



Annual Reporting Requirements for Phase II (Small) MS4s TPDES General Permit Number TXR040000

Within 90 days of the end of each permit year (see table below), regulated Phase II Municipal Separate Storm Sewer Systems (MS4s) must submit annual reports to the Texas Commission of Environmental Quality (TCEQ) for that permit year. As required by the Texas Pollutant Discharge Elimination System (TPDES) General Permit Number TXR040000, an MS4 operator must annually review its Storm Water Management Program (SWMP) in conjunction with the preparation of the annual report. This document contains a suggested format for annual reporting.

Permit Year	Permit Year Dates	Due Date
1	8/13/13 – 9/30/15	12/29/2015
2	10/01/15 – 9/30/16	12/29/2016
3	10/01/16 – 9/30/17	12/29/2017
4	10/01/17 – 9/30/18	12/29/2018
5	10/01/18 – 12/13/18	3/06/2019

An annual report must be submitted even if the SWMP has not yet been approved by the TCEQ.

If MS4s share a common SWMP, all permittees must contribute to a system-wide report (if applicable). Each permittee must sign and certify the annual report in accordance with 30 TAC ' 305.128 (relating to Signatories to Reports).

The annual report must include:

the status of compliance with permit conditions, an assessment of the appropriateness of best management practices (BMPs), a description of progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP), the measurable goals for each of the minimum control measures (MCM), and an evaluation of the program's progress;

- (a) if applicable, the status of any control measures implemented by the permittee during the permit year;
- (b) a summary of any information (including monitoring data) collected and analyzed during the permit year that was used to evaluate reductions in the discharge of pollutants;

- (c) a summary of the storm water activities the MS4 operator plans to undertake during the next permit year;
- (d) proposed changes to the SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements;
- (e) the number of municipal construction activities authorized under this general permit and the total number of acres disturbed;
- (f) the number of non-municipal construction activities that occurred within the jurisdiction of the permittee (as noticed to the permittee by the construction operators); and
- (g) if applicable, notification that the MS4 operator is relying on another government entity to satisfy some of its permit obligations.

The annual report must be submitted to the following address:

Texas Commission on Environmental Quality
Storm Water & Pretreatment Team; MC-148
P.O. Box 13087
Austin, Texas 78711-3087

A copy of the annual report must also be submitted to the TCEQ Regional Office. To locate the TCEQ Regional Office that serves the area of the regulated small MS4, visit <http://www.tceq.state.tx.us/about/directory/region/reglist.html>.

**Instructions for Phase II (Small) MS4 Annual Report
TPDES General Permit Number TXR040000**

Use these instructions to assist in completing the MS4 Annual Report Form starting on page 11.

A. General Information

1. Provide the:
 - assigned permit number, beginning and end dates of the annual reporting period (permit year),
 - name of the permittee (municipality or owner/operator of the MS4),
 - name, telephone number, mailing address and e-mail address for the appropriate contact person.
2. If the MS4 is relying on another government entity to satisfy some of the permit obligations, provide the name of the other entity and an explanation of the elements of the SWMP that the entity is responsible for implementing. A description of the agreement or written documentation of the agreement must be included in the SWMP.
3. For a shared SWMP, list all associated permit numbers and permittee names. Add more spaces or pages if needed.
 - (a) Indicate if this a system-wide annual report including information for all permittees. If “Yes,” all represented permittees must sign the report in accordance with signatory requirements. The regulation governing who may sign an application form is 30 Texas Administrative Code (TAC) §305.128.
4. Indicate whether a copy of the annual report has been submitted to the TCEQ Regional Office. To locate the TCEQ Regional Office that serves the area of the regulated small MS4, visit <http://www.tceq.state.tx.us/about/directory/region/reglist.html>.

B. SWMP Modifications and Additional Information

1. If changes have been made or are proposed to the SWMP, those modifications must be addressed in the annual report as required in Part II Section D 3 of the permit. If the TCEQ has notified you in writing that changes to the SWMP are necessary, those changes must be included in the report. Be sure to provide the following information in the explanation:
 - (a) Describe changes made to or proposed for the SWMP during the permit year, including changes to BMPs, measurable goals, dates, contacts, procedures or details during the permit year.

- (b) If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible and why the replacement BMP is expected to achieve the goals of the original BMP.
- (c) A Notice of Change (NOC) is required if revisions are proposed to a SWMP that has already been approved by the TCEQ. If the initial SWMP has not been approved, submit a letter describing the change(s) so that information may be considered during the SWMP review process. If an NOC is required, it must be submitted to the address shown on the NOC form. Do not attach the form to this report.
2. If the MS4 has annexed land, attach a description (or map) indicating the newly annexed area located within a regulated area, the BMPs to be implemented, and any resulting updates to the SWMP.
 3. If the receiving water body is newly listed as impaired or a Texas Maximum Daily Load (TMDL) has been established, refer to Part II Section C of general permit TXR040000 for additional information about limitations on permit coverage, compliance with water quality standards, and prohibited discharges (Edwards Aquifer Recharge Zone, specific watersheds, etc.).
 - Impaired waters are those that do not meet applicable water quality standards and are listed on the Clean Water Act § 303(d) list. Constituents of concern are those for which the water body is listed as impaired. New sources or new discharges of the constituent(s) of concern to impaired waters are not authorized by the permit unless otherwise allowable under 30 TAC Chapter 305 and applicable state law. To determine if your receiving water has been listed as impaired, refer to the Texas 2008 List of Impaired Waters on the TCEQ website at <http://www.tceq.state.tx.us/compliance/monitoring/water/quality/data/o8twqi/twqi08.html>.
 - A TMDL is the maximum amount of a water quality contaminant that can be discharged into a body of surface water on a daily basis without causing an exceedance of surface water quality standards. More information about TMDLs is located on the TCEQ website at <http://www.tceq.state.tx.us/implementation/water/tmdl/tmdlprogram.html>.
 - NOTE: Discharges of constituent(s) of concern to impaired water bodies for which there is a TMDL implementation plan are not eligible for coverage under this general permit unless they are consistent with the approved TMDL and the implementation plan. In order to be eligible for permit coverage, MS4 operators must incorporate into their SWMP the limitations, conditions and requirements applicable to their discharges, including monitoring frequency and reporting as required by the TCEQ rules. For discharges not eligible for coverage under this general permit, the discharger must apply for and receive an individual TPDES permit.
 4. Indicate whether the MS4 has conducted analytical monitoring of storm water quality. Provide an explanation along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable (MEP). Include a discussion of results with the explanation or summary.

