	1,086,332	1,079,310	1,163,114
Capital	19,341	58,300	27,874	68,600
<b>TOTAL EXPENDITURES</b>	<b>1,099,717</b>	<b>1,144,632</b>	<b>1,107,184</b>	<b>1,231,714</b>

**AIRPORT OPERATING FUND (524)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Capital Reserve	180,884	218,879	275,715	329,049
Unreserved Fund Balance	229,213	38,194	137,651	2,312
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$410,097</b>	<b>\$257,073</b>	<b>\$413,366</b>	<b>\$331,361</b>



# AIRPORT

## Service Point Focus

**T** Tyler Pounds Regional Airport provides facilities and services for the safe and efficient operation of commercial aviation activities. Two commercial service airlines provide regional flights to Dallas and Houston that allow passengers to connect to any other airport in the world. Airport staff members are responsible for:

- § Promote and market airport services
- § Develop public education programs to teach citizens and customers about aviation
- § Terminal building maintenance
- § Runway inspection and maintenance
- § Manage airport vendor and concession contracts
- § Grounds maintenance including irrigation
- § Storm Water Pollution Prevention Program
- § Land lease contract management
- § Airfield lighting and navigational aid maintenance
- § Coordination and planning of airport development
- § Airport operations area maintenance and inspection
- § Coordinate and manage airport security and emergency programs
- § Passenger facility charge program reporting and administration
- § FAA grants administration

## Accomplishments for 2005-06

- § Awarded a new lease to the Historic Aviation Memorial Museum in the North Side Terminal
- § Received FAA Grant totaling 3.6 million dollars
- § Awarded construction contracts to construct

phase II of the airport perimeter road program

- § Awarded the acquisition of two new jet bridges
- § Completed construction of airport perimeter road project phase I
- § Completed the rehabilitation of all airfield lighting systems
- § Completed pavement rehabilitation of Runway 4-22 and associated taxiways.
- § Completed Airport Master Plan Update for Submission to FAA
- § Updated Airport Rates and Charges

## Major Budget Items

- § Terminal Carpet Replacement
- § Multimedia equipment and production for public education and marketing programs
- § Additional security fencing

## Goals for 2006-07

- § Purchase two jet bridges to allow for more security and safety features while boarding passengers.
- § Begin design for new runway safety area improvement programs as specified by FAA
- § Receive and certify a new Airport Rescue Fire-fighting Truck
- § Install new security fencing on the west side of the airport.
- § Begin a new comprehensive training curriculum for airport safety and maintenance procedures

## AIRPORT

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$406,892	\$456,715	\$445,156	\$453,102
Supplies and Services	228,908	251,435	237,755	262,540
Sundry	52,799	69,339	69,339	88,309
Utilities	196,278	194,608	204,875	245,716
Maintenance	78,875	113,485	110,811	112,697
Capital Outlay	116,624	750	11,374	750
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,080,376</b>	<b>\$1,086,332</b>	<b>\$1,079,310</b>	<b>\$1,163,114</b>

<b>SERVICE POINT EMPLOYEES</b>				
	2003-2004	2004-2005	2005-2006	2006-2007
<i>Regular Full-time Positions</i>				
Airport Manager	1	1	1	1
Airport Operations Supervisor	1	1	1	1
Administrative Assistant	1	1	1	1
Airport Technician I	2	2	3	3
Airport Technician II	2	2	1	1
Airport Technician III	3	2	2	2
Airport Technician IV	-	1	1	1
Clerk	1	-	-	-
Secretary	-	1	1	1
<i>Regular Part-time Positions</i>				
Airport Technician I	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

## AIRPORT CAPITAL DEPARTMENT

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$2,500	\$7,500	\$7,500	\$7,500
Maintenance	2,900	9,000	9,000	22,100
Capital Outlay	13,941	11,800	11,374	9,000
Transfer to Special Rev	-	30,000	-	30,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$19,341</b>	<b>\$58,300</b>	<b>\$27,874</b>	<b>\$68,600</b>

## AIRPORT

<i>PERFORMANCE BENCHMARKS</i>	<i>ACTUAL 2004-05</i>	<i>BUDGET 2005-06</i>	<i>PERIOD ENDING</i>
			<i>JUNE 2006</i> <i>ACTUAL 2005-06</i>
Number of regional jet departures	424	260	278
Number of annual enplanements	86,183	85,000	40,205
Average monthly rental car revenue	\$14,041	\$15,110	\$17,016
Fuel flowage fees	\$38,873	\$38,100	\$27,969
Landing fees	\$56,864	\$53,300	\$52,335





# HOTEL TAXES

FISCAL YEAR 2006-2007



## HOTELS THEN

*Courtesy of Smith County Historical Society*

## HOTELS TODAY

*Courtesy of Tyler GIS*





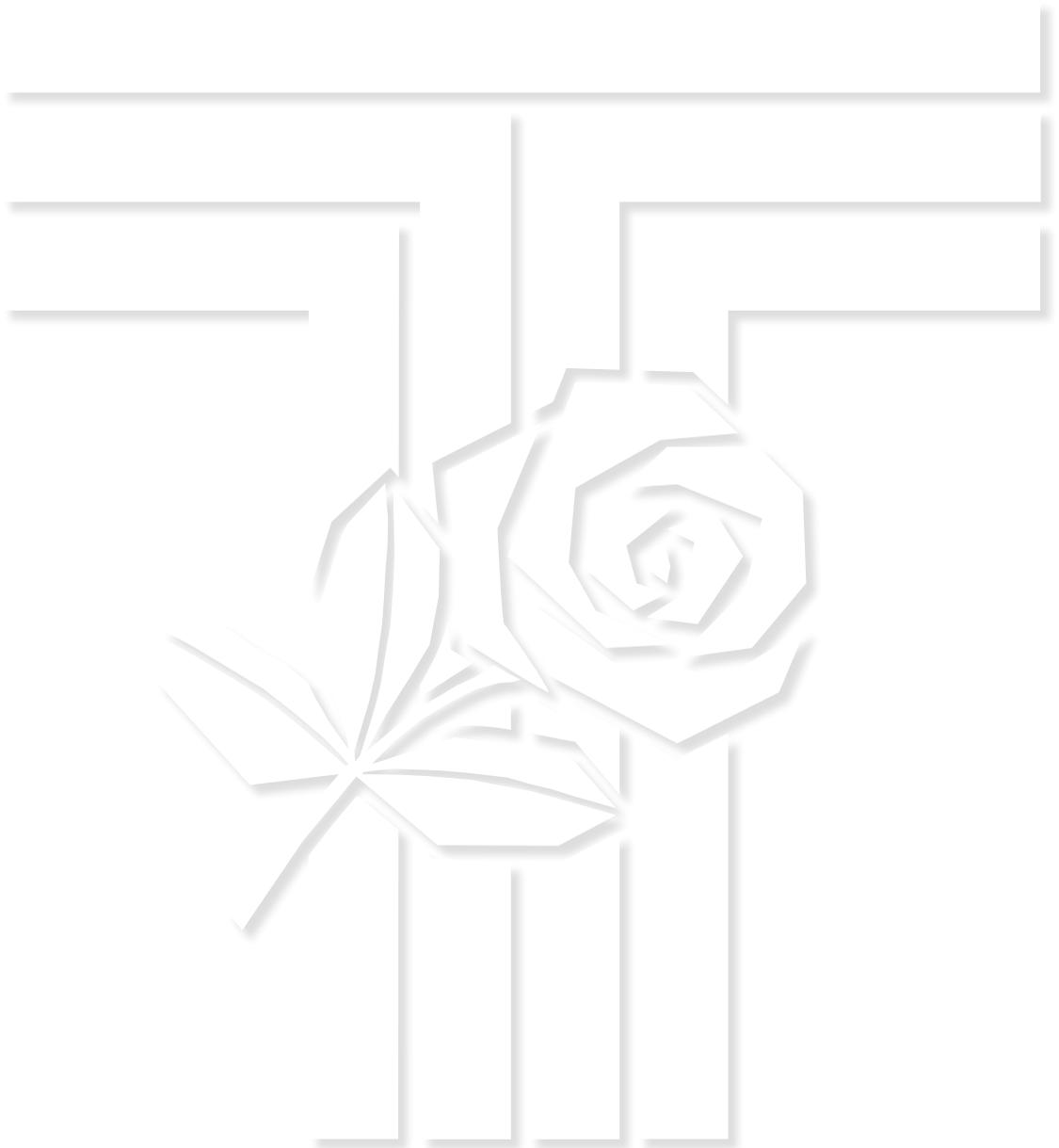
## HOTEL/MOTEL OCCUPANCY TAX FUND (2II)

### REVENUES, EXPENDITURES

#### AND CHANGES IN FUND BALANCE

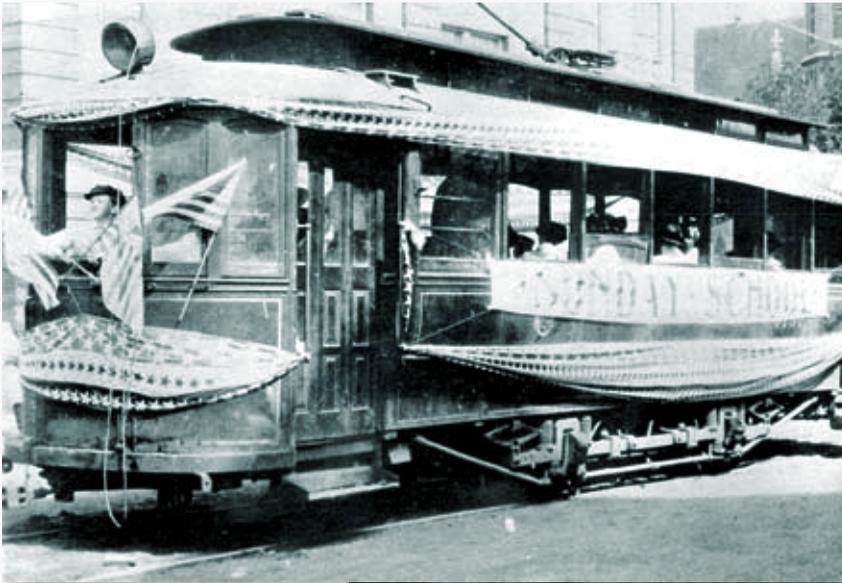
FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$485,294</b>	<b>\$850,601</b>	<b>\$850,601</b>	<b>\$937,041</b>
<b>REVENUES</b>				
Occupancy Tax	1,554,722	1,486,636	1,603,284	1,683,448
Interest Earnings	13,935	8,000	21,900	20,000
<b>TOTAL REVENUES</b>	<b>1,568,657</b>	<b>1,494,636</b>	<b>1,625,184</b>	<b>1,703,448</b>
<b>EXPENDITURES</b>				
Transfers to Tourism Fund	628,350	950,425	950,425	854,238
Transfer to Roof Replacement Reserve	-	-	-	200,000
Symphony	12,500	12,500	12,500	12,500
Museum of Art	49,500	49,500	49,500	49,500
Historical Society	9,500	9,500	9,500	9,500
Visitors and Convention Bureau	498,500	508,599	511,819	548,033
McClendon House	5,000	5,000	5,000	5,000
<b>TOTAL EXPENDITURES</b>	<b>1,203,350</b>	<b>1,535,524</b>	<b>1,538,744</b>	<b>1,678,771</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$850,601</b>	<b>\$809,713</b>	<b>\$937,041</b>	<b>\$961,718</b>
<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Sundry	902,000	\$1,535,524	\$1,538,744	1,478,771
Transfer to Special Rev	301,350	-	-	-
Transfer to Internal Svs	-	-	-	200,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,203,350</b>	<b>\$1,535,524</b>	<b>\$1,538,744</b>	<b>\$1,678,771</b>



