

**TYLER POLICE DEPARTMENT
GENERAL ORDER**

RELATIONSHIPS WITH OTHER AGENCIES

02.700

REVISED 11/01/10

EFFECTIVE 01/15/91

02.701 POLICY

- A. It shall be the policy of the Tyler Police Department to establish and maintain a positive working relationship with other agencies. Although responsibility for the relationship between the Department and other agencies rests with the Chief, he may designate members of the Department to function as liaison with specific agencies. Liaison responsibilities shall include establishing effective channels of communication with assigned agencies.
- B. Department positions which normally maintain close contact with other agencies shall function as a liaison with agencies as indicated below:
1. Other Law Enforcement Agencies---Chief of Police.
 - a. The Chief of Police will maintain liaison with other agencies through membership in professional organizations.
 - b. The Department will also participate in cooperative programs when possible; i.e., joint task force, criminal justice information networks, and any other meetings or seminars to develop plans dealing with matters of common concern, and the sharing of statistical and support services.
 2. Prosecutors---Assistant Chief - Investigative Division:

The Assistant Chief shall confer on an as needed basis with members of the Smith County Criminal District Attorney's Office. The Assistant Chief shall report to the Chief of Police of any problems or difficulties occurring that would adversely affect the operations of the Department.
 3. Judicial Agencies---Assistant Chief - Investigative Division.

The Assistant Chief shall meet as needed with members of the Smith County District, Juvenile, and County Courts. The Assistant Chief shall report to the Chief of Police any problems or difficulties occurring that would adversely affect the operation of the Department.
 4. Traffic Team---Traffic Sergeant

The Traffic Sergeant will meet as needed with the Traffic Team. The Sergeant will report to the Community Response Team Commander on any problems or difficulties occurring that would adversely affect the citizens of Tyler or the operation of the Department.
 5. Fire Department and Emergency Medical Services---Assistant Chief - Patrol Division.

The Assistant Chief shall meet as needed with representatives from the Fire Department and Area Emergency Medical Services. The Division Commander shall report to the Chief of Police any problems or difficulties occurring that would adversely affect the operation of the Department.

6. Adult and Juvenile Probation and Parole Agencies---Assistant Chief - Investigative Division.

The Assistant Chief shall meet with representatives of the Adult and Juvenile Probation and Parole Agencies on an as needed basis. The Assistant Chief shall report to the Chief of Police any problems or difficulties occurring that would adversely affect the operation of the Department.

7. Adult and Juvenile Correctional Agencies---- Assistant Chief - Investigative Division.

The Assistant Chief or designate will meet on an as needed basis with members of the Juvenile Attention Center, the Smith County Jail, and the Smith County Minimum Security Jail. The Assistant Chief or designate shall report to the Chief of Police any changes in procedures or any new programs geared toward either the juvenile or the adult prisoners that would affect the Police Department's policies in handling prisoners.

02.702 INTERAGENCY COORDINATION AND PLANNING

In addition to providing a vehicle for communication to the Department through liaison channels, the long-range potential of coordinating interagency planning would be enhanced by participation with other law enforcement planning agencies.

02.703 REFERRALS FOR SERVICE

- A. All members of the Tyler Police Department are reminded that they are public servants, and they are responsible for protecting and serving in all areas of public safety. Oftentimes, members of the Department encounter people who are in need of services from one or more of our social service agencies or other criminal justice agencies. Although their problem(s) may not be one of a criminal nature, department employees are still obligated to make every effort to determine the needs of the individual(s), and assist them in obtaining help.
- B. At times, the situation may require an employee to transport individuals to a social service agency, or arrange for a representative from a particular agency to come to their location. In all situations, employees and other personnel of the Department shall cooperate fully with all social service agencies permissible by law and the Code of Conduct. A copy of the Directory of Health, Welfare and Social Services available to Smith County Residents shall be maintained in the Patrol Sergeants Office.
- C. Adult and juvenile referrals to criminal justice and social agencies shall be based upon specific criteria. The nature of the problem, the type of help or remedy required and the identification of agency best suited to provide remedy are these criteria.

02.704 RESPONSES OUTSIDE THE CITY LIMITS

- A. Calls for service known to be outside the city limits and follow-up investigations outside the city limits:
 1. Prior to leaving the City limits to respond to a situation that is occurring at a location that is known to be outside the Tyler city limits or to conduct an on-going follow-up investigation that requires the officer to leave the city, the officer must receive permission from a supervisor before leaving the city's jurisdiction. See General Order 05.407 for additional follow-up investigation information.
 2. For information regarding pursuits entering or leaving the city see General Order 07.211.

B. Uncertain concurrent jurisdiction:

When the department receives a call for service requiring an emergency or immediate mobile response at a borderline location between the City and the County, personnel will be dispatched to provide emergency assistance. A patrol supervisor will be notified of the situation and the supervisor will respond to the location. Upon arrival, the patrol supervisor will make the determination of what jurisdiction is responsible for completing the investigation and make the required notifications.

C. Mutual Aid Assistance

Any request from another jurisdiction for the assistance of a specialized unit such as SWAT or Negotiations or for use of specialized equipment such as the armored vehicle can be approved only by the Chief of Police or another if so designated by the Chief.

1. If a mutual aid agreement, such as the agreement with UT-Tyler or Tyler Jr. College, exists between the jurisdictions, the terms of the agreement will govern the department's response.
2. If no mutual aid agreement exists between the jurisdictions, Chapter 418 of the Texas Government Code or other applicable statute governs the department's response to ask for assistance, or respond to a request for assistance, from another jurisdiction.

02.705 REQUESTING THE DPS HELICOPTER

- A. The Department of Public Safety has a helicopter based at the Gregg County Airport. There may be times in which there may be a need to make a request to utilize the helicopter for events that include but are not limited to searching for missing persons or fugitives or for conducting surveillance operations. The call sign for the helicopter is DPS 128.
- B. In emergency situations a Division Commander or the on-duty shift commander can authorize a telecommunicator to contact the Tyler DPS dispatch and request the assistance of the helicopter. The authorizing officer will be responsible for briefing the responding helicopter personnel on the particulars of the assistance. For pre-planned operations in which the helicopter may be beneficial, the Division Commander or event supervisor will provide the DPS personnel with the details of the event in order to coordinate the deployment.
- c. The chain of command is to be notified anytime the helicopter is requested.

Approved: 11/01/10