C. Narrative Provisions

1. Provide a brief description on the status of complying with permit conditions, including compliance with the SWMP that TCEQ approved, compliance with record keeping and reporting requirements, and compliance with permit eligibility requirements.
2. Provide a general assessment of the appropriateness of the selected BMPs, including whether any of the selected BMPs are not appropriate.
3. Describe progress towards reducing the discharge of pollutants. Summarize any information used to evaluate reductions in the discharge of pollutants. This information can be included in a tabular format as provided in the form, or described in a narrative format following the table.
4. Provide a general evaluation of the program's progress, including any obstacles or challenges in meeting the SWMP schedule, etc.
5. Provide the number of construction projects in the jurisdiction of the MS4 where the permittee was not the construction site operator (as provided in submittals to the MS4 operator via notices of intent or site notices).
6. Does the permittee utilize the seventh MCM related to construction? To answer "Yes," this must have been requested on the Notice of Intent (NOI) or on an NOC and approved by the TCEQ.
 - (a) If "Yes," then provide information about the number of municipal construction activities authorized under this general permit and the total number of acres disturbed for municipal construction projects.
7. Requirements for Specific Minimum Control Measures (MCMs):
 - (a) For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.
 - (b) Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).
 - (c) For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), include a synopsis of the changes to the SWMP that are necessary to meet any local controls, conditions and/or programs being established for non-storm water discharges. Indicate if not applicable.
8. Other than the SWMP modifications indicated in Section B, describe any proposed changes to the SWMP in the coming reporting year.
9. Describe any activities that are planned for the next permit year that have not already been described above.

D. Storm Water Management Program Status

Each MS4 is required to evaluate compliance with permit requirements and assess the appropriateness of the BMPs in reducing the discharge of pollutants to the maximum extent

practicable. The purpose of the annual report is to describe the status of compliance with permit conditions – specifically the implementation of selected BMPs and the progress towards achieving the measurable goals for each BMP. Using Table 1 provided with these instructions, summarize the status of all BMPs specified in the SWMP, as follows:

Minimum Control Measures: Specify the MCM addressed by each BMP. The six MCMs are listed in Part III A of the permit. Some BMPs may address more than one MCM. Include at least one BMP for each MCM.

Best Management Practices: BMPs are the specific long-term activities and practices that will be implemented to prevent or reduce storm water pollution. Examples include public service announcements, outfall inspections, and construction site plan reviews. List all of the BMPs specified in the SWMP, including any new BMPs. For a shared SWMP, include the name of the responsible MS4 operator(s) in this column. See Example 1: BMP Status

Measurable Goals: Measurable goals are the ongoing tasks and interim steps that demonstrate progress toward implementing a specific BMP. List all measurable goals from the SWMP, and include any new measurable goals. If you have developed a storm water ordinance during the permit year, include a description or citation of the ordinance, or simply attach a copy of the ordinance. See Example 2: Measurable Goals Status

New or Revised: Indicate whether the BMP or measurable goal is new or revised. Examples include replacement of a BMP with another, addition of a new measurable goal, revision of a start date, etc. Briefly explain the change.

Start Date: Specify the scheduled start date (month and year) for each BMP as described in the schedule provided in the SWMP.

Implementation Status: Describe the implementation status (such as completed, in progress, or not started) of each BMP as of the end of the permit year. If an activity has been completed, indicate the completion date. If an activity has not yet been started or is in progress, provide the expected completion date. Briefly describe the frequency with which ongoing BMPs are conducted. The following tables are examples of the type of information to be provided in the annual report.