# OTHER

FISCAL YEAR 2006-2007



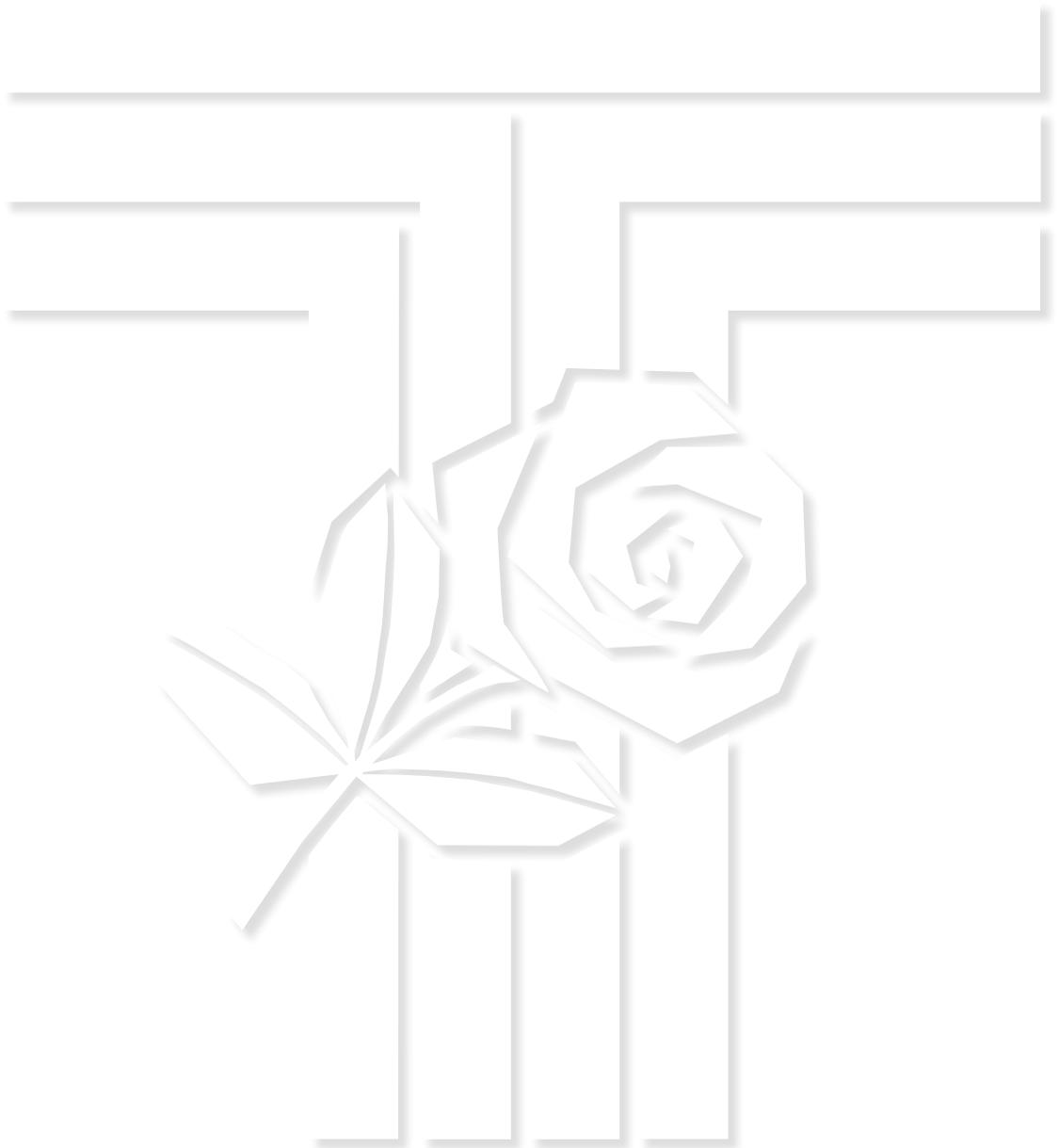
TYLER TRANSIT THEN

*Courtesy of Smith County Historical Society*

TYLER TRANSIT TODAY

*Courtesy of Tyler Transit*



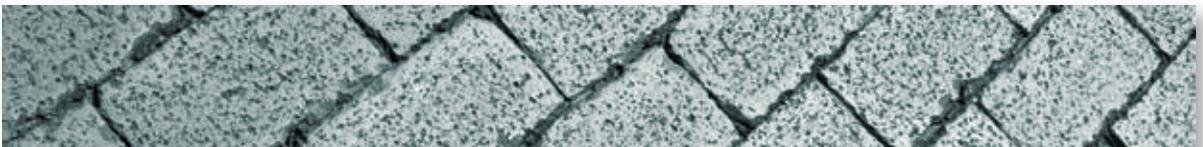


**CEMETERIES OPERATING FUND (204)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$809,247</b>	<b>\$722,958</b>	<b>\$722,958</b>	<b>\$604,504</b>
<b>REVENUES</b>				
Permits	1,320	1,500	1,500	1,500
Interest	18,880	14,000	15,000	15,000
Lot Sales	26,594	17,000	10,000	10,000
Miscellaneous Income	349	-	-	-
Transfer from Trust	52,170	60,000	60,000	60,000
<b>TOTAL REVENUES</b>	<b>99,313</b>	<b>92,500</b>	<b>86,500</b>	<b>86,500</b>
<b>EXPENDITURES</b>				
Cemetery	185,602	192,168	204,954	204,076
<b>TOTAL EXPENDITURES</b>	<b>185,602</b>	<b>192,168</b>	<b>204,954</b>	<b>204,076</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$722,958</b>	<b>\$623,290</b>	<b>\$604,504</b>	<b>\$486,928</b>

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
	<b>SERVICE POINT EXPENDITURES</b>			
Salaries and Benefits	\$86,051	\$98,504	\$99,104	\$94,418
Supplies and Services	20,079	24,727	22,355	24,576
Sundry	6,498	4,252	4,252	4,563
Utilities	40,996	29,310	44,860	45,258
Maintenance	16,059	22,375	21,383	22,261
Capital Outlay	15,919	13,000	13,000	13,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$185,602</b>	<b>\$192,168</b>	<b>\$204,954</b>	<b>\$204,076</b>



## CEMETERIES OPERATING FUND (204)

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
Cemeterian	1	1	1	1
Groundskeeper	1	1	1	1
Laborer	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## POLICE FORFEITURE FUND (205)

### REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$149,436</b>	<b>\$162,090</b>	<b>\$162,090</b>	<b>\$154,224</b>
<b>REVENUES</b>				
Judgement of Forfeitures	122,816	51,000	40,000	60,000
Interest Earnings	6,172	1,000	7,000	8,000
Total Revenues	128,988	52,000	47,000	68,000
<b>EXPENDITURES</b>	<b>116,334</b>	<b>60,848</b>	<b>54,866</b>	<b>71,915</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$162,090</b>	<b>\$153,242</b>	<b>\$154,224</b>	<b>\$150,309</b>

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$4,965	\$20,000	\$19,951	\$10,365
Sundry	475	–	392	–
Capital Outlay	108,933	40,848	34,523	61,550
Transfer to General Fund	1,961	–	–	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$116,334</b>	<b>\$60,848</b>	<b>\$54,866</b>	<b>\$71,915</b>

**COURT TECHNOLOGY FUND (207)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$284,618	\$284,618	\$205,120
<b>REVENUES</b>				
Technology Fees	-	113,400	115,000	115,000
Distributed Interest	-	500	9,500	9,500
Transfer from Fund 101	284,618	-	-	-
<b>TOTAL REVENUES</b>	<b>284,618</b>	<b>113,900</b>	<b>124,500</b>	<b>124,500</b>
<b>EXPENDITURES</b>				
Transfer to Computer Services	-	53,998	53,998	-
Expenditures for Technology	-	239,160	150,000	223,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>293,158</b>	<b>203,998</b>	<b>223,000</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$284,618</b>	<b>\$105,360</b>	<b>\$205,120</b>	<b>\$106,620</b>

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL	BUDGET	PROJECTED	BUDGET
	EXPENDITURES	APPROPRIATIONS	EXPENDITURES	APPROPRIATIONS
Sundry	\$-	\$53,998	\$53,998	\$-
Capital Outlay	-	239,160	150,000	223,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$-</b>	<b>\$293,158</b>	<b>\$203,998</b>	<b>\$223,000</b>



**OIL AND NATURAL GAS FUND (235)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$1,450,916</b>	<b>\$2,498,272</b>	<b>\$2,498,272</b>	<b>\$3,471,922</b>
<b>REVENUES</b>				
Oil Leases and Royalties	1,015,180	500,000	1,050,000	850,000
Interest Earnings	47,596	30,000	100,000	100,000
<b>TOTAL REVENUES</b>	<b>1,062,776</b>	<b>530,000</b>	<b>1,150,000</b>	<b>950,000</b>
<b>EXPENDITURES</b>				
Tyler 21 Plan	-	176,350	176,350	200,000
Miscellaneous Expense	15,420	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>15,420</b>	<b>176,350</b>	<b>176,350</b>	<b>200,000</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$2,498,272</b>	<b>\$2,851,922</b>	<b>\$3,471,922</b>	<b>\$4,221,922</b>

**PASSENGER FACILITY FUND (234)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>REVENUES</b>				
Passenger Facility Charge	-	326,000	367,525	365,000
Distributed Interest	-	100	600	800
<b>TOTAL REVENUES</b>	<b>-</b>	<b>326,100</b>	<b>368,125</b>	<b>365,800</b>

**PASSENGER FACILITY FUND (234)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>EXPENDITURES</b>				
PFC Transfer - Half Cent	-	217,400	245,420	243,866
PFC Transfer - Airport	-	108,700	122,705	121,934
<b>TOTAL EXPENDITURES</b>	-	<b>326,100</b>	<b>368,125</b>	<b>365,800</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Transfer to Special Rev	-	\$217,400	\$245,420	\$243,866
Transfer to Enterprise	-	108,700	122,705	121,934
<b>TOTAL APPROPRIATIONS</b>	\$-	<b>\$326,100</b>	<b>\$368,125</b>	<b>\$365,800</b>

**TOURISM AND CONVENTION FUND (219)**  
**REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$28,299</b>	<b>\$(1,170)</b>	<b>\$(1,170)</b>	<b>\$35,091</b>
<b>REVENUES</b>				
Charges for Services	331,303	343,300	354,350	368,350
Transfer from General Fund	-	80,000	80,000	100,000
Transfer from Motel Tax Fund	301,350	950,425	950,425	854,238
<b>TOTAL REVENUES</b>	<b>632,653</b>	<b>1,373,725</b>	<b>1,384,775</b>	<b>1,322,588</b>

## TOURISM AND CONVENTION FUND (219)

### REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>EXPENDITURES</b>				
Rose Garden	–	817,901	786,344	860,738
Harvey Hall and Goodman Museum	662,122	557,861	562,170	491,940
<b>TOTAL EXPENDITURES</b>	<b>662,122</b>	<b>1,375,762</b>	<b>1,348,514</b>	<b>1,352,678</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$(1,170)</b>	<b>\$(3,207)</b>	<b>\$35,091</b>	<b>\$5,001</b>

### ROSE GARDEN CENTER\*

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$–	\$99,938	\$83,272	\$86,420
Supplies and Services	–	12,038	12,041	14,500
Sundry	–	9,266	9,354	115,546
Utilities	–	185	7,185	17,551
Maintenance	–	10,086	10,086	13,000
Capital Outlay	–	28,033	28,033	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$–</b>	<b>\$159,546</b>	<b>\$149,971</b>	<b>\$247,017</b>

<b>SERVICE POINT EMPLOYEES</b>				
	2003–2004	2004–2005	2005–2006	2006–2007
<i>Regular Full-time Positions</i>				
Rose Garden Supervisor	1	1	1	1
Crew Leader	1	1	2	2
Grounds Technician	1	1	–	–
Groundskeeper	1	1	1	1
Laborer	6	6	6	6
Pest Control Technician	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\* Old Account #101-460

## ROSE GARDEN MAINTENANCE

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	–	\$371,624	\$371,624	\$370,638
Supplies and Services	–	108,223	102,844	95,173
Sundry	–	18,008	18,910	18,595
Utilities	–	66,710	50,814	57,082
Maintenance	–	81,790	80,181	72,233
Capital Outlay	–	12,000	12,000	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$–</b>	<b>\$658,355</b>	<b>\$636,373</b>	<b>\$613,721</b>

<b>SERVICE POINT EMPLOYEES</b>				
	2003–2004	2004–2005	2005–2006	2006–2007
<b>Regular Full-time Positions</b>				
Visitor Facilities/Administrative Supervisor	–	–	1	1
Convention Center Supervisor	1	1	–	–
Leisure Services Supervisor	1	1	–	–
Building Maintenance Worker	1	1	1	1
Clerk	2	2	2	2
Custodian	2	2	3	3
Museum Curator	1	1	1	1
<b>Regular Part-time Positions</b>				
Custodian	2	2	2	3
Facility Attendant <sup>1</sup>	1	1	1	–
<b>Temporary Positions</b>				
Custodian	2	2	1	1
Facility Attendant	1	1	–	–
<b>TOTAL DEPARTMENT</b>	<b>14</b>	<b>14</b>	<b>12</b>	<b>12</b>

1) Title change from Facility Attendant to Custodian during FY 2005-2006



## VISITOR FACILITIES

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$306,992	\$258,222	\$253,169	\$241,424
Supplies and Services	56,637	36,810	45,272	33,658
Sundry	39,579	43,872	43,872	46,811
Utilities	161,681	130,655	131,555	113,887
Maintenance	59,859	26,160	26,160	26,160
Capital Outlay	37,374	62,142	62,142	\$30,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$662,122</b>	<b>\$557,861</b>	<b>\$562,170</b>	<b>\$491,940</b>



# NEIGHBORHOOD SERVICES

## Service Point Focus

**I**t is the mission of the Neighborhood Services Department to assist organizations and individuals through financial resources to provide services which benefit low and moderate income persons, to provide affordable housing and fund activities which improve public facilities and services for low and moderate income families, and instill a sense of community pride and purpose to initiate neighborhood revitalization in our city. The ultimate vision is a city comprised of recognizable neighborhoods where citizens have a sense of belonging, with adequate and affordable housing and accessibility to well-maintained public facilities and services, and knowledge of available resources to assist them with their needs.

The Neighborhood Services Department houses the offices of Community Development Division (CDBG and HOME Programs) and the Housing Division (Housing Choice Vouchers Program). Funding for these programs is provided by the U.S. Department of Housing and Urban Development. Tyler is considered an entitlement city and therefore receives funding on an annual basis to administer programs sponsored by the U.S. Department of Housing and Urban Development.

The Community Development Block Grant (CDBG) program's mission is to provide decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. Current activities include Owner-Occupied Housing Rehabilitation Program, Emergency Rehabilitation Program, Handicap Accessibility Program, Code Enforcement, Clearance/Demolition Program, Voluntary Demolition Program, Public Services, Public Facilities improvements, and the Neighborhood Empowerment Works (NEW) Program. Each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons, prevention or elimina-

tion of slum or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

The HOME program provides assistance to low-income families for safe and affordable housing and living conditions. This program serves low-income homeowners, homebuyers, and renters by providing rehabilitation and reconstruction assistance for homeowners; downpayment and closing costs assistance for homebuyers, and rental subsidies (TBRA) for low-income tenants. The program also partners with local non-profit organizations and Community Housing Development Organizations (CHDOs) to leverage funds that assist low-income homebuyers and renters.

The Housing Division provides monthly rental assistance to qualifying persons living in decent, safe, and sanitary housing; support services to the First-time Homebuyers program through housing counseling services and housing fairs; and manages the Desegregated Housing Opportunity Program.

## Accomplishments for 2005-06

- § Provided supportive services to 30 Alzheimer's victims and their families through funding of Alzheimer's Alliance
- § Provided literacy and educational assistance to 100 illiterate persons through funding of Tyler Literacy Council
- § Provided emergency housing, supportive services, and job training assistance to 210 victims of domestic violence through funding of the East Texas Crisis Center
- § Provided counseling assistance to 1,000 parents through the funding of Parents Anonymous
- § Provided funds for New Construction of 4

homes for homebuyers through Habitat for Humanity

- § Assisted 17 homeowners with rehabilitation costs
- § Demolished 28 dilapidated/unsafe structures
- § Provided Code Enforcement services and identified and monitored 763 code violations in low/mod income neighborhoods
- § Provided funds for public facilities/infrastructure improvements in Hunters Glen target area
- § Provided funds for park improvements at Gasoway Park
- § Provided interim assistance for Neighborhood Empowerment Works (NEW) program
- § Provided CHDO set-aside funds to Tyler Community Homes for rental housing
- § Provided funds for construction of new affordable houses
- § Provided funds for Monroe Sewer Project
- § Provided housing and rental assistance to 913 Housing Choice Voucher clients each month
- § Constructed and sold 1 house to a Housing Choice Voucher client
- § Sponsored Summer Food program
- § Provided funds for Moore Grocery Lofts downtown revitalization project

## Major Budget Items

- § Home ownership rehabilitation projects
- § New affordable housing construction projects
- § Downtown building revitalization projects

## Goals for 2006-07

- § Provide assistance to Tyler AIDS Services
- § Provide assistance to Tyler Literacy Council
- § Assist homeowners with rehabilitation costs
- § Assist homebuyers with homebuyer education and down-payment and closing costs
- § Provide funds for the clearance and/or demolition of dilapidated/unsafe structures
- § Provide Code Enforcement services in low/mod income neighborhoods
- § Provide funds for public facilities/infrastructure improvements in Proyecto Rosalinda target area
- § Provide funds for park improvements at Hillside Park located in the Proyecto Rosalinda target area
- § Provide funds for rental assistance to Tyler AIDS Services
- § Provide interim assistance for NEW program
- § Provide CHDO set-aside and operating costs to Tyler Community Homes for rental housing
- § Provide funds for construction of new affordable houses
- § Provide funds for Monroe Sewer Project
- § Provide housing and rental assistance to 920 Housing Choice Voucher clients monthly
- § Demolish and reconstruct substandard units



## HOMEOWNERSHIP/HOUSING FUND (274)

### REVENUES, EXPENDITURES

#### AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$104,757	\$152,032	\$152,032	\$129,532
<b>REVENUES</b>	187,948	157,000	131,000	132,000
<b>EXPENDITURES</b>	140,673	155,000	153,500	158,500
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$152,032	\$154,032	\$129,532	\$103,032
<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$17,040	\$7,934	\$6,500	\$6,500
Sundry	4,340	6,776	7,000	7,000
Capital Outlay	100,604	112,290	112,000	117,000
Transfer to Special Rev	18,689	28,000	28,000	28,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$140,673</b>	<b>\$155,000</b>	<b>\$153,500</b>	<b>\$158,500</b>

## HOUSING ASSISTANCE PAYMENTS FUND (276)

### REVENUES, EXPENDITURES

#### AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$55,683	\$55,683	\$55,379
<b>REVENUES</b>	6,078,875	6,762,279	6,762,279	6,762,435
<b>EXPENDITURES</b>	6,023,192	6,762,583	6,762,279	6,762,435

## HOUSING ASSISTANCE PAYMENTS FUND (276)

### REVENUES, EXPENDITURES

### AND CHANGES IN FUND BALANCE

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
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ENDING FUND BALANCE / WORKING CAPITAL	\$55,683	\$55,379	\$55,683	\$55,379
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#### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$345,253	\$438,698	\$444,914	\$432,680
Supplies and Services	145,528	66,557	63,316	62,030
Sundry	5,495,976	6,250,284	6,247,550	6,259,762
Utilities	1,113	1,615	1,440	1,704
Maintenance	6,904	5,429	5,059	6,259
Capital Outlay	28,418	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,023,192</b>	<b>\$6,762,583</b>	<b>\$6,762,279</b>	<b>\$6,762,435</b>

#### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Director Of Neighborhood Services	1	1	0.50	0.50
Accountant	1	0.35	0.75	0.75
Housing Projects Coordinator	1	1	0.90	0.90
Project Planner	1	1	1	1
Rehab Project Specialist	-	-	1.60	1.60
Senior Secretary	1	1	0.90	0.90
<b>TOTAL DEPARTMENT</b>	<b>5</b>	<b>4.35</b>	<b>5.65</b>	<b>5.65</b>



**HOME GRANT FUNDS (295)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-
<b>REVENUES</b>	139,423	717,246	717,246	487,789
<b>EXPENDITURES</b>	139,423	717,246	717,246	487,789
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$48,256	\$52,023	\$52,023	\$40,451
Supplies and Services	5,485	-	-	-
Sundry	2,190	-	-	-
Utilities	124	-	-	-
CDBG/Home Projects Housing	34,441	180,000	180,000	-
CDBG/Home Projects	12,342	435,223	435,223	-
CDBG/Home	36,585	50,000	50,000	447,338
<b>TOTAL APPROPRIATIONS</b>	<b>\$139,423</b>	<b>\$717,246</b>	<b>\$717,246</b>	<b>\$487,789</b>

**SERVICE POINT EMPLOYEES**

	2003-2004	2004-2005	2005-2006	2006-2007
<i>Regular Full-time Positions</i>				
Director Of Neighborhood Services	-	-	0.25	0.25
Accountant	-	0.15	0.10	0.10
Housing Projects Coordinator	-	-	0.10	0.10
Rehab Project Specialist	-	-	0.40	0.40
Senior Secretary	-	-	0.10	0.10
<b>TOTAL DEPARTMENT</b>	-	<b>0.15</b>	<b>0.95</b>	<b>0.95</b>

**COMMUNITY DEVELOPMENT GRANT FUNDS (294)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-
<b>REVENUES</b>	<b>1,858,700</b>	<b>1,072,656</b>	<b>1,044,592</b>	<b>965,457</b>
<b>EXPENDITURES</b>	<b>1,858,700</b>	<b>1,072,656</b>	<b>1,044,592</b>	<b>965,457</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	\$-	\$-	\$-	\$-

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$187,046	\$255,940	\$251,391	\$266,709
Supplies and Services	96,674	41,261	95,031	63,131
Sundry	11,029	20,294	21,288	18,133
Utilities	9,428	10,880	9,580	11,839
Maintenance	1,221	1,500	3,000	3,700
Capital Outlay	14,900	-	-	-
CDBG/Home Projects Housing	57,199	-	77,775	-
CDBG/Home Projects	211,582	506,883	199,799	20,906
CDBG/Home	216,612	-	215,830	496,039
CDBG/Home PFI	1,053,009	235,898	170,898	85,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,858,700</b>	<b>\$1,072,656</b>	<b>\$1,044,592</b>	<b>\$965,457</b>

**SERVICE POINT EMPLOYEES**

	2003-2004	2004-2005	2005-2006	2006-2007
<i>Regular Full-time Positions</i>				
Director of Neighborhood Services	-	-	0.25	0.25
Housing Services Manager	1	1	1	1
Accountant	-	0.50	0.15	0.15

**COMMUNITY DEVELOPMENT GRANT FUNDS (294)**

Clerk	1	1	1	1
Code Enforcement/Housing Inspector	1	2	2	2
Eligibility Analyst	2	3	3	3
Rehab/Code Enforcement	1	1	1	1
Senior Clerk	1	1	1	1
Senior Eligibility Analyst	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>8</b>	<b>10.50</b>	<b>10.40</b>	<b>10.40</b>



# TYLER AREA MPO

## Service Point Focus

The City of Tyler serves as the administrative agency of the Tyler Area Metropolitan Planning Organization (MPO). The Governor designates the MPO for all urban areas over 50,000 population. Tyler was designated the MPO for the Tyler urban area in 1974. The MPO, in cooperation with the Texas Department of Transportation (TxDOT), is responsible for carrying out the urban transportation process as required by federal legislation. The MPO is intended to provide a forum for cooperative decision making concerning transportation issues by the principal elected officials of the general purposes local governments. The MPO provides continuity of various transportation planning and improvement efforts throughout the Tyler urban area. MPO staff provides oversight and support to two standing committees, the Policy Committee and the Technical Committee.

The transportation planning study area for the Tyler urbanized area includes the City of Tyler and several other developing areas such as Gresham, Lindale, New Chapel Hill, Noonday and Whitehouse. The Study Area Boundary is contiguous with the incorporated cities of Whitehouse on the southeast, and New Chapel Hill on the east, and Hideaway Lake and Lindale to the north. The study area is intended to include those areas outside the urbanized area most likely to experience urbanization during the 20-year planning horizon.

The MPO is charged with:

- § Projecting future transportation needs
- § Recommending reasonable strategies based on needs and available resources
- § Development of the biennial Unified Planning Work Program
- § Development of the biennial Transportation Improvement Program
- § Development of the Metropolitan Transportation Plan

## Accomplishments for 2005-06

- § Completed year one of Unified Planning Work Program and Transportation Improvement Program.
- § Reviewed and modified the 1998 base year Traffic Analysis Zone (TAZ) as part of a traffic demand model update
- § Prepared and adopted the Texas Urbanized Mobility Plan (TUMP)
- § Participated as member of the East Texas Regional Transportation Steering Committee

## Major Budget Items

- § Funding for Metropolitan Planning Organization planning projects is provided by a compilation of Federal Highway Administration, Federal Transportation Agency, and Texas Department of Transportation funds.

## Goals for 2006-07

- § Continue efforts on Unified Planning Work Program, Transportation Improvement Program and Metropolitan Transportation Plan
- § Oversee compilation of a 2040 Socio-Economic Forecast
- § Assist with the Digital Aerial Photography program
- § Oversee the annual Traffic Count program
- § Oversee the Regional Greenbelt and Trail Corridor Study
- § Assist with the South Broadway Corridor Study
- § Update all planning documents to ensure compliance with the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)

## MISCELLANEOUS GRANT FUND (285)

FISCAL YEAR 2006-2007

NAME OF GRANT	GRANT AMOUNT	CITY'S MATCH	TOTAL
104F Transportation Grant	\$369,926	\$-	\$369,926
Fire Grants	196,850	25,140	221,990
TxDOT Hike and Bike	1,280,000	128,000	1,408,000
<b>TOTAL</b>	<b>\$1,846,776</b>	<b>\$153,140</b>	<b>\$1,999,916</b>

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
	Salaries and Benefits	\$95,875	\$127,022	\$125,559
Supplies and Services	109,574	156,625	51,766	231,970
Sundry	7,407	1,060	1,060	14,327
Utilities	-	-	-	360
<b>TOTAL APPROPRIATIONS</b>	<b>\$212,856</b>	<b>\$284,707</b>	<b>\$178,385</b>	<b>\$369,926</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Director of Planning	0.30	0.30	0.30	0.30
GIS Planner/Developer	0.85	0.85	0.85	0.85
MPO Planner	0.90	0.90	0.90	0.90
<b>TOTAL DEPARTMENT</b>	<b>2.05</b>	<b>2.05</b>	<b>2.05</b>	<b>2.05</b>



# TYLER TRANSIT SYSTEM

## Service Point Focus

The Tyler Transit System provides safe, dependable, low cost transportation service to the citizens of Tyler through the operation of a fixed-route bus system, JARC, a system to get people to work late at night, and a paratransit system for ADA (Americans with Disability Act) certified persons. Four routes converge at a central transfer point allowing passengers to access any section of Tyler along the city's major arteries. Operations management and personnel are provided through Transit Management of Tyler, Inc., a subsidiary of First Transit, Inc.