See: Example 1. BMP Status

Example 2. Measurable Goals Status

Example 1 – BMP Status

MCM(s)	BMP	Year 1 Milestone(s)	New or Revised (submit NOC as needed)	Start Date	Status / Completion Date (completed, in progress, not started)
3: Illicit Discharge Detection and Elimination	Map all outfalls and all water bodies receiving discharges from MS4.	Completed storm sewer system map includes all outfalls and names and locations of all water bodies		January 2008	Completed June 2008.
3: Illicit Discharge Detection and Elimination	Perform field screening of outfalls.	Develop protocol to screen outfalls, and research sampling equipment.		August 2008	Did not complete. City was not required to implement SWMP because SWMP was not approved by TCEQ. City revised original schedule during initial SWMP review to require this milestone be met in Years 1 or 2.
4/5: Construction Site Control and Post-Construction Site Control	Implement storm water ordinance for construction and post-construction runoff control	Researched other municipalities' ordinances	X	July 2007	Completed - Revised start date from March 2007 to July 2007.
4/5: Construction Site Control and Post-Construction Site Control	Implement storm water ordinance for construction and post-construction runoff control	Integrated language from model ordinance		September 2007	Completed December 2007.
4/5: Construction Site Control and	Implement storm water ordinance for	Storm water ordinance has been drafted		March 2008	In progress - Draft ordinance presented to City

MCM(s)	BMP	Year 1 Milestone(s)	New or Revised (submit NOC as needed)	Start Date	Status / Completion Date (completed, in progress, not started)
Post-Construction Site Control	construction and post-construction runoff control				Council June 2008 - Approval pending, expected completion date July 2009.
6: Pollution Prevention & Good Housekeeping for Municipal Operations	Train all public works and streets staff	Approx. 20 staff trained. Staff educated on good housekeeping/ pollution prevention and upcoming storm water ordinance		April 2007	In progress - annual training every April

Example 2– Measurable Goals Status

MCM	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
1	Provide utility bill inserts to each utility customer at least once each year.	Met goal	None
2	Conduct one public meeting or city-wide cleanup day each year.	Exceeded goal: conducted one public meeting and two cleanup days.	None
3	Map 25% of outfalls and 50% of receiving waters during Year 1 (same as milestone)	Met goal	None
4	Perform site inspections of 25% of all active construction sites.	Did not meet goal. Number of construction sites in city was far above normal for the year.	Revise goal to perform site inspections of 25% of all active construction sites, or a minimum of 50 sites per year. Submitted NOC along with the annual report to reflect this change.
4	Respond to 100% of construction complaints received.	Met goal	None
5	Review all site plans submitted for new development projects.	Met goal	None

MCM	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
6	Sweep 50% of roads each year.	Exceeded goal – swept all city streets in Year 1.	None
	Send two employees each year to a storm water training workshop.	Met goal	None

E. Certification

The annual report must be signed by a principal executive officer or ranking elected official, or by a duly authorized representative as referenced in 30 TAC §305.128. The Delegation of Signatories to Reports (TCEQ form 20403) can be located by visiting <http://www.tceq.state.tx.us> and selecting the Forms option.

For shared SWMPs, it would be acceptable to submit separate signature pages for each operator participating in the shared SWMP and system-wide annual report.

F. Cover Letter

Please submit the annual report with a cover letter to insure that the report reaches the Storm Water & Pretreatment Team. Send the report and cover letter to the TCEQ at the following address. See cover letter template on page 19.

Texas Commission on Environmental Quality
Storm Water & Pretreatment Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

1. Permit Number TXR040041 Annual Report Year: 08/13/13 – 09/30/15

Name of MS4 / Permittee: City of Tyler

Contact Name: P. Clayton Nicolardi, P.E. Telephone Number: 903-531-1085

Mailing Address: 511 W. Locust, Tyler TX 75702

E-mail Address: cnicolardi@tylertexas.com

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations? _____ Yes No

If "Yes," provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: _____

3. Is the named permittee sharing a SWMP with other entities? _____ Yes X No

a. If the answer to Number 3 is "Yes," list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: _____

Permittee: _____

b. If the answer to Number 3 is "Yes," is this a system-wide annual report including information for all permittees?

_____ Yes _____ No

Explanation, if any _____

4. Has a copy of this annual report been submitted to the TCEQ Regional Office? X Yes _____ No

B. SWMP Modifications and Additional Information.

Include a brief explanation if you check "Yes" to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review. Yes No

Addition of the 7th Minimum Control Measure (MCM) to the approved SWMP. The City has not begun to utilize this MCM at this time but is planning to in the near future.

- b. If the answer to Number 1.a. is "Yes," has the TCEQ already approved the original SWMP? Yes No
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- c. If the answer to Number 1.a. is "Yes," indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be submitted to the address shown on the NOC. Do not attach the original NOC form to this report.) Yes No

The Notice of Change was signed and submitted to the TCEQ in August 2015.

2. The MS4 has annexed lands since obtaining permit coverage. If "Yes," please explain. Yes No

The City has annexed (2) areas during this permit reporting year. RYNO Texas Holdings, Inc. and Tractor Supply. See attached map.

3. A receiving water body is newly listed as impaired or a TMDL has been established. If yes, please explain.

_____ Yes X No _____

4. The MS4 has conducted analytical monitoring of storm water quality. _____ Yes X No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

Not applicable

C. Narrative Provisions

1. Provide information on the status of complying with permit conditions:

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.		X	This report is late.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X		

2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate for reducing the discharge of pollutants in storm water? _____ Yes ___X___ No

Provide explanation: All BMPs appear to be appropriate in reducing the discharge of pollutants in storm water.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of

pollutants. Use a narrative description or table as appropriate:

MCM	BMP	Parameter	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Yes / No / Explain)

Or, provide explanation below:

All BMPs appear to be appropriate in reducing the discharge of pollutants in storm water.

4. Provide a general evaluation of the program’s progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program’s schedule, etc.:

The new SWMP has presented some challenges with respect to updating and identifying outfalls and updating the City’s mapping system. This has proven to be a much broader and more complicated task than originally thought.