Transit employees are responsible for:

- § Providing safe, dependable and efficient transportation services
- § Administering state and federal grant funds
- § Maintaining transit vehicles to conform with Federal Transportation Administration (FTA) guidelines
- § Promoting and increasing ridership
- § Overseeing coordination to streamline route scheduling using computer software

- § Continuing employee training programs to enforce safe and efficient processes

## Accomplishments for 2005-06

- § Utilized mobile computers to better coordinate scheduling and communication with vehicles
- § Began efforts to create a new transfer station
- § Purchased alternative fuel powered vehicle
- § Installed bicycle racks on all fixed route buses
- § Rolled out new "trolley look" paint scheme for fixed route buses

## Major Budget Items

- § Purchase of additional land and buildings to expand and enhance service

## Goals for 2006-07

- § Partner with other City staff to better provide efficient and timely transportation services
- § Perform transit route studies to assess citizen input
- § Purchase two new buses



**TRANSIT SYSTEM FUND (286)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$175,562	\$273,476	\$273,476	\$216,476

<b>REVENUES</b>				
Transit Fees	108,245	100,000	115,000	120,000
Municipal Subsidy	236,257	229,384	229,384	230,000
State Grant	374,528	336,769	329,000	350,000
Federal Grant	960,149	1,027,899	1,148,035	1,254,311
<b>TOTAL REVENUES</b>	<b>1,679,179</b>	<b>1,694,052</b>	<b>1,821,419</b>	<b>1,954,311</b>

<b>EXPENDITURES</b>	<b>1,581,265</b>	<b>1,694,052</b>	<b>1,878,419</b>	<b>1,989,311</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$273,476</b>	<b>\$273,476</b>	<b>\$216,476</b>	<b>\$181,476</b>

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Supplies and Services	\$1,056,760	\$1,151,160	\$1,170,350	\$1,405,724
Sundry	63,278	90,192	79,419	95,604
Utilities	29,807	21,700	25,350	27,383
Maintenance	331,130	383,000	420,300	435,600
Capital Outlay	100,290	48,000	183,000	25,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,581,265</b>	<b>\$1,694,052</b>	<b>\$1,878,419</b>	<b>\$1,989,311</b>

<b>PERFORMANCE BENCHMARKS</b>	<b>PERIOD ENDING JUNE 2006</b>		
	ACTUAL 2004-05	BUDGET 2005-06	ACTUAL 2005-06
Number of paratransit riders per year	14,682	14,416	23,512
Number of fixed route riders per year	160,181	76,640	123,446
Fare revenues	\$107,265	\$50,815	\$92,069

# PRODUCTIVITY IMPROVEMENT FUND (639)

## REVENUES, EXPENDITURES

### AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Reserve for Full Funding	\$-	\$-	\$-	\$-
Operating Reserve	-	-	-	1,440,736
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>251,362</b>	<b>372,836</b>	<b>372,836</b>	<b>1,440,736</b>
<hr/>				
<b>REVENUES</b>	<b>473,764</b>	<b>467,000</b>	<b>1,482,500</b>	<b>842,000</b>
<hr/>				
<b>EXPENDITURES</b>	<b>352,290</b>	<b>472,200</b>	<b>414,600</b>	<b>979,986</b>
<hr/>				
Reserve for Full Funding	-	-	-	293,500
Operating Reserve	-	-	-	1,009,250
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$372,836</b>	<b>\$367,636</b>	<b>\$1,440,736</b>	<b>\$1,302,750</b>

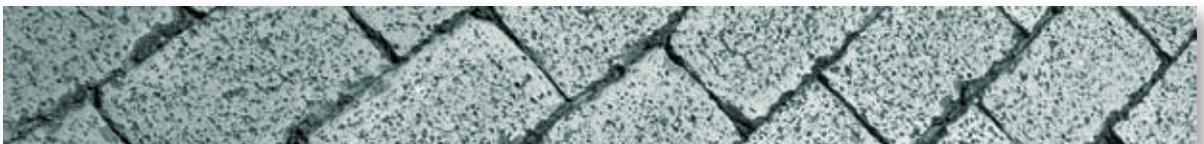
#### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$138,675	\$50,200	\$81,300	\$224,986
Supplies and Services	697	-	-	-
Sundry	212,918	422,000	333,300	755,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$352,290</b>	<b>\$472,200</b>	<b>\$414,600</b>	<b>\$979,986</b>

#### SERVICE POINT EMPLOYEES

	2003-2004	2004-2005	2005-2006	2006-2007
<i>Regular Full-time Positions</i>				
Gap Team Member <sup>1</sup>	-	-	-	2
<b>TOTAL DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2</b>

1) Addition of two Gap Team Member positions for FY 2006-2007



# VEHICLE EQUIPMENT SERVICES

## Service Point Focus

The Vehicle Services Department is charged with providing high quality, low cost vehicle maintenance services and asset management activities for all vehicles in the City's fleet. This department is committed to quality and excellence in professional fleet management services and staff members are responsible for the following to meet the City's needs:

- § General maintenance for more than 500 fleet vehicles including police patrol cars, fire trucks, service trucks and sedans
- § Maintaining an efficient equipment maintenance scheduling and tracking system
- § Auto parts inventory control management and services
- § Maintaining best practices policies and procedures to meet service goals
- § Maintaining preventative maintenance program for service and inspections
- § Providing fleet utilization support to all departments
- § Maintaining vehicle records
- § Adhering to general safety regulations and environmental policies
- § Maintaining a diligent and proactive replacement and procurement program

- § Performing fleet facilities maintenance and upgrades as needed
- § Using computer systems technology
- § Using shop equipment technology
- § Pursuing staff continuing education and training goals
- § Pursuing vendor contracts where efficient
- § Applying alternative fuel programs
- § Maintaining hazardous material management
- § Fuel management program

## Accomplishments for 2005-06

- § Reduced outsourcing expenditures
- § Performed vehicle maintenance services for Tyler Independent School District police fleet

## Major Budget Items

- § Purchase of new vehicles and service parts for existing fleet
- § Fuel for fleet vehicles

## Goals for 2006-07

- § Continue efforts in proactive replacement program by purchasing \$2.1 million in new vehicles



**FLEET MAINTENANCE AND REPLACEMENT FUND (640)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$748,384</b>	<b>\$1,307,249</b>	<b>\$1,307,249</b>	<b>\$1,412,522</b>
<b>REVENUES</b>				
Interest Earnings	35,001	25,000	75,000	82,000
Amortization Charges	1,824,760	2,192,600	2,055,310	2,173,656
Service Fees	445,178	440,000	440,000	460,000
Fuel Surcharge	42,637	85,000	45,000	45,000
Motor Pool	42,500	5,000	14,500	16,000
Fuel Tax	-	13,500	-	-
Parts Markup	217,717	200,000	200,000	200,000
Fleet Admin Overhead	-	75,000	75,000	75,000
Sale of Equipment	210,021	150,000	150,000	150,000
Sale of Salvage	2,341	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	<b>2,820,155</b>	<b>3,187,100</b>	<b>3,055,810</b>	<b>3,202,656</b>
<b>EXPENDITURES</b>				
Replacement	1,383,200	2,966,401	2,078,577	2,135,717
Maintenance	878,090	883,936	871,960	981,609
<b>TOTAL EXPENDITURES</b>	<b>2,261,290</b>	<b>3,850,337</b>	<b>2,950,537</b>	<b>3,117,326</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$1,307,249</b>	<b>\$644,012</b>	<b>\$1,412,522</b>	<b>\$1,497,852</b>

**FLEET REPLACEMENT PURCHASE**

	SERVICE POINT EXPENDITURES			
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
	Sundry	\$-	\$-	\$-
Capital Outlay	1,383,200	2,966,401	2,078,577	2,135,717
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,383,200</b>	<b>\$2,966,401</b>	<b>\$2,078,577</b>	<b>\$2,135,717</b>

## FLEET MAINTENANCE

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$572,234	\$658,293	\$592,491	\$699,820
Supplies and Services	72,645	45,381	99,393	73,551
Sundry	145,210	122,102	112,102	134,951
Utilities	996	1,025	1,594	2,135
Maintenance	68,076	40,085	49,330	71,152
Capital Outlay	18,929	17,050	17,050	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$878,090</b>	<b>\$883,936</b>	<b>\$871,960</b>	<b>\$981,609</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
Fleet Administrator	1	1	1	1
Auto Parts Inventory Specialist	1	1	1	-
Clerk	1	2	2	-
Equipment Maintenance Supervisor	1	1	1	1
Equipment Mechanic I	7	7	5	5
Equipment Servicer	1	2	2	2
Inventory Technician <sup>1</sup>	-	-	-	2
Master Mechanic	-	-	2	2
Purchasing Technician <sup>2</sup>	-	-	-	1
Senior Secretary	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>13</b>	<b>15</b>	<b>15</b>	<b>15</b>

1) Two positions upgraded from Clerk to Inventory Technician during FY 2005-2006

2) One position reclassified from Auto Parts Inventory Specialist to Purchasing Technician during FY 2005-2006

PERFORMANCE BENCHMARKS	ACTUAL 2004-05	BUDGET 2005-06	PERIOD ENDING JUNE 2006 ACTUAL 2005-06
Total cost of fleet maintenance	\$413,436	\$465,000	\$282,138
Total number of vehicle repairs	9,992	N/A	5,282
Total number of preventative maintenance jobs performed	1,626	N/A	1,355
Fleet replacement program purchases	\$2,120,000	\$2,120,000	\$2,681,195
Revenue from performing fleet maintenance for other agencies	\$13,501	\$15,000	\$8,756
Total estimated value of fleet vehicles	>\$20,544,678	N/A	>\$20,990,826

**PROPERTY, LIABILITY, DISABILITY AND WORKERS COMPENSATION FUND (650)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$311,184</b>	<b>\$254,791</b>	<b>\$254,791</b>	<b>\$156,518</b>
<b>REVENUES</b>				
Distributed Interest	6,035	4,000	7,300	6,000
Premiums	535,427	535,427	535,427	1,727,531
<b>TOTAL REVENUES</b>	<b>541,462</b>	<b>539,427</b>	<b>542,727</b>	<b>1,733,531</b>
<b>EXPENDITURES</b>				
	<b>597,855</b>	<b>764,825</b>	<b>641,000</b>	<b>1,397,000</b>
Reserved for Commitments	-	-	-	*
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$254,791</b>	<b>\$29,393</b>	<b>\$156,518</b>	<b>\$493,049</b>

\*To be determined based upon an actuarial review

**BENEFITS FUND (661)**

**REVENUES, EXPENDITURES**

**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$5,177,407</b>	<b>\$7,453,253</b>	<b>\$7,453,253</b>	<b>\$9,246,431</b>
<b>REVENUES</b>				
Interest Earnings	181,674	140,000	225,000	300,000
Health \$300/employee	179,511	241,785	216,137	245,445
Section 125 Forfeiture	8,944	2,000	2,000	2,000
City's Health Benefits-Active	4,596,605	4,603,030	4,703,594	3,880,332
City's Health Benefits-Retired	1,079,370	1,079,370	1,079,370	1,870,548
Employees' Health Benefits-Active	1,138,490	1,150,000	1,121,660	1,121,660

**BENEFITS FUND (661)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Employees' Health Benefits- Retired	392,677	382,000	404,470	404,470
Employees' Health Benefits- COBRA	10,243	4,000	15,000	15,000
Workers' Compensation Premiums	850,458	817,451	936,507	-
Unemployment Premiums	39,717	39,693	39,693	-
Employees' Dental Contrib-Active	167,890	162,000	167,162	167,162
City's Dental Contrib - Active	114,896	113,900	114,303	112,225
Employees' Dental Contrib- Retired	45,884	43,000	49,353	49,353
City's Life Premium	25,353	25,295	24,639	24,842
Medicare Rx	108,189	110,953	124,701	124,701
Employees' Life Ins Contribution	126,887	189,705	128,976	128,976
Disability Contributions	176,201	175,662	184,011	-
Stoploss Reimbursement	-	-	-	-
<b>TOTAL REVENUES</b>	<b>9,242,989</b>	<b>9,279,844</b>	<b>9,536,576</b>	<b>8,446,714</b>

**EXPENDITURES**

Life Insurance	212,544	220,000	204,006	220,000
Special Services	45,020	45,000	45,000	45,000
Emp Assist Program Fees	-	15,600	20,356	22,000
Medicare Rx	348,081	407,806	402,270	482,724
Medicare Supplement	571,088	650,367	559,764	650,367
W/C Stoploss	48,237	52,500	52,500	-
Health Claim Payments	3,047,743	4,200,000	3,556,810	4,200,000
Rx Claims	861,009	1,007,700	1,007,689	1,209,227
Dental Administrative Fees	23,132	30,000	22,252	30,000
Dental Claim	401,181	463,227	434,305	521,166
W/C Claim	221,307	350,000	325,000	-
W/C Admin Fees	52,626	53,735	53,725	-
Safety Awards Program	19,972	-	-	-
Unemployment Claims	20,940	45,000	28,298	-

**BENEFITS FUND (661)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
STD Admin Fees	6,451	7,000	5,979	-
STD Claims	58,348	75,000	75,320	-
LTD Insurance Premiums	80,960	130,000	76,843	-
Health Admin Fees	309,966	275,000	246,941	280,000
Health Stoploss	407,631	500,000	383,540	500,000
Opt Out Costs	51,396	80,000	51,387	80,000
Health \$300/Employee	179,511	228,000	191,413	228,000
Trans to Other Funds	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>6,967,143</b>	<b>8,835,935</b>	<b>7,743,398</b>	<b>8,468,484</b>
Reserved for Commitments	-	-	-	*
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$7,453,253</b>	<b>\$7,897,162</b>	<b>\$9,246,431</b>	<b>\$9,224,661</b>

\*To be determined based upon an actuarial review

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$212,544	\$220,000	\$204,006	\$220,000
Supplies and Services	6,754,599	8,615,935	7,539,392	8,248,484
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,967,143</b>	<b>\$8,835,935</b>	<b>\$7,743,398</b>	<b>\$8,468,484</b>



# PROPERTY AND FACILITIES MANAGEMENT

Facilities management functions include HVAC and roof maintenance, disposal of surplus property and property acquisition for City-owned facilities. The Capital Improvements Coordinator provides oversight for the facilities personnel including the HVAC Mechanic, who is responsible for heating, ventilation, and air conditioning sys-

tems; and the Building Services Technician, who provides mailroom and courier services, and performs minor building maintenance tasks. Facilities management also administers the roof maintenance and replacement program, and oversees building janitorial services.