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated by notices of intent or site notices:

Seventy (70) site notices or notices of intent were submitted to the City of Tyler during the permit reporting year.

6. Does the permittee utilize the optional seventh MCM related to construction? Yes No

If "Yes," then provide the following information for this permit year:

a. The number of municipal construction activities authorized under this general permit: _____

b. The total number of acres disturbed for municipal construction projects: _____

Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

7. Requirements for Specific Minimum Controls Measures (MCMs):

a. For MCM 1 - Public Education Outreach and Involvement, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.

See attached documentation.

b. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).

See attached documentation.

c. For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

Not applicable

8. Describe any proposed changes to the SWMP in the coming reporting year.

The only change has been the addition of the 7th MCM. No proposed changes are scheduled for next reporting year.

9. Describe any activities planned for the next permit year, not already described.

D.D. Storm Water Management Program Status

Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the “BMP” column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4’s initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

Table 1 – BMP Status

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Public Education Outreach and Involvement	PE/PI – 1 Utility Bill Inserts	2 Inserts mailed		8/13/2013	The City completed 50% of this BMP from August 13, 2013 to September 30, 2015 by mailing 32,000 inserts labeled “Proper Disposal of Fats Oils and Grease” in May 2015.
Public Education Outreach and Involvement	PE/PI – 2 Storm Water Brochures	Report number of brochures printed per year		8/13/2013	No brochures were printed from August 13, 2013 to September 30, 2015, except for the 32,000 that were distributed in May 2015. The City still has an abundant amount of brochures to fill kiosk.
Public Education Outreach and Involvement	PE/PI – 3 Storm Water Website	Screen shot of updated web page with annual report link		8/13/2013	The City maintained the storm water website from August 13, 2013 to September 30, 2015 and made updates to include the new SWMP completed in June 2014.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Public Education Outreach and Involvement	PE/PI – 4 Public Service Announcements	12 PSA broadcasts and 12 social media posts		8/13/2013	The City maintained public broadcast of storm water education materials from August 13, 2013 to September 30, 2015. Specifically, the City maintained two storm water videos on their YouTube channel, generated multiple storm water related Facebook and Twitter posts, and ran two storm water PSA's on the City's cable access channel throughout the year.
Public Education Outreach and Involvement	PE/PI – 5 School Book Covers	1 cover per student		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by distributing 14,500 book covers to multiple Tyler schools for the 14/15 school year.
Public Education Outreach and Involvement	PE/PI – 6 Storm Drain Marking By City Staff	At least 15 inlets marked Updated map - marked inlets		8/13/2013	This City has not completed, nor has it started this milestone.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Public Education Outreach and Involvement	PE/PI – 7 Stream Cleanup Projects	At least 1 clean up event		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by holding the following events: 8/5/13 Recycling/Composting presentation at Tyler Senior Center; 8/15/13 - 2 Recycling/Composting presentations at Discovery Science Place 45 students; 8/29/13 Meetings with RE Lee Reps on Adopt A Campus program/Campus Cleanup Day; 9/14/13 Cleanup of Downtown Square 4 hours 5 volunteers and Heart of Tyler; 9/24/13 Recycle Bowl presentation to TISD PTA Executive Committee 35 adults; 10/12/13 Cleanup of Noble Young by Trinity Lutheran Church 25 volunteers; 11/11/13 Recycling/composting presentation at Boulter Middle School 40 students; 11/14/13 Interview for Ch 3 Recycling/Composting; 11/16/13 Tyler Recycles Day/Project Daffodil pickup 5 hours 8 volunteers two businesses contacted about 575 people filled about 375 orders
Public Education Outreach and Involvement	PE/PI – 8 Facility Tours	Conduct at least 5 facility tours/year		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by holding 30 facility tours at the Lake Palestine Surface Water Treatment Plant (SWTP).