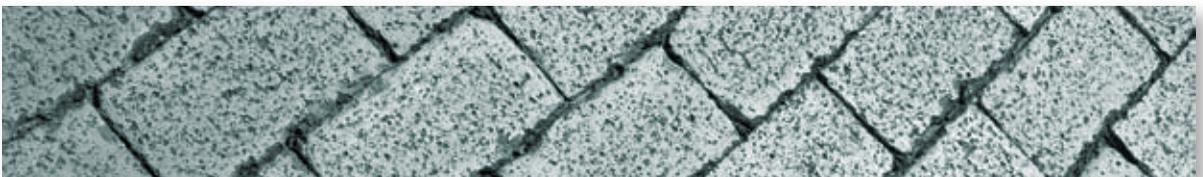
## PROPERTY AND FACILITIES MANAGEMENT FUND (663)

### REVENUES, EXPENDITURES

### AND CHANGES IN WORKING CAPITAL

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
Reserved Roof Replacement	\$-	\$-	\$-	\$-
Unreserved Fund Balance	623,081	608,365	608,365	517,131
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>623,081</b>	<b>608,365</b>	<b>608,365</b>	<b>517,131</b>
<b>REVENUES</b>				
Use of Money and Property	17,748	15,000	23,670	20,000
Sale of Property	3,081	-	1,100	-
Intergovernmental	155,973	197,759	153,440	212,999
Transfer from 101	-	-	-	131,206
Transfer from 211	-	-	-	200,000
<b>TOTAL REVENUES</b>	<b>176,802</b>	<b>212,759</b>	<b>178,210</b>	<b>564,205</b>
<b>EXPENDITURES</b>	<b>191,518</b>	<b>270,993</b>	<b>269,444</b>	<b>349,844</b>
Reserved Roof Replacement	-	-	-	450,000
Unreserved Fund Balance	608,365	550,131	517,131	281,492
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$608,365</b>	<b>\$550,131</b>	<b>\$517,131</b>	<b>\$731,492</b>



## PROPERTY AND FACILITIES MANAGEMENT

### SERVICE POINT EXPENDITURES

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$44,717	\$45,449	\$45,400	\$85,384
Supplies and Services	21,117	55,431	44,625	109,762
Sundry	3,963	3,134	3,134	3,422
Utilities	410	480	566	960
HVAC Maintenance	94,820	54,605	64,083	91,864
Roof Maintenance	21,381	101,894	101,636	48,452
Capital Outlay	5,110	10,000	10,000	10,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$191,518</b>	<b>\$270,993</b>	<b>\$269,444</b>	<b>\$349,844</b>

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003-2004	2004-2005	2005-2006	2006-2007
A/C Mechanic	1	1	1	1
Building Services Technician <sup>1</sup>	-	-	-	1
<b>TOTAL DEPARTMENT</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>

1) One position transferred from City Manager department for FY 2006-2007



# COMPUTER SERVICES

## Service Point Focus

The City of Tyler Information Technology Department is dedicated to meeting the current and future information technology needs of all City departments. We are committed to providing comprehensive information, training and education to empower each City employee to be an effective and efficient contributor to the community. Information technology supports:

- § P.C. and peripheral support
- § Telecommunications support
- § A/S 400 support
- § Help Desk support
- § Hardware/software system management
- § Security and risk analysis services
- § Hardware and software inventory control

## Accomplishments for 2005-06

- § Replaced  $\frac{1}{3}$  of City computer workstations
- § Attached PD HVAC system to network
- § Upgraded print services to 2003 server
- § Upgraded Active Directory
- § Upgraded Exchange Server
- § Free public WiFi at Airport and Library
- § Replaced online ticket payment system
- § Antivirus software replaced City-wide
- § Major upgrade of Library Sirsi/Unicorn software
- § Replacement of backup software and hardware
- § Installation of Looking Glass GIS related server
- § Upgraded SiteStrategies (cityoftyler.org)
- § Added geographic filtering to SPAM email system
- § Replaced channel 3 equipment and added

downtown camera

- § Replaced helpdesk software
- § Installation of 2nd Generation Coban for Police and Fire Apparatus
- § Networking and assistance for installation of 900MHz Traffic Light Radio
- § Replacement or reconfiguration of wiring closets around city locations
- § Server room UPS replacement to units compatible with generator
- § Procurement card software replacement
- § Installation of Citrix and Citrix SSL VPN for consulting firms in other departments.
- § Upgrade of Police CAD to v.6
- § Conversion of state query to ISIS system in MDB
- § 700% additional online storage for Coban video system
- § KVM consolidation to increase management efficiency

## Major Budget Items

- § Maintain and upgrade all software license fees and subscriptions

## Goals for 2006-07

- § VoIP phone system upgrade
- § VoIP assisted telephony for citizen information/bill payment
- § Exchange server clustering
- § Disaster Recovery within 1 day and tertiary “warm” data backup site
- § Upgrade cityoftyler.org servers and add more robust failover
- § Expanded WiFi network

**TECHNOLOGY FUND (671)**  
**REVENUES, EXPENDITURES**  
**CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$189,488</b>	<b>\$444,224</b>	<b>\$444,224</b>	<b>\$332,595</b>
<b>REVENUES</b>				
Rent	6,000	6,000	6,000	6,000
Interest	30,633	25,000	50,000	40,000
CC Conv Fee	797	40,000	12,000	20,000
Charges	2,394,008	2,433,587	2,408,587	2,683,964
Government Access Grant	-	55,000	-	-
<b>TOTAL REVENUES</b>	<b>2,431,438</b>	<b>2,559,587</b>	<b>2,476,587</b>	<b>2,749,964</b>
<b>EXPENDITURES</b>				
Administration	962,247	767,339	750,368	785,300
Technology Purchases	1,214,455	1,884,586	1,837,848	1,990,964
<b>TOTAL EXPENDITURES</b>	<b>2,176,702</b>	<b>2,651,925</b>	<b>2,588,216</b>	<b>2,776,264</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$444,224</b>	<b>\$351,886</b>	<b>\$332,595</b>	<b>\$306,295</b>

**COMPUTER SERVICES ADMIN**

<b>SERVICE POINT EXPENDITURES</b>				
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Salaries and Benefits	\$876,826	\$645,570	\$614,432	\$698,954
Supplies and Services	76,582	111,584	128,074	74,924
Sundry	450	450	450	450
Utilities	6,662	4,745	4,324	5,500
Maintenance	1,727	4,990	3,088	5,472
<b>TOTAL APPROPRIATIONS</b>	<b>\$962,247</b>	<b>\$767,339</b>	<b>\$750,368</b>	<b>\$785,300</b>

## COMPUTER SERVICES ADMIN

### SERVICE POINT EMPLOYEES

<i>Regular Full-time Positions</i>	2003–2004	2004–2005	2005–2006	2006–2007
Chief Information Officer	1	1	1	1
Administrative Assistant	1	1	1	1
IT Specialist I <sup>1</sup>	1	1	–	1
IT Specialist II	6	6	4	4
IT Specialist III	5	5	2	1
Advanced IT Specialist III <sup>2</sup>	–	–	1	2
IT Specialist IV	1	1	1	1
<b>TOTAL DEPARTMENT</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>11</b>

1) Addition of one IT Specialist I position for FY 2006-2007

## COMPUTER SERVICES

### SERVICE POINT EXPENDITURES

	FY 2004-2005	FY 2005-2006	FY 2005-2006	FY 2006-2007
	ACTUAL EXPENDITURES	BUDGET APPROPRIATIONS	PROJECTED EXPENDITURES	BUDGET APPROPRIATIONS
Supplies and Services	\$341,597	\$700,592	\$697,112	\$751,617
Sundry	452	40,000	12,000	20,000
Utilities	213,103	186,837	189,516	199,518
Maintenance	547,690	634,793	621,864	627,480
Capital Outlay	104,740	322,364	317,356	392,349
Transfer to Special Rev	6,873	–	–	–
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,214,455</b>	<b>\$1,884,586</b>	<b>\$1,837,848</b>	<b>\$1,990,964</b>

PERFORMANCE BENCHMARKS	PERIOD ENDING JUNE 2006		
	ACTUAL 2004-05	BUDGET 2005-06	ACTUAL 2005-06
Number of viruses blocked	20,482	N/A	12,373
Number of spams blocked	2,098,757	N/A	969,368
Total number of active licensed workstations	488	N/A	488
Average number of hours to complete helpdesk calls	2.34	8.00	1.84
Number of online Municipal Court payments	2,851	N/A	4,729
Percentage of Municipal Court payments online	8.50	10.00	4.10
Number of online Water Business payments	118	N/A	1,127
Percentage of Water Business payments online	0.10	10.00	0.20

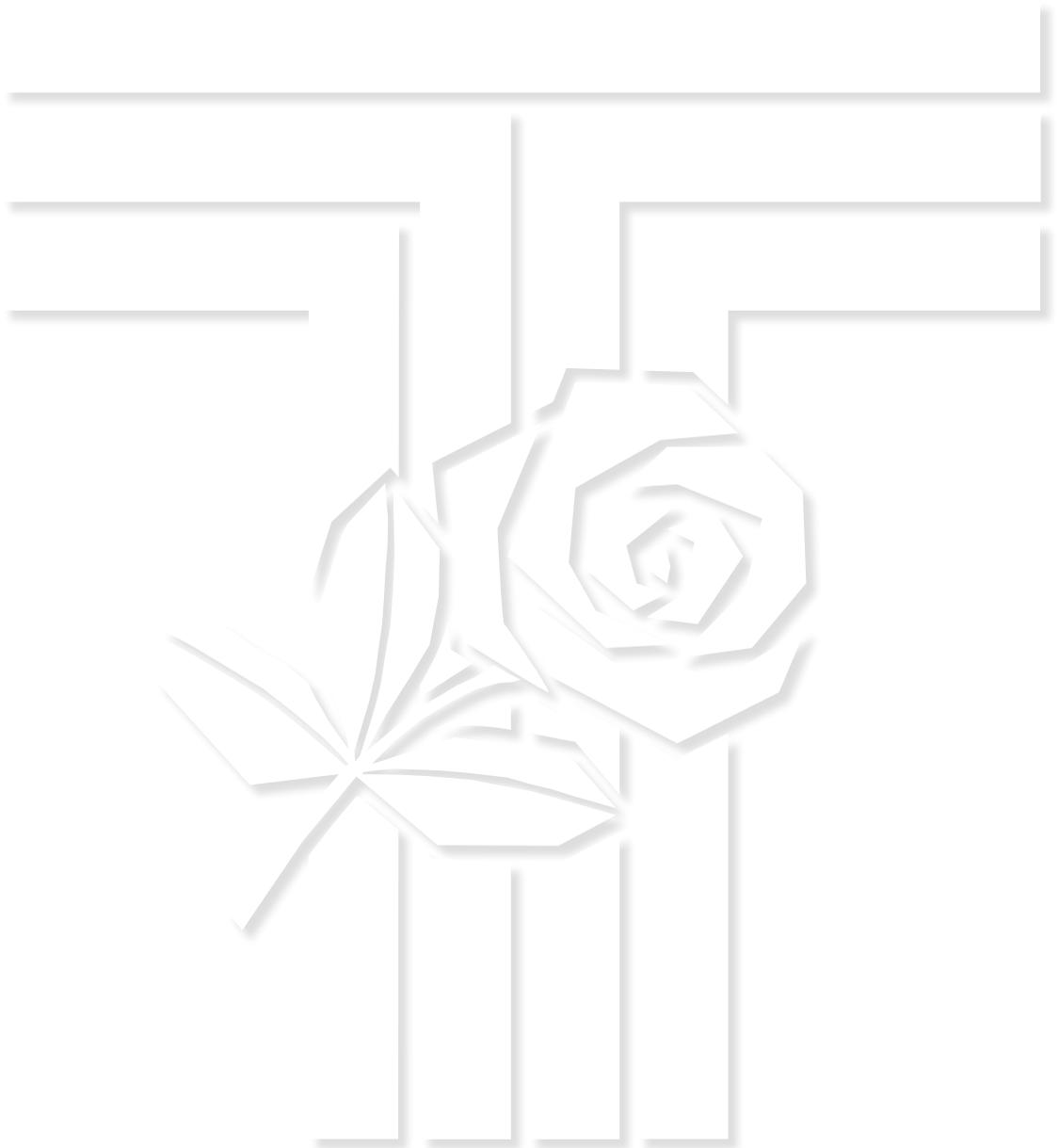
**CEMETERIES TRUST FUND (713)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$1,979,675</b>	<b>\$2,036,052</b>	<b>\$2,036,052</b>	<b>\$2,110,052</b>
<b>REVENUES</b>				
Interest	52,170	60,000	60,000	60,000
Sales	56,377	38,500	74,000	36,000
<b>TOTAL REVENUES</b>	<b>108,547</b>	<b>98,500</b>	<b>134,000</b>	<b>96,000</b>
<b>EXPENDITURES</b>				
Trsf to Operating Funds	52,170	60,000	60,000	60,000
<b>TOTAL EXPENDITURES</b>	<b>52,170</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$2,036,052</b>	<b>\$2,074,552</b>	<b>\$2,110,052</b>	<b>\$2,146,052</b>