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Public Education Outreach and Involvement	PE/PI – 9 Adopt A Street, Park Or Spot	Report on number of adoptions per year		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by designating 8 new adopt a street projects.
Illicit Discharge & Elimination	ID – 1 Storm Drain System Outfall Mapping	1 watershed per year-outfalls mapped		8/13/2013	The City began to map the Black Fork Creek watershed area but did not complete the task. In progress.
Illicit Discharge & Elimination	ID – 2 Dry Weather Screening	Outfall screening procedures		8/13/2013	The City did not complete this goal. In progress.
Illicit Discharge & Elimination	ID – 3 Illicit Discharge Investigations	List of investigations, Written Procedures		8/13/2013	The City conducted illicit discharge investigations throughout the period of August 13, 2013 to September 30, 2015. However, compiling formal written procedures has not been initiated at this time.
Illicit Discharge & Elimination	ID – 4 Illicit Discharge Ordinance	Report on # of enforcement orders		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015. The City conducted 392 inspections and issued 5 citations and 2 Notices of Violations.
Illicit Discharge & Elimination	ID – 5 Reduce Sanitary Sewer Overflows	Clean 400,000 ft/ yr, TV 40,000 ft/yr, visual inspection logs		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by CCTVing 277,544 feet and cleaning 1,793,484 feet of sewer collection lines.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Illicit Discharge & Elimination	ID – 6 Solid Waste Collection Events	At least 2 events/yr		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by promoting the following events: Paint Recycling Day (June 2014), Bulky Item Pickup (Feb 2014 and March 2015), Mobile Recycling Grounds (Feb 2015), Christmas Tree Drop Off (Jan 2014), and many others.
Illicit Discharge & Elimination	ID – 7 Reduce Illegal Dumping	At least 6 cameras at dump sites. Update map of cameras and active dump sites 1/yr		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by conducting 392 initial investigations and 81 follow up investigations. Cameras were deployed a total of 27 times during this period. The map is currently being updated to include these areas, but has not been completed at this time.
Illicit Discharge & Elimination	ID – 8 Reduce Failing Septic Systems	Number of brochures produced per year		8/13/2013	The City did not produce brochures related to failing septic systems for the period of August 13, 2013 to September 30, 2015. However, a brochure produced by Smith County, "Reduce Failing Septic Systems" is made available to the public in the kiosk located in the Business office lobby. This brochure has been more popular than originally thought, and the City is in the process of working on publishing more.
Illicit Discharge & Elimination	ID – 9 Illicit Discharge Training	Departmental List, Training outline / materials		8/13/2013	This milestone has not been completed, nor has it been started at this time.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Illicit Discharge & Elimination	ID – 10 Pet Waste Management	Map of stations, Number of supplies ordered		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by maintaining 8 pet waste stations.
Construction Site SW Runoff Control	C – 1 Enforce Erosion Control Ordinance	List of enforcement orders or fines		8/13/2013	The “Erosion Control Ordinance” was adopted by the City Council on June 8, 2011. This was documented in the 4 th reporting year submitted on November 10, 2011. The City maintained this BMP from August 13, 2013 to September 30, 2015 by conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in 2014, and 839 inspections from 1/1/2015 to September 30, 2015.
Construction Site SW Runoff Control	C – 2 Erosion Control Plan Review Procedures	Review 100% of plans submitted List/Map of active construction sites		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by maintaining a list of its active construction sites. Tyler Water Utilities maintains a list of their construction sites, the Engineering Services Department maintains a list of their active construction sites, and the Development Services Department maintains a list of their active construction sites. Plan approval is conducted in the Developmental Services Department with assistance from the Engineering Services Department and Tyler Water Utilities. These records are made available through the listed departments.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Construction Site SW Runoff Control	C – 3 Construction Site Inspections	Inspection checklist, Written procedures, List of construction site inspections		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by inspecting its active commercial and residential construction sites and conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in 2014, and 839 inspections from 1/1/2015 to September 30, 2015.
Construction Site SW Runoff Control	C – 4 Construction General Permit Training	Advertisement, if available, Staff training documents		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by sending various employees to certified storm water training.
Construction Site SW Runoff Control	C – 5 Storm Water Hotline for Receipt of Public Comment	List of comments/ complaints		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by fielding customer calls through the storm water hotline and the streets department. Customer calls are entered into work orders at the streets department and storm water employees are dispatched to investigate. Code enforcement investigates calls through the hotline related to illegal dumping and littering. Both departments enter data into a database where reports can later be generated in NaviLine. The GIS department generates maps that annotate the locations of the illegal dumping sites.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Post-Construction SW Mgmt	PC – 1 Post Construction Ordinance	List of enforcement actions		8/13/2013	The “Control of Post-Construction Storm water Runoff Ordinance” was adopted by the City Council on June 8, 2011. This was documented in the 4 th reporting year submitted on November 10, 2011. The City’s Design Guideline Manual was completed in reporting year 5 as documented in the report submitted on November 9, 2012. The City maintained this BMP from August 13, 2013 to September 30, 2015 by inspecting its active commercial and residential construction sites and conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in 2014, and 839 inspections from 1/1/2015 to September 30, 2015.
Post-Construction SW Mgmt	PC – 2 Post-Construction BMP Manual	None for the 1 st and 2 nd years of the permit		8/13/2013	N/A
Post-Construction SW Mgmt	PC – 3 Long Term Operation and Maintenance of BMPs	GIS Map, Semi-annual inspection of public infrastructure BMPs		8/13/2013	The City has not completed documenting permanent infrastructure BMPs such as sedimentation ponds, etc. Inspections have not been initiated at this time because of the lack of knowledge of where these structures are located. When mapping is complete an inspection routine and protocol will be established.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Post-Construction SW Mgmt	PC – 4 Sediment Control at City Facilities	1 Rock Check Dam Containment Berms		8/13/2013	The Streets Department constructed a rock check dam at one of its storm water outfalls. They are in the process of compiling a checklist for keeping track of its condition.
Pollution Prevention / Good House-keeping	GH – 1 Storm water Pollution Prevention Training	Training 1/year		8/13/2013	City departments involved with the implementation of the storm water plan conduct training at least once per year. These departments include streets, water utilities, airport, and vehicle services. Each department maintains there training records.
Pollution Prevention / Good House-keeping	GH – 2 Used Tire and Battery Recycling	Number of batteries recycled		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly disposing of batteries. A list of batteries is kept identifying which and how many batteries are disposed. 147 battery cores were returned in this reporting period.
Pollution Prevention / Good House-keeping	GH – 3 Vehicle Washing	Clean at least once/year		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly cleaning grit traps at the vehicle wash rack through AAA Sanitation. The grit trap was serviced at VES on 11/14/2013, 4/7/2014, 8/29/2014, 11/19/2014, and 4 times in 2015.
Pollution Prevention / Good House-keeping	GH – 4 Vehicle Fueling	UST system report		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by testing their USTs. All tanks tested passed. These records are stored at the VES services department. Contact info: Leroy Sparrow at 903-531-7141