# COMBINED DEBT SERVICES

FISCAL YEAR 2006-2007



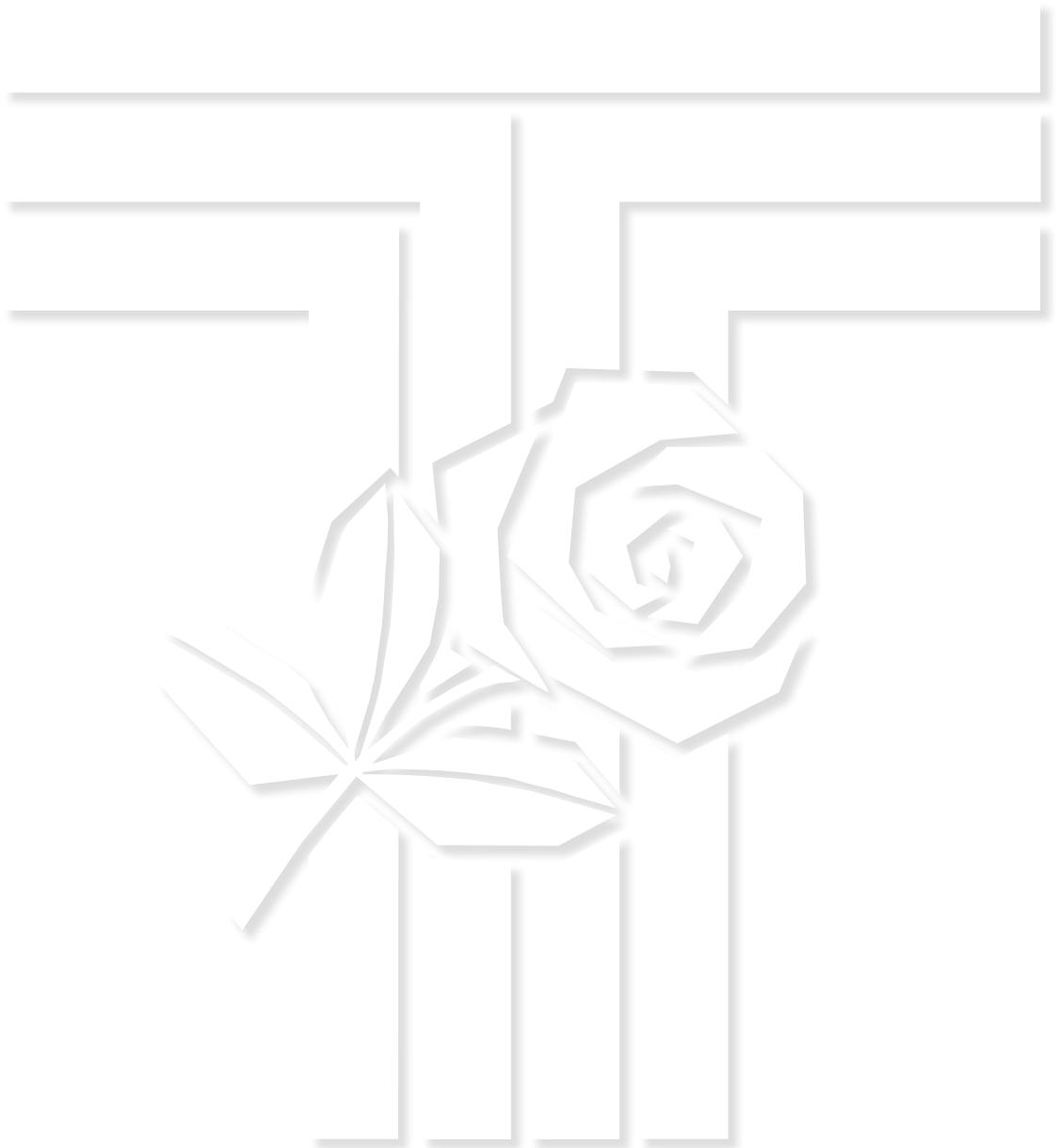
EAST TEXAS FAIR THEN

*Courtesy of Smith County Historical Society*

EAST TEXAS FAIR TODAY

*Courtesy of East Texas State Fair*





# COMBINED DEBT SERVICES

## GO Bond Program Summary

As of October 1, 2006, the City will have \$4,340,000 of tax supported debt. The current debt service requirement on existing tax-supported debt is \$1,236,832. The City has one outstanding debt issue, Series 1997 Refunding, that is anticipated to be retired during FY2007-2008. The City has adopted a pay as you go cash philosophy

for future capital projects, and does not anticipate issuing tax supported debt in the new future.

## Maximum Debt Limit

The City of Tyler Charter limits the bonded debt to ten percent of assessed value. Accordingly, the City's tax margin for the year ended September 30, 2006 was

Total Assessed Value	\$5,087,292,543
Debt Limit	\$508,729,254
Amount of Debt Applicable to Debt Limit:	
General obligation bonded debt	\$4,340,000
Less: Debt Service Fund Balance	\$2,846,435
Net Bonded Debt	\$1,493,565
Legal Debt Margin	\$507,235,689

## Bond Rating for Tax Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

## Revenue Bond Program Summary

As of October 1, 2006 the City will have \$56,415,000 of Water and Sewer Revenue Bonds Outstanding. This includes \$10,615,000 for water meter replacement and the remaining \$45,800,000 for the construction of the Lake Palestine Water Treatment Plant and associated wa-

ter distribution lines. The City recently refunded several bond issues for potential interest savings associated with lower long term interest rates.

## Bond Rating for Revenue Debt

The following is the City's bond rating for the current tax supported debt.

Moody's	Aa
Standard and Poor's	AA

**GENERAL DEBT SERVICE FUND (308)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	\$2,519,455	\$2,612,169	\$2,612,169	\$2,846,435
<b>REVENUES</b>				
Property Tax	1,273,438	1,257,334	1,400,100	1,240,832
Interested Earnings	80,268	40,000	91,500	104,000
<b>TOTAL REVENUES</b>	<b>1,353,706</b>	<b>1,297,334</b>	<b>1,491,600</b>	<b>1,344,832</b>
<b>EXPENDITURES</b>				
G.O. Series 1997	1,257,492	1,253,334	1,253,334	1,236,832
Fiscal Agent Fees	3,500	4,000	4,000	4,000
<b>TOTAL EXPENDITURES</b>	<b>1,260,992</b>	<b>1,257,334</b>	<b>1,257,334</b>	<b>1,240,832</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$2,612,169</b>	<b>\$2,652,169</b>	<b>\$2,846,435</b>	<b>\$2,950,435</b>

**GENERAL DEBT SERVICE FUND**

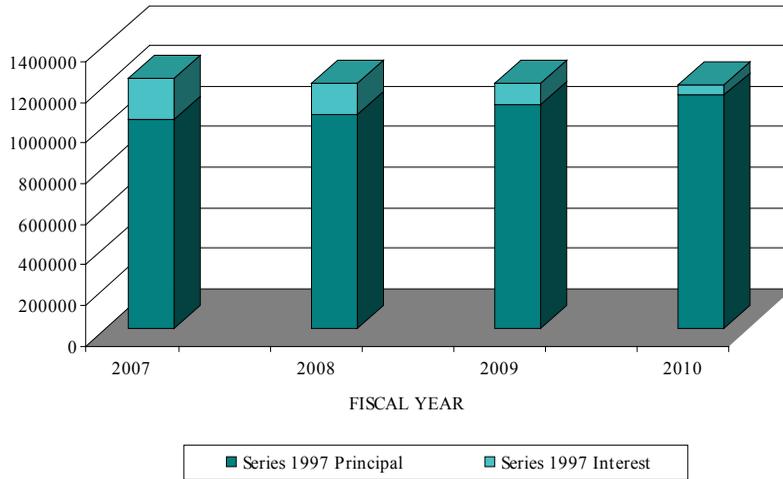
	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Sundry	\$1,260,992	\$1,257,334	\$1,257,334	\$1,240,832
<b>TOTAL APPROPRIATIONS</b>	<b>\$1,260,992</b>	<b>\$1,257,334</b>	<b>\$1,257,334</b>	<b>\$1,240,832</b>

**GENERAL DEBT RETIREMENT DATA**

FY 2007 - FY 2010 (SERIES 1997)

YEAR ENDING SEPT 30	SERIES 1997 PRINCIPAL	SERIES 1997 INTEREST	ALL ISSUES TOTAL	BOND BALANCE
2007	1,030,000	206,832	1,236,832	3,310,000
2008	1,055,000	158,422	1,213,422	2,255,000
2009	1,105,000	108,838	1,213,838	1,150,000
2010	1,150,000	56,350	1,206,350	-
<b>TOTAL</b>	<b>\$4,340,000</b>	<b>\$530,442</b>	<b>\$4,870,442</b>	

## GENERAL DEBT RETIREMENT SCHEDULE



## GENERAL OBLIGATIONS BONDS

### SERIES 1997

**\$8,935,000**

YEAR ENDING SEPT. 30	INTEREST FEB. 15	INTEREST AUG. 15	PRINCIPAL AUG. 15	TOTAL PRIN. AND INT.	BOND BALANCE
2007	103,416	103,416	1,030,000	1,236,832	3,310,000
2008	79,211	79,211	1,055,000	1,213,422	2,255,000
2009	54,419	54,419	1,105,000	1,213,838	1,150,000
2010	28,175	28,175	1,150,000	1,206,350	-
<b>TOTAL</b>	<b>\$265,221</b>	<b>\$265,221</b>	<b>\$4,340,000</b>	<b>\$4,870,442</b>	



**UTILITIES DEBT SERVICE FUND (504)**  
**REVENUES, EXPENDITURES**  
**AND CHANGES IN WORKING CAPITAL**

FISCAL YEAR 2006-2007

	ACTUAL 2004-2005	AMENDED BUDGET 2005-2006	PROJECTED 2005-2006	BUDGET 2006-2007
<b>BEGINNING FUND BALANCE / WORKING CAPITAL</b>	<b>\$430,154</b>	<b>\$495,172</b>	<b>\$495,172</b>	<b>\$520,171</b>
<b>REVENUES</b>				
Transfer from Utilities	5,102,511	4,321,687	4,321,687	5,012,097
Interest Earnings	47,154	25,000	50,000	50,000
Transfer From Reserve	-	-	-	-
Transfer from Fund 513	-	-	-	-
<b>TOTAL REVENUES</b>	<b>5,149,665</b>	<b>4,346,687</b>	<b>4,371,687</b>	<b>5,062,097</b>
<b>EXPENDITURES</b>				
Series 2000 Interest	1,218,543	159,775	159,775	159,775
Series 2000 Principal	605,000	-	-	670,000
Series 2002 Interest	587,499	580,799	580,799	573,149
Series 2002 Principal	335,000	340,000	340,000	345,000
Series 2003 Interest	440,688	414,187	414,188	387,188
Series 2003 Principal	1,325,000	1,350,000	1,350,000	1,375,000
Series 2005 Interest	566,889	1,494,438	1,494,438	1,494,438
Series 2005 Principal	-	-	-	50,000
Fiscal Agent Fees	6,028	7,488	7,488	7,548
<b>TOTAL EXPENDITURES</b>	<b>5,084,647</b>	<b>4,346,687</b>	<b>4,346,688</b>	<b>5,062,097</b>
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$495,172</b>	<b>\$495,172</b>	<b>\$520,171</b>	<b>\$520,171</b>

**UTILITIES DEBT SERVICE FUND**

**SERVICE POINT EXPENDITURES**

	FY 2004-2005 ACTUAL EXPENDITURES	FY 2005-2006 BUDGET APPROPRIATIONS	FY 2005-2006 PROJECTED EXPENDITURES	FY 2006-2007 BUDGET APPROPRIATIONS
Sundry	\$2,614,647	\$4,346,688	\$4,346,688	\$5,062,097
Transfer to Enterprise	2,470,000	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$5,084,647</b>	<b>\$4,346,688</b>	<b>\$4,346,688</b>	<b>\$5,062,097</b>