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Pollution Prevention / Good House-keeping	GH – 5 Landscape and Lawn Care	At least 2 staff with Pesticide Applicator License		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by ensuring that at least 2 staff members maintain their TDA applicators license. The City currently employs three individuals with an applicators license. They are: Jason Stone, Jose Ibarra, and Jimmy Vega
Pollution Prevention / Good House-keeping	GH – 6 Roadway Cleaning	17,000 lane miles		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by sweeping 42,568 lane miles.
Pollution Prevention / Good House-keeping	GH – 7 Storm Drain System Cleaning	Inspection/Cleaning Logs		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by cleaning leaf litter and sediment from storm drains. The Streets Department fields calls related to clogged storm drains and generates work tickets for cleaning and maintenance. These records are maintained at the Streets Department: Contact Roxie Pless at 903-531-1393
Pollution Prevention / Good House-keeping	GH – 8 MS4 Facility Specific SOP	Revised SOP Manual		8/13/2013	This milestone has not been completed, nor has it been started at this time.

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Pollution Prevention / Good House-keeping	GH – 9 Used Oil Collection and Recycling	Report on volume of oil recycled		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly disposing of its used oil through Safety Kleen. These records are stored at the VES services department. Contact info: Leroy Sparrow at 903-531-7141
Pollution Prevention / Good House-keeping	GH – 10 Airport Operations	Inspection Date Outfall and Drainage Area Map		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by procuring the services of Jacobs Engineering to fully update Tyler Pounds Field's SWPPP. Identifying outfalls, drainage areas and mapping was included in this project. This was initiated to join the airport under the umbrella of the City's overall SWMP. The SWPPP and associated records are maintained at the Airport Operations department. Contact info: Drew Danielson, Operations Supervisor, at 903-595-7242
Pollution Prevention / Good House-keeping	GH – 11 City Facilities and Control Inventory	GIS map and list Assessment checklist Assessment results		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by procuring the services of Jacobs Engineering to fully update Tyler Pounds Field's SWPPP. Identifying outfalls, drainage areas and mapping was included in this project. This was initiated to join the airport under the umbrella of the City's overall SWMP. The SWPPP and associated records are maintained at the Airport Operations department. Contact info: Drew Danielson, Operations Supervisor, at 903-595-7242

MCM(s)	BMP	Milestones of Permit Year 1	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
Pollution Prevention / Good House-keeping	GH – 12 Municipal Operation and Maintenance Activities	Assessment results List of pollutants of concern		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by identifying pollutants of concern at all of its facilities that have SWPPP. Those facilities are: Tyler Pounds Airport, Westside WWTP, Southside WWTP, Streets Department, and the Vehicle Services Department. The list of those pollutants may be found at each department located in their respective SWPPP.
Pollution Prevention / Good House-keeping	GH – 13 Contractor Oversight	None		8/13/2013	N/A
Pollution Prevention / Good House-keeping	GH – 14 Contractor Oversight	Date of annual cleanup		8/13/2013	The City maintained this BMP from August 13, 2013 to September 30, 2015 by conducting a major cleanup and organization project at the Tyler Water Utilities pipe yard. This was part of an extensive Lean Sigma Project to improve the form and function of the purchasing inventory yards. Sherry Petit was the project manager and she has placed the voluminous records and pictures on the following site: P Drive. (P Drive/LEAN SIGMA PROJECT DATABASE/Sherry Pettit/18 Improve the Form and Function of the Purchasing Inventory Yards/Pictures).