## WATER AND SEWER REVENUE DEBT RETIREMENT DATA

FY2007 - 2030

ALL SERIES

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2007	\$1,307,274	\$1,307,274	\$2,440,000	\$5,054,549	\$53,975,000
2008	1,267,393	1,267,393	2,525,000	5,059,786	51,450,000
2009	1,224,081	1,224,081	2,615,000	5,063,161	48,835,000
2010	1,167,581	1,167,581	2,720,000	5,055,161	46,115,000
2011	1,108,243	1,108,243	2,845,000	5,061,486	43,270,000
2012	1,052,331	1,052,331	2,960,000	5,064,661	40,310,000
2013	983,849	983,849	3,095,000	5,062,699	37,215,000
2014	924,596	924,596	1,445,000	3,294,193	35,770,000
2015	889,965	889,965	1,515,000	3,294,930	34,255,000
2016	853,268	853,268	1,590,000	3,296,535	32,665,000
2017	814,499	814,499	1,665,000	3,293,998	31,000,000
2018	773,549	773,549	1,750,000	3,297,098	29,250,000
2019	730,186	730,186	1,835,000	3,295,373	27,415,000
2020	684,559	684,559	1,925,000	3,294,118	25,490,000
2021	636,386	636,386	2,020,000	3,292,773	23,470,000
2022	585,536	585,536	2,125,000	3,296,073	21,345,000
2023	531,738	531,738	2,230,000	3,293,475	19,115,000
2024	474,946	474,946	2,345,000	3,294,893	16,770,000
2025	415,219	415,219	2,465,000	3,295,438	14,305,000
2026	352,424	352,424	2,590,000	3,294,848	11,715,000
2027	288,769	288,769	2,720,000	3,297,538	8,995,000
2028	221,725	221,725	2,855,000	3,298,450	6,140,000
2029	151,350	151,350	2,995,000	3,297,700	3,145,000
2030	77,525	77,525	3,145,000	3,300,050	-
<b>TOTAL</b>	<b>\$17,516,991</b>	<b>\$17,516,991</b>	<b>\$56,415,000</b>	<b>\$91,448,981</b>	

## WATER AND SEWER REVENUE BONDS

SERIES 2000

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2007	\$79,888	\$79,888	\$670,000	\$829,775	\$2,235,000
2008	61,463	61,463	705,000	827,925	1,530,000
2009	42,075	42,075	745,000	829,150	785,000
2010	21,588	21,588	785,000	828,175	-
<b>TOTAL</b>	<b>\$205,013</b>	<b>\$205,013</b>	<b>\$2,905,000</b>	<b>\$3,315,025</b>	

## WATER AND SEWER REVENUE BONDS

### SERIES 2002

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2007	\$286,574	\$286,574	\$345,000	\$918,149	\$13,005,000
2008	281,399	281,399	360,000	922,799	12,645,000
2009	275,999	275,999	370,000	921,999	12,275,000
2010	269,987	269,987	380,000	919,974	11,895,000
2011	263,337	263,337	395,000	921,674	11,500,000
2012	256,424	256,424	410,000	922,849	11,090,000
2013	248,224	248,224	425,000	921,449	10,665,000
2014	240,521	240,521	440,000	921,043	10,225,000
2015	232,271	232,271	455,000	919,543	9,770,000
2016	223,399	223,399	475,000	921,798	9,295,000
2017	213,899	213,899	490,000	917,798	8,805,000
2018	203,793	203,793	515,000	922,585	8,290,000
2019	192,849	192,849	535,000	920,698	7,755,000
2020	181,346	181,346	555,000	917,693	7,200,000
2021	169,136	169,136	580,000	918,273	6,620,000
2022	156,086	156,086	610,000	922,173	6,010,000
2023	142,056	142,056	635,000	919,113	5,375,000
2024	127,134	127,134	665,000	919,268	4,710,000
2025	111,506	111,506	695,000	918,013	4,015,000
2026	95,174	95,174	730,000	920,348	3,285,000
2027	78,019	78,019	765,000	921,038	2,520,000
2028	59,850	59,850	800,000	919,700	1,720,000
2029	40,850	40,850	840,000	921,700	880,000
2030	20,900	20,900	880,000	921,800	—
<b>TOTAL</b>	<b>\$4,370,734</b>	<b>\$4,370,734</b>	<b>\$13,350,000</b>	<b>\$22,091,469</b>	

## WATER AND SEWER REVENUE BONDS

### SERIES 2003

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2007	\$193,594	\$193,594	\$1,375,000	\$1,762,188	\$9,240,000
2008	178,125	178,125	1,405,000	1,761,250	7,835,000
2009	160,563	160,563	1,445,000	1,766,125	6,390,000
2010	131,663	131,663	1,500,000	1,763,325	4,890,000
2011	101,663	101,663	1,560,000	1,763,325	3,330,000

## WATER AND SEWER REVENUE BONDS

### SERIES 2003

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2012	70,463	70,463	1,625,000	1,765,925	1,705,000
2013	29,838	29,838	1,705,000	1,764,675	-
<b>TOTAL</b>	<b>\$865,906</b>	<b>\$865,906</b>	<b>\$10,615,000</b>	<b>\$12,346,813</b>	

## WATER AND SEWER REVENUE REFUNDING BONDS

### SERIES 2005

YEAR ENDING SEPT. 30	INTEREST MAR. 1	INTEREST SEPT. 1	PRINCIPAL SEPT. 1	TOTAL PRIN. AND INT.	BOND BALANCE
2007	\$747,219	\$747,219	\$50,000	\$1,544,438	\$29,495,000
2008	746,406	746,406	55,000	1,547,813	29,440,000
2009	745,444	745,444	55,000	1,545,888	29,385,000
2010	744,344	744,344	55,000	1,543,688	29,330,000
2011	743,244	743,244	890,000	2,376,488	28,440,000
2012	725,444	725,444	925,000	2,375,888	27,515,000
2013	705,788	705,788	965,000	2,376,575	26,550,000
2014	684,075	684,075	1,005,000	2,373,150	25,545,000
2015	657,694	657,694	1,060,000	2,375,388	24,485,000
2016	629,869	629,869	1,115,000	2,374,738	23,370,000
2017	600,600	600,600	1,175,000	2,376,200	22,195,000
2018	569,756	569,756	1,235,000	2,374,513	20,960,000
2019	537,338	537,338	1,300,000	2,374,675	19,660,000
2020	503,213	503,213	1,370,000	2,376,425	18,290,000
2021	467,250	467,250	1,440,000	2,374,500	16,850,000
2022	429,450	429,450	1,515,000	2,373,900	15,335,000
2023	389,681	389,681	1,595,000	2,374,363	13,740,000
2024	347,813	347,813	1,680,000	2,375,625	12,060,000
2025	303,713	303,713	1,770,000	2,377,425	10,290,000
2026	257,250	257,250	1,860,000	2,374,500	8,430,000
2027	210,750	210,750	1,955,000	2,376,500	6,475,000
2028	161,875	161,875	2,055,000	2,378,750	4,420,000
2029	110,500	110,500	2,155,000	2,376,000	2,265,000
2030	56,625	56,625	2,265,000	2,378,250	-
<b>TOTAL</b>	<b>\$12,075,338</b>	<b>\$12,075,338</b>	<b>\$29,545,000</b>	<b>\$53,695,675</b>	



# ADOPTING DOCUMENTS

FISCAL YEAR 2006-2007



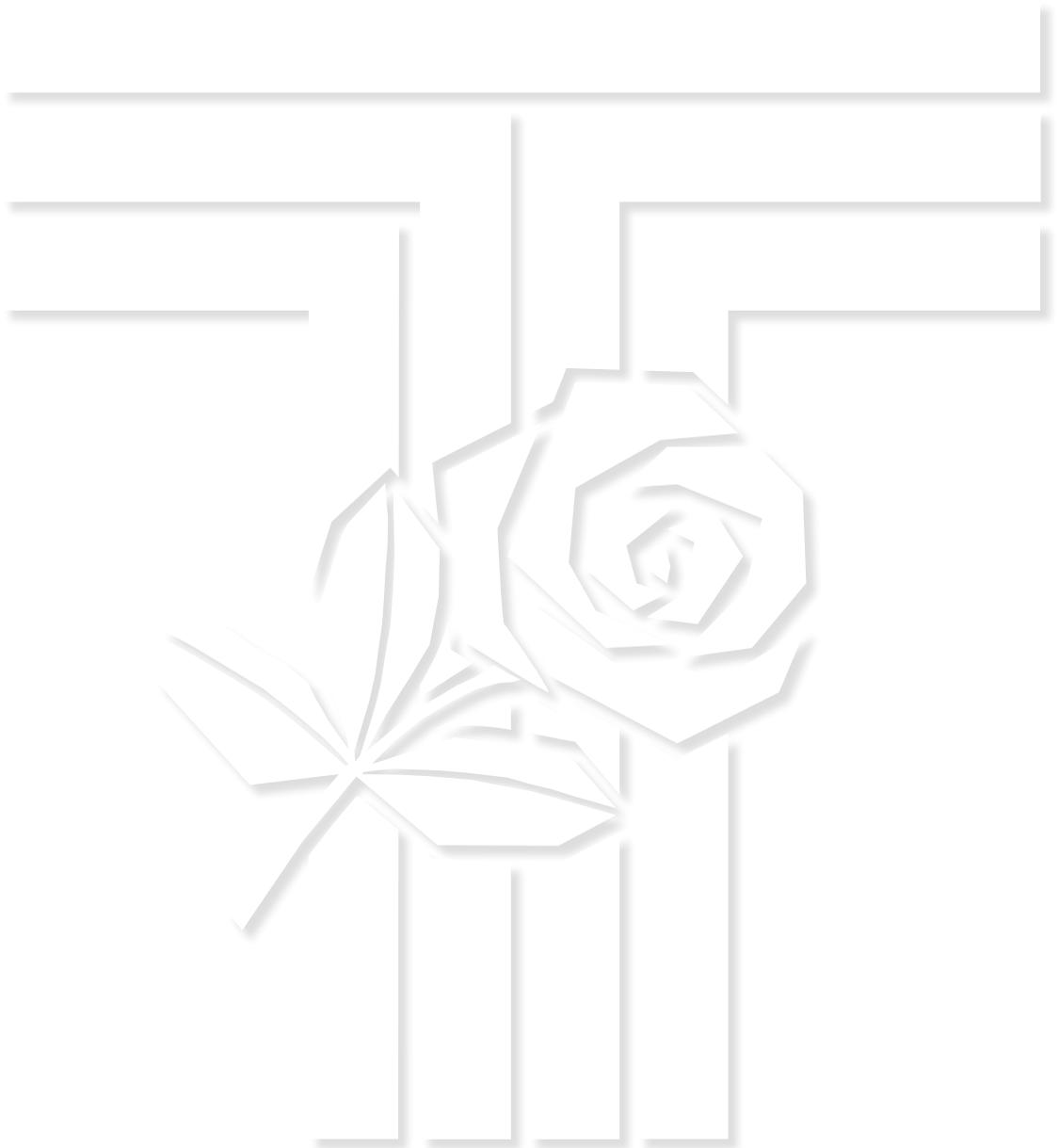
**ROSE GARDEN CENTER THEN**

*Courtesy of Smith County Historical Society*

**ROSE GARDEN CENTER TODAY**

*Courtesy of Tyler City Hall*





**ORDINANCE NO. O-2006-78**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF TYLER, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006, AND ENDING SEPTEMBER 30, 2007.**

**WHEREAS**, pursuant to the laws of the State of Texas and the Charter of the City of Tyler, the City Manager of Tyler prepared a budget covering proposed expenditures for the next fiscal year and caused the same to be published as required by law; and

**WHEREAS**, public hearings were held by the City Council of the City of Tyler, Texas, on said proposed budget on August 23, 2006 after compliance with all notice requirements and at which time said budget was fully considered, and interested taxpayers were heard and no changes were made to the recommendation of the City Manager by said Council, which said proposed budget is included below in PART. 1 and PART 2. of this ordinance, and

**WHEREAS**, City Council affirms its policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund, and

**WHEREAS**, City Council also affirms its support of budget and financial policies that have been approved either by ordinances or administrative actions.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:**

**PART 1:** That the budget summary below originally proposed by the City Manager and without any changes by the City Council is hereby approved and appropriated as the Official Annual Budget(s) covering the City of Tyler for and during the fiscal year beginning October 1, 2006, and ending September 30, 2007, and expenditures by said City for and during such time shall be on the basis of said budget.

**COMBINED STATEMENT OF REVENUES  
AND EXPENDITURES- ALL FUNDS  
Fiscal Year 2006-2007**

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
101 General	48,579,292	48,579,292
102 General Capital Projects	90,000	3,033,599
202 Development Services	1,380,750	1,380,750
204 Cemeteries Operating	86,500	204,076
205 Police Forfeitures	68,000	71,915
207 Court Technology	124,500	223,000
211 Motel Tax	1,703,448	1,678,771
219 Tourism and Convention	1,322,588	1,352,678
234 Passenger Facility	365,800	365,000
235 Oil and Natural Gas	950,000	200,000
274 Homeownership and Housing	132,000	158,500
276 Housing Assistance	6,762,435	6,762,435

285 Miscellaneous Grants	1,999,916	1,999,916
286 Transit System	1,954,311	1,989,311
294 Community Development Grant	965,457	965,457
295 Home Grant	487,789	487,789
308 General Debt Service	1,344,832	1,240,832
502 Utilities Operations	26,443,100	26,377,928
503 Utilities Construction	1,027,450	3,558,967
504 Utilities Debt Service	5,062,097	5,062,097
524 Airport	1,149,442	1,231,714
560 Solid Waste	8,793,658	13,808,416
562 Solid Waste Capital	5,218,158	1,655,000
639 Productivity	842,000	979,986
640 Fleet Maintenance/Replacement	3,202,656	3,117,326
650 Property and Liability	1,733,531	1,397,000
661 Benefits	8,446,714	8,468,484
663 Facilities Maintenance	564,205	349,844
671 Technology	2,749,964	2,776,264
713 Cemeteries Trust	96,000	60,000

**PART 2:** The annual budget for the Visitors and Convention Bureau is hereby approved, and contracts with and payments to the following list of entities in the amounts shown are hereby approved:

ACCOUNT	AGENCY	AMOUNT
101-0110-412-0453	Child Welfare Unit	31,108
101-0110-412-0633	Main Street Program	32,000
101-0110-412-0634	TABS Program	18,000
101-0110-412-0637	Humane Society	113,400
101-0110-412-0638	Discovery Place	36,000
101-0110-412-0643	Juvenile Attention Center	115,000
101-0110-412-0648	Teen Court Board	9,649
101-0110-412-0650	Metro Chamber of Commerce	25,000
101-0110-412-0651	Animal/Vector Service	317,000
101-0110-412-0652	Northeast Texas Public Health District	675,000
101-0110-412-0653	Tyler Civic Theatre	9,000
101-0110-412-0681	Bright and Fair Home	8,991
101-0110-412-0696	Hispanic Alliance	15,000
211-0180-419-0644	East Texas Symphony Orchestra	12,500
211-0180-419-0645	Tyler Museum of Art	49,500
211-0180-419-0646	Smith County Historic Society	9,500
211-0180-419-0649	Visitors & Convention Bureau	548,033
211-0180-419-0668	McClendon House	5,000
502-0741-741-0649	Tyler Economic Development	50,000

**PART 3:** That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

**PART 4:** That section 2-4 of the code of ordinances shall be amended to state the following:

Operating Reserve Target

It is the City of Tyler's policy of seeking to maintain a minimum operating reserve (net of transfers and capital expenditures) equal to 15% of the budgeted expenditures for the General Operating Fund, Utilities Operating Fund and the Solid Waste Operating Fund. (0-2006-78, 9/13/06)

**PART 5:** That the fiscal year 2006-2007 budget(s) are amended as follows:

a. The General Fund expense account 101-0110-412-8102 "Transfer to the General Capital Projects Fund" shall be increased from \$0 to \$2,631,938 to reflect the transfer of monies (that are above the targeted 15% operating reserve for the General Fund) to the General Capital Projects Fund. The General Capital Projects Fund revenue account 102-0000-399-9101 "Transfer from the General Fund" shall be increased from \$0 to \$2,631,938 to reflect this transfer of monies into the General Capital Project Fund from the General Fund.

b. The General Fund expense account 101-0110-412-0629 "Productivity Pay (F 639)" shall be increased from \$102,000.00 to \$1,102,000.00 to reflect the transfer of monies (that are above the targeted 15% operating reserve for the General Fund) to the Productivity Fund. The Productivity Fund revenue account 639-0000-351-5661 "Productivity Pay (F 101)" shall be increased from \$102,000.00 to \$1,102,000.00 to reflect this transfer of monies into the Productivity Fund from the General Fund.

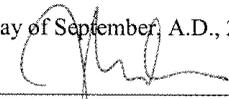
c. The utility rate reserve, account 101-0000-255-0200, shall be increased from \$363,238 to \$500,000.

d. A new "Solid Waste Capital Projects" fund will be created to track non-operating costs associated with solid waste collection and disposal.

e. The "Property & Liability Fund" will be renamed the "Property, Liability, Disability & Workers Compensation" fund to reflect mandatory changes in the financial reporting for "other post employment benefit" costs such as allowing retirees to participate in the City of Tyler's health benefits coverage.

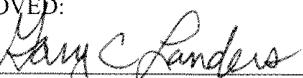
**PART 6:** That this ordinance shall become effective upon approval.

**PASSED AND APPROVED** this the 13th day of September, A.D., 2006.

  
\_\_\_\_\_  
JOSEPH O. SEEBER, MAYOR  
OF THE CITY OF TYLER, TEXAS

ATTEST:

  
\_\_\_\_\_  
CASSANDRA BRAGER, CITY CLERK

APPROVED:  
  
\_\_\_\_\_  
GARY C. LANDERS, CITY ATTORNEY



ORDINANCE NO. O-2006-77

AN ORDINANCE APPROVING THE ASSESSMENT ROLL AND FIXING THE AD VALOREM TAX RATE FOR THE CITY OF TYLER, TEXAS, FOR THE CURRENT YEAR, AND PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF AND FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF AD VALOREM TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TYLER, TEXAS:

**PART 1:** The assessment roll for 2006 for the City of Tyler as compiled by Smith County Appraisal District and as amended by the Appraisal Review board is hereby approved and adopted.

**PART 2:** That there be and there is hereby levied and ordered collected the sum of \$.223657 ad valorem tax on each One Hundred Dollar (\$100) valuation of all taxable property, real, personal and mixed, within the corporate limits of the City of Tyler, Texas, on January 1st of this year, for the following purposes and the following amounts:

Debt Service Fund Requirement	\$ .025577
General Fund	\$ .198080
TOTAL TAX RATE PER \$100.00 VALUATIONS FOR ALL PURPOSES FOR 2005	\$ .223657

**PART 3:** That there be, and are hereby again set out, authorized exemptions as follows:

1. Homestead exemption under 65 - Ten percent (10%) or no less than \$5,000;
2. Homestead exemption over 65 - \$6,000.
3. Historical Preservation exemptions as set out in Code sections 10-25 & 10-26.

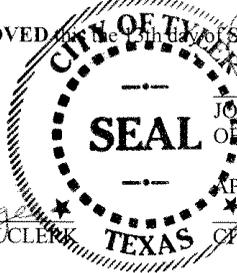
**PART 4:** Said ad valorem taxes shall be due and payable at the time and in the manner provided by the Tyler City Code, Chapter 2, relating to the payment of ad valorem taxes which said ordinances provide for penalties and interest on delinquent taxes.

**PART 5:** That notice for the public hearings on the proposed budget and property tax rate on the 23rd day of August, 2006 was given by publication on the 11th day of August, 2006.

**PART 6:** That any ordinance, resolution, policy or any provision or section of the Code of the City of Tyler, Texas, as amended in conflict herewith, be and the same is hereby repealed to the extent of any conflict.

**PART 7:** That this ordinance shall become effective upon its approval.

PASSED AND APPROVED this 7th day of September, A.D., 2006.



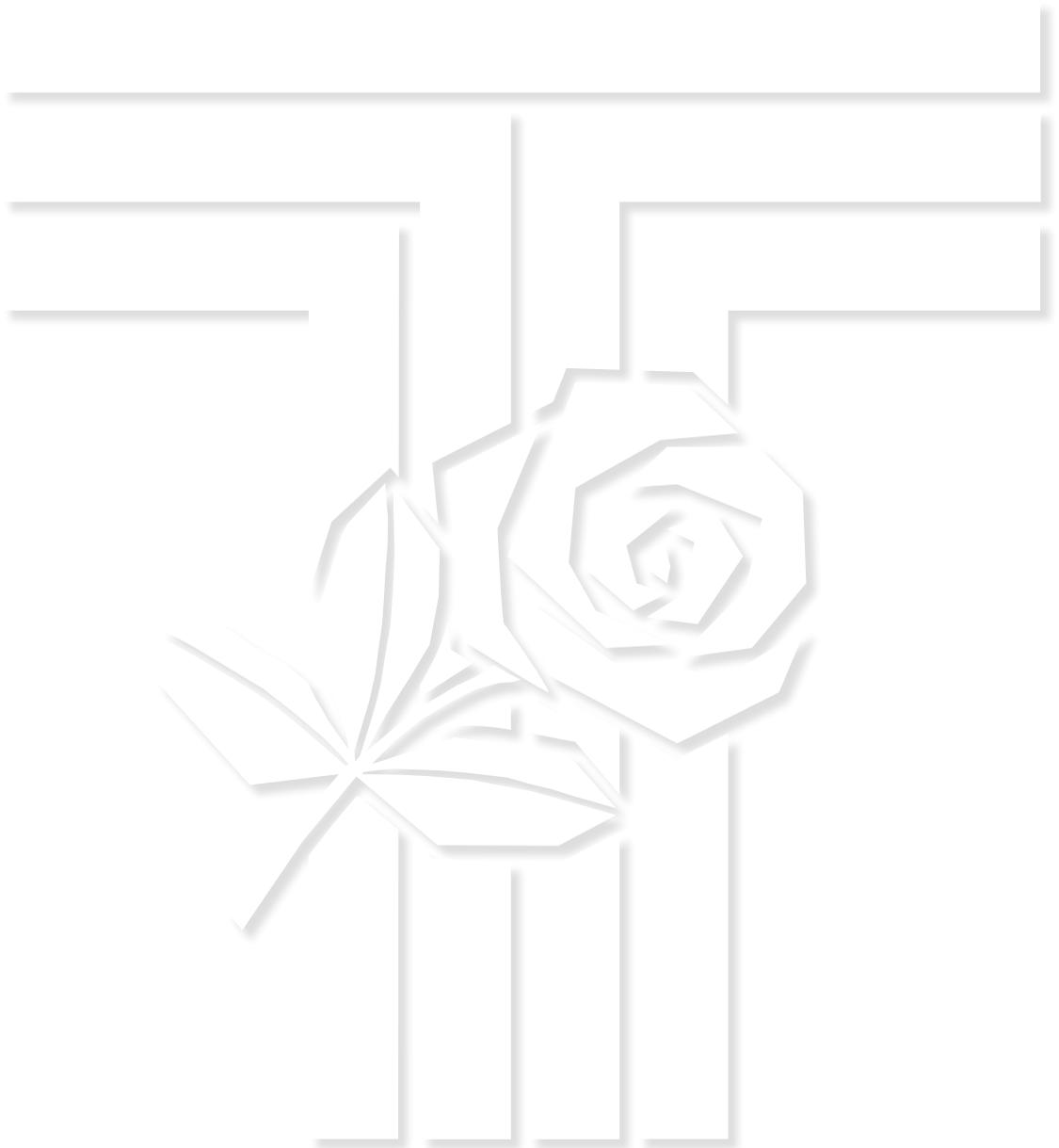
JOSEPH Q. SEEBER, MAYOR  
OF THE CITY OF TYLER, TEXAS

APPROVED: \_\_\_\_\_  
CITY ATTORNEY

ATTEST

CASSANDRA BRAGER, CITY CLERK





# GLOSSARY

FISCAL YEAR 2006-2007



**BUS STATION THEN**

*Courtesy of Smith County Historical Society*

**BUS STATION TODAY**

*Courtesy of Tyler GIS*





# GLOSSARY

## A

**Accounts Payable** – A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

**Accounts Receivable** – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods or services furnished by a government.

**Accrual Accounting** – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

**Ad Valorem** – Latin for “value of”. Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

**Amortization** – Payment of principal plus interest over a fixed period of time.

**Appropriation** – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

**Assessed Valuation** – A valuation set upon real estate or other property by a government as a basis for levying taxes.

## B

**Balance Sheet** – The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget** – Annual financial plan in which expenses do not exceed revenues.

**Bond** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

## C

**Capital Outlays** – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$5,000.

**Cost** – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

**Current Assets** – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

**Current Liabilities** – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

## D

**Debt Service/Lease** – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

**Delinquent Taxes** – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

**Depreciation** – Change in the value of assets (equipment, buildings, etc. with a useful life of 5 years or more) due to use of the assets.

## E

**Encumbrances** – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**EPA** – Environmental Protection Agency.

**Exempt** – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

**Expenditures** – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

## F

**FAA** – Federal Aviation Administration

**Fiscal Year** – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tyler's fiscal year begins October 1st and ends the following September 30th. The term FY 2007 denotes the fiscal year beginning October 1, 2006 and ending September 30, 2007.

**FTE** – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20

hours per week or a temporary full-time position working six months would be a ½ FTE.

**Fixed Assets** – Assets of a long-term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** – The difference between governmental fund assets and liabilities, also referred to as fund equity.

## G

**GASB** – Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

**General Obligation Bonds** – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tyler pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds can not be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

**Governmental Funds** – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are ac-

counted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

## M

*Maintenance* – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

*Maintenance Item* – A request for additional funding to maintain the upkeep of a physical property.

*Modified Accrual Accounting* – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

## N

*Non-Exempt* – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

## O

*Ordinance* – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, usually require ordinances.

## P

*Personal Services* – The costs associated with compensating employees for their labor.

## R

*Revenues* – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

## S

*Special Revenue Fund* – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

*Supplies* – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

## T

*Taxes* – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

*TCEQ* – Acronym for Texas Commission on Environmental Quality. A state agency for enforcing federal and state environmental laws.

*TxDOT* – Acronym for Texas Department of Transportation, a state agency responsible for administering City of Tyler transportation related grants.

## W

*Working Capital* – The amount of current assets which exceeds current liabilities.







***Special thanks to:***

*The City Council  
City Staff*

*East Texas State Fair  
Robert Reed*

*Smith County Historical Society*