Table 2 – Measurable Goals Status

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
PE/PI – 1 Utility Bill Inserts	No new goals established for year 2.	Success meeting 50% of the 1 st year goals. Distributed 1 insert.	None
PE/PI – 2 Storm Water Brochures	No new goals established for year 2.	This BMP was successful as Tyler Water Utilities maintained the kiosk at TWU and the Business office by replenishing brochures as needed.	None
PE/PI – 3 Storm Water Website	No new goals established for year 2.	This BMP was very successful as the City updated and maintained the Storm water Website to include the new SWMP completed in June 2014.	None
PE/PI – 4 Public Service Announcements	No new goals established for year 2.	This BMP was very successful as the City maintained two storm water videos on their YouTube channel, generated multiple storm water related Facebook and Twitter posts, and ran two storm water PSA's on the City's cable access channel throughout the year.	None
PE/PI – 5 School Book Covers	No new goals established for year 2.	This BMP was very successful as the City distributed 14,500 book covers to multiple Tyler schools for the 14/15 school year.	None
PE/PI – 6 Storm Drain Marking By City Staff	No new goals established for year 2.	The City was not successful in meeting the goal of marking 15 storm water inlets.	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
PE/PI – 7 Stream Cleanup Projects	No new goals established for year 2.	The City was very successful with this BMP as evidenced by holding the following cleanup events: 8/5/13 Recycling/Composting presentation at Tyler Senior Center; 8/15/13 - 2 Recycling/Composting presentations at Discovery Science Place 45 students; 8/29/13 Meetings with RE Lee Reps on Adopt A Campus program/Campus Cleanup Day; 9/14/13 Cleanup of Downtown Square 4 hours 5 volunteers and Heart of Tyler; 9/24/13 Recycle Bowl presentation to TISD PTA Executive Committee 35 adults; 10/12/13 Cleanup of Noble Young by Trinity Lutheran Church 25 volunteers; 11/11/13 Recycling/composting presentation at Boulter Middle School 40 students; 11/14/13 Interview for Ch 3 Recycling/Composting; 11/16/13 Tyler Recycles Day/Project Daffodil pickup 5 hours 8 volunteers two businesses contacted about 575 people filled about 375 orders	None
PE/PI – 8 Facility Tours	No new goals established for year 2.	Success maintaining BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by holding 30 facility tours at the Lake Palestine Surface Water Treatment Plant (SWTP).	None
PE/PI – 9 Adopt A Street, Park Or Spot	No new goals established for year 2.	Success maintaining BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by designating 8 new adopt a street projects.	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
ID – 1 Storm Drain System Outfall Mapping	No new goals established for year 2.	Not successful in meeting this BMP goal. Only a small percentage of the outfalls in the Black Fork Creek watershed area were mapped.	None
ID – 2 Dry Weather Screening	No new goals established for year 2.	Not successful in meeting this BMP goal. This BMP was not started, nor was it completed.	None
ID – 3 Illicit Discharge Investigations	No new goals established for year 2.	Not completely successful in meeting this BMP goal. This City of Tyler conducted illicit discharge investigations but has not completed formal procedures.	None
ID – 4 Illicit Discharge Ordinance	No new goals established for year 2.	Success maintaining BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015. The City conducted 392 inspections and issued 5 citations and 2 Notices of Violations.	None
ID – 5 Reduce Sanitary Sewer Overflows	No goals new goals established for year 2.	The City was very successful in meeting this BMP. Tyler Water Utilities maintained this BMP from August 13, 2013 to September 30, 2015 by CCTVing 277,544 feet and cleaning 1,793,484 feet of sewer collection lines.	None
ID – 6 Solid Waste Collection Events	No new goals established for year 2.	The City was very successful in meeting this BMP. The Solid Waste Department maintained this BMP from August 13, 2013 to September 30, 2015 by promoting the following events: Paint Recycling Day (June 2014), Bulky Item Pickup (Feb 2014 and March 2015), Mobile Recycling Grounds (Feb 2015), Christmas Tree Drop Off (Jan 2014), and many others.	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
ID – 7 Reduce Illegal Dumping	No new goals established for year 2.	The City was very successful in meeting this BMP. Code enforcement maintained this BMP from August 13, 2013 to September 30, 2015 by conducting 392 initial investigations and 81 follow up investigations. Cameras were deployed a total of 27 times during this period. The map is currently being updated to include these areas, but has not been completed at this time.	None
ID – 8 Reduce Failing Septic Systems	No goals established for year 2.	Success maintaining BMP. The City maintained this BMP from August 13, 2012 to August 12, 2013 by investigating 408 illegal dump locations, re-inspecting 320 locations, issuing 29 citations, and cleaning 260 locations. Additionally, the City entered the data into HTE and compiled a GIS map annotating the illegal dumping locations for this reporting year.	None
ID – 9 Illicit Discharge Training	No goals established for year 2.	Not successful meeting this BMP. This goal has not been completed, nor has it been started at this time.	None
ID – 10 Pet Waste Management	No goals established for year 2.	Success maintaining BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by maintaining 8 pet waste stations.	None
C – 1 Enforce Erosion Control Ordinance	No new goals established for year 2.	Success meeting this BMP. The “Erosion Control Ordinance” was adopted by the City Council on June 8, 2011. This was documented in the 4 th reporting year submitted on November 10, 2011. The City maintained this BMP from August 13, 2013 to September 30, 2015 by	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
		conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in 2014, and 839 inspections from 1/1/2015 to September 30, 2015.	
C – 2 Erosion Control Plan Review Procedures	No new goals established for year 2.	Success meeting this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by maintaining a list of its active construction sites. Tyler Water Utilities maintains a list of their construction sites, the Engineering Services Department maintains a list of their active construction sites, and the Development Services Department maintains a list of their active construction sites. Plan approval is conducted in the Developmental Services Department with assistance from the Engineering Services Department and Tyler Water Utilities. These records are made available through the listed departments.	None
C – 3 Construction Site Inspections	No new goals established for year 2.	Success meeting this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by inspecting its active commercial and residential construction sites and conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in 2014, and 839 inspections from 1/1/2015 to September 30, 2015.	None
C – 4 Construction General Permit	No new goals established for year 2.	Success meeting this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by sending various employees to certified	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
Training		storm water training.	
C – 5 Storm Water Hotline for Receipt of Public Comment	No new goals established for year 2.	Success meeting this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by fielding customer calls through the storm water hotline and the streets department. Customer calls are entered into work orders at the streets department and storm water employees are dispatched to investigate. Code enforcement investigates calls through the hotline related to illegal dumping and littering. Both departments enter data into a database where reports can later be generated in NaviLine. The GIS department generates maps that annotate the locations of the illegal dumping sites.	None
PC – 1 Post Construction Ordinance	No new goals established for year 2.	Success meeting this BMP. The “Control of Post-Construction Storm water Runoff Ordinance” was adopted by the City Council on June 8, 2011. This was documented in the 4 th reporting year submitted on November 10, 2011. The City’s Design Guideline Manual was completed in reporting year 5 as documented in the report submitted on November 9, 2012. The City maintained this BMP from August 13, 2013 to September 30, 2015 by inspecting its active commercial and residential construction sites and conducting 335 erosion control inspections from 8/13/2013 to 12/31/2013, 950 inspections in	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
		2014, and 839 inspections from 1/1/2015 to September 30, 2015.	
PC – 2 Post-Construction BMP Manual	No new goals established for year 2.	N/A	None
PC – 3 Long Term Operation and Maintenance of BMPs	No new goals established for year 2.	Not successful meeting the goals of this BMP. The City has not completed documenting permanent infrastructure BMPs such as sedimentation ponds, etc. Inspections have not been initiated at this time because of the lack of knowledge of where these structures are located. When mapping is complete an inspection routine and protocol will be established.	None
PC – 4 Sediment Control at City Facilities	No new goals established for year 2.	Successful meeting the goals of this BMP. The Streets Department constructed a rock check dam at one of its storm water outfalls. They are in the process of compiling a checklist for keeping track of its condition.	None
GH – 1 Storm water Pollution Prevention Training	No new goals established for year 2.	Successful in meeting the goals of this BMP. City departments involved with the implementation of the storm water plan conduct training at least once per year. These departments include streets, water utilities, airport, and vehicle services. Each department maintains there training records.	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
GH – 2 Used Tire and Battery Recycling	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly disposing of batteries. A list of batteries is kept identifying which and how many batteries are disposed. 147 battery cores were returned in this reporting period.	None
GH – 3 Vehicle Washing	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly cleaning grit traps at the vehicle wash rack through AAA Sanitation. The grit trap was serviced at VES on 11/14/2013, 4/7/2014, 8/29/2014, 11/19/2014, and 4 times in 2015.	None
GH – 4 Vehicle Fueling	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by testing their USTs. All tanks tested passed. These records are stored at the VES services department. Contact info: Leroy Sparrow at 903-531-7141	None
GH – 5 Landscape and Lawn Care	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by ensuring that at least 2 staff members maintain their TDA applicators license. The City currently employs three individuals with an applicators license. They are: Jason Stone, Jose Ibarra, and Jimmy Vega	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
GH – 6 Roadway Cleaning	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by sweeping 42, 568 lane miles.	None
GH – 7 Storm Drain System Cleaning	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by cleaning leaf litter and sediment from storm drains. The Streets Department fields calls related to clogged storm drains and generates work tickets for cleaning and maintenance. These records are maintained at the Streets Department: Contact Roxie Pless at 903-531-1393	None
GH – 8 MS4 Facility Specific SOP	No new goals established for year 2.	Not successful meeting the goal of this BMP. This milestone has not been completed, nor has it been started at this time.	None
GH – 9 Used Oil Collection and Recycling	No new goals established for year 2.	Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by properly disposing of its used oil through Safety Kleen. These records are stored at the VES services department. Contact info: Leroy Sparrow at 903-531-7141	None
GH – 10 Airport Operations	No new goals established for year 2.	Successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by procuring the services of Jacobs Engineering to fully update Tyler Pounds Field's SWPPP. Identifying outfalls, drainage areas and mapping was included in this	None

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
		<p>project. This was initiated to join the airport under the umbrella of the City's overall SWMP. The SWPPP and associated records are maintained at the Airport Operations department. Contact info: Drew Danielson, Operations Supervisor, at 903-595-7242</p>	
<p>GH – 11 City Facilities and Control Inventory</p>		<p>Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by procuring the services of Jacobs Engineering to fully update Tyler Pounds Field's SWPPP. Identifying outfalls, drainage areas and mapping was included in this project. This was initiated to join the airport under the umbrella of the City's overall SWMP. The SWPPP and associated records are maintained at the Airport Operations department. Contact info: Drew Danielson, Operations Supervisor, at 903-595-7242</p>	
<p>GH – 12 Municipal Operation and Maintenance Activities</p>		<p>Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by identifying pollutants of concern at all of its facilities that have SWPPP. Those facilities are: Tyler Pounds Airport, Westside WWTP, Southside WWTP, Streets Department, and the Vehicle Services Department. The list of those pollutants may be found at each department located in their respective SWPPP.</p>	

MCM(s)	Measurable Goal(s)	Success	Proposed Changes (submit NOC as needed)
GH – 13 Contractor Oversight		N/A	
GH – 14 Contractor Oversight		<p>Very successful meeting the goal of this BMP. The City maintained this BMP from August 13, 2013 to September 30, 2015 by conducting a major cleanup and organization project at the Tyler Water Utilities pipe yard. This was part of an extensive Lean Sigma Project to improve the form and function of the purchasing inventory yards. Sherry Petit was the project manager and she has placed the voluminous records and pictures on the following site: P Drive. (P Drive/LEAN SIGMA PROJECT DATABASE/Sherry Pettit/18 Improve the Form and Function of the Purchasing Inventory Yards/Pictures).</p>	

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Gregory M. Morgan, P.E.

Title: Managing Director, Utilities and Public Works

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Signature: _____

Date: _____

Add pages as needed.

March 28, 2016

Texas Commission on Environmental Quality
Storm Water & Pretreatment Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for City of Tyler
TPDES Permit Number: TXR04 0041

Dear Team Leader:

This letter serves to transmit the Year 1 Annual Report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040 0041 for the City of Tyler.

As required by the general permit, a copy of this submittal has also been mailed to the TCEQ's regional office in Tyler, Texas.

Sincerely,

P. Clayton Nicolardi, P.E.
Environmental Compliance Engineer

Cc: TCEQ, Region 5 Office, Tyler, Texas